



**Jonesboro Historic Preservation Commission**  
**124 NORTH AVENUE**  
**June 21, 2021 – 5:30 PM**

## **Agenda**

***NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) or email at [rclark@jonesboroga.com](mailto:rclark@jonesboroga.com) should you need assistance.***

**I. CALL TO ORDER – Chairperson Betsy Wester**

**II. APPROVAL OF AGENDA**

**III. APPROVAL OF MINUTES**

**IV. OLD BUSINESS - NONE**

1. Historic Preservation Commission to consider a Certificate of Appropriateness for T H Weiss, 180 North McDonough Street; Changing exterior color on commercial business in Historic District. Revision to approved Certificate of Appropriateness from March 2021.

**V. NEW BUSINESS - ACTION ITEMS**

1. Historic Preservation Commission to consider a Certificate of Appropriateness for a Gas Station – 155 South McDonough Street; Parcel No. 13241D H002; Replacement sign panels for existing business in Historic District.

**VI. ADJOURNMENT**



CITY OF JONESBORO, GEORGIA COUNCIL  
**Agenda Item Summary**

Agenda Item #

4.1

- 1

COUNCIL MEETING DATE  
June 21, 2021

**Requesting Agency (Initiator)**

Office of the City Manager

**Sponsor(s)**

Community Development Director Allen

**Requested Action** (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Historic Preservation Commission to consider a Certificate of Appropriateness for T H Weiss, 180 North McDonough Street; Changing exterior color on commercial business in Historic District. Revision to approved Certificate of Appropriateness from March 2021.

**Requirement for Board Action** (Cite specific Council policy, statute or code requirement)

City Code Section 86-103 H-2 Historic District Standards;

**Is this Item Goal Related?** (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Beautification, Historic Preservation

**Summary & Background**

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

**Agency recommendation – Approval of exterior trim paint change;** The original Certificate of Appropriateness was approved this March with the following colors:

Per the applicant: "House is currently a front porch gray and want to change to a traditional gray which is slightly lighter. Trim is currently a light yellow / tannish color. Want to change that to white. Smaller gables are currently red and they will remain red."

**The applicant is now proposing to change the trim color from white to black. Staff does not have a problem with the proposed change.**

**Fiscal Impact**

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

**Exhibits Attached** (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- 180 N MCDONOUGH ST
- Property Picture 1
- Property Picture 2
- Black Trim Revision
- Certificate of Appropriateness - 180 North McDonough Street REV Paint

**FOLLOW-UP APPROVAL ACTION (City Clerk)**

**Typed Name and Title**

Ricky L. Clark, City Manager

**Date**

June, 21, 2021

**Signature**

City Clerk's Office

- Acceptance Letter Revisions

4.1

**Staff Recommendation** *(Type Name, Title, Agency and Phone)*

**Approval**



## CITY OF JONESBORO

124 North Avenue  
Jonesboro, Georgia 30236

[www.jonesboroga.com](http://www.jonesboroga.com)

### JONESBORO HISTORIC PRESERVATION COMMISSION APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

The Jonesboro Historic Preservation Commission or J.H.P.C. is tasked with ensuring the Historic District's Preservation and Standards are met according to the City of Jonesboro Codes and Ordinances. This application and approval thereof does not constitute an approval to begin construction. It is a review of Chapter 86-Zoning, Section 86-102 (H-1) Historic District and Section 86-103 (H-2) Historic District. Once the applicant meets Historic District Code, the process of approval of plans, land disturbance, and other compliance measures must be met. Please contact the Jonesboro City Hall (770) 478-3800 and speak with the City Clerk for further information.

#### Property Information:

Address: 180 N McDonough St  
Owner: Leslie Dodgen

Note: if applicant is not the owner, the applicant must provide written permission from the owner, notarized, and owner's contact information. See Jonesboro City Hall to obtain permissible documents.

#### Applicant Information:

Applicant Name: Leslie Dodgen  
Mailing Address: 180 N McDonough St Jonesboro 30236  
Email Address: ldodgen@thweissatl.com Phone 404766240

Fees and Charges as identified within the City of Jonesboro's schedule of fees for the Historic Preservation Committee Certificate of Appropriateness.

**Application Fee \$75.00**

**PROJECT INFORMATION**

Type of Project (Check all that apply)

**Construction**

- ☐ New building
- ☐ Additional building
- ☒ Minor Exterior Change
- ☐ Major Building Restoration, Rehabilitation, or Remodeling

**Site Changes**

- ☐ Parking area(s), Driveway(s), or Walkway(s)
- ☐ Fence(s) or Wall (s)
- ☐ Sign(s)
- ☐ Mechanical System(s)
- ☐ Non-temporary Site Feature(s): (i.e. satellite dishes, pools, lighting, arbors, gazebo's, etc.)

**Demolition or Relocation**

- ☐ Primary Building
- ☐ Outbuilding
- ☐ Site Feature

**APPLICATION REQUIREMENTS**

Applicants must include support materials as noted to be considered (i.e. plans, schematics, images, dimensions, surrounding structures). Incomplete applications will not be reviewed.

