



DESIGN REVIEW COMMISSION

May 4, 2022

MEETING AGENDA:

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
- IV. OLD BUSINESS - NONE**
- V. NEW BUSINESS - ACTION ITEMS**
 - a. Commission to make a recommendation for Precision Groom – 309 North Main Street; Parcel No. 13209C C010; New signage for new business.
 - b. Commission to make a recommendation for Wayfield Foods – 8777 Tara Boulevard; Parcel No. 05242B D008; Replacement sign panel in Tara Boulevard Overlay District.
 - c. Commission to make a recommendation for Texaco – 249 North Main Street; Parcel No. 13240B A005; Revised canopy design.
 - d. Commission to make a recommendation for JB Foodmart – 1287 Highway 138; Parcel No. 12048A I010; New wall sign for new business.
 - e. Commission to make a recommendation for The Cigar Parlour – 171 North Main Street; Parcel No. 13240D C002; New wall sign for new business in Historic District.
 - f. Commission to make a recommendation for Old Tyme Grill & Buffet – 8465 Tara Boulevard; Parcel No. 13242B A020; Replacement ground sign panel and new wall sign for commercial building in Tara Boulevard Overlay District.
 - g. Commission to make a recommendation for RC's Waxing and Threading – 8013 Tara Boulevard; Parcel No. 13210D A006; New Wall Signage for New Businesses in Tara Boulevard Overlay District.
 - h. Commission to make a recommendation for Le' Kind Spa – 233 North Main Street; Parcel No. 13240B A004; new wall signage for new business.

- i. Commission to make a recommendation for Blalock House Residence – 155 North Main Street; Parcel No. 13241B B007; Roof replacement and column repair for residence in Historic District.
- j. Commission to make a recommendation for LTI – 1947 Bill Casey Parkway; Accessory building at rear of main building in Tara Boulevard and Gateway South Overlay.

VI. ADJOURNMENT



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item

5.a

- a

COUNCIL MEETING DATE

May 4, 2022

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22 Design Review Commission APPROVED
Signature	City Clerk's Office	



Attachment: Existing Signs (3129 : 309 North Main Street Wall Sign)

Total Sign Area 25 SF

P. 1

120"

3" LED front lit channel letter sign (PRECISION)
backplate mounted on raceway.
3" LED front lit channel box w/vinyl graphic
(GROOM) wall mounted.



11" 6.5"

54"



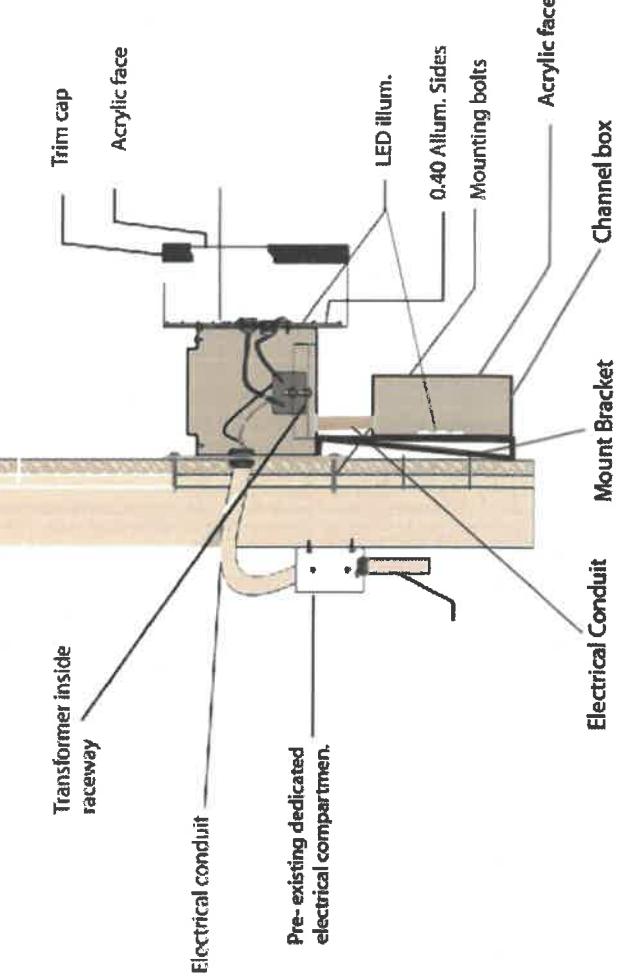
mount
sign build mount

Customer: Quavis Rogers quauqualo85@gmail.com
Object No.:
Date:
Location Site: 309 north main street Suite B

Project Description:
Lit channel letter sign on raceway
Lit channel box

Customer Approval: Please review proof carefully and check that all spelling, phone numbers, dimensions, and color are correct prior to approval. Changes made after approval may be subject to additional charges.

CUSTOMER SIGNATURE



THIS DRAWING IS FOR CONCEPTION PURPOSES ONLY. DUE TO CONSTRUCTION CONSTRAINTS, SIZES AND OR LAYOUTS MAY CHANGE SLIGHTLY.

5.a.c
DATE

Attachment: Wall Sign Design (3129 : 309 North Main Street Wall Sign)

Existing Signs

P. 2



mount.
Height: 10' 0" | Mount:

Customer: Quavis Rogers quauqualo85@gmail.com

Project No.: 03-24-22

Location Site: 309 north main street Suite B

Project Description:
Lit channel letter sign on raceway
Lit channel box

THIS DRAWING IS FOR CONCEPTION PURPOSES ONLY. DUE TO CONSTRUCTION CONSTRAINTS, SIZES AND OR LAYOUTS MAY CHANGE SLIGHTLY.

Customer Approval: Please review proof carefully and check that all spelling, phone numbers, dimensions, and color are correct prior to approval. Changes made after approval may be subject to additional charges.

CUSTOMER SIGNATURE

DATE _____



MEMORANDUM

To: Quavis Roberts
309 North Main Street
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 26, 2022

Re: Notification of Request for Design Review Commission – Wall Sign; 309 North Main Street; Parcel No. 13209C C010

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of a wall sign for the property located at 309 North Main Street, Jonesboro, Georgia.

A hearing has been scheduled for Wednesday, May 4, 2022 at 4:30 pm before the Design Review Commission at 124 North Avenue to consider the request as described above. Your presence is recommended.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.b
-b

COUNCIL MEETING DATE
May 4, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Commission to make a recommendation for Wayfield Foods – 8777 Tara Boulevard; Parcel No. 05242B D008; Replacement sign panel in Tara Boulevard Overlay District.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

City Code Section 86-489 and 86-490 – Sign Standards

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Beautification, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval; Wayfield Foods at 8777 Tara Boulevard desires to update its ground sign panel near Tara Boulevard. The sign framework will remain as-is. The color scheme will be slightly different (omitting the yellow), but the wording will be large and more readable.

The sign panel size and height will not change. The sign has always been internally illuminated.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Existing Panel
- Replacement Panel
- Acceptance Letter

