



CITY OF JONESBORO
Regular Meeting
170 SOUTH MAIN STREET
June 13, 2022 – 6:00 PM

NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) or email at rclark@jonesboroqa.com should you need assistance.

Agenda

- I. CALL TO ORDER - MAYOR JOY B. DAY**
- II. ROLL CALL - RICKY L. CLARK, JR., CITY MANAGER**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- V. ADOPTION OF AGENDA**
- VI. PRESENTATIONS**
 1. MARTA updates to the Clayton County Transit Hub Project.
- VII. PUBLIC HEARING**
 1. Public Hearing regarding text amendment to the City of Jonesboro Code of Ordinances, 22-TA-011, Ord. 2022-013, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances.
 2. Public Hearing regarding Historic Property Designation for a Rosenwald School building and grounds, Ord. 2022-014, by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236.
 3. Public Hearing regarding Conditional Use Permit application, 22-CU-009, for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236.
 4. Public Hearing regarding Alcohol Beverage Pouring license, 22-ALC-006, to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC. Ri Yao Wang has requested to be the License Representative.

VIII. PUBLIC COMMENT (PLEASE LIMIT COMMENTS TO THREE (3) MINUTES)

IX. MINUTES

1. Consideration of the Minutes of the June 6, 2022 Work Session.

X. FINANCIAL STATEMENTS

1. Council to consider approval of Financial Statements for the operating period ended April 30, 2022.

XI. CONSENT AGENDA

1. Council to consider approval of Whitley Engineering for on-call engineering services.
2. Council to consider approval of a budget amendment to fund 540- Solid Waste to increase expenditures from \$163,250 to \$172,323 an increase of \$9,073 to allow for major grounds cleanup at Lee Street Park.
3. Council to consider approval of a fee waiver for usage of Lee Street Park by the Boy Scouts of America for a "Scouts in the Community Event" to be held on July 30, 2022.

XII. OLD BUSINESS

1. Council to consider approval of Alcohol Beverage Pouring license, 22-ALC-006, to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC dba Hot Crab Juicy Seafood. Ri Yao Wang has requested to be the License Representative.
2. Council to consider approval of Conditional Use Permit application, 22-CU-009, for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236.
3. Council to consider approval of Historic Property Designation for a Rosenwald School building and grounds, Ord. 2022-014, by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236.
4. Council to consider approval of text amendment to the City of Jonesboro Code of Ordinances, 22-TA-011, Ord. 2022-013, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances.

XIII. NEW BUSINESS

1. Council to consider approval of proposed FY 2022 Budget Amendments.
2. Council to consider approval of selecting a vendor for the scanner and x-ray machine for the Jonesboro City Center.
3. Council to consider approval of the Police Department's participation in a joint crime suppression task force.

XIV. REPORT OF MAYOR / CITY MANAGER

XV. REPORT OF CITY COUNCILMEMBERS

XVI. OTHER BUSINESS

1. Executive Session for the purpose of discussing the conveyance of real estate.
2. Consider any action(s) if necessary based on decision(s) made in the Executive Session

XVII. ADJOURNMENT

**CITY OF JONESBORO
WORK SESSION
170 SOUTH MAIN STREET
June 6, 2022 – 6:00 PM**

MINUTES

The City of Jonesboro Mayor & Council held their Work Session on Monday, June 6, 2022. The meeting was held at 6:00 PM at the Jonesboro Police Station, 170 South Main Street, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR JOY B. DAY

II. ROLL CALL - RICKY L. CLARK, JR., CITY MANAGER

Attendee Name	Title	Status	Arrived
Pat Sebo-Hand	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Tracey Messick	Mayor Pro Tem	Present	
Billy Powell	Councilmember	Present	
Donya Sartor	Councilmember	Late	
Ed Wise	Councilmember	Present	
Joy B. Day	Mayor	Present	
Ricky L. Clark	City Manager	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	
Derry Walker	Chief, Code Enforcement	Present	
Nina Robinson	Director of Finance	Present	
Tommy Henderson	Chief of Police	Present	

III. INVOCATION

IV. ADOPTION OF AGENDA

1. Motion to adopt the agenda.

RESULT:	APPROVED [5 TO 0]
MOVER:	Ed Wise, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise
AWAY:	Sartor

V. WORK SESSION

1. Council to consider approval of Conditional Use Permit application, 22-CU-009, for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236.

RESULT:	PUBLIC HEARING REQUIRED	Next: 6/13/2022 6:00 PM
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2. Council to consider approval of a fee waiver for usage of Lee Street Park by the Boy Scouts of America for a "Scouts in the Community Event" to be held on July 30, 2022.

Minutes Acceptance: Minutes of Jun 6, 2022 6:00 PM (MINUTES)

RESULT:	CONSENT AGENDA ITEM	Next: 6/13/2022 6:00 PM
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3. Council to consider approval of Alcohol Beverage Pouring license, 22-ALC-006, to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC dba Hot Crab Juicy Seafood. Ri Yao Wang has requested to be the License Representative.

RESULT:	PUBLIC HEARING REQUIRED
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4. Discussion regarding Conditional Use Permit application, 22-CU-008, for an event center by The Lansky Partnership LLLP, property owner, and Kathy Butler, applicant, for property at 7983 North Main Street (Parcel No. 13210D B004) Jonesboro, Georgia 30236.

RESULT:	WITHDRAWN
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After dialogue amongst the applicant and the City, City Manager Clark advised the Council that staff would work with the applicant to determine the best NAICS designation.

5. Council to consider approval of Historic Property Designation for a Rosenwald School building and grounds, Ord. 2022-014, by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236.

RESULT:	PUBLIC HEARING REQUIRED
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6. Council to consider approval of text amendment to the City of Jonesboro Code of Ordinances, 22-TA-011, Ord. 2022-013, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances.

RESULT:	PUBLIC HEARING REQUIRED	Next: 6/13/2022 6:00 PM
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7. Council to consider approval of Whitley Engineering for on-call engineering services.

RESULT:	CONSENT AGENDA ITEM	Next: 6/13/2022 6:00 PM
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8. Council to consider approval of a budget amendment to fund 540- Solid Waste to increase expenditures from \$163,250 to \$172,323 an increase of \$9,073 to allow for major grounds cleanup at Lee Street Park.

RESULT:	CONSENT AGENDA ITEM	Next: 6/13/2022 6:00 PM
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9. Councilwoman Sartor to provide an update on the 2022 Back to School Bash.

At this time, Councilwoman Sartor provided an update regarding the Back to School Bash and requested that we go ahead and pay for the 225 boxes (\$4,300). Further, Councilwoman Sartor stated that there is a \$1,000 coming in from the Juneteenth events, \$2,000 in sponsorships from local businesses, \$500 from the Clayton County Cycling club along with her travel funds, will cover the costs.

VI. OTHER BUSINESS

Minutes Acceptance: Minutes of Jun 6, 2022 6:00 PM (MINUTES)

A. Executive Session for the purpose of discussing pending and/or potential litigation, real estate acquisition and personnel related matters.

1. Motion to enter Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

2. Motion to adjourn Executive Session and reconvene Regular Meeting at 7:24 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

VII. ADJOURNMENT

1. Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Billy Powell, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

JOY B. DAY – MAYOR

RICKY L. CLARK, JR. – CITY MANAGER

Minutes Acceptance: Minutes of Jun 6, 2022 6:00 PM (MINUTES)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

10.1

- 1

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of Financial Statements for the operating period ended April 30, 2022.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Consideration and Approval of Financial Reports

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Attached, hereto, is the presentation of the Financial Statements for the four-month period ended April 30, 2022.

- Highlights: **April 2022 month end operating results presents activity for the first 1/3 of the year that aligns with the budget and prior years activity and current year expectations. The summary and detail reports that accompany this presentation indicate operating efficiency and revenue trends that reflect financial stability.**
- The Finance division continues to focus on related to the completion of the annual audit and other annual reporting requirements. In addition, we are confident in our efforts and expect to meet our goal to issue an enhanced financial report in the form of an ACFR by June 30, 2022.
- Ongoing review of processes and procedures are ongoing to efficiently leverage technology and enhance operational and reporting results for internal and external users. We actively research any opportunity to improve processes, reduce waste, increase efficiency and safeguard city assets.

Nina Robinson, Finance Director will present.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Financial Report Ending APRIL 2022
- RG FINANCIAL STATEMENT -APRIL 2022

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

Signature

City Clerk's Office

Monthly report of month end operating results with analytics and budget comparisons

UNAUDITED Financial
Statement Presentation
for the Month ended
April 30, 2022
As of May 24, 2022

Presented by
Nina M. Robinson
Finance Director



Financial Revenue Review
GENERAL FUND
Period Ended April 30, 2022

- For the operating period ending April 30, 2022, revenue recognized is \$2,765,585 or 45% of the amended budget revenue, \$6,092,440. By comparison, April 2021 actual revenue recognized was \$2,351,590.
- Year to date expenditures are \$2,299,000 which represents a spend rate of 38% of the amended budget expenses of \$6,092,440. Expenses recorded in April 2021 were \$1,953,678. The increase in 2022 is primarily related to the \$359,000 debt service payments paid for the bonds.
- Year to date revenues exceed year to date expenditures by \$466,584.
- Total tax revenue recognized as of the month end of April 2022 is \$2,187,482 and include Property Tax revenue (Real, Personal, Motor vehicle) of \$922,214; LOST distributions of \$445,505, Franchise Fees of \$304,793, Occupation tax revenue (Business Licenses) is currently \$380,193. All taxes were due on April 15th.
- The Revenue and Expense statements that accompany this narrative provides a summarization and detail of the City's operating results to date for the General funds and other funds.
- All approved budget amendments are reflected in the reports as you will note that the budget is now referred to as "amended" versus "adopted".

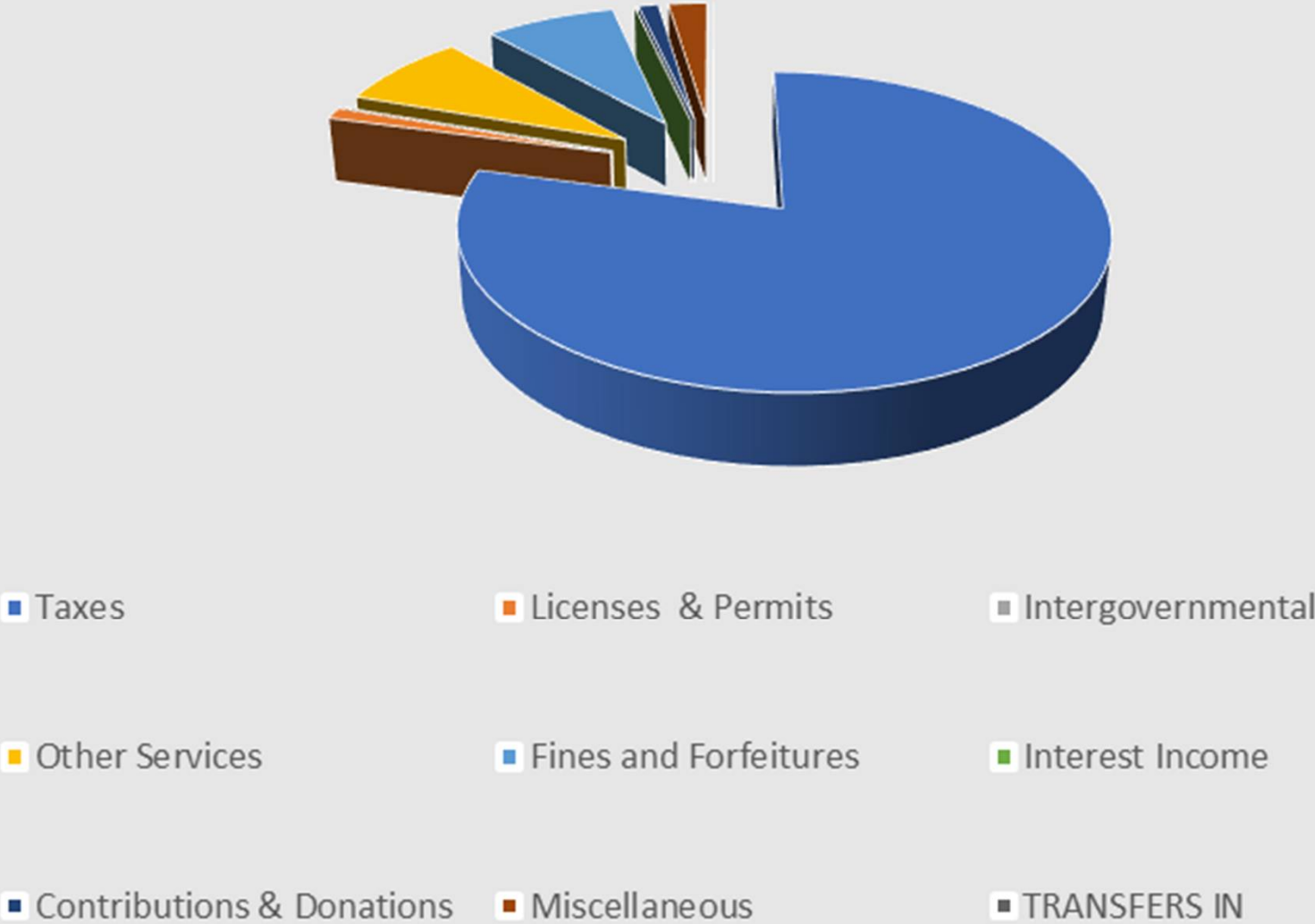
GENERAL FUND - SUMMARY OF REVENUES

Revenue Type	FY2021 AMENDED BUDGET	FY 2022 AMENDED BUDGET	YTD ACTUAL	% OF BUDGET REALIZED	% OF BUDGET REMAINING
Taxes	\$ 3,672,719	\$ 3,874,400	\$ 1,790,902	46%	54%
Licenses & Permits	\$ 233,363	\$ 170,300	\$ 21,965	13%	87%
Intergovernmental	\$ 101,611	\$ -	\$ -	0%	100%
Services	\$ 617,000	\$ 612,100	\$ 173,684	28%	72%
Fines and Forfeitures	\$ 550,000	\$ 550,000	\$ 138,775	25%	75%
Interest Income	\$ 1,000	\$ 2,000	\$ 407	20%	80%
Contributions & Donations	\$ 35,950	\$ 38,650	\$ 10,330	27%	73%
Miscellaneous	\$ 216,758	\$ 171,310	\$ 57,102	33%	67%
TRANSFERS IN/DEBT SERV	\$ 295,000	\$ 673,680	\$ -	0%	100%
TOTAL	\$ 5,723,401	\$ 6,092,440	\$ 2,193,165	36%	64%

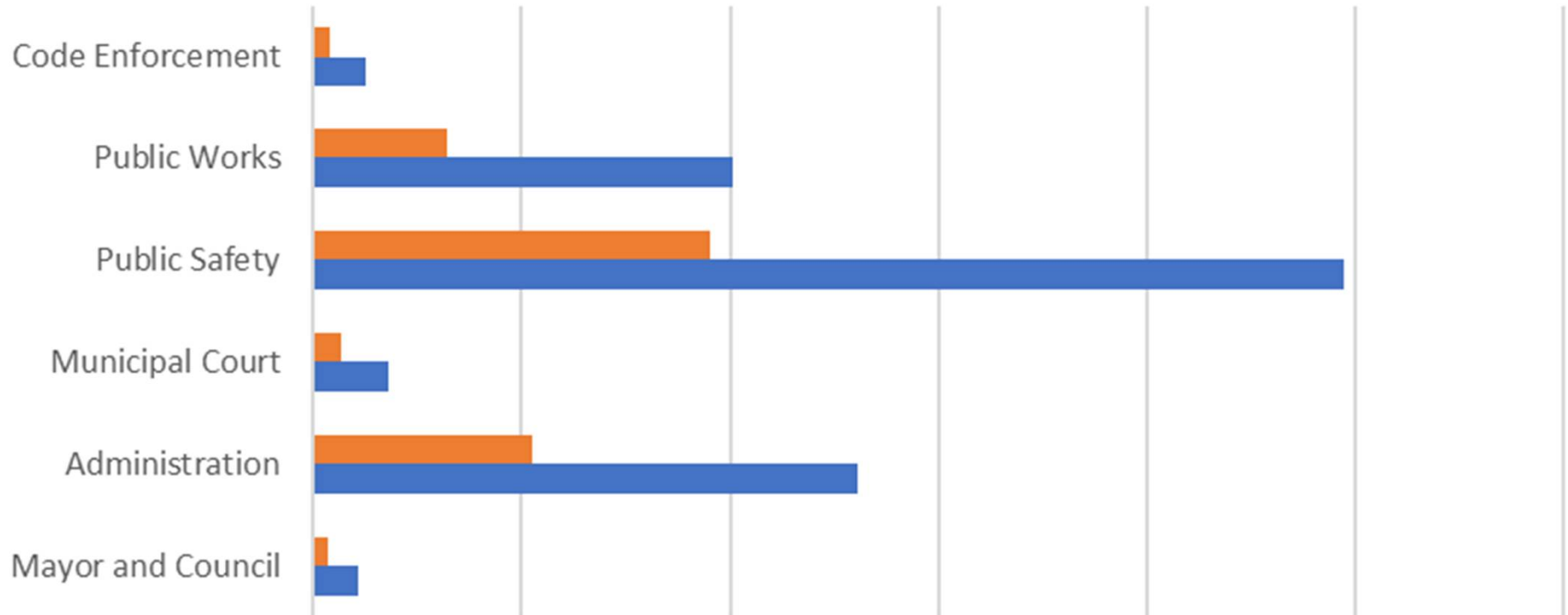
GENERAL FUND - SUMMARY OF EXPENDITURES

DEPARTMENT	FY2021 AMENDED BUDGET	FY 2022 AMENDED BUDGET	YTD ACTUAL	% OF BUDGET UTILIZED	% OF BUDGET REMAINING
Mayor and Council	\$ 106,365	\$ 119,689	\$ 23,627	20%	80%
Administration	\$ 1,306,223	\$ 2,120,736	\$ 545,036	26%	74%
Municipal Court	\$ 178,985	\$ 202,325	\$ 52,646	26%	74%
Public Safety	\$ 2,474,693	\$ 2,456,740	\$ 691,382	28%	72%
Public Works	\$ 1,005,428	\$ 1,038,119	\$ 268,276	26%	74%
Code Enforcement	\$ 124,915	\$ 149,003	\$ 25,739	17%	83%
Debt Service/Transfers	\$ 255,144	\$ -	\$ -	0%	100%
Contingency Reserve	\$ 271,648	\$ 5,828	\$ -	0%	100%
TOTAL	\$ 5,723,401	\$ 6,092,440	\$ 1,606,706	26%	74%

GENERAL FUND REVENUE RECOGNIZED



GENERAL FUND EXPENDITURES



	Mayor and Council	Administration	Municipal Court	Public Safety	Public Works	Code Enforcement
YTD ACTUAL	\$33,755	\$525,897	\$68,525	\$952,509	\$319,061	\$39,680
FY 2022 AMENDED BUDGET	\$106,365	\$1,306,223	\$178,985	\$2,474,693	\$1,005,428	\$124,915

ALL FUNDS - SUMMARY OF REVENUES

FUND	AMENDED BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET USED	% OF BUDGET REMAINING
General Fund	\$ 6,092,440	\$ 840,010	\$ 2,193,165	36%	64%
State Confiscated Assets	\$ 5,000	\$ -	\$ -	0%	100%
DEA Federal Confiscated	\$ 45,000	\$ 11,668	\$ 11,668	26%	74%
LARP/LMIG/Capital	\$ 50,000	.	.	0%	100%
ARPA Funds	\$ 926,495	\$ -	\$ -	0%	100%
Hotel Motel Restricted	\$ 45,000	\$ 4,406	\$ 13,460	30%	70%
Technology Fund	\$ 48,000	\$ -	\$ 11,003	23%	77%
URA City Center	\$ -	\$ -	\$ -	0%	100%
SPLOST 15-21	\$ 1,800,706	\$ -	\$ -	0%	100%
Solid Waste Sanitation	\$ 240,880	\$ 10,240	\$ 246,816	102%	-2%
TOTAL	\$ 9,253,521	\$ 866,325	\$ 2,476,112		

ALL FUNDS - SUMMARY OF EXPENDITURES

FUND	ADOPTED BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET USED	% OF BUDGET REMAINING
General Fund	\$ 6,092,440	\$ 517,963	\$ 1,606,706	26%	74%
State Confiscated Assets	\$ 5,000	\$ -	\$ -	0%	100%
DEA Federal Confiscated	\$ 45,000	\$ -	\$ -	0%	100%
LARP/LMIG/Capital	\$ 50,000	\$ -	\$ -	0%	100%
ARPA Funds	\$ 926,495	\$ -	\$ 67,500	7%	93%
Hotel Motel Restricted	\$ 45,000	\$ 3,865	\$ 12,049	27%	73%
Technology Fund	\$ 48,000	\$ 4,000	\$ 12,000	25%	75%
URA City Center	\$ 8,000,000	\$ 1,129,587	\$ 1,360,712	17%	83%
SPLOST 15-21	\$ 1,800,706	\$ -	\$ -	0%	100%
Solid Waste Sanitation	\$ 163,250	\$ 10,169	\$ 41,031	25%	75%
TOTAL	\$ 17,175,891	\$ 1,665,583	\$ 3,099,998		

ALL Funds Overview

General Fund –April 2022 YTD revenue recognized is \$2,765,585 and YTD expenditures are \$2,299,000. At the end of 4 months and 1/3 through the budget, the revenue and expenses are trending at 45% and 38% respectively.

Confiscated Assets Funds – Federal and State reflect all current activity related to revenues received from court dispositions. \$780 in revenue was received in April 2022. Encumbrances represent the cost of the Evidence room filing system.

LMIG Funds - No activity to date- Grant was awarded and proceeds are expected in May 2022.

ARPA Funds expenses year to date reflect the ongoing directives of council. Expenses reflect the use of funds for technology infrastructure

Hotel Motel Fund revenue is collected monthly. Payment to CCVB is posted monthly for the prior month's revenue received.

Technology Fund records inflow of receipts from Court activity and disbursements related to the IT services contract with VC3.

URA Fund reflects all current City Center Construction costs. An appropriation \$3M of fund balance was approved for the completion of the City Center overages related to the unanticipated rise in materials cost.

SPLOST Funds proceeds are designated to cover a portion of the City Center debt service requirements.

Solid Waste Fund records proceeds from annual Sanitation and Refuse invoices to date collected is 102% of annual budget. Expenditures includes salaries, professional disposal services and other operation costs.

SUMMARY

- § April 2022 month end operating results presents activity for the first 1/3 of the year that aligns with the budget and prior years and current year expectations. The summary and detail reports that accompany this presentation indicate operating efficiency and revenue trends that reflect financial stability.
- § The Finance division continues to focus on related to the completion of the annual audit and other annual reporting requirements. In addition, We are confident in our progress and expect to meet our goal to issue an enhanced financial report in the form of an ACFR by June 30, 2022.
- § On going review of processes and procedures are ongoing to efficiently leverage technology and enhance operational and reporting results for internal and external users. We actively research any opportunity to improve processes, reduce waste, increase efficiency and safeguard city assets.

Financial Stability:

Protect and enhance revenue streams while maintaining a healthy fund reserve balance to provide for the expenditure of funds in support of the long-term priorities of the city.

Thank You!

Questions or Comments



CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2022

100-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	3,874,400.00	396,580.47	0.00	2,187,482.87	0.00	1,686,917.13	56.46
LICENSES & PERMITS	170,300.00	11,360.00	0.00	33,325.00	0.00	136,975.00	19.57
CHARGES FOR SERVICES	612,100.00	51,137.11	0.00	224,821.25	0.00	387,278.75	36.73
FINES & FORFEITURES	550,000.00	79,081.66	0.00	214,006.46	0.00	335,993.54	38.91
INVESTMENT INCOME	2,000.00	229.76	0.00	636.69	0.00	1,363.31	31.83
CONTRIBUTION & DONATIONS	38,650.00	23,470.00	0.00	33,800.00	0.00	4,850.00	87.45
MISCELLANEOUS	171,310.00	7,959.64	0.00	65,061.61	0.00	106,248.39	37.98
OTHER FINANCING SOURCES	673,680.00	0.00	0.00	0.00	0.00	673,680.00	0.00
*** TOTAL REVENUES ***	6,092,440.00	569,818.64	0.00	2,759,133.88	0.00	3,333,306.12	45.29
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
MAYOR & COUNCIL	119,689.00	8,810.03	0.00	33,755.38	0.00	85,933.62	28.20
GENERAL ADMINISTRATION	2,125,064.00	290,810.46	210.51	841,093.06	44,377.12	1,239,804.33	41.66
COURT SERVICES	202,325.00	14,851.72	1,286.25	68,178.95	345.89	135,086.41	33.23
TOTAL GENERAL GOVERNMENT	2,447,078.00	314,472.21	1,496.76	943,027.39	44,723.01	1,460,824.36	40.30
<u>JUDICIAL</u>							
<u>PUBLIC SAFETY</u>							
POLICE	2,456,740.00	177,592.65	8,861.50	875,167.15	77,341.81	1,513,092.54	38.41
TOTAL PUBLIC SAFETY	2,456,740.00	177,592.65	8,861.50	875,167.15	77,341.81	1,513,092.54	38.41
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	1,038,119.00	41,754.02	0.00	311,442.46	7,618.83	719,057.71	30.73
TOTAL PUBLIC WORKS	1,038,119.00	41,754.02	0.00	311,442.46	7,618.83	719,057.71	30.73
<u>HEALTH & WELFARE</u>							
<u>HOUSING & DEVELOPMENT</u>							
CODE ENFORCEMENT DEPT	150,503.00	12,533.71	0.00	38,679.84	1,000.00	110,823.16	26.36
TOTAL HOUSING & DEVELOPMENT	150,503.00	12,533.71	0.00	38,679.84	1,000.00	110,823.16	26.36
<u>OTHER FINANCING USES</u>							
*** TOTAL EXPENDITURES ***	6,092,440.00	546,352.59	10,358.26	0.00	130,683.65	3,803,797.77	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	23,466.05	10,358.26	2,759,133.88	(130,683.65)	(470,491.65)	0.00

100-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
100-0000-31-1100 REAL PROPERTY-CURRE	700,000.00	26,908.03	0.00	676,316.04	0.00	23,683.96	96.62
100-0000-31-1110 PUBLIC UTILITY	48,000.00	0.00	0.00	47,858.89	0.00	141.11	99.71
100-0000-31-1115 STREET LIGHTS DISTRIC	11,000.00	208.68	0.00	10,433.72	0.00	566.28	94.85
100-0000-31-1300 PERSONAL PROPERTY-C	119,000.00	5,357.24	0.00	112,205.51	0.00	6,794.49	94.29
100-0000-31-1310 MOTOR VEHICLE TAX	10,000.00	667.20	0.00	2,593.34	0.00	7,406.66	25.93
100-0000-31-1315 TAVT	115,000.00	24,183.14	0.00	80,889.00	0.00	34,111.00	70.34
100-0000-31-1600 REAL ESTATE TFR TAX	0.00	902.99	0.00	2,351.74	0.00 (	2,351.74)	0.00
100-0000-31-1610 RECORDING TRANSFE	1,000.00	1,235.39	0.00	2,229.78	0.00 (	1,229.78)	222.98
100-0000-31-1710 ELECTRIC - GA PWR FR	240,000.00	0.00	0.00	238,971.08	0.00	1,028.92	99.57
100-0000-31-1730 GAS FRANCHISE FEES	22,000.00	0.00	0.00	9,270.04	0.00	12,729.96	42.14
100-0000-31-1750 TELEVISION CABLE	30,000.00	8,068.77	0.00	8,068.77	0.00	21,931.23	26.90
100-0000-31-1760 TELEPHONE	40,000.00	10,635.84	0.00	28,483.90	0.00	11,516.10	71.21
100-0000-31-3100 LOCAL OPTION SALES	1,550,000.00	162,509.14	0.00	445,505.87	0.00	1,104,494.13	28.74
100-0000-31-3190 VACANT PROPERTY FEES	100.00	50.00	0.00	150.00	0.00 (	50.00)	150.00
100-0000-31-4100 HOTEL/ MOTEL	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
100-0000-31-4200 ALCOHOLIC BEVERAGE	125,000.00	15,354.91	0.00	40,853.99	0.00	84,146.01	32.68
100-0000-31-4301 ALCOHOL BEVERAGE TAX	35,000.00	10,084.73	0.00	53,221.04	0.00 (	18,221.04)	152.06
100-0000-31-6100 BUSINESS & OCCUPATI	350,000.00	126,192.50	0.00	380,193.13	0.00 (	30,193.13)	108.63
100-0000-31-6200 INSURANCE PREMIUM T	405,000.00	0.00	0.00	0.00	0.00	405,000.00	0.00
100-0000-31-6300 FINANCIAL INSTITUTI	45,000.00	3,800.00	0.00	47,072.00	0.00 (	2,072.00)	104.60
100-0000-31-9110 REAL PROPERTY	3,000.00	347.22	0.00	605.30	0.00	2,394.70	20.18
100-0000-31-9120 PERSONAL PROPERTY	200.00	74.69	0.00	209.73	0.00 (	9.73)	104.87
100-0000-31-9500 FIFA	100.00	0.00	0.00	0.00	0.00	100.00	0.00
TOTAL TAXES	3,874,400.00	396,580.47	0.00	2,187,482.87	0.00	1,686,917.13	56.46

LICENSES & PERMITS

100-0000-32-1101 APPLICATION FEE	500.00	1,000.00	0.00	3,000.00	0.00 (	2,500.00)	600.00
100-0000-32-1102 ALCOHOL BACKGROUND CH	1,500.00	170.00	0.00 (	3,990.00)	0.00	5,490.00	266.00-
100-0000-32-1103 ALCOHOL IDENTIFICATIO	8,000.00	325.00	0.00	1,500.00	0.00	6,500.00	18.75
100-0000-32-1110 BEER/WINE LICENSE	34,000.00	3,000.00	0.00	9,000.00	0.00	25,000.00	26.47
100-0000-32-1130 ALCOHOL POURING LICEN	25,000.00	750.00	0.00	5,250.00	0.00	19,750.00	21.00
100-0000-32-1135 ALCOHOL PACKAGE STORE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
100-0000-32-2210 ZONING & LAND USE	12,000.00	2,400.00	0.00	3,600.00	0.00	8,400.00	30.00
100-0000-32-2230 SIGN	6,000.00	300.00	0.00	1,300.00	0.00	4,700.00	21.67
100-0000-32-3110 CERTIFICATE OF OC	3,000.00	315.00	0.00	1,680.00	0.00	1,320.00	56.00
100-0000-32-3120 BUILDING PERMITS	50,000.00	2,025.00	0.00	7,380.00	0.00	42,620.00	14.76
100-0000-32-3130 PLUMBING PERMITS	8,000.00	200.00	0.00	800.00	0.00	7,200.00	10.00
100-0000-32-3140 ELECTRICAL PERMIT	8,000.00	300.00	0.00	1,675.00	0.00	6,325.00	20.94
100-0000-32-3150 DEMOLITION PERMIT	200.00	100.00	0.00	200.00	0.00	0.00	100.00
100-0000-32-3160 HEATING/AIR PERMI	8,000.00	150.00	0.00	525.00	0.00	7,475.00	6.56
100-0000-32-3170 CERTIFICATE OF APPROP	600.00	75.00	0.00	500.00	0.00	100.00	83.33
100-0000-32-3201 FILMING FEES	100.00	0.00	0.00	50.00	0.00	50.00	50.00
100-0000-32-3900 OTHER	200.00	100.00	0.00	300.00	0.00 (	100.00)	150.00
100-0000-32-3901 TREE REMOVAL PERMIT	100.00	100.00	0.00	450.00	0.00 (	350.00)	450.00

100-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-0000-32-3910 YARD SALE PERMITS	100.00	50.00	0.00	105.00	0.00	(5.00)	105.00
TOTAL LICENSES & PERMITS	170,300.00	11,360.00	0.00	33,325.00	0.00	136,975.00	19.57
<u>INTERGOVERNMENTAL</u>							
<u>CHARGES FOR SERVICES</u>							
100-0000-34-1120 PROBATION FEE	550,000.00	49,758.31	0.00	210,288.35	0.00	339,711.65	38.23
100-0000-34-1930 PLAN REVIEW FEES	20,000.00	460.00	0.00	2,272.50	0.00	17,727.50	11.36
100-0000-34-2120 ACCIDENTS REPORTS ETC	10,000.00	673.80	0.00	6,155.40	0.00	3,844.60	61.55
100-0000-34-4320 STREET LIGHT DISTRICT	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0.00
100-0000-34-5410 PARKING CHARGES	14,400.00	0.00	0.00	2,250.00	0.00	12,150.00	15.63
100-0000-34-6910 SALE OF CEMETERY	4,000.00	0.00	0.00	2,800.00	0.00	1,200.00	70.00
100-0000-34-6920 BURIAL FEES	500.00	0.00	0.00	200.00	0.00	300.00	40.00
100-0000-34-9300 RETURN CHECK FEE	0.00	25.00	0.00	25.00	0.00	(25.00)	0.00
100-0000-34-9500 CONVENIENCE FEE	1,200.00	220.00	0.00	830.00	0.00	370.00	69.17
100-0000-34-9900 OTHER CHARGES FOR S	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL CHARGES FOR SERVICES	612,100.00	51,137.11	0.00	224,821.25	0.00	387,278.75	36.73
<u>FINES & FORFEITURES</u>							
100-0000-35-1170 MUNICIPAL BONDS	550,000.00	79,081.66	0.00	214,006.46	0.00	335,993.54	38.91
TOTAL FINES & FORFEITURES	550,000.00	79,081.66	0.00	214,006.46	0.00	335,993.54	38.91
<u>INVESTMENT INCOME</u>							
100-0000-36-1030 INTEREST REVENUES-GA.	1,000.00	229.76	0.00	443.43	0.00	556.57	44.34
100-0000-36-1070 INTEREST REVENUES -	1,000.00	0.00	0.00	193.26	0.00	806.74	19.33
TOTAL INVESTMENT INCOME	2,000.00	229.76	0.00	636.69	0.00	1,363.31	31.83
<u>CONTRIBUTION & DONATIONS</u>							
100-0000-37-1025 CONCERTS SPONSORS	30,000.00	20,500.00	0.00	20,500.00	0.00	9,500.00	68.33
100-0000-37-1026 CONTRIBUTIONS VETERAN	100.00	20.00	0.00	50.00	0.00	50.00	50.00
100-0000-37-1028 PUBLIC SAFETY INITIAT	7,550.00	2,500.00	0.00	10,550.00	0.00	(3,000.00)	139.74
100-0000-37-1051 GARDEN CLUB	1,000.00	450.00	0.00	2,700.00	0.00	(1,700.00)	270.00
TOTAL CONTRIBUTION & DONATIONS	38,650.00	23,470.00	0.00	33,800.00	0.00	4,850.00	87.45
<u>MISCELLANEOUS</u>							
100-0000-38-1010 PARK PAVILION RENTA	4,000.00	1,090.00	0.00	2,695.00	0.00	1,305.00	67.38
100-0000-38-1011 LEE STREET PARK RENTA	5,000.00	3,100.00	0.00	6,665.00	0.00	(1,665.00)	133.30
100-0000-38-1020 FIRE STATION RENTAL	98,000.00	0.00	0.00	0.00	0.00	98,000.00	0.00
100-0000-38-1030 EVENT VENDORS	2,500.00	1,950.00	0.00	1,950.00	0.00	550.00	78.00
100-0000-38-1034 FARMER'S MARKET VENDO	0.00	550.00	0.00	875.00	0.00	(875.00)	0.00
100-0000-38-1100 RENTAL PROPERTY	9,600.00	800.00	0.00	3,200.00	0.00	6,400.00	33.33
100-0000-38-2001 DISPOSAL FEES	1,400.00	100.00	0.00	760.00	0.00	640.00	54.29
100-0000-38-2003 GOLF CART FEE	200.00	0.00	0.00	37.50	0.00	162.50	18.75
100-0000-38-3100 REIMBURSEMENT DAMAGED	37,360.00	0.00	0.00	37,362.59	0.00	(2.59)	100.01
100-0000-38-9000 OTHER MISCELLANEOUS R	3,250.00	369.64	0.00	2,626.52	0.00	623.48	80.82
100-0000-38-9300 TOWING FEES	10,000.00	0.00	0.00	8,840.00	0.00	1,160.00	88.40
100-0000-38-9400 RESTITUTION	0.00	0.00	0.00	50.00	0.00	(50.00)	0.00

CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2022

100-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL MISCELLANEOUS	171,310.00	7,959.64	0.00	65,061.61	0.00	106,248.39	37.98
OTHER FINANCING SOURCES							
100-0000-39-1210 TRANSFER IN - ARPA	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
100-0000-39-1211 TRANSFER IN SPLOST 21	480,680.00	0.00	0.00	0.00	0.00	480,680.00	0.00
100-0000-39-1212 TRANSFER IN- DDA	93,000.00	0.00	0.00	0.00	0.00	93,000.00	0.00
TOTAL OTHER FINANCING SOURCES	673,680.00	0.00	0.00	0.00	0.00	673,680.00	0.00
*** FUND TOTAL REVENUE ***	6,092,440.00	569,818.64	0.00	2,759,133.88	0.00	3,333,306.12	45.29
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100-GENERAL FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1300-51-1100 MAYOR/COUNCIL SALARIE	74,000.00	6,160.00	0.00	24,640.00	0.00	49,360.00	33.30
100-1300-51-2200 SOCIAL SECURITY	4,588.00	381.92	0.00	1,527.68	0.00	3,060.32	33.30
100-1300-51-2300 MEDICARE	1,073.00	89.29	0.00	357.25	0.00	715.75	33.29
100-1300-51-2700 WORKERS COMPENSATION	528.00	0.00	0.00	528.00	0.00	0.00	100.00
TOTAL PERSONNEL SERVICES	80,189.00	6,631.21	0.00	27,052.93	0.00	53,136.07	33.74
PURCHASED/CONTRACT SERV							
100-1300-52-3420 NEWSLETTER	13,000.00	917.94	0.00	3,536.75	0.00	9,463.25	27.21
100-1300-52-3500 TRAVEL - MAYOR	1,500.00	0.00	0.00	114.47	0.00	1,385.53	7.63
100-1300-52-3501 TRAVEL - SARTOR	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-1300-52-3502 TRAVEL - MESSICK	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-1300-52-3503 TRAVEL- LESTER	1,000.00	513.08	0.00	513.08	0.00	486.92	51.31
100-1300-52-3504 TRAVEL - POWELL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-1300-52-3505 TRAVEL - SEBO-HAND	1,000.00	650.99	0.00	884.43	0.00	115.57	88.44
100-1300-52-3506 TRAVEL - WISE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-1300-52-3600 DUES AND FEES	3,000.00	0.00	0.00	265.00	0.00	2,735.00	8.83
100-1300-52-3700 EDUC/TRAINING-MAYOR	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-1300-52-3701 EDUC/TRAINING-SARTOR	1,500.00	0.00	0.00	65.00	0.00	1,435.00	4.33
100-1300-52-3702 EDUC/TRAINING-MESSICK	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-1300-52-3703 EDUC/TRAINING-LESTER	1,500.00	0.00	0.00	150.00	0.00	1,350.00	10.00
100-1300-52-3704 EDUC/TRAINING-POWELL	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-1300-52-3705 EDUC/TRAINING-SEBO-HA	1,500.00	0.00	0.00	745.00	0.00	755.00	49.67
100-1300-52-3706 EDUC/TRAINING WISE	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL PURCHASED/CONTRACT SERV	34,000.00	2,082.01	0.00	6,273.73	0.00	27,726.27	18.45
SUPPLIES							
100-1300-53-1110 OFFICE SUPPLIES	500.00	96.81	0.00	192.51	0.00	307.49	38.50
100-1300-53-1111 MISC SUPPLIES	1,500.00	0.00	0.00	96.92	0.00	1,403.08	6.46
100-1300-53-1130 UNIFORMS	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-1300-53-2000 SPEC INIT-LESTER	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-1300-53-2001 SPEC INIT-MESSICK	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-1300-53-2002 SPEC INIT-POWELL	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-1300-53-2003 SPEC INIT-SARTOR	500.00	0.00	0.00	139.29	0.00	360.71	27.86
100-1300-53-2004 SPEC INIT-SEBO	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-1300-53-2005 SPEC INIT-WISE	500.00	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL SUPPLIES	5,500.00	96.81	0.00	428.72	0.00	5,071.28	7.79
TOTAL MAYOR & COUNCIL	119,689.00	8,810.03	0.00	33,755.38	0.00	85,933.62	28.20

100-GENERAL FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1500-51-1100 REGULAR EMPLOYEES	482,600.00	49,094.39	0.00	176,630.86	0.00	305,969.14	36.60
100-1500-51-1300 OVERTIME	3,100.00	515.36	0.00	1,857.83	0.00	1,242.17	59.93
100-1500-51-2100 GROUP INSURANCE	112,000.00	7,926.80	0.00	29,351.17	0.00	82,648.83	26.21
100-1500-51-2200 SOCIAL SECURITY (FI	29,917.00	2,975.26	0.00	10,647.77	0.00	19,269.23	35.59
100-1500-51-2300 MEDICARE	7,000.00	695.83	0.00	2,490.21	0.00	4,509.79	35.57
100-1500-51-2400 RETIREMENT CONTRIBU	31,000.00	0.00	0.00	30,944.28	0.00	55.72	99.82
100-1500-51-2600 UNEMPLOYMENT INSURA	1,000.00	27.98	0.00	392.95	0.00	607.05	39.30
100-1500-51-2700 WORKER'S COMPENSATI	16,400.00	0.00	0.00	11,242.37	0.00	5,157.63	68.55
TOTAL PERSONNEL SERVICES	683,017.00	61,235.62	0.00	263,557.44	0.00	419,459.56	38.59
PURCHASED/CONTRACT SERV							
100-1500-52-1210 ATTORNEY & LEGAL	90,000.00	10,561.68	0.00	22,492.79	0.00	67,507.21	24.99
100-1500-52-1220 AUDIT	40,000.00	5,700.00	0.00	5,700.00	0.00	34,300.00	14.25
100-1500-52-1230 ENGINEERING & PLANNI	30,000.00	0.00	0.00	600.00	0.00	29,400.00	2.00
100-1500-52-1240 INSPECTIONS	30,000.00	1,792.50	0.00	7,551.26	0.00	22,448.74	25.17
100-1500-52-1290 OTHER PROFESSIONA	40,000.00	310.98	0.00	1,808.08	0.00	38,191.92	4.52
100-1500-52-1300 TECHNICAL	162,750.00	3,731.59	0.00	21,095.69	1,870.07	139,784.24	14.11
100-1500-52-1310 PAYROLL PROCESSIN	16,000.00	1,595.68	0.00	7,414.54	0.00	8,585.46	46.34
100-1500-52-1320 BANK AND CREDIT C	3,300.00	420.91	0.00	1,228.11	0.00	2,071.89	37.22
100-1500-52-1330 SOFTWARE SUPPORT	20,000.00	0.00	0.00	14,261.00	688.00	5,051.00	74.75
100-1500-52-2250 PEST CONTROL	1,800.00	170.00	0.00	395.00	0.00	1,405.00	21.94
100-1500-52-2310 RENTAL OF LAND &	4,800.00	0.00	0.00	1,696.39	0.00	3,103.61	35.34
100-1500-52-2321 CITY EVENTS	40,000.00	595.47	0.00	2,025.19	0.00	37,974.81	5.06
100-1500-52-2330 RENTAL OF COPIERS	10,000.00	464.94	0.00	5,422.21	0.00	4,577.79	54.22
100-1500-52-3100 PROP CASLTY & LIAB IN	75,000.00	0.00	0.00	75,000.00	0.00	0.00	100.00
100-1500-52-3210 CABLE SERVICES	12,800.00	957.48	0.00	4,984.07	0.00	7,815.93	38.94
100-1500-52-3230 CELLULAR PHONES	4,000.00	384.00	0.00	1,864.13	0.00	2,135.87	46.60
100-1500-52-3260 POSTAGE	4,000.00	0.00	0.00	584.93	0.00	3,415.07	14.62
100-1500-52-3310 LEGAL NOTICES	7,000.00	1,890.00	0.00	2,772.00	0.00	4,228.00	39.60
100-1500-52-3330 PROMOTIONAL ADVERTISI	6,000.00	1,811.00	0.00	4,328.89	0.00	1,671.11	72.15
100-1500-52-3500 TRAVEL	5,000.00	119.73	0.00	1,337.73	0.00	3,662.27	26.75
100-1500-52-3600 DUES AND FEES	10,000.00	1,567.75	0.00	9,571.35	0.00	428.65	95.71
100-1500-52-3700 EDUCATION & TRAININ	6,000.00	691.00	0.00	1,166.00	0.00	4,834.00	19.43
100-1500-52-3701 WELLNESS PROGRAM	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-1500-52-3905 SPECIAL EVENTS	10,000.00	0.00	0.00	117.15	0.00	9,882.85	1.17
TOTAL PURCHASED/CONTRACT SERV	629,450.00	32,764.71	0.00	193,416.51	2,558.07	433,475.42	31.13
SUPPLIES							
100-1500-53-1110 OFFICE SUPPLIES	20,000.00	429.20	210.51	8,484.15	7,359.74	4,366.62	78.17
100-1500-53-1171 BUILDING & FACILITIES	5,000.00	580.00	0.00	580.00	0.00	4,420.00	11.60
100-1500-53-1210 WATER/SEWERAGE	1,000.00	146.55	0.00	790.61	0.00	209.39	79.06
100-1500-53-1220 NATURAL GAS	3,500.00	164.81	0.00	827.21	0.00	2,672.79	23.63
100-1500-53-1230 ELECTRICITY	6,000.00	468.29	0.00	1,634.34	0.00	4,365.66	27.24
100-1500-53-1610 COMPUTR EQUIP/MAI	10,000.00	0.00	0.00	1,814.38	1,225.35	6,960.27	30.40