**APPLICATION DEADLINE & REPRESENTATION**

Applications must be delivered to the Jonesboro City Hall at least eighteen (18) days preceding the next scheduled J.H.P.C. meeting. The J.H.P.C. meets on an as needed basis. Applicant's attendance is required: A presentation with visuals and detailed information is suggested. Questions which may arise, and if unanswered could result in the denial of the application.

Attachment: 180 N MCDONOUGH ST (1913 : 180 North McDonough Street)



## REQUIRED MATERIALS

The following materials are required for a complete application. Incomplete applications WILL NOT be reviewed.

### A. New Buildings and Additions:

- i. Description of Project
- ii. Site Plan
- iii. Architectural Elevations
- iv. Floor Plan
- v. Description of Materials
- vi. Photographs of Proposed Site

### B. Major Restoration, Rehabilitation, or Remodeling:

- i. Architectural Elevations or Sketches
- ii. Description of Project
- iii. Description of Materials
- iv. Photographs of Proposed Site

### C. Minor Exterior Changes:

- i. Description of Project ✓
- ii. Description of Materials ✓
- iii. Photographs of Existing Building ✓

### D. Site Changes: Parking, Driveways & Walkways:

- i. Site Plan or Sketch of Site
- ii. Description of Materials
- iii. Photographs of Site

### E. Site Changes: Fences, Walls, and other Site Features:

- i. Site Plan or Sketch of Site
- ii. Architectural Elevations or Sketches
- iii. Description of Materials
- iv. Photographs of Site

### F. Site Changes: Signs:

- i. Architectural Elevation or Sketch (For signs located on the building)
- ii. Site Plan or Sketch of Site (For free standing signs)
- iii. Description of Materials and Illumination

## PROJECT AND MATERIALS DESCRIPTION

paint exterior of House

- House is currently a front porch gray, and want to change to a traditional gray which is slightly lighter.
- Trim is currently a light yellow / tanish color. Want to change that to white.
- Smaller gables are currently red, they will remain red.
- materials = exterior paint

(Add Additional Sheets as Necessary)

Leslie Dodger

PRINT NAME

2/22/21

DATE

h —

SIGNATURE

75.00

FEE AMOUNT

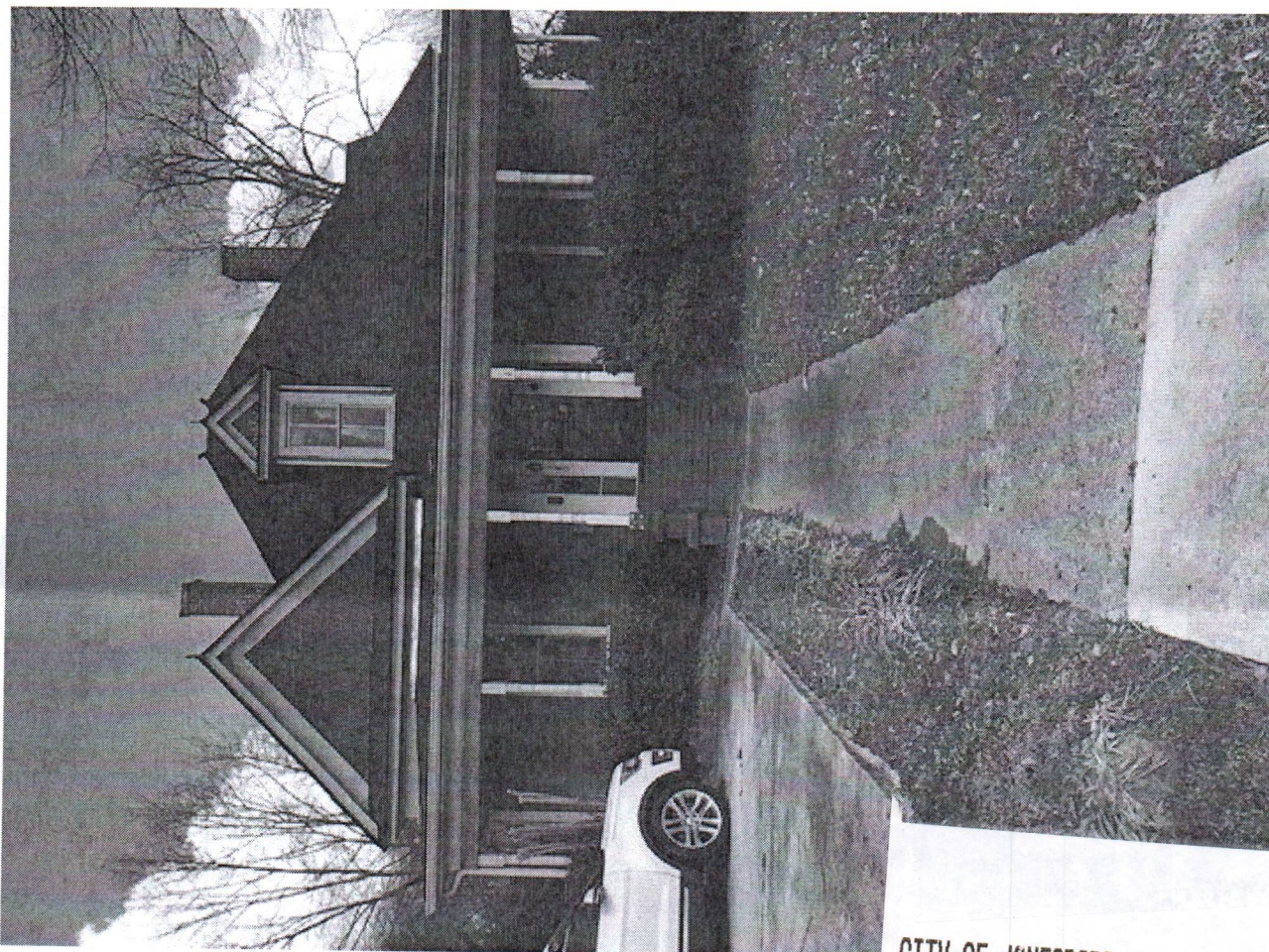
\_\_\_\_\_(Application Received By)

