



**CITY OF JONESBORO  
Work Session  
170 SOUTH MAIN STREET  
July 5, 2016 – 6:00 PM**

**NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) or email at [rclark@jonesboroga.com](mailto:rclark@jonesboroga.com) should you need assistance.**

**Agenda**

- I. CALL TO ORDER - MAYOR PRO TEM ED WISE**
- II. ROLL CALL - RICKY L .CLARK, JR., CITY ADMINISTRATOR**
- III. ADOPTION OF AGENDA**
- IV. INVOCATION**
- V. WORK SESSION**
  - A. Discussion regarding various variances at property located at 8139 Tara Boulevard as requested by CVS.
  - B. Discussion regarding Conditional Use Permit #16CU-006 to allow a childcare center (Ms. Pam's Precious Angels Family Childcare Center) at property located at 118 Stockbridge Road by Tamarra Johnson.
  - C. Discussion regarding Conditional Use Permit No. 16CU-005 at 231 Stockbridge Road as requested by Breaking Down Barriers Ministry to allow for a "Place of Worship."
  - D. Discussion regarding purchase of a 2011 Ford F-750 with 13 YD NewWay Viper, Winch & Cart Tipper.
  - E. Discussion regarding FY' 16 Budget Amendments #16-03 & #16-04 totaling \$113,936.00.
- VI. OTHER BUSINESS - NONE**
- VII. ADJOURNMENT**



# CITY OF JONESBORO, GEORGIA COUNCIL

## Agenda Item Summary

**Agenda Item #**

## 5.A

**Requesting Agency (Initiator)**

**Sponsor(s)**

**Requested Action** (*Identify appropriate Action or Motion, purpose, cost, timeframe, etc.*)

## Discussion regarding various variances at property located at 8139 Tara Boulevard as requested by CVS.

**Requirement for Board Action (Cite specific Council policy, statute or code requirement)**

**Section 86-489(B)**

**Is this Item Goal Related?** (If yes, describe how this action meets the specific Board Focus Area or Goal)

## Community Planning, Neighborhood and Business Revitalization

## Summary & Backgrou

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

## Introduction:

In order to complete the required branding for the new CVS/pharmacy to be located at 8139 Tara Blvd., Jonesboro, GA a variance is being requested from the signage regulations from Article XVI-Signs Section 86.

| Variance Number | Section:                                  | Code:                    | Proposed:   |
|-----------------|---|--------------------------|---|
| 1.              | Section 86-489 (b) (1) (b) Ground Signs   | Two (2) ground signs max | One (1) additional.   |
| 2.              | Section 86-489 (b) (1) (b) Wall Signs     | Two (2) wall signs max   | Five (5) additional   |
| 3.              | Section 86-487 (2) Canopy Sign            | Prohibited               | One (1)   |
| 4.              | Section 86-489 (d) (1) (b) Square Footage | 214.5 square feet        | 190 square feet (404.5 square feet total proposed for site) |

1. What are the extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.

This location has a drive thru pharmacy pick-up and drop off window on the rear of the building and it is not visible from the public right-of-way's making this a peculiar situation.

2. List one or more unique characteristics that are generally not applicable to similarly situated properties.

This retail business incorporates a pharmacy with a drive thru pick-up window therefore additional signage is necessary to direct the general public safely on the premise and notify them of the pharmacy area.

3. Provide a literal interpretation of the provisions of above referenced chapter and/or section that would deprive the applicant of rights commonly enjoyed by other properties of the district in which the property is located.

Literal interpretation of the above referenced chapters would deprive this business of identification on the East elevation as well as deprive the business and public of the drive thru pharmacy service in addition it would deprive us the common use of a freestanding sign on Tara Blvd.

4. Demonstrate how a variance prevents reasonable use of the property.

## **FOLLOW-UP APPROVAL ACTION (City Clerk)**

|  |                       |  |
|--|-----------------------|--|
| Typed Name and Title<br>Ricky Clark, City<br>Administrator | Date<br>July, 5, 2016 |  |
| Signature  | City Clerk's Office   |  |

A denial of the variance will result in undue hardship and prevent reasonable use of the property. The general public heading on North Ave and Tara Blvd would pass by not knowing the business exists in the proposed location and would have no way of knowing that there is a drive thru pharmacy available.

5. Please explain the reasoning for the variance and state whether it is a result of the applicant.

The variance requested is not the result of the applicant. The reason for the request is to develop the property to its fullest potential within the intent of the code and provide the customers with the required vehicular designations necessary for all businesses with drive thru applications.

6. Demonstrate how the variance is the only result to allow reasonable use of the property.

Approving the variance is the only reasonable result to allow the property to be developed to its fullest potential. The requested additional signage is necessary in order to allow customers to view the building and make the necessary traffic changes prior to the property entrance. The ancillary signage is necessary in order to navigate around the property successfully.

7. Will the granting of the requested variance be injurious to the public health, safety or welfare?

Granting the requested sign variances will not be injurious to the surrounding area and will not be detrimental to the public interest, but rather will enable the business to prosper and have a positive influence on the community. Our goal is to allow the business to be noticeable on both road frontages and ease traffic by making the locations visible and provide a safe flow into and around the lot.

8. Will the requested variance be in harmony with the purpose and intent of the above referenced chapter and/or section?

The requested variance will be in harmony with the general purpose and intent of the Zoning Code and will not be injurious to the neighborhood or detrimental to the public welfare. The proposed sign package provides aesthetically pleasing signage that enhances the property and also allows customers to navigate the site accurately. Granting this variance will ensure the success of CVS/pharmacy for many years to come.

In conclusion, the proposed signage is visually complimentary to the architecture and scale of the building and will continue to be in harmony with the general intent and purpose of the code.

Atlas Sign Industries and CVS/pharmacy respectfully request approval to the signage variances.

**Fiscal Impact**

*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

**Exhibits Attached** (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Jonesboro GA (Tara Blvd North Ave)
- Property Owners Authorization
- 009-63059 Multi-Tenant Pylon

**Staff Recommendation** *(Type Name, Title, Agency and Phone)*

**Approval**

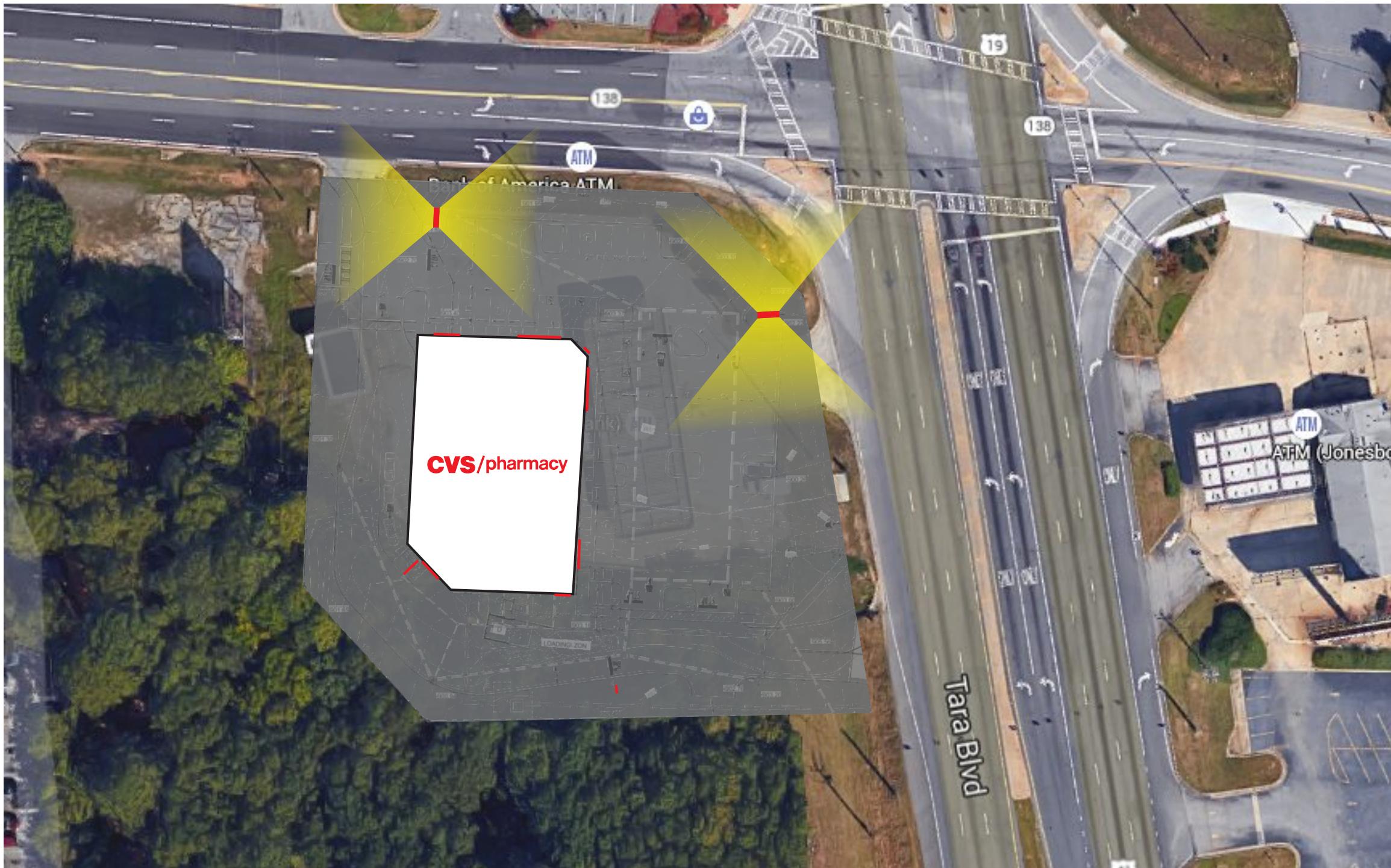
# CVS/pharmacy

Jonesboro, GA  
Tara Blvd & North Ave  
Site book creation date: 11.9.15



Headquarters: 1077 West Blue Heron Blvd., West Palm Beach, FL 33404 | Phone: 561.863.6659 / Northeast Division: 707 Commerce Dr. Concord, NC 28025 | Phone: 704.788.3733

Jonesboro, GA | Tara Blvd &amp; North Ave



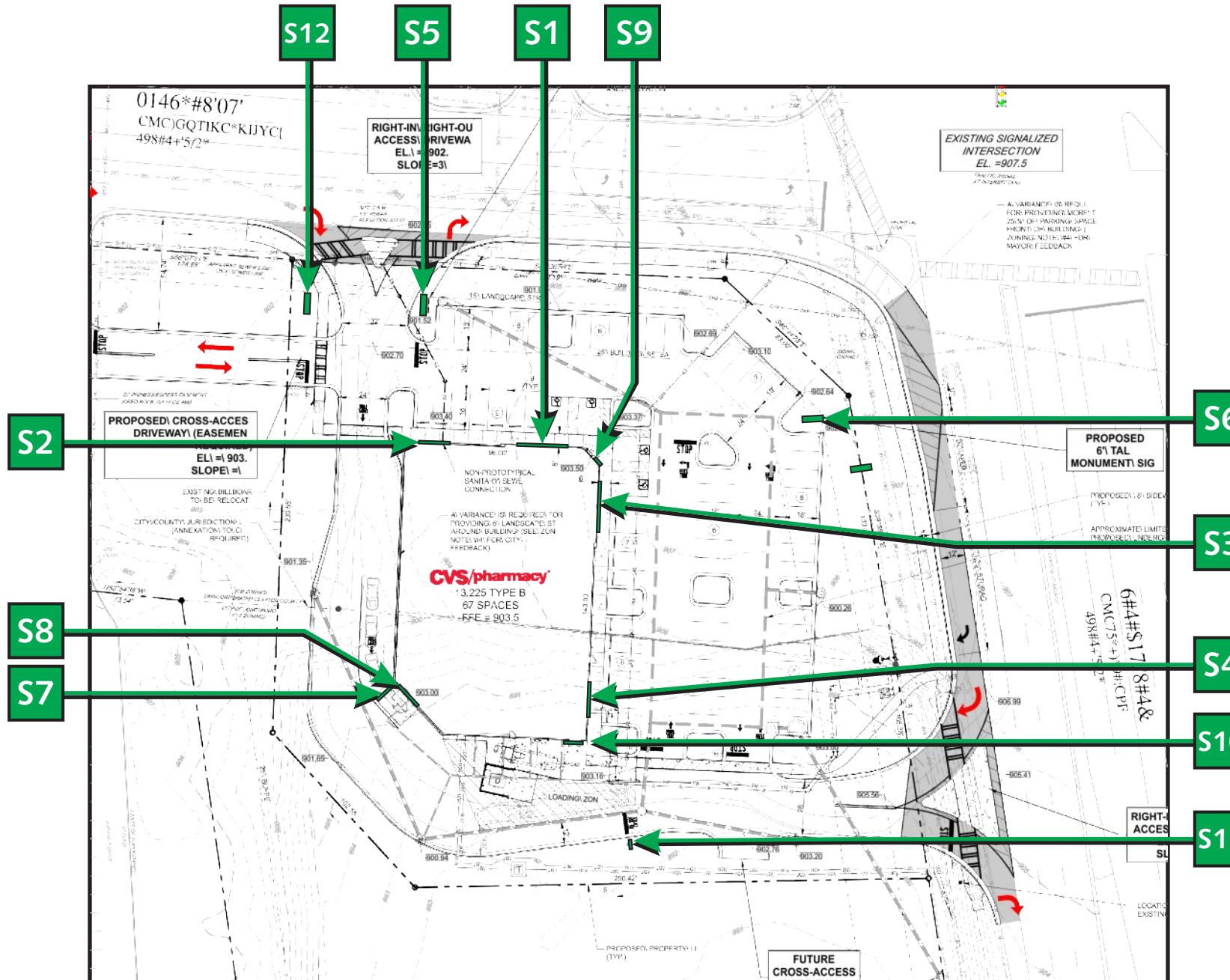
Attachment: Jonesboro GA (Tara Blvd North Ave) (1058 : CVS - Sign Variances)