100-GENERAL FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-1500-53-1620 FURNITURE/FIXTURE	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-1500-53-1690 BEAUTIFICATION COM	1,000.00	50.00	0.00	415.16	0.00	584.84	41.52
TOTAL SUPPLIES	47,000.00	1,838.85	210.51	14,545.85	8,585.09	24,079.57	48.77
CAPITAL OUTLAY							
100-1500-54-2410 HARDWARE	34,250.00	0.00	0.00	0.00	33,233.96	1,016.04	97.03
TOTAL CAPITAL OUTLAY	34,250.00	0.00	0.00	0.00	33,233.96	1,016.04	97.03
OTHER COSTS							
100-1500-57-2100 DOWNTOWN DEVELOPMENT	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100.00
100-1500-57-4001 RETURNED CHECKS	100.00	0.00	0.00	0.00	0.00	100.00	0.00
100-1500-57-9000 CONTINGENCIES	5,828.00	0.00	0.00	0.00	0.00	5,828.00	0.00
100-1500-57-9100 TUITION REIMBURSEMEN	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
TOTAL OTHER COSTS	25,928.00	0.00	0.00	10,000.00	0.00	15,928.00	38.57
DEBT SERVICE							
100-1500-58-1212 VEHICLE LEASE - ENTER	8,632.00	719.29	0.00	2,883.76	0.00	5,748.24	33.41
100-1500-58-1301 LEE STREET PARK URA P	170,000.00	170,000.00	0.00	170,000.00	0.00	0.00	100.00
100-1500-58-2000 DEBT SERVICE INTEREST	155,805.00	24,251.99	0.00	24,251.99	0.00	131,553.01	15.57
100-1500-58-2300 OTHER DEBT-INTEREST	324,875.00	0.00	0.00	162,437.51	0.00	162,437.49	50.00
100-1500-58-2301 INTEREST LEE STREET P	46,107.00	0.00	0.00	0.00	0.00	46,107.00	0.00
TOTAL DEBT SERVICE	705,419.00	194,971.28	0.00	359,573.26	0.00	345,845.74	50.97
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	2,125,064.00	290,810.46	210.51	841,093.06	44,377.12	1,239,804.33	41.66
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CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2022

100-GENERAL FUND
GENERAL GOVERNMENT
COURT SERVICES

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-2500-51-1100 SALARIES	81,000.00	5,716.43	0.00	22,243.92	0.00	58,756.08	27.46
100-2500-51-2100 INSURANCE	14,400.00	1,113.02	0.00	4,559.18	0.00	9,840.82	31.66
100-2500-51-2200 SOCIAL SECURITY	5,000.00	777.45	0.00	3,045.16	0.00	1,954.84	60.90
100-2500-51-2300 MEDICARE	1,200.00	181.82	0.00	712.65	0.00	487.35	59.39
100-2500-51-2400 RETIREMENT	4,000.00	0.00	0.00	3,992.81	0.00	7.19	99.82
100-2500-51-2600 UNEMPLOYMENT	25.00	0.00	0.00	0.00	0.00	25.00	0.00
100-2500-51-2700 WORKERS' COMPENSATION	2,600.00	0.00	0.00	1,602.65	0.00	997.35	61.64
TOTAL PERSONNEL SERVICES	108,225.00	7,788.72	0.00	36,156.37	0.00	72,068.63	33.41
PURCHASED/CONTRACT SERV							
100-2500-52-1290 JUDGE (SALARY)	45,000.00	3,710.00	0.00	14,910.00	0.00	30,090.00	33.13
100-2500-52-1291 SOLICITOR (SALARY)	40,500.00	3,255.00	0.00	13,020.00	0.00	27,480.00	32.15
100-2500-52-1320 COURT REPORTER/INTERP	2,500.00	0.00	0.00	945.00	0.00	1,555.00	37.80
100-2500-52-3310 LEGAL NOTICES	200.00	0.00	0.00	0.00	0.00	200.00	0.00
100-2500-52-3500 TRAVEL	750.00	0.00	0.00	505.35	0.00	244.65	67.38
100-2500-52-3600 DUES AND FEES	750.00	0.00	0.00	360.00	0.00	390.00	48.00
100-2500-52-3700 EDUCATION/TRAINING	400.00	0.00	0.00	150.00	0.00	250.00	37.50
TOTAL PURCHASED/CONTRACT SERV	90,100.00	6,965.00	0.00	29,890.35	0.00	60,209.65	33.17
SUPPLIES							
100-2500-53-1110 OFFICE SUPPLIES	2,000.00	98.00	0.00	98.00	98.00	1,804.00	9.80
100-2500-53-1610 COMPUTER EQUIPMENT	2,000.00	0.00	1,286.25	2,034.23	247.89	1,004.13	49.79
TOTAL SUPPLIES	4,000.00	98.00	1,286.25	2,132.23	345.89	2,808.13	29.80
TOTAL COURT SERVICES							
	202,325.00	14,851.72	1,286.25	68,178.95	345.89	135,086.41	33.23
TOTAL GENERAL GOVERNMENT							
	2,447,078.00	314,472.21	1,496.76	943,027.39	44,723.01	1,460,824.36	0.00

100-GENERAL FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-3200-51-1100 REGULAR EMPLOYEES	1,300,000.00	108,224.99	0.00	437,323.27	0.00	862,676.73	33.64
100-3200-51-1300 OVERTIME	20,000.00	1,453.39	0.00	5,029.05	0.00	14,970.95	25.15
100-3200-51-2100 GROUP INSURANCE	320,000.00	23,945.46	0.00	86,747.83	0.00	233,252.17	27.11
100-3200-51-2200 SOCIAL SECURITY (FI	89,029.00	6,504.63	0.00	26,178.41	0.00	62,850.59	29.40
100-3200-51-2300 MEDICARE	20,829.00	1,521.24	0.00	6,122.37	0.00	14,706.63	29.39
100-3200-51-2400 RETIREMENT CONTRIBU	79,856.22	0.00	0.00	79,856.22	0.00	0.00	100.00
100-3200-51-2600 UNEMPLOYMENT INSURA	2,857.00	47.53	0.00	821.12	0.00	2,035.88	28.74
100-3200-51-2700 WORKER'S COMPENSATI	55,000.00	0.00	0.00	25,635.61	0.00	29,364.39	46.61
TOTAL PERSONNEL SERVICES	1,887,571.22	141,697.24	0.00	667,713.88	0.00	1,219,857.34	35.37
PURCHASED/CONTRACT SERV							
100-3200-52-1330 SOFTWARE SUPPORT	21,000.00	3,371.16	0.00	5,063.54	5,515.82	10,420.64	50.38
100-3200-52-1340 DRUG TESTING	2,000.00	0.00	0.00	672.18	0.00	1,327.82	33.61
100-3200-52-1350 BACKGROUND INVESTIGAT	6,000.00	351.99	0.00	1,624.89	0.00	4,375.11	27.08
100-3200-52-2220 VEHICLE/EQUIPMENT	300.00	0.00	0.00	0.00	300.00	0.00	100.00
100-3200-52-2230 COMPUTER	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-3200-52-2250 PEST CONTROL	1,000.00	0.00	0.00	100.00	0.00	900.00	10.00
100-3200-52-2330 RENTAL OF COPIERS	3,500.00	242.21	0.00	963.15	0.00	2,536.85	27.52
100-3200-52-3100 PROPERTY CASUALTY LI	85,000.00	0.00	0.00	85,000.00	0.00	0.00	100.00
100-3200-52-3210 TELEPHONE	6,240.00	909.52	0.00	3,531.63	0.00	2,708.37	56.60
100-3200-52-3230 CELLULAR PHONES	20,000.00	1,827.78	0.00	7,334.61	0.00	12,665.39	36.67
100-3200-52-3260 POSTAGE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-3200-52-3500 TRAVEL	4,000.00	0.00	0.00	709.75	0.00	3,290.25	17.74
100-3200-52-3600 DUES AND FEES	2,000.00	0.00	0.00	322.00	0.00	1,678.00	16.10
100-3200-52-3700 EDUCATION & TRAININ	6,000.00	0.00	0.00	720.00	0.00	5,280.00	12.00
TOTAL PURCHASED/CONTRACT SERV	159,040.00	6,702.66	0.00	106,041.75	5,815.82	47,182.43	70.33
SUPPLIES							
100-3200-53-1110 OFFICE SUPPLIES	12,000.00	388.93	567.90	3,349.26	4,227.78	4,990.86	58.41
100-3200-53-1130 UNIFORMS	17,000.00	838.15	0.00	2,219.55	14,722.10	58.35	99.66
100-3200-53-1132 FIREARMS AND AMMUNITI	3,500.00	0.00	0.00	0.00	1,541.54	1,958.46	44.04
100-3200-53-1140 VEHICLE REPAIRS/ PAR	28,343.78	2,339.33	0.00	12,466.09	9,253.15	6,624.54	76.63
100-3200-53-1141 EQUIPMENT/REPAIRS (PD	1,500.00	0.00	0.00	60.00	0.00	1,440.00	4.00
100-3200-53-1151 COMMUNITY OUTREACH	6,250.00	11,202.33	8,293.60	12,825.68	285.00	1,432.92	77.07
100-3200-53-1171 BUILDING MAINTENANCE	2,000.00	843.54	0.00	1,375.94	1,235.00	610.94)	130.55
100-3200-53-1210 WATER/SEWERAGE	2,000.00	124.08	0.00	467.02	0.00	1,532.98	23.35
100-3200-53-1220 NATURAL GAS	2,000.00	222.34	0.00	1,250.75	0.00	749.25	62.54
100-3200-53-1230 ELECTRICITY	10,000.00	1,457.44	0.00	5,056.48	0.00	4,943.52	50.56
100-3200-53-1270 GASOLINE	40,000.00	60.75	0.00	7,582.72	0.00	32,417.28	18.96
100-3200-53-1610 COMPUTR EQUIP/MAI	4,000.00	2,400.00	0.00	2,400.00	0.00	1,600.00	60.00
100-3200-53-1620 FURNITURE/FIXTURE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-3200-53-1690 OTHER SM EQUIP <	9,550.00	62.80	0.00	7,784.58	765.42	1,000.00	89.53
TOTAL SUPPLIES	139,143.78	19,939.69	8,861.50	56,838.07	32,029.99	59,137.22	57.50

100-GENERAL FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>							
100-3200-54-2201 VEHICLE EQUIPMENT	85,000.00	0.00	0.00	0.00	31,000.00	54,000.00	36.47
100-3200-54-2301 FURNITURE - FIXTURES	16,992.00	0.00	0.00	0.00	8,496.00	8,496.00	50.00
100-3200-54-2400 COMPUTERS - EQUIPMENT	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
100-3200-54-2500 OTHER EQUIPMENT	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	115,592.00	0.00	0.00	9,600.00	39,496.00	66,496.00	42.47
<u>DEBT SERVICE</u>							
100-3200-58-1220 VEHICLES- ENTERPR	141,000.00	9,253.06	0.00	34,973.45	0.00	106,026.55	24.80
100-3200-58-2101 INTEREST-SUNTRUST EQU	1,009.00	0.00	0.00	0.00	0.00	1,009.00	0.00
100-3200-58-2200 CAPITAL LEASE	7,900.00	0.00	0.00	0.00	0.00	7,900.00	0.00
100-3200-58-2220 VEHICLES INTEREST	5,484.00	0.00	0.00	0.00	0.00	5,484.00	0.00
TOTAL DEBT SERVICE	155,393.00	9,253.06	0.00	34,973.45	0.00	120,419.55	22.51
<u>OTHER FINANCING USES</u>							
TOTAL POLICE	2,456,740.00	177,592.65	8,861.50	875,167.15	77,341.81	1,513,092.54	38.41
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TOTAL PUBLIC SAFETY	2,456,740.00	177,592.65	8,861.50	875,167.15	77,341.81	1,513,092.54	0.00
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100-GENERAL FUND

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>							
100-4100-51-1100 REGULAR EMPLOYEES	400,000.00	17,166.94	0.00	122,990.33	0.00	277,009.67	30.75
100-4100-51-1300 OVERTIME	8,000.00	7.88	0.00	297.31	0.00	7,702.69	3.72
100-4100-51-2100 GROUP INSURANCE	80,000.00	6,997.99	0.00	34,944.40	0.00	45,055.60	43.68
100-4100-51-2200 SOCIAL SECURITY (FI	18,054.00	1,294.73	0.00	8,522.49	0.00	9,531.51	47.21
100-4100-51-2300 MEDICARE	4,965.00	245.07	0.00	1,763.68	0.00	3,201.32	35.52
100-4100-51-2400 RETIREMENT CONTRIBU	29,000.00	0.00	0.00	28,947.88	0.00	52.12	99.82
100-4100-51-2600 UNEMPLOYMENT INSURA	1,000.00	19.33	0.00	298.97	0.00	701.03	29.90
100-4100-51-2700 WORKERS' COMPENSATI	24,000.00	0.00	0.00	6,790.38	0.00	17,209.62	28.29
TOTAL PERSONNEL SERVICES	565,019.00	25,731.94	0.00	204,555.44	0.00	360,463.56	36.20

PURCHASED/CONTRACT SERV

100-4100-52-2160 TREE REMOVAL	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
100-4100-52-2210 STREET MAINTENANCE	5,000.00	0.00	0.00	2,150.00	0.00	2,850.00	43.00
100-4100-52-3100 PROPERTY CASUALTY LI	35,000.00	0.00	0.00	35,000.00	0.00	0.00	100.00
100-4100-52-3210 TELEPHONE	2,000.00	231.81	0.00	1,055.99	0.00	944.01	52.80
100-4100-52-3230 CELLULAR PHONES	1,000.00	81.00	0.00	323.16	0.00	676.84	32.32
100-4100-52-3500 TRAVEL	1,500.00	0.00	0.00	304.28	0.00	1,195.72	20.29
100-4100-52-3600 DUES AND FEES	200.00	53.68	0.00	566.09	0.00	366.09	283.05
100-4100-52-3700 EDUCATION & TRAININ	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL PURCHASED/CONTRACT SERV	52,700.00	366.49	0.00	39,399.52	0.00	13,300.48	74.76

SUPPLIES

100-4100-53-1110 OFFICE SUPPLIES	500.00	329.99	0.00	439.38	0.00	60.62	87.88
100-4100-53-1111 TOOLS	1,000.00	0.00	0.00	342.07	0.00	657.93	34.21
100-4100-53-1130 UNIFORMS	4,500.00	66.05	0.00	1,340.32	2,933.95	225.73	94.98
100-4100-53-1140 VEHICLE REPAIRS/ PAR	15,000.00	16.55	0.00	156.09	1,343.25	13,500.66	10.00
100-4100-53-1141 EQUIPMENT PARTS	5,000.00	18.75	0.00	394.39	1,605.61	3,000.00	40.00
100-4100-53-1142 SAFETY EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
100-4100-53-1143 SIGNS & BANNERS	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
100-4100-53-1144 CHRISTMAS SUPPLIES	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
100-4100-53-1150 LANDSCAPING SUPPL	5,000.00	0.00	0.00	815.00	185.00	4,000.00	20.00
100-4100-53-1160 PARKS SUPPLIES	7,000.00	655.75	0.00	925.98	1,551.02	4,523.00	35.39
100-4100-53-1171 BUILDING & FACILITY M	5,000.00	815.00	0.00	4,737.00	0.00	263.00	94.74
100-4100-53-1190 OTHER SUPPLIES	6,000.00	0.00	0.00	202.05	0.00	5,797.95	3.37
100-4100-53-1210 WATER/SEWERAGE	12,000.00	619.86	0.00	2,461.93	0.00	9,538.07	20.52
100-4100-53-1220 NATURAL GAS	4,500.00	337.79	0.00	1,984.22	0.00	2,515.78	44.09
100-4100-53-1230 ELECTRICITY	12,000.00	478.74	0.00	1,653.12	0.00	10,346.88	13.78
100-4100-53-1231 STREET LIGHTS - SIGNA	150,000.00	12,225.50	0.00	50,210.01	0.00	99,789.99	33.47
100-4100-53-1270 GASOLINE	8,500.00	0.00	0.00	1,440.40	0.00	7,059.60	16.95
100-4100-53-1690 OTHER SM EQUIP	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL SUPPLIES	340,500.00	15,563.98	0.00	67,101.96	7,618.83	265,779.21	21.94

100-GENERAL FUND

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>							
100-4100-54-2200 VEHICLES	58,000.00	0.00	0.00	0.00	0.00	58,000.00	0.00
TOTAL CAPITAL OUTLAY	58,000.00	0.00	0.00	0.00	0.00	58,000.00	0.00
<u>DEBT SERVICE</u>							
100-4100-58-1220 LEASE-VEHICLES	21,900.00	0.00	0.00	0.00	0.00	21,900.00	0.00
100-4100-58-2000 INTEREST	0.00	91.61	0.00	385.54	0.00	(385.54)	0.00
TOTAL DEBT SERVICE	21,900.00	91.61	0.00	385.54	0.00	21,514.46	1.76
<u>OTHER FINANCING USES</u>							
TOTAL PUBLIC WORKS	1,038,119.00	41,754.02	0.00	311,442.46	7,618.83	719,057.71	30.73
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100-GENERAL FUND
PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							
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100-GENERAL FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
OTHER COSTS							
OTHER FINANCING USES							
	=====	=====	=====	=====	=====	=====	=====
TOTAL PUBLIC WORKS	1,038,119.00	41,754.02	0.00	311,442.46	7,618.83	719,057.71	0.00
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100-GENERAL FUND
HOUSING & DEVELOPMENT
CODE ENFORCEMENT DEPT

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>							
100-7450-51-1100 REGULAR EMPLOYEES	91,800.00	8,988.93	0.00	23,167.75	0.00	68,632.25	25.24
100-7450-51-2100 GROUP INSURANCE	24,070.00	2,241.44	0.00	5,434.50	0.00	18,635.50	22.58
100-7450-51-2200 SOCIAL SECURITY (FI	5,508.00	527.86	0.00	1,365.16	0.00	4,142.84	24.79
100-7450-51-2300 MEDICARE	1,515.00	123.45	0.00	319.27	0.00	1,195.73	21.07
100-7450-51-2400 RETIREMENT CONTRIBU	4,000.00	0.00	0.00	3,992.81	0.00	7.19	99.82
100-7450-51-2700 WORKERS' COMPENSATI	4,000.00	0.00	0.00	1,191.10	0.00	2,808.90	29.78
TOTAL PERSONNEL SERVICES	130,893.00	11,881.68	0.00	35,470.59	0.00	95,422.41	27.10
<u>PURCHASED/CONTRACT SERV</u>							
100-7450-52-3230 CELLULAR PHONES	2,400.00	196.00	0.00	780.64	0.00	1,619.36	32.53
100-7450-52-3500 TRAVEL	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-7450-52-3600 DUES AND FEES	300.00	0.00	0.00	0.00	0.00	300.00	0.00
100-7450-52-3700 EDUCATION & TRAININ	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL PURCHASED/CONTRACT SERV	5,700.00	196.00	0.00	780.64	0.00	4,919.36	13.70
<u>SUPPLIES</u>							
100-7450-53-1130 UNIFORMS	1,000.00	0.00	0.00	0.00	1,000.00	0.00	100.00
100-7450-53-1131 COMPUTERS & EQUIPMENT	500.00	0.00	0.00	74.90	0.00	425.10	14.98
100-7450-53-1140 VEHICLE/EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
100-7450-53-1270 GASOLINE	4,000.00	0.00	0.00	529.59	0.00	3,470.41	13.24
TOTAL SUPPLIES	7,500.00	0.00	0.00	604.49	1,000.00	5,895.51	21.39
<u>CAPITAL OUTLAY</u>							
<u>DEBT SERVICE</u>							
100-7450-58-1220 LEASE - VEHICLE	6,410.00	456.03	0.00	1,824.12	0.00	4,585.88	28.46
TOTAL DEBT SERVICE	6,410.00	456.03	0.00	1,824.12	0.00	4,585.88	28.46
TOTAL CODE ENFORCEMENT DEPT	150,503.00	12,533.71	0.00	38,679.84	1,000.00	110,823.16	26.36
	=====	=====	=====	=====	=====	=====	=====

100-GENERAL FUND
HOUSING & DEVELOPMENT
DOWNTOWN DEVELOPMENT DPT

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
	=====	=====	=====	=====	=====	=====	=====
TOTAL HOUSING & DEVELOPMENT	150,503.00	12,533.71	0.00	38,679.84	1,000.00	110,823.16	0.00
	=====	=====	=====	=====	=====	=====	=====

100-GENERAL FUND
OTHER FINANCING USES
SPECIAL PROJECTS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							
*** FUND TOTAL EXPENDITURES ***	6,092,440.00	546,352.59	10,358.26	2,168,316.84	130,683.65	3,803,797.77	37.57
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	23,466.05	10,358.26	590,817.04	(130,683.65)	(470,491.65)	0.00
*** END OF REPORT ***							

210-CONFISCATED ASSETS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
FINES & FORFEITURES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
POLICE	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PUBLIC SAFETY	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
<u>PUBLIC WORKS</u>							
*** TOTAL EXPENDITURES ***	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

210-CONFISCATED ASSETS

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FINES & FORFEITURES</u>							
210-0000-35-1320 CASH CONFISCATION	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL FINES & FORFEITURES	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>INVESTMENT INCOME</u>							
<u>MISCELLANEOUS</u>							
<u>OTHER FINANCING SOURCES</u>							
*** FUND TOTAL REVENUE ***	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	=====	=====	=====	=====	=====	=====	=====

210-CONFISCATED ASSETS
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

=====	=====	=====	=====	=====	=====	=====

210-CONFISCATED ASSETS
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PURCHASED/CONTRACT SERV

=====	=====	=====	=====	=====	=====	=====
=====	=====	=====	=====	=====	=====	=====

210-CONFISCATED ASSETS

PUBLIC SAFETY

POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
210-3200-54-2500 OTHER EQUIPMENT	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
OTHER COSTS							
TOTAL POLICE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL PUBLIC SAFETY	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00

210-CONFISCATED ASSETS

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====
*** END OF REPORT ***							

211-DEA CONFISCATED ASSETS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
FINES & FORFEITURES	45,000.00	780.00	0.00	12,448.24	0.00	32,551.76	27.66
*** TOTAL REVENUES ***	45,000.00	780.00	0.00	12,448.24	0.00	32,551.76	27.66
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
POLICE	63,057.00	0.00	0.00	33,496.00	38,056.76	(8,495.76)	113.47
TOTAL PUBLIC SAFETY	63,057.00	0.00	0.00	33,496.00	38,056.76	(8,495.76)	113.47
<u>PUBLIC WORKS</u>							
*** TOTAL EXPENDITURES ***	63,057.00	0.00	0.00	0.00	38,056.76	(8,495.76)	0.00
** REVENUE OVER (UNDER) EXPENDITURES *	(18,057.00)	780.00	0.00	12,448.24	(38,056.76)	41,047.52	327.32

211-DEA CONFISCATED ASSETS

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
FINES & FORFEITURES							
211-0000-35-1320 CASH CONFISCATION	25,000.00	0.00	0.00	11,668.24	0.00	13,331.76	46.67
211-0000-35-1360 PROCEEDS-SALE OF	0.00	780.00	0.00	780.00	0.00	(780.00)	0.00
211-0000-35-1910 DEA OVERTIME RE-IMBUR	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL FINES & FORFEITURES	45,000.00	780.00	0.00	12,448.24	0.00	32,551.76	27.66
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	45,000.00	780.00	0.00	12,448.24	0.00	32,551.76	27.66
	=====	=====	=====	=====	=====	=====	=====

211-DEA CONFISCATED ASSETS
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT
BUDGET

CURRENT
PERIOD

PRIOR YEAR
EXPENSE

Y-T-D
ACTUAL

Y-T-D
ENCUMBRANCE

BUDGET
BALANCE

% OF
BUDGET

PERSONNEL SERVICES

=====	=====	=====	=====	=====	=====	=====	=====

211-DEA CONFISCATED ASSETS
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PURCHASED/CONTRACT SERV

=====	=====	=====	=====	=====	=====	=====
=====	=====	=====	=====	=====	=====	=====

211-DEA CONFISCATED ASSETS

PUBLIC SAFETY

POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
211-3200-54-2200 VEHICLES	7,000.00	0.00	0.00	0.00	7,000.00	0.00	100.00
211-3200-54-2301 FURNITURE - FIXTURES	50,000.00	0.00	0.00	33,496.00	25,000.00 (	8,496.00)	116.99
211-3200-54-2500 OTHER EQUIPMENT	6,057.00	0.00	0.00	0.00	6,056.76	0.24	100.00
TOTAL CAPITAL OUTLAY	63,057.00	0.00	0.00	33,496.00	38,056.76 (	8,495.76)	113.47
OTHER COSTS							
DEBT SERVICE							
TOTAL POLICE	63,057.00	0.00	0.00	33,496.00	38,056.76 (	8,495.76)	113.47
TOTAL PUBLIC SAFETY	63,057.00	0.00	0.00	33,496.00	38,056.76 (	8,495.76)	0.00

211-DEA CONFISCATED ASSETS

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT
BUDGET

CURRENT
PERIOD

PRIOR YEAR
EXPENSE

Y-T-D
ACTUAL

Y-T-D
ENCUMBRANCE

BUDGET
BALANCE

% OF
BUDGET

DEBT SERVICE

OTHER FINANCING USES

*** FUND TOTAL EXPENDITURES ***

63,057.00

0.00

0.00

33,496.00

38,056.76 (8,495.76)

113.47

** REVENUE OVER (UNDER) EXPENDITURES *

(18,057.00)

780.00

0.00

(21,047.76) (38,056.76)

41,047.52

327.32

*** END OF REPORT ***

212-LMIG

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTERGOVERNMENTAL	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
*** TOTAL REVENUES ***	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
*** TOTAL EXPENDITURES ***	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

212-LMIG

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>INTERGOVERNMENTAL</u>							
212-0000-33-4110 GA. D.O.T. GRANT	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
TOTAL INTERGOVERNMENTAL	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
<u>INVESTMENT INCOME</u>							
<u>MISCELLANEOUS</u>							
<u>OTHER FINANCING SOURCES</u>							
*** FUND TOTAL REVENUE ***	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====	=====	=====

212-LMIG
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

=====	=====	=====	=====	=====	=====	=====

212-LMIG
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PURCHASED/CONTRACT SERV

=====	=====	=====	=====	=====	=====	=====
=====	=====	=====	=====	=====	=====	=====

212-LMIG							
PUBLIC SAFETY							% OF YEAR COMPLETED: 33.33
POLICE							
EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

212-LMIG

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PURCHASED/CONTRACT SERV

CAPITAL OUTLAY

212-4100-54-1400 INFRASTRUCTURE

50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
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TOTAL CAPITAL OUTLAY

50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
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DEBT SERVICE

OTHER FINANCING USES

TOTAL PUBLIC WORKS

50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
=====	=====	=====	=====	=====	=====	=====

212-LMIG

PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CAPITAL OUTLAY

TOTAL PUBLIC WORKS

*** FUND TOTAL EXPENDITURES ***

** REVENUE OVER (UNDER) EXPENDITURES **

*** END OF REPORT ***

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
=====	=====	=====	=====	=====	=====	=====
50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
=====	=====	=====	=====	=====	=====	=====
50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
=====	=====	=====	=====	=====	=====	=====
0.00	0.00	0.00	0.00	0.00	0.00	0.00
=====	=====	=====	=====	=====	=====	=====

230-ARPA 2021 LOCAL RECOVERY
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTERGOVERNMENTAL	926,495.00	0.00	0.00	0.00	0.00	926,495.00	0.00
*** TOTAL REVENUES ***	926,495.00	0.00	0.00	0.00	0.00	926,495.00	0.00
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
GENERAL ADMINISTRATION	275,000.00	1,436.39	0.00	68,936.39	205,670.00	393.61	99.86
TOTAL GENERAL GOVERNMENT	275,000.00	1,436.39	0.00	68,936.39	205,670.00	393.61	99.86
<u>JUDICIAL</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	651,495.00	0.00	0.00	0.00	0.00	651,495.00	0.00
TOTAL PUBLIC WORKS	651,495.00	0.00	0.00	0.00	0.00	651,495.00	0.00
<u>HOUSING & DEVELOPMENT</u>							
*** TOTAL EXPENDITURES ***	926,495.00	1,436.39	0.00	0.00	205,670.00	651,888.61	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(1,436.39)	0.00	0.00	(205,670.00)	274,606.39	0.00

230-ARPA 2021 LOCAL RECOVERY

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
230-0000-33-2100 ARPA 2021 LOCAL RECOV	926,495.00	0.00	0.00	0.00	0.00	926,495.00	0.00
TOTAL INTERGOVERNMENTAL	926,495.00	0.00	0.00	0.00	0.00	926,495.00	0.00
*** FUND TOTAL REVENUE ***	926,495.00	0.00	0.00	0.00	0.00	926,495.00	0.00
	=====	=====	=====	=====	=====	=====	=====

230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

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230-ARPA 2021 LOCAL RECOVERY

GENERAL GOVERNMENT

GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
230-1500-51-1100 PERSONNEL COSTS	275,000.00	0.00	0.00	0.00	0.00	275,000.00	0.00
TOTAL PERSONNEL SERVICES	275,000.00	0.00	0.00	0.00	0.00	275,000.00	0.00
SUPPLIES							
230-1500-53-1610 TECHNOLOGY EQUIPMENT	0.00	1,436.39	0.00	68,936.39	205,670.00	(274,606.39)	0.00
TOTAL SUPPLIES	0.00	1,436.39	0.00	68,936.39	205,670.00	(274,606.39)	0.00
TOTAL GENERAL ADMINISTRATION	275,000.00	1,436.39	0.00	68,936.39	205,670.00	393.61	99.86

230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT
COURT SERVICES

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
TOTAL GENERAL GOVERNMENT	275,000.00	1,436.39	0.00	68,936.39	205,670.00	393.61	0.00

230-ARPA 2021 LOCAL RECOVERY
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
SUPPLIES							
OTHER COSTS							
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

230-ARPA 2021 LOCAL RECOVERY

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
CAPITAL OUTLAY							
DEBT SERVICE							
OTHER FINANCING USES							
230-4100-61-1100 TRANSFERS TO OTHER FU	651,495.00	0.00	0.00	0.00	0.00	651,495.00	0.00
TOTAL OTHER FINANCING USES	651,495.00	0.00	0.00	0.00	0.00	651,495.00	0.00
TOTAL PUBLIC WORKS	651,495.00	0.00	0.00	0.00	0.00	651,495.00	0.00
TOTAL PUBLIC WORKS	651,495.00	0.00	0.00	0.00	0.00	651,495.00	0.00

230-ARPA 2021 LOCAL RECOVERY
HOUSING & DEVELOPMENT
CODE ENFORCEMENT DEPT

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
*** FUND TOTAL EXPENDITURES ***	926,495.00	1,436.39	0.00	68,936.39	205,670.00	651,888.61	29.64
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (	1,436.39)	0.00 (	68,936.39) (	205,670.00)	274,606.39	0.00
*** END OF REPORT ***							

275-HOTEL/ MOTEL TAX FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	<u>45,000.00</u>	<u>5,401.95</u>	<u>0.00</u>	<u>18,862.15</u>	<u>0.00</u>	<u>26,137.85</u>	<u>41.92</u>
*** TOTAL REVENUES ***	<u>45,000.00</u>	<u>5,401.95</u>	<u>0.00</u>	<u>18,862.15</u>	<u>0.00</u>	<u>26,137.85</u>	<u>41.92</u>
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
GENERAL ADMINISTRATION	<u>45,000.00</u>	<u>4,406.39</u>	<u>0.00</u>	<u>16,455.20</u>	<u>0.00</u>	<u>28,544.80</u>	<u>36.57</u>
TOTAL GENERAL GOVERNMENT	<u>45,000.00</u>	<u>4,406.39</u>	<u>0.00</u>	<u>16,455.20</u>	<u>0.00</u>	<u>28,544.80</u>	<u>36.57</u>
<u>PUBLIC SAFETY</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u>PUBLIC WORKS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
*** TOTAL EXPENDITURES ***	<u>45,000.00</u>	<u>4,406.39</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,544.80</u>	<u>0.00</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>995.56</u>	<u>0.00</u>	<u>18,862.15</u>	<u>0.00</u>	<u>(2,406.95)</u>	<u>0.00</u>

275-HOTEL/ MOTEL TAX FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
275-0000-31-4100 HOTEL/MOTEL TAX	45,000.00	5,401.95	0.00	18,862.15	0.00	26,137.85	41.92
TOTAL TAXES	45,000.00	5,401.95	0.00	18,862.15	0.00	26,137.85	41.92
CONTRIBUTION & DONATIONS							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	45,000.00	5,401.95	0.00	18,862.15	0.00	26,137.85	41.92
	=====	=====	=====	=====	=====	=====	=====

275-HOTEL/ MOTEL TAX FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

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275-HOTEL/ MOTEL TAX FUND

GENERAL GOVERNMENT

GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
275-1500-52-3330 PROMOTIONAL ADVERTISI	0.00	0.00	0.00	2,995.00	0.00	(2,995.00)	0.00
TOTAL PURCHASED/CONTRACT SERV	0.00	0.00	0.00	2,995.00	0.00	(2,995.00)	0.00
OTHER COSTS							
275-1500-57-2100 PAYMENTS TO CCVB	45,000.00	4,406.39	0.00	13,460.20	0.00	31,539.80	29.91
TOTAL OTHER COSTS	45,000.00	4,406.39	0.00	13,460.20	0.00	31,539.80	29.91
TOTAL GENERAL ADMINISTRATION	45,000.00	4,406.39	0.00	16,455.20	0.00	28,544.80	36.57
	=====	=====	=====	=====	=====	=====	=====
TOTAL GENERAL GOVERNMENT	45,000.00	4,406.39	0.00	16,455.20	0.00	28,544.80	0.00
	=====	=====	=====	=====	=====	=====	=====

275-HOTEL/ MOTEL TAX FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

275-HOTEL/ MOTEL TAX FUND

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***	45,000.00 =====	4,406.39 =====	0.00 =====	16,455.20 =====	0.00 =====	28,544.80 =====	36.57 =====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 =====	995.56 =====	0.00 =====	2,406.95 =====	0.00 (=====	2,406.95) =====	0.00 =====
*** END OF REPORT ***							

290-TECHNOLOGY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	48,000.00	3,225.34	0.00	14,228.09	0.00	33,771.91	29.64
*** TOTAL REVENUES ***	48,000.00	3,225.34	0.00	14,228.09	0.00	33,771.91	29.64
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
POLICE	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	33.33
TOTAL PUBLIC SAFETY	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	33.33
<u>PUBLIC WORKS</u>							
*** TOTAL EXPENDITURES ***	48,000.00	4,000.00	0.00	0.00	0.00	32,000.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(774.66)	0.00	14,228.09	0.00	1,771.91	0.00

290-TECHNOLOGY FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
CHARGES FOR SERVICES							
290-0000-34-2910 TECHNOLOGY FEES COLLE	48,000.00	3,225.34	0.00	14,228.09	0.00	33,771.91	29.64
TOTAL CHARGES FOR SERVICES	48,000.00	3,225.34	0.00	14,228.09	0.00	33,771.91	29.64
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	48,000.00	3,225.34	0.00	14,228.09	0.00	33,771.91	29.64

290-TECHNOLOGY FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

290-TECHNOLOGY FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
290-3200-52-1330 SOFTWARE/COMPUTER SUP	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	33.33
TOTAL PURCHASED/CONTRACT SERV	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	33.33
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							
TOTAL POLICE	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	33.33
TOTAL PUBLIC SAFETY	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	0.00

290-TECHNOLOGY FUND

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
*** FUND TOTAL EXPENDITURES ***	48,000.00	4,000.00	0.00	16,000.00	0.00	32,000.00	33.33
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (	774.66)	0.00 (	1,771.91)	0.00	1,771.91	0.00
*** END OF REPORT ***							

310-URA - CITY CENTER
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	8,000,000.00	864,100.98	0.00	2,224,812.81	0.00	5,775,187.19	27.81
TOTAL PUBLIC WORKS	8,000,000.00	864,100.98	0.00	2,224,812.81	0.00	5,775,187.19	27.81
<u>DEBT SERVICE</u>							
*** TOTAL EXPENDITURES ***	8,000,000.00	864,100.98	0.00	0.00	0.00	5,775,187.19	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *(	8,000,000.00)	(864,100.98)	0.00	0.00	0.00	(5,775,187.19)	27.81
	=====	=====	=====	=====	=====	=====	=====

310-URA - CITY CENTER

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
INVESTMENT INCOME							
OTHER FINANCING SOURCES							

310-URA - CITY CENTER
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

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310-URA - CITY CENTER
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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OTHER COSTS

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310-URA - CITY CENTER

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
310-4100-52-1200 PROFESSIONAL SERVICES	8,000,000.00	864,100.98	0.00	2,939,646.93	0.00	5,060,353.07	36.75
TOTAL PURCHASED/CONTRACT SERV	8,000,000.00	864,100.98	0.00	2,939,646.93	0.00	5,060,353.07	36.75
CAPITAL OUTLAY							
310-4100-54-1100 SITE IMPROVEMENTS	0.00	0.00	0.00	(714,834.12)	0.00	714,834.12	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	(714,834.12)	0.00	714,834.12	0.00
DEBT SERVICE							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	8,000,000.00	864,100.98	0.00	2,224,812.81	0.00	5,775,187.19	27.81
TOTAL PUBLIC WORKS	8,000,000.00	864,100.98	0.00	2,224,812.81	0.00	5,775,187.19	0.00
*** FUND TOTAL EXPENDITURES ***	8,000,000.00	864,100.98	0.00	2,224,812.81	0.00	5,775,187.19	27.81
** REVENUE OVER (UNDER) EXPENDITURES *	(8,000,000.00)	(864,100.98)	0.00	(2,224,812.81)	0.00	(5,775,187.19)	27.81
*** END OF REPORT ***							

320-SPLOST FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
MISCELLANEOUS	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
*** TOTAL REVENUES ***	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
TOTAL PUBLIC WORKS	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
*** TOTAL EXPENDITURES ***	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

320-SPLOST FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
INTERGOVERNMENTAL							
INVESTMENT INCOME							
MISCELLANEOUS							
320-0000-38-9100 TRANSFER OF RESERVES	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
TOTAL MISCELLANEOUS	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00

320-SPLOST FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

320-SPLOST FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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CAPITAL OUTLAY

OTHER COSTS

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320-SPLOST FUND

PUBLIC WORKS

PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

EXPENDITURES

PURCHASED/CONTRACT SERV

SUPPLIES

CAPITAL OUTLAY

320-4100-54-1100 SITES

TOTAL CAPITAL OUTLAY

DEBT SERVICE

OTHER FINANCING USES

TOTAL PUBLIC WORKS

TOTAL PUBLIC WORKS

*** FUND TOTAL EXPENDITURES ***

** REVENUE OVER (UNDER) EXPENDITURES **

*** END OF REPORT ***

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
320-4100-54-1100 SITES	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
TOTAL CAPITAL OUTLAY	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
DEBT SERVICE							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
TOTAL PUBLIC WORKS	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
*** FUND TOTAL EXPENDITURES ***	38,415.00	0.00	0.00	0.00	0.00	38,415.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** END OF REPORT ***							

325-SPLOST 15
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
MISCELLANEOUS	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00
*** TOTAL REVENUES ***	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
POLICE	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL PUBLIC SAFETY	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	762,291.00	0.00	0.00	0.00	0.00	762,291.00	0.00
TOTAL PUBLIC WORKS	762,291.00	0.00	0.00	0.00	0.00	762,291.00	0.00
*** TOTAL EXPENDITURES ***	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

325-SPLOST 15

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
INTERGOVERNMENTAL							
INVESTMENT INCOME							
MISCELLANEOUS							
325-0000-38-9100 TRANSFER OF RESERVES	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00
TOTAL MISCELLANEOUS	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00

325-SPLOST 15
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

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325-SPLOST 15
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							

325-SPLOST 15							
PUBLIC SAFETY							
POLICE							
						% OF YEAR COMPLETED:	33.33
EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
325-3200-54-2200 VEHICLE PURCHASE	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL CAPITAL OUTLAY	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
OTHER COSTS							
DEBT SERVICE							
TOTAL POLICE	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL PUBLIC SAFETY	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00

325-SPLOST 15							
PUBLIC WORKS							
PUBLIC WORKS							
						% OF YEAR COMPLETED:	33.33
EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
CAPITAL OUTLAY							
325-4100-54-1200 MUNICIPAL COMPLEX	740,733.00	0.00	0.00	0.00	0.00	740,733.00	0.00
325-4100-54-1211 LEE STREET PARK	21,558.00	0.00	0.00	0.00	0.00	21,558.00	0.00
TOTAL CAPITAL OUTLAY	762,291.00	0.00	0.00	0.00	0.00	762,291.00	0.00
DEBT SERVICE							
TOTAL PUBLIC WORKS	762,291.00	0.00	0.00	0.00	0.00	762,291.00	0.00
	=====	=====	=====	=====	=====	=====	=====
TOTAL PUBLIC WORKS	762,291.00	0.00	0.00	0.00	0.00	762,291.00	0.00
	=====	=====	=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***	862,291.00	0.00	0.00	0.00	0.00	862,291.00	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====
*** END OF REPORT ***							

330-SPLOST 21
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	900,000.00	(174,020.23)	0.00	0.00	0.00	900,000.00	0.00
*** TOTAL REVENUES ***	900,000.00	(174,020.23)	0.00	0.00	0.00	900,000.00	0.00
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
PUBLIC WORKS	538,680.00	0.00	0.00	0.00	0.00	538,680.00	0.00
TOTAL PUBLIC WORKS	538,680.00	0.00	0.00	0.00	0.00	538,680.00	0.00
*** TOTAL EXPENDITURES ***	538,680.00	0.00	0.00	0.00	0.00	538,680.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	361,320.00	(174,020.23)	0.00	0.00	0.00	361,320.00	0.00

330-SPLOST 21

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
330-0000-31-3201 SPLOST COLLECTIONS	900,000.00	(174,020.23)	0.00	0.00	0.00	900,000.00	0.00
TOTAL TAXES	900,000.00	(174,020.23)	0.00	0.00	0.00	900,000.00	0.00
*** FUND TOTAL REVENUE ***	900,000.00	(174,020.23)	0.00	0.00	0.00	900,000.00	0.00
	=====	=====	=====	=====	=====	=====	=====

330-SPLOST 21
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONNEL SERVICES

=====	=====	=====	=====	=====	=====	=====
=====	=====	=====	=====	=====	=====	=====

330-SPLOST 21
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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OTHER COSTS

=====	=====	=====	=====	=====	=====	=====
=====	=====	=====	=====	=====	=====	=====

330-SPLOST 21							
PUBLIC WORKS							
PUBLIC WORKS							
						% OF YEAR COMPLETED:	33.33
EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
330-4100-54-1200 MUNICIPAL COMPLEX	480,680.00	0.00	0.00	0.00	0.00	480,680.00	0.00
TOTAL CAPITAL OUTLAY	480,680.00	0.00	0.00	0.00	0.00	480,680.00	0.00
DEBT SERVICE							
330-4100-58-1220 VEHICLE LEASES	58,000.00	0.00	0.00	0.00	0.00	58,000.00	0.00
TOTAL DEBT SERVICE	58,000.00	0.00	0.00	0.00	0.00	58,000.00	0.00
TOTAL PUBLIC WORKS	538,680.00	0.00	0.00	0.00	0.00	538,680.00	0.00
TOTAL PUBLIC WORKS	538,680.00	0.00	0.00	0.00	0.00	538,680.00	0.00
*** FUND TOTAL EXPENDITURES ***	538,680.00	0.00	0.00	0.00	0.00	538,680.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	361,320.00 (	174,020.23)	0.00	0.00	0.00	361,320.00	0.00
*** END OF REPORT ***							

540-SOLID WASTE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	240,880.00	8,030.00	0.00	254,845.88	0.00	(13,965.88)	105.80
*** TOTAL REVENUES ***	240,880.00	8,030.00	0.00	254,845.88	0.00	(13,965.88)	105.80
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
SANITATION	163,250.00	10,244.20	0.00	52,014.80	40,426.80	70,808.40	56.63
TOTAL PUBLIC WORKS	163,250.00	10,244.20	0.00	52,014.80	40,426.80	70,808.40	56.63
*** TOTAL EXPENDITURES ***	163,250.00	10,244.20	0.00	0.00	40,426.80	70,808.40	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	77,630.00	(2,214.20)	0.00	254,845.88	(40,426.80)	(84,774.28)	209.20

540-SOLID WASTE FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>							
540-0000-34-4110 REFUSE COLLECTION	240,880.00	7,760.00	0.00	254,575.88	0.00 (	13,695.88)	105.69
540-0000-34-4190 RETURN CART FEE- OTHE	0.00	270.00	0.00	270.00	0.00 (	270.00)	0.00
TOTAL CHARGES FOR SERVICES	240,880.00	8,030.00	0.00	254,845.88	0.00 (	13,965.88)	105.80
<u>INVESTMENT INCOME</u>							
<u>MISCELLANEOUS</u>							
<u>OTHER FINANCING SOURCES</u>							
*** FUND TOTAL REVENUE ***	240,880.00	8,030.00	0.00	254,845.88	0.00 (	13,965.88)	105.80
	=====	=====	=====	=====	=====	=====	=====

540-SOLID WASTE FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

540-SOLID WASTE FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
OTHER COSTS							
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

540-SOLID WASTE FUND
PUBLIC WORKS
PUBLIC WORKS
EXPENDITURES

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							

540-SOLID WASTE FUND

PUBLIC WORKS

SANITATION

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
540-4300-51-1100 REGULAR EMPLOYEES	57,000.00	4,384.62	0.00	17,538.48	0.00	39,461.52	30.77
540-4300-51-2100 GROUP INSURANCE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
540-4300-51-2200 SOCIAL SECURITY (FICA)	353.00	27.14	0.00	108.56	0.00	244.44	30.75
540-4300-51-2300 MEDICARE	827.00	63.60	0.00	254.40	0.00	572.60	30.76
540-4300-51-2700 WORKERS COMPENSATION	3,020.00	0.00	0.00	1,867.89	0.00	1,152.11	61.85
TOTAL PERSONNEL SERVICES	65,200.00	4,475.36	0.00	19,769.33	0.00	45,430.67	30.32
PURCHASED/CONTRACT SERV							
540-4300-52-2110 DISPOSAL (LANDFILL FE	83,254.00	5,736.66	0.00	24,213.84	39,926.80	19,113.36	77.04
540-4300-52-3100 INSURANCE (NON-BENEFIT	6,746.00	0.00	0.00	6,746.00	0.00	0.00	100.00
TOTAL PURCHASED/CONTRACT SERV	90,000.00	5,736.66	0.00	30,959.84	39,926.80	19,113.36	78.76
SUPPLIES							
540-4300-53-1100 SUPPLIES/MATERIALS	300.00	0.00	0.00	0.00	0.00	300.00	0.00
540-4300-53-1130 UNIFORMS	250.00	0.00	0.00	0.00	0.00	250.00	0.00
540-4300-53-1140 VEHICLE/EQUIPMENT PAR	3,500.00	32.18	0.00	399.55	500.00	2,600.45	25.70
540-4300-53-1270 GASOLINE	4,000.00	0.00	0.00	886.08	0.00	3,113.92	22.15
TOTAL SUPPLIES	8,050.00	32.18	0.00	1,285.63	500.00	6,264.37	22.18
CAPITAL OUTLAY							
OTHER COSTS							
DEBT SERVICE							
TOTAL SANITATION	163,250.00	10,244.20	0.00	52,014.80	40,426.80	70,808.40	56.63
TOTAL PUBLIC WORKS	163,250.00	10,244.20	0.00	52,014.80	40,426.80	70,808.40	0.00
*** FUND TOTAL EXPENDITURES ***	163,250.00	10,244.20	0.00	52,014.80	40,426.80	70,808.40	56.63
** REVENUE OVER (UNDER) EXPENDITURES **	77,630.00	(2,214.20)	0.00	202,831.08	(40,426.80)	(84,774.28)	209.20
*** END OF REPORT ***							

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # 11.1
			OLD BUSINESS – 1
Requesting Agency (Initiator) Office of the City Manager		Sponsor(s)	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Council to consider approval of Whitley Engineering for on-call engineering services.			
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i>			
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Economic Development, Community Planning, Neighborhood and Business Revitalization			
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> For a number of years, the City utilized on-call engineering services. With no engineering firm on record, staff is seeking to engage Whitley engineering services to assist on an as-needed basis. Whitley Engineering currently provides professional services to the cities of Morrow, Lake City, Lovejoy, McDonough, and Peachtree City. Whitley Engineering has been around for a number of years and know all permitting/engineering processes for Clayton County. We would only encumber costs as services are needed. Based upon the engagement and the cost, staff would come back before Council for any additional approvals.			
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>			
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> City of Jonesboro proposal_5-2022 Whitley			
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Approval			

FOLLOW-UP APPROVAL ACTION (City Clerk)			
Typed Name and Title Ricky L. Clark, City Manager	Date June, 13, 2022	06/06/22 ITEM	City Council CONSENT AGENDA Next: 06/13/22
Signature	City Clerk's Office		

Whitley Engineering, Inc.