Attachment: 180 N MCDONOUGH ST (1913 : 180 North McDonough Street)



## Leslie Dodgen

**From:** Leslie Dodgen <ldodgen@thweissatl.com>  
**Sent:** Monday, February 22, 2021 2:59 PM  
**To:** Leslie Dodgen



Attachment: 180 N MCDONOUGH ST (1913 : 180 North McDonough Street)

Best Regards,

Leslie Dodgen

T.H. Weiss (Atlanta), Inc.  
 180 North McDonough Street  
 Jonesboro, GA 30236

Office: 404-766-2400

Cell: 678-414-8175

Fax: 404-766-2410

Email: [ldodgen@thweissatl.com](mailto:ldodgen@thweissatl.com)

Website: [www.thweiss.com](http://www.thweiss.com)

CITY OF JONESBORO  
 770-478-3800

REC#: 00017845 2/23/2021 10:29 AM  
 OPER: PD TERM: 003  
 REF#: 18744

TRAN: 50.0000 C D APPROPRIATENESS  
 ADDRESS: 180 N MCDONOUGH ST  
 BUSINESS: T H WEISS  
 CERTIFICATE OF APPR 75.000R

TENDERED: 75.00 CHECK  
 APPLIED: 75.00-

CHANGE: 0.00

THANK YOU FOR VISITING THE  
 CITY OF JONESBORO  
 124 NORTH AVENUE  
 JONESBORO, GA 30236



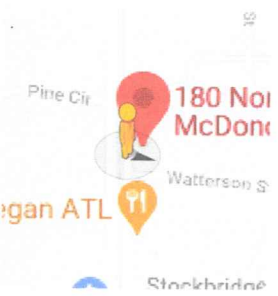


Image capture: Jun 2019 © 2021 Google

Jonesboro, Georgia



Street View



Attachment: Property Picture 1 (1913 : 180 North McDonough Street)

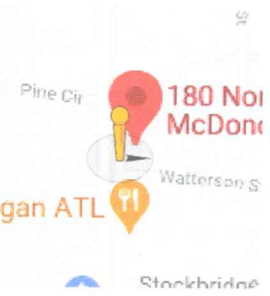


Image capture: Jun 2019 © 2021 Google

Jonesboro, Georgia



Street View



Attachment: Property Picture 2 (1913 : 180 North McDonough Street)

## David Allen

**From:** Idodgen thweissatl.com <Idodgen@thweissatl.com>  
**Sent:** Friday, June 11, 2021 3:37 PM  
**To:** David Allen  
**Subject:** RE: Historic Preservation Commission - June 21

Sorry, just getting back to this. All of the trim is light tan or yellow color now, and it would just be basic black – I do not have a color sample. I was approved to change the trim from yellowish tan to white, but 2 painters have told me it would look a lot better if trim was black so that is why I wanted to check. Anything would look 1000x's better than now, so hopefully it wont be a problem. Just let me know what they say, hate to keep holding them up but I think black would look better too after further consideration 😊

Brgds,  
 Leslie Dodgen  
 T.H. Weiss Atlanta, Inc  
 125 W Taylor St  
 Griffin, GA 30223  
 Tel 404 766-2400  
 Fax 404 766-2410  
 Cell 678 414-8175  
 Email Idodgen@thweissatl.com

**From:** David Allen <dallen@jonesboroga.com>  
**Sent:** Monday, June 7, 2021 2:57 PM  
**To:** Idodgen thweissatl.com <Idodgen@thweissatl.com>  
**Subject:** RE: Historic Preservation Commission - June 21

Just presented for approval. Do you have a color sample or is it just a basic black? Will it be where all of the white trim in the front is now?



**David Allen | Community Development Director | City of Jonesboro, GA**  
 tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | [dallen@jonesboroga.com](mailto:dallen@jonesboroga.com) |  
 124 North Avenue | Jonesboro, Georgia 30236 | [www.jonesboroga.com](http://www.jonesboroga.com)  
[Like Us On Facebook](#)      [Like Us on Twitter](#)

**From:** Idodgen thweissatl.com <[Idodgen@thweissatl.com](mailto:Idodgen@thweissatl.com)>  
**Sent:** Monday, June 7, 2021 2:55 PM  
**To:** David Allen <[dallen@jonesboroga.com](mailto:dallen@jonesboroga.com)>  
**Subject:** RE: Historic Preservation Commission - June 21

Does this mean its approved, or just presented for approval?