Jonesboro, GA | Tara Blvd & North Ave

| Sign # | Existing | Proposed                 | QTY |
|--------|----------|--------------------------|-----|
| S1     | NA       | Illuminated Letters      | 1   |
| S2     | NA       | Illuminated Letters      | 1   |
| S3     | NA       | Illuminated Letters      | 1   |
| S4     | NA       | Illuminated Letters      | 1   |
| S5     | NA       | Multi-Tenant Sign        | 1   |
| S6     | NA       | Pylon                    | 1   |
| S7     | NA       | Drive-Thru Canopy        | 1   |
| S8     | NA       | Pick-up/Drop-off Panel   | 1   |
| S9     | NA       | Hours Plaque             | 1   |
| S10    | NA       | Receiving Entrance Panel | 1   |
| S11    | NA       | Do Not Enter Regulatory  | 1   |

### Additional Notes:

|  |  |
|--|--|
|  |  |
|  |  |



Jonesboro, GA | Tara Blvd &amp; North Ave

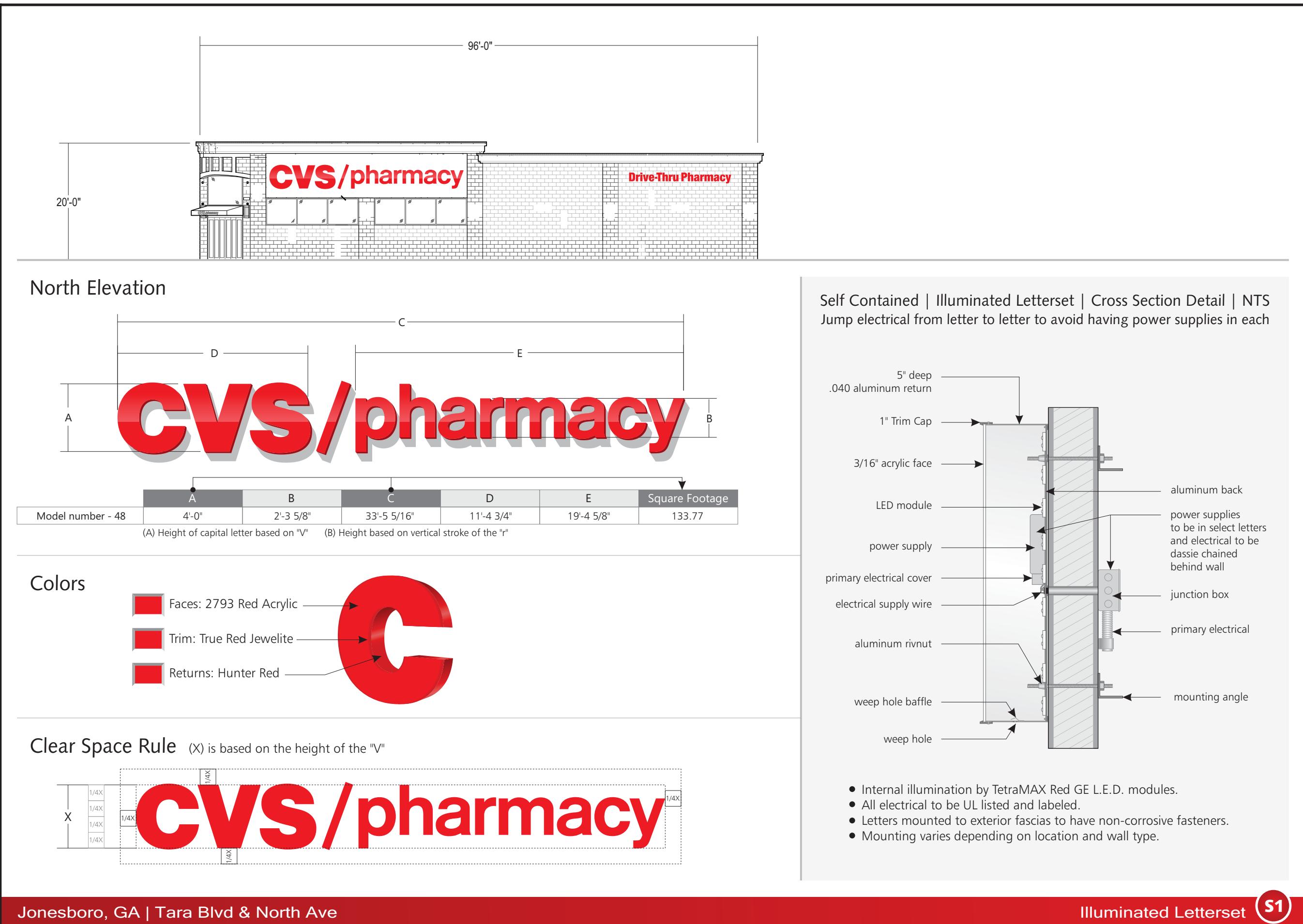
| Code Information  |                         |                |  |  |
|-------------------|-------------------------|----------------|--|--|
| Zoning            | Permit Fees             | SF Calculation |  |  |
| Wall Signs        | Max Sign Area           | 7.5% of facade | Max Letter Ht. n/a   |  |
|                   | Max Signs Per Elevation | (1)            | Must Face ROW Yes  |  |
|                   | Color Restrictions      | n/a            | Is Sign Type Restricted No   |  |
| Ground Signs      | Max Sign Area           | 35 sqft        | Max Over All Ht. 6'-0"   |  |
|                   | Set Back                | 10' from ROW   | Changeable Copy 1 EMC per lot, limited to 40% Total Sign Area      |  |
|                   | Engineering Required    | No             | Lighting Restrictions EMC copy to change no more than every 10 sec |  |
| Directional Signs | Max Sign Area           | n/a            | Max Ht.  |  |
|                   | Set Back                |                | Location   |  |
|                   | Permits Required        |                | Engineering Required   |  |
| Incidental Signs  | Sign Types Included     | n/a            | Max Sign Area  |  |
|                   | Max Ht.                 |                | Number Of Signs Allowed  |  |
|                   | Permits Required        |                | SF Included In Aggregate   |  |

| Contact Information |   |                         |                  |
|---------------------|---|-------------------------|------------------|
| Jurisdiction        | City of Jonesboro GA  | Zoning Designation      | C2               |
| Contact             | Derry Walker  | Phone                   | 770-478-3800     |
| E-Mail              |   |                         |                  |
| Location            |   |                         |                  |
| Temporary Signs     | Sign Types Included Coming Soon signs   | Max Sign Area           | 50 sq ft         |
|                     | Max Ht.   | Number Of Signs Allowed | (1)              |
|                     | Location  | Permits Required        | Yes              |
| Variances           | File With   | Filing Deadline         |                  |
|                     | Meeting Schedule  | Filing Fee              | Process Timeline |
| Permit Notes        | site has been annexed to Zone C2 and follows the double frontage lot sign regulations |                         |                  |

| Sign                         | Proposed                              | QTY    | SQ FT         | What is Allowed        | Remainder | Notes |
|------------------------------|---------------------------------------|--------|---------------|------------------------|-----------|-------|
|                              | <b>Wall Signs</b>                     |        |               |                        |           |       |
| S1                           | 48" Illuminated Letterset             | 1      | 133.77        | 144 (North Elevation)  | -16.24    |       |
| S2                           | 18" Illuminated Letterset             | 1      | 26.47         |                        |           |       |
| S3                           | 48" Illuminated Letterset             | 1      | 133.77        | 214.5 (East Elevation) | 54.26     |       |
| S4                           | 18" Illuminated Letterset             | 1      | 26.47         |                        |           |       |
|                              | <b>Total:</b>                         | 320.48 | 358.5         | 38.02                  |           |       |
|                              | <b>Freestanding</b>                   |        |               |                        |           |       |
| S5                           | 15' OAH Illuminated Multi-Tenant Sign | 1      | 53            | 35                     | -18       |       |
| S6                           | 24' OAH Illuminated Pylon             | 1      | 100           | 35                     | -65       |       |
|                              | <b>Total:</b>                         | 153    | 70            | -83                    |           |       |
|                              | <b>Secondary</b>                      |        |               |                        |           |       |
| S7                           | Drive-Thru Canopy Panel               | 1      | 6             | NA                     | NA        |       |
| S8                           | Pick-up/Drop-off Panel                | 1      | .82           | NA                     | NA        |       |
| S9                           | Hours Plaque                          | 1      | 1.91          | NA                     | NA        |       |
| S10                          | Receiving Entrance Panel              | 1      | 3             | NA                     | NA        |       |
| S11                          | Do Not Enter Regulatory               | 1      | 2.25          | NA                     | NA        |       |
|                              | <b>Total:</b>                         | 10.98  |               |                        |           |       |
| <b>SQ FT Total For Site:</b> |                                       |        | <b>404.57</b> |                        |           |       |



Headquarters: 1077 West Blue Heron Blvd., West Palm Beach, FL 33404 | Phone: 561.863.6659 / Northeast Division: 707 Commerce Dr. Concord, NC 28025 | Phone: 704.788.3733