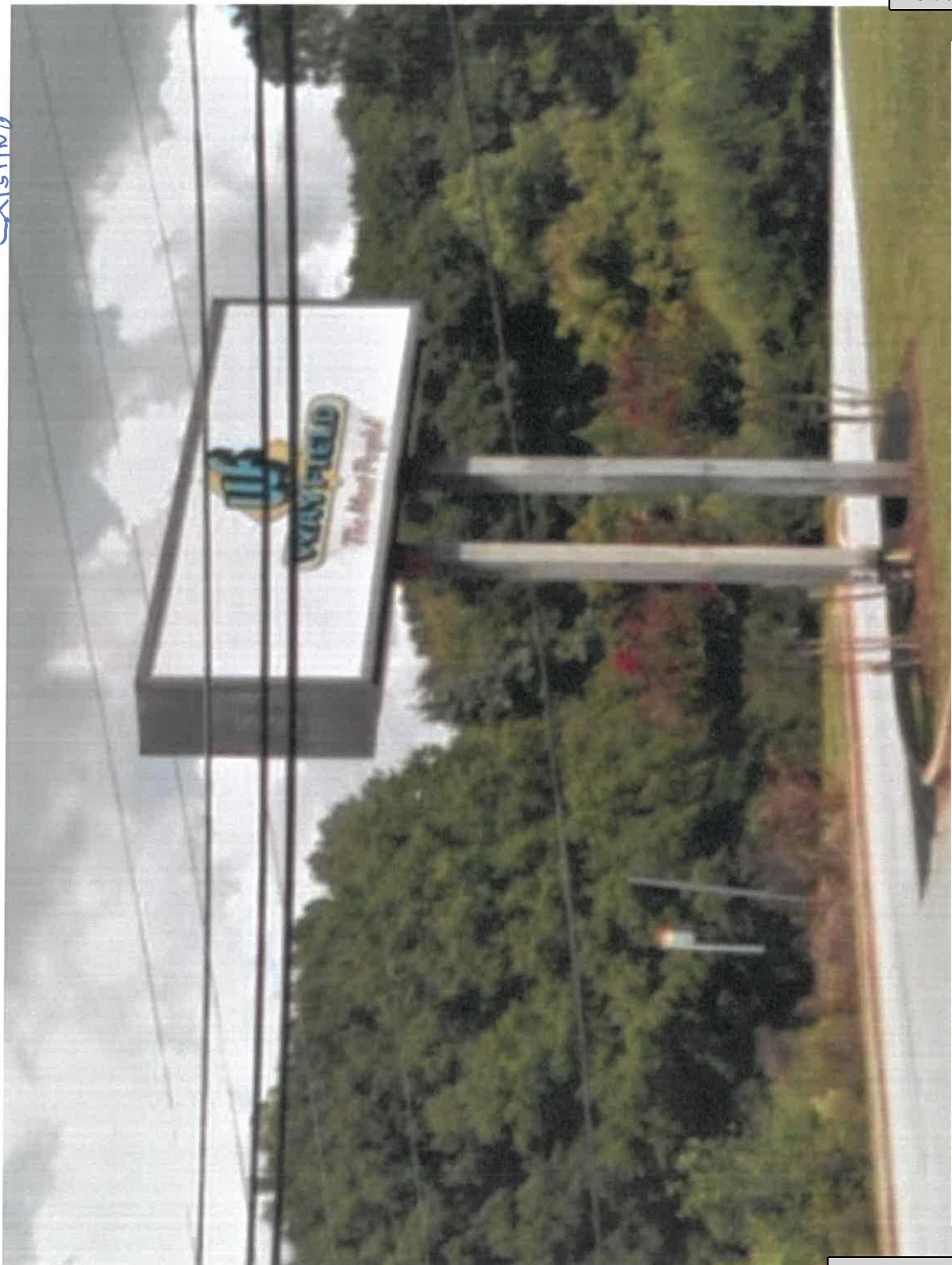
Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22 Design Review Commission APPROVED
Signature	City Clerk's Office	

Existing



Attachment: Existing Panel (3130 : 8777 Tara Blvd Sign)



3-12-22



15# IP per Side



MEMORANDUM

To: Wayfield Foods
8777 Tara Blvd.
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 26, 2022

Re: Notification of Request for Design Review Commission – Ground Sign Panel;
8777 Tara Boulevard; Parcel No. 05242B D008

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of a replacement ground sign panel for the property located at 8777 Tara Boulevard, Jonesboro, Georgia.

A hearing has been scheduled for Wednesday, May 4, 2022 at 4:30 pm before the Design Review Commission at 124 North Avenue to consider the request as described above. Your presence is recommended.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item

- 6 -

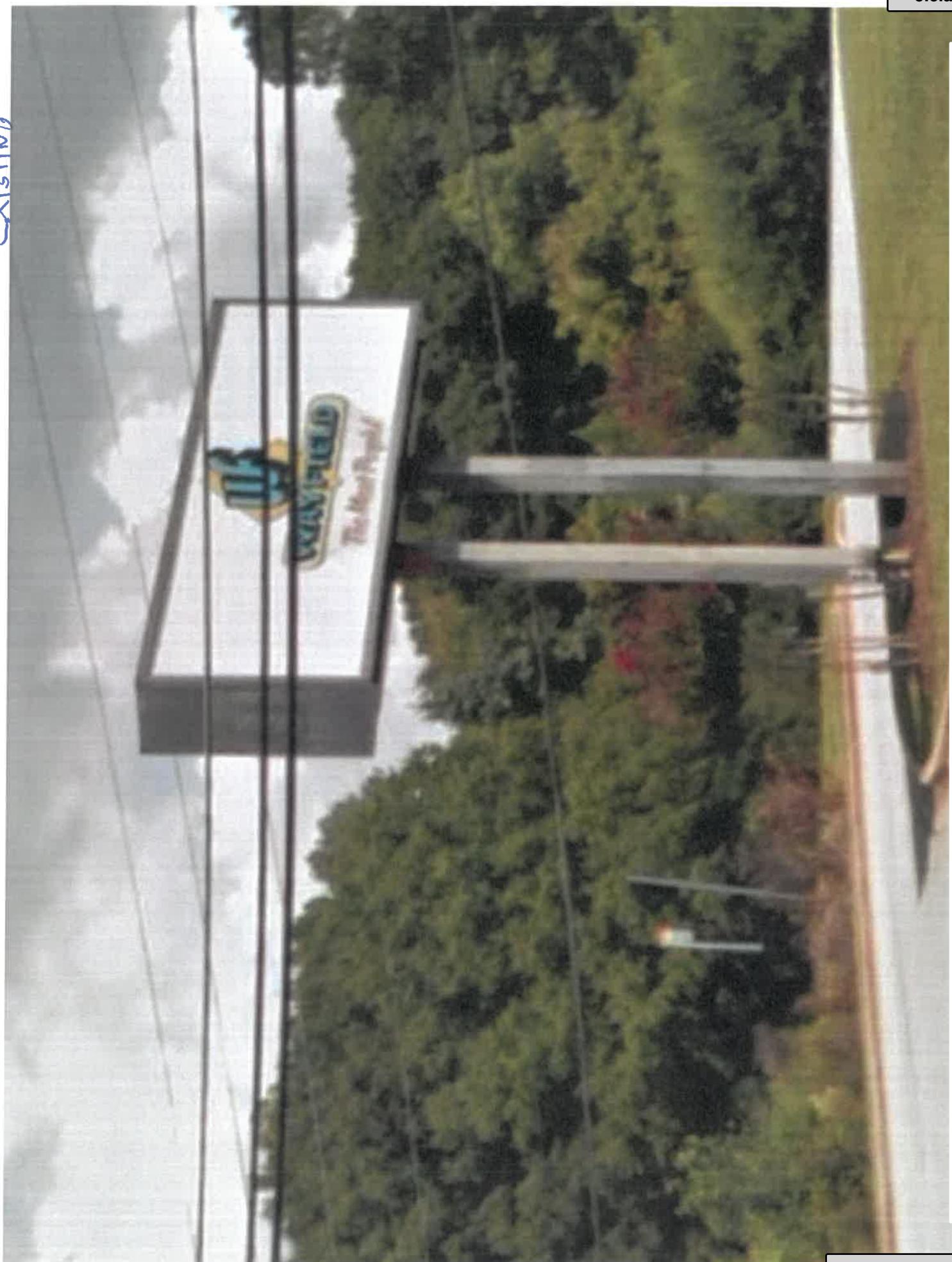
5.c

COUNCIL MEETING DATE

May 4, 2022

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22 Design Review Commission APPROVED
Signature	City Clerk's Office	



Attachment: Existing Panel (3131 : 249 North Main Street Canopy)



3-12-22



15^{1/2} ft per side



MEMORANDUM

To: Wayfield Foods
8777 Tara Blvd.
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 26, 2022

Re: Notification of Request for Design Review Commission – Ground Sign Panel;
8777 Tara Boulevard; Parcel No. 05242B D008

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of a replacement ground sign panel for the property located at 8777 Tara Boulevard, Jonesboro, Georgia.