Civil Design ~ NPDES ~ Project Management

Attachment: City of Jonesboro proposal_5-2022 Whitley (3162 : Whitley Engineering)

Mailing Address

P. O. Box 893
Hampton, GA 30228
(770) 946-0256

Physical Address

11715 Hastings Bridge Road
Lovejoy, GA 30250



Civil Design - NPDES - Project Management

38 East Main Street, North, Hampton, GA 30228
Office: 770.946.0256 – Mobile: 678.614.4218

May 10, 2022

Ricky Clark, Jr.
City Manager, City of Jonesboro
124 North Avenue
Jonesboro, Georgia 30236

Re: *City of Jonesboro Professional Services*

Dear Mr. Clark:

Whitley Engineering (*WE*) appreciates the opportunity to submit this proposal for professional services to the City of Jonesboro. As the owner of *WE*, I was previously the County Engineer for Clayton County and have worked in the Clayton County area for 38 years. *WE* is a local civil engineering firm that has dedicated its resources to providing professional engineering services for small cities. Our staff is widely diverse and *WE* provides a broad spectrum of municipal/city engineering consultation services. *WE* utilizes a common sense approach to implement and solve engineering and other related issues. *WE* currently provides professional services to the cities of Morrow, Lake City, Lovejoy, McDonough, and Peachtree City (as contracted with Safebuilt). The services provided to local municipalities include but not limited to the list you will find in section one. You will find the proposal summary in section three.

Thank you for allowing us to work with you and the staff at the City of Jonesboro. Please contact me at our office at 770-946-0256 or cell at 678-614-4218 should you have any questions or need additional information.

Sincerely,

Mark G. Whitley, P.E.
Whitley Engineering, Inc.



Whitley Engineering, Inc.
Hampton, GA

Attachment: City of Jonesboro proposal_5-2022 Whitley (3162 : Whitley Engineering)

Whitley Engineering

Section 1

Company Profile and Background

Whitley Engineering's Professional Services

Whitley Engineering's Current or Recent Projects

Whitley Engineering's Profile & Company Goal

Section 2

Qualifications and Project Team

Whitley Engineering's Staffing Capabilities

Section 3

Proposal Summary

Section 4

References

Section 1

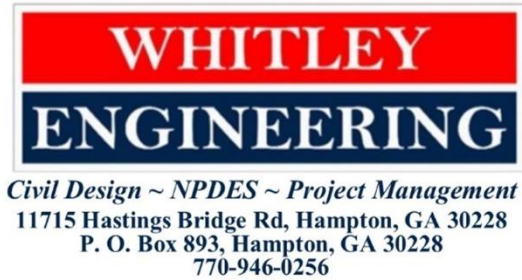
Section 1

Company Profile and Background

Whitley Engineering's Professional Services

Whitley Engineering's Current or Recent Projects

Whitley Engineering's Profile & Company Goal



FIRM'S MISSION

Whitley Engineering's staff is dedicated to providing professional personal service with integrity and honesty while using sound engineering principles and common sense.

FIRM'S BACKGROUND

Owner, Mark Whitley graduated in 1984 from Auburn University. After being employed with Clayton County as County Engineer and serving as VP for Development for a metro development and building company, Whitley Engineering (**WE**) was founded and incorporated in 2000 by Mark Whitley. **WE** offers services such as conceptual site planning and development, civil site design, utility design, municipal consulting, capital improvement design, land development, project engineering and NPDES monitoring and reporting. **WE** currently provides municipal consulting services to several municipalities in the south Metro Atlanta area.

FIRM'S LOCATION

Whitley Engineering, Inc. is located in Lovejoy, Georgia. The location of our office is convenient to cities and counties in the South Metro Atlanta area.

SERVICES PROVIDE by Whitley Engineering Inc.

Professional Services - Municipal

- Project Management/Engineering/Construction Management,
- Civil Plan and Site Development Plan Review,
- SPLOST Management Services,
- Utility Design and Inspections,
- NPDES MS4 Stormwater Reporting and Services,
- Stormwater/Water Quality Studies Design,
- Stormwater/Water Quality Studies Review,
- Erosion Control Plan Review and Inspections,
- Site Development/Construction Inspections,
- Ordinance Review and Support,

- Grant Submittals and Administration,
- Prepare yearly LMIG for GDOT funding for Capital Improvements,
- Engineering Design for Stormwater and Capital Improvement Projects,
- Investigate Stormwater related complaints, and
- Investigate Erosion Control related complaints.

Design

- Civil Site Design
- Conceptual Layouts/Land Planning
- Stormwater Management Facilities
- On-site septic sewer systems
- Municipal/utility design
- Infrastructure design and improvements
- Plot plans

NPDES Services

- Design of Erosion, Sedimentation and Pollution Control Plan (Best Management Practices-BMP's)
- Notice of intent (NOI)
- Evaluate Impaired Stream Segments for NOI
- Stormwater monitoring, sampling, inspections
- Installation and maintenance of BMP's
- Address site issues with local inspectors
- Notice of Termination (NOT)

MS4 Services

- Prepare Storm Water Management Program Annual MS4 Report
- Provide Storm Water inspections and sampling for MS4
- Collect Data for MS4 Reporting and Updating
- Update SWPP
- Prepare SQAP Reports

Project Engineering/Management

- Evaluation of Contracts
- Verify quantities and approve invoices
- Manage onsite operations
- Scheduling construction activities
- Coordinating with local inspectors
- Coordinating with contractors and subcontractors

Other Services

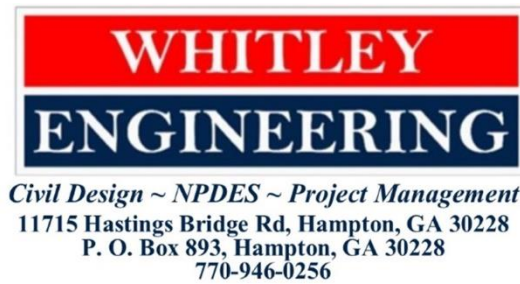
- Grant Writing
- Grant Administration
- Rezoning packages and representation
- Asphalt coring and reporting
- Ordinance updates
- Comprehensive Land Use Plan updates
- Erosion Control installation and maintenance
- Land Surveying (Subcontract)
- Site Development/Construction Services
- Environmental Assessments (Subcontract)
- Geotechnical Investigations (Subcontract)

Section 2

Section 2

Qualifications and Project Team

Whitley Engineering's Staffing Capabilities

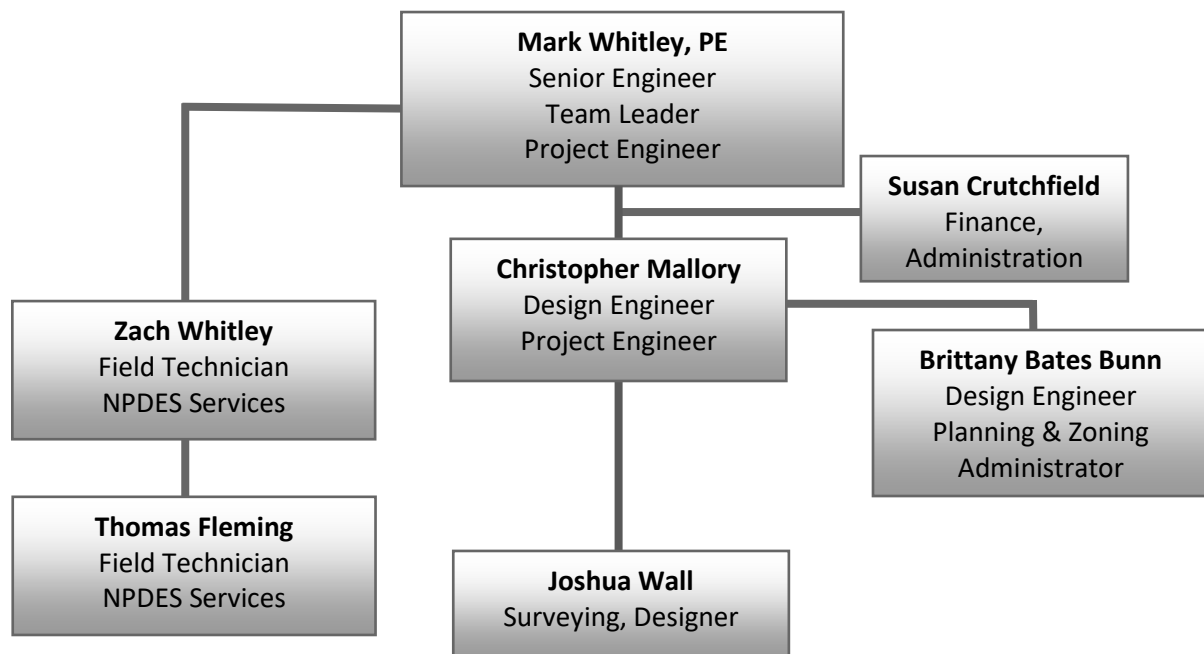


FIRM'S STAFFING:

Whitley Engineering currently staffs qualified personnel that have both the experience and qualifications needed to provide professional civil engineering services as well as other engineering related areas. **WE** has been in business since October, 2000 and has provided engineering services during the 22 year period for municipalities and private development projects.

STAFF

Mark G. Whitley, PE (Owner, Vice Pres.) – Professional/Chief Engineer
 Janet Whitley, RN (Owner, Pres.) – Part time Administration
 Brittany Bates Bunn, Design/Engineer / Planning & Zoning Administrator, Municipal Administration
 Christopher Mallory – Design Engineer, Project Management
 Zachary Whitley – Field Technician/MS4 Data Collection/NPDES
 Thomas Fleming – Erosion Inspector/MS4 Inspector
 Josh Wall – Surveying, Designer
 Susan Crutchfield – Finance, Administration



WORK EXPERIENCE AND QUALIFICATIONS

Mark G. Whitley, P.E. - Professional Engineer – 37 years of experience in the engineering field with extensive experience working with Clayton County as County Engineer and other engineering positions. Experience includes construction management/inspections for utility and road projects, solid waste management, community development, NPDES management, storm water MS4 management, R/W and road design, public works maintenance, and other related engineering items. He has assisted Clayton County with developing subdivision and construction guidelines and specifications, updating environmental ordinances and one of the co-authors of the Georgia Storm Water Manual/Bluebook. He currently provides plan review services for local cities, MOA requirements for civil site plans, detention/water quality and sediment ponds, erosion control / BMP's, streets, drainage, storm drains, sanitary sewer, domestic water and all aspects of development. He represents several cities as their LIA (Local Issuing Authority) representative with the State. He is currently providing professional engineering services for the Cities of McDonough, Lovejoy, Lake City, and Morrow. He assisted the City of McDonough with acquiring their Memorandum of Agreement (MOA) with the EPD and provides supporting services for the MOA. He is a Registered Professional Engineer and has Level IA, IB and II GSWCC Certifications as well as a Certified Solid Waste Manager. He also serves as Chairman of the Hampton Downtown Development Authority and Vice-Chairman of the Pike County Water and Sewer Authority.

Brittany Bates Bunn – Senior Design Engineer – 6 years of engineering design experience as well as 2 years of internship with NC DOT. Graduated with a BS Degree in Civil Engineering from University of North Carolina Charlotte. Senior designer for commercial and residential development as well as **Planning and Zoning, Municipal Administration** – 4 years of extensive experience in Planning & Zoning related work.

Christopher Mallory, Senior Design Engineer – 8 years of experience as a commercial and residential development designer. GSWCC Level 2 Certified Plan Reviewer with previously with Planners and Engineers Collaborative in Marietta before joining the staff of Whitley Engineering in early 2019.

Zachary Whitley, Engineering Technician Part time – 12 years of experience as a field technician, NPDES inspector, Code Enforcement Officer and MS4 technician/data collector. Level IA and IB GSWCC Certified.

Thomas Fleming, Erosion/ NPDES Inspector/MS4 Program – 47 years of experience as a NPDES inspector and Stormwater Management Technician. Level IB, II GSWCC Certified and CPESC certified well as GIS experience. Previously worked with the City of McDonough Stormwater Department before joining our staff.

Susan Crutchfield, Finance and Administration – 31 years of experience in administration. Extensive experience in customer service, marketing manager, finance and other related administrative issues. Worked with private companies as well as dedicating much of her time as volunteers for several associations.

Josh Wall, Surveying and Design – 17 years of experience working with surveying and data collection and engineering and surveying design.



RESUMES FOR KEY PERSONNEL

MARK G. WHITLEY, P.E. – SENIOR ENGINEER / PRINCIPAL OWNER

Education: B.S. Civil Engineering, Auburn University

Years of Experience: 38 years Civil Engineering

Licenses / Certifications: Professional Civil Engineer, Georgia and Alabama
GSWCC Level 1A Fundamentals
GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer/Designer
Solid Waste Manager/Georgia
Stormwater Inspector/Georgia

SUMMARY OF EXPERIENCE:

Mr. Whitley has over thirty-eight (38) years of experience in the engineering field with extensive experience working with the public sector from the city and local levels to the state. He was County Engineer for Clayton County as well as Solid Waste Manager, Community Development Director, and Transportation Engineer during his fifteen (15) years with the County. His experience includes construction management/inspections for utility and road projects, solid waste management, NPDES management, storm water MS4 management, R/W and road design, public works maintenance, civil plan review, construction development inspections and other related engineering items. He assisted Clayton County with developing subdivision and construction guidelines and specifications, updating environmental ordinances and one of the co-authors of the First Edition of the Georgia Storm Water Manual/Bluebook. Mark currently provides plan review services for local cities, MOA requirements/compliance, detention/water quality/run-off reduction report reviews, NPDES/erosion control reviews, sewer/water/utility review, and other aspects of development. He represents several cities their LIA (Local Issuing Authority) representative with the State. He provides professional engineering services for several cities in the South Metro Atlanta area. He assisted the City of McDonough and Locust Grove with acquiring their Memorandum of Agreement (MOA) with the EPD and provides supporting services for the MOA. He is a Registered Professional Engineer and has Level IA, IB and II GSWCC, Stormwater Inspector Certifications as well as a Certified Solid Waste Manager.

Mr. Whitley also serves as Chairman of the Hampton Downtown Development Authority and Vice-Chairman of the Pike County Water and Sewer Authority.

CHRISTOPHER MALLORY – SENIOR DESIGN ENGINEER

Education: B.S. Civil Engineering, Southern Polytechnic State University
Pure Mathematics, Hawaii Pacific University
AA, Gordon College

Years of Experience: 9 years of Civil Engineering

Licenses / Certifications: GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer

SUMMARY OF EXPERIENCE:

Mr. Mallory has over nine (9) years of Civil Engineering experience. Since 2019, he has been the Senior Project Engineer for Whitley Engineering. Christopher has done Civil Design projects for residential, commercial, and municipal infrastructure projects. He is GSWCC Level 1 Certified Inspector and Level 2 Certified Plan Reviewer.

Prior to joining the Whitley Engineering staff, Mr. Mallory was Project Engineer for Planners and Engineers Collaborative in Peachtree Corners and Marietta for five years. He worked for Engineering Technician for Cardno ATC for a year after being honorably discharged from United States Marine Corps as a Fire Direction Corporal.

Recent Project Experience:

- Overlook at Huntcrest Apartments
- Walker Commons Subdivision
- Jonesboro Package Store
- Church Street Road Widening Project for the City of Lovejoy
- First Choice Auto Care Sewer
- True Light Baptist Church

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BRITTANY BATES-BUNN – DESIGN ENGINEER / PLANNING & ZONING ADMINISTRATOR

Education: B.S. Civil Engineering, University of North Carolina at Charlotte

Years of Experience: 9 years of Civil Engineering

Licenses / Certifications: GSWCC Level 1B Certified Inspector
GSWCC Level 2 Certified Plan Reviewer

SUMMARY OF EXPERIENCE:

Ms. Bates-Bunn has been with Whitley Engineering for over five (5) years as a Senior Design Engineer. She has worked on Civil Design projects both residential and commercial for large and small projects. She has strong organizational skills and is a GSWCC Level 1B certified inspector.

Prior to joining the staff at Whitley Engineering, Brittany worked as a Design Engineer for Moorman Kizer and Reitzel.

Recent Project Experience:

- Hastings Manor Subdivision
- Indian Grove Subdivision
- Racetrack Road C-Store
- Mr. Dee's Electric Remolding
- Eagles Landing Car Wash

ZACHARY WHITLEY – FIELD TECHNICIAN / MS4 DATA INSPECTOR / NPDES

Education: Construction

Years of Experience: 20+

Licenses / Certifications: GSWCC Level 1A Certified Inspector
GSWCC Level 1B Certified Inspector/Enforcement

SUMMARY OF EXPERIENCE:

Mr. Whitley has been working as a field technician for over twenty (20) years. Experience includes NPDES/MS4 management services, E&S inspections and reporting, E&S enforcement, Code Enforcement and other related services.

THOMAS FLEMING – FIELD TECHNICIAN /EROSION INSPECTOR AND ENFORCEMENT/E&S PLAN REVIEW

Education: BS Agriculture, University of Georgia
Draftsman, MK Mechanical Contractors
Officers Candidate School, United States Army

Years of Experience: 44+ years Plan Reviews, Erosion & Sediment Control, Design & Conservation Planning

Licenses / Certifications: GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer
GSWCC Level 1A Trainer
CPESC – Certified Professional E&S Control

SUMMARY OF EXPERIENCE:

Mr. Fleming has over forty (40) years of extensive experience in Soil and Erosion Control plan review, planning, solid waste management, NPDES management, storm water inspections, and MS4 management. He has been associated with many projects in the Metro Atlanta area involving land development, project management, enforcement and plan reviews.

Prior to joining the Whitley Engineering staff, Tom had a 28 year career with USDA/NRCS as a conservationist/environmental advisor. He also worked for the City of McDonough in the Stormwater Department for seven (7) years and with the Clatyon County Land Development Department for eleven (11) years.

JOSHUA WALL – SURVEYING / DESIGNER

Years of Experience: 23+ years of Surveying and CAD

Licenses / Certifications: Leica System 1200 Real Time Kinematic GPS
GIS
Terramodel CAD

SUMMARY OF EXPERIENCE:

Mr. Wall has been with Whitley Engineering since 2016. He handles all Surveying, simple CAD Designs, and drafting. He has extensive training in surveying, GPS, GIS, ALTA Surveys, Property Boundary line computations, Trimble and Leica RTK, Drafting and CAD. He has worked with execution of boundary, topographic, street-scape, sewer and roadway surveys; 3D laser scanning, Carlson SurvCE data collection, Leica manual and robotic instruments; and utilization of Trimble GPS systems to determine project datum

Prior to joining the staff at Whitley Engineering, Mr. Wall worked in the field for over sixteen (16) years (five as Crew Chief) with Jacobs Engineering and Point to Point Land Surveyors.

SUSAN CRUTCHFIELD – FINANCE, ADMINISTRATOR

Education: BA COMMUNICATIONS, University of Georgia

Years of Experience: 38 years

Licenses / Certifications: National Customer Service Standards

SUMMARY OF EXPERIENCE:

Ms. Crutchfield has over thirty-eight (38) years of experience in administrative, customer service and management. For the past five (5) years, she has provided financial oversight, billing, accounts receivables and reporting as well as handling customer service, meeting coordination and other administrative duties for Whitley Engineering. In addition to working with Whitley Engineering, Susan runs her own administrative company for various other small corporations, non-profits and associations.

In her prior work experience, Susan worked in both the public and private sector as well as the non-profit arena. She has written grants, developed Leadership Programs, managed a staff of thirty-two (32) customer service representatives for a large cable company and managed a Small Business Development Center for a Chamber of Commerce.

Section 3

Section 3 Proposal Summary



Professional Consulting Services – Rates

Typical Plan Review Rates for Civil Plans/Stormwater Studies for LDP are as follows:

Tertiary Single Lot Residential Plan - \$50 per Lot

Residential Subdivisions:

<i>0-25 Lots</i>	<i>\$1000 per plan</i>
<i>26-50 Lots</i>	<i>\$1500 per plan</i>
<i>51 plus Lots</i>	<i>\$2000 per plan</i>

Multi-Family, Commercial, Industrial Plans

<i>0-5 Acres</i>	<i>\$900 per plan</i>
<i>5-10 Acres</i>	<i>\$1100 per plan</i>
<i>10 +Acres</i>	<i>\$1400 per plan</i>

Plan reviews include two reviews and precon meeting. Additional reviews are billed at 50%

Project Engineering / Management 5%-8% of construction costs (depends on project details)

Hourly rates for Professional Services – Consulting

<i>Administrative</i>	<i>\$50 per hour</i>
<i>Field Technician</i>	<i>\$65 per hour</i>
<i>Building Inspector</i>	<i>\$100 per hour</i>
<i>Engineer Design</i>	<i>\$110 per hour</i>
<i>Professional Engineer</i>	<i>\$130 per hour</i>
<i>Surveying Crew</i>	<i>\$130 per hour</i>

(WE will subcontract survey work that requires a Registered Surveyor)

Section 4

Section 4 References



Civil Design ~ NPDES ~ Project Management
 11715 Hastings Bridge Rd, Hampton, GA 30228
 P. O. Box 893, Hampton, GA 30228
 770-946-0256

References:

Name of Company	City of Lovejoy
Name of Contact Person	Bobby Cartwright, Mayor
Address	P.O. Box 220, Lovejoy, Georgia 30250
Project	East Lovejoy Road Sidewalks
Telephone Number	770-471-2304
Name of Company	City of Jackson
Name of Contact Person	Sylvia Redic, City Manager
Address	134 S. Oak Street, Jackson, GA 30233
Project	City of Morrow Projects
Telephone Number	770-775-7535
Name of Company	City of Lake City
Name of Contact Person	Eddie Robinson, Public Works Director
Address	5455 Jonesboro Road, Lake City, Georgia 30260
Project	Community Park
Telephone Number	404-366-8080

Attachment: City of Jonesboro proposal_5-2022 Whitley (3162 : Whitley Engineering)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

11.2

CONSENT AGENDA – 2

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of a budget amendment to fund 540- Solid Waste to increase expenditures from \$163,250 to \$172,323 an increase of \$9,073 to allow for major grounds cleanup at Lee Street Park.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Presentation for Consideration and Approval

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Recreation, Entertainment and Leisure Opportunities, Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

In a response to the need to provide periodic upkeep to the city parks and grounds, the staff is seeking approval to amend the adopted FY 2022 budget for fund 540. We seek approval to appropriate \$9,100 from the Solid Waste Fund 540 for a major clean-up at Lee Street Park. This clean-up is an unanticipated need that has arisen as a necessary expenditure to enhance the park's safety and aesthetics and to provide the required care to maintain the city's investment in our Park facilities. The current fiscal year operating revenue is sufficient to cover the requested increase in cost.

SOLID WASTE FUND - SUMMARY OF REVENUES

	FY 2022 ADOPTED BUDGET	PROPOSED AMENDMENTS	FY2022 AMENDED BUDGET	NOTES
CHARGES FOR SERVICES	\$ 240,880	\$ -	\$ 240,880	
Total Revenue	\$ 240,880	\$ -	\$ 240,880	
EXPENSES				
Personnel	\$ 65,200		\$ 65,200	
Landfill Disposal Fees	\$ 83,264		\$ 83,264	
General Liability Insurance	\$ 6,746		\$ 6,746	
Supplies/Materials	\$ 300		\$ 300	
Uniforms	\$ 250		\$ 250	
Vehicle /Equipment Parts	\$ 3,500		\$ 3,500	
Parks & Grounds Maintenance	\$ -	\$ 9,100	\$ 9,100	Major Park Cleanup
Gasoline/Fuel	\$ 4,000		\$ 4,000	
Total Expenses	\$ 163,260	\$ 9,100	\$ 172,360	
Fund Balance Increase (Decrease)	\$ 77,620	\$ (9,100)	\$ 68,520	

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title
Ricky L. Clark, City Manager

Date
June, 13, 2022

06/06/22
ITEM

City Council **CONSENT AGENDA**
Next: 06/13/22

Signature

City Clerk's Office

Fiscal Impact*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Increase budgeted expense appropriation by \$9,100 and reduce the budget contribution to fund balance from \$77,620 to \$68,520.

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- fund 540 operations
- fund 540budget amendment

Staff Recommendation *(Type Name, Title, Agency and Phone)***Approval**

6-01-2022 02:51 PM

CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: MAY 31ST, 2022

PAGE: 1

540-SOLID WASTE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	240,880.00	2,590.00	0.00	257,435.88	0.00	(16,555.88)	106.87
*** TOTAL REVENUES ***	240,880.00	2,590.00	0.00	257,435.88	0.00	(16,555.88)	106.87
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>PUBLIC SAFETY</u>							
<u>PUBLIC WORKS</u>							
SANITATION	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
TOTAL PUBLIC WORKS	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
*** TOTAL EXPENDITURES ***	163,250.00	4,475.36	0.00	0.00	40,426.80	66,333.04	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	77,630.00	(1,885.36)	0.00	257,435.88	(40,426.80)	(82,888.92)	206.77
	=====	=====	=====	=====	=====	=====	=====

Attachment: fund 540 operations (3159 : Approval to Amend Budget for Fund 540 Solid Waste)

6-01-2022 02:51 PM

CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: MAY 31ST, 2022

PAGE: 6

540-SOLID WASTE FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>							
540-4300-51-1100 REGULAR EMPLOYEES	57,000.00	4,384.62	0.00	21,923.10	0.00	35,076.90	38.46
540-4300-51-2100 GROUP INSURANCE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
540-4300-51-2200 SOCIAL SECURITY (FICA)	353.00	27.14	0.00	135.70	0.00	217.30	38.44
540-4300-51-2300 MEDICARE	827.00	63.60	0.00	318.00	0.00	509.00	38.45
540-4300-51-2700 WORKERS COMPENSATION	3,020.00	0.00	0.00	1,867.89	0.00	1,152.11	61.85
TOTAL PERSONNEL SERVICES	65,200.00	4,475.36	0.00	24,244.69	0.00	40,955.31	37.19
<u>PURCHASED/CONTRACT SERV</u>							
540-4300-52-2110 DISPOSAL (LANDFILL FE	83,254.00	0.00	0.00	24,213.84	39,926.80	19,113.36	77.04
540-4300-52-3100 INSURANCE (NON-BENEFIT	6,746.00	0.00	0.00	6,746.00	0.00	0.00	100.00
TOTAL PURCHASED/CONTRACT SERV	90,000.00	0.00	0.00	30,959.84	39,926.80	19,113.36	78.76
<u>SUPPLIES</u>							
540-4300-53-1100 SUPPLIES/MATERIALS	300.00	0.00	0.00	0.00	0.00	300.00	0.00
540-4300-53-1130 UNIFORMS	250.00	0.00	0.00	0.00	0.00	250.00	0.00
540-4300-53-1140 VEHICLE/EQUIPMENT PAR	3,500.00	0.00	0.00	399.55	500.00	2,600.45	25.70
540-4300-53-1270 GASOLINE	4,000.00	0.00	0.00	886.08	0.00	3,113.92	22.15
TOTAL SUPPLIES	8,050.00	0.00	0.00	1,285.63	500.00	6,264.37	22.18
<u>CAPITAL OUTLAY</u>							
<u>OTHER COSTS</u>							
<u>DEBT SERVICE</u>							
TOTAL SANITATION	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
TOTAL PUBLIC WORKS	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	0.00
*** FUND TOTAL EXPENDITURES ***	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
** REVENUE OVER (UNDER) EXPENDITURES **	77,630.00 (	1,885.36)	0.00	200,945.72 (	40,426.80) (	82,888.92)	206.77
*** END OF REPORT ***							

Attachment: fund 540 operations (3159 : Approval to Amend Budget for Fund 540 Solid Waste)

SOLID WASTE FUND - SUMMARY OF REVENUE

	FY 2022 ADOPTED BUDGET	PROPOSED AMENDMENTS	FY2022 AMENDED BUDGET
CHARGES FOR SERVICES	\$ 240,880	\$ -	\$ 240,880
Total Revenue	\$ 240,880	\$ -	\$ 240,880
EXPENSES			
Personnel	\$ 65,200		\$ 65,200
Landfill Disposal Fees	\$ 83,264		\$ 83,264
General Liability Insurance	\$ 6,746		\$ 6,746
Supplies/Materials	\$ 300		\$ 300
Uniforms	\$ 250		\$ 250
Vehicle /Equipment Parts	\$ 3,500		\$ 3,500
Parks & Grounds Maintenance	\$ -	\$ 9,100	\$ 9,100
Gasoline/Fuel	\$ 4,000		\$ 4,000
Total Expenses	\$ 163,260	\$ 9,100	\$ 172,360
Fund Balance Increase (Decrease)	\$ 77,620	\$ (9,100)	\$ 68,520

Attachment: fund 540budget amendment (3159 : Approval to Amend Budget for Fund 540 Solid Waste)

S

NOTES
Major Park Cleanup



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

11.3

CONSENT AGENDA – 3

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of a fee waiver for usage of Lee Street Park by the Boy Scouts of America for a "Scouts in the Community Event" to be held on July 30, 2022.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Fee Waiverts Must be Ratified by Council

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Recreation, Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Recommendation

It is recommended that the City Council approve the request and fee waiver for Lee Street Park as requested by Boy Scouts of America with conditions as listed under the Staff Analysis.

Background

The Boy Scouts of America is one of the largest scouting organizations and one of the largest youth organizations in the United States, with about 1.2 million youth participants. The BSA was founded in 1910, and since then, about 110 million Americans have participated in BSA Programs.

Staff Analysis

In speaking with the Southern Crescent-District Executive Claude Gatlin, this event is held in an effort to raise awareness to the various opportunities for kids within our community to get connected. In addition, this event provides the opportunity for other civic organizations to assist with ongoing recruitment needs. The event will be held from 9:00 a.m. until 1:00 p.m. and will introduce the local scout program to the community.

Staff has reviewed the conditions at and around the event and recommends the following:

- Approval of the Fee Waiver for utilization of Lee Street Park including the small amphitheater & concession stand.
- Boy Scouts of America to provide detailed plan for parking, logistics, etc.
- Boy Scouts of America will be required to obtain insurance listing the City of Jonesboro as additional insured.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

**06/06/22
ITEM**

**City Council
Next: 06/13/22**

CONSENT AGENDA

Signature

City Clerk's Office

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Boy Scouts of America - Fee Waiver Request

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval



CITY OF JONESBORO

124 North Avenue
Jonesboro, Georgia 30236

www.jonesboroga.com

APPLICATION FOR USE OF LEE STREET PARK

"OFFICE OF THE CITY CLERK"

- ✓ Please print legibly or type and fill out form completely.
- ✓ Submit application and pay all fees at least 30 days prior to use.
- ✓ Make payment by Credit Card, Cash or Cashier's Check payable to City of Jonesboro.
- ✓ If applicable, attach a copy of the Certificate of Liability naming the City as an additional Insured, Temporary Sales License, Liquor Liability Insurance, Food Handlers Permit.

Area(s) Requested
(Please Check)

Large Amphitheater _____
Small Amphitheater _____
Market Area _____
Pavilion _____

APPLICANT INFORMATION

Organization Name (if Applicable) <u>Boy Scouts of America</u>	Person Responsible for Reservation <u>Claude Gatlin</u>	
Address: <u>1800 Circle 75 PKWY</u>	Home Phone #: <u>404-510-8465</u>	Other Phone #:
City/Zip Code: <u>Atlanta, GA 30339</u>	Email Address: <u>Claude.gatlin@scouting.org</u>	

RESERVATION INFORMATION

Day of Week (circle): M T W TH F S SU REQUESTED DATE: July 30th, 2022

Reservation - START TIME: 9:00 AM/PM (including set-up) END TIME: 1:00 AM/PM (including clean-up)

Event Name: Scouts in the Community Total Expected Attendance: 40

Contact Person on Day of Event: Claude Gatlin Contact # on Day of Event: 404-510-8465

Type of Activity:

☐ Birthday Party ☐ Company Picnic ☐ Concert ☐ Fundraiser ☐ Wedding ☒ Other To introduce our Scout units to families and students in the community

This event will be: (check all that apply)

☐ Closed to the public/invited guest only ☒ Open to the public ☐ Generating Sales (i.e. admission fees, concessions, or entry fees)

☒ Use of Electricity

Please indicate any other special assistance from our Public Works Department you will need (ex. Extra garbage receptacles, etc.):

We would like to partner with Public Safety.

Attachment: Boy Scouts of America - Fee Waiver Request (3150 : Lee Street Park - Boy Scouts Day)

Are there any entertainment features related to your event? ☒ No ☐ Yes*

* Number of Performers: _____ Performer Name(s) _____ Performance Type: _____

Will sound amplification be used? ☒ No ☐ Yes*

* Start Time: _____ End Time: _____ Describe Sound equipment used: _____

Will you be erecting and using any tents or other temporary equipment? ☐ No ☒ Yes*

*Describe Equipment used: Tents and tables

Will you request any street closures or alterations? ☒ No ☐ Yes* (Time of Closure or Alteration: _____ AM/PM to _____ AM/PM)

*Location/Affected Street: _____

Does your event involve the use of alcoholic beverages? ☒ No ☐ Yes*

*Please check all that apply: ☒ Free/Host Alcohol ☐ Alcohol Sales ☐ Host & Sales ☐ Beer ☐ Wine

Provide the name of the licensed bartender/caterer to serve the alcoholic beverages.

*Name of Caterer/Licensed Bartender: N/A Liquor License #: N/A

If your event includes the use of alcohol on City Property, Host Liquor Liability Insurance of at least \$1,000,000 per occurrence is required. For alcohol sales, you must also obtain a City of Jonesboro Temporary Sales License and an approved City Alcohol Permit. To serve alcohol, you must also obtain an approved City Alcohol Permit.

Will Food and/or refreshments be served? ☐ No ☒ Yes*

*What type of food and/or refreshments will be served? Package Snacks

Will you be hiring a caterer to serve food? ☒ No ☐ Yes*

*Caterer Name: _____ Address: _____ Contact #: _____

Will food and/or refreshments be sold? ☒ No ☐ Yes*

*What type of food and/or refreshments will be sold? NO

Who will prepare the food being served? ☐ Caterer* ☐ Other: _____

*Does the caterer have a current Food Handlers Permit? ☐ No ☐ Yes

FOR OFFICE USE ONLY

A copy of the following supplement documents are required:

☐ Proof of Liability Insurance -	Due Date: _____	Received On: _____
☐ Proof of Host Liquor Liability Insurance -	Due Date: _____	Received On: _____
☐ City Approved Alcohol Permit -	Due Date: _____	Received On: _____
☐ Jonesboro Temporary Sales License -	Due Date: _____	Received On: _____
☐ Current Food Handlers Permit -	Due Date: _____	Received On: _____

NOTE: All required documents must be submitted to the City at least 30 days prior to reservation date for the reservation to be confirmed.

Attachment: Boy Scouts of America - Fee Waiver Request (3150 : Lee Street Park - Boy Scouts Day)

LEE STREET PARK AMPHITHEATRE / PAVILION RENTAL PACKET

"OFFICE OF THE CITY CLERK"

STATEMENT OF USER RESPONSIBILITY

For Lee Street Park Rental

PARK USE

In consideration for the use of the City of Jonesboro Park Areas and Facilities, all users agree to the following:

1. The user assumes entire responsibility and liability for losses, damages and claims arising out of injury or damage to the user's display equipment and other property brought onto the premises of the City facility reserved and shall indemnify and hold harmless the City from any and all such losses, damages and claims arising out of such use.
2. Any group sponsoring or using a City-owned facility assumes all liability for any accidents that occur during the scheduled reservation time of the facility.
3. The user shall be responsible for the conduct of the participants attending the activity/event, with regard to the control and containment of litter, and for any damage to the premises beyond ordinary wear and tear.
4. Amplified music or other amplified sound is not allowed to be played at a volume that causes a nuisance for the area. No sound shall be permissible after 10:30 pm.
5. The user shall conduct all activities on the premises in accordance with any applicable federal, state, or local laws, ordinances and rules including all park regulations, and shall comply with the requirements stated in the "Lee Street Park Amphitheater Rental Packet."
6. If approval is granted to the user to bring in any special portable devices (i.e., Bounce House) for use in conjunction with the reservation, the reserving party must submit a letter releasing the City of liability and must also post a sign at the device during the reservation time that the device is not the City's and the City is not responsible. However, if your event consists of more than 100 people, the authorized user shall submit a Certificate of Liability insurance in the amount of at least \$1,000,000 per occurrence, naming the City of Jonesboro as an additional insured, no later than 30 days prior to the event.
7. It is unlawful for any person to use fireworks, firecrackers, explosives of any kind in any park.
8. The park rules require that you promptly remove any dog waste deposited on public or private property.
9. The park rules require that all dogs be leashed and barking must not become a nuisance.
10. No motorized vehicles are allowed in the park except in areas approved for such use.
11. No person may move any City owned equipment and/or supplies without written permission from the Director of Public Works.

The undersigned hereby makes application to the City of Jonesboro for use of the facility described above and certifies that the information given in the application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe the rules/regulations & policies/procedures of the City of Jonesboro. The applicant agrees to exercise the utmost care in the use of the premises and property and to defend and hold the City of Jonesboro harmless from all liability resulting from the use of said facilities. The applicant further agrees to reimburse the City of Jonesboro for any damage arising from the applicant's use of said facilities. The applicant signing this agreement will be considered the responsible party in case of damage, theft, or disturbances during the usage period. Applicant further agrees to pay any and all court costs, attorney fees and other fees related to the collection of damages for said facility including insufficient funds payment, stop payment or any other refusal to pay.

I have read, understand, and accept all procedures and regulations placed upon me for the rental of the listed rental location. I further acknowledge that I am 21 years of age or older and I understand that failure to comply with the established facility use guidelines (and within the established time frames), puts my meeting or event at risk of cancellation.

Claude E. Gattin

(Print Name)

(Sign Name)

Claude Gattin

5/18/2021
(Date)

(Notary Public)

APPLICATION FOR A SPECIAL EVENT

Packet Pg. 130

Attachment: Boy Scouts of America - Fee Waiver Request (3150 : Lee Street Park - Boy Scouts Day)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

12.1

OLD BUSINESS – 1

COUNCIL MEETING DATE

June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of Alcohol Beverage Pouring license, 22-ALC-006, to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC dba Hot Crab Juicy Seafood. Ri Yao Wang has requested to be the License Representative.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Chapter 6 Alcoholic Beverages

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The applicant is applying for a new consumption on premises of distilled spirits, beer, and wine for the "Hot Juicy Crab" restaurant located at 8107 Tara Blvd. The restaurant was finished several months ago.

Background:

1. This location currently does not have an Alcohol Beverage License to pour distilled spirits, beer and wine. Applicant has been approved to operate a restaurant at this location.
2. The subject restaurant is located in the Kroger Shopping Center. Surrounding zoning, general plan land use designations and existing uses are denoted as primarily C-2 (Highway Commercial).
3. Purpose. The C-2 highway commercial district is established to accommodate intense retail and service commercial uses along Jonesboro's arterial highways. A broad range of such uses anticipates traffic from surrounding areas traveling through the city and affords a broad segment of the business community access to the large customer volumes associated with such locations. The automobile is the principal means of transit for shoppers in this district, and convenient on-premises parking is a primary concern. Given the value of arterial locations intended to capture heavy retail traffic, such industrial uses as manufacturing, distribution and processing are prohibited in order to reserve high visibility and enhanced access locations for highway commercial uses.
4. Factual. The longtime Kroger Shopping Center has been undergoing renovations for the past year-and-a-half and also adding new tenants.

Facts & Issues:

1. Ricky Clark, City Manager has reviewed the application packet. All requirements, per Chapter 6- Alcoholic Beverages, were met.
2. The Jonesboro Chief of Police has conducted a computerized criminal history records check for the applicant and

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

**06/06/22
REQUIRED**

City Council

PUBLIC HEARING

Signature

City Clerk's Office

recommends approval based upon the background information received.

12.1

3. As required by Section 6-47, the applicant has submitted the required land survey. Per Section 6-47, for those establishments selling malt beverages and/or wine but no distilled spirits, a distance of no less than 100 yards from any church and 200 yards from any school or education building is required. The survey presented shows that the nearest church (Church of God of Jonesboro) is 1760 yards away, nearest school (EJ Swint Elementary) 987 yards away, and there are no Alcohol Treatment Center close by (within 100 yards).