Brgds,  
 Leslie Dodgen

Attachment: Black Trim Revision (1913 : 180 North McDonough Street)



# CERTIFICATE OF APPROPRIATENESS



City of Jonesboro  
Historic Preservation Commission  
124 North Avenue  
Jonesboro, Georgia 30236



## THIS DOCUMENT TO BE POSTED AT ALL TIMES

The City of Jonesboro Historic Preservation Commission in conforming with Sec. 42-28 of the Code of Ordinances for the City of Jonesboro, hereby grants permission for work to be performed on the premises listed in accordance with outline specification.

PREMISES: Commercial Building

OWNER: Leslie M. Dodgen

ADDRESS: 180 North McDonough Street

TYPE: Change in exterior paint

HISTORIC PRESERVATION MEETING DATE: **JUNE 21, 2021** **REVISED CERTIFICATE**

### Work Approved:

*Approval of change in portions of exterior paint. Gray currently on house (siding, porch) shall be painted a lighter, traditional gray – SW2849 Westchester Gray, SW 6250 Granite Peak, or equivalent. Yellow / tan trim shall be painted black. Gables to remain red.*

**Under penalty of law, I,** the undersigned, assure that the work to be performed will be executed as specified under the terms of this Certificate. If it is determined that changes are necessary, I will apply for those modifications prior to the commencement of any work on those changes.

**Signed:** \_\_\_\_\_  
Applicant

**Approved:** \_\_\_\_\_  
Chairperson, Betsy Wester  
Historic Preservation Commission

**Approved:** \_\_\_\_\_  
Zoning Administrator, David D. Allen  
City of Jonesboro

*Note: An additional permit may still be required. All work shall be in compliance with all Building Codes and Zoning Regulations. This Certificate shall become void unless construction is commenced within six months of the date of issuance.*



## MEMORANDUM

**To:** Leslie Dodgen  
180 North McDonough Street  
Jonesboro, Ga. 30236

**From:** David D. Allen  
City of Jonesboro  
124 North Avenue  
Jonesboro, GA 30236

**Date:** June 14, 2021

**Re:** Notification of Request for Historic Preservation Commission – Revision to Certificate of Appropriateness, Exterior Paint; 180 North McDonough Street; Parcel No. 13240D A030

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Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Historic Preservation Commission, has accepted your request for review of a revision to a Certificate of Appropriateness (exterior trim paint color change) for the property located at 180 North McDonough Street, Jonesboro, Georgia.

Due to the COVID-19 outbreak, the review meeting will be conducted by members via a remote conference call (Zoom Meetings) on Monday, June 21, 2021 at 5:30 pm. You will be provided a link to the meeting to participate if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

David D. Allen  
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter Revisions (1913 : 180 North McDonough Street)



# CITY OF JONESBORO, GEORGIA COUNCIL

## Agenda Item Summary

Agenda Item #

5.1

- 1

COUNCIL MEETING DATE

June 21, 2021

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Historic Preservation Commission to consider a Certificate of Appropriateness for a Gas Station – 155 South McDonough Street; Parcel No. 13241D H002; Replacement sign panels for existing business in Historic District.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

City Code Section 86-489, 86-490, and 86-495 – Sign Standards

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Beautification, Community Planning, Neighborhood and Business Revitalization, Historic Preservation

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

**Approval of replacement sign panels;** The applicant recently inquired about replacing the panels on an existing ground sign framework at the road at 155 South McDonough Street. The property has been a gas station for many years and is changing ownership from Citgo to Valero, and the signage and canopy graphics need to reflect that. The property is zoned H-1 Historic District. (There is a sign permit in the year 2000 for a Marathon gas station, so the station has changed names several times in the past.)

Sec. 86-490:

(a) Ground signs, which are permanent, shall be permitted in non-residential zoning districts. No ground sign shall have a height greater than six feet above normal grade, or a **sign face area greater than 35 square feet (each side)** for lots with a single building and 45 square feet (each side) for planned centers. No portion of a ground sign shall not be located within ten feet of a street right-of-way or within 50 feet of any other permanent sign, major structure or building. **Changeable copy shall not exceed 33 percent of the area of the sign face.** Ground signs are allowed only on lots upon which there is a building which is currently occupied pursuant to a current and valid certificate of occupancy issued by the city or which is currently being developed under an active building permit issued by the city.

**The location and height of the existing sign framework is not changing and is grandfathered in. The “Valero” sign panel fits the width of the existing frame and is 29.66 square feet (each side), below the 35 square feet maximum for each side. The additional replacement panel, for the gas pricing, is 19.72 square feet (each side). Per Section 86-489, lots with multiple frontages (South McDonough Street and East College Street) are allowed one additional ground sign. Changeable copy will be about 16% of total sign face.**

The property is also in the Historic District (H-1), which has its own signage standards.