A hearing has been scheduled for Wednesday, May 4, 2022 at 4:30 pm before the Design Review Commission at 124 North Avenue to consider the request as described above. Your presence is recommended.

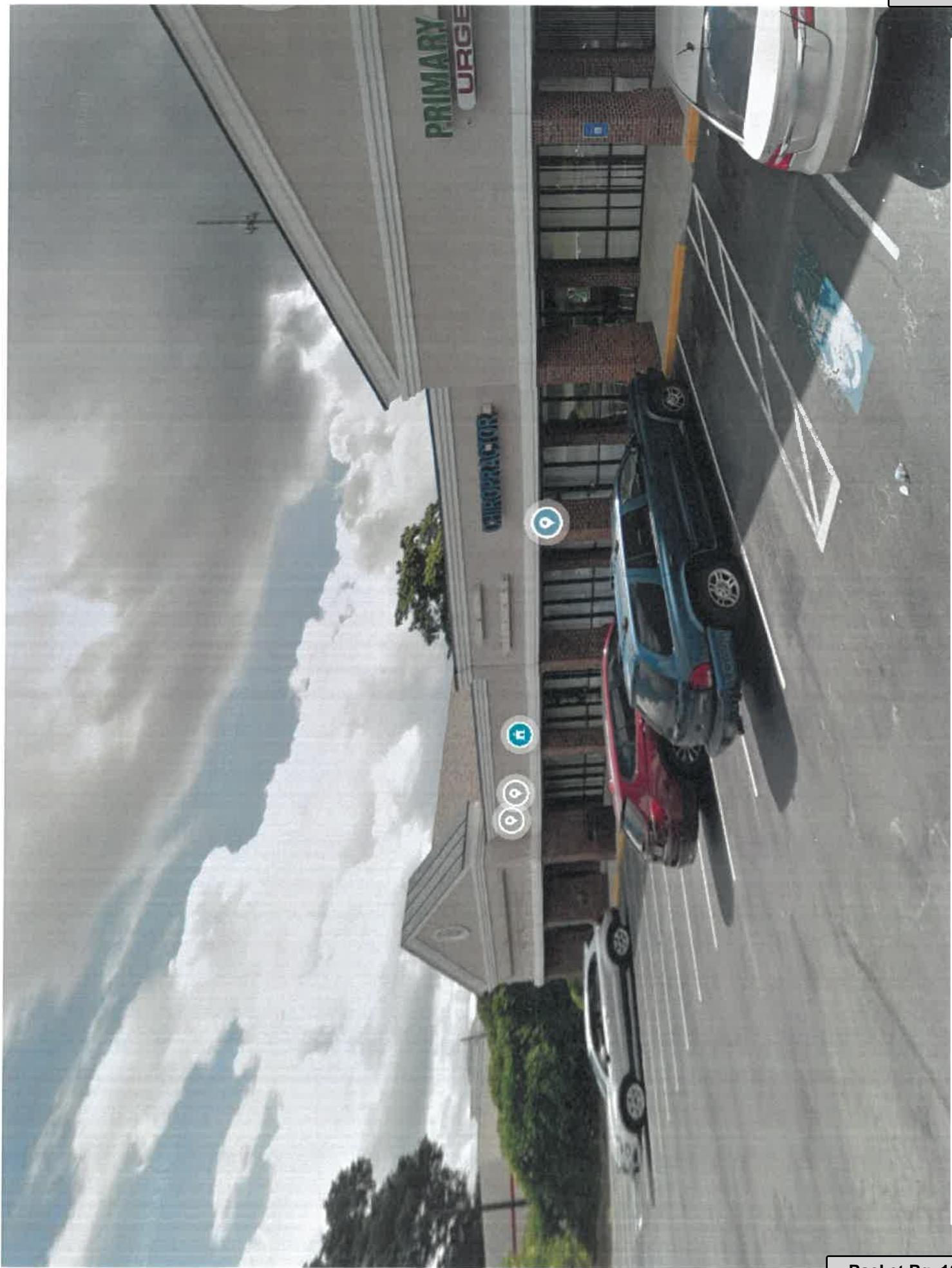
Sincerely,

A handwritten signature in blue ink, appearing to read "D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



Attachment: Building (3132 : 1287 Hwy 138 Sign)



Attachment: Building (3132 : 1287 Hwy 138 Sign)



Attachment: Wall Sign (3132 : 1287 Hwy 138 Sign)



MEMORANDUM

To: Yohannes T.
JB Food Mart

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 27, 2022

Re: Notification of Request for Design Review Commission – Wall Sign; 1287
Highway 138; Parcel No. 12048A I010

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of a wall sign for the property located at 1287 Highway 138, Jonesboro, Georgia.

A hearing has been scheduled for Wednesday, May 4, 2022 at 4:30 pm before the Design Review Commission at 124 North Avenue to consider the request as described above. Your presence is recommended.

Sincerely,

A handwritten signature in black ink, appearing to read "D Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.e
-e

COUNCIL MEETING DATE
May 4, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Commission to make a recommendation for The Cigar Parlour – 171 North Main Street; Parcel No. 13240D C002; New wall sign for new business in Historic District.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

City Code Section 86-489 and 86-490 – Sign Standards; 86-495 Historic District

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Beautification, Community Planning, Neighborhood and Business Revitalization, Historic Preservation

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval of wall sign; The Cigar Parlour is undergoing construction at 171 North Main Street, and the ground sign was approved several months ago. The applicant would now like to install an aluminum wall sign on the front wall. The design and colors will match the colors of the ground sign. Each property is entitled to one ground sign and one wall sign.

1. The sign (27.66 square feet) will not exceed the maximum 150 total square feet allowed for wall signs.
2. The sign area (6.93%) is just below the maximum 7.5% wall coverage allowed for wall signs on double frontage lots.
3. The proposed sign will not straddle any existing columns or panels on the building exterior.

The sign will not be internally illuminated.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Building
- Wall Sign
- Acceptance Letter

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22 Design Review Commission APPROVED
Signature	City Clerk's Office	



Attachment: Building (3133 : 171 North Main Street Wall Sign)



Attachment: Wall Sign (3133 : 171 North Main Street Wall Sign)



ALUMINUM PAN SIGN AS PER DESIGN
13'-8" X 2' X 3"

SIGN TO BE MOUNTED ON BUILDING FACIA



MEMORANDUM

To: Antonio Miller
171 North Main Street
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 27, 2022

Re: Notification of Request for Design Review Commission – Cigar Store Wall Sign;
171 North Main Street; Parcel No. 13240D C002

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of a wall sign for the property located at 171 North Main Street, Jonesboro, Georgia.

The review meeting will be conducted by Commission members at 124 North Avenue on Wednesday, May 4, 2022 at 4:30 pm. You are invited to attend if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

A handwritten signature in black ink, appearing to read "David D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.f
-f

COUNCIL MEETING DATE
May 4, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Commission to make a recommendation for Old Tyme Grill & Buffett – 8465 Tara Boulevard; Parcel No. 13242B A020; Replacement ground sign panel and new wall sign for commercial building in Tara Boulevard Overlay District.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

City Code Section 86-489 and 86-490 – Sign Standards

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Economic Development, Beautification, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval of signage; The former Golden Corral restaurant at 8465 Tara Boulevard has new ownership and will be converted to “Old Tyme Grill & Buffett.” The new owners want to put new signage where the Golden Corral had signage – in the existing ground sign framework at the highway, on the front wall directly facing Tara Blvd, and above the roofed entrance on the side. The sign panels will be aluminum, and the yellow, blue, red, and white color scheme should not conflict with nearby businesses.

Ground sign – Essentially, this is just a panel switch out, as the location, height and size of the existing framework will remain the same. The changeable copy board will remain. The sign will be internally illuminated.

Wall sign directly facing Tara Blvd. – 71.66 square feet, which is well below the maximum 150 square feet allowed in Code Section 86-490(b). The wall sign panel is about 7.5% of the total front building façade, at the 7.5% maximum allowed in Code Section 86-489(c)(3).