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Liquor License Cost - \$4500

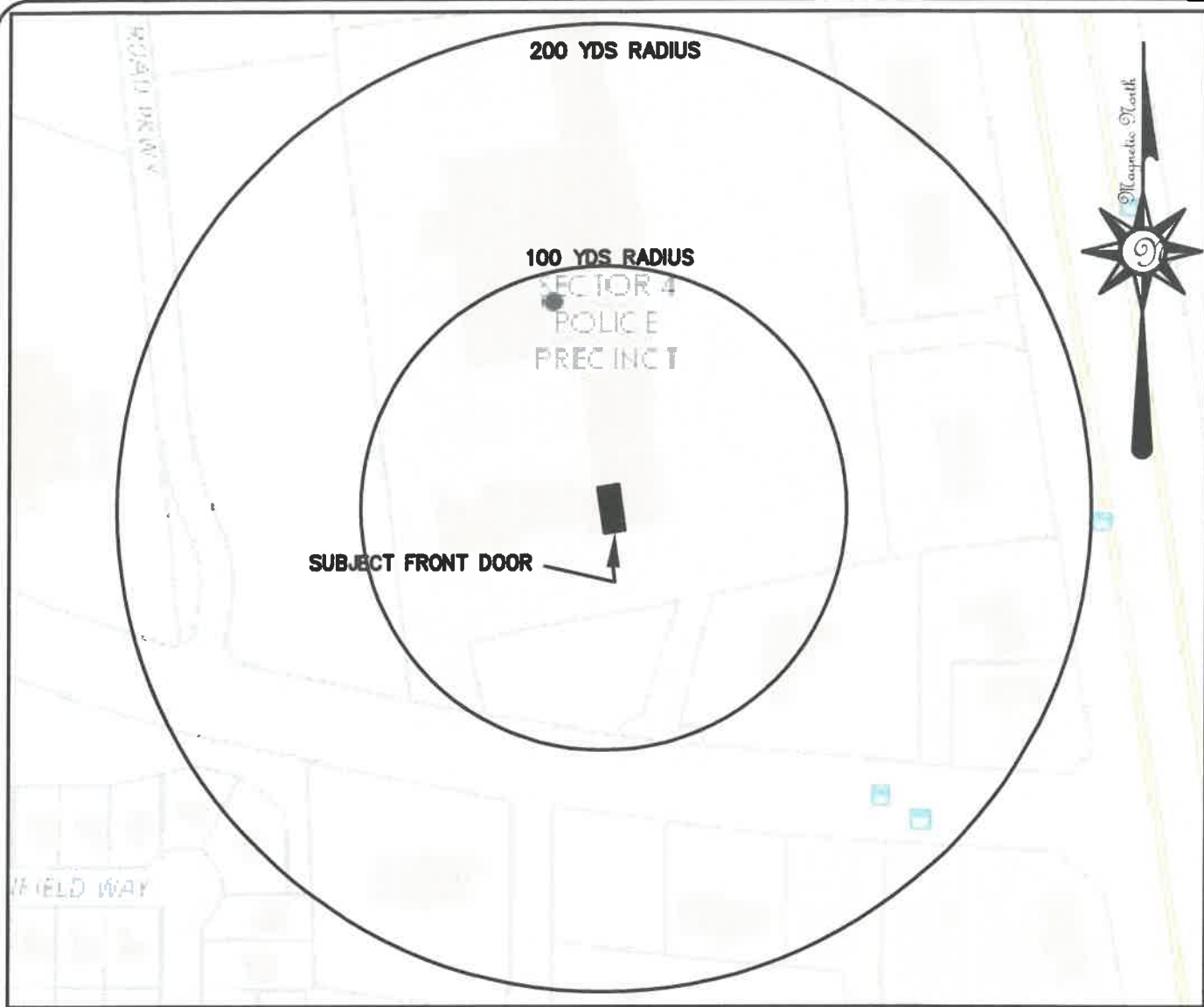
Application Fee - \$500

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Survey
- Hot Juicy Crab - Legal Notice
- Sign
- Acceptance Letter

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

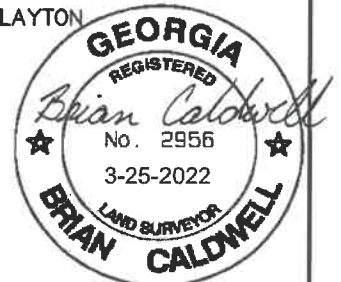


I BRIAN CALDWELL CERTIFY THAT THE DISTANCES BELOW WERE MEASURED ACCORDING TO CLAYTON COUNTY CODE SECTION 6-7.

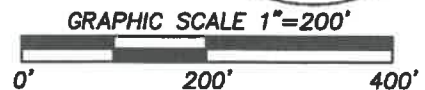
THE NEAREST:

1. SCHOOL OR COLLEGE GROUNDS, 987 YDS, E J SWINT ELEMENTARY, 500 GA-138
2. PUBLICLY OWNED RECREATIONAL GROUND, 1421 YDS, MASSENGALE CITY PARK, HANES ST
2. CHURCH-1760 YDS, CHURCH OF GOD OF JONESBORO.279 N MAIN ST A
3. ALCOHOLIC TREATMENT CENTER- NONE WITHIN RESTRICTED DISTANCES

NO RESTRICTED LOCATIONS WITHIN MAPPING AREA



TIME SENSITIVE DOCUMENT DISTANCE SURVEYS WILL ONLY BE ACCEPTED FOR A LIMITED TIME BY YOUR LOCAL AUTHORITY



SHEET	OF
1	1

DATE OF LAST VISIT
3-23-2022

JOB# TARA7434
DRAWN BY BC

DISTANCE SURVEY FOR
Xian Sheng Five LLC
DBA Hot Crab Juicy Seafood & Wing
ADDRESS

8107 Tara Blvd
JONESBORO, GA 30236

CLAYTON COUNTY, GEORGIA

COMPASS
SURVEYING

9337 Meadow Gate Lane
Jonesboro, Georgia 30236
Tel 404-550-9512
Fax 1-866-476-4318

THIS DISTANCE SURVEY IS TO ACCOMPANY AN APPLICATION FOR AN ALCOHOL PERMIT ONLY
NOT TRANSFER OF TITLE OR OWNERSHIP

Attachment: Survey (3161 : Hot Juicy Crab Alcohol License)

Legal Notice

An application has been submitted to the City of Jonesboro Mayor and City Council for an Alcohol Beverage Pouring license to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC. Ri Yao Wang has requested to be the License Representative. The application will be granted or denied by Mayor and City Council at 6:00 p.m. on June 13, 2022. The required Public Hearing will also be held at that time. The meeting will be held at the Jonesboro Police Department located at 170 South Main Street.

Ricky L. Clark, Jr.
City Manager

Publish 5/25/2022



PUBLIC NOTICE
CITY OF JONESBORO
An application has been filed for a
ALCOHOL LICENSE
at this location
8107 Tenn Blvd
A PUBLIC HEARING on this application will be
held on **July 15, 2022, at 5 p.m.**
179 S. Main Street
Any questions, call City Hall at 775-475-3800
Date of Posting **May 29, 2022**
DO NOT REMOVE THIS NOTICE FROM THE PUBLIC NOTICE BOARD

CITY OF JONESBORO PUBLIC NOTICE

An application has been filed for a

ALCOHOL LICENSE

at this location

8107 TARA BLVD

A PUBLIC HEARING on this application will be held on JUNE 13 20 22, at 6 p.m.

170 S. Main Street

Any questions, call City Hall at 770-478-3800

Date of Posting - MAY 28 - 20 22

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: Xian Sheng Five, LLC
Attn: Ri Yao Wang
3812 Thayer Trace
Duluth, Georgia 30096

From: David D. Allen, Community Development Director
124 North Avenue
Jonesboro, GA 30236

Date: June 1, 2022

Re: Notification of Request for an Alcohol Beverage License – Pouring of Beer, Wine, and Distilled Spirit, 8107 Tara Blvd.

To Whom It May Concern:

This letter is to serve as notification that the City of Jonesboro will consider your request for the pouring of beer, wine, and distilled spirits at the property located at 8107 Tara Boulevard, Jonesboro, Georgia.

A Public Hearing has been scheduled for Monday, June 13, 2022 before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and Council will first discuss this item at their Work Session to be held on June 6, 2022. Your presence is strongly recommended.

Should you have any questions regarding the decision, please do not hesitate to contact me at 770-478-3800 or at rclark@jonesboroga.com

Sincerely,

A handwritten signature in blue ink, appearing to be "D. Allen", with a long horizontal flourish extending to the right.

David D. Allen
Community Development Director



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

12.2

OLD BUSINESS – 2

COUNCIL MEETING DATE

June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of Conditional Use Permit application, 22-CU-009, for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Conditional Uses, Article VI, Sec. 86-209

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval of Conditional Use application, with conditions;** Last year, the property owner received approval for an event center in suite 11 of the subject property. For various reasons, the event center construction stalled, and the owner is no longer pursuing that particular use in that suite. Recently, a new applicant requested a community food pantry in suites 10 and 11. The property is zoned C-2, Highway Commercial, and is the site of the former Ingles shopping center complex.

The Table of Uses requires a conditional use permit for a food pantry in C-2 zoning, with the following conditions:

Sec. 86-209. - NAICS 624210 Community Food Services, such as Food Banks, with no Meals Prepared or Served on Premises (i.e. Soup Kitchens)

The following conditions are assigned in the O&1, C-2, and M-1 districts:

- (1) Must be located on a street having a classification of collector or greater.
- (2) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided.
- (3) Must be established on a lot having a minimum area of one acre and a minimum frontage of 150 feet.
- (4) Must be located in a stand-alone building (no planned centers or connected storefronts).
- (5) A minimum 50-foot-wide buffer shall be maintained between built elements of the proposed facility and any adjacent, residentially-zoned property.
- (6) Onsite pickup by customers shall be prohibited on evenings and on Sundays.

Per the applicant:

Our drive-up model where neighbors remain in their cars to receive their food creates a space similar to going to Walmart and going through grocery pick up.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

06/06/22
REQUIRED

City Council PUBLIC HEARING
Next: 06/13/22

Signature

City Clerk's Office

Volunteers are working in the parking lot (4-5) at most times to receive the cars and check people in. IF someone v
up for food, they are greeted by a volunteer who can direct them into the center for information gathering and food
support. They are then scheduled appointments for the month if they wish to continue receiving food.

We see very little homeless in our Stone Mountain location. Loitering is non-existent.

There will be 15 numbered parking spaces, marked with cones, for customer food pickup outside of the center. The 15 spots would not be exceeded, as there would be scheduled pickups times only, no unannounced drive-ups. There would not be a line of carts winding through the parking lot waiting for food. Business office hours would be Monday through Thursday, 7:30 am to 6:30 pm. Actual distribution of food to customers would be on Monday from 2:30 pm to 6:15 pm, Tuesday from 12 pm to 3:45 pm, and Thursday from 2:30 pm to 6:15 pm. The food prep / packing day will be Wednesday from 9 am to 1 pm. There will be approximately 12 scheduled hours of distribution per week, and 24 appointments per hour.

(1) Must be located on a street having a classification of collector or greater. **Stockbridge Road is a collector road.**

(2) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided. Suites 10 and 11 contain 6800 square feet, respectively. There is no specific parking requirement for this type of use. With 15 customer spaces reserved, plus about 7 to 8 staff in the parking lot and/or building any given day, at most about 25 parking spaces would be needed. There are more than that number of spaces directly in front of suites 10 and 11, and the food pantry would not interfere with parking for the current active businesses on the other end of the building.

(3) Must be established on a lot having a minimum area of one acre and a minimum frontage of 150 feet. **The entire property is approximately 11 acres and has well over 150 feet of frontage.**

(4) Must be located in a stand-alone building (no planned centers or connected storefronts). **The property owner owns the entire building, and the only other active businesses in the commercial center are at the opposite end of the building. The food pantry's limited distribution times should not infringe on the operations of these businesses, nor on the future concert hall in the middle of the commercial complex.**

(5) A minimum 50-foot-wide buffer shall be maintained between built elements of the proposed facility and any adjacent, residentially-zoned property. **All buildings and paving are pre-existing. The closest residential property (townhomes) is directly adjacent to the rear (south) of the commercial property, but the rear of the event center suite is approximately 150 feet from the closest portion of the residential property.**

(6) Onsite pickup by customers shall be prohibited on evenings and on Sundays. **As stated before, actual distribution of food to customers would be on Monday from 2:30 pm to 6:15 pm, Tuesday from 12 pm to 3:45 pm, and Thursday from 2:30 pm to 6:15 pm. No Sunday pickup. On Mondays and Thursdays, the end of the pickup would be the start of the evening hours.**

The food bank could provide a valuable community service with minimal impact to nearby businesses and residences. Consideration must be given to discouraging or preventing pedestrian activity to and from the nearby townhome community. Also, if this is approved, staff envisions the food pantry and the future concert hall as the "anchors" of this property, with no other places of assembly needing to go adjacent to them in the future.

Should the Mayor and Council choose to approve this application, the following minimum conditions should apply:

1. All pertinent County and State regulations regarding food handling shall be observed.
2. Mayor and Council shall review any changes additions to the hours and days of public distribution provided by the applicant.
3. Access to the rear of the building by the general public shall be restricted by a gate across the side service drive along the east side of the building.

Fiscal Impact*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Zoning Info
- Site Pictures
- Correspondence
- Food Bank Info
- Parking Layout
- Conditional Use - 242 Stockbridge Road - Food Pantry - Legal Notice
- Zoning Sign
- Acceptance Letter
- 2022.06.02 CFC_Clayton_Jonesboro

Staff Recommendation *(Type Name, Title, Agency and Phone)***Approval, with Conditions**



CITY OF JONESBORO
 124 North Avenue
 Jonesboro, Georgia 30236
 City Hall: (770) 478-3800
 Fax: (770) 478-3775
 www.jonesboroga.com

ZONING VERIFICATION REQUEST

Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are STRONGLY ADVISED to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

Applicant's Information

Name of Applicant: Elizabeth Cavallaro, Director of Operations
 Name of Business: Atlanta Community Food Bank, Inc.
 Property's Address: Creekside Plaza, 242 Stockbridge Rd, Suites #10 & #11, Jonesboro, GA 30236
 Email Address: elizabeth.cavallaro@acfb.org
 Phone: (Day): 678-298-2238 (office) (Evening): 410-371-7687 (cell)

Property Information

Current Use of Property: vacant (former Dollar General and church suites in Ingles shopping center)
 Proposed Use of Property (Please provide in great detail the intended use of the property):
ACFB wants to open a Community Food Center (CFC), serving the needs of food insecure individuals/families in the area. Food will be delivered/stored at the CFC and distributed daily inside and to parked cars.

Elizabeth Cavallaro
 Applicant's Signature

3/15/22

Date

FOR OFFICE USE ONLY:

Current Zoning: C2

NAICS Code: 624210

Required Zoning: RT, C2, M1

Conditional Use Needed? Yes or No

Comments:

☐ APPROVED

DENIED ☐

CONDITIONAL USE PERMIT REQUIRED AND MUST COMPLY WITH SEC. 86-209

[Signature]
 Zoning Official Signature

3/15/22
 Date

Attachment: Zoning Info (3160 : 242 Stockbridge Road - Food Pantry)

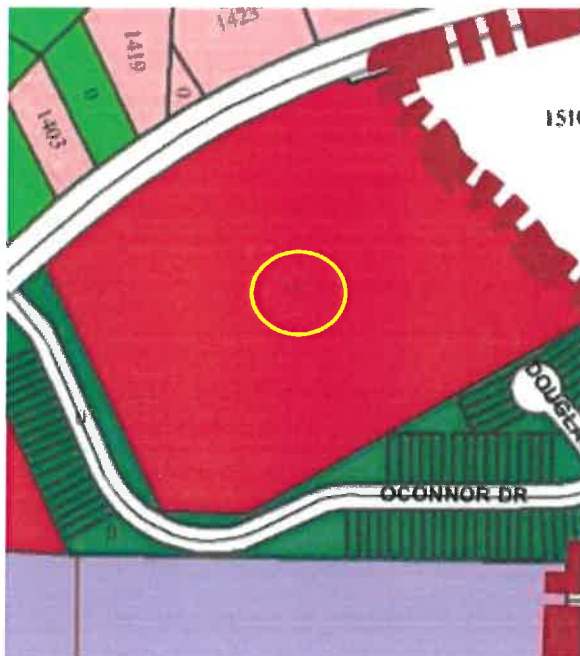
Applicant – Elizabeth Cavallaro
 Name of Business – Atlanta Community Food Bank, Inc.
 Address - 242 Stockbridge Road, Suites 10 & 11
 Zoning District – C2
 NAICS – 624210

Proposed Use: Community food bank

Use is permitted "by right" in the district indicated = P; Use is permitted as a conditional use (section indicated) = C; Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	CCM	RM	H-1	H-2	O&I	MX	C-1	C-2	M-1	Code Section
624210	Community Food Services, such as Food Banks, with no Meals Prepared or Served on Premises (i.e. Soup Kitchens)	N	N	N	N	N	N	N	C	N	N	C	C	Sec. 86-209; Sec. 86-118

Zoning Classifications



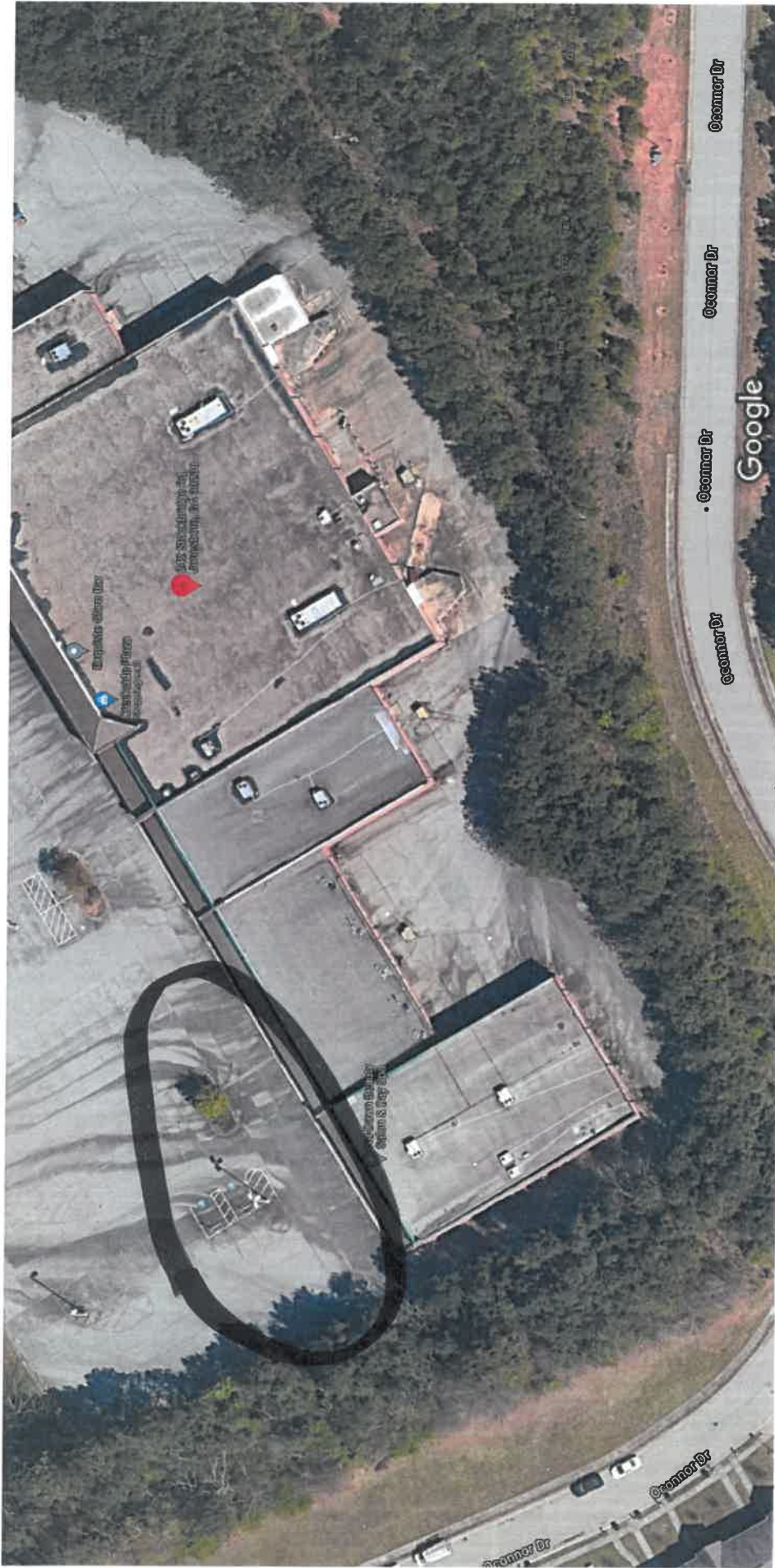
	A Assembly Rights
	H Historic Residential
	AH Historic Residential and Assembly Rights
	T Tara Boulevard
	County Parcels
	C-1 Neighborhood Commercial District
	C-2 Highway Commercial District
	H-1 Historic District
	H-2 Historic District
	M-1 Light Industrial District
	MX Mixed Use District
	O-1 Office and Institutional District
	R-2 Single Family Residential District
	R-4 Single Family Residential District
	R-C Cluster Residential District
	RM Multifamily Residential District
	Jonesboro City Limit

Sec. 86-209. - NAICS 624210 Community Food Services, such as Food Banks, with no Meals Prepared or Served on Premises (i.e. Soup Kitchens)

The following conditions are assigned in the O&I, C-2, and M-1 districts:

- (1) Must be located on a street having a classification of collector or greater.
- (2) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided.
- (3) Must be established on a lot having a minimum area of one acre and a minimum frontage of 150 feet.
- (4) Must be located in a stand-alone building (no planned centers or connected storefronts).
- (5) A minimum 50-foot wide buffer shall be maintained between built elements of the proposed facility and any adjacent, residentially-zoned property.
- (6) Onsite pickup by customers shall be prohibited on evenings and on Sundays.

David D. Allen, Zoning Administrator / Community Development Director
 March 16, 2022



Imagery ©2022 Maxar Technologies, Map data ©2022 20 ft

Google Maps Jonesboro, Georgia



Image capture: Jul 2016 © 2022 Google



242 Stockbridge Rd

All

Street View & 360°

David Allen

From: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Sent: Wednesday, June 1, 2022 8:43 AM
To: David Allen; Debra Shoaf
Cc: Daniel.Duque@cbre.com
Subject: Re: Food Pantry - 242 Stockbridge Road

Hi David

Our drive up model where neighbors remain in their cars to receive their food creates a space similar to going to Walmart and going through grocery pick up.

Volunteers are working in the parking lot (4-5) at most times to receive the cars and check people in. IF someone walks up for food, they are greeted by a volunteer who can direct them into the center for information gathering and food support. They are then scheduled appointments for the month if they wish to continue receiving food.

We see very little homeless in our Stone Mountain location. Loitering is non existent.

I hope this helps answer your question. Let me know if you need more details.

Elizabeth Cavallaro

Director, Operations

Atlanta Community Food Bank
 3400 Desert Drive, East Point, GA 30344
 p 678-298-2238 c 410-371-7687
 e elizabeth.cavallaro@acfb.org
[Facebook](#) | [Twitter](#) | [Instagram](#)
acfb.org

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, June 1, 2022 8:32:39 AM
To: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com <Daniel.Duque@cbre.com>
Subject: RE: Food Pantry - 242 Stockbridge Road

What steps do you take at the other location to circumvent homeless, loiterers, etc.?

From: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Sent: Wednesday, June 1, 2022 8:20 AM
To: David Allen <dallen@jonesboroga.com>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com
Subject: Re: Food Pantry - 242 Stockbridge Road

Hi David

That is correct.

Attachment: Correspondence (3160 : 242 Stockbridge Road - Food Pantry)

Elizabeth Cavallaro

Director, Operations

Atlanta Community Food Bank
3400 Desert Drive, East Point, GA 30344
p 678-298-2238 c 410-371-7687
e elizabeth.cavallaro@acfb.org
[Facebook](#) | [Twitter](#) | [Instagram](#)
acfb.org

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, June 1, 2022 8:15:19 AM
To: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com <Daniel.Duque@cbre.com>
Subject: RE: Food Pantry - 242 Stockbridge Road

So, there will be scheduled times for the 15 spaces and you would not exceed the 15 slots? No line of cars, just customers filling parking spaces at certain times?

From: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Sent: Friday, May 27, 2022 11:02 AM
To: David Allen <dallen@jonesboroga.com>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com
Subject: RE: Food Pantry - 242 Stockbridge Road

Hi David

If you could, please add the following attachments to our supporting documents. The map attached of Clayton County uses census tract data from 2021 (the most updated available) to show food insecurity rates as outlined by the key on the side. We also layer to see what agencies (pantries) we have in the area to see where there is high food need, but low food availability to our poorest neighbors. As you will see here Jonesboro has this gap currently.

Also, please see the attached photos on how we cone off the parking spaces during distribution hours. When we are not distributing, these cones would be removed.

Lastly, do you have location and times for both of the meetings you listed below?

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, May 27, 2022 8:20 AM
To: Debra Shoaf <debra.shoaf@acfb.org>; Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Subject: RE: Food Pantry - 242 Stockbridge Road

June 6 – Work Session
June 13 – Public Hearing

I would recommend representatives be there for at least the June 6th meeting.

Attachment: Correspondence (3160 : 242 Stockbridge Road - Food Pantry)



Community Food Center

Operating Model

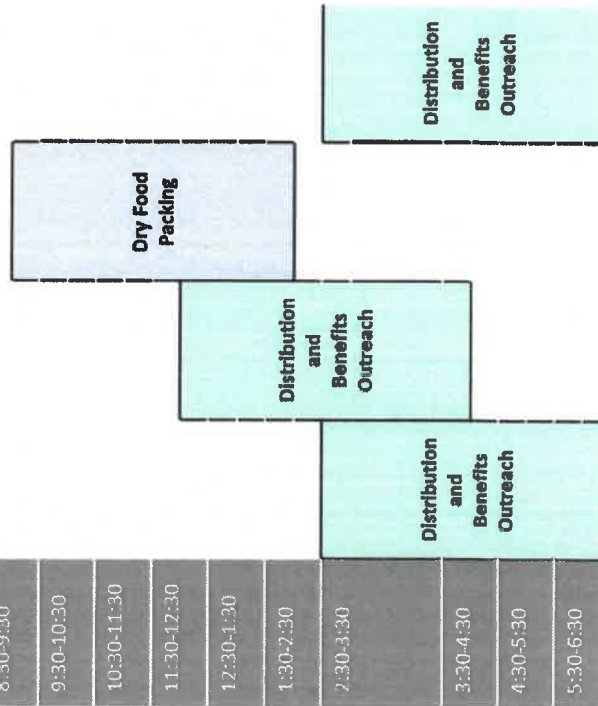


CFC Operating Model is Appointment-based Pre-Box + Client Request Service

	Monday	Tuesday	Wednesday	Thursday
7:30-8:30				
8:30-9:30				
9:30-10:30				
10:30-11:30				
11:30-12:30				
12:30-1:30				
1:30-2:30				
2:30-3:30				
3:30-4:30				
4:30-5:30				
5:30-6:30				

Business Hours	Distribution & Benefits Outreach	Food Prep / Packing Day
Mon-Thu 7:30am – 6:30pm	Monday 2:30 – 6:15pm Tuesday 12pm – 3:45pm Thursday 2:30-6:15pm	Wednesday 9am-1pm

- ~12 scheduled service hours per week
- 24 appointments per hour
- Distribution adjusted per household size
 - Min. 30+ lbs Non-perishable box of pantry staples
 - Min. 30+ lbs of perishables (protein, produce, dairy, other)
 - Additional items available upon request (ie. infant, feminine hygiene, special diet, paper goods)



Operating Model – Defined

- Neighbors can call or text the pantry to get their information taken via phone and set up their food appointment. Food assistance is offered once per week for each neighbor should they need it that often
- Neighbors pull up in their cars to a parking spot with an orange cone, volunteers record they have arrived and food is brought out into shopping carts, then loaded into their trunks
- Average time between driving up to a coned spot to driving away with food is **less than 5 minutes**
- Appointments are scheduled 8 neighbors every 15 minutes – 8 total volunteers servicing neighbor parking lot intake and bringing out food in carts
- Some inside shopping is allowed– appointment based only
- On occasion, neighbors drive up without an appointment, their information is recorded, food is distributed and their next weeks appointment is scheduled by the community center coordinator



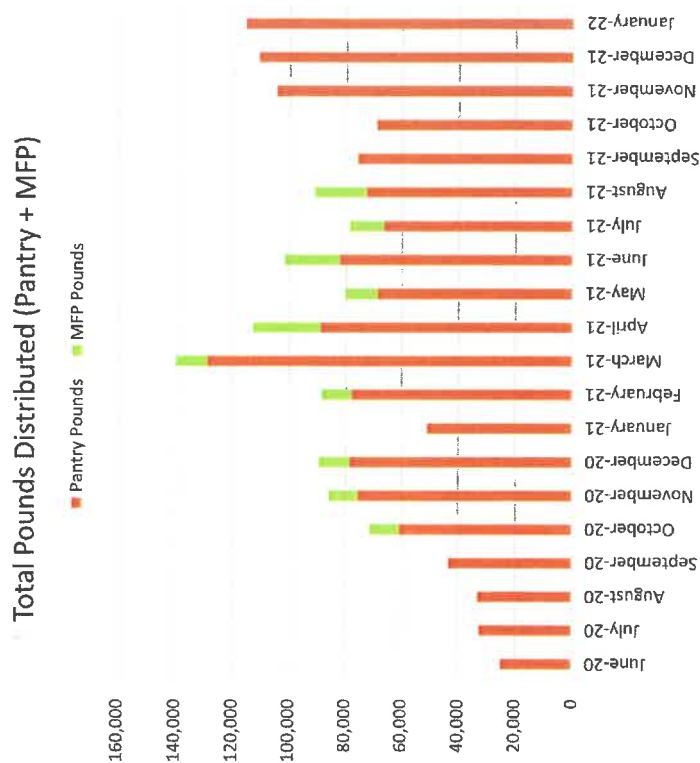
Distribution & Packing



CFCO1 has had Total Distribution of 1.6 MM Lbs from June 2020 to Jan 2022

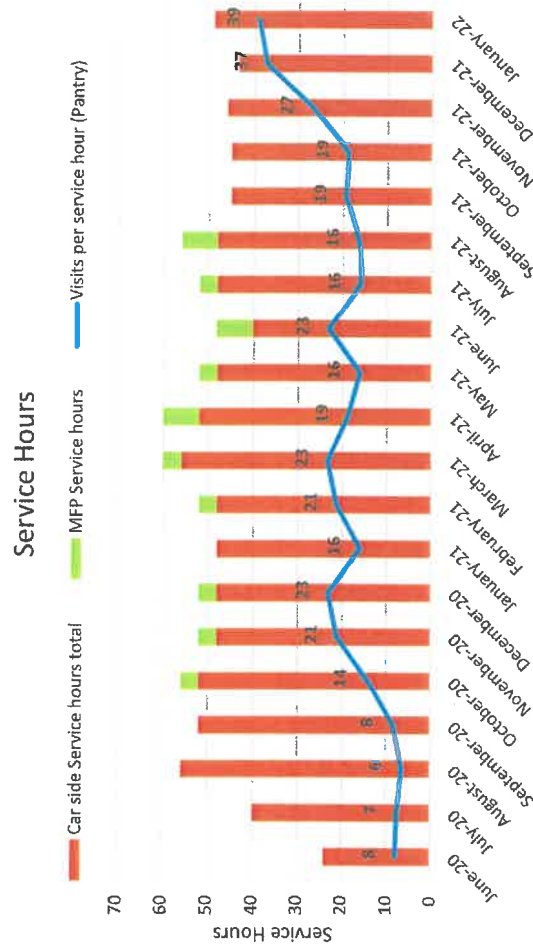
- On average, each visiting Household receives ~88 lbs per visit
 - Based on average household size of 3.5 people*, each individual household member (neighbor) received ~25 lbs / visit
- ~10,750 lbs distributed each Mobile Food Pantry (4 hours)

*Household size includes MFP



In addition to high Distribution Lbs, the CFC provides high Service Frequency

- 3 scheduled Distribution Service days per week, with 45 pantry hours per month
- At least 300 households are served per month
- Neighbors can come 1-4 times per month for food distribution



*Of agencies with regular stated hours in CRM (459, 63%) as of May 2021

The CFC has a “Likely to Recommend” score of 90.8% from our first Survey

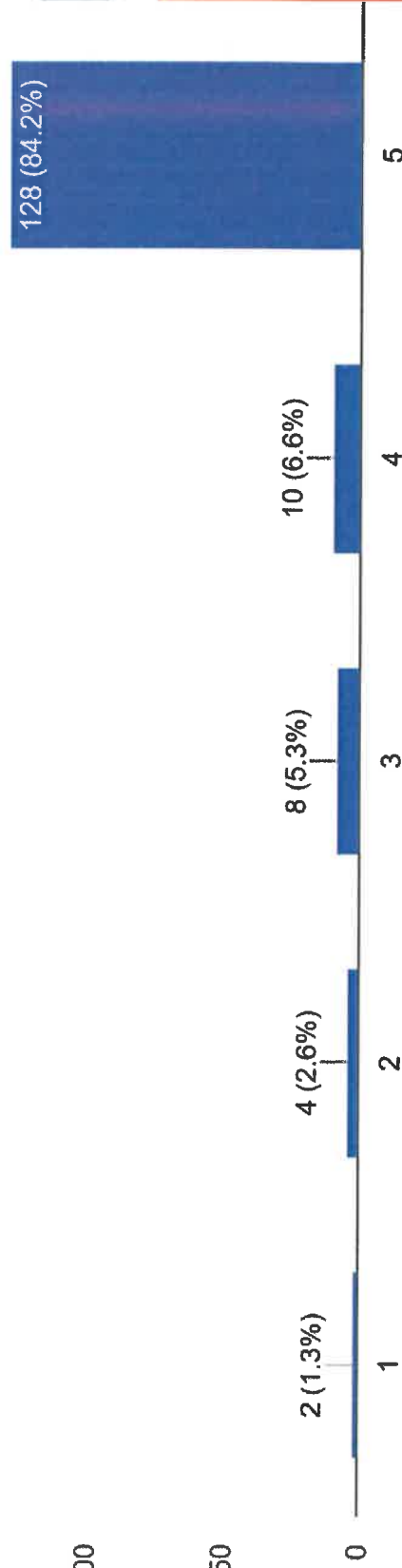
Would you recommend the CFC to friends that need help?

152 responses

150

100

50



Selected Survey Takeaways

How do you prefer to receive food during your visits to the CFC?

156 responses



How much does the food from the CFC meet your weekly food needs?

156 responses

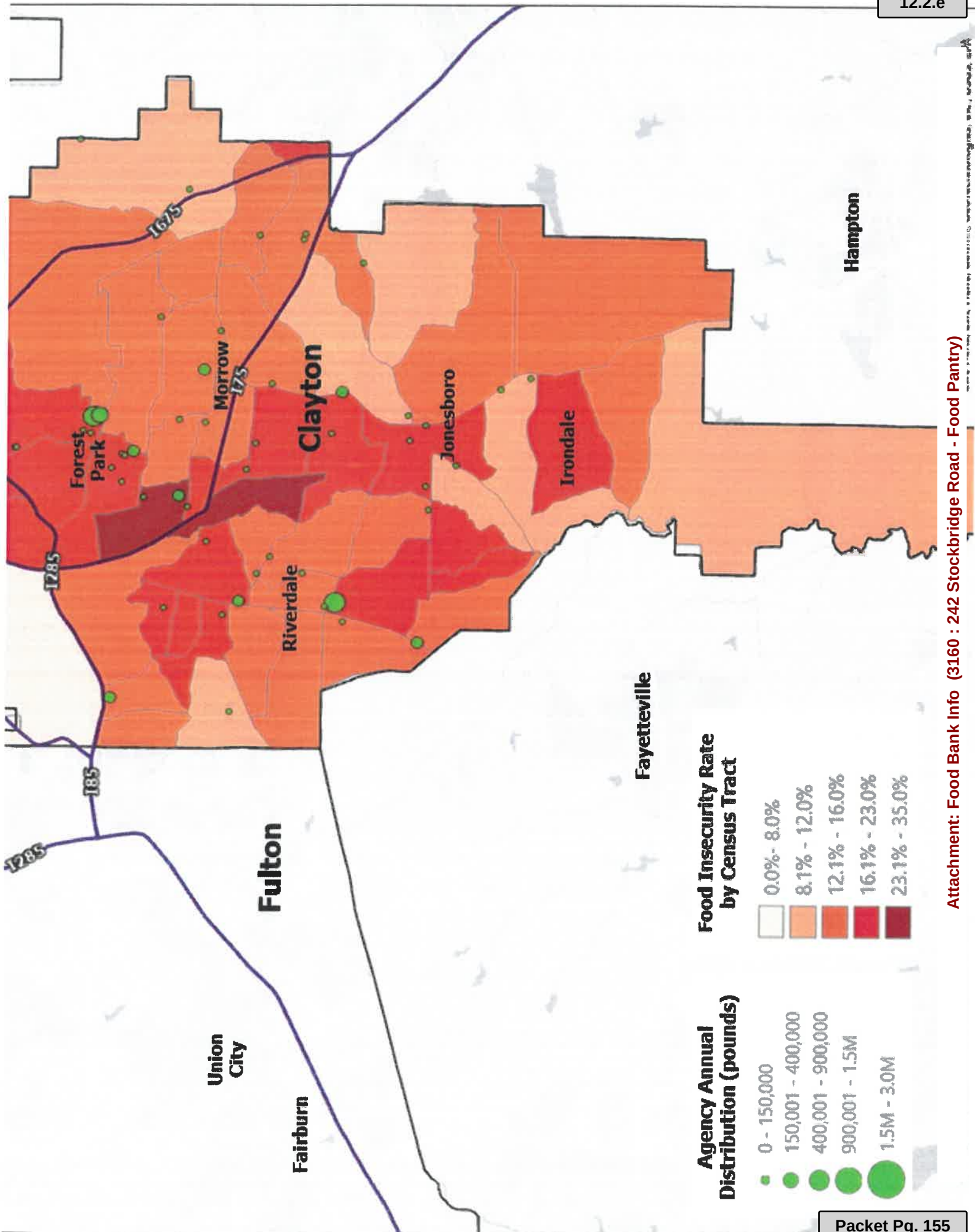


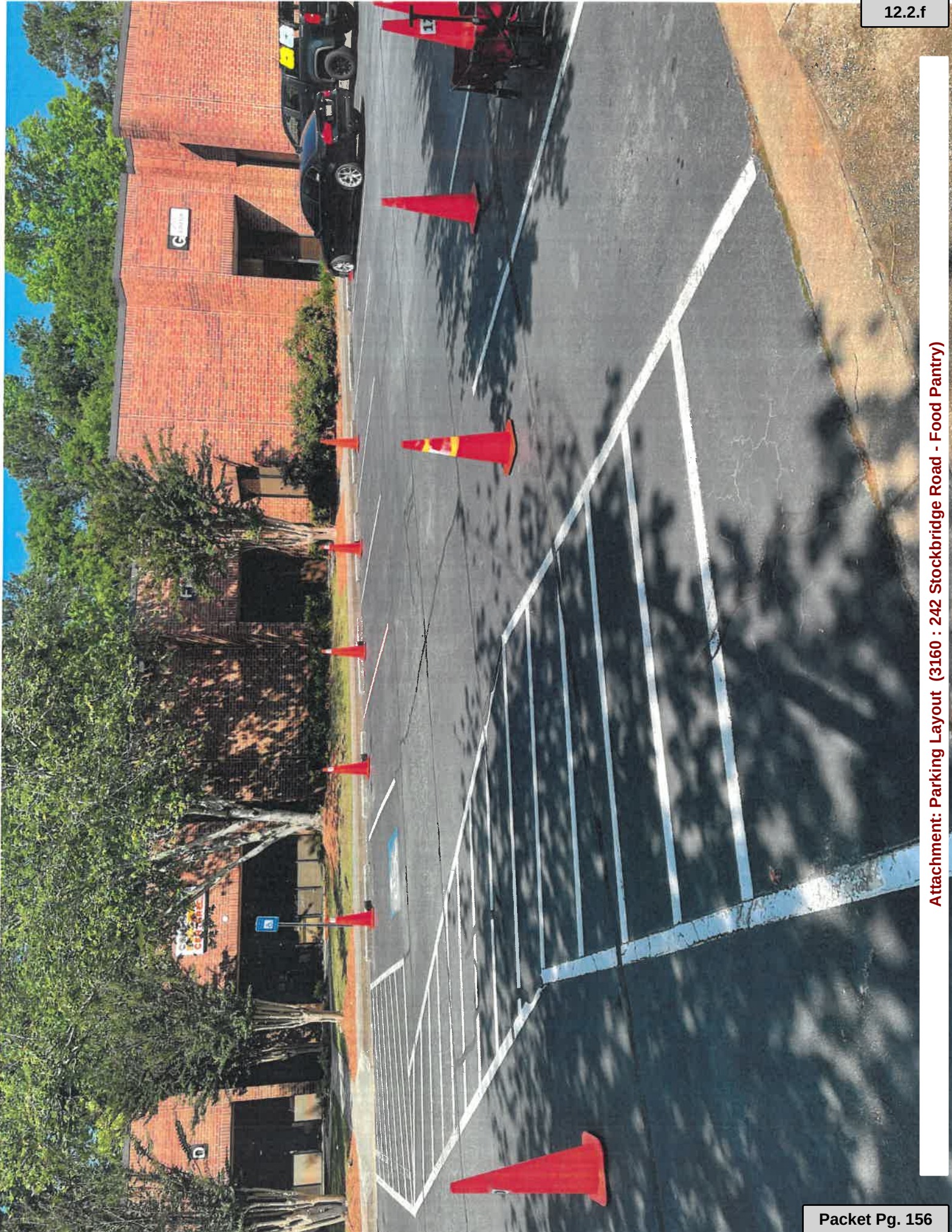
How long do you think you will need food from the CFC?

153 responses



- 82% of neighbors prefer car-side or hybrid choice / car-side service, which supports what they view as convenient for them
- 86% of surveyed neighbors confirmed that food provided meets at least 50% of weekly needs
- Continue to assess food volumes and contents that can provide “budget-freeing” impact on family needs
- CFC lifted 15% of neighbors from emergency food need
- Majority of neighbors expect sustained need > 6 months, with 20% expecting >1 year





Attachment: Parking Layout (3160 : 242 Stockbridge Road - Food Pantry)



Attachment: Parking Layout (3160 : 242 Stockbridge Road - Food Pantry)

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a Conditional Use Permit application for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA.

David Allen
Community Development Director

Publish 5/25/22



CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE

at this location

242 STOCKBRIDGE RD.

A PUBLIC HEARING on this application will be
held on **JUNE 13** **20 22**, at **6** p.m.

170 S. Main Street

Any questions, call City Hall at 770-478-3800

Date of Posting **MAY 28** **20 22**

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE

Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: Elizabeth Cavallaro
Atlanta Community Food Bank
3400 North Desert Drive
Atlanta, GA 30344

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: June 1, 2022

Re: Notification of Request for Conditional Use – Food Pantry, 242 Stockbridge Road; Tax Map Parcel No. 12017D B003

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use for the above referenced property:

- Food Pantry

A Public Hearing has been scheduled for Monday, June 13, 2022 at 6:00 p.m. before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will first discuss this item at their next Work Session on Monday, June 6, 2022 at 6:00 p.m. The meetings will be conducted in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, Ga. If you have any questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in blue ink, appearing to be "D. Allen", with a long horizontal stroke extending to the right.

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter (3160 : 242 Stockbridge Road - Food Pantry)



Bringing a Community Food Center to Jonesboro

June 2, 2022

ACFB MISSION, VISION AND THEORY OF CHANGE

We distilled our “hedgehog” into a simple, clear statement defining our core impact engine – which we name below as our Theory of Change. This is the impact we believe we can have in the world – the thing we can do better than anyone.

MISSION

To fight hunger by engaging, educating and empowering our community

VISION

All hungry people in our service area have access to the nutritious meals they need when they need them

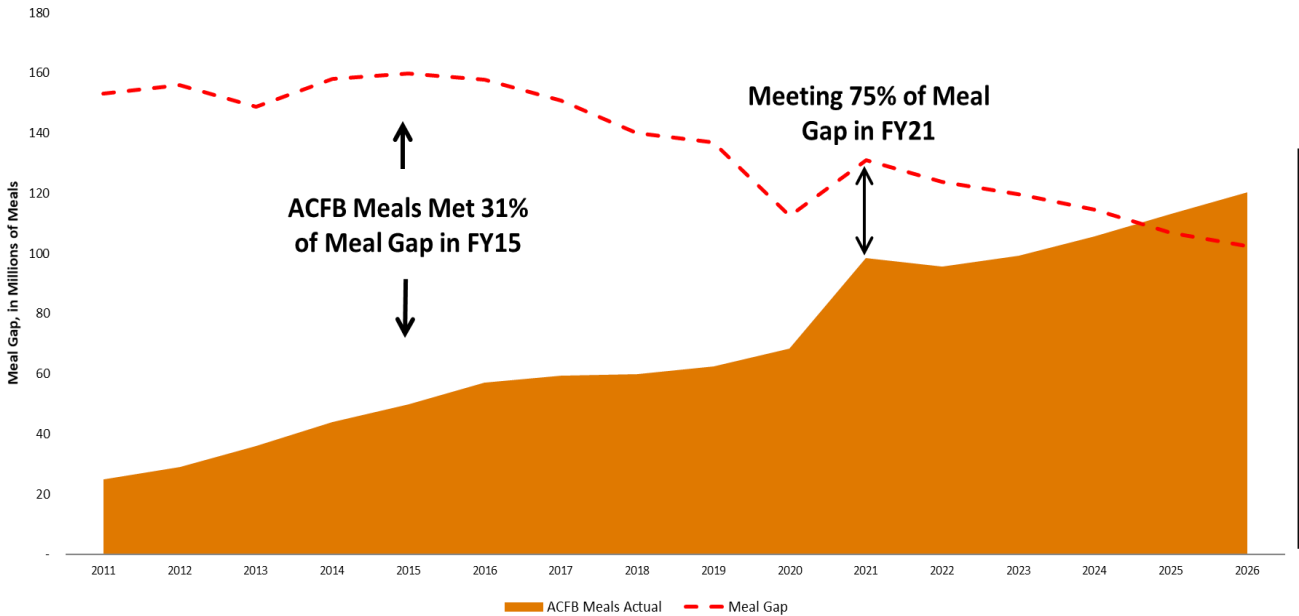
THEORY OF CHANGE

Working with our community of partners, we can ensure food insecure neighbors across our region have equitable, convenient, consistent and frequent access to the food they need today and to enough food and other essential groceries to meaningfully increase the reach of their other resources over time. In connecting our clients with this food, we also give our clients bandwidth and breathing room – mental, emotional and financial – so that they can solve other problems and pursue the opportunities in life that we all need and deserve.