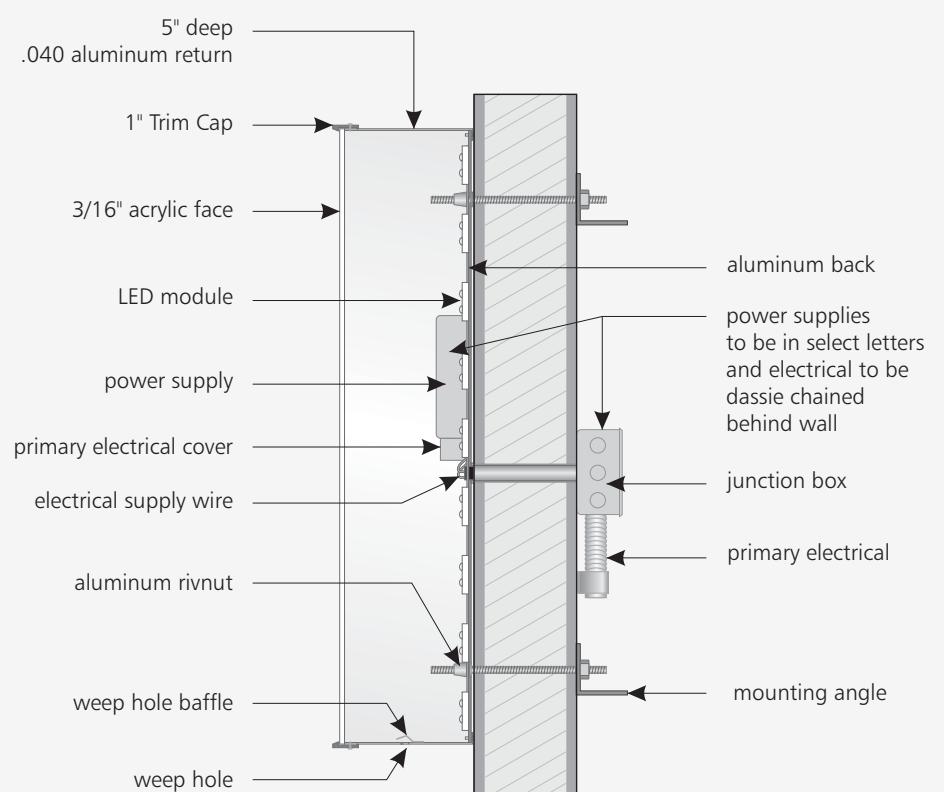


**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

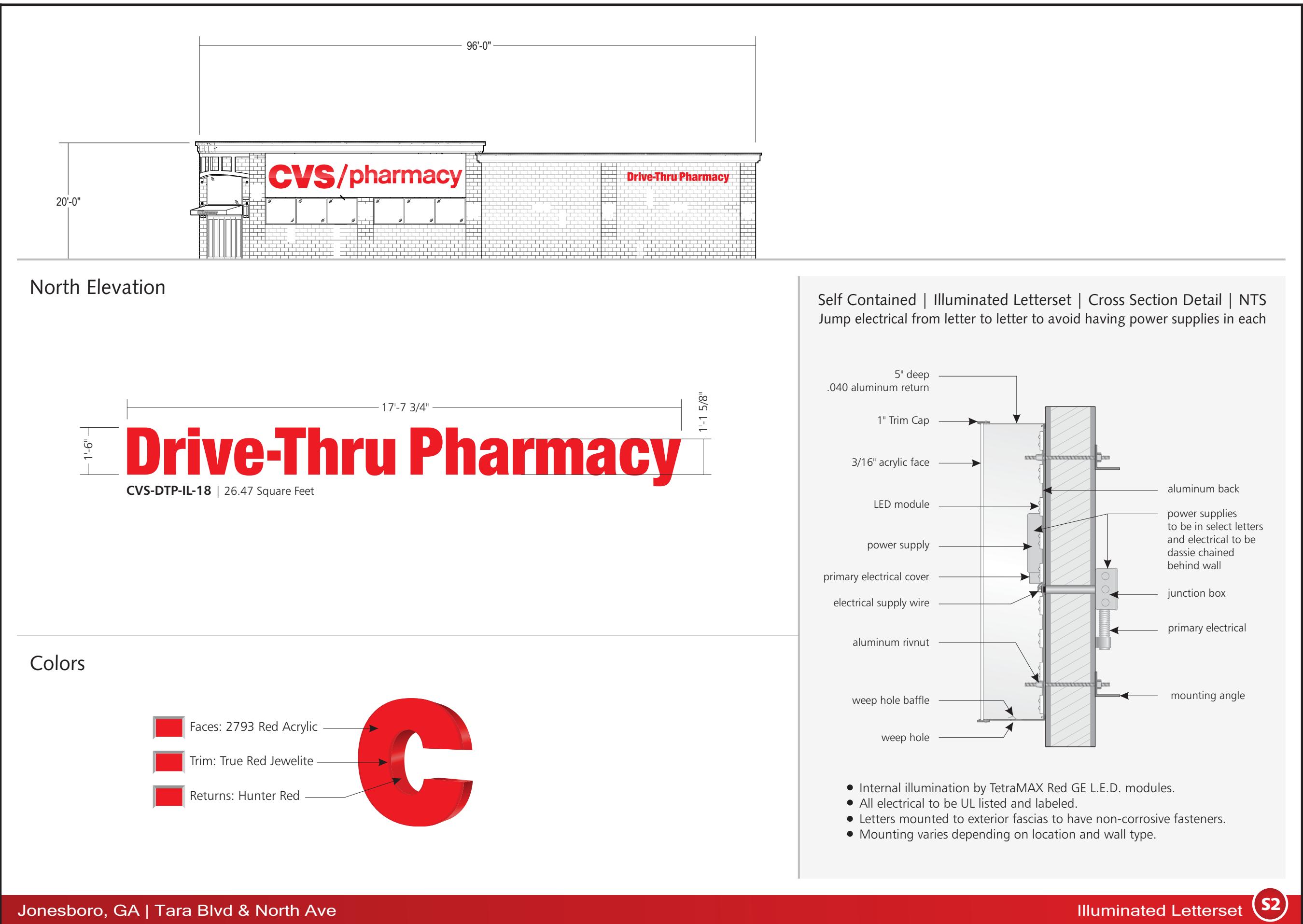
**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.

© Copyright 2015



- Internal illumination by TetraMAX Red GE L.E.D. modules.
- All electrical to be UL listed and labeled.
- Letters mounted to exterior fascias to have non-corrosive fasteners.
- Mounting varies depending on location and wall type.

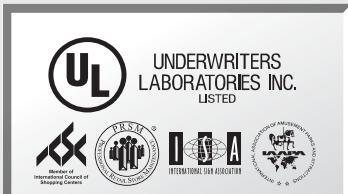
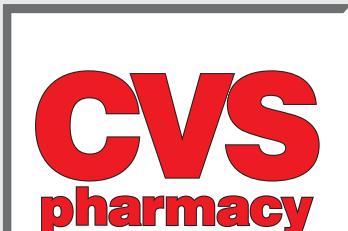


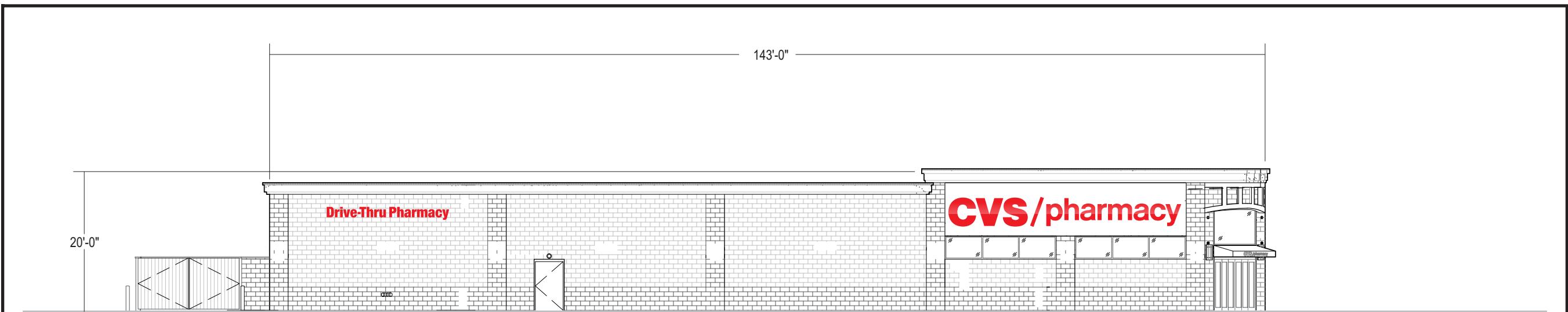
**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

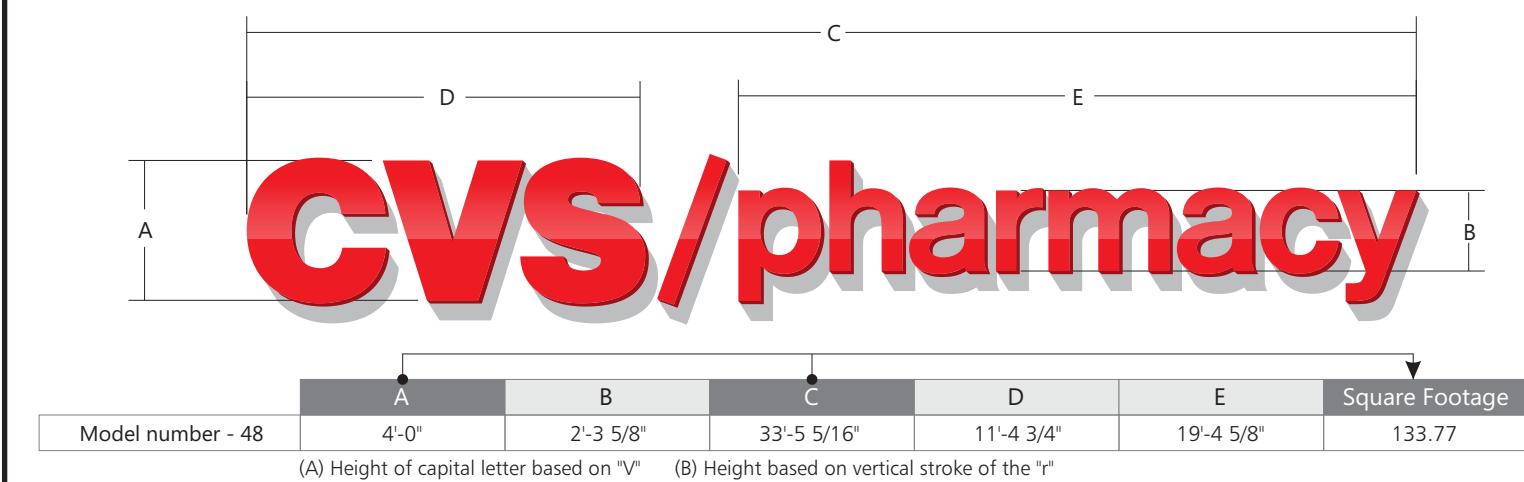
This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.  
© Copyright 2015

|            |                           |
|------------|---------------------------|
| S.O. No.   | 6                         |
| Sheet No.  | 6                         |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 |                           |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |

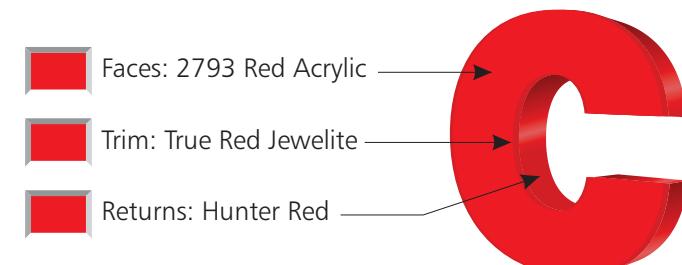




East Elevation



Colors



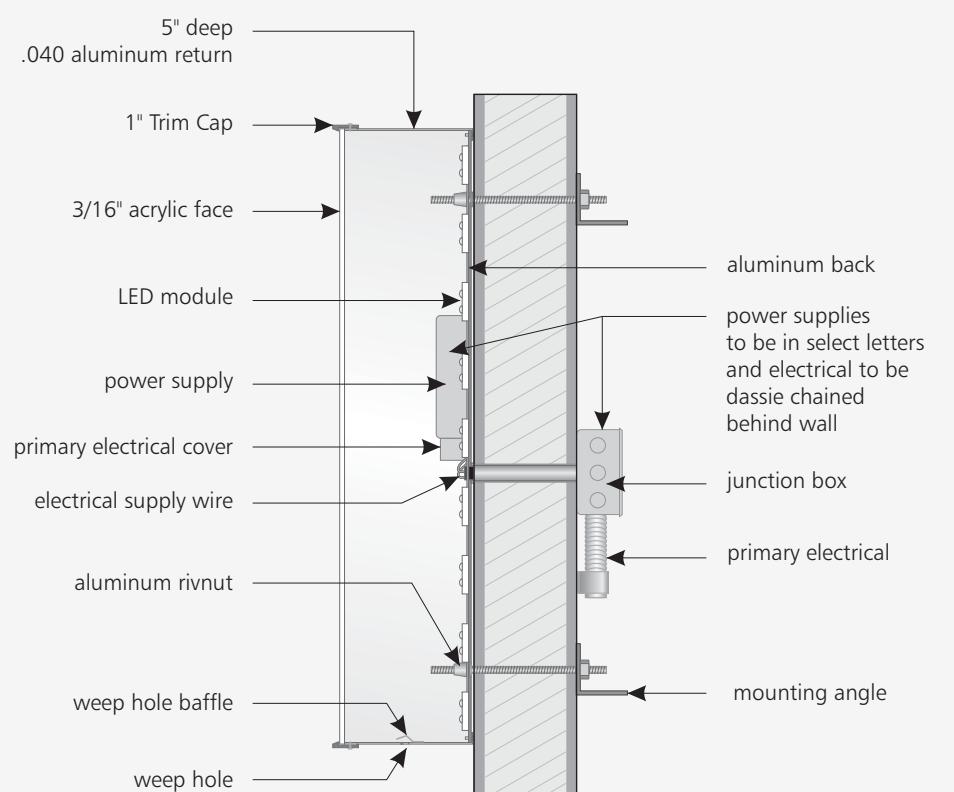
Clear Space Rule (X) is based on the height of the "V"



Jonesboro, GA | Tara Blvd &amp; North Ave

Illuminated Letterset **S3**

Self Contained | Illuminated Letterset | Cross Section Detail | NTS  
Jump electrical from letter to letter to avoid having power supplies in each



- Internal illumination by TetraMAX Red GE L.E.D. modules.
- All electrical to be UL listed and labeled.
- Letters mounted to exterior fascias to have non-corrosive fasteners.
- Mounting varies depending on location and wall type.