Wall sign at the side entrance. – 30 square feet, which is well below the maximum 150 square feet allowed in Code Section 86-490(b). The wall sign panel is about 7.8% of the covered drive-thru, and 2% of the totalside building façade below the 7.5% maximum allowed in Code Section 86-489(c)(3).

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Old Signage
- New Signage
- Acceptance Letter

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22 Design Review Commission APPROVED
Signature	City Clerk's Office	



Attachment: Old Signage (3134 : 8465 Tara Blvd Restaurant Signs)



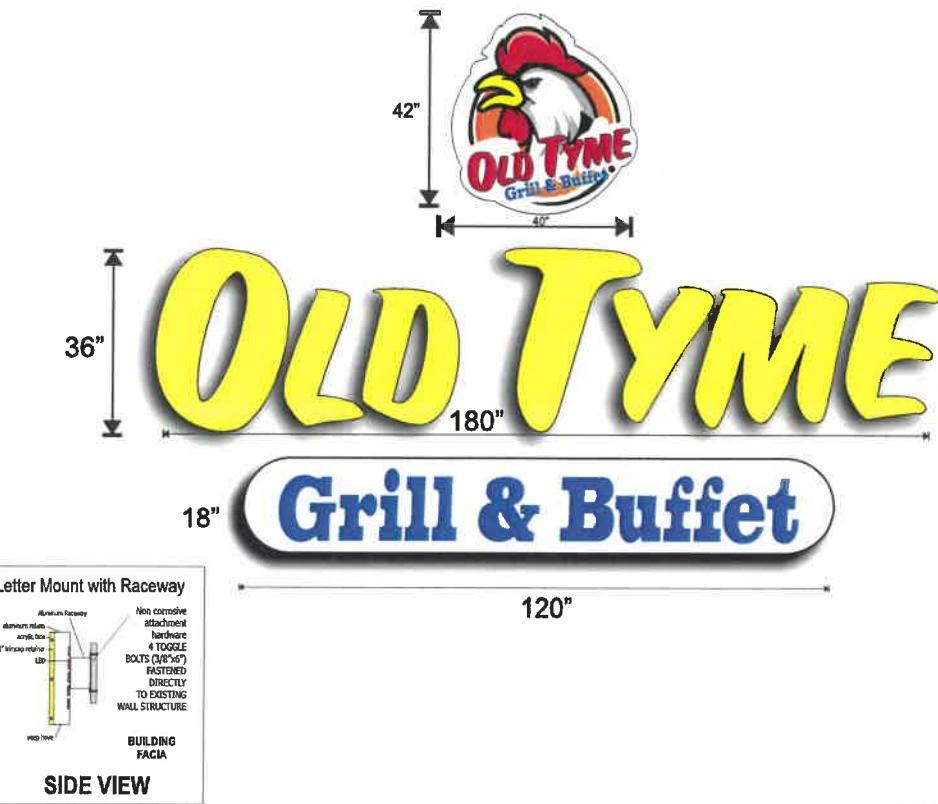
Attachment: Old Signage (3134 : 8465 Tara Blvd Restaurant Signs)



Attachment: Old Signage (3134 : 8465 Tara Blvd Restaurant Signs)