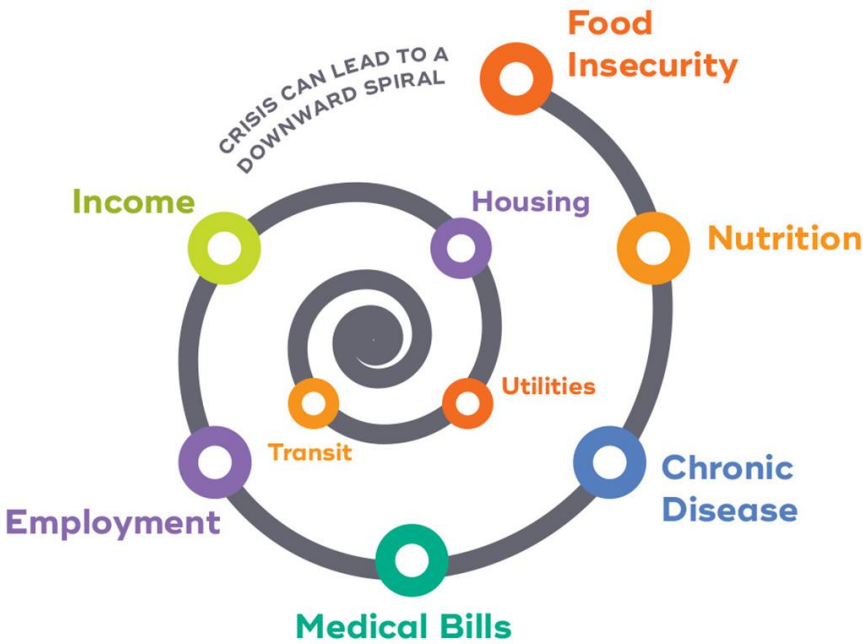
WHAT PROBLEM ARE WE TRYING TO SOLVE?

The Food Bank works to reduce food insecurity, to ensure all of our hungry neighbors have access to the food they need. We work at the community level to close the meal gap, while reducing the overall level of food insecurity. At the household level, we connect families with the food resources they need to achieve greater household food security and avoid a downward spiral of cascading challenges.

Community Food Insecurity

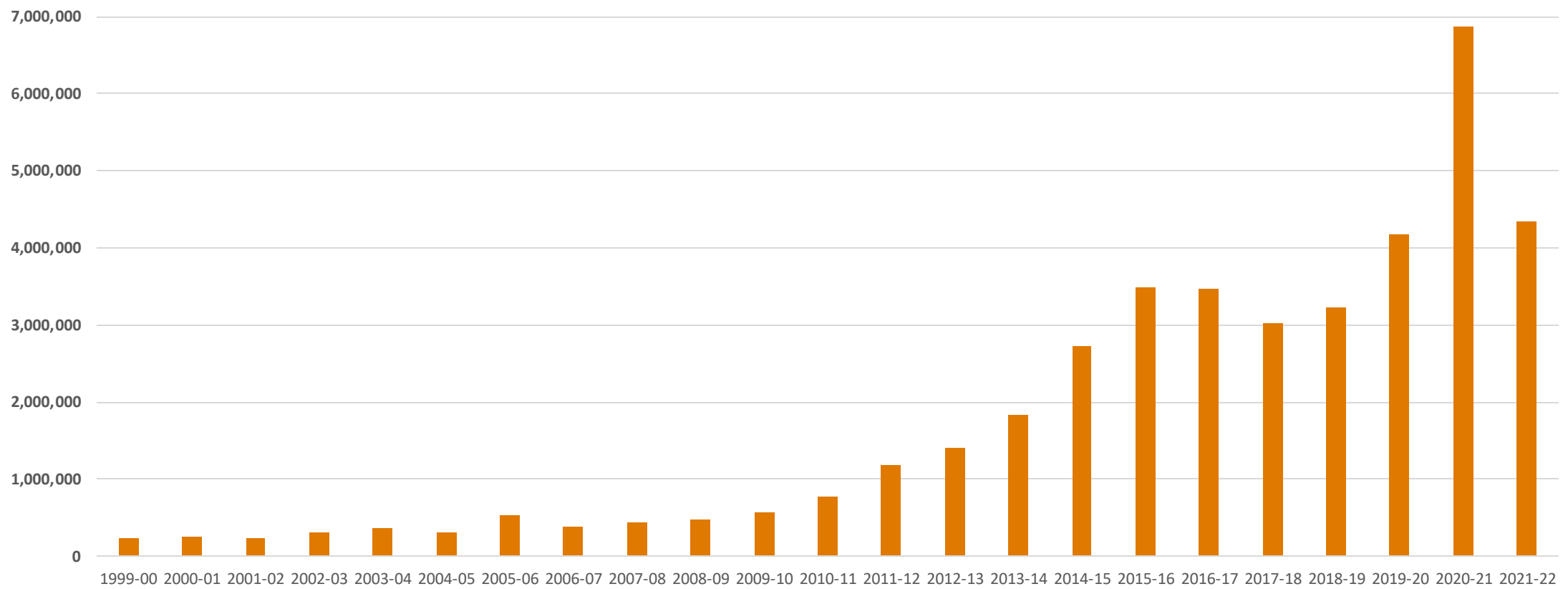


Household Food Insecurity



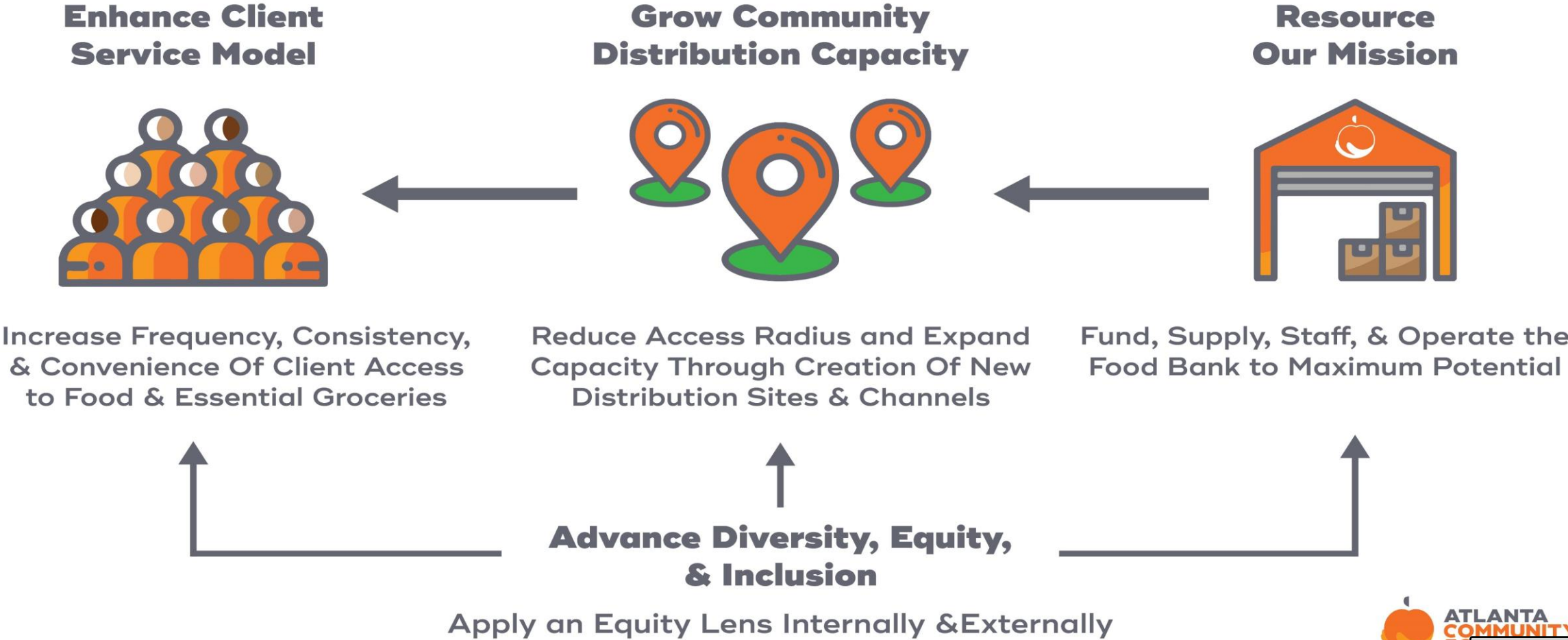
17X Increase in Food Distributed in Clayton County Since FY2009

Total Food Provided (lbs distributed) - FY2009 to FY2022 (proj)



STRATEGIC PRIORITIES

We identified four strategic priorities that will help us enhance the way we provide resources to clients and the community, in support of our larger Theory of Change.



HOW WE NEED TO CHANGE TO BETTER SUPPORT OUR THEORY OF CHANGE?

Consider two kinds of client experiences. The first describes the experience too many of our clients have today in accessing food through our network. The second describes the experience we need our clients to have in the future if we expect them to access more resources through our network. We have a lot of work to do.

What Clients Experience Today

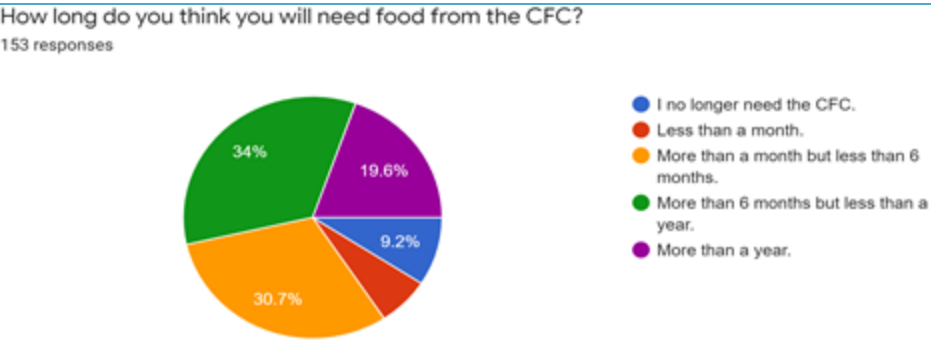
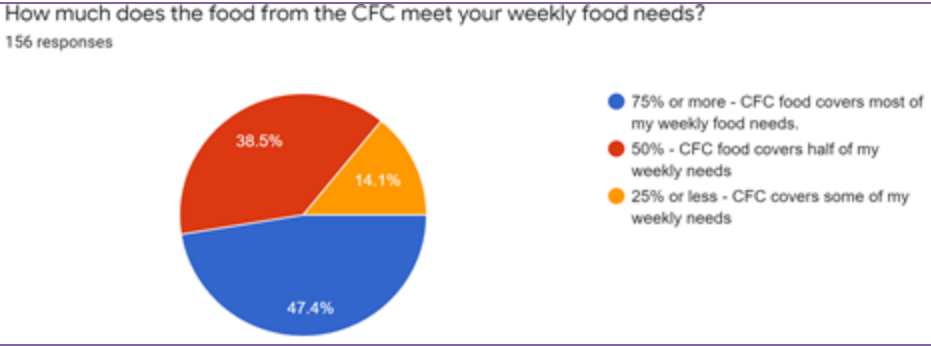
- Hard to consistently find a distribution site that is available near me and at a time that works with my schedule
- I need to arrive early, because they might run out of food before I can get through the line.
- I will spend two or three hours getting this food
- I will be asked lots of questions about why I need help that I’m not always comfortable answering.
- I’m not sure if they will have the food and grocery items I most need – what’s available is inconsistent
- I can only come once a month, or maybe once every three months
- Getting this food is a gift, but I can’t count on it

What We Want Clients To Experience

- I can easily find a distribution site that is close to my home, my job or my kids’ school and open at a time that fits my schedule
- I can make an appointment in advance and complete the questionnaire in advance on my mobile device
- I know I will be in and out in less than 30 minutes
- I am confident they will have many of the essential grocery items I need, so that I need less at the grocery store
- I am encouraged to come as often as I need to come to get what I need for my family
- I receive communication from the pantry, letting me know about special options and asking for my feedback
- I count on this food, allowing me to use my resources to meet my other needs

Data from CFC and Food First Pilots Affirm our Theory of Change

Food Security	Full Sample	Working and Looking for Work Sample
Low Food Security	-17.8%	-15.7%
Very Low Food Security	-35.0%	-35.6%

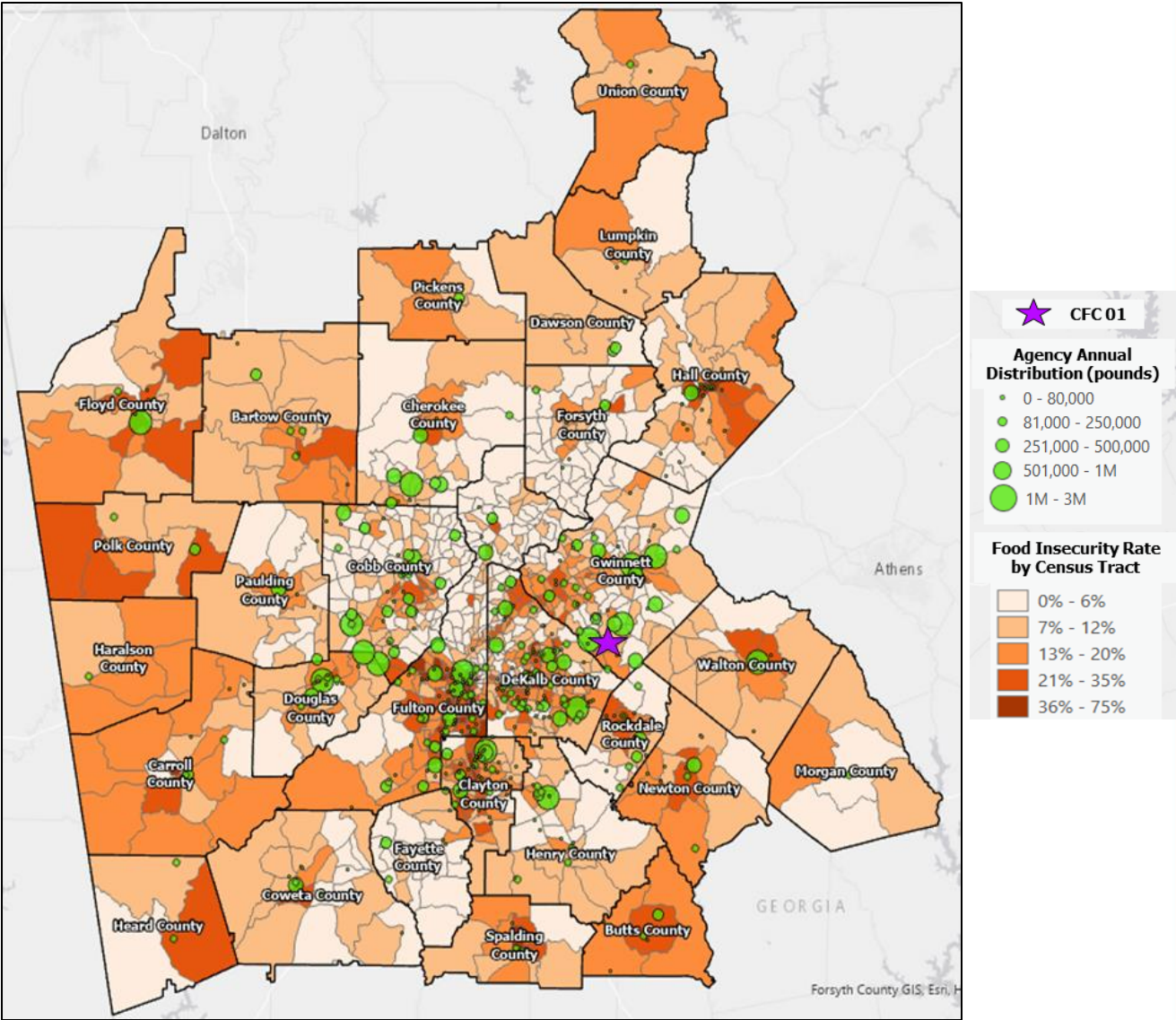


- For Food First clients, their food security improved, they faced fewer tradeoff decisions, and they reported improved financial stability and less stress
- 86% of surveyed CFC clients confirmed that food provided meets at least 50% of weekly needs
- CFC lifted 15% of clients from needing frequent access to emergency food
- Majority of clients expect to need ongoing access (weekly or biweekly) to CFC support for at least 6 months, with 20% expecting more than 1 year

CFC Overview

The Atlanta Community Food Bank serves 29 Counties across North Georgia.

We seek to meet need across our region through partnership with our network of nonprofits and through direct distribution, constantly reevaluating where need is most acute.



Community Food Centers (CFCs) are distribution sites that the Food Bank will create and maintain directly. CFC is a strategic lever for growth in service.

CFC will:



Engage local communities in our mission



Refine Client Service model



Fill geographic service gaps with site & mobile pantry



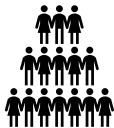
Extend regional delivery capability (cross-dock)

CFC will not:

Receive, fulfill and redistribute inventory as a warehouse



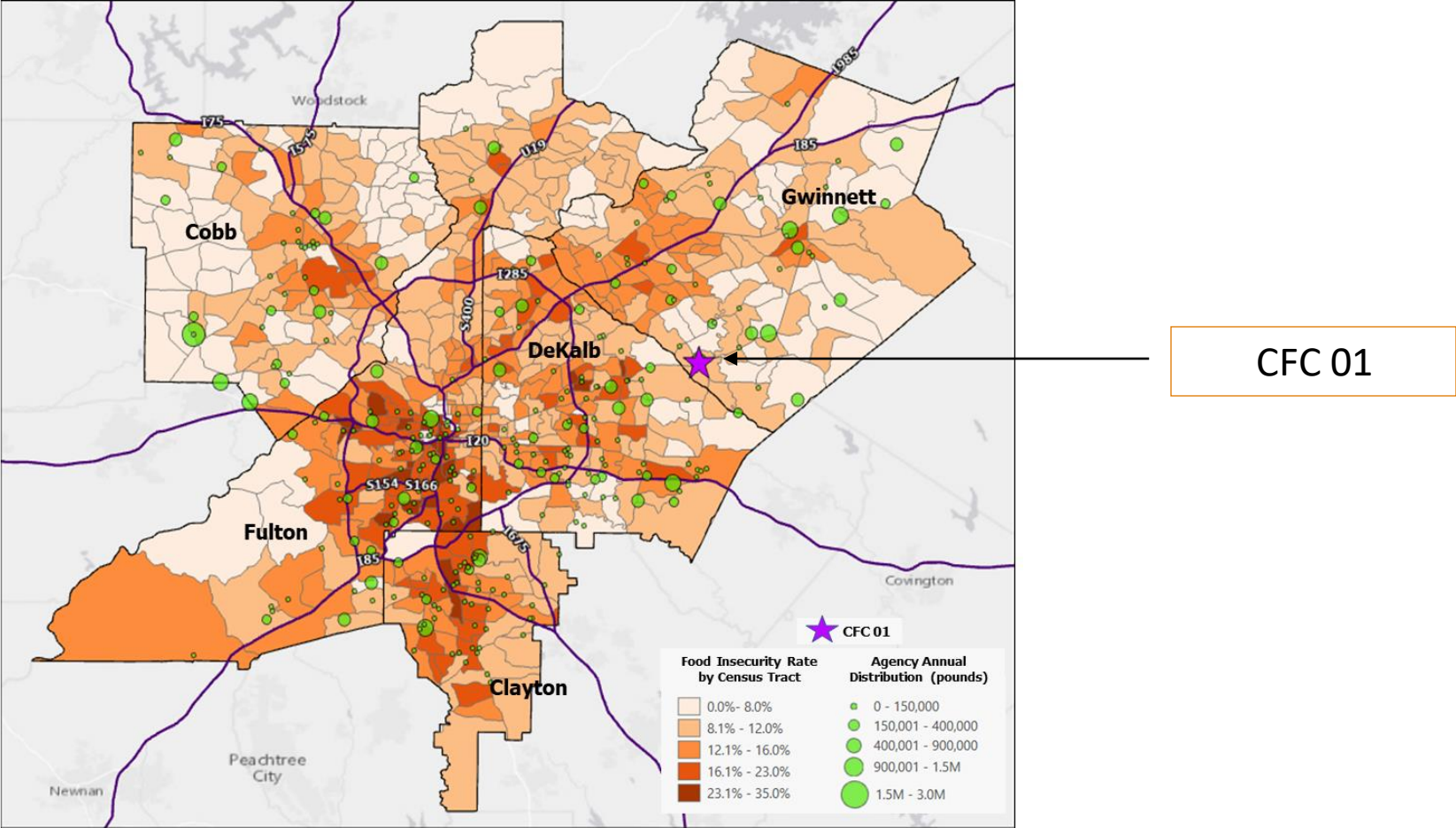
Host large-scale volunteer events



Replace or cannibalizing agency partner distribution



We opened our first CFC in Stone Mountain (Gwinnett) in June 2020, targeting Unmet Need as defined by high food insecurity and low density of existing Partners



Clients are served at scheduled appointments with Carside delivery of pre-packed + client request resources

	Mon	Tues	Weds	Thurs	
7:00					
8:00					
9:00			Food Packing / Prep		
10:00					
11:00					
12:00		Distribution			
1:00					
2:00	Distribution				Distribution
3:00					
4:00					
5:00					
6:00					
7:00					

Business Hours	Food Distribution	Food Prep / Packing Day
Mon-Thu 7:30am – 6:30pm	Monday 2:30 – 6:15pm Tuesday 12pm – 3:45pm Thursday 2:30-6:15pm	Wednesday 9am-1pm

- 12 scheduled service hours per week
- 40 appointments per hour
- Distribution adjusted by household size
 - Min. 30+ lbs Non-perishable box of pantry staples
 - Min. 30+ lbs of perishables (protein, produce, dairy, other)
 - Additional items available upon request (ie. infant, feminine hygiene, special diet, paper goods)

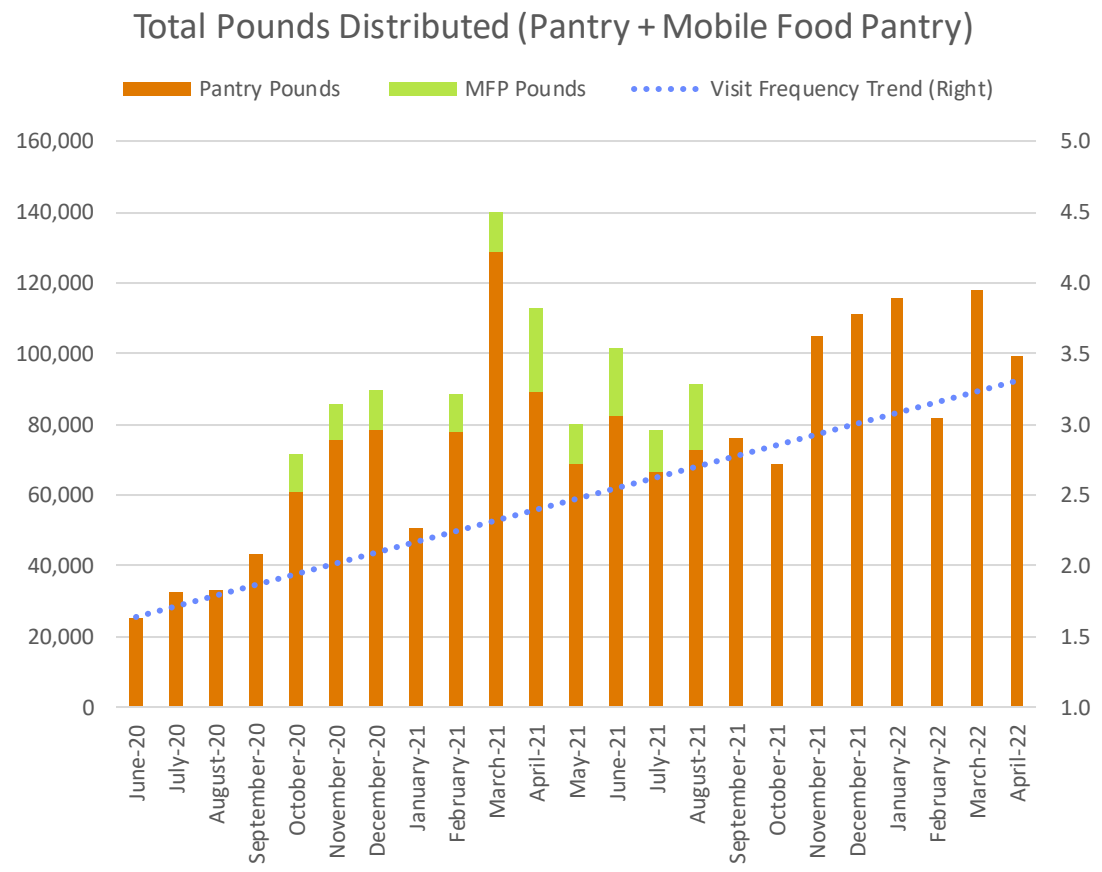
Distribution & Pack Day



CFC O1 has distributed 1.9MM Lbs since inception, averaging 100,000 Lbs/month. Growth trends demonstrate deepening community awareness and relationships.

Additional notes:

- Visit frequency has steadily increased to ~3.3 visits per month, a strong sign of successful service delivery
- With 45 pantry hours per month, CFCO1 is open 50% more than network average* of 30.2, providing greater flexibility in access
- 450 Households served per month, and visiting Household receives 85+ lbs per visit on average



*Of agencies with regular stated hours in CRM (459, 63%) as of May 2021

Offering Enhanced Customer Service

We asked clients to rate likelihood to recommend the CFC to others who need help. The CFC's customer results are extraordinary, represented by an **89% Net Promoter Score** (likelihood to recommend), a 14-percentage point increase from the first survey in March.

Net Promoter Score – 89 *(extremely high)*

According to clients, the CFC excels with:

Offering excellent
customer service

“I appreciate the staff and volunteers. They are always professional, welcoming and efficient. I always feel good when I leave.”

Providing clients with
budgetary bandwidth

“Being able to receive food on a weekly basis is indeed a blessing...it takes a lot of pressure off from families mentally in terms of added expenses.”

Distributing
quality product

“I would recommend anyone to the CFC, that's in need of help with food for their families they also give you very good products. Things that you really can use to feed your family with.”

Bringing CFC to Clayton County

CFC site selection is complex, combining retail and operational design needs

Proximity to transportation options

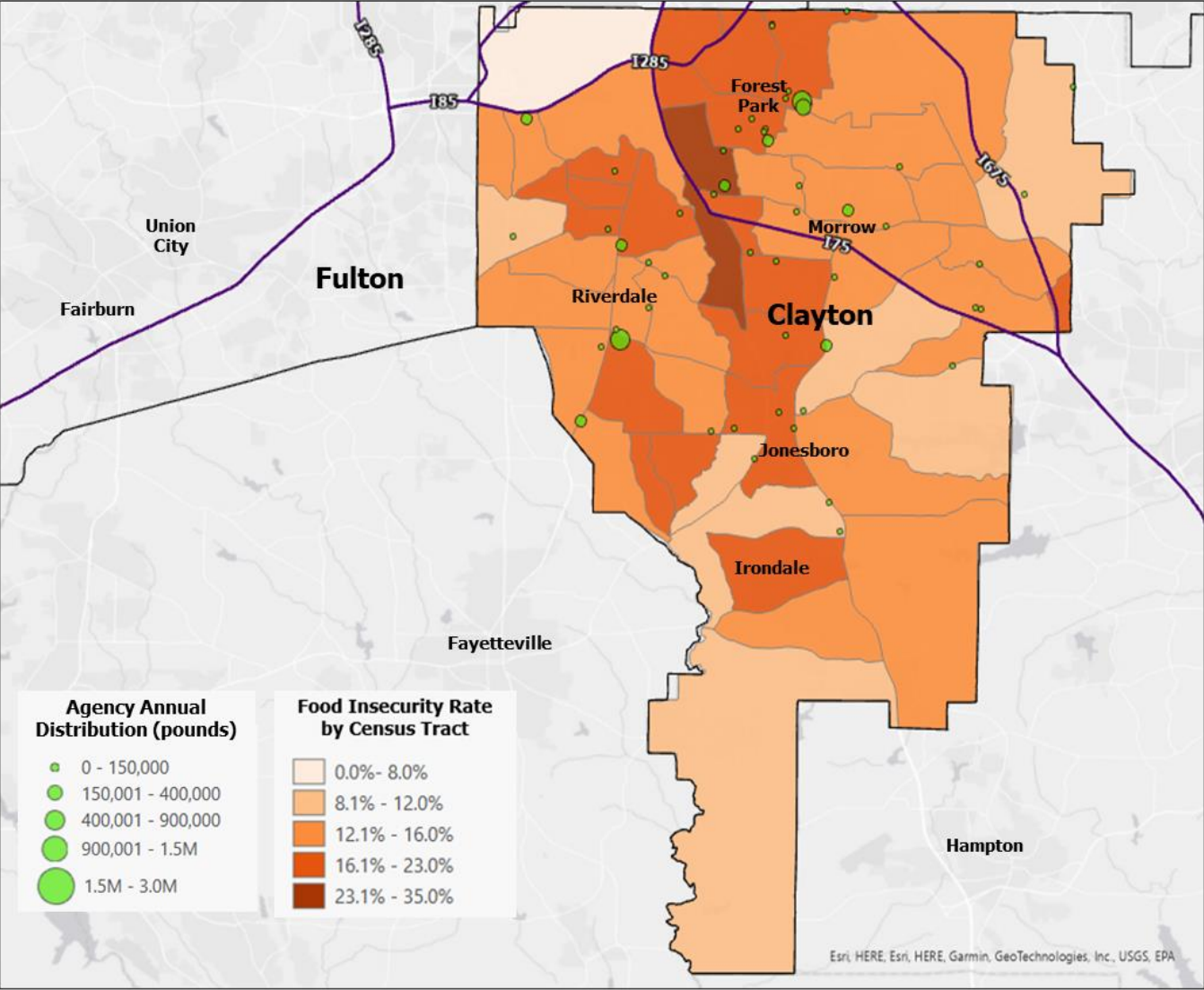
Access to transportation is a primary barrier to seeking assistance

Customer-facing retail qualities (ample parking, clear signs, etc.)

Increase awareness with accessible design and clear communication

Storage capacity for operations including refrigeration/freezer

Allow for service model iteration, volunteer assistance and maximum capacity



We are pursuing real estate in Clayton County where need is highest

Target area prioritizing convenience to major roadways, bus line access, other low income family resources (i.e. day care centers, healthcare centers)



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

12.3

OLD BUSINESS – 3

COUNCIL MEETING DATE

June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of Historic Property Designation for a Rosenwald School building and grounds, Ord. 2022-014, by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Sec. 42-29 Designation of Historic Properties

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Community Planning, Neighborhood and Business Revitalization, Historic Preservation

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Recommendation: Approval; Recently, Clayton County and the City of Jonesboro expressed interest in designating the former Rosenwald School building and property (white and brown building beside the brick Board of Education building) as a local historic property, in order to ensure its preservation and guide its future renovation. The building is on the same property as the BOE building at 157 Smith Street and has been owned by Clayton County for many years. The building has undergone a series of interior and exterior renovations through the years, but the basic “building blocks” of the school still remain. The property is currently zoned R-4 Single Family and lies outside of the City’s established Historic District and Historic Residential Overlay. It has been confirmed with the State and the City Code that the City of Jonesboro has local authority, through its Historic Preservation Commission, to designate additional properties as historic, whether they lie within the Historic District boundaries or not.

Sec. 42-29. - Recommendation and designation of historic districts and properties.

(a) Preliminary research by the commission.

- (1) Commission's mandate to conduct a survey of local historical resources. The commission shall compile and collect information and conduct surveys of historic resources within the city.
- (2) Commission's power to recommend districts and buildings to the city council for designation. The commission shall present to the city council recommendations for historic districts and properties.
- (3) Commission's documentation of proposed designation. Prior to the commission's recommendation of a historic district or historic property to the city council for designation, the commission shall prepare a report for nomination consisting of:
 - a. A physical description;
 - b. A statement of the historical, cultural, architectural and/or aesthetic significance;
 - c. A map showing district boundaries and classification (i.e., contributing, noncontributing) of individual properties therein, or showing boundaries of individual historic properties; and
 - d. Representative photographs.

The Commission will discuss the request on April 18th, have a formal recommendation on May 16th, and forward to the City Council in June.

(c) Designation of a historic property.

- (1) Criteria for selection of historic properties. A historic property is a building, structure, site, or object; including the adjacent area necessary for the proper appreciation or use thereof, deemed worthy of preservation by

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

06/06/22

REQUIRED

City Council

PUBLIC HEARING

Signature

City Clerk's Office

reason of value to the nation, county or the city, or the State of Georgia for one of the following reasons:

- a. It is an outstanding example of a structure representative of its era;
- b. It is one of the few remaining examples of a past architectural style;
- c. It is a place or structure associated with an event or persons of historic or cultural significance to county, city, State of Georgia, or the region; or
- d. It is the site of natural or aesthetic interest that is continuing to contribute to the cultural or historical development and heritage of the municipality, county, or region.

Although the building is not a distinct architectural style, it is definitely of significant historic or cultural significance to the City, the County, and really the entire State, in terms of African American history and culture. There were only about 242 of these schools built in Georgia, and probably less than 50 remain. Jonesboro is privileged to have one of these structures still standing within its borders.

(d) Requirements for adopting an ordinance for the designation of historic districts and historic properties.

- (1) Application for designation of historic districts of property. Designations may be proposed by the city council, the commission, or:
 - a. For historic districts, a historical society, neighborhood association or group of property owners may apply to the commission for designation;
 - b. For historic properties, a historical society, neighborhood association or property owner may apply to the commission for designation. **Clayton County**
- (2) Required components of a designation ordinance. Any ordinance designating any property or district as historic shall:
 - a. List each property in a proposed historic district and describe the proposed individual historic property;
 - b. Set forth the name(s) of the owner(s) of the designated property or properties;
 - c. Required that a certificate of appropriateness be obtained from the commission prior to any material change in appearance of the designated property; and
 - d. Require that the property or district be shown on the official zoning maps of the city and kept as a public record to provide notice of such designation. **Most of these items are covered with the application papers from Clayton County.**
- (3) Require public hearings. The commission and the city council shall hold **a public hearing** on any proposed ordinance for the designation of any historic district or property. **Notice of the hearing shall be published in at least three consecutive issues in the principle newspaper of local circulation, and written notice of the hearing shall be mailed by the commission to all owners and occupants of such properties.** All such notices shall be published or mailed not less than ten nor more than 20 days prior to the date set for the public hearing. A notice sent via the United States mail to the last-known owner of the property shown on the city tax digest and a notice sent via attention to the occupant shall constitute legal notification to the owner and occupant under this article. **This will be advertised in May, in advance of June City Council.**
 - a. Notification of historic preservation division. No less than 30 days prior to making a recommendation on any ordinance designating a property or district as historic, the commission must submit the report required in subsection (a)(3) herein, to the historic preservation division of the department of natural resources. **This was sent in March to the State, and we are awaiting any comments from them (see enclosed correspondence).**
 - b. Recommendations on proposed designations. A recommendation to affirm, modify or withdraw the proposed ordinance for designation shall be made by the commission within 15 days following the public hearing and shall be in the form of a resolution to the city council.
 - c. City council actions on the commission's recommendation. Following receipt of the commission recommendation, the city council may adopt the ordinance as proposed, may adopt the ordinance with any amendments they deem necessary, or reject the ordinance.
 - d. Notification of adoption of ordinance for designation. Within 30 days following the adoption of the ordinance for designation by the city council, the owners and occupants of each designated historic property, and the owners and occupants of each structure, site or work of art located within a designated historic district, shall be given written notification of such designation by the commission/city council, which notice shall apprise said owners and occupants of the necessity of obtaining a certificate of appropriateness prior to undertaking any material change in appearance of the historic property designated or within the historic district designated. A notice sent via the United States mail to the last-known owner of the property shown on the city tax digest and a notice sent via United States mail shall constitute legal notification to the owner and occupant under this article.
 - e. Notification of other agencies regarding designation. The commission shall notify all necessary agencies within the city of the ordinance for designation.
 - f. Moratorium on applications for alteration or demolition while ordinance for designation is pending. If an

As stated before, this property is of significant historic and cultural significance to the City, the County, and the State, in terms of African American history and culture. Protection and renovation of this property can serve as another bright point in this particular area of the City, being across the street from the new Jonesboro City Center district.

Per the GA DCA, in a letter from Paige Jennings dated April 18, 2022, the State Historic Preservation Division does not recommend the designation of the Rosenwald School as a historic property. They said that the building has lost its architectural integrity due to extensive renovations through the years and does not meet the *Secretary of the Interior's Standard for Historic Preservation and Archaeology*. However, the DCA does acknowledge that the City does have local authority to make its own recommendation separate from the State.

Staff retains its original recommendation of approval for the Rosenwald property as a new historical property in the City. Once history is lost it is lost for good. The City and County are serious about preserving and improving the landmark and making it more relevant to the present and future generations.

Historic Preservation Commission recommendation, 5.16.22: Designate Rosenwald School and grounds at 155 Smith Street as a historic property and to forward the recommendation to the Mayor and City Council.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

County owned

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Application
- Jonesboro Rosenwald School Addendum (1)
- Correspondence
- Property Pictures
- Local Designation_Letter_Jonesboro
- Historic Designation - Rosenwald School - Legal Notice
- Acceptance Letter
- Zoning Sign
- PROOFED Jonesboro Ord. 2022-Historic Designation of Rosenwald Building

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

March 8, 2022

To: Clayton Historic Commission

From: Clayton County Public Schools

Dear Commission Members:

I am writing on behalf of the Clayton County Public School District to request that the former Rosenwald School located at 155 Smith Street, Jonesboro, GA be considered for Designation of a Historical Site, worthy of preservation. The building holds great significance, in that, it was originally built and purposed as one of the hundreds of Rosenwald Schools throughout the South. The schools were the brainchild of Booker T. Washington and Julius Rosenwald. Mr. Washington died early in the project to build schools for African American Children: Commonly called schools for Colored or Negro Children in the time period. Mr. Rosenwald was the President of the Sears and Roebuck and Company. Mr. Rosenwald began the Rosenwald Fund to assist Communities of Color to build schools for its children across the segregated South. In the spirit of Booker T. Washington's philosophy of self-help, African Americans raised 4.7 million dollars over eight years, surpassing the 4.2 million dollars of the Rosenwald Fund.

The schools were very successful and provided basic and vocational education for African American children throughout the South. However, after the Brown V. Topeka Board of Education decision, the schools became somewhat obsolete as segregation began to disappear over the years. The Rosenwald schools began to close and many have fallen in disrepair or lost to the elements or development of other properties.

Jonesboro is fortunate to have an existing building that was originally a Rosenwald School. The building has been a school, and it has been an office building. It now stands empty and in need of repair and repurposing. It is the desire of the Clayton County Public School District to invest in the preservation and restoration of the structure for repurposing for possible events and a place to display artifacts of the time period. Many citizens of Jonesboro attended this school. It is only right to preserve its rich history for future generations.

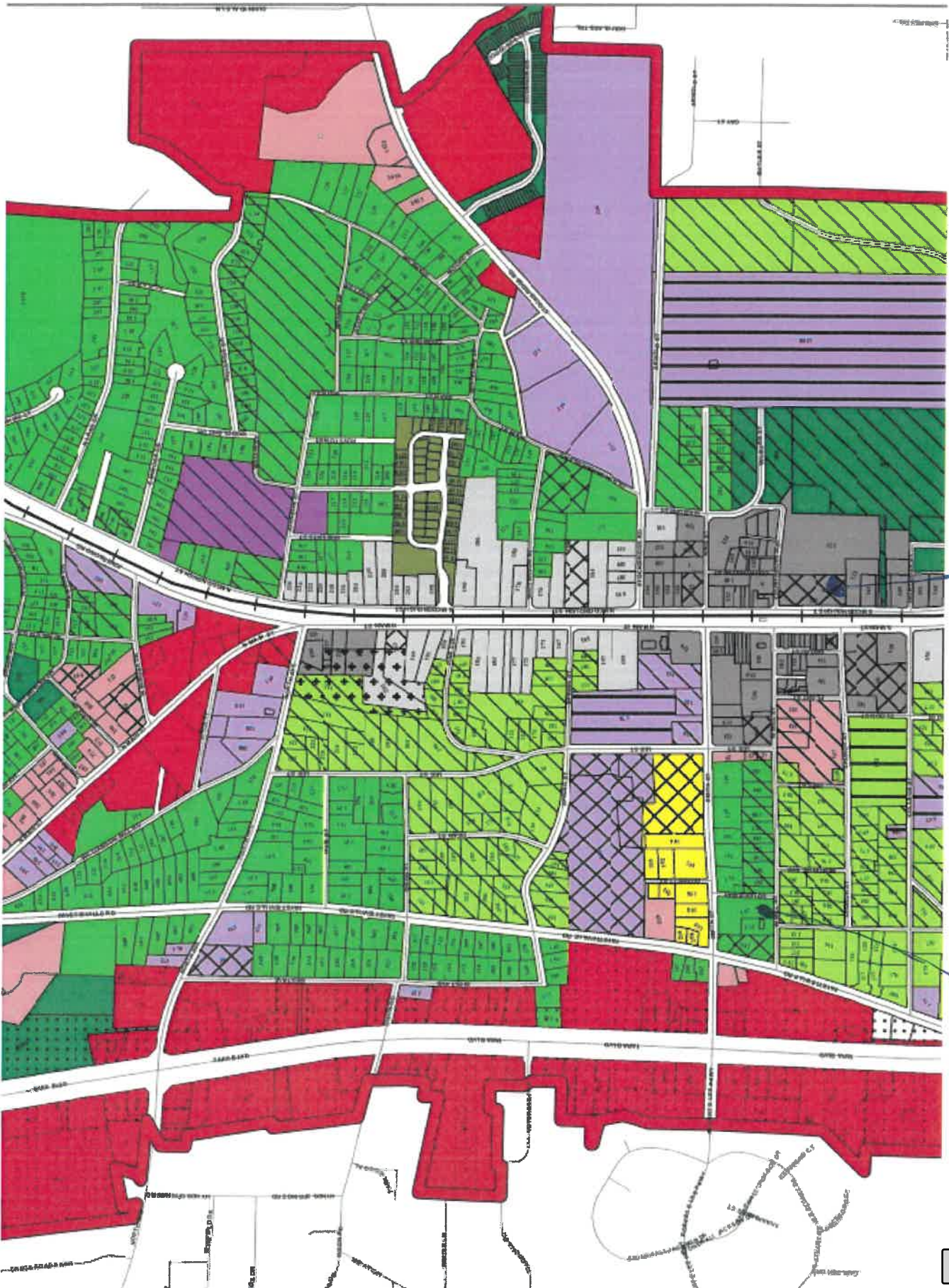
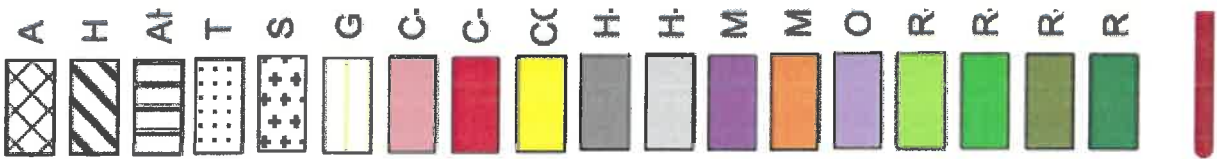
Respectfully,

Dr. Sid Chapman, Ed.D.

CCPS Historian



Attachment: Application (3157 : Rosenwald School Historic Designation)



HISTORIC DISTRICT

ROSENWALD SCHOOL
155 SMITH ST.

Attachment: Application (3157 : Rosenwald School Historic Designation)

March 17, 2022

Included are floor plans, records, photos, and other artifacts of evidence of the historical significance of 155 Smith Street.

There are records in Arts Clayton, Clayton Daily News, and other organizations that have previously attempted to preserve the building.

A number of city leaders, including: Mayor Joy Day, City Manager, Ricky L. Clark, Clayton County Public Schools Deputy Superintendent, Dr. Anthony Smith, Julie Segner, Cable Glen-Brooks, Rodney Virgil, Karen Sullivan, Rosenwald Graduate, Helen Meadows, and Dr. Sid Chapman, Clayton County Public Schools Historian.

The building's ownership is the Clayton County Public Schools. Dr. Morcease Beasley and The Board of Education support the preservation and restoration of the school and have allocated the initial \$2M for the project.

It is our intent to seek other forms of funding via grants, donations, etc. for the restoration project.

*If more information is needed, please contact me at
Sidney.chapman@clayton.k12.ga.us or 770-473-2700 (ex 700204)

Respectfully,

Sid Chapman, Ed.D.

February 3, 2022

Initial steps for the restoration and repurposing of the former Rosenwald School located at 155 Smith Street, Jonesboro, GA for a Museum Celebrating the School's History of providing a quality education for African American children during the segregated South.

10 Tips for Getting Started

☒ **determine ownership of the school building and property.** Will the owner sell, donate, or give permission for you to repair and use the building?

☒ **identify the immediate threats.** Demolition?

Water intrusion? vandalism? animals? insects?

☒ **seek professional help.** Call the Rosenwald Schools initiative of the national trust to discuss your project.