CORPORATE HEADQUARTERS  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

NORTHEAST DIVISION  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.  
© Copyright 2015

|            |                           |
|------------|---------------------------|
| S.O. No.   | 7                         |
| Sheet No.  | 7                         |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 |                           |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |

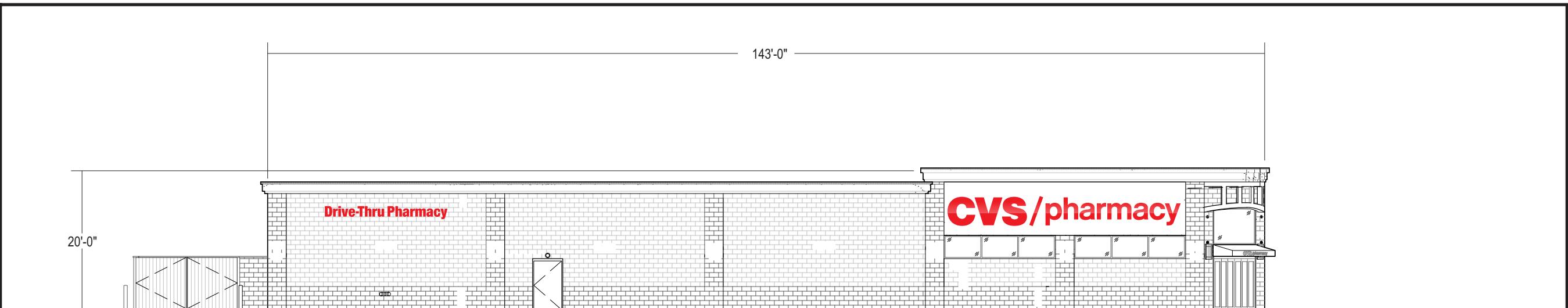
**CVS**  
**pharmacy**



Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

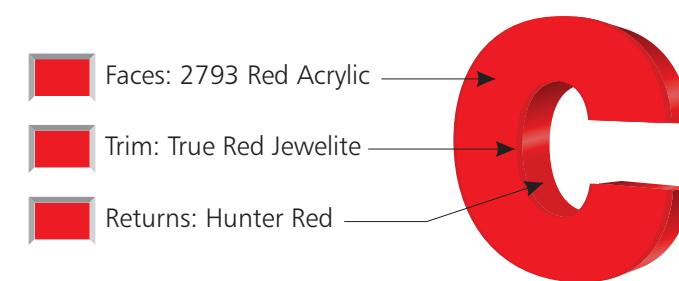
APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT



East Elevation



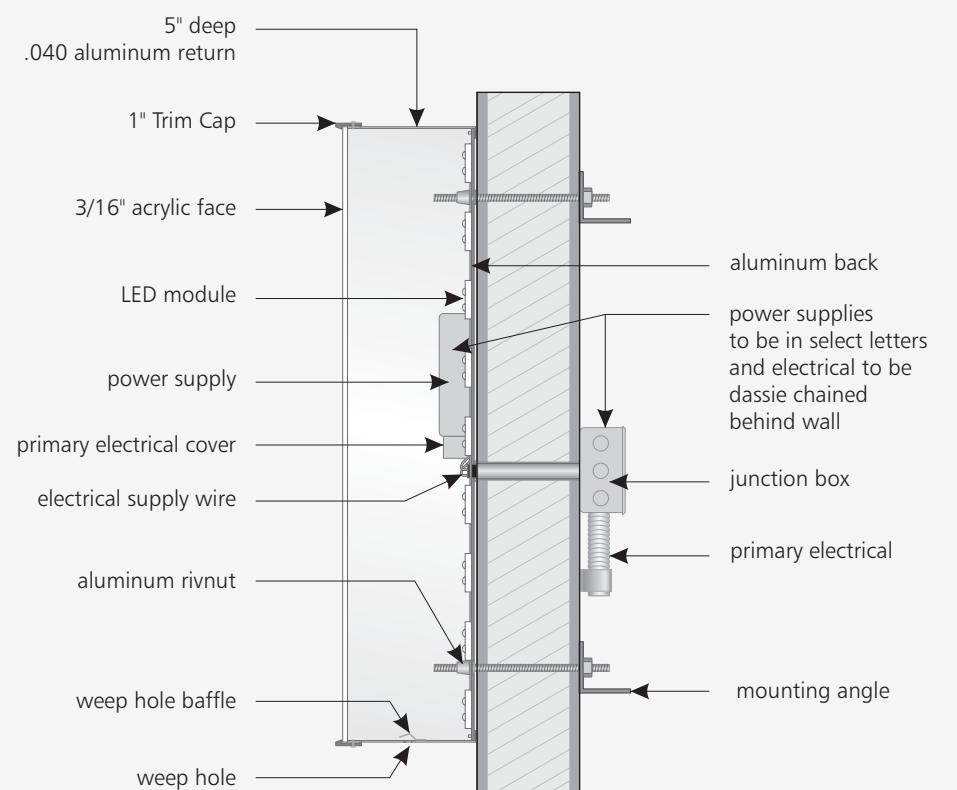
Colors



Jonesboro, GA | Tara Blvd &amp; North Ave

Illuminated Letterset **S4**

Self Contained | Illuminated Letterset | Cross Section Detail | NTS  
Jump electrical from letter to letter to avoid having power supplies in each



- Internal illumination by TetraMAX Red GE L.E.D. modules.
- All electrical to be UL listed and labeled.
- Letters mounted to exterior fascias to have non-corrosive fasteners.
- Mounting varies depending on location and wall type.



CORPORATE HEADQUARTERS  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

NORTHEAST DIVISION  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.  
© Copyright 2015

|            |                           |
|------------|---------------------------|
| S.O. No.   |                           |
| Sheet No.  | 8                         |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 |                           |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |

**CVS**  
**pharmacy**



Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT



### Description:

(1) Double face, internally lighted monument sign featuring (2) D/F lighted cabinets, an aluminum construction with aluminum skin, decorative aluminum top and pole cover.

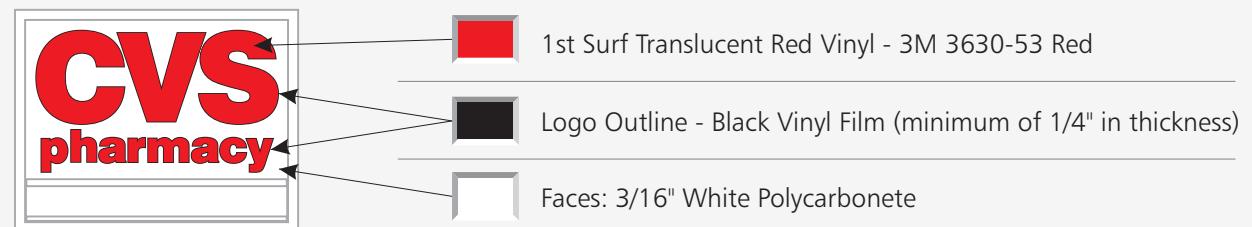
Monument faces are to be white polycarbonate. Faces decorated with translucent film. Internal illumination of cabinet by LED strip lighting. All wiring UL approved.

Monument is installed onto steel post set in concrete foundation.

### Paint Schedule:

|    |  |  |
|----|--|--|
| P1 |  | Benjamin Moore: 2161-60 / Kahlua & Cream   Satin Finish          |
| P2 |  | Benjamin Moore: HC-47 / Brookline Beige   Stipple Texture Finish |
| P3 |  | Cabinet and Retainers   White acrylic urethane enamel gloss      |
| P4 |  | Cabinet and Retainers   Black   Satin Finish                     |

### Face and Decoration:



### Slide-In Panel:



### Clear Space Rule:

(X) is based on the stroke width of the "P". Clear Space is applied prior to the black outline



#### CORPORATE HEADQUARTERS

1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

#### NORTHEAST DIVISION

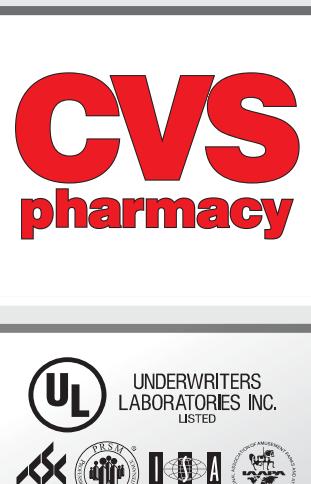
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843

[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and/or specifications may be duplicated without written authorization of Atlas Sign Industries.

© Copyright 2016

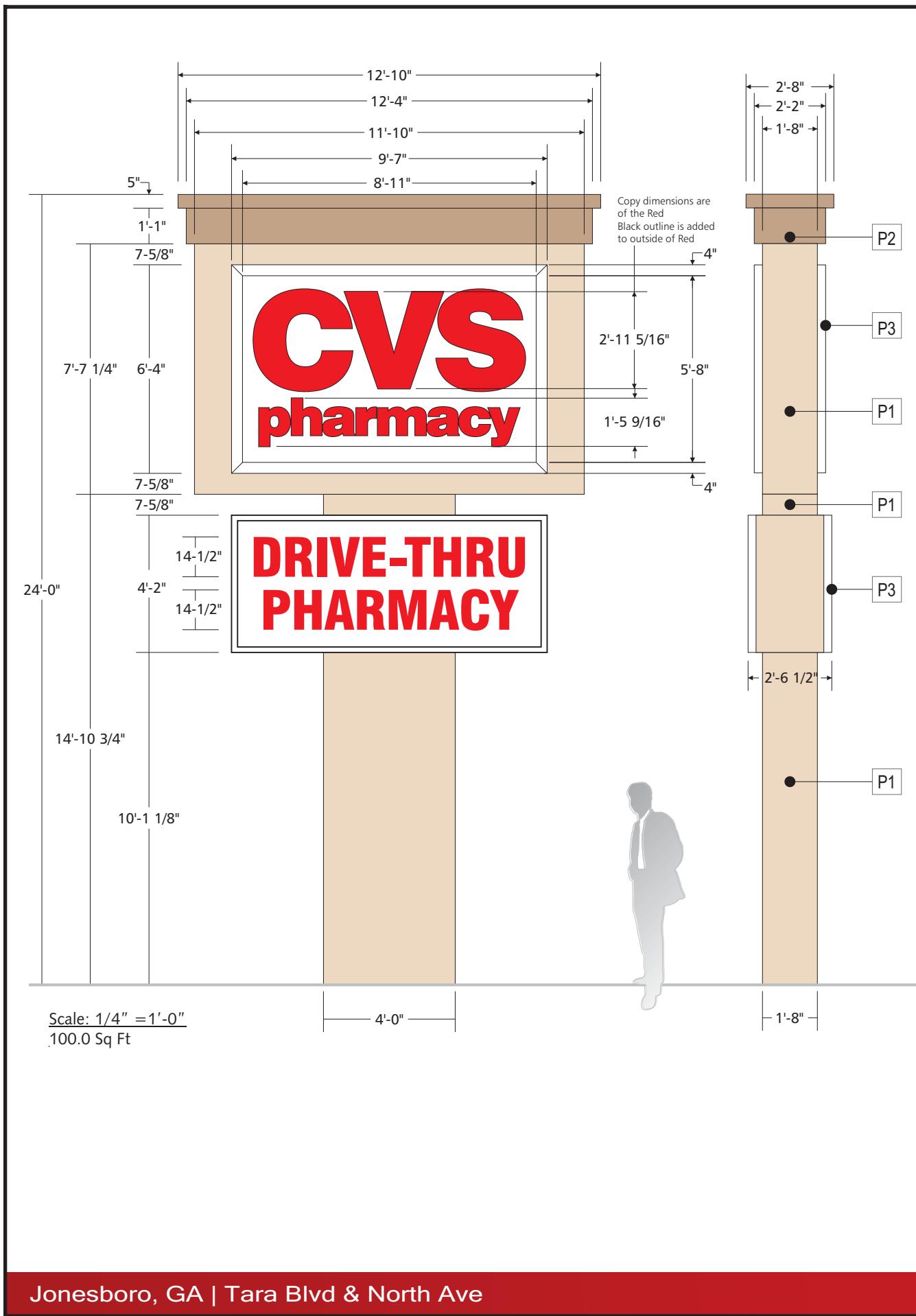
|            |                           |
|------------|---------------------------|
| S.O. No.   | 63059                     |
| Sheet No.  | 9                         |
| Date       | 6/8/2016                  |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 | 6/14/16 By CB             |
| Revision 2 | 6/15/16 By CB             |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |



Approved by:

Date: \_\_\_\_\_

APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT



### Description:

Double face, internally illuminated pylon sign featuring (2) D/F lighted cabinets, an aluminum construction with aluminum skin, decorative aluminum cornice and pole cover.

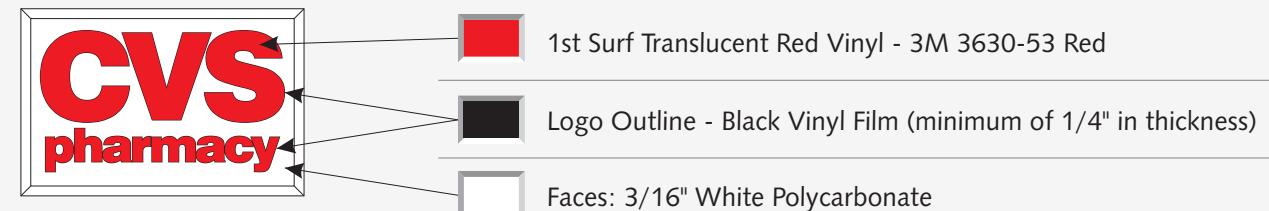
Pylon faces are to be white polycarbonate. Faces decorated with translucent film. Internal illumination of cabinet by LED strip lighting. All wiring UL approved.

Pylon is direct buried with steel post set in concrete foundation.