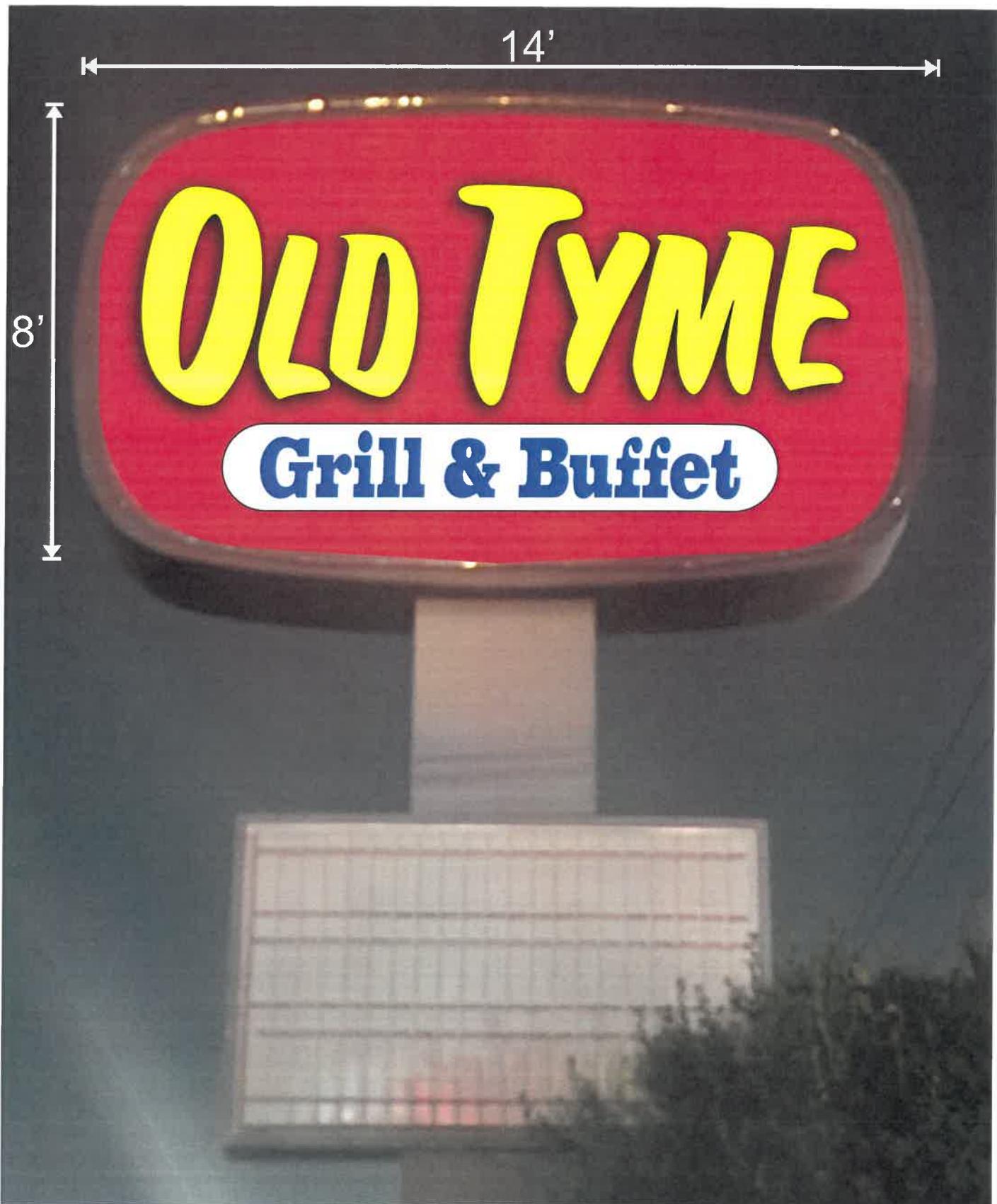


4897 Buford Hwy. Suite 202
Chamblee, GA 30341
Tel: (770) 220-3037
Fax: (770) 936-0028
Direct: (404) 271-4562



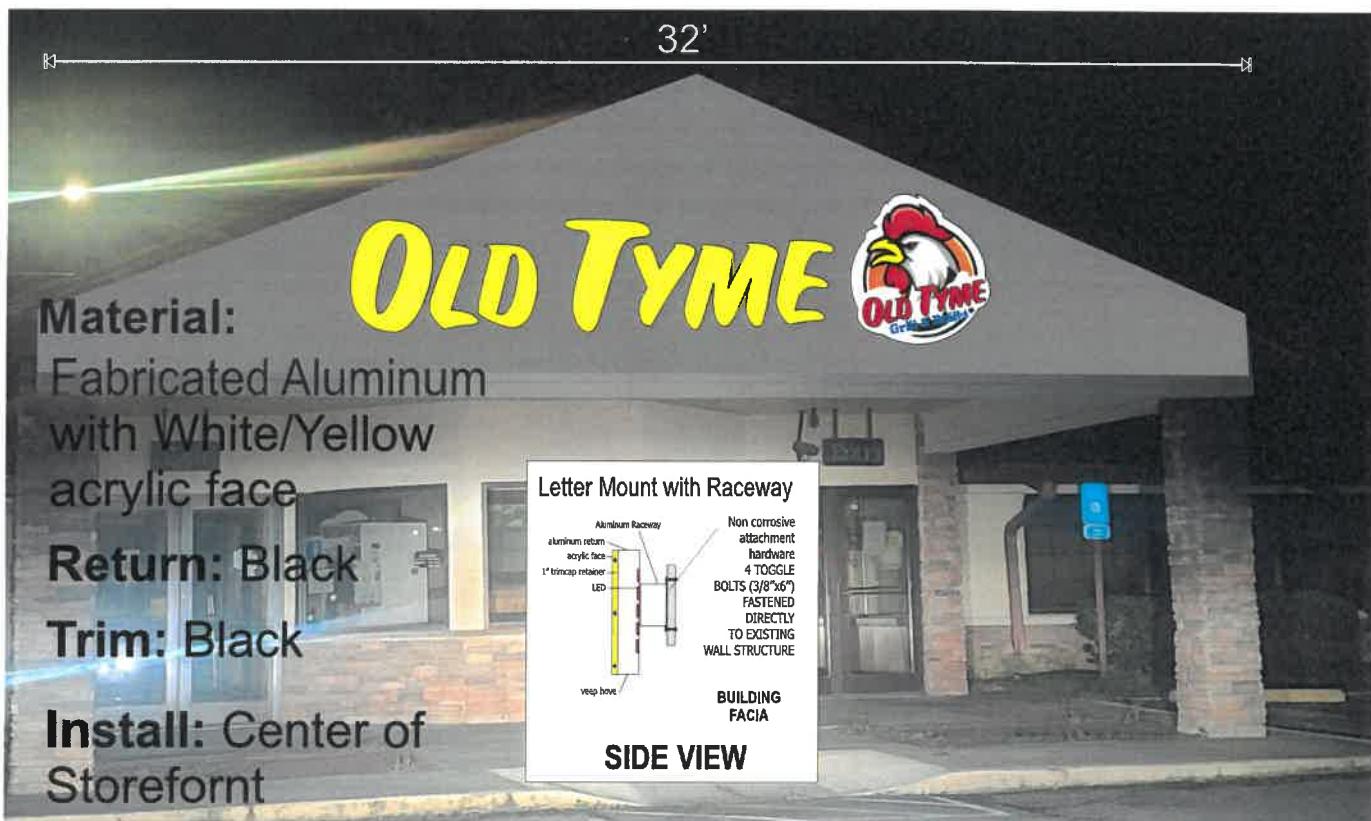
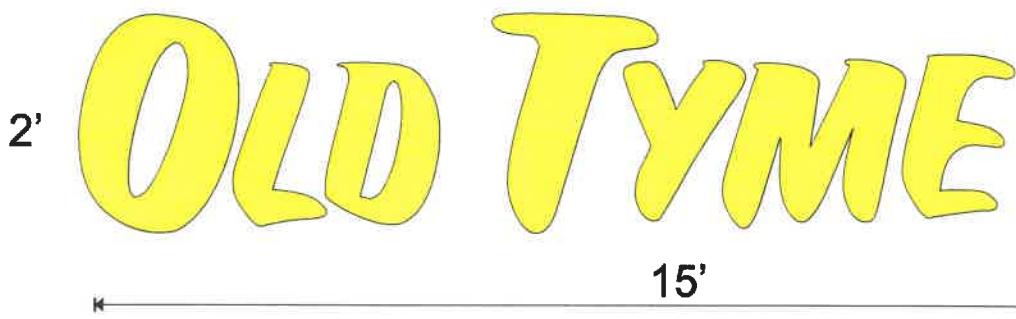
SIGN LOCATION	PROJECT	PAGE
8465 TARA BLVD. JONESBORO GA	OLD TYME GRILL & BUFFET Contact: 404-271-4562 email: anysigns69@gmail.com	1 of 1

EXISTING PYLON SIGN with name change





4897 Buford Hwy. Suite 202
Chamblee, GA 30341
Tel: (770) 220-3037
Fax: (770) 936-0028
Direct: (404) 271-4562



SIGN LOCATION	PROJECT	PAGE
8465 TARA BLVD. JONESBORO GA	OLD TYME GRILL & BUFFET Contact: 404-271-4562 email: anysigns69@gmail.com	1 of 1



MEMORANDUM

To: Any Printing & Signs
4897 Buford Highway
Chamblee, Ga. 30341

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 27, 2022

Re: Notification of Request for Design Review Commission –Signs; 8465 Tara Boulevard; Parcel No. 13242B A020

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of signage for the property located at 8465 Tara Boulevard, Jonesboro, Georgia.

The review meeting will be conducted by Commission members at 124 North Avenue on Wednesday, May 4, 2022 at 4:30 pm. You are invited to attend if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item

5.g

- g

COUNCIL MEETING DATE

May 4, 2022

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22	Design Review Commission
Signature	City Clerk's Office		

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

5.g

Date of Application: _____

PLEASE PRINT OR TYPE This is an application for authorization to erect/change signage. A permit fee of \$ _____ will be charged and must be submitted with this application, and is based on the City of Jonesboro Schedule of Fees. The signage fees are based on independent sign size. A separate application is required for each new sign or for any change to an existing sign.

Once authorization has been given, and within 10 days of work completion, the applicant must request in writing a final permit. Included with your final permit request must be a current and dated photograph of each face of the sign and a signed affidavit that the photographs are accurate, with a statement that the sign was erected/changed as described in the application. False statements made on this application are grounds for revocation of the sign permit authorization.

The city shall process all sign authorizations/permit applications, within 45 days of the city's receipt of completed application. Once written authorization has been issued, all work must be completed within 180 days. If, after 180 days, the City has not received report of completion, the authorization shall become null and void and no final permit will be issued.

Description of Permit

Please check:

New Sign
 Change to Existing Sign
 Ground Sign
 Window Sign
 Subdivision Sign
 Projecting Sign Wall Sign
 Entrance Sign
 Special Event Sign
 Other (describe below)

Property Owner or Applicant Information

Name: Carolla Ramirez

Mailing Address: 5500 Oakbrook Pkwy Ste. 140

City: Norcross State: GA Zip: 30093

Phone: (Day) 770-696-4048 (Evening) 770-696-4048

Jonesboro Property Information

Existing Uses and Structures: _____

Surrounding Uses and Structures: (See Official Zoning Map): _____

Surrounding Zoning:

North: _____ South: _____ East: _____ West: _____

Property Address of Sign: 8013 Tara Boulevard Jonesboro, GA 30236Complete dimensions and total area of the sign: 15' 58" x 2' = 31.16 sq. ft

What is the position of the sign in relation to nearby buildings/structures and other signs?

in front of building, on the wall

What is the position of the sign in relation to nearby buildings/structures and other signs?

What are the setbacks from right-of-ways, property lines and easements?

Name of person, firm, corporation or association erecting the sign is:

Kudos Print Media

Name of business/activity at the address where the sign is to be erected:

RC's Waxing & threading

Is this in a planned development?