☒ **get organized.** Who will lead the project? Fundraise? volunteer? Determine partners and alliances that can help your project succeed. Consider forming your own 501(c)(3) nonprofit group.

☒ **do your research.** You can use this information to garner support and to understand the school's historic significance.

☒ **seek official designation.** Listing in the national Register of Historic Places or state or local register will be especially helpful when applying for grants. Contact your state historic preservation office (SHPO) for more information about this process.

☒ **determine a new use that will be financially sustainable and compatible with the building.** a community needs assessment can be especially helpful.

FW: Rosenwald School Project -- Jonesboro: RESENDING SUBMISSION

External

Inbox

M

Melissa Jest

Tue, Feb
22, 3:10 PM

to me, Kemith

Hello Mr. Chapman, Mr. Thompson.

Below is the information I have compiled per my Feb 8th email.

Also, here is additional info regarding National Register eligibility assessment and nomination (if positive eligibility determined) from HPD's National Register specialist Don Rooney**

(** Mr. Rooney is your contact for ALL NR questions – Donald.Rooney@dca.ga.gov)

The first step in the process of nominating the building will be to determine whether the property is eligible for the register. In order to pursue this assessment, you'll want to download and fill out the (Individual) preliminary eligibility application available at this webpage: <https://www.dca.ga.gov/georgia-historic-preservation-division/national-register-research-survey/national-register-0/steps> - and mail it in to our office with the required supporting documentation. This will allow us to get a broad overview of the property's integrity and potential significance, and advise you as to whether this property appears to be eligible for full nomination.

Mr. Rooney recommends upfront that you look over this webpage: <https://www.dca.ga.gov/georgia-historic-preservation-division/national-register-research-survey/national-register-historic> and the linked "National Register Nomination Process in Georgia" page - the National Register process is pretty well-defined there, as are the basic ground rules that generally establish National Register eligibility, such as:

- The property needs to be at least 50 years of age
- The property needs to retain sufficient historic integrity
- The property needs to be significant per one of the four National Register criteria
- Listing requires owner permission

Lastly, I am enclosing the link to the NPS/ Sec'y of Interior (SOI) Standards for treatment of historic properties. The SOI guidelines specifically advice on acceptable treatment/repairs of "historic properties" seeking to remain on the National register. Pls see the link below:

<https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>

Attachment: Application (3157 : Rosenwald School Historic Designation)

Please share these guidelines with the district's facilities superintendent + staff, and/or with ALL contractors set to bid on stabilization and rehabilitation.

If you desire to investigate preservation consultants to assist you in project planning etc., I have enclosed another link to the electronic consultants' directory and a printable copy of it too.

<https://www.dca.ga.gov/georgia-historic-preservation-division/consultants-directory>

While I appreciate and support your/the school system's decision to preservation and activate the Jonesboro Rosenwald school, as a state HPD staffer with a territory of 159 counties and duty to support constituents within each, I am not able to provide singular, detailed planning services to individual projects.

HPD is available for informational support.

Thank you again for contacting HPD.

Melissa Jest

African American Programs Coordinator
Georgia Department of Community Affairs
Direct 4044866395
Melissa.Jest@dca.ga.gov



From: Melissa Jest <Melissa.Jest@dca.ga.gov>

Sent: Tuesday, February 15, 2022 3:43 PM

To: Sidney Chapman <sidney.chapman@clayton.k12.ga.us>

Cc: Allison Asbrock <Allison.Asbrock@dca.ga.gov>

Subject: RE: Rosenwald School Project -- Jonesboro

Greetings Mr. Chapman.

As a follow up to your call last week, I am writing to offer info/contacts to support the 3 main areas identified:

Advocacy support to draft a strong case for preservation and to secure District funding;

Planning information to support delineation of each phase of this long-awaited project;

And Engagement methods to identify those constituent groups and other partners needed for implementation.

Under advocacy, I must refer you to the Georgia Trust for Historic Preservation; Ben Sutton, director of preservation programs would be the best contact -- Ben Sutton bsutton@georgiatrust.org

Under planning, please find attached an educational handout/overview of the US Sec. of Interior Standards (for sensitive rehab) and for a preservation plan (strongly recommended to guide such an effort).

Regarding community engagement, I must refer you to local groups with “winning” advocacy records. Preservationists have engaged local PTA chapter, local NAACP chapters, and even political action committees along with Neighborhood Associations. As an outreach coordinator, I can also provide an listening ear as you draft your outreach/engagement approaches. I have cc’d my program manager here as well. Lastly, you requested a short list of extant Rosenwald schools that are preserved/ open and their respective stewards. Please find said suggestions below:

Noble Hill School 2-Teacher type, built 1923. Steward: Noble Hill-Wheeler Memorial Center, Inc., Ms. Valerie Michelle Coleman, Director; Email: colemanv16@yahoo.com | 770-382-

3392. Address: 2361 Joe Frank Harris Pkwy NW Cartersville, GA30123

Cusseta Industrial & High school 2-Teacher type, built 1930, Address: 113 Sandy Road, Cusseta GA 31805. Steward: Historic Preservation Society, Mrs.

Gwanda Place Email: ceramicwood@bellsouth.net | 706 989 3554

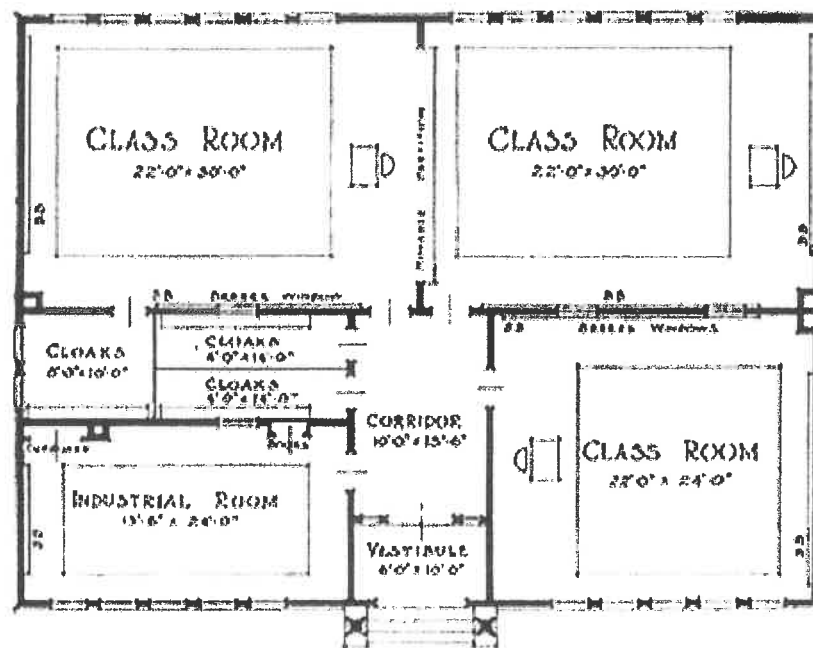
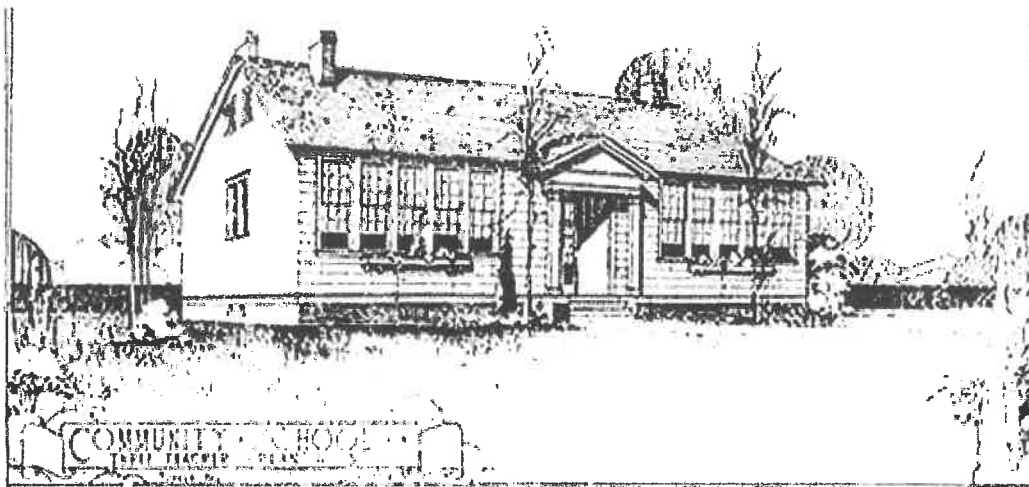
TJ Elder Industrial & High School 6-Teacher style built 1927-28, Address: 316 Hall St, Sandersville, GA 31082. Steward: The Washington County Elderite (Alumni) Association, Mr. Peacock 478 251 0802 (NO email)

Dooly County Training School (Vienna) built 1925-26, Address: Ninth Street, Vienna GA 31092 Current Steward: Dooly County Board of Education in Partnership with City of Vienna Janet Joiner, City Community Development Director Email: Janet.Joiner@cityofvienna.org | 229-268-4920

Hiram Colored School 2-Teacher type built 1930, Address: 732 Hiram Douglasville Highway Hiram, GA 30141. Current Steward: Hiram Rosenwald School Preservation Committee Inc. in Partnership with City of Hiram Leo Parker LParker@Hiram-Ga.gov | 678 776 9060

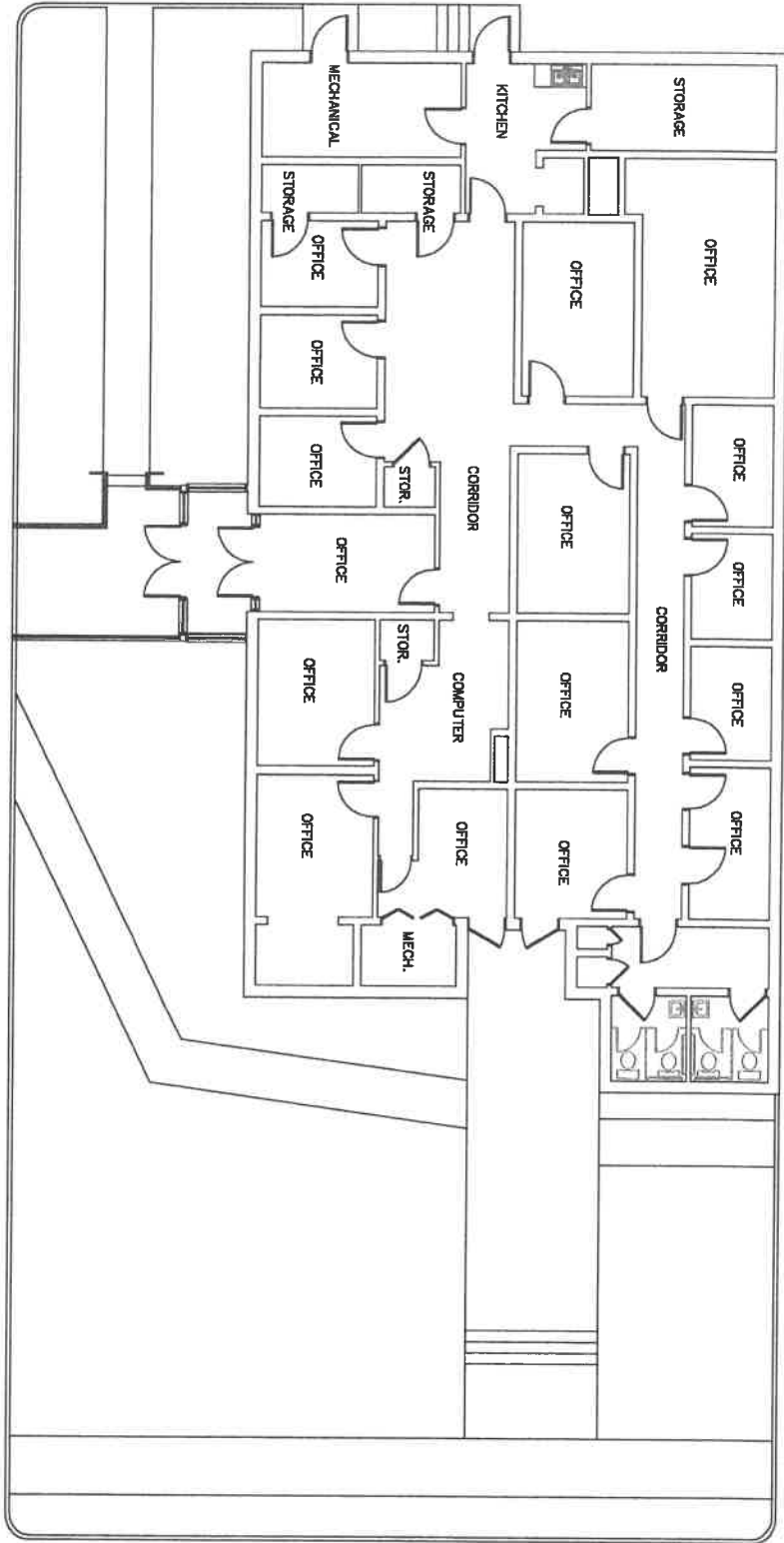
Again, thank you for your willingness to revitalize the Jonesboro school. Please feel free to contact HPD as you and your team plan and implement this preservation project.

Best,
Melissa Jest



FLOOR PLAN NO 3
THREE TEACHER COMMUNITY SCHOOL
TO FACE EAST OR WEST ONLY

Attachment: Application (3157 : Rosenwald School Historic Designation)



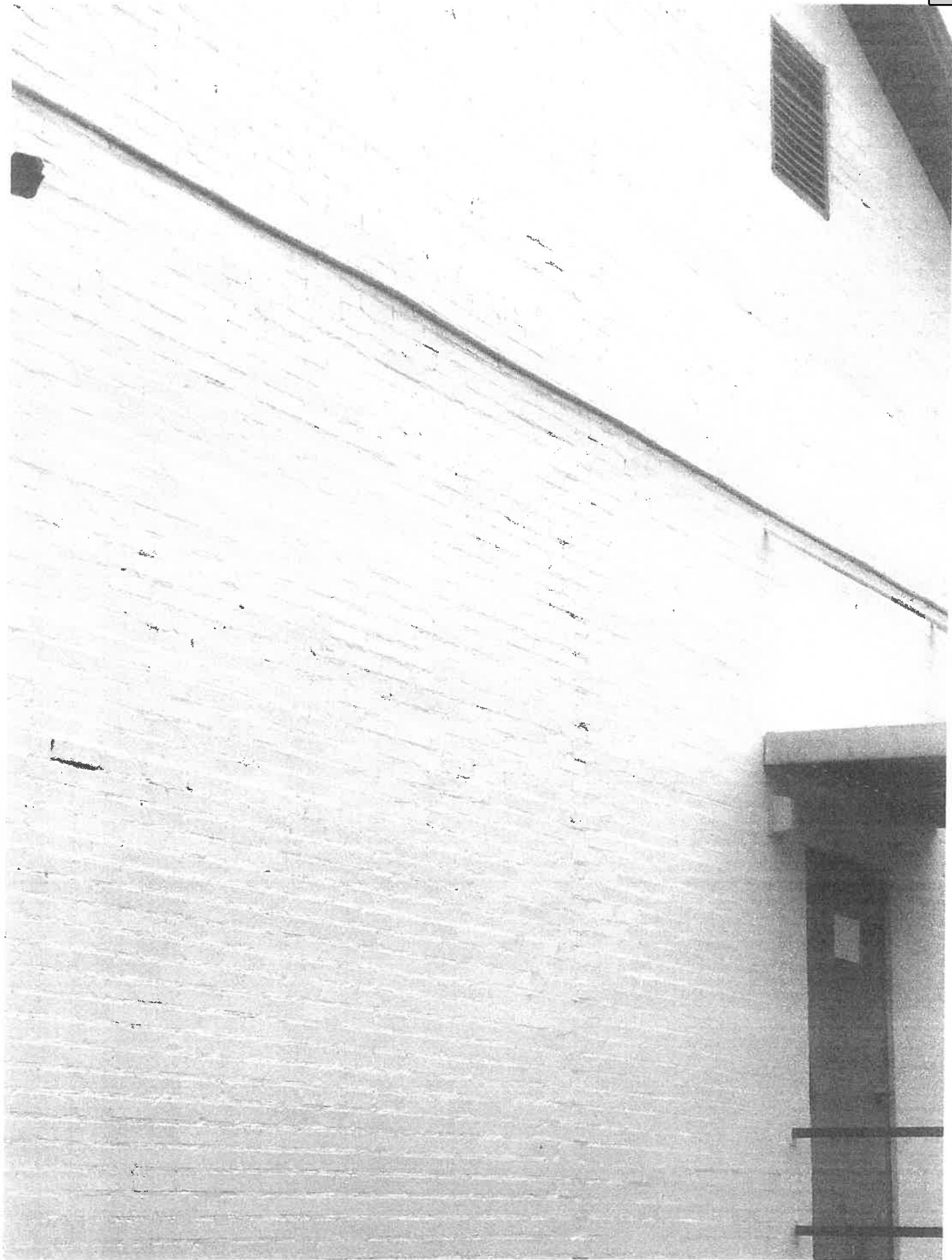
DATE: 2/28/14 BY: J. B. BROWN PROJECT: 3157 SHEET: 1 OF 1 NOT TO SCALE	
THIS DRAWING IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.	
REVISIONS	NO. DATE DESCRIPTION
GENERAL NOTES	
WHITE ANNEX 51 SMITH STREET JONESBORO GEORGIA 30235	
CLAYTON COUNTY SCHOOLS 28 STOCKBRIDGE ROAD JONESBORO, GEORGIA 30236	
DRAWING TITLE FLOOR PLAN	
DRAWING NUMBER 742-A01	



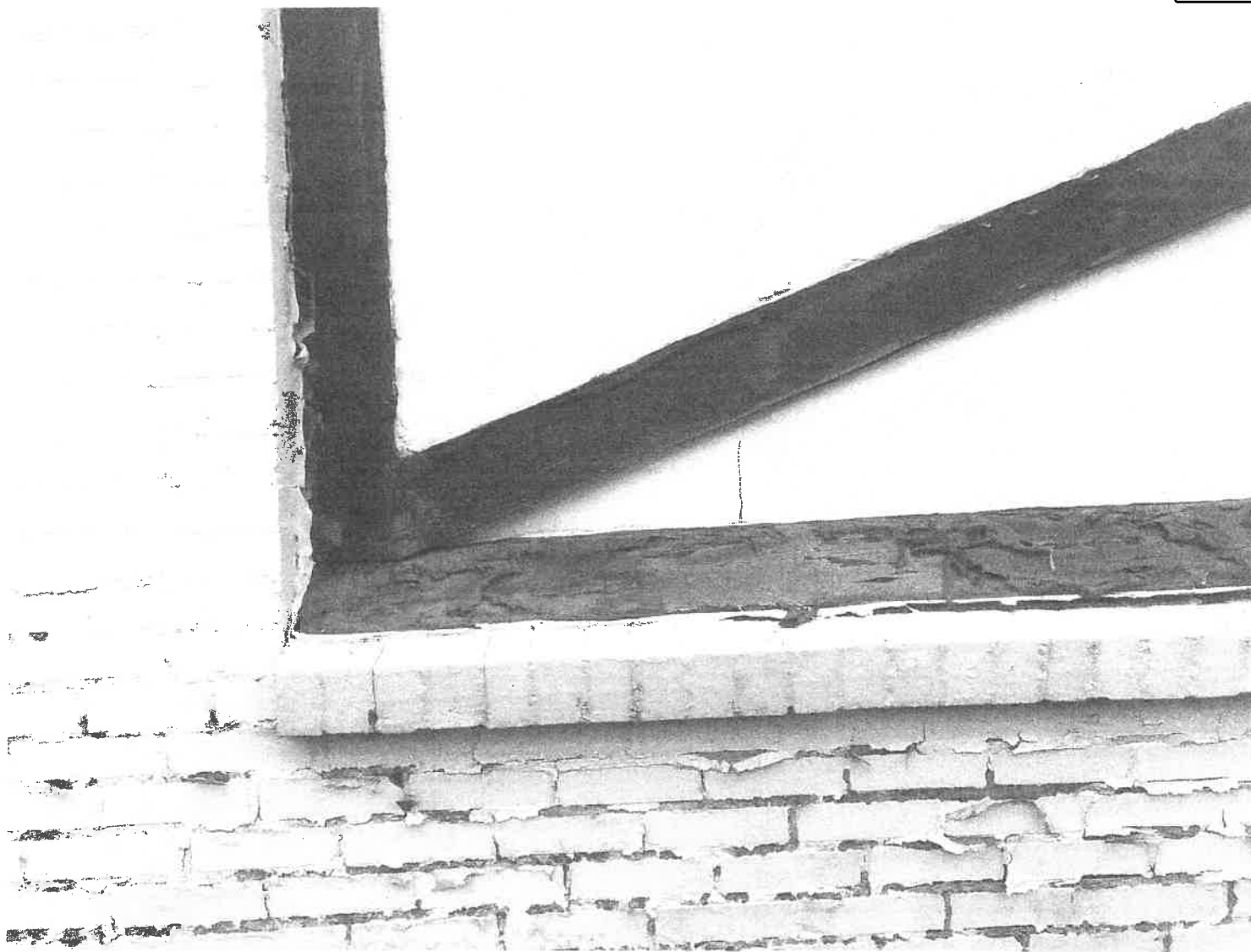
Attachment: Application (3157 : Rosenwald School Historic Designation)



Attachment: Application (3157 : Rosenwald School Historic Designation)



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Attachment: Application (3157 : Rosenwald School Historic Designation)

..... County, Georgia, in Deed

Book 113 , Page 198

..... Reference is made to the aforesaid deed
for a more complete legal description of the property herein conveyed and the
legal description contained therein is incorporated in and by reference made a
part hereof.

TO HAVE AND TO HOLD the said described premises unto the Grantee, its
successors and assigns, so that neither the Grantor, its successors, nor any
person claiming under it shall at any time, claim or demand any right, title or
interest to the aforesaid described premises or its appurtenances.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be
executed in its name by two of its officers and its corporate seal to be thereto
attached.

GEORGIA EDUCATION AUTHORITY (SCHOOLS)

BY: (L.S.).
Ernest B. Davis, Vice Chairman

ATTEST: (L.S.).
John E. Sims, Secretary

(Corporate Seal)

SIGNED, SEALED AND DE-

LIVERED IN THE PRESENCE

OF:

William Z. Roth
Unofficial Witness

James L. Wilson
Notary Public

My Commission Expires 11/14/73

PUBL (SEAL)

(Form No. 417)
(7-15-69)

NOW THEREFORE THIS INDENTURE, made this NINETEENTH
 day of DECEMBER In The Year Of Our Lord One
 Thousand Nine Hundred And SIXTY-NINE
 by and between Georgia Education Authority (Schools), successor to the State
 School Building Authority by an Act of the General Assembly of Georgia (Ga. Laws
 1967, pp. 871, 873), of the State of Georgia and County of Fulton, Party of the
 First Part, hereinafter called "Grantor", and
 CLAYTON COUNTY BOARD OF EDUCATION

 of the State of Georgia and County of CLAYTON
, Party of the Second Part,
 hereinafter called "Grantee".

W I T N E S S E I H

That the Grantor for and in consideration of the sum of One Dollar
 (\$1.00) and other good and valuable considerations in hand paid, the receipt
 and sufficiency of which is hereby acknowledged, has bargained, sold and does by
 these presents bargain, sell, remise, release, convey and forever quitclaim to the
 Grantee, its successors and assigns, all the right, title, interest, claim or
 demand which the Grantor has or may have had in and to the real property described
 in that certain deed from
 CLAYTON COUNTY BOARD OF EDUCATION
 to the State School Building Authority, dated MARCH 3
 19 .⁵⁴, and recorded in
 the records of the Clerk of the Superior Court of CLAYTON

QUITCLAIM DEED

FILED IN OFFICE
CLERK SUPERIOR COURT
CLAYTON COUNTY GA.
JAN 8 10 23 AM '70
REC'D IN BK
PAGE NO. 557
DATE 1-8-70
JOE B. MUNDY CLERK

James B. Mundy
E. Low
Coler

STATE OF GEORGIA,

FULTON COUNTY:

WHEREAS, pursuant to the authority of an Act of the General Assembly
of Georgia (Ga. Laws 1951, pp. 241, 260), the

. CLAYTON COUNTY BOARD OF EDUCATION

of the State of Georgia and County of CLAYTON

., did on MARCH 3

., 19⁵⁴, convey to the State School Building

Authority certain real property; and

WHEREAS, certain improvements were placed upon the said real property
at the request of the

. CLAYTON COUNTY BOARD OF EDUCATION

by the State School Building Authority under a bond issue denominated Series

. 1953-A; and

WHEREAS, those certain improvements were leased by the State School
Building Authority to the

. CLAYTON COUNTY BOARD OF EDUCATION

in order to provide funds for the payment of said bond issue; and

WHEREAS, the said bond issue has now been fully funded and the said

. CLAYTON COUNTY BOARD OF EDUCATION

.

is entitled under the terms of the aforesaid lease to a quitclaim deed for the

said real property;

(Form No. 217)

Attachment: Application (3157 : Rosenwald School Historic Designation)

QUITCLAIM DEED

FILED IN OFFICE
CLERK SUPERIOR COURT
CLAYTON COUNTY GA.
JAN 8 10 23 AM '70
REC'D IN BK
PAGE NO. 37
DATE 1-8-70
JOE B. MUNDY CLERK

James B. Mundy
E. Elmer Colvard

STATE OF GEORGIA,

FULTON COUNTY:

WHEREAS, pursuant to the authority of an Act of the General Assembly

of Georgia (Ga. Laws 1951, pp. 241, 260), the

CLAYTON COUNTY BOARD OF EDUCATION

of the State of Georgia and County of CLAYTON

., did on MARCH 3

., 19⁵⁴, convey to the State School Building

Authority certain real property; and

WHEREAS, certain improvements were placed upon the said real property

at the request of the

CLAYTON COUNTY BOARD OF EDUCATION

by the State School Building Authority under a bond issue denominated Series

. 1953-A; and

WHEREAS, those certain improvements were leased by the State School

Building Authority to the

CLAYTON COUNTY BOARD OF EDUCATION

in order to provide funds for the payment of said bond issue; and

WHEREAS, the said bond issue has now been fully funded and the said

CLAYTON COUNTY BOARD OF EDUCATION

is entitled under the terms of the aforesaid lease to a quitclaim deed for the

said real property;

(Form No. 217)

Attachment: Application (3157 : Rosenwald School Historic Designation)

party of the second part, their successors in office and assigns,
against the lawful claim of all persons whomsoever.

IN WITNESS WHEREOF, the said party of the first part has
hereunto set their hands and affixed their seals, the day and year
above written.

A. D. E. Khat (Seal)

John C. Hanes (Seal)

Walter Brown (Seal)

J. M. Arnold (Seal)

Rance Green (Seal)
As Trustees Jonesboro
Colored School.

Signed, sealed and delivered in presence of:

S. M. King

J. P. Pulliam
N. C. Coker

STATE OF GEORGIA,
CLAYTON COUNTY.

JONESBORO ANNEXES

THIS INDENTURE made this the 7th day of September, in the year of our Lord One Thousand Nine Hundred and Thirty One between A. D. Lockhart, John Hanes, J. W. Arnold, Walter Burnett and Rance Glenn as Trustees of the Jonesboro Colored School, and their successors in office of the first part, and O. J. Gogler, W. L. Yancey, W. I. Callaway, H. E. Huie and A. P. Born as members Board of Education Clayton County, Georgia, and their successors in office of the second part,

WITNESSETH: That the said party of the first part in consideration of the sum of One and NO/100 (\$1.00) Dollar in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, and other valuable considerations, has granted, bargained, sold and conveyed, and by these presents do grant, bargain, sell and convey unto the said party of the second part, their successors in office and assigns,

all that tract or parcel of land lying and being in Land Lot No. 241 of the 13th District of Clayton County, Georgia, and in the City of Jonesboro, being more particularly described as follows: Commencing on the North side of Mill Street, at the Southeast corner of lot of Mary E. Davis, running thence East along the North side of said Mill Street 106 feet to made corner; thence North 416 feet to a made corner on the South side of Smith Street; thence West along the South side of said Smith Street 311 feet to made corner; thence a Southeasterly direction 213 feet to made corner at Church lot; thence East 186 feet to made corner; and thence South 210 feet to point of beginning. Said tract consisting of Lots Nos. 4 and 5 of Block A, and 3, 4, 5, 6, 7, and 8, of Block B, as per plat of said property for Arrie Fields made November 12, 1914 by W. J. Lee, Surveyor of said County, Recorded in Plat Book No. "One", page 51, office of the Clerk of Superior Court of said County.

TO HAVE AND TO HOLD the said premises, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in any wise appertaining, to the only proper use, benefit and behoof of the said party of the second part, their successors in office and assigns, forever, IN
FREE SIMPLE.

And the said party of the first part, for themselves, and their successors in office, will warrant and forever defend the right and title to the above described property unto the said

The ROSENWALD FOUNDATION also assembled lists of suggested books to include in school libraries. The images below are excerpts from the 1936 edition of *The Herald*, a publication by the Georgia Teachers and Education Association, showing an example of such a list including cost and how to obtain books on the list.



Page 22

ROSENWALD ELEMENTARY LIBRARY

We are sending you herewith the library list which has been assembled this year by the Julius Rosenwald Fund for distribution to Negro elementary schools. These thirty-seven books have been carefully chosen from many lists by officials of the Fund in consultation with Miss Annie Gay Van Giers, Specialist in Children's Literature, American Library Association; Miss Edith Hoon, Librarian of the Foster School, Savannah, Illinois; Mr. A. Smith and Miss Elizabeth Horn of Kroch's Bookstore of Chicago; and Miss Helen Ferris, Editor-in-Chief of the Junior Library Guild. In addition to these people many Negroes have been consulted and Miss Hoon specifically has tested out several groups of children upon all of the books. The library has the heartfelt endorsement of all of these people.

The cost of this library is \$24.00, of which \$12.00 is to be paid by the Julius Rosenwald Fund and \$12.00 from local funds. The Rosenwald Fund will pay all transportation charges to the nearest freight address. With each set of books a set of library supplies and a substantially built wooden bookcase will be sent.

When \$24.00 has been raised locally, with which to purchase this desirable set, write to the nearest set of books please write me for application blanks and further instructions.

J. C. Dixon,
Superintendent of Education
State Department of Education
Atlanta, Georgia.

ELEMENTARY LIBRARY LIST—1936

Author	Title	Publisher
Bloomberg	News, News, News and the Blackberries	Albert Whitman
Cass	Under the 4-4 Flag	Lippincott
Clark	Poor Boy Cakes	Doubleday, Doran
Collins	Carroll Duck	Harper
Locking	Little Gardens	Albert Whitman
Evans	Aravinda	Milton, Hale & Company
Frost	The Poetman	Franklin
Fleck	Ask Mr. Bear	Macmillan
Fleck	The Tulip and the Great Bulfrog	Doubleday, Doran
Orsland	Peter Pea	Frederick A. Stokes
Hader	Phantom in the Hall	Macmillan
Hilkey	Child's Geography of the World	Appleton-Century
Hilkey	Child's History of the World	Appleton-Century
Hagen	Dear Twine	Dutton
Long	Blue Fairy Book	Longman, Green & Company
LeFevre	Cock, Mouse and Little Red Hen	Macmillan
Orton	Little Lost Pig	Frederick Stokes
Petersham	Story About Clothes	Winston
Petersham	Story About Coal	Winston
Petersham	Story About Food	Winston
Petersham	Story About Houses	Winston
Petersham	Story About Transportation	Winston
Read	Grandfather's Farm	Scribner
Read	Story About Farm	Scribner

Page 23

HERALD

Author	Title	Publisher
Simon	Books on the Mountain	Lippincott
Spry	Hold	Dutton
Thorne	East of the Sun and West of the Moon	Rand McNally
Thompson	Shipley Farmer	Row Peterson
Thompson	Shipley Farmer	Macmillan
Thompson	Shipley Farmer	World Book Company
Thompson	Shipley Farmer	Doubleday, Doran
Thompson	Shipley Farmer	Doubleday, Doran
Thompson	Shipley Farmer	Viking
Thompson	Shipley Farmer	Rand McNally
Thompson	Shipley Farmer	Wiley & Company
Thompson	Shipley Farmer	Rand McNally
Thompson	Shipley Farmer	Scott, Foresman and Company

BOOKS BY AND ABOUT NEGROES

Because of frequent requests from high schools in the South and from several state departments of education for a small library of books by and about Negroes, the list of books printed below has been carefully selected by officials of the Julius Rosenwald Fund in consultation with librarians and educators for distribution to both white and colored high schools. 400 sets have been purchased at a cost of \$15 per set, of which amount the Fund will pay \$5 (one-third the cost) plus transportation charges. Any high school desiring to secure this library may do so by sending \$10 from any source, and mailing to the state department of education. The sets will be shipped promptly on receipt of applications, as long as the supply lasts.

Author	Title	Publisher
Johnson	American Negro Poetry	Harvard, Brace
Johnson	Anthology of American Negro Literature	Modern Library
Johnson	From America	Viking Press
Johnson	God's Trombones	Viking Press
Johnson	The Green Pastures	Farrar and Rinehart
Johnson	In Spite of Hardships	Associated Press
Johnson	Negro in American Civilization	Henry Holt
Johnson	Negro History of History	Associated Publishers
Johnson	Negro Year Book	Negro Year Book Pub. Co.
Johnson	Not Without Laughter	Knopf
Johnson	Play and Paganism from the Life of the Negro	Associated Publishers
Johnson	Songs of Black Folk	McClure
Johnson	Up from Slavery	Burt

Many Negro high schools in Georgia have already purchased this set of books. In some cases this set of books has been purchased and is being used as a circulating library for Negro teachers.

Schools desiring to purchase this set of Books by and About Negroes should send to J. C. Dixon, Supervisor of Negro Education, Atlanta, a Money Order for \$10.00 made payable to M. D. Collins, State School Superintendent. The books will be ordered from the Rosenwald Fund and be shipped out to you immediately.

- Event flyers for school events after 1932 do not include reference to fundraisers, suggesting that the school had its new building.
- According to *Georgia State Board of Education Annual Reports* for 1938-1939 and 1940-1941, held at the Georgia State Archives, the Jonesboro Colored School is the only colored school in Clayton County to be built of brick, have a library, have running water for drinking purposes, and have flush toilets. The building and lands valued at \$5,000 sits on 2.5 acres of land. It holds 200+ students in its four-room building, and there are seven teachers at the school, all with some level of college education.
- Julius Rosenwald and his foundation are referred to several times in the collection, including a poem about the philanthropist and mentions of Rosenwald Rally Day events, such as that shown on Eula Arnold's note below from a teacher's meeting held on January 17, 1934.

Teacher's meeting 1/17/34
 3 H. O. School, Clayton Co., Ga. 75¢
 Program:
 1. Pledge
 2. Reading of letter from Julius Rosenwald
 3. Birthday
 4. Eula Arnold
 5. L. L. Lee, Robert E.
 6. Negro Ash Grove Week
 7. Health week
 8. Rosenwald Rally Day - each teacher
 9. Pledge and a note

Note from Teachers Meeting (January 17, 1934)
 [Box 2, Folder 38, Image 003]

- An undated photograph of a group of teachers outside the school building includes the school principal, Roberta Thompson Smith, as well as teachers Eula Welborn, Mary Baxter, Eula V. Arnold, and Lois Jenkins Bass. Another undated photograph shows individuals standing outside the same building.



Photograph of Jonesboro School Faculty (No Date)
 [Box 10, Folder 23, Image 0001]

Mrs. Roberta Thompson Smith, principal, Ms. Eula Welborn,
 Mrs. Mary Baxter, Ms. Eula V. Arnold, and Mrs. Lois Jenkins Bass

Fisk University records show that the Jonesboro Rosenwald School was a three-teacher school built on two acres of land during the 1931-1932 budget year. Below is the official entry for the Jonesboro Rosenwald School located in the Fisk University database:

Historic Name:	Jonesboro School
Building Plan:	Three-teacher type
Building Type:	School
Budget Year:	1931-32
Land (Acreage):	2.00
County:	Clayton
State:	Georgia
Application #:	3-K

Total Cost:	\$5325.00
Notes:	Ins. \$3,500
Funding Sources:	
» Negroes	\$850.00
» Whites	\$500.00
» Public	\$2,913.00
» Rosenwald	\$1,062.00

**Note: Funding of Rosenwald School construction typically resulted from four funding sources. The funding source listed above as "Public" refers to the monies raised through rallies and other fundraisers. The Negro and White communities were also expected to each contribute a predetermined amount toward the building, in addition to funds contributed by the Rosenwald Foundation.*

- According to records of the Georgia State Board of Education held at the Georgia State Archives, the Rosenwald Fund issued a check for the Jonesboro Consolidated School in Clayton County, Georgia on January 9, 1932 for the amount of \$1,062.

[illegible]

Negro Education Disbursement Ledgers, 1923-1937
Georgia State Board of Education Records, Georgia State Archives

April 15, 2022

To: Clayton/ Jonesboro Historic Commission

From Clayton County Public Schools

Dear Commission Members:

This is an addendum requested by the Georgia Department of Community Affairs Director, Paige Jennings. This is to supplement the original documents. The “Jonesboro Colored School”, aka “Jonesboro Elementary” a Rosenwald School was a blessing to the community. Until the original three (3) teacher building was built, the only educational opportunities in the area for African American children were in homes and the churches for the most part.

The original building which is the focus of preservation sits on two (2) acres between Smith and Mill streets, along Souder Way. The area is rich in heritage as a community of African Americans in Jonesboro. There are predominately African American churches in view from the school. There are many memories that are associated with the area and the school, which reflect the rich heritage of African Americans in Jonesboro and Clayton county.

Some of Jonesboro/ Clayton County’s most notable citizens attended or taught at the 155 Smith Street address. Ms. Helen Davenport, now in her 90s attended the Rosenwald School and went on to high school, college, and returned to teach in Clayton county for 38 years. Ms. Davenport is the mother of Georgia State Senator, Gail Davenport and Carolyn Davenport. Sen. Davenport still serves in the Georgia General Assembly, and Carolyn is a Clayton County retired teacher. Carolyn taught many years at George M. Kilpatrick elementary school and was very active in the Georgia Teacher and Education Association (GT&EA), which later merged with the Georgia Association of Educators. She was a building representative of the local affiliate the Clayton County Education Association. The Davenport family has been very active in the life of the Andrews Chapel United Methodist Church in Jonesboro and the family has been positive servants of the community in numerous roles, notably with the Rosenwald School and Fountain School in Forest Park.

Other notable alumni are Helen Meadows along with siblings, the late Daniel and Mary Ann Meadows, and other living siblings: Jim, Peggy, Alice, and Ethelene all attended the Rosenwald school and have been active citizens in the community. Helen Meadows lives near the school site and is very active in the Shiloh Baptist Church, which is in view from the Rosenwald site.

Other notable alumni that are active in the Jonesboro area are the Souder family members. Annie Lois Souder was a teacher at Jonesboro Elementary (Rosenwald), and her daughter Joyce was also a teacher in Clayton County. Donald Souder is also a notable alumnus of the School.

The Simpson family, Clay family, Smith family and others are alumni who are active members of the Jonesboro/Clayton Community.

The Roberta T. Smith Elementary School in Clayton County Public Schools is named for the former Principal of the Jonesboro Rosenwald School. Ms. Smith was highly revered in the community. Along with these Rosenwald notables, Ms. Eula Arnold was a teacher at Rosenwald School and was the daughter of Jonesboro philanthropist J.W. Arnold for which Arnold Elementary School is named.

Ms. Eula Wilborn Ponds Perry was a well-respected teacher at the Rosenwald School. The Eula Wilborn Ponds Perry Learning Center, named in honor of this Rosenwald teacher, is located near the Rosenwald site, is a state-of-the-art school for alternate routes to graduation and other learning opportunities.

Other notable alumni and connected families of Jonesboro /Clayton County include: Marion Wadley Dorsey (her Mother, Lorena Wadley was PTA President). Charlie Wadley, Sr. Charlie Wadley, Jr, Elizabeth Wadley, Esther Wadley. Mr. Leroy Walker, Barbara Brown, Fannie Mae Low, Ralph Stovall, David Stovall, Wallace Stovall (Fourth Grade Teacher at Rosenwald), and Mable Brown Murphey.

Maudie B. (Burnette) owned the café across Souder Way. The café was a place which provided lunch for teachers during pre and post planning and was a favorite ‘hangout’ for students waiting for buses. The students often danced to the music played by Ms. Burnette. Maudie B. made sure children had something to eat whether they could pay or not!

It is clear that the historical significance and impact of the Rosenwald School to Jonesboro and Clayton County is impossible to measure. There is no telling how many lives were touched because of its existence in a time of Jim Crow segregation in the South. Due to the self-help concept of Booker T. Washington and Julius Rosenwald, African Americans were able to build schools throughout the segregated South. Thousands of these schools existed and now only a few of the buildings have survived the neglect that happened after the Brown V Topeka Kansas Board of Education Supreme Court decision that declared segregated public schools unconstitutional. There was opportunity after the Brown decision for African Americans to go to newer and better funded schools. The Rosenwald Schools’ historical and cultural value was realized later; however, many had fallen into disrepair and obscurity. In recent years a valiant effort has been made to restore the remaining buildings and bring attention to their place in history. Jonesboro has a great opportunity and responsibility to assure that its Rosenwald building survives!

The building in question was built originally to be a three (3) teacher building. It had the famous tall windows and high vaulted ceilings for ventilation. It was a building built on two (2) acres of land circa late 1920s to early 1930s with large folding doors to separate the classrooms and to open for combined assemblies. The building also had a small industrial room for teaching of trades and home economics to its students. As the years passed there were auxiliary buildings to accommodate the expanding number of students attending. At one point there were 4 buildings, according to graduate, Helen Meadows, which were used to separate grade levels. Two of those

buildings remain. The intent of the Clayton County Public Schools is to restore the original three (3) classroom building to repurpose it for a museum of African American History and as a community meeting building for various events.

The attached documents show the original floor plan of the building in question and its design for three classrooms and an industrial room for practical training. The building had outside entries from Smith Street and the back toward Mills Street. The building was altered on the Mills Street side for the addition of rest rooms and a small kitchen. The outside was originally red brick and was later painted white. The outside sketch on the floor plan does not reflect the exterior that actually existed (It was brick and did not have an original side entrance according to interviewed students).

Since the close of the school, circa 1950-60s, it was repurposed for economic opportunity training by the late Rev. Charles W. Grant, Pastor of Mt. Welcome Baptist Church (Decatur) and Civil Rights Leader (Charles W. Grant Parkway is named for Rev. Grant). Later, office space for the school system and other entities from the county were added. The attached floor plan that shows the remodeling for offices is reflective of its current condition. The ceilings were lowered and the building was partitioned with numerous offices. The signature windows of the Rosenwald plan were closed up (visible from the attached photos with an X like covering). An additional entry was added to the side facing Souder Way with an enclosed glass lobby which is reflected in the photos attached in original packet. The interior walls are primarily paneling and sheet rock for partitioning of the small offices in the amended floor plan which is included in the original packet. The photos of the exterior reveal changes that are obvious from the outside from the original plan. With further exploring beyond the suspended ceiling, it was discovered that some of the original “tongue and groove” woodwork was still intact. The floors now have carpet and tile. The original floors were hardwood. The hardwood floors will be restored.

The photos attached and structural issues described here reveal that there are issues that will be addressed during the building’s restoration. An architect acquired by the Clayton School District and Foundation will prepare the plan of restoration. Adequate funding has been set aside by the District and Foundation to assure the success of restoration and repurposing

The Clayton County Public Schools district is resolved to restore this important historical building and repurpose it for a museum and community meeting building. The Clayton County Public Schools Superintendent, Dr. Morcease Beasley and the Board of Education have declared their support and intent of this project. The Clayton County Public Schools Foundation (501c) will take custody of the building for renovation and funding and future usage.

The historical significance is particularly special to African Americans who have struggled for equality and equity in the United States, even prior to becoming an independent nation. Through years of legalized enslavement and segregation, the African American community has continued to strive for the ideals of our nation of liberty and justice for all. The Rosenwald Schools were one of the many rungs in the ladder of this lofty quest. It is requested with great passion that this original building be found worthy of protection by the Jonesboro Ordinance naming endangered historical structures and establishing it as a place worthy of restoration and usage in the

community's history and its future. This action benefits all of Jonesboro's citizens for posterity and enhances tourism opportunities.

Respectfully Submitted on behalf of the Clayton County Public Schools Board of Education, Ms. Jessie Goree, Chair, Dr. Morcease Beasley, Superintendent/CEO, Dr. Anthony Smith, Deputy Superintendent, Mr. Kemith Thompson, Executive Director of Operations.

Dr. Sidney (Sid) L. Chapman

CCPS Historian

Central Office South

770-478-2700 EX 700204

770 - 480-0222 Cell

404-217-7753 District Cell

Sidney.chapman@clayton.k12.ga.us

Sid.chapman1015@gmail.com

David Allen

From: Paige Jennings <paige.jennings@dca.ga.gov>
Sent: Wednesday, March 30, 2022 1:41 PM
To: David Allen
Cc: Ricky , L. Clark, Jr.; Joy Day; Chapman, Sidney - CCPS Historian; kemith.thompson@clayton.k12.ga.us
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

David,

Apologies for the delayed response!

Just wanted to check back in and confirm that our office did receive the report. We will complete our review and provide comments within the allotted 30 day period, with any comments made provided back to the City of Jonesboro by April 16th. If you have any questions in the meantime, please feel free to reach out either via email or the phone number listed below.