Sec. 86-495. - Historic district.

(3) Signage standards.

a. General. Signage shall complement the architectural details of the building and shall not violate or otherwise obscure the architecture of the building to which it is attached. Signs, lettering, or boxed graphics shall not cut across columns, cornices, windowsills, arches or balconies, nor extend above the roofline of any building to which it is attached.

b. Lettering, size, and content. Letters can be painted or mounted directly on a signboard, storefront, wall or window, if in proportion to the storefront. Lots in the H-1 Historic District are allowed the same amount of signage as lots outside of the H-1 Historic District. In the H-1 Historic District, canopy signs and hanging or suspended signs may be utilized.

Provided, however, in no case may the total signage area exceed ten percent of the building face to which the sign is

### FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 21, 2021

Signature

City Clerk's Office



attached. Acceptable lettering materials include wood, stone, synthetic stone, metal, vinyl, dimensional plastic, acrylic, or high-density polystyrene foam. *The overall design of all signage shall be compatible with the turn-of-the-century theme of the historic district.*

c. *Materials.* Signs may be constructed of concrete, brick, wood, stone, metal, glass, or synthetic materials that have the same appearance of the aforementioned natural materials due to their finish. All materials shall be compatible with the building's architecture and should be colorfast and resistant to corrosion. Signs shall be professionally finished in accordance with the material selected, whether by sanding, painting, staining and/or sealing, with the edges of the sign framed out and/or sealed.

d. *Lighting.* All signs in the historic district, whether ground signs or wall signs, shall only be illuminated by an external light source, and through craftsmanship and materials, shall reflect the design aesthetics of the historic district.

e. *Colors.* The historic preservation commission shall approve the color or colors of all signs as well as the color or colors of all lettering, symbols, marks, pictures, figures, embellishments, frames or the like contained therein.

**The property has been a gas station within the Historic District for many years, undergoing many exterior changes. Despite the color, material, and lighting standards above, this is not a new development, and changing out the gas station panels and graphics of the canopy will not be a future detriment to the Historic District. Also, Valero is a recognized national brand, with its own standard color schemes and logos. Also, technically, per Section 86-490, electronic message center signs are not allowed in the Historic District:**

(6) *Electronic message center signs are only permitted in the following zoning districts:*

*C-1 neighborhood commercial district.*

*C-2 highway commercial district.*

*O&I office and institutional district.*

*MX mixed use district.*

*M-1 light industrial district.*

**Again, the gas station property has been allowed the use of electronic signage for many years. The electronic lettering will be for gas prices only and will not blink or flash or change quicker than every 10 seconds.**

**Design Review Commission recommendation, 6.2.21: Approval of sign and canopy**

#### Fiscal Impact

*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private owner

#### Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Existing Sign
- New Ground Sign Panels
- Canopy Graphics
- Acceptance Letter
- Hist. Application
- Certificate of Appropriateness - 155 South McDonough Street

#### Staff Recommendation *(Type Name, Title, Agency and Phone)*

**Approval**



Image capture: Jun 2019 © 2021 Google

Jonesboro, Georgia



Street View




Detailed Information

Standard Windload  
Retainer Quantity: 1  
Retainer Size: 71.625"H X 59.625"W

Area: 29.66 SQ FT  
Retainer Color: Valero Light Gray

PP446105A Detail 1: Logo  
VO: 69"H X 57"W  
Valero Logo Pan Emboss Face  
Color Specifications:  
Vinyl  
Valero Teal, 359-00455  
Valero Yellow, 359-00456

Est. Crated Weight: 169 pounds  
Crate HxLxW: 74x62x7"

 <b>Everbrite</b>		DISCLAIMER: Renderings are for graphic purposes only and not intended for actual construction dimensions. For windload requirements, actual dimensions and mounting detail, please refer to engineering specifications and install drawings. These drawings and designs are the exclusive property of Everbrite LLC. Use of, or duplication in any manner without express written permission of Everbrite LLC is prohibited.	
Customer: Valero		Description:	
Project No: PP446105A	Scale: N/A	Customer Approval: NOTE: Unless specified by customer, all depth of embossing will be determined by Everbrite Engineering or existing customer specifications on file. Colors and graphics on file will be used unless otherwise specified by customer. Please read carefully, check appropriate box and fax back to Everbrite: <input type="checkbox"/> Sketch OK as is <input type="checkbox"/> New Sketch Required	
Date: 03/16/2021	Drawn By: RG		
Location & Site No: VAL155ADR, 155 S MCDONOUGH ST, JONESBORO, GA, 30236			
Version: 1		SIGNATURE _____	DATE _____