Attach to this application a written description of all other signs located on the lot, indicating the sign type, size and placement. (Master Signage Plan)

****Include one accurate scale drawing of the sign plans you are requesting a permit for. Include:**

- specifications and method of construction
- materials used in the construction of the sign itself
- how the sign(s) will be attached to the building or ground
- a scale drawing of the site showing driveways, structures, existing and proposed signs
- any other limiting site features.
- Indicate if the sign will be illuminated

NOTE: BE SURE OF YOUR LOCATION PRIOR TO ERECTING SIGN. CALL CODE ENFORCEMENT FOR VERIFICATION (770) 478-740

I HEREBY CERTIFY THAT THE ABOVE INFORMATION AND ALL ATTACHED INFORMATION IS TRUE AND CORRECT:

Date: 02/25/2022

Signed: Camila Ramirez

Notary: uflf



FOR OFFICE USE ONLY:

Date Received: / /20 Received By: _____

Fee Amount Enclosed: \$ _____

Date Approved: / /20

Date Denied / /20

Permit Issued / /20

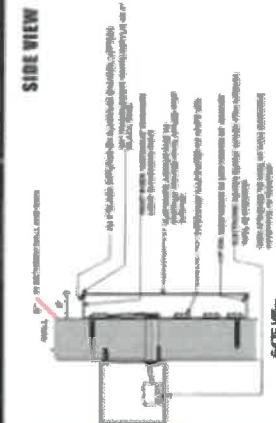
Comment:



Attachment: Building (3135 : 8013 Tara Blvd Sign)

AREA: 30 FT

RC's WAXING & THREADING



CHANNEL LETTERS

CHANNEL LETTERS

187 IN

24 IN

RC's WAXING & THREADING



MEMORANDUM

To: Kudos Print Media
5500 Oakbrook Parkway
Norcross, Ga. 30093

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 27, 2022

Re: Notification of Request for Design Review Commission –Sign; 8013 Tara Boulevard; Parcel No. 13210D A006

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of signage for the property located at 8013 Tara Boulevard, Jonesboro, Georgia.

The review meeting will be conducted by Commission members at 124 North Avenue on Wednesday, May 4, 2022 at 4:30 pm. You are invited to attend if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

A handwritten signature in black ink, appearing to read "David D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.h

-h

COUNCIL MEETING DATE

May 4, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Commission to make a recommendation for Le' Kind Spa – 233 North Main Street; Parcel No. 13240B A004; new wall signage for new business.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

City Code Section 86-489 and 86-490 – Sign Standards

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes

Beautification, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval of wall sign panel; Recently, Le Kind Bodies Med Spa received approval for 233 North Main Street, within Suite A of the existing commercial building there.

The proposed black and purple color scheme will not conflict with adjacent businesses. The wall sign panel will be 20 inches by 48 inches (6.68 square feet) which is below the maximum 150 square feet allowed in Code Section 86-490(b). The wall sign panel will be about 4.45% of the front building façade (Suite A), below the 7.5% allowed in Code Section 86-489.

The sign material will be metal and will not be internally illuminated.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Building
- Sign Design
- Acceptance Letter

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22 Design Review Commission APPROVED
Signature	City Clerk's Office	



Attachment: Building (3137 : 233 North Main Street Sign)





MEMORANDUM

To: Gail Kind
233 North Main Street
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 27, 2022

Re: Notification of Request for Design Review Commission –Sign; 233 North Main Street; Parcel No. 13240B A004

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of signage for the property located at 233 North Main Street, Jonesboro, Georgia.

The review meeting will be conducted by Commission members at 124 North Avenue on Wednesday, May 4, 2022 at 4:30 pm. You are invited to attend if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

A handwritten signature in black ink, appearing to read "David D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.i
- i

COUNCIL MEETING DATE
May 4, 2022

Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen
<p>Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.) Commission to make a recommendation for Blalock House Residence – 155 North Main Street; Parcel No. 13241B B007; Roof replacement and column repair for residence in Historic District.</p>	
<p>Requirement for Board Action (Cite specific Council policy, statute or code requirement) City Code Section 86-103 H-2 Historic District Standards; Secretary of Interior Historic Design Standards</p>	
Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal) Yes	Beautification, Historic Preservation

Summary & Background (First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval of replacement metal roof, with conditions; Despite not being officially on the Historic register, the “Blalock House”, as the residence at 155 North Main Street is known, is a valued historic and cultural structure in Jonesboro. The property is zoned H-2 and is in the Historic District. Recently, the applicant requested to replace the worn metal roof on the dwelling and to repair the front porch columns. No specifications for the roof material have currently been provided.

Per Section 86-103:

(1) *Design standards. In order to preserve the physical character of existing historic structures in the H-2 historic district, every effort shall be made to adapt the property in a manner that complements the historic character of the area when making exterior alterations to the existing building, site, or environment. New construction shall also be appropriate for the district in design, placement, and scale.*

(1) *Rehabilitation. Maintaining the existing historic design, materials, and details of structures in the H-2 district is encouraged. Rehabilitative efforts shall include the use of materials that are compatible with the architectural style of the historic building (see article VII, Architectural style and scale, for guidance on specific historic styles and building materials traditionally found in Jonesboro.)*

a. Roofs.

1. **The existing pitch and shape of the roof shall be maintained.**

2. The shape, style, and placement of historic dormers shall be maintained.

3. The addition of dormers to the front facade where none previously existed is prohibited.

4. **Existing roof materials shall be replaced with the same type of historic material or with that which closely resembles the existing material.**

5. Decorative brackets, cornices, and eaves shall be maintained.

6. **Historic chimneys shall be maintained.**

7. New chimneys shall use traditional design and materials, and their placement shall be appropriate for the architectural style of the structure.

Article VII, Architectural Style and Scale, does not specifically address roofing material.

The Secretary of Interior Historic National Standards reference the following about preserving historic roofs and roof replacement:

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date May, 4, 2022	05/04/22	Design Review Commission
Signature	City Clerk's Office		

recommended



Identifying, retaining, and preserving roofs--and their functional and decorative features--that are important in defining the overall historic character of the building.

This includes the roof's shape, such as hipped, gambrel, and mansard; decorative features, such as cupolas, cresting chimneys, and weathervanes; and roofing material such as slate, wood, clay tile, and metal, as well as its size, color, and patterning.

Copper and wrought iron weathervane.

not recommended

Radically changing, damaging, or destroying roofs which are important in defining the overall historic character of the building so that, as a result, the character is diminished.

Removing a major portion of the roof or roofing material that is repairable, then reconstructing it with new material in order to create a uniform, or "improved" appearance.

Changing the configuration of a roof by adding new features such as dormer windows, vents, or skylights so that the historic character is diminished.

Stripping the roof of sound historic material such as slate, clay tile, wood, and architectural metal.

Applying paint or other coatings to roofing material which has been historically uncoated.

recommended

Replacing in kind an entire feature of the roof that is too deteriorated to repair--if the overall form and detailing are still evident--using the physical evidence as a model to reproduce the feature.



Examples can include a large section of roofing, or a dormer or chimney.

If using the same kind of material is not technically or economically feasible, then a compatible substitute material may be considered.

Replacement of damaged clay tile roof.

not recommended

Removing a feature of the roof that is unrepairable, such as a chimney or dormer, and replacing it; or replacing it with a new feature that does not convey the same visual appearance

5.i

"Replacing in kind extensively deteriorated or missing components of roof features when there are surviving prototypes, such as ridge tiles, roof cresting, or dormer trim, slates, or tiles, or when the replacement can be based on documentary or physical evidence. The new work should match the old in material, design, scale, color, and finish."

"Replacing an entire roof feature, such as a chimney or dormer, when limited replacement of deteriorated or missing components is appropriate. Using replacement material that does not match the historic roof feature."

i. Porches.

1. The design, materials, roof supports and balustrades and roof shape of historic porches shall be maintained.
2. The addition of front porches where none previously existed is discouraged.
3. *The addition of decorative elements, if desired, shall be consistent with the base architectural style of the structure.*
4. *Replacement of historic porch features shall be made with matching material, design, and scale versus stock features.*
5. Porch floors and foundations shall not be replaced with slab concrete or brick.
6. The enclosure of front or side porches shall be prohibited.
7. The design and installation of ADA-compliant ramps onto a front porch shall seek to preserve the historic character of the buildings. Section 4.1.7 Accessible Buildings: Historic Preservation of the ADA Accessibility Guidelines, and resources of the office of downtown development, shall be used as resource guides.