Thank You,
 Paige

Paige Jennings

Certified Local Government Coordinator
 Georgia Department of Community Affairs
 Direct +14044866442
paige.jennings@dca.ga.gov



From: David Allen <dallen@jonesboroga.com>
Sent: Friday, March 18, 2022 3:57 PM
To: Paige Jennings <paige.jennings@dca.ga.gov>
Cc: rclark@jonesboroga.com; Joy Day <jday@jonesboroga.com>; Chapman, Sidney - CCPS Historian <sidney.chapman@clayton.k12.ga.us>; kemith.thompson@clayton.k12.ga.us
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

See attached.

Local Historic Preservation Commission hearing is in 30 days – April 18th, and then it will be transmitted to the Mayor and City Council in May.



David Allen | Community Development Director | City of Jonesboro, GA
 tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
 124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: David Allen
Sent: Friday, March 18, 2022 3:35 PM
To: Paige Jennings <paige.jennings@dca.ga.gov>
Cc: Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Joy Day <jday@jonesboroga.com>; Chapman, Sidney - CCPS Historian <sidney.chapman@clayton.k12.ga.us>; kemith.thompson@clayton.k12.ga.us
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Ok thank you. Will send you it this afternoon.



David Allen | Community Development Director | City of Jonesboro, GA
 tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
 124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Paige Jennings <paige.jennings@dca.ga.gov>
Sent: Friday, March 18, 2022 3:32 PM
To: David Allen <dallen@jonesboroga.com>
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

David,

Thank you for reaching out!

To answer your question, I would be the person at HPD to send the designation report to in order to fulfill the ordinance requirement. Please send the designation report for the nominated property to me via email as soon as possible; once you have sent the report, our office will have 30 days to review the nomination and provide comments.

Hope that this answered your question. Thank you again for reaching out and I look forward to hearing from you again soon!

Best,
 Paige

Paige Jennings

Certified Local Government Coordinator
 Georgia Department of Community Affairs
 Direct +14044866442
paige.jennings@dca.ga.gov



From: David Allen <dallen@jonesboroga.com>
Sent: Friday, March 18, 2022 3:21 PM
To: Melissa Jest <Melissa.Jest@dca.ga.gov>
Cc: Paige Jennings <paige.jennings@dca.ga.gov>
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Attachment: Correspondence (3157 : Rosenwald School Historic Designation)

Thank you



David Allen | Community Development Director | City of Jonesboro, GA
 tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
 124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Melissa Jest <Melissa.Jest@dca.ga.gov>
Sent: Friday, March 18, 2022 3:21 PM
To: David Allen <dallen@jonesboroga.com>
Cc: Paige Jennings <paige.jennings@dca.ga.gov>
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Good Mr. Allen.

I am cc'ing Paige Jennings, HPD's Certified Local Government coordinator in hopes that she might be able to assist you or refer you to the proper contract.
 (Thank you Paige)

Melissa Jest



Learn more about our commitment to [fair housing](#).



Melissa Jest

African American Programs Coordinator
 Georgia Department of Community Affairs
 60 Executive Park
 Atlanta, Georgia 30329

Direct 4044866395
Melissa.Jest@dca.ga.gov

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, March 18, 2022 12:14 PM
To: Melissa Jest <Melissa.Jest@dca.ga.gov>
Subject: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Ms. Jest –

The City of Jonesboro is looking to designate a building in Jonesboro as historic, in addition to and outside of its already established Historic District. While this is handled by the City's own Historic Preservation Commission, it requires a copy of the report be delivered to the Historic Preservation Division of the Department of Natural Resources. Are you the person to send that report to?

(3) Require public hearings. The commission and the city council shall hold a public hearing on any proposed ordinance for the designation of any historic district or property.

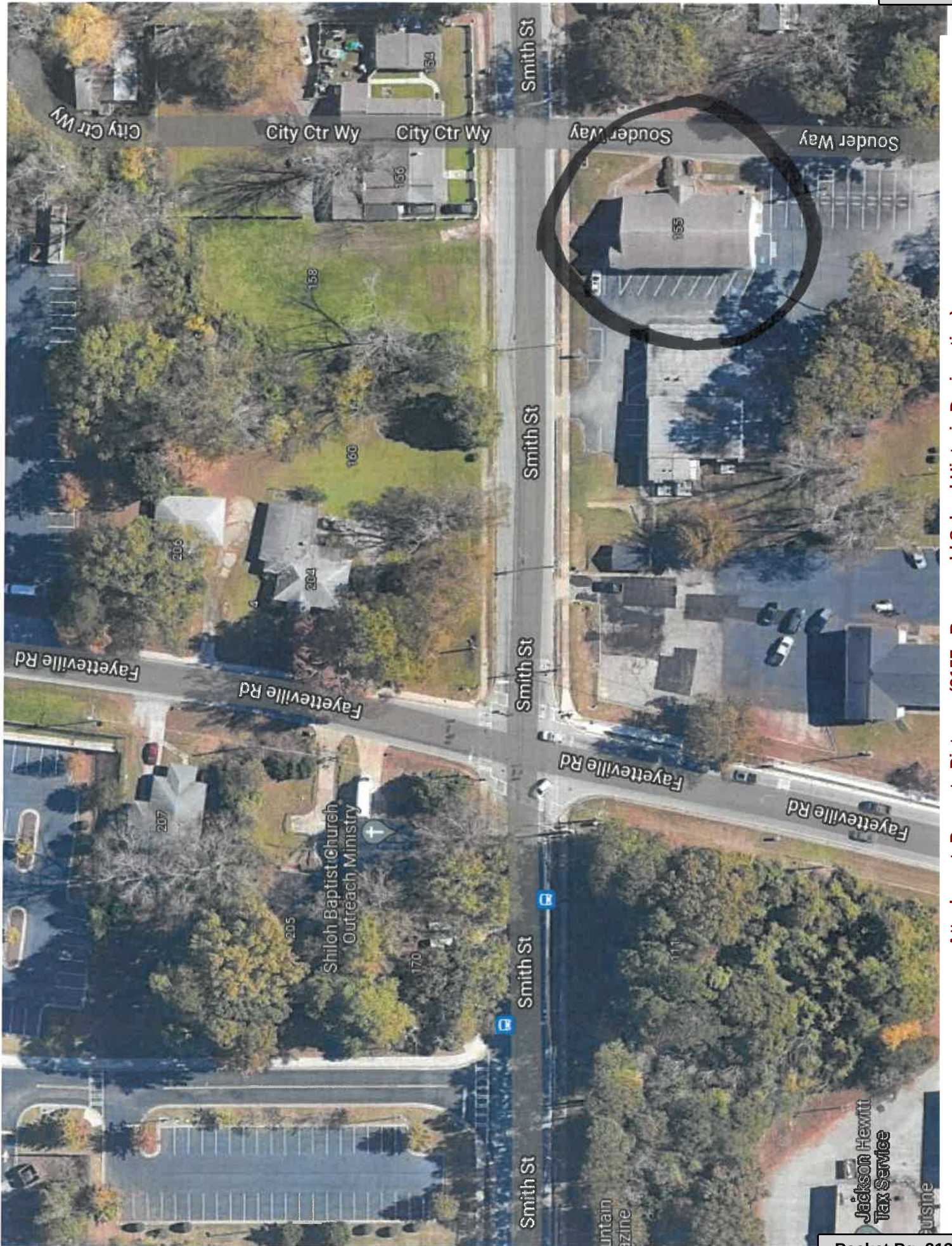
Notice of the hearing shall be published in at least three consecutive issues in the principle newspaper of local circulation, and written notice of the hearing shall be mailed by the commission to all owners and occupants of such properties. All such notices shall be published or mailed not less than ten nor more than 20 days prior to the date set for the public hearing. A notice sent via the United States mail to the last-known owner of the property shown on the city tax digest

and a notice sent via attention to the occupant shall constitute legal notification to the owner and occupant under this article.

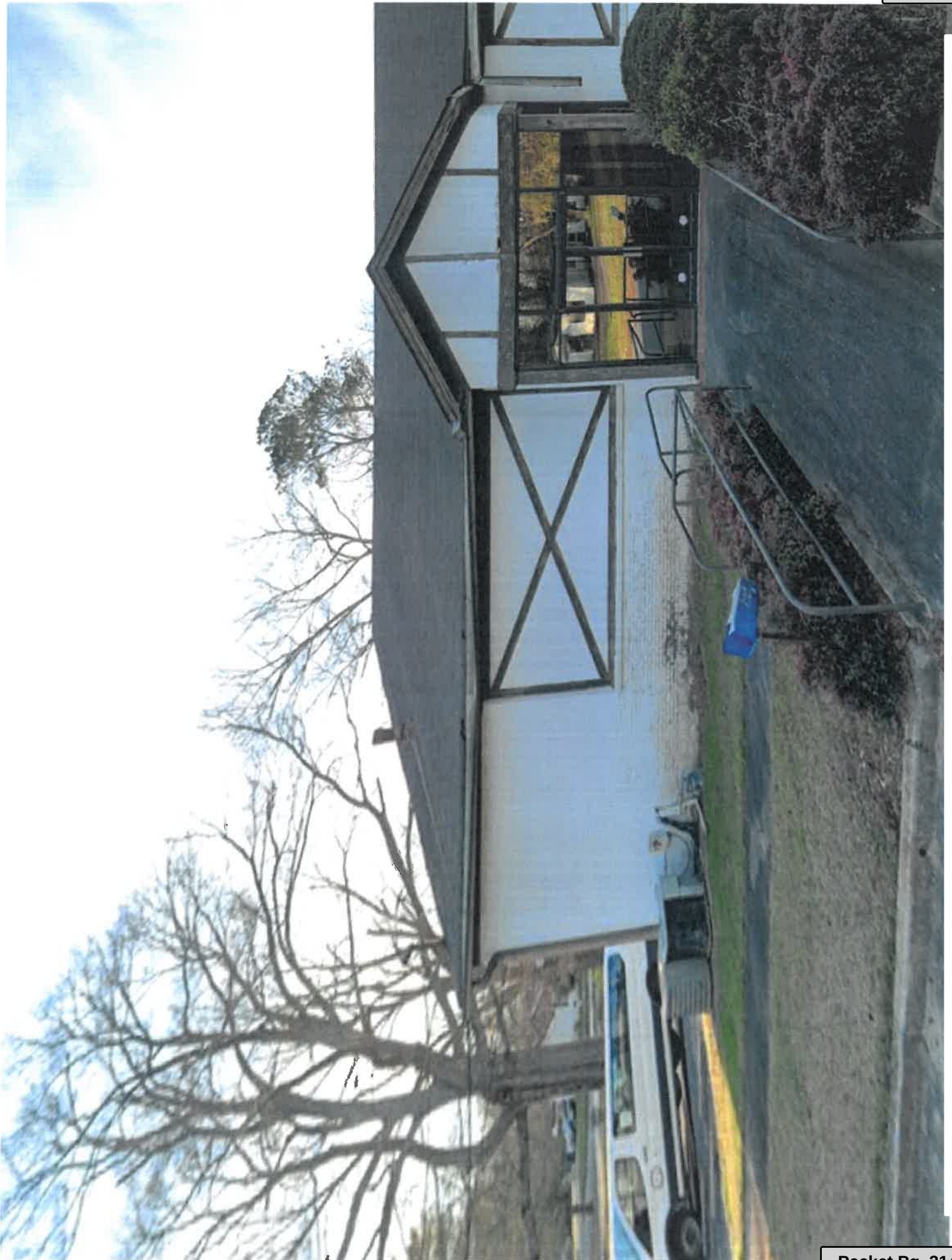
- a. *Notification of historic preservation division. No less than 30 days prior to making a recommendation on any ordinance designating a property or district as historic, the commission must submit the report required in subsection (a)(3) herein, to the historic preservation division of the department of natural resources.*



David Allen | Community Development Director | City of Jonesboro, GA
tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)

04/18/2022

David Allen
Community Development Director
124 North Avenue
Jonesboro, Georgia 30236

RE: Local District Designation Report

Dear Mr. Allen:

Thank you for the opportunity to review the Local District Designation Report for the City of Jonesboro. The Historic Preservation Division has been given this opportunity to review the Local Landmark Designation Report in accordance with Georgia Historic Preservation Act § 44-10-26 (2)(a), Georgia's Certified Local Government Application and Procedures, and at the request of the local government.

The Historic Preservation Division has found that the Local Landmark Designation Report is well documented and assembled with maps, representative photographs, physical and historic descriptions, and descriptions of property renovations; however, the nominated property does not meet the *Secretary of the Interior's Standard for Historic Preservation and Archaeology*. The Jonesboro Elementary Rosenwald School has lost its architectural integrity as the building has undergone extensive alterations since it's original construction in the 1930's, which is also the period of significance for the property's nomination. As a result of these alterations, several of the character defining features of the building, including the windows on the front façade and the originally entry, have been lost.

Due to extensive alterations and lack of integrity to the property, the Historic Preservation Division does not recommend the designation of the Jonesboro Elementary Rosenwald School. We recognize and support your local priorities and authority to make this decision on the local level. Our office supports projects that would acknowledge and honor the historical significance and communal impact of the Jonesboro Elementary Rosenwald School to the City of Jonesboro.

We support your community's commitment to preservation planning and appreciate the opportunity to collaborate. We will keep the submittal and determination on file for public record. If you, the HPC, or any community members have questions or concerns, please do not hesitate to contact me directly by email at paige.jennings@dca.ga.gov.

Sincerely,



Paige Jennings
Certified Local Government Coordinator

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a Historic Property Designation for a Rosenwald School building and grounds by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA. The Jonesboro Historic Preservation Commission will also consider the item at a Public Hearing held at their meeting at 5:30 P.M. on May 16, 2022 at 124 North Avenue (City Hall), Jonesboro GA.

David Allen
Community Development Director

Publish 5/11/22, 5/18/22, 5/25/22, 6/1/22



MEMORANDUM

To: Sidney Chapman
Clayton Co. Schools
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: May 31, 2022

Re: Notification of Request for Historic Property Designation; 155 Smith Street;
Parcel No. 13241A B009

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro Mayor and City Council have accepted your request for consideration of the designation of a historic property for 155 Smith Street, Jonesboro, Georgia.

A Public Hearing has been scheduled for Monday, June 13, 2022 at 6:00 p.m. before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will first discuss this item at their next Work Session on Monday, June 6, 2022 at 6:00 p.m. The meetings will be conducted in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, Ga. If you have any questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter (3157 : Rosenwald School Historic Designation)



Attachment: Zoning Sign (3157 : Rosenwald School Historic Designation)

CITY OF JONESBORO

PUBLIC NOTICE

An application has been filed for a

HISTORIC DESIGNATION

at this location

155 SMITH STREET

A PUBLIC HEARING on this application will be held on June 13 DATE 20 22, at 6 p.m.

170 S. Main Street

Any questions, call City Hall at 770-478-3800

Date of Posting May 28 20 22

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor

STATE OF GEORGIA
CITY OF JONESBORO

ORDINANCE NO. 2022-__

1 AN ORDINANCE TO DESIGNATE THE FORMER ROSENWALD SCHOOL BUILDING
2 AND GROUNDS AS A HISTORIC PROPERTY; TO AMEND THE OFFICIAL ZONING
3 MAP OF THE CITY TO SHOW SAID HISTORIC DESIGNATION; TO PROVIDE FOR
4 SEVERABILITY; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE
5 DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

6 WHEREAS, the City of Jonesboro, Georgia (the “City”) is a municipal corporation
7 created under the laws of the State of Georgia; and

8 WHEREAS, the duly elected governing authority of the City is the Mayor and Council
9 thereof; and

10 WHEREAS, Section 42-29, Article II, Chapter 42 of the City’s Code of Ordinances
11 provides procedures for the City and its Historic Preservation Commission (“Commission”) to
12 designate properties meeting certain criteria as a historic property; and

13 WHEREAS, the Clayton County Public School District (“CCPS”), owner of the subject
14 property, submitted an application to the Commission requesting that the former Rosenwald
15 School Building and surrounding grounds (“Rosenwald Property”) be designated as a historic
16 property; and

17 WHEREAS, the Commission held a public hearing to consider the proposed historic
18 designation at its May 16, 2022 meeting and recommend that the City Council approve the
19 designation;

20 **WHEREAS**, the City Council held a public hearing to consider the proposed historic
21 designation and zoning map amendment related thereto at its June 6, 2022 meeting; and

22 **WHEREAS**, after due consideration, the City Council desires to designate the Rosenwald
23 Property as a historic property in accordance with Section 42-29.

24 **WHEREAS**, the adoption of this Ordinance will benefit the health, safety, and welfare of
25 the citizens of the City of Jonesboro.

26 **NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR**
27 **AND COUNCIL OF THE CITY OF JONESBORO, GEORGIA and by the authority**
28 **thereof:**

29 **Section 1.** The former Rosenwald School Building and surrounding grounds located at
30 155 Smith Street (Clayton County Parcel No. 1341A B009), which is further described in the
31 application attached hereto and incorporated herein as Exhibit A, is hereby designated as a Historic
32 Property. Such historic property designation is to be noted on the official City of Jonesboro Zoning
33 Map approved by Mayor and Council as soon as reasonably possible following adoption of this
34 Ordinance along with an editorial note on the official City of Jonesboro Zoning Map specifying
35 the parcels affected by this Ordinance and the date of adoption of this Ordinance, which shall be
36 kept as public record to provide notice of such designation. CCPS shall obtain a certificate of
37 appropriateness from the Commission prior to performing any material change or alteration to the
38 appearance of the property.

39 **Section 2.** The preamble of this Ordinance shall be considered to be and is hereby
40 incorporated by reference as if fully set out herein.

41 **Section 3.** (a) It is hereby declared to be the intention of the Mayor and Council that all
42 sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their
43 enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

44 (b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest
45 extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this
46 Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this
47 Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the
48 greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance
49 is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this
50 Ordinance.

51 (c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance
52 shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable
53 by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of
54 the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the
55 greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any
56 of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to
57 the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and
58 sections of the Ordinance shall remain valid, constitutional, enforceable and of full force and
59 effect.

60 **Section 4.** All ordinances and parts of ordinances in conflict herewith are hereby expressly
61 repealed to the extent of such conflict.

62 **Section 5.** Penalties in effect for violations of the Zoning Ordinance of the City of
 63 Jonesboro, Georgia at the time of the effective date of this Ordinance shall be and are hereby made
 64 applicable to this Ordinance and shall remain in full force and effect.

65 **Section 6.** The effective date of this Ordinance shall be the date of adoption unless
 66 otherwise specified herein.

SO ORDAINED, this ____ day of _____, 2022.

CITY OF JONESBORO, GEORGIA

JOY DAY, Mayor

ATTEST:

RICKY CLARK, Jr., City Clerk

APPROVED AS TO FORM:

 City Attorney

EXHIBIT “A”

[Application Attached]



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

12.4

- 4

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of text amendment to the City of Jonesboro Code of Ordinances, 22-TA-011, Ord. 2022-013, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Chapter 14, Animals

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Community Planning, Neighborhood and Business Revitalization, Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval: Recent improvements were proposed to the Chapter 14, Animals, pertaining to problem dogs in the City limits and are reflected in this Ordinance, namely:

1. Section 14-1: Revision of certain definitions pertaining to dogs to align with State law concerning classified, dangerous, and vicious dogs. Also, clarifying definitions of “owner” and “serious injury.”
2. Section 14-31: Better clarifying hearing, confinement, and certification procedures for dangerous and vicious dogs.
3. New Article IV, Sec. 14-52, 14-53, and 14-54: Creation of standards and procedures for an Animal Control Board governing dog incidents within the City limits.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Jonesboro Ord. 2022- Definitions Dangerous Dogs and Animal Control Bd
- Legal Notice - Dangerous Dog Ordinance

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

**06/06/22
REQUIRED**

**City Council PUBLIC HEARING
Next: 06/13/22**

Signature

City Clerk's Office

STATE OF GEORGIA
CITY OF JONESBORO

ORDINANCE NO. 2022-__

1 AN ORDINANCE TO AMEND CERTAIN PROVISIONS IN CHAPTER 14 (ANIMALS)
2 OF THE CITY CODE OF ORDINANCES; TO ESTABLISH AN ANIMAL CONTROL
3 BOARD; TO AMEND RELATED DEFINITIONS; TO INCORPORATE THE
4 RESPONSIBLE DOG OWNERSHIP LAW; TO PROVIDE FOR SEVERABILITY; TO
5 REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO
6 PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL
7 PURPOSES.

8 WHEREAS, the City of Jonesboro, Georgia (the “City”) is a municipal corporation
9 created under the laws of the State of Georgia; and

10 WHEREAS, the duly elected governing authority of the City is the Mayor and Council
11 thereof; and

12 WHEREAS, Chapter 14 of the City Code of Ordinances (the “Code”) sets forth the
13 general provisions of the City’s policies in regard to animals; and

14 WHEREAS, Section 14-31 of the Code, adopted in 2010, sets forth the procedures by
15 which notice is to be provided to dangerous or potentially dog owners; and

16 WHEREAS, HB 685 (the “Responsible Dog Ownership Law”), was adopted by the
17 Georgia General Assembly and signed into law by the Governor in 2012 and was codified as
18 Section 4-8-20 *et seq.* of the Official Code of Georgia Annotated (“O.C.G.A.”); and

19 WHEREAS, the Responsible Dog Ownership Law gives local animal control boards the
20 authority to conduct hearings concerning dangerous and vicious dogs; and

21 **WHEREAS**, the City does not currently have an animal control board in place; and

22 **WHEREAS**, after due consideration, the duly elected governing authority finds it
23 necessary to create the Jonesboro Animal Control Board, which, among its other powers and
24 duties, will conduct hearings regarding dangerous dogs; and

25 **WHEREAS**, the governing authority desires to amend its Code to establish such board
26 and adopt new notice and hearing procedures in accordance with the Responsible Dog Ownership
27 Law; and

28 **WHEREAS**, the adoption of this ordinance will benefit the health, safety, and welfare of
29 the citizens of the City of Jonesboro.

30 **NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR**
31 **AND COUNCIL OF THE CITY OF JONESBORO, GEORGIA and by the authority**
32 **thereof:**

33 **Section 1.** The Code of Ordinances, City of Jonesboro, Georgia is hereby amended by
34 revising Chapter 14 (Animals), Article I (General Provisions), Section 14-1 (Definitions), to be
35 read and codified as follows with added text in **bold, underlined** font and deleted text in
36 strikethrough font:

37 "Sec. 14-1. - Definitions.

38 The following words, terms and phrases, when used in this chapter, shall have the meanings
39 as ascribed to them in this section, except where the context clearly indicates a different
40 meaning:

41 *Abandoned animal* means any animal that is placed upon public property or within a public
42 building unattended or uncared for, or upon or within the private property of another
43 without the express permission of the owner, custodian or tenant of such private property.
44 Any animal shall also be considered as abandoned which is upon or within the property of
45 the owner or custodian of the animal for a period of time in excess of 36 hours unattended
46 or without proper food and water.

47 *Animal at large* means an animal not under restraint.

Animal control officer shall refer to an individual employed **or contracted** by the city or the county to perform and execute the provisions of this article, and his office shall have the power to issue citations in violation of this article.

Animal under restraint means any animal:

- (1) Secured by a leash or lead or enclosed by way of fence or other enclosure;
- (2) Under the control of a responsible and competent person and obedient to that person's commands, that person being actually present with the animal; or
- (3) Confined within a vehicle that is parked or in motion.

Classified dog means any dog that has been classified as either a dangerous dog or vicious dog pursuant to O.C.G.A. § 4-8-20 et seq. No dog shall be classified as a dangerous dog or vicious dog for actions that occur while the dog is being used by a law enforcement or military officer to carry out the law enforcement or military officer's official duties. No dog shall be classified as a dangerous dog or a vicious dog if the person injured by such dog was a person who, at the time, was committing a trespass, was abusing the dog, or was committing or attempting to commit an offense under Chapter 5 of Title 16.

Dangerous dog means any dog that: ~~according to the records of any appropriate authority~~

- ~~(1) Inflicts injury on a human without provocation on public or private property; or~~
- ~~(2) Aggressively bites, attacks, or endangers the safety of humans without provocation after the dog has been classified as a potentially dangerous dog and after the owner has been notified of such classification; or~~

Such categorization shall not apply to a dog if it bites a human:

- ~~a. When being used by a law enforcement officer.~~
- ~~b. When its owner is being attacked.~~
- ~~c. Who is a willful trespasser on the property of the owner or who is committing another tort or crime.~~
- ~~d. Who has tormented or abused it or who in the past has been observed or reported to have tormented or abused it.~~

- (1) **Causes a substantial puncture of a person's skin by teeth without causing serious injury; provided, however, that a nip, scratch, or abrasion shall not be sufficient to classify a dog as dangerous under this subparagraph;**
- (2) **Aggressively attacks in a manner that causes a person to reasonably believe that the dog posed an imminent threat of serious injury to such person or another person although no such injury occurs; provided, however, that the acts of barking, growling, or showing of teeth by a dog shall not be sufficient to classify a dog as dangerous under this subparagraph; or**
- (3) **While off the owner's property, kills a pet animal; provided, however, that this subparagraph shall not apply where the death of such pet animal is caused by a dog that is working or training as a hunting dog, herding dog, or predator control dog.**

To the extent that the definition of “dangerous dog” in this subsection differs from O.C.G.A. § 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control.

Exotic animal means any animal of any kind which is not indigenous to the State of Georgia, but not included in the definition of a domestic animal but shall include any hybrid animal which is part exotic animal.

Health officer shall mean the animal control officers of Clayton County, or his authorized representative so long as Clayton County is under contract with the City of Jonesboro to operate the dog pound and perform animal and rabies control services for the city.

Kennel means a dedicated structure or portion of a structure for the care, grooming, boarding, breeding, whelping, and feeding of domestic dogs.

License tag shall mean a metal tag issued on behalf of Clayton County by the health officer after showing proof of vaccination for the animal and paying, when required, the license fee.

Owner means any natural person or any legal entity, including, but not limited to, a corporation, partnership, firm, or trust owning, possessing, harboring, keeping, or having custody or control of a dog. In the case of a dog owned by a minor, the term "owner" includes the parents or person in loco parentis with custody of the minor. To the extent that the definition of “owner” in this subsection differs from O.C.G.A. § 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control.

Nuisance means whatever is dangerous or detrimental to human life or health and whatever renders or tends to render the soil, air, water, or food impure or unwholesome, or unreasonably offends or impairs the senses of smell, sight, and hearing.

Pound shall mean the facilities operated by the health officer for confining dogs impounded under the provisions of this regulation.

Serious injury means any physical injury that creates a substantial risk of death; results in death, broken or dislocated bones, lacerations requiring multiple sutures, or disfiguring avulsions; requires plastic surgery or admission to a hospital; or results in protracted impairment of health, including transmission of an infection or contagious disease, or impairment of the function of any bodily organ. To the extent that the definition of “vicious dog” in this subsection differs from O.C.G.A. § 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control.

Vaccinate shall mean the injection, by a licensed veterinarian, of a specified dose of USDA approved vaccine.

Vaccination tag shall mean any metal tag issued by licensed veterinarians in the State of Georgia and supplied to dog owners upon vaccination.

Vicious animal means any animal, **other than a dog**, which, because of temperament, conditioning, or training, has a known propensity, tendency, or disposition to attack, to

cause injury to, or to otherwise endanger the safety of humans or other domestic animals. The term shall include an animal that has on one or more occasions caused physical injury to a human being or other domestic animal without provocation whether on public or private property.

Vicious Dog means a dog that inflicts serious injury on a person or causes serious injury to a person resulting from reasonable attempts to escape the dog's attack. To the extent that the definition of "vicious dog" in this subsection differs from O.C.G.A. § 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control.

Section 2. The Code of Ordinances, City of Jonesboro, Georgia is further amended by revising Chapter 14 (Animals), Article II (Dogs), Division I (General Provisions), Section 14-31, to be read and codified as follows with added text in **bold, underlined** font and deleted text in strikethrough font:

“Sec. 14-31. - “Sec. 14-31. – **Dangerous or vicious dogs.** ~~Notice to dangerous or potentially dangerous dog owners.~~

(a) **Notice.** When an animal control officer or a City of Jonesboro code enforcement officer classifies a dog as a dangerous or ~~potentially dangerous~~ **vicious** dog or reclassifies a ~~potentially dangerous dog as a dangerous dog,~~ the officer shall ~~notify~~ **mail a dated notice** to the dog's owner **within seventy-two (72) hours.** The notice shall meet the following requirements:

- (1) The notice shall be in writing and mailed by certified mail **or statutory overnight delivery** to the owner's last known address;
- (2) The notice shall include a summary of the officer's findings that formed the basis for the dog's classification as a dangerous or ~~potentially dangerous~~ **vicious** dog;
- (3) The notice shall be dated and shall state that the owner, within **seven (7) days** ~~(15) days~~ after the date shown on the notice, has the right to request a hearing on the officer's determination that the dog is a dangerous or ~~potentially dangerous~~ **vicious** dog;
- (4) The notice shall state that the hearing, if requested, shall be before **the City of Jonesboro Animal Control Board (the "Authority");** ~~the Clayton County Magistrate or City of Jonesboro Municipal Judge Probate Court (the "Probate Court");~~
- (5) The notice shall state that if a hearing is not requested, the officer's determination that the dog is **subject to classification as a**

dangerous or ~~potentially dangerous~~ **vicious** dog ~~shall~~ will become effective for all purposes on a date specified in the notice, which shall be after the last day on which the owner has a right to request a hearing; and

(6) The notice shall include a form to request a hearing.

If an owner cannot be located within ten days of the officer's determination that a dog is subject to classification as a dangerous dog or vicious dog, such dog may be released to an animal shelter or humanely euthanized, as determined by the officer.

(b) **Hearing.** When a request for a hearing, as provided in this section is received, it shall be scheduled within **thirty** (30) days after receiving the request; **provided, however, that such hearing may be continued by the Authority good cause shown. At least ten (10) days prior to the hearing** the initiating officer will notify the dog owner in writing by certified mail **or statutory overnight delivery**, of the date, time, and place of the hearing, and such notice shall be mailed to the dog owner at least ten days prior to the date of the hearing. At the hearing, the owner of the dog shall be given the opportunity to testify and present evidence, and, in addition thereto, the judge **Authority** shall receive such other evidence and ~~hear such officer~~ testimony as the judge may find **be** reasonably necessary to make a determination either to sustain, modify or overrule the animal control officer **or code enforcement officer's** classification of the dog.

(c) **Confinement. Before and during the hearing, the subject dog shall be adequately confined in a fence, kennel, or other structure pre-approved by the animal control officer and/or code enforcement officer in the dog owner's property. At the discretion of the animal control officer and/or code enforcement officer, due to the severity of certain cases, the subject dog may be required to be impounded at the Clayton County animal control facility at the owner's expense. A leash tied to an outdoor structure, or an outdoor "invisible" fence shall not suffice as an adequate confinement measure.**

(~~e~~-d) **Determination.** Within ten **(10)** days after the date of the hearing, the judge **Authority** shall notify the dog owner in writing by certified mail **or statutory overnight delivery** of his-~~its~~ determination on the matter. If such determination is that the dog is a dangerous or ~~potentially dangerous~~ **vicious** dog, the notice **of classification** shall specify the date upon which that determination is effective. **If the determination is that the dog is to be euthanized pursuant to O.C.G.A. § 4-8-26, the notice shall specify the date by which the euthanasia shall occur.**

(~~d~~ e) **Judicial Review. Judicial review of the Authority's final decision may be had in accordance with O.C.G.A § 15-9-30.9.**

(e f) **Certificate of registration for a dangerous dog.** A certificate of registration to the effect that the dog owner has a dangerous ~~or potentially dangerous~~ dog shall also be issued by the animal control officer, and is contingent upon the dog owner presenting to the animal control officer evidence of:

(1) **An enclosure designed to securely confine the dangerous dog on the owner's property, indoors, or in a securely locked and enclosed pen, fence, or structure suitable to prevent the dangerous dog from leaving such property; and**

(2) **Clearly visible warning signs have been posted at all entrances to the premises where the dog resides.**

~~(1) An enclosure as prescribed in this chapter for confinement of a potentially dangerous or dangerous dog;~~

~~(2) The proper posting of the premises as prescribed in this chapter; and~~

~~(3) An insurance policy or surety bond in the amount of (\$15,000.00), insuring the owner against liability for any personal injuries inflicted by a dangerous dog. This shall apply to a dog, classified as dangerous, only.~~

The certificate shall be issued by the animal control officer and a copy shall be delivered to the City of Jonesboro Code Enforcement Department.

(g) **Certificate of registration for a vicious dog.** A certificate of registration for a vicious dog shall be issued if the dog control officer determines that the following requirements have been met:

(1) **The owner has maintained an enclosure designed to securely confine the vicious dog on the owner's property, indoors, or in a securely locked and enclosed pen, fence, or structure suitable to prevent the vicious dog from leaving such property;**

(2) **Clearly visible warning signs have been posted at all entrances to the premises where the dog resides;**

(3) **A microchip containing an identification number and capable of being scanned has been injected under the skin between the shoulder blades of the dog; and**

(4) **The owner maintains and can provide proof of general or specific liability insurance in the amount of at least \$50,000.00 issued by an insurer authorized to transact business in this state insuring the owner of the vicious dog against liability for any bodily injury or property damage caused by the dog.**

The certificate shall be issued by the animal control officer and a copy shall be delivered to the City of Jonesboro Code Enforcement Department.

(h) No certificate of registration shall be issued to any person who has been convicted of two or more violations of this section.

(i) No person shall be the owner of more than one vicious dog.

(j) No certificate of registration for a vicious dog shall be issued to any person who has been convicted of:

(1) A serious violent felony as defined in O.C.G.A § 17-10-6.1;

(2) The felony of dogfighting as provided for in O.C.G.A. § 16-12-37 or the felony of aggravated cruelty to animals as provided for in § O.C.G.A. 16-12-4; or

(3) A felony involving trafficking in cocaine, illegal drugs, marijuana, methamphetamine, or ecstasy as provided for in O.C.G.A. §§ 16-13-31 and 16-13-31.1 from the time of conviction until two years after completion of his or her sentence, nor to any person residing with such person.

(ek) Annual fee and Renewals. An annual fee may be charged **by the City** in addition to regular dog licensing fees, to register dangerous and ~~potentially dangerous~~ **vicious** dogs. This registration fee is subject to change as dictated by the ~~Clayton County Board of Commissioners.~~ **Mayor and City Council.** Certificates of registration shall be renewed on an annual basis. At the time of the annual renewal of a certificate of registration, an animal control officer **and/or code enforcement officer** shall require evidence from the owner or make such investigation as may be necessary to verify that the dangerous or ~~potentially dangerous~~ **vicious** dog is continuing to be confined in a proper enclosure and that the owner is continuing to comply with other provisions of this division. **A file for each dangerous or vicious dog case within the City shall be kept at the City of Jonesboro Code Enforcement Department.**

(f l) Issuance of a certificate of registration or the renewal of a certificate of registration by the animal control officer does not warrant or guarantee that the requirements specified in this chapter are maintained by the owner of a dangerous or ~~potentially dangerous~~ **vicious** dog on a continuous basis following the date of the issuance of the initial certificate of registration or following the date of any renewal of such certificate.

(gm) Notifications by owner; change in ownership; change in residence.

- (1) The owner of a dangerous or ~~potentially dangerous~~ **vicious** dog shall notify the animal control officer **and/or code enforcement officer** immediately if the dog is on the loose, is unconfined, **or** has attacked a human, ~~or been sold, stolen or donated.~~
- (2) **A vicious dog shall not be transferred, sold or donated to any other person unless it is relinquished to a governmental facility or veterinarian to be euthanized.**
- (3) **In the event a dangerous dog** ~~If the dog is sold or donated,~~ the owner shall also provide the name, address and telephone number of the new owner. If sold or donated to another resident of the City of Jonesboro, the new owner has ten **(10)** days after taking possession of the dog to register the dog with Clayton County Animal Control.
- (4) If the owner moves with the dog from one jurisdiction to another within the State of Georgia, the owner shall register the dangerous or ~~potentially dangerous~~ **vicious** dog in the new jurisdiction within ten **(10)** days after becoming a resident.
- (5) The owner of a dangerous or ~~potentially dangerous~~ **vicious** dog who is a new resident of the State of Georgia shall register the dog as required in this article within **thirty** (30) days after becoming a resident.”

Section 3. The Code of Ordinances, City of Jonesboro, Georgia is further amended by revising Chapter 14 (Animals) to include a new Article IV to be read and codified as follows with added text in **bold, underlined** font:

“ARTICLE IV. – ANIMAL CONTROL BOARD

Sec. 14-52. – Creation.

There is hereby created the City of Jonesboro Animal Control Board (“Animal Control Board”).

Sec. 14-53. – Membership.

- (a) **The Animal Control Board shall be comprised of five (5) members (“Members”) who will fill posts 1 through 5 on the Animal Control Board. The Members shall serve with compensation and shall be chosen by the city council with the consent of the mayor.**
- (b) **Except for the initial term of Members serving in posts 4 and 5, Members shall serve for two (2) year terms. The initial term for posts 4 and 5 shall be eighteen (18) months. Members may be reappointed by the city council and mayor.**
- (c) **Board members shall consist of at least one member who is a licensed veterinarian (whether City of Jonesboro or Clayton County), one who is an acting officer of the Jonesboro Police Department, and one who is an acting official for either Jonesboro**

Community Development or Code Enforcement. All other Board members shall be actual City of Jonesboro residents.

- (d) No person convicted of any prior dangerous or vicious dog charges or any animal cruelty charges in any State shall be permitted to serve on the Board.
- (e) A quorum shall consist of three (3) Members.
- (f) Agenda items may be approved, denied, or tabled by a majority vote of Board members present.
- (g) The Members shall, by a majority vote, elect a Member to serve as Chair and shall also elect a Vice-Chair who will serve as Acting Chair if the Chair is not in attendance at a meeting of the Animal Control Board.
- (h) Members of the Animal Control Board shall adopt policies and procedures to govern potential conflicts of interest arising from the responsibilities and duties of their positions. A Board member who is a relative, regular acquaintance, or adjacent neighbor of a person involved in a dangerous or vicious dog case shall abstain from actions or comments in the subject case.

Sec. 14-54. Powers and duties.

- (a) In addition to such other powers and duties as may be provided by the city council and mayor, the animal control board shall have the power and duty to:
 - (1) Carry out those duties regarding dangerous or vicious dogs as set forth in Section 14-31 of the City of Jonesboro Code of Ordinances and hold hearings and determine matters as provided therein.
 - (2) Hold hearings and recommend to the city council regulations and amendments to this chapter concerning the control and welfare of animals in the City of Jonesboro.
 - (3) Hold hearings on any matters regarding animals as may be designated by the city council.
 - (4) Hold public meetings at least four (4) times in each calendar year.
 - (5) Study animal-related issues and recommend to the city council those programs, methods, found to be both economically feasible and humane.
 - (6) Supply to the city council quarterly reports as to any recommendations provided for in this section or at such other intervals or times as may be designated by the city council.
- (b) The Animal Control Board may request and receive in a timely manner statistics, information and documentation as necessary for reports and studies prepared for the city council.
- (c) The Animal Control Board may enact its own by-laws and general hearing procedures.”

Section 4. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 5. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 6. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed to the extent of the conflict only.

Section 7. The effective date of this Ordinance shall be the date of its adoption by the Mayor and Council unless otherwise stated herein.

Section 8. The Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City of Jonesboro.

Section 9. It is the intention of the governing body, and it is hereby ordained that the provisions of this Ordinance shall become and be made part of the Code of Ordinances, City of Jonesboro, Georgia and the sections of this Ordinance may be renumbered to accomplish such intention.

SO ORDAINED this ____ day of _____, 2022.

CITY OF JONESBORO, GEORGIA

JOY DAY, Mayor

ATTEST:

RICKY L. CLARK, JR., City Clerk

APPROVED AS TO FORM:

City Attorney

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a proposed text amendment to the City of Jonesboro Code of Ordinances, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA.

David Allen
Zoning Administrator / Community Development Director

Publish 5/25/22



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

13.1

- 1

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of proposed FY 2022 Budget Amendments.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Budget Amendments Require Board Approval

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Nina Robinson, Finance Director has prepared the attached schedule showing the 2nd 2022 budget amendment request for Council Consideration and Approval

Budget Amendment Changes

General Fund

Revenue line items that are subject to amendment:

Contributions and Donations:

Juneteenth - \$5,900

Back to school - \$3,800

Body Camera- \$3,000

Other revenue categories to increase based on year-to-date results that exceed adopted budget

Food Truck Permits \$500

Garden Club - \$1,950

Farmer's Market Vendors \$ 1,500

Police Department- will reflect an overall increase in the expenditures of \$3,000 to appropriate for the cost of the Body Cameras to be ordered. :

Increase in the City Events Expense line to cover Juneteenth and Back to School - \$9,700

Solid Waste Fund - Year to date revenue results indicate an increase in revenue of \$17, in revenue to cover the cost of the Lee Street Park cleanup and the cost of the 2 Temps to assist Public Work department with Sanitation services.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

The overall impact increases the general fund budget by \$16,650 and maintains a balanced budget.

The overall impact for the Solid waste fund is a net increase of expenses of \$27,100.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

Signature

City Clerk's Office

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- BUDGET AMENDMENT MID YEAR 2022 June 2022

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

City of Jonesboro
Revenue and Expenditures Proposed Budget Amendments
All Funds
As of MAY 30, 2022
Prepared by N Robinson

BUDGET AMENDMENT - REVENUE ALL FUNDS					
FUND	ADOPTED BUDGET	PRIOR APPROVED AMENDMENT	CURRENT PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET	NOTES
General	\$ 6,046,280	\$ 46,160	\$ 16,650	\$ 6,109,090	Various Items - see details
State Confiscated Assets	\$ 5,000	\$ -		\$ 5,000	No Amendment
DEA Confiscated Assets	\$ 45,000	\$ (17,384)		\$ 27,616	No Amendment
Grants/Restricted/ARPA	\$ 926,496	\$ -		\$ 926,496	No Amendment
Hotel Motel Restricted	\$ 45,000	\$ -		\$ 45,000	No Amendment
LARP/LMIG/Capital	\$ 50,000	\$ 2,780		\$ 52,780	No Amendment
Technology Fund	\$ 48,000	\$ -		\$ 48,000	No Amendment
SPLOST	\$ 1,800,706	\$ -		\$ 1,800,706	No Amendment
URA - City Center	\$ -	\$ 3,000,000		\$ 3,000,000	From General Fund Reserves
Solid Waste Sanitation	\$ 240,880	\$ -	\$ 17,000	\$ 257,880	No Amendment
TOTAL	\$ 9,207,362	\$ 3,031,556	\$ 33,650	\$ 12,272,568	

BUDGET AMENDMENT - EXPENDITURE ALL FUNDS					
FUND	ADOPTED BUDGET	PRIOR APPROVED AMENDMENT	CURRENT PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET	Notes for Current Proposed
General	\$ 6,046,280	\$ 46,160	\$ 16,650	\$ 6,109,090	City Events, Body Cameras
State Confiscated Assets	\$ 5,000	\$ -	\$ -	\$ 5,000	No Amendment
DEA Confiscated Assets	\$ -	\$ 63,057		\$ 63,057	Evidence Room File System, Partial Tahoe
Grants/Restricted/ARPA	\$ 926,496	\$ -	\$ -	\$ 926,496	No Amendment
Hotel Motel Restricted	\$ 45,000	\$ -	\$ -	\$ 45,000	No Amendment
LARP/LMIG/Capital	\$ 50,000	\$ -	\$ -	\$ 50,000	No Amendment
Technology Fund	\$ 48,000	\$ -	\$ -	\$ 48,000	No Amendment
SPLOST	\$ 1,439,386	\$ -	\$ -	\$ 1,439,386	No Amendment
URA - City Center	\$ 8,000,000	\$ 3,000,000	\$ -	\$ 11,000,000	From GF Fund Balance Reserves
Solid Waste Sanitation	\$ 163,250	\$ -	\$ 44,100	\$ 207,350	Lee St Park Cleanup/PW Temp Drivers
TOTAL	\$ 16,723,412	\$ 3,109,217	\$ 60,750	\$ 19,893,379	

BUDGET AMENDMENT - EXPENDITURE GENERAL FUND ONLY					
Revenue					
Total Revenue	\$ 6,046,280	\$ 46,160	\$ 16,650	\$ 6,109,090	Various Sources
Use of Fund Balance for Cty Ctr	\$ -	\$ (3,000,000)	\$ -	\$ (3,000,000)	From GF Fund Balance Reserves
Expenditures					
Mayor And Council	\$ 119,689	\$ -	\$ -	\$ 119,689	No Amendment
Administration	\$ 2,120,736	\$ (1,500)	\$ 9,700	\$ 2,128,936	City Events Juneteenth & Back to School
Court	\$ 202,325	\$ -	\$ -	\$ 202,325	No Amendment
Public Safety	\$ 2,390,348	\$ 66,392	\$ 3,000	\$ 2,459,740	To expend donated Body Cam funds
Public Works	\$ 1,038,119	\$ -	\$ -	\$ 1,038,119	No Amendment
Code Enforcement	\$ 149,003	\$ 1,500	\$ -	\$ 150,503	Vehicle Repairs
Appropriation of Contingency	\$ 26,060	\$ (20,232)	\$ 3,950	\$ 9,778	Net adjustments to Rev and Exp
Total General Fund	\$ 6,046,280	\$ 46,160	\$ 16,650	\$ 6,109,090	

GENERAL FUND DETAILS	
TO AMEND GENERAL FUND REVENUE	AMOUNT
Peddlers /Food Truck Permits	\$ 500.00
reimbursement for Juneteenth	\$ 5,900.00
donations for back to school	\$ 3,800.00
Public Safety Initiatives _ Cameras	\$ 3,000.00
Garden Club	\$ 1,950.00
Farmers Market Vendors	\$ 1,500.00
This revenue change increases Contingency	\$ 16,650.00
TO AMEND GENERAL FUND EXPENSES	AMOUNT
Juneteenth Costs	\$ 5,900.00
Back to School Costs	\$ 3,800.00
Body Cameras	\$ 3,000.00
This expense change decreases Contingency	\$ 12,700.00
CONTINGENCY RESERVE CHANGES	AMOUNT
Contingency Reserve Beginning	\$ 5,828.00
Plus Revenue Amendments	\$ 16,650.00
Less Expense Amendments	\$ (12,700.00)
Ending Contingency reserve	\$ 9,778.00



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

13.2

- 2

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Police

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of selecting a vendor for the scanner and x-ray machine for the Jonesboro City Center.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Consideration for the selection of Scanner and X-Ray Equipment

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Jonesboro Police Department has identified vendors for the selection of scanner and x-ray equipment at the Jonesboro City Center:

Auto Clear (X-Ray machine only)

Protective Technologies International

Point Security

Shelsky Metal Detectors

Zorpro LLC

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Auto Clear (X-Ray machine only): \$16,100.00

Protective Technologies International: \$27,347.00

Point Security: \$33,276.44

Shelsky Metal Detectors: \$10,730.00

ZorPro LLC: \$30,233.00

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Exhibit A Auto Clear Specs

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

Signature

City Clerk's Office

- Exhibit B Auto Clear Quote
- Exhibit C Prot Tec Quote
- Exhibit D Point Sec Quote
- Exhibit E RCE Training Options Brochure Supplement to Point Sec Quote
- Exhibit F Xray Application Packet 102618 Supplement to Point Sec Quote
- Exhibit G GEORGIA REQUIREMENTS Supplement to Point Sec Quote
- Exhibit H Shelsky Quote
- Exhibit I Zorpro LLC Quote

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

The Jonesboro Police Department has identified vendors to provide scanner and x-ray devices to be placed in the Jonesboro City Center. The devices will upgrade security scanning devices currently in use. See the attached exhibits for specifications on each unit.