Detailed Information

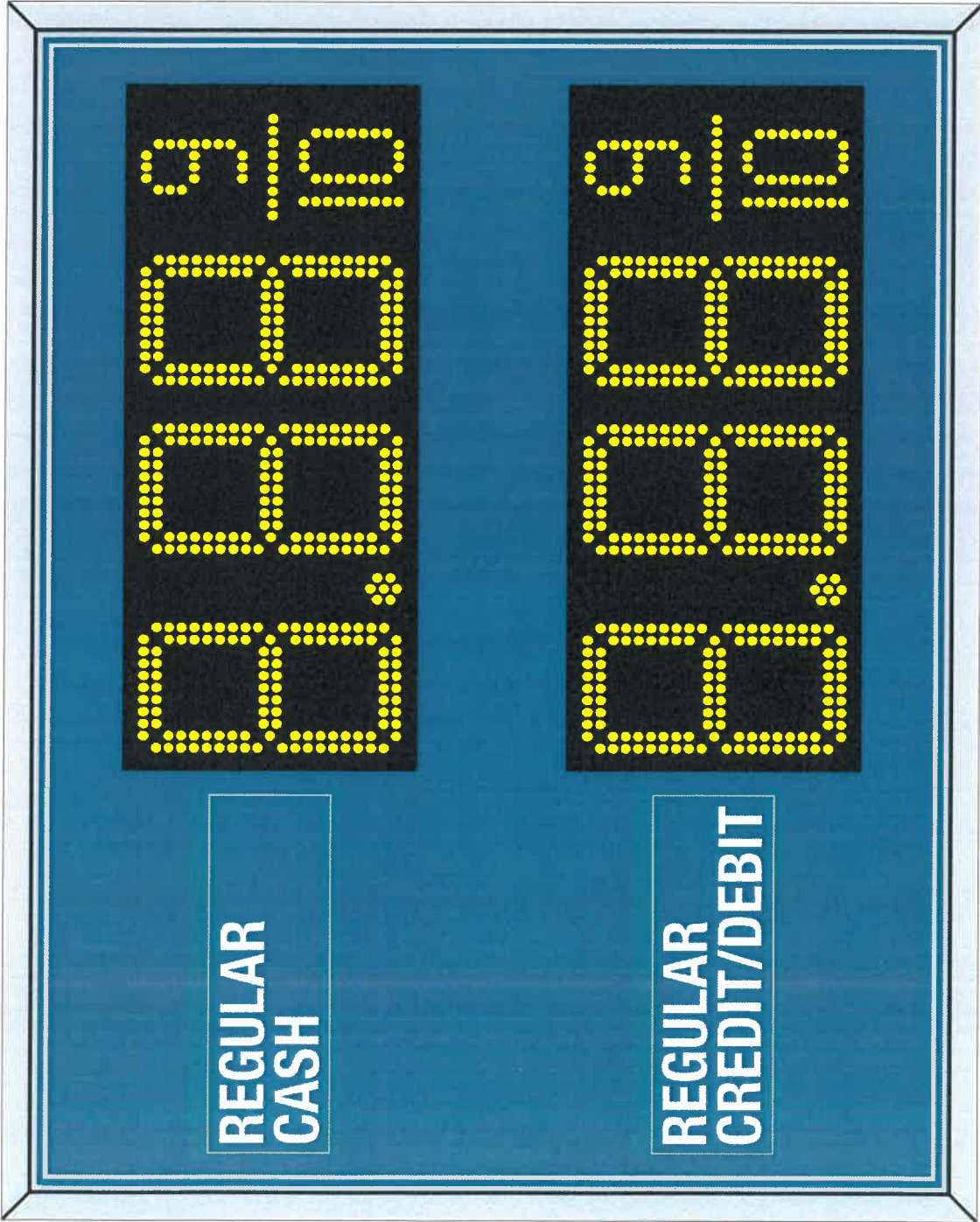
Standard Windload  
Retainer Quantity: 2  
Retainer Size: 47.625"H X 59.625"W


Area: 19.72 SQ. FT  
Retainer Color: Valero Light Gray

PP446105B Detail 1: Priceline  
VO: 45"H X 57"W  
Digit Type: Lumidigit 4E (Pan Face)  
GRADE PLACARDS  
Placard Size: 5.8942" X 17.5527"  
Priceline 1: Amber 12", Right  
Priceline 2: Amber 12", Right

1 - 20 Amp Circuit(s) Required  
LEDs Total Draw: 2 Amps

Est. Crated Weight: 273 pounds  
Crate HxLxW: 61x67x21"





Customer: Valero

Project No: PP446105B

Date: 03/16/2021

Location & Site No: VAL155ADR, 155 S MCDONOUGH ST, JONESBORO, GA, 30236

Scale: N/A

Drawn By: RG

Version: 1

DISCLAIMER: Renderings are for graphic purposes only and not intended for actual construction dimensions. For windload requirements, actual dimensions and mounting detail, please refer to engineering specifications and install drawings. These drawings and designs are the exclusive property of Everbrite LLC. Use of, or duplication in any manner without express written permission of Everbrite LLC is prohibited.

Description:

**Customer Approval:** NOTE: Unless specified by customer, all depth of embossing will be determined by Everbrite Engineering or existing customer specifications on file. Colors and graphics on file will be used unless otherwise specified by customer.

