



**CITY OF JONESBORO
Work Session
170 SOUTH MAIN STREET
February 5, 2018 – 6:00 PM**

NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) or email at rclark@jonesboroga.com should you need assistance.

Agenda

- I. CALL TO ORDER - MAYOR JOY B. DAY**
- II. ROLL CALL - RICKY L .CLARK, JR., CITY MANAGER**
- III. INVOCATION**
- IV. WORK SESSION**
 - A. Discussion regarding architectural drawings of new storage building to be located at Lee Street Park.**
- V. OTHER BUSINESS**
 - A. Executive Session for the purpose of discussing Real Estate, Personnel Related Matters & Pending or Potential Litigation.**
- VI. ADJOURNMENT**



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

- A

4.A

COUNCIL MEETING DATE
February 5, 2018

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding architectural drawings of new storage building to be located at Lee Street Park.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

FY' 18 Budget

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

During FY' 18 Budget deliberations, it was requested to bring forth information/quotes regarding the erection of a storage facility on the premise of Lee Street Park. In order to move forward with Construction Documents, architectural drawings must be provided.

The local architect of the Park, Joel Aviles, has prepared a quote in the amount of \$5500.00 for the drawings.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- 17080-Lee Street Park Storage Bldg Proposal

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Discussion

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

February, 5, 2018

Signature

City Clerk's Office



Date: January 4, 2018

To: Joe Nettleton – Public Works Director
City of Jonesboro, Georgia

Re: **Architect's Scope of Services Agreement**

Project: New Storage Building to be located at Lee Street Park

Article I. Scope of Services:

1. Provide design and architectural drawings for the construction of a new storage building at Lee Street Park. Such storage is 26x26 or 676 gross square feet (576 net square feet) and is to match existing structures in form and materials.
2. Architectural, Structural, Mechanical and Electrical Drawings provided are as follow, but not limited to:
 - a. Floor Plans and Elevations for construction, permitting and pricing.
 - b. Walls, Doors, and Window schedules.
 - c. Exterior Wall Sections.
 - d. Construction Details.
 - e. Foundation Plans.
 - f. Structural Framing Plans.
 - g. Electrical Layout showing power outlets, lights, and light switches and specifications to match existing.
 - h. Space Heater Locations and louvers to match existing structures.
 - i. Construction Specifications to match existing structures.
 - j. Construction Administration and Job Site Inspections.
3. Site Plan
 - a. A site plan showing location of proposed storage building within Lee Street Park and any sidewalk improvements.
4. Printing:
 - a. One original printed drawings with an electronic file, in PDF format, are included under the scope of services.

Lee Street Park Storage Building – Lee Street Park, Jonesboro, GA 30236

January 04, 2018

Article II. Excluded Services:

1. Additional print copies beyond original set. Printing expenses, when approved by client, shall be billed at architect's cost plus 10%. In house printing shall be billed at \$1.75 per 36x24 size sheets. No In-house printing in addition to original set shall be printed without client's prior approval.
2. Submittal Plan Review Fees by Authorities Having Jurisdiction (AHJ), Permit Fees, or any other fees charged by AHJ in relation to this project.
3. General Contractor shall process required building permits for construction.
4. Owner approved third-party fees in direct relation to the project.

Article III. Payments and Compensation:

1. The architect's compensation for the above services is: **\$5,500 (which includes \$3,000 for Construction Drawings and \$2,500 for Construction Administration and Inspections).**
2. Compensation shall be scheduled in the following phases:

a. Completion of Construction Drawings Phase:	\$3,000
b. Completion of Construction Administration Phase:	\$2,500
3. Payments are due and payable upon receipt of the Architect's monthly invoice or upon completion of drawing phases as described above. Amounts unpaid (30) days after the invoice date shall bear interest from the date payment is due at the rate of (1.5%) monthly, or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

Article IV. Signatures:

1. The signature below authorizes Joel Aviles Architects, LLC to provide services as described under Article 1 - Scope of Services.

Joel Aviles Architects, LLC.



Joel Aviles, AIA, NCARB

January 04, 2018

Accepted By:

Client

Date