The roofline and other architectural features (chimney, dormers, etc.) will need to remain the same. The replacement metal roof will also need to be the same color as the original metal. The contractor will need to supply samples of replacement metal roof material prior to ordering material and installing roof.

The porch columns need to be repaired, not replaced, and shall have the same decorative features, style and color as before. Columns must be tested for lead paint prior to work.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Building Pictures
- Acceptance Letter

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval, with Conditions

The Johnson-Blalock House

Ante-Bellum home of James F. Johnson, attorney, planter, merchant, Confederate officer and noted political figure in mid-nineteenth century Georgia. Johnson introduced the legislation which created Clayton County in 1858 and the bill which incorporated the town of Jonesboro in 1859. Col. Johnson knew virtually all of Georgia's political leaders over a period of years and it is reasonable to assume that a number of distinguished Georgians were guests in the Johnson home. The house was acquired from Johnson's widow by Jesse Lewis Blalock, prominent planter, merchant, attorney and member of the pioneering Blalock family of Fayette County. Blalock was elected Clerk of the Fayette Superior Court in 1844 and also served as the first Ordinary of Fayette County. Both Johnson and Blalock represented their respective counties as delegates to Georgia's secession convention and both voted to take Georgia out of the Union in January 1861. The house was used as a Confederate commissary and as a field hospital during the Battle of Jonesboro. It is prominently featured in a sketch of Jonesboro drawn by George D. Sayller of the 2nd Iowa Infantry during Gen. Judson Kilpatrick's cavalry raid Aug. 19th, 1864.

Source: A History of Clayton County, Georgia 1821-1983
by Joseph Henry Hightower Moore



Attachment: Building Pictures (3138 : 155 North Main Street)

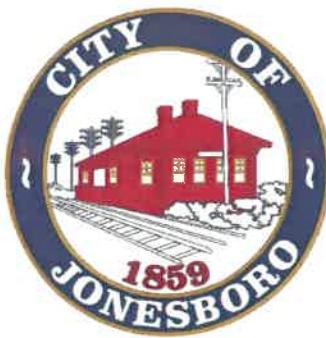




Attachment: Building Pictures (3138 : 155 North Main Street)



Attachment: Building Pictures (3138 : 155 North Main Street)



MEMORANDUM

To: Danny Orr
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: April 28, 2022

Re: Notification of Request for Design Review Commission –Repairs; 155 North Main Street; Parcel No. 13241B B007

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, Design Review Commission, has accepted your request for review of repairs to a historic home for the property located at 155 North Main Street, Jonesboro, Georgia.

The review meeting will be conducted by Commission members at 124 North Avenue on Wednesday, May 4, 2022 at 4:30 pm. You are invited to attend if you wish. If you are unable to be a part of the meeting, then you will be informed of the recommendation on the following day.

Sincerely,

A handwritten signature in black ink, appearing to read "D Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.j
-j

COUNCIL MEETING DATE

May 4, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Commission to make a recommendation for LTI – 1947 Bill Casey Parkway; Accessory building at rear of main building in Tara Boulevard and Gateway South Overlay.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Article IX Supplemental Regulations

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes

Beautification, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Recommendation: Approval;

Low Temp Industries would like to put a small accessory building behind their main building for additional storage. The building meets all size and setback standards and cannot be seen from the road.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Bldg Design
- Correspondence

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

May, 4, 2022

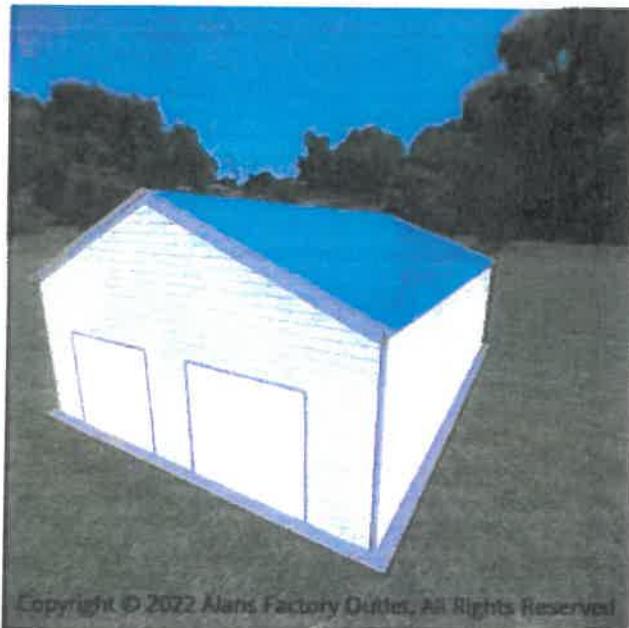
Signature

City Clerk's Office



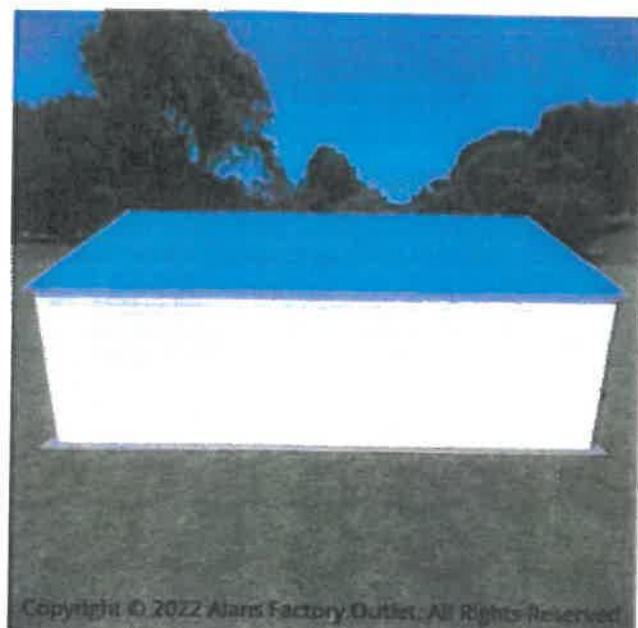
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Edit or Buy Your Design: alansfactoryoutlet.com/design/UcNRzp/
Delivery Zip Code: 30236



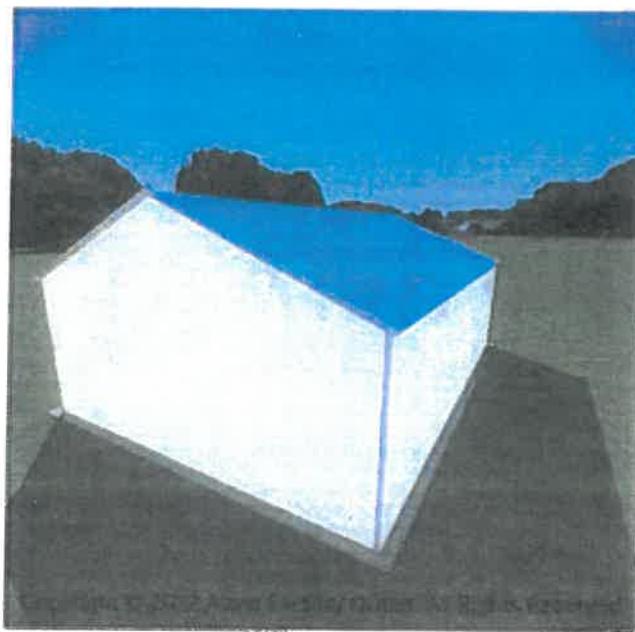
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Front