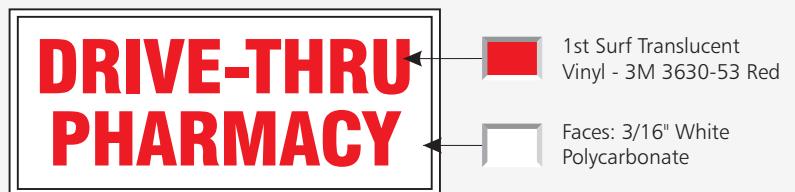
### Paint Schedule

|    |  |  |
|----|--|--|
| P1 |  | Benjamin Moore: 2161-60 / Kahlua & Cream   Satin Finish          |
| P2 |  | Benjamin Moore: HC-47 / Brookline Beige   Stipple Texture Finish |
| P3 |  | Cabinet and Retainers   White acrylic urethane enamel gloss      |

### Face and Decoration



### Secondary Cabinet



### Clear Space Rule

(X) is based on the stroke width of the "P"  
Clear Space is applied prior to the black outline



**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.  
© Copyright 2015

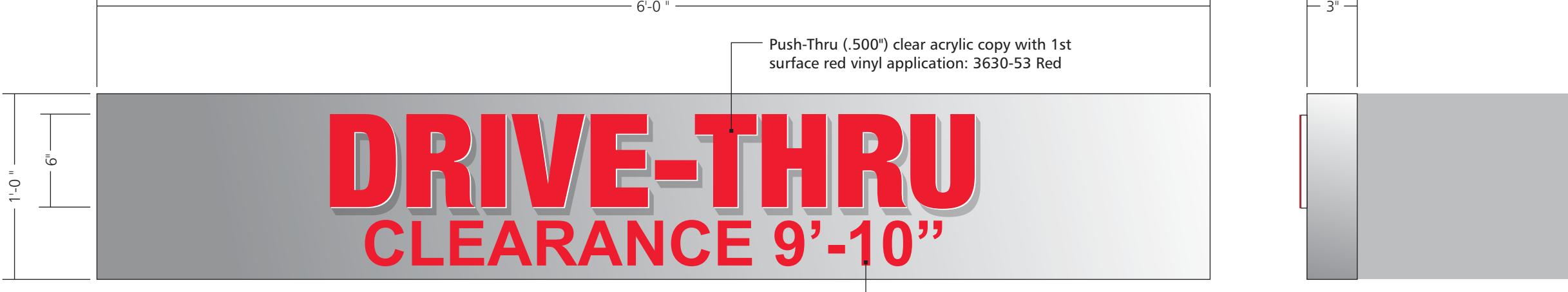
|            |                           |
|------------|---------------------------|
| S.O. No.   |                           |
| Sheet No.  | 10                        |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 | 1/29/16 By CB             |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |



Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

- APPROVED AS SHOWN
- APPROVED AS NOTED
- CORRECT & RESUBMIT



DT Canopy Cabinet

6 Square Feet

Scale:  $1\frac{1}{2}'' = 1'-0''$

█ Please see call-outs

█ White Vinyl Film

**atlas**  
SIGN INDUSTRIES  
THE SIGN OF PERFORMANCE

**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.

© Copyright 2015

|            |                           |
|------------|---------------------------|
| S.O. No.   | 11                        |
| Sheet No.  | 11                        |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 |                           |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |

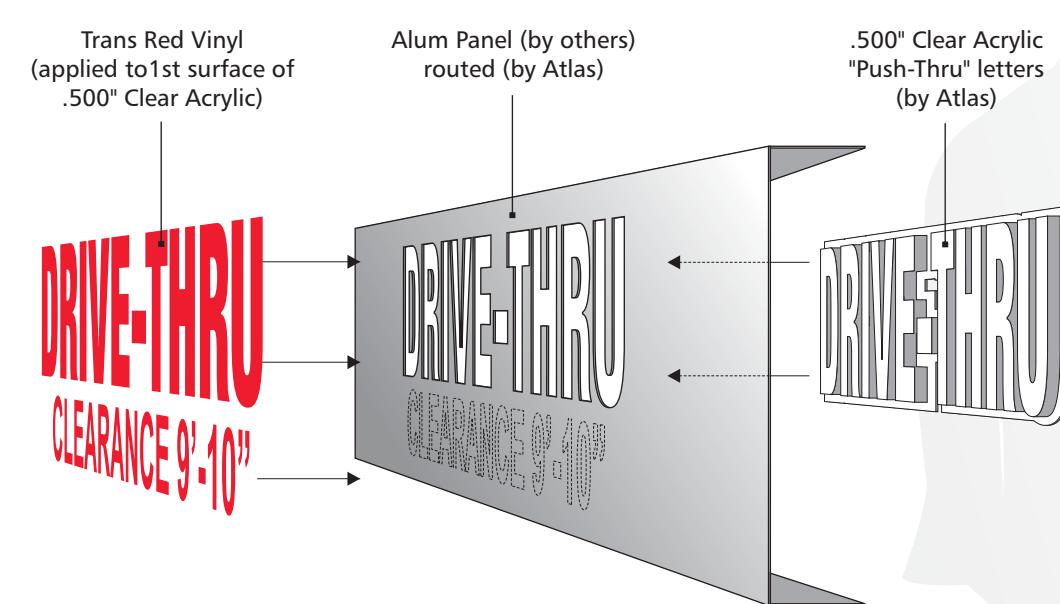
**CVS**  
pharmacy

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT





Trans Red Vinyl (applied to 1st surface of .500" Clear Acrylic)

Alum Panel (by others) routed (by Atlas)

.500" Clear Acrylic "Push-Thru" letters (by Atlas)

Jonesboro, GA | Tara Blvd & North Ave

Drive-Thru Canopy Panel **S7**



**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843

[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.  
© Copyright 2015

|            |                           |
|------------|---------------------------|
| S.O. No.   |                           |
| Sheet No.  | 12                        |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 |                           |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |



Approved by:

Date: \_\_\_\_\_

- APPROVED AS SHOWN
- APPROVED AS NOTED
- CORRECT & RESUBMIT

3'-4 7/8"

2 7/8"

# Pharmacy Pick-up / Drop-off

## CVS-PUDO Pick-Up Panel

Scale: 3" = 1'-0"

.82 Square Feet

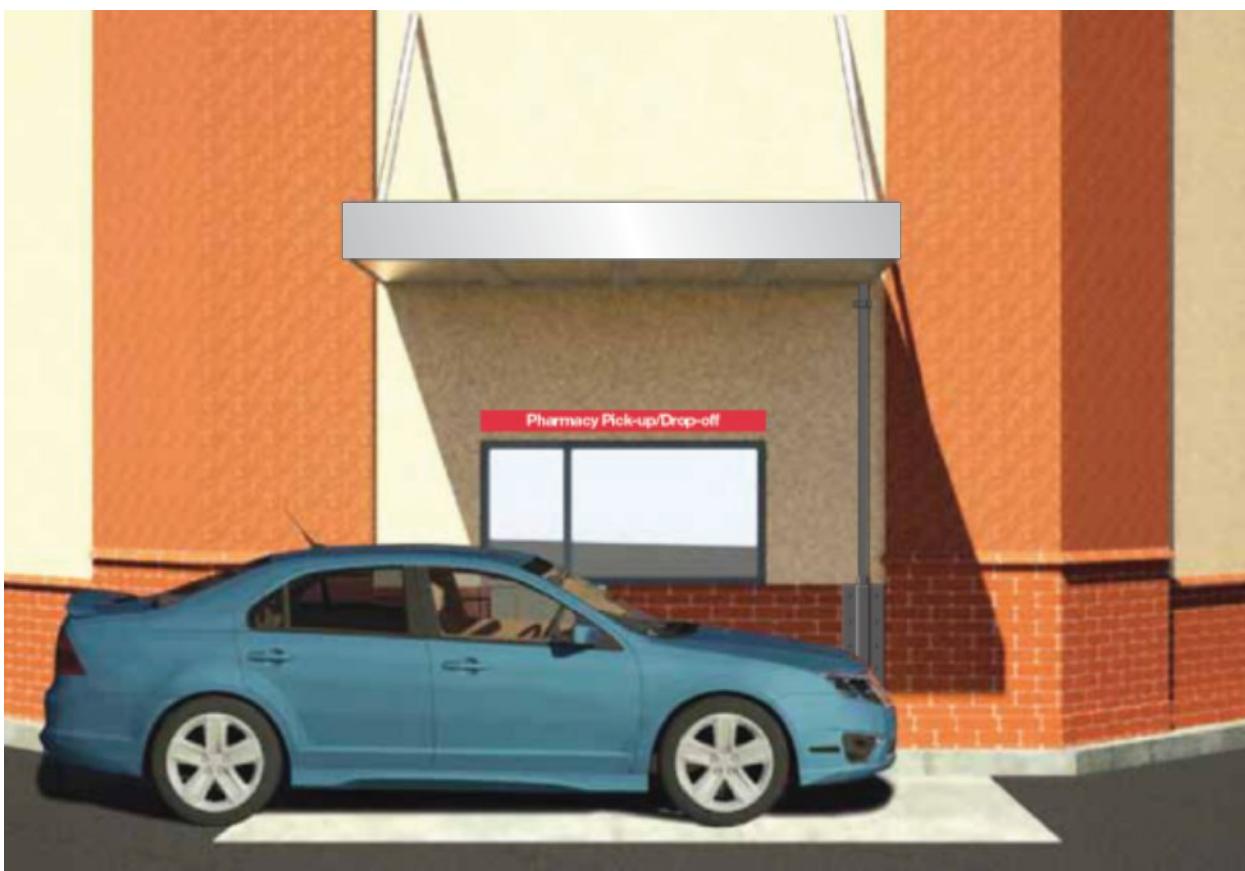
.125 Aluminum Panel installed above Pick-Up window. Panel finished in CVS Red enamel. Copy of high performance white vinyl. Panel installed flush via non-corrosive welded studs.



Paint to Match 3M 3630-53 Red



3M 7725-10 Opaque Matte White Vinyl Film



.125 Aluminum  
Panel

(4) Threaded studs  
welded to back of alum. panel

(4) Threaded studs  
welded to back of alum. panel

6'-0" from grade to top of panel

**CVS-HP**  
1.91 Square Feet

Scale: 3" = 1'-0"

Hours Plaque to be mounted to the right side of the door

**atlas**  
SIGN INDUSTRIES  
THE SIGN OF PERFORMANCE

**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843  
[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.  
© Copyright 2015

|            |                           |
|------------|---------------------------|
| S.O. No.   | _____                     |
| Sheet No.  | 13                        |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 | _____                     |
| Revision 2 | _____                     |
| Revision 3 | _____                     |
| Revision 4 | _____                     |
| Revision 5 | _____                     |
| Revision 6 | _____                     |

**CVS**  
pharmacy

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT



CVS-REAP Aluminum Panel

Scale: 3" = 1'-0"

3 Square Feet

.080 White Aluminum panel with (4) pre-drilled holes. Copy & graphics of high performance vinyl film.



1st Surface Reflective Red Vinyl #680-82 Ruby Red



**CORPORATE HEADQUARTERS**  
1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

**NORTHEAST DIVISION**  
707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843

[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.

© Copyright 2015

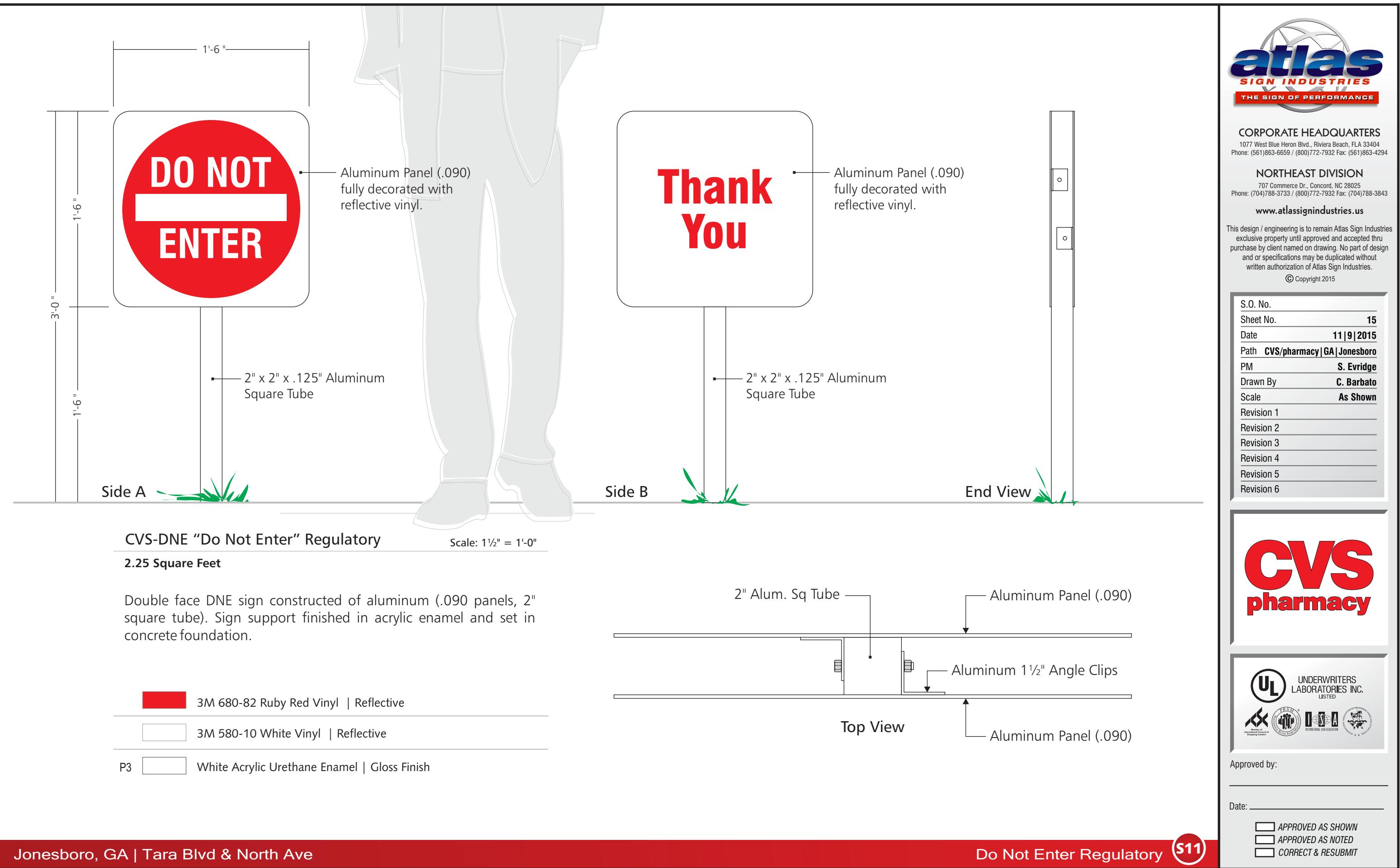
|            |                           |
|------------|---------------------------|
| S.O. No.   | 14                        |
| Sheet No.  | 14                        |
| Date       | 11/9/2015                 |
| Path       | CVS/pharmacy GA Jonesboro |
| PM         | S. Evridge                |
| Drawn By   | C. Barbato                |
| Scale      | As Shown                  |
| Revision 1 |                           |
| Revision 2 |                           |
| Revision 3 |                           |
| Revision 4 |                           |
| Revision 5 |                           |
| Revision 6 |                           |