Please read carefully, check appropriate ☐ Sketch OK as is ☐ New Sketch Required box and fax back to Everbrite:

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**SITE ADDRESS:**

**VALERO**

155 S McDonough Street  
Jonesboro, GA 30236

**CANOPY PLAN VIEW**

**Quote 22-08749-20**

☒

Confirmed Canopy Fascia Height 36"

☒

Confirm 2' ACM Field Variance All Sides

APPROVED BY: \_\_\_\_\_

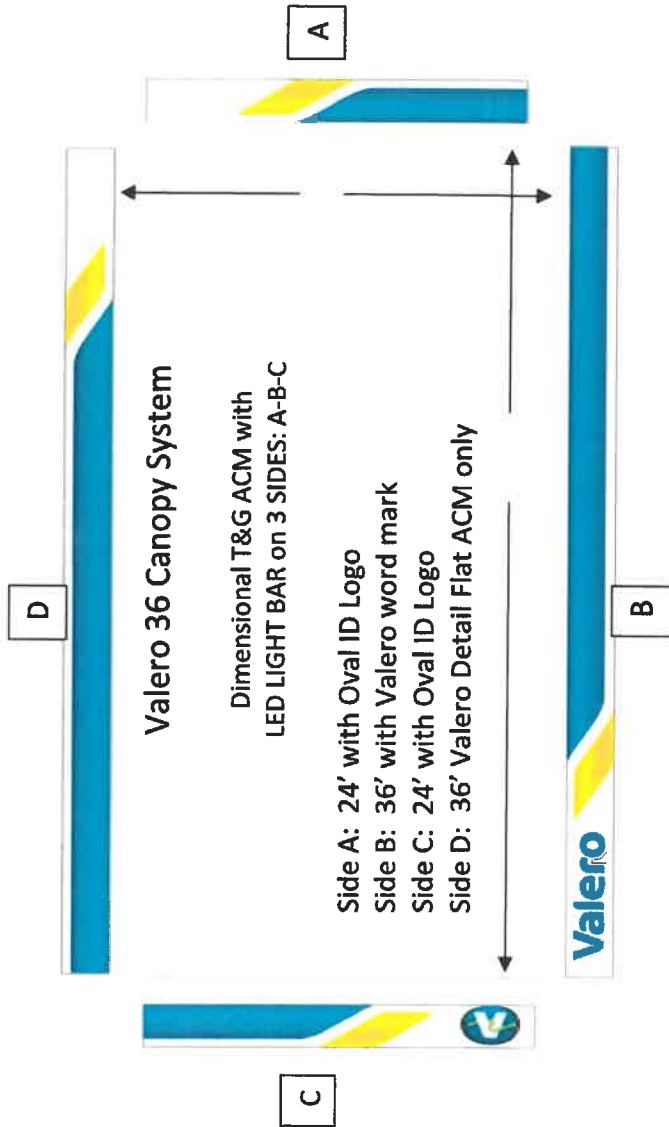
DATE: \_\_\_\_\_

**APPROX LEAD-TIME: 3 WEEKS**

ACM & word mark ship from Delaware, Ohio  
Canopy Oval ID logos ship from Jacksonville TX

Quote to SHADY VENT

STORE



E. College Street

S. McDonough Street

Attachment: Canopy Graphics (1912 : 155 South McDonough Street)

**Attachment: Canopy Graphics (1912 : 155 South McDonough Street)**





## MEMORANDUM

**To:** Cody Shoemaker  
Shady Vent Construction

**From:** David D. Allen  
City of Jonesboro  
124 North Avenue  
Jonesboro, GA 30236

**Date:** June 7, 2021

**Re:** Notification of Request for Historic Preservation Commission – Replacement Sign Panels; 155 South McDonough Street; Parcel No. 13241D H002

---

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Historic Preservation Commission, has accepted your request for review of replacement sign panels for the property located at 155 South McDonough Street, Jonesboro, Georgia.

Due to the COVID-19 outbreak, the review meeting will be conducted by members via a remote conference call (Zoom Meetings) on Monday, June 21, 2021 at 5:30 pm. You will be provided a link to the meeting to participate if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

David D. Allen  
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter (1912 : 155 South McDonough Street)



## CITY OF JONESBORO

124 North Avenue  
Jonesboro, Georgia 30236

### JONESBORO HISTORIC PRESERVATION COMMISSION

#### APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

The Jonesboro Historic Preservation Commission or J.H.P.C. is tasked with insuring the Historic District's Preservation and standards are met according to the City of Jonesboro Codes and Ordinances. This application and approval thereof does not constitute an approval to begin construction. It is a review of Chapter 86 – Zoning, Section 86-102 (H-1) Historic District and Section 86-103 (H-2) Historic District. Once the applicants meets Historic District Code, the process of approval of plans, land disturbance, and other compliance measures must be met. Please contact the Jonesboro City Hall (770) 478-3800 and speak with the City Clerk for further information.

#### Property Information:

Address: 155 S McDonough St Jonesboro, Ga 30236

Owner: AMYSAM Inc

*Note: if applicant is not the owner, the applicant must provide written permission from the owner – notarized, and owner's contact information. See Jonesboro City Hall staff to obtain permissible document.*

#### Applicant Information:

Applicant Name: Cody Shoemaker

Mailing Address: 315 2nd St Cedartown Ga

Email Address: cshoemaker@shadyvent.com Telephone: 770-943-5977

- Fees and Charges as identified within the City of Jonesboro's schedule of fees for the Historic Preservation Committee Certificate of Appropriateness.