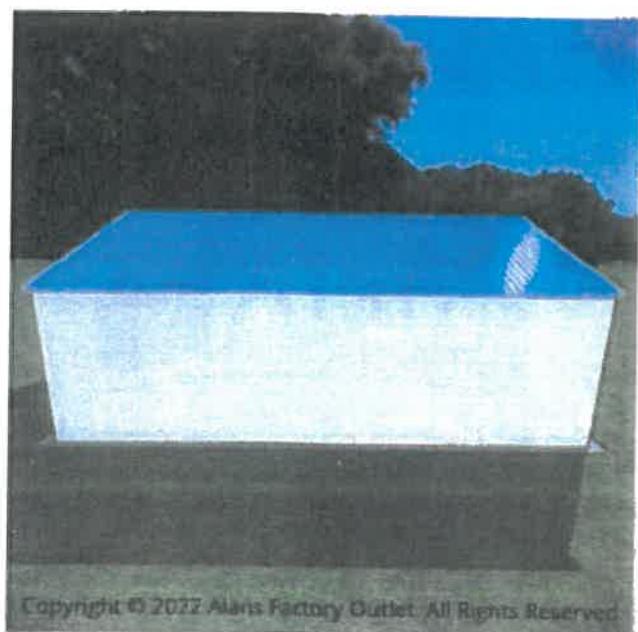
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Edit or Buy Your Design: alansfactoryoutlet.com/design/UcNRzp/

Delivery Zip Code: 30236

30 x 40 Vertical Roof Metal Garage

Roof Color: King Blue

Trim Color: Pewter Gray

Side & End Color: White

Certified Triple Wide Options: Certified 140 mph and 35 psf 5' on center - 40' Long

Triple Wide Metal Building Ends: 30' Wide - Close Both 11' - 12' Ends

Horizontal or Vertical Ends: Horizontal Ends

Installation Surface: Concrete

Gable on Triple Wide Carport: Gables Open

Garage Door Color: White

Leg Height on Triple Wide: 12' Leg Height on a 40' Long

Power Outlet Available Within 100ft: Yes, Power Outlet Within 100ft

Right Side on Triple Wide: Right Side Closed with 11' - 12' Legs - 40' Long Side

Left Side on Triple Wide: Left Side Closed with 11' - 12' Legs - 40' Long Side

Horizontal or Vertical Sides: Horizontal Sides

Galvanized or Colored Screws: Silver Galvanized Screws

Garage Doors 9'x8' Locations End: 2 Garage Doors 9'x8' on End

Garage Doors 9'x8': Two 9' Wide x 8' Tall Garage Doors

Walk in Door: No Walk in Door

Windows: No Window

Subtotal:

Delivery & Installation:

Tax:

Total:

Deposit to Order:

Prices subject to change without notice

David Allen

From: Casey Hammonds <chammonds@lowtempind.com>
Sent: Friday, April 29, 2022 12:20 PM
To: David Allen
Cc: Shawn Wright
Subject: Permit Inquiry
Attachments: LTI AddOnStorage.pdf

Mr. Allen:

We are wanting to add a 30 x 40 metal storage building on rear side of our building.
It will be installed on an existing slab and will have no utility services.

Please see attached spec sheet and advise if this requires a permit.

Casey Hammonds

VP of Engineering
770.478.8803 ext. 664
Cell 404-219-8019
DID 770-268-4664
chammonds@lowtempind.com

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David Allen

From: Casey Hammonds <chammonds@lowtempind.com>
Sent: Wednesday, May 4, 2022 11:14 AM
To: David Allen; Maria Wetherington
Cc: Shawn Wright; Ricky , L. Clark, Jr.; Barbara Casey Lane
Subject: RE: Permit Inquiry

Approximately 15 to 20 feet from the main building.

Casey

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, May 4, 2022 10:20 AM
To: Casey Hammonds <chammonds@lowtempind.com>; Maria Wetherington <mwetherington@jonesboroga.com>
Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Barbara Casey Lane <blane@lowtempind.com>
Subject: Re: Permit Inquiry

[EXTERNAL SENDER]

How close will the accessory building to the main building?

From: Casey Hammonds <chammonds@lowtempind.com>
Sent: Monday, May 2, 2022 5:07 PM
To: Maria Wetherington <mwetherington@jonesboroga.com>
Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Barbara Casey Lane <blane@lowtempind.com>; David Allen <dallen@jonesboroga.com>
Subject: RE: Permit Inquiry

See requested Credit Card authorization attached.

Thanks

Casey Hammonds

VP of Engineering
 770.478.8803 ext. 664
 Cell 404-219-8019
 DID 770-268-4664
chammonds@lowtempind.com

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From: Maria Wetherington <mwetherington@jonesboroga.com>
Sent: Monday, May 2, 2022 4:49 PM
To: Casey Hammonds <chammonds@lowtempind.com>
Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Barbara Casey Lane <blane@lowtempind.com>; David Allen <dallen@jonesboroga.com>
Subject: RE: Permit Inquiry

[EXTERNAL SENDER]

Hello Mr. Hammonds,

The building permit for the 30x40 metal building to be installed on an existing slab and will have no utility services will be \$136.00. I have attached a credit card authorization form that can be used for payment if needed.

Thank you,



Maria Wetherington | Operations Assistant | City of Jonesboro, GA
tel: [770-478-3800](tel:770-478-3800) | fax: [770-478-3775](tel:770-478-3775) | mwetherington@jonesboroga.com |
124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Casey Hammonds <chammonds@lowtempind.com>
Sent: Monday, May 2, 2022 3:01 PM
To: David Allen <dallen@jonesboroga.com>
Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Barbara Casey Lane <blane@lowtempind.com>; Maria Wetherington <mwetherington@jonesboroga.com>
Subject: RE: Permit Inquiry

Mr. Allen:

See attached requested Permit documents.
Let me know if you need any additional information.

Thanks

Casey Hammonds
VP of Engineering
770.478.8803 ext. 664
Cell 404-219-8019
DID 770-268-4664
chammonds@lowtempind.com

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From: David Allen <dallen@jonesboroga.com>

Sent: Monday, May 2, 2022 9:52 AM

To: Casey Hammonds <chammonds@lowtempind.com>

Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Barbara Casey Lane <blane@lowtempind.com>; Maria Wetherington <mwetherington@jonesboroga.com>

Subject: RE: Permit Inquiry

[EXTERNAL SENDER]

Due to the size (above 120 square feet) it will require a permit, but since it is a pre-fab and on an existing slab without utilities, it would not require a plan review. Please put construction cost on attached application so we can ascertain a permit fee.

I will run the design by our Design Review Commission at their meeting on Wednesday.

The LTI property is now under the Gateway South Overlay District and technically metal siding is not allowed.

5) Other commercial and office buildings.

(a) For lots directly fronting Tara Boulevard or South Main Street.

(1) Prohibited materials. Metal siding, vinyl siding, and smooth-faced concrete masonry units, as primary building materials, are prohibited.

However, LTI technically fronts Bill Casey Parkway. Also, the accessory building will not be readily visible from Tara Blvd or Main Street. It is good that the colors match the main LTI building.



David Allen | Community Development Director | City of Jonesboro, GA

tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |

124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com

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From: Casey Hammonds <chammonds@lowtempind.com>

Sent: Monday, May 2, 2022 9:19 AM

To: David Allen <dallen@jonesboroga.com>

Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>

Subject: RE: Permit Inquiry

Mr. Allen:

Just wanted to follow up on our Permit Inquiry.

Thanks

Casey Hammonds

VP of Engineering
770.478.8803 ext. 664
Cell 404-219-8019
DID 770-268-4664
chammonds@lowtempind.com

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From: Casey Hammonds

Sent: Friday, April 29, 2022 12:38 PM

To: David Allen <dallen@jonesboroga.com>

Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>

Subject: RE: Permit Inquiry

It will be on the North East corner towards Main Street.

Building is White with Grey Trim and a Blue Roof.

I do not think you will be able to see it from Tara Boulevard.

See attached document for approximate location.

Casey Hammonds

VP of Engineering
770.478.8803 ext. 664
Cell 404-219-8019
DID 770-268-4664
chammonds@lowtempind.com

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Sent: Friday, April 29, 2022 12:22 PM
To: Casey Hammonds <chammonds@lowtempind.com>
Cc: Shawn Wright <swright@lowtempind.com>; Ricky , L. Clark, Jr. <rclark@jonesboroga.com>
Subject: RE: Permit Inquiry

[EXTERNAL SENDER]

Will it be able to be seen from Tara Blvd? What color?



David Allen | Community Development Director | City of Jonesboro, GA
tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
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Casey Hammonds

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