Approved by:

Date: \_\_\_\_\_

APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT



ATTACHMENT -1-

**PROPERTY OWNER'S AUTHORIZATION**

The undersigned below, or as attached, is the owner of the property which is subject of this application. The undersigned does duly authorize the applicant named below to act as applicant in the pursuit of an amendment to the property.

I swear that I am the owner of the property which is the subject matter of the attached application, as it is shown in the records of Clayton County, Georgia.

I hereby depose and say that all above statements and attached statements and/or exhibits submitted are true and correct, to the best of knowledge and belief.

PROPERTY OWNER:

Steve Schoenbrey  
PRINT NAME

SIGNATURE/DATE

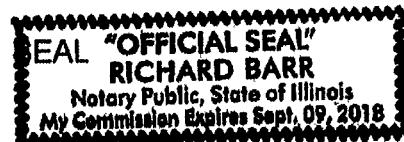
6/23/16

APPLICANT:

Jennifer Rinnhuber  
PRINT NAME

SIGNATURE/DATE

NOTARY:  
Richard Barr  
SIGNATURE/DATE





### Description:

(1) Double face, internally lighted monument sign featuring (2) D/F lighted cabinets, an aluminum construction with aluminum skin, decorative aluminum top and pole cover.

Monument faces are to be white polycarbonate. Faces decorated with translucent film. Internal illumination of cabinet by LED strip lighting. All wiring UL approved.

Monument is installed onto steel post set in concrete foundation.

### Paint Schedule:

|    |  |  |
|----|--|--|
| P1 |  | Benjamin Moore: 2161-60 / Kahlua & Cream   Satin Finish          |
| P2 |  | Benjamin Moore: HC-47 / Brookline Beige   Stipple Texture Finish |
| P3 |  | Cabinet and Retainers   White acrylic urethane enamel gloss      |
| P4 |  | Cabinet and Retainers   Black   Satin Finish                     |

### Face and Decoration:



### Slide-In Panel:



### Clear Space Rule:

(X) is based on the stroke width of the "P" Clear Space is applied prior to the black outline



### CORPORATE HEADQUARTERS

1077 West Blue Heron Blvd., Riviera Beach, FLA 33404  
Phone: (561)863-6659 / (800)772-7932 Fax: (561)863-4294

### NORTHEAST DIVISION

707 Commerce Dr., Concord, NC 28025  
Phone: (704)788-3733 / (800)772-7932 Fax: (704)788-3843

[www.atlassignindustries.us](http://www.atlassignindustries.us)

This design / engineering is to remain Atlas Sign Industries exclusive property until approved and accepted thru purchase by client named on drawing. No part of design and or specifications may be duplicated without written authorization of Atlas Sign Industries.

© Copyright 2016

|            |                                  |
|------------|----------------------------------|
| S.O. No.   | <b>63059</b>                     |
| Sheet No.  | <b>9</b>                         |
| Date       | <b>6/18/2016</b>                 |
| Path       | <b>CVS/pharmacy GA Jonesboro</b> |
| PM         | <b>S. Evridge</b>                |
| Drawn By   | <b>C. Barbato</b>                |
| Scale      | <b>As Shown</b>                  |
| Revision 1 | <b>6/14/16</b> By <b>CB</b>      |
| Revision 2 | <b>6/15/16</b> By <b>CB</b>      |
| Revision 3 |                                  |
| Revision 4 |                                  |
| Revision 5 |                                  |
| Revision 6 |                                  |



Approved by:

Date:

APPROVED AS SHOWN  
 APPROVED AS NOTED  
 CORRECT & RESUBMIT



## CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.B

-B

COUNCIL MEETING DATE

July 5, 2016

Requesting Agency (Initiator)

Office of the City Administrator

Sponsor(s)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding Conditional Use Permit #16CU-006 to allow a childcare center (Ms. Pam's Precious Angels Family Childcare Center) at property located at 118 Stockbridge Road by Tamarra Johnson.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Article VI of the Code of Ordinances

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Community Planning, Neighborhood and Business Revitalization

Summary & Background

*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

### Purpose:

1. To consider a Conditional Use Permit to allow a Childcare Facility at property located at 118 Stockbridge Road.

### History:

1. The location has been vacant for a number of years. According to the City's 2025 Future Land Use Map identifies the property as "Office/Business". "Office/Business" includes more intensive office-oriented developments such as "office parks" and "business parks" that are directly accessible to the interstate highway system.
2. City records do not show where a business license was obtained for this location in previous years.
3. This location went before the Jonesboro Mayor & Council in June of 2016 to rezone the property from H-1 Historic District to H-2 District.
4. The applicant applied for a zoning verification on April 15, 2016 to house a Childcare Center at the subject property located at 118 Stockbridge Road. The application was denied due to the H-1 District not allowing for such use. In the H-2 District, the use is permitted.
5. On May 13, 2013, by a unanimous vote, a conditional use was approved for the current property to operate a pre school/day care.

### FACTS & ISSUES:

1. Article VI of the Zoning Ordinance outlines the procedure for bringing a Conditional Use Permit application to the Mayor and Council.
2. The Conditional Use Permit also requires that a daycare site be located along a collector road or greater. The site is located at Stockbridge Road.
3. The Conditional Use Permit requires one acre with 150 feet of road frontage to operate a daycare center. However, the site has 0.82 acres and 105 feet of road frontage. Requirement not met.
4. The applicant has advised that the site will have a maximum occupancy of 138 kids and a max of 15 teachers.
5. Section 86-410 of the Code of Ordinances states that there must be 1 space for each employee and 1 space for every ten students, and area sufficient for safe and convenient loading of students. Section 86-407 provides guidelines for handicap accessible spaces.

### **FOLLOW-UP APPROVAL ACTION (City Clerk)**

Typed Name and Title

Ricky Clark, City Administrator

Date

July, 5, 2016

Signature

City Clerk's Office

6. According to the attached drawings, the site shows a proposed 12 spaces. With 5 employees and 50 children, 1 spaces are needed. Requirement met (according to drawing).

5.B

7. 15 teachers = 15 parking spaces ; 138 kids = 14 parking spaces. Total of 29 parking spaces to include 2 handicap accessible.

8. The site must provide an outdoor play area containing 100 square feet for each child at play. With 138 proposed children, the site would need 13,800 sq. ft.. In addition, such play area shall be fenced using a minimum fence height of four feet and established in the rear yard.

**Fiscal Impact**

*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

\$700.00 – Application Fee

**Exhibits Attached** (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- BOUNDARY (2)
- Daycare-draft fence for playground
- Conditional Use - 118 Stockbridge Road - Legal Notice
- Credentail Letter

**Staff Recommendation** *(Type Name, Title, Agency and Phone)*

**Discussion**

THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 23,565 FEET AND AN ANGULAR ERROR OF  $0.01^{\circ}$  PER ANGLE POINT AND WAS ADJUSTED USING THE COMPASS RULE. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND WAS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 10,000+ FEET.

EQUIPMENT USED: TOPCON GTS-313.

AS PER OFFICIAL FLOOD INSURANCE MAPS BY THE F.E.M.A. THIS PROPERTY IS NOT LOCATED WITHIN A DESIGNATED FLOOD HAZARD AREA.

AS PER COMMUNITY – PANEL NUMBER 13063C0086E.

DATED: SEPTEMBER 5, 2007

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND BY ME OR UNDER MY SUPERVISION, AND THAT THE MONUMENTS REFERENCED HEREON, EXIST AND THEIR SIZES, LOCATIONS AND MATERIALS ARE CORRECTLY SHOWN.

| CURVE DATA CHART |          |            |               |
|------------------|----------|------------|---------------|
| CURVE            | RADIUS   | ARC LENGTH | CHORD LENGTH  |
| C1               | 1390.52' | 15.79'     | 15.79'        |
| C2               | 3575.66' | 105.33'    | S 05°59'25" W |
| C3               | 1390.52' | 208.15'    | S 00°38'08" W |
| C4               | 3420.02' | 110.39'    | S 89°17'21" W |

| LINE | BEARING       | LINE CALL CHART | DISTANCE |
|------|---------------|-----------------|----------|
| L1   | S 04°40'23" W |                 | 59.55'   |
| L2   | S 89°28'53" E |                 | 66.23'   |

MAC.

N/F  
CLAYTON COUNTY GA.  
DB. 2168 PG. 25

N/F  
KING STREET PROPERTIES LLC  
DB. 9659 PG. 568

REBAR FOUND  
0.86' SOUTH OF  
WEST LINE AND  
ON-LINE BETWEEN  
TRACTS

IPS

1 STORY BRICK  
BUILDING

STOCKBRIDGE RD.  
40' R/W  
ASPHALT

TRACT 1  
0.696 ACRES

TRACT 2  
0.852 ACRES

1 STORY WOOD  
SIDING BUILDING

OVERHEAD  
CANOPY

160.63'

178.72'

176.47'

206.94'

L1

L2

REBAR  
FOUND



## Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on July 11, 2016 in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a Conditional Use Permit to allow a Child Care Center at property located at 118 Stockbridge Road, Jonesboro, Georgia 30236.

Ricky L. Clark, Jr.  
City Administrator

Publish 6/25 and 6/29

June 25, 2016

To Whom It May Concern,

My name is Elizabeth Abdinoor Burns, M. Ed and I am the President of NOOR Childcare Solutions, LLC.

I have worked in the childcare industry for over 25 years assisting programs with national accreditation, providing technical assistance in the classroom and helping administrators navigate the states rules and regulations.

I was a licensing consultant with Bright from the Start for 10 years and spent 4 of those years opening programs throughout the state. I have taken that extensive knowledge and now assist potential childcare owners with opening their own centers. Some of the work I do is scout locations, complete the application paperwork, work with the county Fire Marshall and county officials on local ordinances, arrange classrooms and purchase materials.

My goal is to ensure applicants are successful throughout the licensing process and that they are able to receive their license within a timely manner.

Sincerely,

Elizabeth Abdinoor Burns, M.Ed



# CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #  
**WORK SESSION – C**

5.C

COUNCIL MEETING DATE  
July 5, 2016

Requesting Agency (Initiator)  
Office of the City Administrator

Sponsor(s)

**Requested Action** (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Conditional Use Permit No. 16CU-005 at 231 Stockbridge Road as requested by Breaking Down Barriers Ministry to allow for a "Place of Worship."

**Requirement for Board Action** (Cite specific Council policy, statute or code requirement)

**Is this Item Goal Related?** (If yes, describe how this action meets the specific Board Focus Area or Goal)

## Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

## PURPOSE:

1. To consider a Conditional Use Permit to allow a "Churches and other Places of Worship" at property located at 231 Stockbridge Road by Breaking Down Barriers Ministry Atlanta.

## HISTORY:

1. The location has been vacant for roughly two years. According to the City's 2025 Future Land Use Map identifies the property as "Office/Business". "Office/Business" includes more intensive office-oriented developments such as "office parks" and "business parks" that are directly accessible to the interstate highway system.
2. This property served as home to Mitchell's Appliance, Cut Creators, & Hands on Salon of Beauty.