**Residential - \$35.00**

**Commercial: \$50.00**

**Sign: \$10.00**

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

**PROJECT INFORMATION<sup>1</sup>**

Type of Project (Check all that apply)

**Construction**

- ☐ New building
- ☐ Additional building
- ☐ Minor Exterior Change
- ☐ Major Building Restoration, Rehabilitation, or Remodeling

**Site Changes**

- ☐ Parking area(s), Driveway(s), or Walkway(s)
- ☐ Fence(s) or Wall (s)
- ☒ Sign(s)
- ☐ Mechanical System(s)
- ☐ Non-temporary Site Feature(s): (i.e. satellite dishes, pools, lighting, arbors, gazebo's, etc.)

**Demolition or Relocation**

- ☐ Primary Building
- ☐ Outbuilding
- ☐ Site Feature

**APPLICATION REQUIREMENTS**

Applicants must include support materials as noted to be considered (i.e. plans, schematics, images, dimensions, surrounding structures). Incomplete applications will not be reviewed.

**APPLICATION DEADLINE & REPRESENTATION**

Applications must be delivered to the Jonesboro City Hall at least eighteen (18) days preceding the next scheduled J.H.P.C. meeting. The J.H.P.C. meets on an as needed basis. Applicant's attendance is required: A presentation with visuals and detailed information is suggested. Questions which may arise, and if unanswered could result in the denial of the application.



## **REQUIRED MATERIALS**

The following materials are required for a complete application. Incomplete applications WILL NOT be reviewed.

### **A. New Buildings and Additions:**

- i. Description of Project
- ii. Site Plan
- iii. Architectural Elevations
- iv. Floor Plan
- v. Description of Materials
- vi. Photographs of Proposed Site

### **B. Major Restoration, Rehabilitation, or Remodeling:**

- i. Architectural Elevations or Sketches
- ii. Description of Project
- iii. Description of Materials
- iv. Photographs of Proposed Site

### **C. Minor Exterior Changes:**

- i. Description of Project
- ii. Description of Materials
- iii. Photographs of Existing Building

### **D. Site Changes: Parking, Driveways & Walkways:**

- i. Site Plan or Sketch of Site
- ii. Description of Materials
- iii. Photographs of Site

### **E. Site Changes: Fences, Walls, and other Site Features:**

- i. Site Plan or Sketch of Site
- ii. Architectural Elevations or Sketches
- iii. Description of Materials
- iv. Photographs of Site

### **F. Site Changes: Signs:**

- i. Architectural Elevation or Sketch (For signs located on the building)
- ii. Site Plan or Sketch of Site (For free standing signs)
- iii. Description of Materials and Illumination

**PROJECT AND MATERIALS DESCRIPTION**

Re-imaging of the Canopy faces as well as the sign faces (Faces only no cabinets or Poles will be impacted from re-face) to a Valero brand. Pressure washing and painting of Building face as well to match the Valero Image standard. All materials used will be of Aluminum Composite Material or plastic sign faces. Decals that will be places on pumps

*(Add Additional Sheets as Necessary)*

Cody Shoemaker

**PRINT NAME**

06/14/2021

**DATE**

  
**SIGNATURE**

\$75.00

**FEE AMOUNT**

\_\_\_\_\_(Application Received By)

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Attachment: Hist. Application (1912 : 155 South McDonough Street)

# CERTIFICATE OF APPROPRIATENESS



City of Jonesboro  
Historic Preservation Commission  
124 North Avenue  
Jonesboro, Georgia 30236



## THIS DOCUMENT TO BE POSTED AT ALL TIMES

The City of Jonesboro Historic Preservation Commission in conforming with Sec. 42-28 of the Code of Ordinances for the City of Jonesboro, hereby grants permission for work to be performed on the premises listed in accordance with outline specification.

PREMISES: Commercial Building

OWNER: AmySam Inc.

ADDRESS: 155 South McDonough Street

TYPE: Change in sign and canopy graphics

HISTORIC PRESERVATION MEETING DATE: **JUNE 21, 2021**

### Work Approved:

*Approval of replacement sign panels and new canopy / store graphics and color scheme per plans dated March 16, 2021. Ground sign framework shall remain the same height and in the same location.*

**Under penalty of law, I,** the undersigned, assure that the work to be performed will be executed as specified under the terms of this Certificate. If it is determined that changes are necessary, I will apply for those modifications prior to the commencement of any work on those changes.

**Signed:** \_\_\_\_\_  
Applicant

**Approved:** \_\_\_\_\_  
Chairperson, Betsy Wester  
Historic Preservation Commission

**Approved:** \_\_\_\_\_  
Zoning Administrator, David D. Allen  
City of Jonesboro

*Note: An additional permit may still be required. All work shall be in compliance with all Building Codes and Zoning Regulations. This Certificate shall become void unless construction is commenced within six months of the date of issuance.*