## FACTS & ISSUES:

1. Article VI of the Zoning Ordinance outlines the procedure for bringing a Conditional Use Permit application to the Mayor and Council.
2. The Conditional Use requires one acre with a 150 foot frontage to operate a daycare center, however, the site has 0.59 acres and 7120 sq. ft. Although the site lacks a full acre, Staff does not see where the request could cause detriment to the City's wellbeing and/or character.
3. The Conditional Use also requires that "Churches and other Places of Worship" site be located along a collector road or greater. The site is located along Stockbridge Road.
4. One space shall be provided for the larger of every four seats or for each 25 square feet of floor area available for chairs in the largest assembly room in the auditoriums or stadiums of schools and public buildings, places of worship or other locations of public assembly. Lodges and fraternal or social organizations shall provide one space for each 100 square feet of gross floor area.

The structure has a total of 7,120 square feet of sanitary and office space.

1 space/25 square feet = 240 parking spaces are needed to operate the proposed use.

## FOLLOW-UP APPROVAL ACTION (City Clerk)

|   |                       |                      |  |
|---|-----------------------|----------------------|--|
| Typed Name and Title<br>Ricky Clark, City Administrator | Date<br>July, 5, 2016 | 06/06/16<br>06/13/16 | City Council<br>City Council WITHDRAWN |
| Signature   | City Clerk's Office   |                      |  |

**Fiscal Impact**

*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

**5.C**

**Exhibits Attached** (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Breaking Down Barriers - CU005 Application

**Staff Recommendation** *(Type Name, Title, Agency and Phone)*

**Denial**

Paid \$700 5-2-16



**CITY OF JONESBORO**  
 124 North Avenue  
 Jonesboro, Georgia 30236  
 City Hall: (770) 478-3800  
 Fax: (770) 478-3775  
[www.jonesboroga.com](http://www.jonesboroga.com)

## CONDITIONAL USE PERMIT APPLICATION

ATTACH ADDITIONAL PAGES IF NECESSARY. ALL ATTACHMENTS MUST BE NUMBERED. INDICATE THE PAGE NUMBER OF ATTACHMENT IN THE SPACES PROVIDED FOR EACH RELEVANT ANSWER.

ANY MISSTATEMENT OR CONCEALMENT OF FACT IN THIS APPLICATION SHALL BE GROUNDS FOR REVOCATION OF THE LICENSE ISSUED AND SHALL MAKE THE APPLICANT LIABLE TO PROSECUTION FOR PERJURY. PLEASE DO NOT LEAVE ANY AREAS UNANSWERED.

**APPLICATION FEE: \$700.00** (Non-Refundable). The Sign Permit fee is an additional cost. The City of Jonesboro will calculate and advise fees due.

Date of Application:

5-2-16

### Property Owner Authorization

I (We) Breaking Down Barriers Ministry the  
 owner(s) of the following property located at: 231 Stockbridge Rd.  
Jonesboro, GA. 30296

Tax Parcel Number: \_\_\_\_\_ Size of Property: \_\_\_\_\_

Located in Zoning District O & I do hereby request permission for a  
 conditional use for the above described property under the Zoning Ordinance zoned for  
 the following purposes:

Ministry

\_\_\_\_\_ Date of site plan and revision dates, as appropriate.

\_\_\_\_\_ North arrow and scale, not to exceed one inch equals 50 feet.

The City may require submission of additional information as may be useful in understanding the proposed use and development of the property.

I HEREBY CERTIFY THAT THE ABOVE INFORMATION AND ALL ATTACHED INFORMATION IS TRUE AND CORRECT:

Date: 5-2-16

Signed: Rev. Jerome William

Notary: Pat Daniel

SEAL





**CITY OF JONESBORO**  
 124 North Avenue  
 Jonesboro, Georgia 30236  
 City Hall: (770) 478-3800  
 Fax: (770) 478-3775  
[www.jonesboroga.com](http://www.jonesboroga.com)

revLwms@yahoo.co

## ZONING VERIFICATION REQUEST

### Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are STRONGLY ADVISED to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

### Applicant's Information

Name of Applicant: Leverna Williams

Name of Business: Breaking Down Barriers Ministry Atlanta

Property's Address: 231 Stockbridge Rd. Jonesboro, Georgia

Phone: (Day): 678-296-2358 (Evening): 678-296-2358

### Property Information

Current Use of Property: Vacant

Proposed Use of Property (Please provide in great detail the intended use of the property):  
Church

  
Leverna Williams  
 Applicant's Signature

12-21-15

Date

### FOR OFFICE USE ONLY:

Current Zoning: O - I

NAICS Code: \_\_\_\_\_

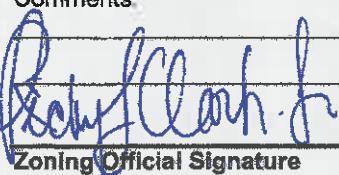
Required Zoning: O - I

Conditional Use Needed?  Yes or  No

Comments:

APPROVED

DENIED

  
Rocky Clark Jr.  
 Zoning Official Signature

12/22/15  
 Date

**BREAKING DOWN BARRIERS MINISTRY ATLANTA**

**Proposed Site Plan**  
**For: 231 Stockbridge Road Unit C**  
**Jonesboro, Georgia 30239**

**Property Details:**

|   |                               |
|---|-------------------------------|
| <b>MISCELLANEOUS</b>                    | <b>Home Size: 7,120 sq ft</b> |
| <b>Lot Size: 1 acres</b>                | <b>Built in: 1999</b>         |
| <b>Parcel Number: 12017C E003</b>       | <b>County: Clayton</b>        |
| <b>Subdivision: ADAMSONS WHITE LINE</b> |                               |
| <b>Census: 1</b>                        | <b>Tract: 40609</b>           |
| <b>Lot: 3</b>                           | <b>Zoning: GB</b>             |
| <b>Legal: BLK C LOT 3</b>               |                               |

**Lot Features**

**Lot Size Range: 1/2 to 1 Acre**  
**Lot Size Source: Acreage Not Entered**  
**Frontage: County/City Road, Pavement**  
**Zoning: COMM**  
**Water Features**

**Water Front Name:** None

**Structural Information**

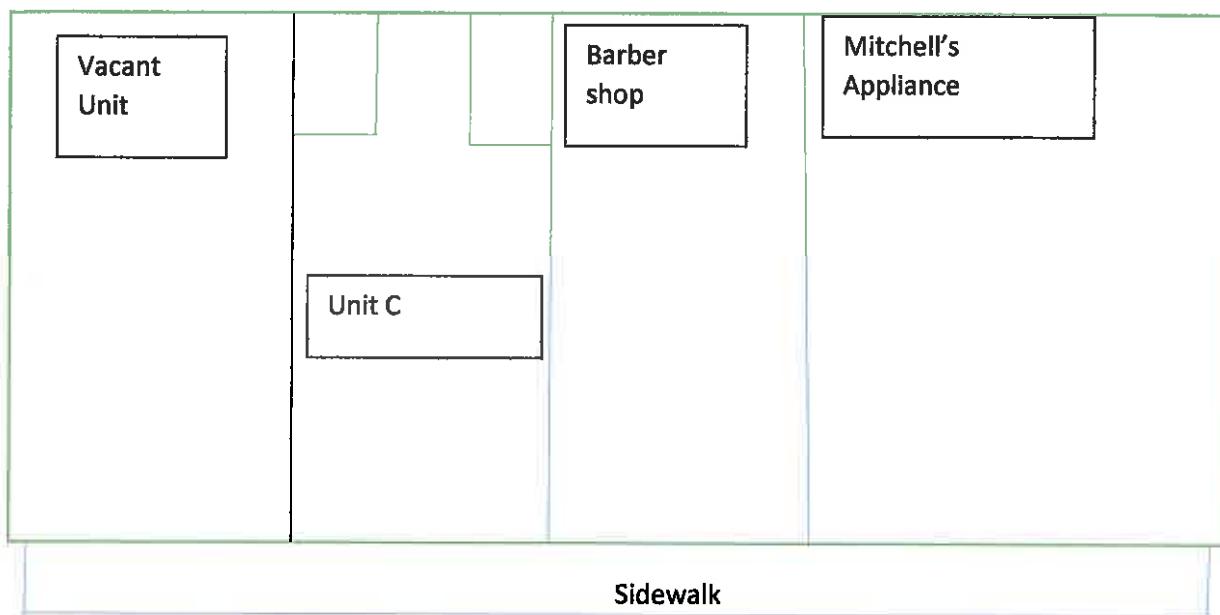
- **Construction:** Block, Brick, Steel/Metal
- **Roof:** Tar/Gravel
- **Disability Access:** Stepless Entry
- **Total Entrances/Exits:** 1 each

**Heating & Cooling**

**Cooling Type:** Central Air Conditioning  
**Heating Type:** Central  
**Heating Fuel:** Gas

**Location Improvements:**

- The overall physical structure of the location will not be altered in any way.
- A raised platform (with a minimum height of 6 inches and a maximum height of 12 inches) will be constructed inside the of Unit C to be used as a stage

**Rear of Building**

Attachment: Breaking Down Barriers - CU005 Application (1050 : Breaking Down Barriers Ministry Atlanta)

Stockbridge Road

Green Space



## CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #  
**WORK SESSION – D**

5.D

COUNCIL MEETING DATE  
July 5, 2016

Requesting Agency (Initiator)

Public Works

Sponsor(s)

**Requested Action** (*Identify appropriate Action or Motion, purpose, cost, timeframe, etc.*)

Discussion regarding purchase of a 2011 Ford F-750 with 13 YD NewWay Viper, Winch & Cart Tipper.

**Requirement for Board Action** (*Cite specific Council policy, statute or code requirement*)

Exceeds Cost for Staff Approval.

**Is this Item Goal Related?** (*If yes, describe how this action meets the specific Board Focus Area or Goal*)

Transportation Infrastructure

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Public Works Director Joe Nettleton is requesting approval of purchasing a 2011 Ford F-750 with 13 YD NewWay Viper, Winch & Cart Tipper. The total cost of the truck is \$82,000.00. In the FY' 16 budget, Council appropriated \$75,000 for the purchase of an additional garbage truck.

Joe Nettleton to provide additional details.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

**Exhibits Attached** (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Garbage Truck - Picture 1
- Garbage Truck - Picture 2
- Garbage Truck - Picture 3
- Garbage Truck - Picture 4

**Staff Recommendation** (*Type Name, Title, Agency and Phone*)

Discussion

### FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky Clark, City  
Administrator

Date

July, 5, 2016

Signature

City Clerk's Office





Attachment: Garbage Truck - Picture 2 (1059 : Garbage Truck)

5.D.c

Attachment: Garbage Truck - Picture 3 (1059 : Garbage Truck







# CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #  
**WORK SESSION – E**

5.E

COUNCIL MEETING DATE  
July 5, 2016

Requesting Agency (Initiator)  
Office of the City Administrator

Sponsor(s)

**Requested Action** (*Identify appropriate Action or Motion, purpose, cost, timeframe, etc.*)  
Discussion regarding FY' 16 Budget Amendments #16-03 & #16-04 totaling \$113,936.00.

**Requirement for Board Action** (*Cite specific Council policy, statute or code requirement*)  
All Budget Amendments Must be Ratified by Council

**Is this Item Goal Related?** (*If yes, describe how this action meets the specific Board Focus Area or Goal*)  
Yes

**Summary & Background** (*First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.*)

Due to various changes/additions during the year, Staff has prepared the necessary budget amendments. Please find attached a breakdown of the proposed amendments.

**Fiscal Impact** (*Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.*)

Total change in revenue/expenditures = \$113,936.00

**Exhibits Attached** (*Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.*)

- Copy of Budget Amendment (Revenues) 16-03
- PROPOSED REVENUE BUDGET AMENDMENT NOTES 07-05-16
- Copy of Budget Amendment 16-04
- Proposed Expense Items Budget Amendments

**Staff Recommendation** (*Type Name, Title, Agency and Phone*)

**Approval**

## FOLLOW-UP APPROVAL ACTION (City Clerk)

|  |                       |
|--|-----------------------|
| Typed Name and Title<br>Ricky Clark, City<br>Administrator | Date<br>July, 5, 2016 |
| Signature  | City Clerk's Office   |



**CITY OF JONESBORO**  
**FY2016 BUDGET AMENDMENTS**

**DEPARTMENT:** VARIOUS REVENUE AMENDMENTS **DATE:** 07/05/16  
**FUND:** VARIOUS

|                  |
|------------------|
| Amendment Number |
| 16-03            |

| Revenues | Account Number | Account Name              | Original     | Amended      | Net         |
|----------|----------------|---------------------------|--------------|--------------|-------------|
|          |                |                           | Budget       | Budget       | Change      |
| 31       | 1200           | Real Property             | \$2,600.00   | \$8,600.00   | \$6,000.00  |
| 31       | 1600           | Intangible Tax            | \$400.00     | \$1,000.00   | \$600.00    |
| 31       | 1710           | Electric Franchise Tax    | \$230,000.00 | \$240,000.00 | \$10,000.00 |
| 31       | 6100           | Business Occupation       | \$170,000.00 | \$191,294.00 | \$21,294.00 |
| 31       | 6300           | Financial Institution Tax | \$20,000.00  | \$25,000.00  | \$5,000.00  |

| Revenues | Account Number | Account Name         | Original Budget | Amended Budget | Net Change  |
|----------|----------------|----------------------|-----------------|----------------|-------------|
| 34       | 1930           | Plan Review Fee      | \$1,000.00      | \$2,000.00     | \$1,000.00  |
| 34       | 5410           | AT&T Parking Fees    | \$0.00          | \$14,400.00    | \$14,400.00 |
| 37       | 1025           | Concert Sponsorships | \$6,000.00      | \$21,795.00    | \$15,795.00 |
| 38       | 1030           | Event Vendors        | \$0.00          | \$5,000.00     | \$5,000.00  |
| 38       | 9000           | Misc. Revenue        | \$0.00          | \$1,500.00     | \$1,500.00  |

| Revenues | Account Number | Account Name          | Original Budget | Amended Budget | Total Change |
|----------|----------------|-----------------------|-----------------|----------------|--------------|
| 32       | 1103           | Alcohol ID Fee        | \$0.00          | \$3,500.00     | \$3,500.00   |
| 32       | 1110           | Beer/Wine             | \$18,000.00     | \$24,000.00    | \$6,000.00   |
| 32       | 1140           | Alcohol Temp. Consum. | \$0.00          | \$1,000.00     | \$1,000.00   |
| 32       | 3120           | Building Permit       | \$10,000.00     | \$15,000.00    | \$5,000.00   |
| 32       | 3150           | Demolition            | \$0.00          | \$200.00       | \$200.00     |

| Revenues | Account Number | Account Name             | Original Budget | Amended Budget | Net Change  |
|----------|----------------|--------------------------|-----------------|----------------|-------------|
| 38       | 9050           | Lee St. Concession Stand | \$0.00          | \$3,000.00     | \$3,000.00  |
| 39       | 2100           | Sale of Assets           | \$0.00          | \$14,400.00    | \$14,400.00 |

**Total Proposed Increase: \$113,689.00**

**JUSTIFICATION:** This budget amendment These amendments take into account various changes within our budget during the year.  
 See attached Budget Notes.

|   |   |          |  |  |  |
|---|---|----------|--|--|--|
| Department Director:<br>Ricky L. Clark, Jr. | City Administrator<br>Recommend Approval: Yes / No<br>Date: | Yes / No | <b>City Council</b><br>Meeting Date:<br><b>Action:</b><br>Staff: |  |  |
|   |   |          |  |  |  |

## PROPOSED REVENUE BUDGET AMENDMENT NOTES

**31.1200 Real Property Prior Taxes** – 2016 Budget is set at **\$2,600** and with the additional taxes being collected the recommendation is to increase \$6,000 changing the line item to **\$8,847**.

**31.1600 Intangible Tax** – 2016 Budget is set at **\$400** and the recommendation is to increase the line item \$600 making the total **\$1,000**.

**31.1710 Electric Franchise Tax** – 2016 Budget is **\$230,000** and the recommendation is to increase \$10,000 making the line item **\$240,000**.

**31.6100 Business/Occupation License** – 2016 Budget is set at \$170,000 and the recommendation is to increase **\$21,294** making the line item **\$191,294**.

**31.6300 Financial Institutes Tax** – 2016 Budget for the banking institution tax fees is set at **\$20,000** and the recommendation is to increase **\$5,000** making the line item **\$25,000**.

**32.1103 Alcohol ID Fee** – This is a new line item added to the revenue budget. All businesses that sell beer and wine are required to have their employees to have a background check by the Police Department. The recommended budget for 2016 is **\$3,500**

**32.1110 Beer – Wine** – This line item is for beer and wine licenses. The 2016 Budget is \$18,000 and the proposed increase is **\$6,000** making the line item **\$24,000**.

**32.1140 – Alcohol Temporary Consumption** – This is new line item that coverage the license fee for businesses selling alcohol a special events. The recommendation for this revenue line item is **\$1,000**.

**32.3120 Building Permits** – The 2016 line item was set at **\$10,000** and the recommended increase is **\$5,000** making the line item **\$15,000**.

**32.3150 Demolition Permit** – This is a new revenue line item. In the past a demolition permit was included under the Building Permit Fees. The recommended 2016 Budget is **\$200**.

**34.1930 Plan Review Fee** – The 2016 Budget line item is **\$1,000**. The recommendation is to increase this line item **\$1,000** making the new amount at **\$2,000**.

**34.5410 – Parking Fee** – This is a new line item for fees collected from AT & T for their employees to park on a daily basis at the City's parking lot on Mill Street. This is a monthly fee of \$1,200. The recommended line item is **\$14,400**.

**37.1025 – Concert Sponsors** – The 2016 Budget line item was set at **\$6,000**. By the number of sponsors that paid it is the recommendation that we increase this line item by **\$15,795** making the new revenue amount at **\$21,795**.

**38.1030 Event Sponsors-** This is a new revenue line item that is a fee for anyone who rents space at the city's event. The recommended budget line item **\$5,000**.

**38.9000 Misc. Revenue** This line item is used for miscellaneous income from making copies, open record request etc. We normally do not budget revenue under this line item but it is recommended that we set the 2016 Budget to **\$1,500**.

**38.9050 Lee St Park Concession** – This is a new line item for 2016 and the recommendation is to set it at **\$3,000**.

**39.2100 Sale of Assets** – Normally we do not budget funds under this line item. The recommendation for 2016 Budget is **\$14,400**.

**CITY OF JONESBORO**  
**FY2016 BUDGET AMENDMENTS**

DEPARTMENT: ALL DATE: 07/05/16  
FUND: VARIOUS

|                  |
|------------------|
| Amendment Number |
| 16-04            |

| Line Item | Account Number | Account Name         | Original    | Amended     | Net         |
|-----------|----------------|----------------------|-------------|-------------|-------------|
|           |                |                      | Budget      | Budget      | Change      |
| 1500      | 51.2400        | Retirement           | \$21,500.00 | \$22,774.00 | \$1,274.00  |
| 1500      | 52.2321        | City Events          | \$40,000.00 | \$55,500.00 | \$15,500.00 |
| 1500      | 52.3100        | Insurance            | \$25,000.00 | \$26,710.00 | \$1,710.00  |
| 1500      | 52.3211        | Telephone (Mill St.) | \$1,200.00  | \$1,700.00  | \$500.00    |
| 1500      | 53.1110        | Office Supplies      | \$12,000.00 | \$18,000.00 | \$6,000.00  |
| 1500      | 53.1620        | Furniture/Fixtures   | \$0.00      | \$ 9,100.00 | \$ 9,100.00 |

| Line Item | Account Number | Account Name       | Original Budget | Amended Budget | Total Change |
|-----------|----------------|--------------------|-----------------|----------------|--------------|
| 1500      | 53.1700        | Lee Street Park    | \$0.00          | \$8,000.00     | \$8,000.00   |
| 1500      | 52.2301        | Furniture/Fixtures | \$0.00          | \$10,900.00    | \$10,900.00  |
| 1500      | 58.2300        | Debt/Interest      | \$0.00          | \$30.00        | \$30.00      |
| 2500      | 52.3600        | Dues/Fees          | \$300.00        | \$700.00       | \$400.00     |
| 3200      | 51.1100        | Salaries           | \$1,177,000.00  | \$1,203,100.00 | \$26,100.00  |

**JUSTIFICATION:** This budget amendment These amendments take into account various changes within our budget during the year. See attached Budget Notes.

**Total Increase**

**\$113,936.00**

| Line Item | Account Number | Account Name    | Original Budget | Amended Budget | Net Change |
|-----------|----------------|-----------------|-----------------|----------------|------------|
| 3200      | 51.2200        | Social Security | \$69,300.00     | \$71,000.00    | \$1,700.   |
| 3200      | 51.2300        | Medicare        | \$15,500.00     | \$15,900.00    | \$400.     |
| 3200      | 52.2400        | Retirement      | \$60,000.00     | \$61,274.00    | \$1,274.   |
| 3200      | 52.3100        | Insurance       | \$52,000.00     | \$67,000.00    | \$15,000.  |
| 3200      | 52.3210        | Telephone       | \$8,000.00      | \$10,000.00    | \$2,000.   |

| Line Item | Account Number | Account Name    | Original Budget | Amended Budget | Net Change |
|-----------|----------------|-----------------|-----------------|----------------|------------|
| 3200      | 52.3310        | Legal Notices   | \$1,000.00      | \$2,000.00     | \$1,000.   |
| 4100      | 51.2400        | Retirement      | \$25,000.00     | \$26,274.00    | \$1,274.   |
| 4100      | 52.3100        | Insurance       | \$17,000.00     | \$26,000.00    | \$9,000.   |
| 7450      | 51.2100        | Group Insurance | \$9,000.00      | \$11,500.00    | \$2,500.   |
| 7450      | 51.2400        | Retirement      | \$1,000.00      | \$1,274.00     | \$274.     |

|   |   |          |  |  |
|---|---|----------|--|--|
| Department Director:<br>Ricky L. Clark, Jr. | City Administrator<br>Recommend Approval: Yes / No<br>Date: | Yes / No | City Council<br>Meeting Date:<br>Action:<br>Staff: |  |
|   |   |          |  |  |

### Proposed Expense Items Budget Amendments

**1500.51.2400 Retirement (GMA)** This line item is the City's contribution to the retirement program through GMA. The 2016 Budget was **\$21,500** and the recommended change is **\$22,774**.

**1500 52.2321 City Events** – This line item is covers city concerts, Jonesboro Days, Christmas Tree Lighting, Business Breakfast meetings. The 2016 Budget was **\$40,000** and the recommended amendment is **\$55,500**.

**1500 52.3100 Insurance** – This line item covers the City's liability, public officials coverage, property, and vehicle. The 2016 Budget was **\$25,000** and the recommendation is to increase to **\$26,710**.

**1500 52.3210 Telephone – Mill St.** – Line item is for the Firehouse Museum and this cover the telephone service and internet service. The 2016 Budget is **\$1,200** and the recommendation is to increase to **\$1,700**.

**1500 53.1110 – Supplies** – This line item covers all office supplies, cleaning and building supplies, we also cover the cost of city shirts for the elected officials and city hall employees. The 2016 Budget was **\$12,000** and the recommendation is to increase to **\$18,000**.

**1500 53.1620 – Furniture/Fixtures** – This line item was used for the purchases in the remodeling on the Firehouse Museum and Lee Street Park. There were no funds budgeted for 2016 and the recommendation is to amend the budget to add this line item with a budget of **\$9,100**.

**1500 53.1700** – This is a new line item for supplies for Lee Street Park. There were no funds budgeted for 2016 and the recommendation is to amend the budget to include this line item with a budget of **\$8,000**.

**1500 54.2301 – Furniture and Fixtures** – This is also a new line for 2016 and no funds were budgeted. This line item covered the cost of the bronze plaques for Lee Street Park. The recommended budget is **\$10,900**.

**1500 58.2300** – In January we were billed for \$30 interest on the loan that was paid off in August last year. No funds were originally budgeted. The recommendation is to amend the budget to cover the fee of \$30. 2016 Budget at **\$30**.

**2500 52.3600** – This line item is used for dues and fees for Court Services. The 2016 Budget was \$300 and the recommendation is to increase to **\$700 for 2016 Budget**.

**3200 51.1100 Salaries** – This line item is for the Police Department Salaries. The 2016 Budget was **\$1,177,000** and the increase to **\$1,203,000** will include the salaries of the two park rangers.

**3200 51.2200 Social Security** – This line item is for the City's portion of Social Security and the increase is for the cost of the Park Rangers for 2016. Budget recommendation is **\$71,000**.

**3200 51.2300 Medicare** – This line item is for the City's portion of Medicare and the increase is for the cost of the Park Rangers for 2016. The recommendation for the budget amendment is **\$15,900**.

**3200 52.2400 Retirement** – This line item is for the City's contribution in the GMA Retirement Program. The 2016 Budget was approved for **\$60,000** and the recommendation is to increase the line item to **\$61,274**.

**3200 52.3100 – Insurance** – This line item covers the cost of property, public officials liability and auto coverage. The 2016 Budget is **\$52,000** and the recommendation is to increase the amount to **\$67,000**.

**3200 52.3210 – Telephone** – Line item is for the telephone service in the Police Department and the 2016 Budget was approved at **\$8,000**. Recommend to increase to **\$10,000**. This is due to adding telephone lines to the back building of the Department.

**3200 52.3310 – Legal Notices** – This line item is used for advertising job positions and DUI notices that are required by law. The 2016 Budget is **\$1,000** and the recommendation is to increase to **\$2,000**.

**4100 51.2400 – Retirement** – Line item is for the contribution to the Retirement Program with GMA. The 2016 Budget was for **\$25,000** and the recommendation is to increase the budget to **\$26,274**.

**4100 52.3100 – Insurance** – Line item is for liability, public officials liability, property and auto. The 2016 Budget is **\$17,000** and the recommendation is to increase the amount to **\$26,000**.

**7450 51.2100 – Group Insurance** – Line item is for the cost of health, dental and life insurance. The 2016 Budget is **\$9,000** and the recommendation is to increase to **\$11,500**.

**7450 51.2400 – Retirement** – The line item is for the City contribution to the retirement program with GMA. The 2016 Budget was \$1,000 and the recommendation is to increase to **\$1,274**.