5333DVS X-RAY INSPECTION

Explosives, Weapons and Contraband



SINGLE SOURCE, MULTI-ENERGY

X-RAY INSPECTION



Shown with optional tunnel extensions.

Designed for screening mid-sized items for weapons, explosives, drugs and other contraband, the single-source, multi-energy 5333DVS X-ray inspection system is fast and easy to operate. Ideal for screening hand carried items such as purses, briefcases, backpacks, strollers, small parcels and more, the compact 5333DVS is a great choice for small and limited spaces. The system's low profile, bottom-up generator design makes smaller items appear much sharper and larger on-screen.

- > Rapidly images full mailbags and long or tall items
- > Fits in elevators, narrow halls and tight spaces
- > Patented guided conveyor belt never needs adjusting
- > Built on the industry's most stable and flexible operating system
- > Two generator power levels to choose from (see back for details)

APPLICATIONS:

- > Passenger, Staff and Visitor Checkpoint Inspection
- > Corporate, Government and Private Security
- > Critical Infrastructure Security
- > Mail Screening

500M0018 - Spec. Sheet: 5333DVS - Rev. C - 10.09.2020

Attachment: Exhibit A Auto Clear Specs (3164 : Scanner and X-Ray Equipment)

5333DVS SPECIFICATIONS

PHYSICAL DETAILS

Tunnel Size:	53.0 x 33.1 cm 20.8 x 13.0 in. (W x H)
Overall Dimensions:	133.2 x 74.0 x 112.2 cm 52.4 x 29.1 x 44.3 in. (L x W x H)
Weight:	100 kV: 275 kg (606 lbs.) Net weight 328 kg (723 lbs.) Shipping weight 160 kV: 333 kg (734 lbs.) Net weight 380 kg (838 lbs.) Shipping weight
Construction:	Robust heavy gauge, epoxy-painted, steel frame construction. Stainless steel and aluminum trim and accessories. Non-marking casters.
Temperature:	Operating: 0° to 40° C (32° to 104° F) Storage: -20° C to 60° C (-4° to 140° F)
Humidity:	20%-95%, non-condensing
System Power:	115/230 VAC +/- 10% 60/50 Hz 0.7 kVA max

X-RAY GENERATOR

X-ray Tube Head:	Self-contained with sealed oil bath cooling
High Voltage Rating:	100 kV, operating at 90 kV (standard) or 160 kV, operating at 140 kV (optional)
Duty Cycle:	100%
Beam Orientation:	Diagonal (80° beam divergence)
Dose per Exam:	<0.1mR; <i>May be higher or lower due to differing combinations of kV level & X-ray beam configuration</i>
Radiation Leakage:	<0.5mR/hr (<5.0µSv/hr); <0.1mR/hr (<1.0µSv/hr) available

INSPECTION CAPABILITIES

Material (steel) Penetration:	10 mm guaranteed (11 mm typical) with 100kV 28 mm guaranteed (29 mm typical) with 160 kV
Contrast Sensitivity:	Over 2 million color tones standard
Resolution (wire):	38 mm guaranteed (40 AWG typical)
Conveyor Speed:	24.0 cm (9.4 in.) per second 14.6 m (48 ft.) per minute
Pulling Weight:	160 kg (352 lbs.)
Film Safety:	Guaranteed for high-speed film up to ISO 1600 (33 DIN)

DETECTORS

High-speed, ultra-sensitive photodiode detector array;
L-shaped for 100% package screening

VIDEO

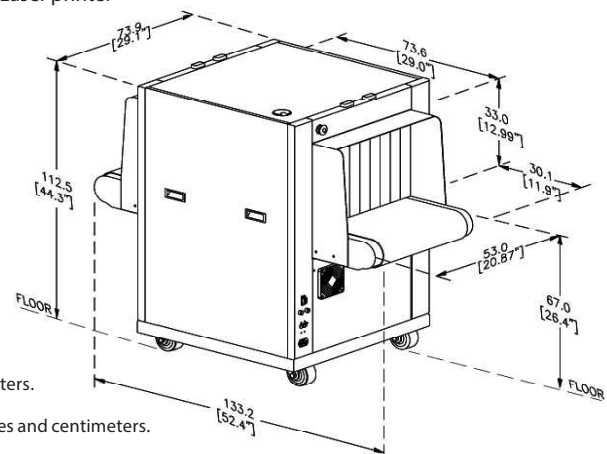
19" Color LCD monitor, 1280 x 1024 video card

STANDARD FEATURES

- autoCal
- autoDensAlert
- autoImage recall (10 images)
- autoOutline
- autoScale
- autoSensing
- autoSoft (LINUX) operating system
- autoTracking guided conveyor belt
- 128x Smart Zoom
- Adjustable zoom preview window
- Color; reverse B/W imaging
- Dark and light enhance
- D-SCAN with 160 kV only
- Entrance tunnel extension
- Exit tunnel extension
- Full-sized operator control panel (OCP) with touchpad navigation
- High/Low Density and Stripping
- Interactive help screens
- Organic / Inorganic
- RealClear
- Real-Time Diagnostics
- Reversible conveyor direction
- Save screen to USB
- Z-SCAN with 160 kV only

OPTIONS

- autoColor+ with 160 kV only
- autoMatAlert
- autoShieldAlert
- autoZ display
- 160 kV generator, operating at 140 kV
- Built-in training
- CE/CSA/US safety/EMC certification
- Console desk
- Conveyor Extensions
- Dual monitors
- DVD drive
- Footpad
- Image archiving (500K)
- Image export in BMP & JPG
- Item counter
- kV, mA meter
- Larger monitors (at least: 24", HD flicker-free LCD; 1920x1080 res.)
- Laser printer
- Loading or exit 18" parcel slide
- Loading or exit rollerbeds
- Locking metal OCP cover
- Locking monitor garage
- Monitor platform
- Networking:
 - autoNet Live View
 - Remote Diagnostics
 - Remote Image Review
 - Remote Management
- Optical X-ray on/off sensor
- Sharp Scroll
- Threat Image Projection (TIP)
- Tropical humidity kit
- Tunnel extensions
- Uninterruptible power supply
- User management
- Variable height OCP mount
- X-ray image viewer software



Note: Non-marking casters.

Dimensions are in inches and centimeters.



World Headquarters
10A Bloomfield Avenue
Pine Brook, NJ 07058 USA

www.autoclear.com

Tel. +1 973.276.6000
+1 973.276.6161
Fax. +1 973.227.0832

info@autoclear.com

HEALTH & SAFETY

Compliant with US FDA, Chapter I: Department of Health and Human Services, Subchapter J: Radiological Health, Performance Standards for Ionizing Radiation Emitting Products: 21 CFR 1020.40 Cabinet X-Systems.

ISO 9001-2015 REGISTERED

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500M0018 - Spec. Sheet: 5333DVS - Rev. C - 10.09.2020



World Headquarters

10A Bloomfield Ave
Pine Brook, NJ 07058 USA**Tel. 1 973.276.6000****Toll-free 1 800.231.6414****Fax. 1 973.276.6162**

info@autoclear.com

6-1-2022

Lieutenant Christopher Cato*Jonesboro Police Department**Support Services Division**170 South Main Street**Jonesboro, GA 30236**Office: (770) 478-7407**Fax: (678) 479-1827**www.jonesboroga.com*

Good day sir, as per our conversation

Quantity 1 Autoclear Model # 5333DVS 90kv Security X ray scanner **\$14,000.00**Quantity 1 meter exit & entrance roller beds **\$450.00 each side**Installation & training included freight to Jonesboro GA from factory in New Jersey **\$1200.00**

Free handheld metal detector Included

Total \$16,100.00 Warranty 1 year parts labor travel included

Thanks, Barry Luppowitz 404-556-0329 barryl@autoclear.com

Attachment: Exhibit B Auto Clear Quote (3164 : Scanner and X-Ray Equipment)



Protective Technologies International
 3450 Triumph Blvd, #102
 Lehi, UT 84043 US
 801-280-9997
 pti@pti-world.com
 www.pti-world.com

ADDRESS

Richard A. Godfrey
 Jonesboro Police Department
 170 South Main Street
 Jonesboro, Ga. 30236
 Office: 770-478-7407 ext. 101

SHIP TO

Richard A. Godfrey
 Jonesboro Police Department
 170 South Main Street
 Jonesboro, Ga. 30236
 Office: 770-478-7407 ext. 101

Proforma Invoice 210504-9-r**DATE** 06/01/2022

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Zorpro 6T	Zorpro 6T - 6 Zone Walk through metal detector with Temperature/Fever detector sensor	1	3,772.00	3,772.00
Shipping	FREE Shipping & Handling for Zorpro 6T	1	0.00	0.00
XIS 5335S	Astrophysics XIS 5335S (160KV) X-ray inspection system	1	18,875.00	18,875.00
Shipping	Shipping & Handling	1	1,950.00	1,950.00
Installation	On-site installation and training	1	2,750.00	2,750.00

Conditions:

- Total due pre-pay
- Prices Quoted in US Dollars
- Quote valid for 30 days
- Shipping to be scheduled
- This item is not a medical device!
- By signing this, you agree to our terms and conditions found at <https://www.pti-world.com/disclaimer/>

TOTAL **\$27,347.00**

Accepted By

Accepted Date

Thank you for your business



Point Security, Inc.

(336) 357-3417
PO Box 100
Linwood, NC 27299

Estimate

Date	Estimate #
6/1/2022	22-2765

Customer:

Jonesboro, GA Police Department
Christopher Cato
170 South Main Street
Jonesboro, GA 30236

Bid Number	Job	Terms	Decision Date	Sales Rep	FOB
		Net 30	7/1/2022	Evan	Destination
Item	Description	Quantity	Amount	Total	
6040DS	***X-Ray Machine*** 6040DS, X-Ray Inspection System Smiths Detection 19"LCD 12 Month Standard Warranty Hi-SPOT- Auto Dense Area Detection Hi-TRAX- Image Enhancement Functions	1.00	21,977.25	21,977.25T	
Monitor24	Monitor, 24" LCD Wide Format	1.00	0.00	0.00T	
HEI-.5M-Di/DS	***Entry and Exit Roller Table Options*** Table, .5M/20" Entry or Exit Roller - 6040DS	1.00	850.00	850.00T	
HEI-1M-Di/DS	Table, 1M/40" Entry or Exit Roller - 6040DS	1.00	1,050.00	1,050.00T	
HEI-Adv. HI-TraX	Advanced Software Package, HI-TIP-Plus - Threat Image Projection OTS Xtrain - Operator Training System IMS - Image Management System Opti-ZOOM - Magnification Optimization HDA - High Density Alert X-Plore - Determination of Organic Materials	1.00	0.00	0.00T	
Installation X-Ray	Installation of X-Ray Inspection System -Assembly, Testing and Final Commissioning -Radiation Safety Inspection -2-hour Operator Orientation by FSE	1.00	1,250.00	1,250.00	
Freight-Billed To Client	Freight, Shipping and Handling	1.00	950.00	950.00T	
Thank you for considering Point Security.				Total	

Attachment: Exhibit D Point Sec Quote (3164 : Scanner and X-Ray Equipment)



Point Security, Inc.

(336) 357-3417

PO Box 100

Linwood, NC 27299

Estimate

Date	Estimate #
6/1/2022	22-2765

Customer:

Jonesboro, GA Police Department
 Christopher Cato
 170 South Main Street
 Jonesboro, GA 30236

Bid Number	Job	Terms	Decision Date	Sales Rep	FOB
		Net 30	7/1/2022	Evan	Destination
Item	Description	Quantity	Amount	Total	
PHEI-Warranty X-ray	On-Site Extended Warranty w/ Annual PMI and Radiation Leak Survey On-Site Coverage, M-F, 08:30-17:00 All Labor, Travel, Expenses All replacement parts required			0.00T	
PHEI-Warranty1	On Site Ext. Warranty, One Year (2 Total)	0.00	3,547.00	0.00T	
PHEI-Warranty2	On Site Ext. Warranty, Two Years (3 Total)	0.00	6,655.00	0.00T	
PHEI-Warranty3	On Site Ext. Warranty, Three Years (4 Total)	0.00	9,377.00	0.00T	
PHEI-Warranty4	On Site Ext. Warranty, Four Years (5 Total)	0.00	11,760.00	0.00T	
	Georgia Compliance See Attachments for requirements and training options				
	Metal Detector				
Ceia, HIPE/PLUS820	HIPE/PZ-PLUS-0989, 820mm Walk-Through Metal Detector CEIA- Multi-Zone Intelligent Traffic Counters 24-month parts and depot repair warranty 820mm- ADA Compliant		3,557.19	3,557.19T	
Thank you for considering Point Security.				Total	

Attachment: Exhibit D Point Sec Quote (3164 : Scanner and X-Ray Equipment)



Point Security, Inc.

(336) 357-3417

PO Box 100

Linwood, NC 27299

Estimate

Date	Estimate #
6/1/2022	22-2765

Customer:

Jonesboro, GA Police Department
 Christopher Cato
 170 South Main Street
 Jonesboro, GA 30236

Bid Number	Job	Terms	Decision Date	Sales Rep	FOB
		Net 30	7/1/2022	Evan	Destination
Item	Description	Quantity	Amount	Total	
CEIA-Thermal Camer...	Thermal Camera Kit		3,192.00	3,192.00T	
	Thermal Detection Security Solution enables select CEIA walk-through metal detectors (WTMD) to automatically detect the high body surface temperature of people in transit, along with its current metal detection capabilities.				
Installation W/T	Installation of Walk-Through Inspection System -Assembly, Testing and Final Commissioning -VOC (Verification of Calibration) -Up to 2-hour Operator Orientation by FSE	1.00	350.00	350.00T	
	Normal Cost: \$750.00 Discounted due to installing at same time as X-Ray				
Freight-Billed To Client	Freight, Shipping and Handling	1.00	100.00	100.00T	
	Normal Cost: \$250.00 Discounted due to shipping at same time as X-Ray Are you sales tax exempt? Yes or No If yes, please provide resale certificate or tax exempt number. Sales Tax and Duties, if required, are not included in this pricing. Written documentation is required in order to waive sales tax.				0.00
Thank you for considering Point Security.				Total	\$33,276.44

Attachment: Exhibit D Point Sec Quote (3164 : Scanner and X-Ray Equipment)

Radiation Compliance & Safety Training for Industrial Cabinet X-ray Systems

RCE Consulting LLC and our Affiliate Partners offer three (3) training options listed below.

OPTION 1

1 OR 2-DAY LIVE INSTRUCTOR-LED CLASSES (ON-SITE OR WEBINAR)

Get Radiation Safety Officer (RSO) training and hands-on training by our regulatory compliance expert.

- Hard copy of comprehensive written **Radiation Protection Plan (RPP)** with work instructions, forms, state regulations and registration forms, all training materials and helpful documents and guides. Flash drive provided with all documents included.
- **Radiation Safety Officer Training** (X-Ray Operator Radiation Safety course is prerequisite before taking RSO course). No limit on number of participants. RSO course is one 4-hour afternoon class.
- **X-Ray Operator Radiation Safety Training**. No limit on class size, maximum two 2-hour morning classes.
- **50-page student handout** available on flash drive, both in English & Spanish.
- Optional **50-Question Exam** and **25-Task Practical Exam**, both in English & Spanish. (BOTH exams required in California, per Title 17, paragraph 30337, Section 12(1)(2))
- 17-page **"Getting Started" Instruction Manual** for the facility Radiation Safety Officer (RSO).
- **Day 2** option is maximum four 2-hour X-Ray Operator radiation safety training classes. Schedule is flexible on either Day 1 or Day 2 with prior planning.
- For **webinars**, written materials will be shipped prior to classes.

\$3,450 for 1 day*

\$5,450 for 2 days*

*Plus instructor travel expenses

OPTION 2

DIY RADIATION SAFETY OFFICER TRAINING

Do-it-yourself Radiation Safety Officer (RSO) training with provided materials.

- **Flash drive or direct download** your state-specific RP program. Both include all required regulatory compliance materials and training presentations which are provided with the on-site or webinar option. This DIY option requires your facility Radiation Safety Officer to implement the RP Program and provide training.
- Comprehensive and detailed **17-page "Getting Started Instruction Manual for the Facility Radiation Safety Officer"**.
- **50-page Student Handout** and **RSO Instructor Training Notes** included for providing operator radiation safety training to new hires and refresher training.
- **Payment:** Purchase Order required. Full payment due within 30 days upon receipt of materials and receipt of invoice.
- **Free Customer Guidance & Consulting** provided as required for 90 days after purchase.

\$895

OPTION 3

SELF-PACED ONLINE COURSES

Link to web-based courses. All three are recommended.

- **X-Ray Operator Radiation Safety**. 2-hour online cabinet X-ray operator radiation safety training course. If you own and operate a security/baggage x-ray system, there is a **Security/Baggage X-Ray Operator** course available, also...
- **Radiation Safety Officer Training**. 2-hour online cabinet X-ray radiation safety officer training course. (X-Ray Operator Radiation Safety course is prerequisite before this course).

\$175/person

\$595/person

- **Flash drive or direct download** your state-specific RP program.

\$895

Order Regulatory Compliance & Radiation Training

If you own and operate a radiation emitting device, your State Regulations require that you Register the system(s), Designate a facility RSO, Develop and Implement a written RP Program, Post specific documents, perform annual audits and routine compliance inspections, safety feature testing and radiation surveys. This is ALL provided in the materials and training courses above in all 3 options.

Contact RCE Consulting LLC or Your Sales Rep For more Information.

Contact RCE Consulting LLC
Office: (843) 650-9724
Cell: (865) 696-9117
Email: rce1020@gmail.com

GEORGIA DEPARTMENT
OF COMMUNITY HEALTH

Nathan Deal, Governor

Frank W. Berry, Commissioner

2 Peachtree Street, NW I Atlanta, GA 30303-3159 I 404-656-4507 I www.dch.georgia.gov

INSTRUCTIONS FOR X-RAY REGISTRATION

In accordance with the Radiation Control Act, Chapter 31-13 of the Official Code of Georgia Annotated, and the Rules and Regulations for X-Ray, Chapter 290-5-22, users of radiation machines are required to be registered with the Department prior to the operation of X-ray equipment in Georgia. Entities seeking to register are required to submit an X-ray application, affidavit, picture identification and a shielding design for each room with permanently installed X-ray equipment. Medical facilities seeking to register bone densitometers do not need to submit a shielding plan for that room. The majority of non-medical/industrial facilities (with the exception of enclosed room installations) do not require a shielding plan.

When the registering facility is required to submit a shielding plan, the Department will review the design and either approve or disapprove it and a letter will be sent notifying the facility of this status. If the design is not approved it will be returned to the facility for modification. Please note that the **X-ray Unit requires approximately 8 weeks to review shielding designs, so please mail these to the Department as soon as possible.** Shielding designs will not be reviewed until the application, affidavit, picture id and 300 dollar initial application fee is received.

Once the correct registration documents are received and approved; and the equipment installed the **Facility will need to schedule the initial inspection.** The Department may be able to schedule the onsite initial inspection of X-ray facilities other than fluoroscopy and accelerators; but scheduling may require a wait. If you wish to operate the X-ray equipment sooner, you may opt to have an individual qualified at § 290-5-22-.02(1) (d) and .02(4) to perform the initial inspection at your own expense. If you choose to schedule the inspection with a Qualified Expert, please send a copy of the inspection to this Department.

If a Registered Facility changes name, ownership or location they will be required to submit all of the documents again; and while registration is not transferable a previous shielding design for an existing facility may be submitted for the current facility's registration purposes, provided the x-ray room is the same configuration and structure as before and the equipment use is within previous specified conditions. Please document this when the shielding design is submitted.

Be advised: Failure to register your X-ray machines in accordance with the regulations will cause you to be subject to civil money penalties not to exceed \$1, 0000 or denial of registration or both.

Questions may be addressed by calling 404-657-5400.



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Georgia X-ray Registration

The anticipated time frame for reviewing submitted documents for X-ray Registration/use is approximately 8 weeks from receipt. Please review the initial check list {below} in order for a timely review. The shielding design **(not usually required for non-medical/industrial installations)** is a requirement for a newly registering Diagnostic facilities. The design will not be reviewed until we receive the completed application, affidavit, id and 300 dollar application fee. If there is a specific urgent need in the registration process, then a representative from the business/facility should contact the Department directly, explain the situation and submit follow up documentation regarding the circumstance.

Our contact information is below:

State of Georgia, Healthcare Facility Regulation Division
X-Ray Program
2 Peachtree St; Suite 31.296
Atlanta, Ga 30303
Ofc: 404-657-5400

State of Georgia Initial X-Ray Registration/ Change of Ownership Checklist

- ___ Application: signed by responsible individual
- ___ Affidavit for the same individual signing the application
- ___ Picture id for individual signing the application
- ___ Payment coupon and 300 dollar fee (one time unless you move, change names or ownership)

The above 4 items need to be received before registration can be started.

___ Shielding design plan. This is for all medical installations except for bone densitometers. **Non-medical/industrial applications are not required to submit a shielding plan unless they have an enclosed room where the x-ray equipment is located.**

___ Initial survey of the equipment by either our staff or a qualified expert (as designated in our rules and regulations).
List available upon request.

Please note that if you would like to know when or if your documents have been received, sending them certified mail with return card is the best way. This card will be filled out, signed and sent back to your organization.

You are required to maintain copies of all documents submitted and received concerning registration per the Rules and Regulations.

Registration of a State X-Ray user/business is based on the facility being in compliance with the Rules and Regulations for X-rays Chapter 290-5-22. These can be found by following the directions below.

1. Go to the Georgia Department of Community Health Website (<https://dch.georgia.gov>)
2. Select Divisions and Offices
3. Select Healthcare Facility Regulation
4. Scroll down to HFR Rules and Regulations
5. Select X-ray Rules and Regulation

Attachment: Exhibit F Xray Application Packet 102618 Supplement to Point Sec Quote (3164 : Scanner and X-Ray Equipment)



Nathan Deal, Governor

Frank W. Berry, Commissioner

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APPLICATION FOR X-RAY REGISTRATION

A. Facility Name (DBA) _____ Applicant _____
 Address: _____ Mailing Address: _____
 City: _____ State _____ Zip _____
 County: _____ Telephone () _____ Email: _____

B. Registration type (check all that apply):

☐ A new Facility ☐ Relocation
☐ A purchase of new equipment ☐ Update of information of previously registered facility ☐ Other _____

C. Equipment type: (Indicate the number of machines in each category):

___ 1 Dental Intraoral	___ 7 Mammography	___ 13 Particle Analyzer
___ 2 Dental Cephalometric	___ 8 C-Arm	___ 14 Analytical
___ 3 Dental Panorgraphic	___ 9 Computerize Tomography	___ 15 Cabinet X-ray
___ 4 CBCT(Cone Beam CT)	___ 1 OBone Densitometer	___ 16 Open Beam X-ray
___ 5 Radiographic	___ 11 X-ray Therapeutic	___ 17 Other _____
___ 6 R & F Same Unit No oftubes	___ 12 Therapeutic Accelerator	

D. Please Check one in each Category:

1. Practice

2 Facility Category

☐ 1 Medical	☐ 6 Podiatry	☐ 1 Private Office	☐ 5 Education
☐ Dental	☐ 7 Industrial	☐ 2 Hospital	☐ 6 Industrial
☐ 3 Chiropractic	☐ 8 Research	☐ J3 Clinic	☐ 17 Institutional
☐ 4 Osteopathy	☐ 9 Institution	☐ 4 Mobile	☐ 8 Specify _____
☐ 5 Veterinary	☐ 10 Other (Specify)		

E. List all x-ray machines at the facility or in mobile van. Attach sheet for additional machine(s)

Manufacturer _____ Model No. _____ Serial No. _____

F. X-ray systems that have been disposed of: Manufacturer/Model/SN. _____

G. For diagnostic facilities list at least one licensed practitioner(s) who will have the authority to prescribe x-rays. Please print.

H. Signature of responsible individual, authorized by the facility should be one of the following: a licensed practitioner, owner, administrator; and or radiation safety officer.

DCH Use Only

Applicant/Authorized Signature and Title

Print or type name

Date _____



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Frank W. Berry, Commissioner

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XMRay Registration Identification Information

All applications for state licensure and registration submitted after March 1, 2006 will require a notarized personal identification affidavit (attached). As a part of the X-Ray Registration process, the Office needs a copy of the driver's license or passport for the individual signing the application form for registration. Be aware that an application form, affidavit and picture id need to be for the same person. This person should be the RSO (radiation safety officer), licensed practitioner, owner or administrator of the business/facility. If you still have questions, please call the Department at 404-657-5400. Thank you.

Please mail documents to:

Department of Community Health
Healthcare Facility Regulation/ X-Ray Program
2 Peachtree Street, NW. 31st floor
Atlanta, GA 30303
Attn.: X-ray Unit

Any questions concerning the requirements in this letter may be addressed by calling this Office at 404-657-5400.

Attachment: Exhibit F Xray Application Packet 102618 Supplement to Point Sec Quote (3164 : Scanner and X-Ray Equipment)

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 ("IIREA") provides that "[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law's website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General." O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver's license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: <http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/ind/ex.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]

INSTRUCTIONS FOR COMPLETING AFFIDAVIT REQUIRED TO BECOME LICENSED

In order to obtain a license from the Department of Community Health to operate your business, Georgia law requires every applicant to complete an affidavit (sworn written statement) before a Notary Public that establishes that you are lawfully present in the United States of America. This affidavit is a material part of your application and must be completed truthfully. Your application for licensure may be denied or your license may be revoked by the Department if it determines that you have made a material misstatement of fact in connection with your application to become licensed. If a corporation will be serving as the governing body of the licensed business, the individual who signs the application on behalf of the corporation is required to complete the affidavit. Please follow the instructions listed below.

1. Review the list of Secure and Verifiable Documents under O.C.G.A. §50-36-2 which follows these instructions. This list contains a number of identification sources to choose from that are considered secure and verifiable that you can use to establish your identity, such as a U.S. driver's license or a U.S. passport. Locate one original document on the list to bring to the Notary Public to establish your identity.
2. Print out the affidavit. (If you do not have access to a printer, you can go to your local library or an office supply store to print out the document for a small fee.)
3. Fill in the blanks on the Affidavit above the signature line only-BUT DO NOT SIGN THE AFFIDAVIT at this time. (You will sign the affidavit in front of the Notary Public.) Fill in the name of the secure and verifiable document (for example, Georgia driver's license, U.S. passport) that you will be presenting to the Notary Public as proof of your identity. CAUTION: Put your initials in front of only ONE of the choices listed on the affidavit and described here below:
 - Option 1) is to be initialed by you if you are a United States citizen; or
 - Option 2) is to be initialed by you if you are a legal permanent resident of the United States. You are not a U.S. citizen but you have a green card; or
 - Option 3) is to be initialed by you if you are a qualified alien or non-immigrant (but not a U.S. citizen or a legal permanent resident) with an alien number issued by the Department of Homeland Security or other federal immigration agency. Fill in the alien number, as well.
4. Find a Notary Public in your area. Check the yellow pages, the internet or with a local business, such as a bank.
5. Bring your affidavit and the identification you selected (from the list of Secure and Verifiable Documents) to appear before the Notary Public.

6. Show the Notary Public your secure and verifiable identification (anything on List that follows these instructions) and state under oath in the presence of the Notary Public that you are who you say you are and that you are in the United States lawfully. Then sign your name.
7. Make certain that the Notary Public signs and dates the affidavit and puts when the notary commission expires.
8. Make a copy of the affidavit and the identification that you presented to the Notary Public for your own records.
9. Attach the ORIGINAL SIGNED AFFIDAVIT and a copy of the identification you presented to your application for licensure. **DO NOT SEND US YOUR AFFIDAVIT SEPARATELY. IT MUST BE INCLUDED IN THE COMPLETE APPLICATION PACKET WHICH YOU MAIL TO US.**

O.C.G.A. § 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a **license, permit or registration**, as referenced in O.C.G.A. § 50-36-1, from the **Department of Community Health, State of Georgia**, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United States citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____ .

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1 (e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF ____ 20__

NOTARY PUBLIC

My Commission Expires:

Shielding Design Specification Form

Applicant _____
 Address _____

Facility name: _____
 Mailing Address _____
 (if different) _____

Telephone _____

County _____

Use of machine: _____

Room# _____

Maximum KVP setting
 normally used _____

Design Workload in
 Milliamp min/week _____

Maximum milliamp setting
 normally used _____

OR
 Maximum number films/week
 anticipated _____

Maximum exposure time normally used

Projected opening date ____ _

Barrier Designation	Distance from x-ray tube to barrier	Primary or Secondary Barrier	Identify Use of adjacent area outside this barrier	Controlled/ non-controlled area	Construction Material and thickness
Ceiling					
Floor					
Operator Barrier					
Wall _____					
Wall _____					
Wall _____					
Wall _____					
Wall _____					
Wall _____					

Notes:

Design Prepared by:

Date: _____

Ph: _____

INSTRUCTIONS FOR COMPLETING SHIELDING DESIGN SPECIFICATIONS

Before Starting the Specification form Look at Sample_Drawing

- (1) Prepare a scale drawing of your x-ray suite. Be sure to indicate locations of all doors and windows, operator's area; and darkroom, including film storage (if used).
- (2) Label all barriers alphabetically starting in the upper left corner of the room
- (3) Indicate the use of the adjacent area outside of the barrier.
- (4) The travel and traverse limits of the x-ray tube should be indicated, if applicable. Travel is defined as the long dimension of movement and traverse as the short dimension.

Complete the Shielding Design Specification Form(s):

- (1) Complete applicant and facility information on the top portion of the form. Use one form for each room or x-ray machine.
- (2) Indicated the use of the machine (s). This would be the type of examination or treatment performed using the machine.
- (3) Design workload. State either the milliamp-minutes per week at 100 kVp or estimate the number of exposures that will be made during an average one week period.
- (4) Indicated maximum exposure time, kVp setting, and maximum milliamp setting anticipated under usual operating techniques.
- (5) Column 1. Barrier Designation: Fill in the barrier designations from your scale drawing.
- (6) Column 2. Distance from X-ray tube to barrier.
- (7) Column 3. Primary or secondary barrier.

Indicate whether the barrier is a primary or secondary radiation barrier. A primary barrier is defined as a barrier toward which the x-ray beam could be directed. All other barriers are secondary barriers.

- (8) Column 4. Identify use of adjacent area outside this barrier.
- (9) Column 5. Controlled or Non-controlled Area.

The areas outside the x-ray room are either controlled access areas or non-controlled access areas. A controlled area in which the exposure of persons to radiation is under the supervision of the radiation protection supervisor or licensed practitioner. This implies that the controlled area is one that requires control of access, occupancy and working conditions for radiation protection purposes. Any space not meeting this definition of a controlled area is a non-controlled area.

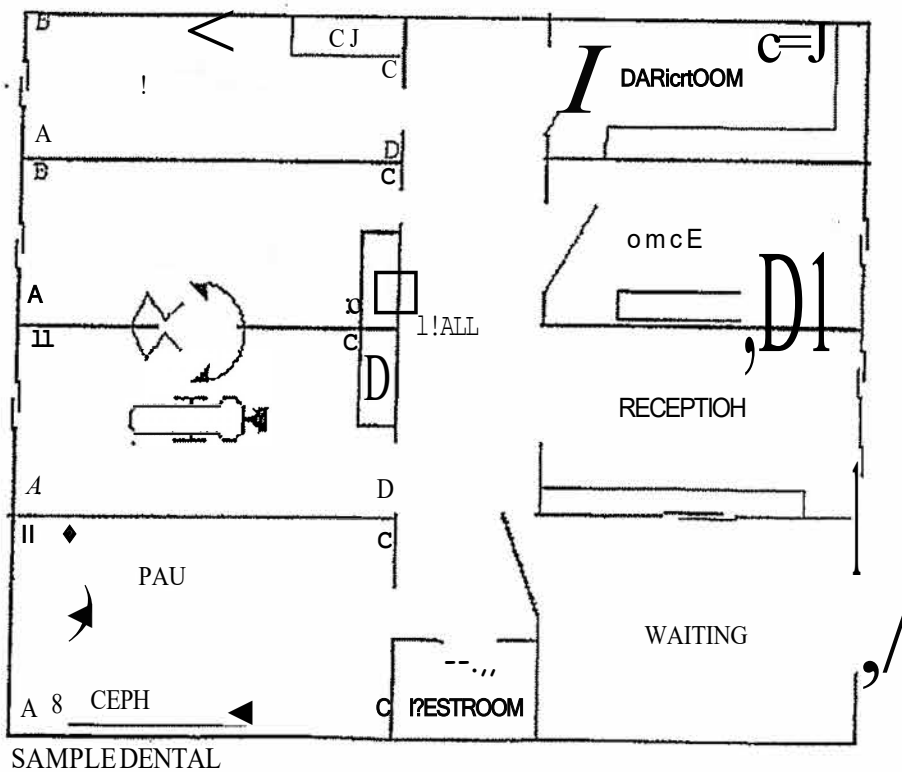
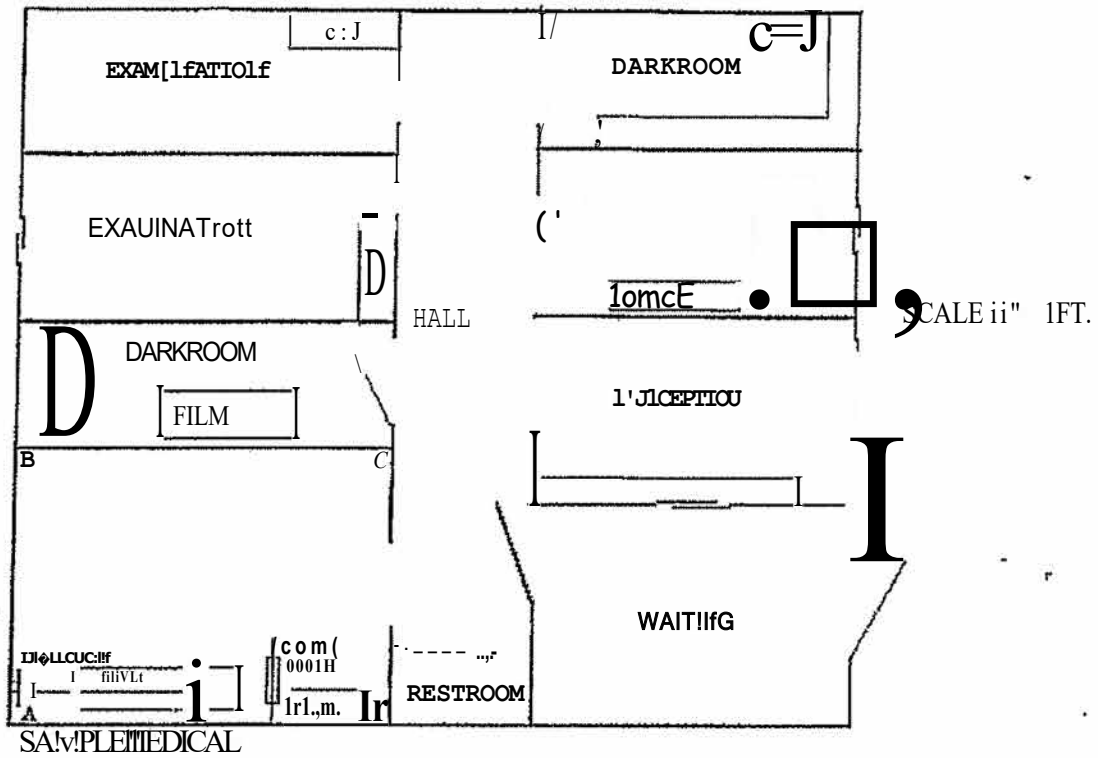
- (10) Column 6. Construction material and thickness.

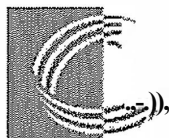
In order for the Department staff to evaluate your shielding design, the construction materials and thicknesses of these materials at each barrier must be known. Be sure to include windows and doors.

As an example • for wall AB in our sample x-ray room there are two sheets of dry wall, each 1/2 to 5/8 inches thick. (Do not include studs and spaces between)

In another example, the floor area which is located over a storage room is 2.5 inches of 147 pound concrete.

The addition of lead or other materials to reduce radiation exposure below regulatory requirements is to be indicated here. The amount of lead or lead equivalent material required can be calculated using NCRP 147 or contacting a qualified individual.





GEORGIA DEPARTMENT OF
COMMUNITY HEALTH

HEALTHCARE FACILITY REGULATION DIVISION

NEW APPLICATION AND INITIAL LICENSE PAYMENT COUPON

Select the type of facility for which you are applying. The dollar amount after the comma is the initial license fee. Both the initial license fee and the \$300 application fee must be submitted at the same time.	X-ray Facilities, \$300 (one \$300 initial activity fee covers all x-ray machines in use at the same business address)		
Enter Contact Information	First Name:	Last Name:	
	Phone Number:	Email:	
Enter facility name			
Enter your physical facility address	Address 1:		
	Address 2:		
	City:	State: IGA	Zip:
Total fee owed (application fee plus initial license fee)	Application Fee \$ 0 + \$ 300 = \$ 300 Total Fee Due		
Please enter the amount of the enclosed check.			

1. Complete and print this license payment coupon.
2. Write your check for the total fee due and make it payable to:

Healthcare Facility Regulation Division

3. Mail your check and this license payment coupon to:

Healthcare Facility Regulation Division
P.O. Box 741328, Atlanta, GA30374-1328

DO NOT MAIL DETAILED PROVIDER APPLICATIONS OR OTHER CORRESPONDENCE TO THE ABOVE P.O. BOX!

Your detailed application form and other correspondence should be sent to the address referenced in your application packet.

Attachment: Exhibit F Xray Application Packet 102618 Supplement to Point Sec Quote (3164 : Scanner and X-Ray Equipment)



**GEORGIA DEPARTMENT
OF COMMUNITY HEALTH**

Nathan Deal, Governor

Frank W. Berry, Commissioner

2 Peachtree Street, NW | Atlanta, GA 30303-3159 | 404-656-4507 | www.dch.georgia.gov

MAILING INFORMATION

State X-Ray Application forms should be mailed to the following address:

Department Of Community Health
Healthcare Facility Regulation Division
Diagnostic Services Unit/X-ray Unit
2 Peachtree Street, N.W.
Suite 31-447
Atlanta, GA 30303-3142

Registration fee for \$300 and form needs to be submitted separately to the following address:

Healthcare Facility Regulation Division*
P.O. Box 741328,
Atlanta, GA 30374-1328

*This address is for a Bank Lock Box. Do not submit your application forms here.

Please make copies of all documents for your records as required by the Regulations.

If you have questions please contact the Department at 404-657-5400.

LIST OF QUALIFIED INDIVIDUALS AND HEALTH PHYSICISTS

This is an incomplete list. The Healthcare Facility Regulation Division does not recommend or support any individual, company or organization,

Access Diagnostic Physics
Ed Rocker, President
Po Box 4680
Alpharetta, GA 30023
Cell: 770 842-7016
ed@accessphysics.com

Alliance Medical Physics
Thomas G. Ruckdeschel, President
2500 Abbey Court
Alpharetta, GA 30004
Office: 770 751-9707
jeff@imagingphysics.com

Griffiths, Diane MS, CNMT, ARRT (N)
1095 Dalesford Drive
Alpharetta, GA 30004
Cell: 770 355-7709
Fax: 770 410-5949
dianerps@comcast.net

Imaging Physics
Jeffrey Tays, DABR
227 Sandy Springs Place, Suite D-300
Sandy Springs, GA 30328
P 404 434-2322
Fax: 404 624 9343
info@imagingphysics.com

Interstate Health Physics Consulting
Bruce Gossett, Medical Physicist
112 Deerchase Lane
Lexington, SC 29072
Office: 1 803 356-4245 or
1 803 449-4067
Cell: 1 803 917-1707
bgossettl@sc.rr.com

Medical X-ray Imaging
Bill Ramsay
4875 Fowler Drive
Cumming, GA 30041
Office: 404 569-8669
billramsey@mxixray.com

Millsaps Radiation Inspection Services
Chris Millsaps
3108 Clove Hill Ridge Road
Maryville, Tennessee 37801
1 (865) 696-2691
chrismillsaps@yahoo.com

Phoenix Technology
Rose McTee
1194 Buckhead Crossing # D,
Woodstock, GA 30189
Office: 770 645-1440
www.ptcphysics.com

ProPhysics
Cary, NC
Office: 1 800 835-3615
or 1 919 465-2545
www.prophysics.com

Physics Imaging
Daniel Stanton, Certified Radiological Physicist
P.O. Box 660462
Birmingham, AL 35266
Office: 1 205 979-3070
stanton@physica-imaging.com

Southeast Physics Associates
Susan Rosa
3010 Gadsden Street
Alpharetta, GA 30022
Office: 404 915-9679
www.SPAPhysics.com

Spectrum Physics
Mary Waldron, MS
2758 Terrell Trace Drive
Marietta, GA 30067
Cell: 678 773 2813
gt8485@hotmail.com

Ray Thornton
90 Dove Drake Drive
Richmond Hill, GA 31326
Primary 912-433-0360
Alternate 912-667-5427
Rayt1@coastalnow.net

West Physics
Geoffrey West
Office: 1 866 275-9378
geoff@westphysics.com

X-ray Compliance Solutions
Owen, Robert, Medical Physicist
Office: 1 803 449-4067
Cell: 1 803 917-2907
owenrw58@yahoo.com



Nathan Deal, Governor

Frank W. Berry, Commissioner

2 Peachtree Street, NW | Atlanta, GA 30303-3159 | 404-656-4507 | www.dch.georgia.gov

**DIAGNOSTIC SERVICES UNIT APPLICATION FOR REGISTRATION
OF A LASER FACILITY**
Laser facility Rules and Regulations located at : <http://rules.sos.state.ga.us/gac/290-5-27>

CONTACT PERSON: _____ .PHONE: _____
(Type or Print)

NAME OF FACILITY _____

ADDRESS OF FACILITY _____
cs,n:etl

(City)

(State)

(Zip Code)

(County)

Type of Facility (Check)

- | | | |
|---------------------|----------------------|---------------|
| 1. ___ Arts | 4. ___ Healing Arts | 7. ___ School |
| 2. ___ Commercial | 5. ___ Industrial | 8. ___ Other |
| 3. ___ Construction | 6. ___ Institutional | |

Type of Use (Check)

- | | | |
|----------------------|----------------------|-----------------|
| A. ___ Alignment | E. ___ Experimental | I. ___ Readers |
| B. ___ Communication | F. ___ Forensic | J. ___ Research |
| C. ___ Copying | G. ___ Instructional | K. ___ Other |
| D. ___ Demonstration | H. ___ Healing Arts | |

System Information Laser or Laser Product

Brand _____ Model _____

Lasing Medium _____ Certification Class _____

Pulsed _____ or C.W. _____

Scanning _____ or Non Scanning _____

Maximum Power Output _____ W or J

Brief Description of Use

Authorizations Signature / Title

(Print or Type)

DATE

Equal Opportunity Employer

Attachment: Exhibit F Xray Application Packet 102618 Supplement to Point Sec Quote (3164 : Scanner and X-Ray Equipment)



Nathan Deal, Governor

Frank W. Berry, Commissioner

2 Peachtree Street, NW Atlanta, GA 30303-3159 404-656-4507 www.dch.georgia.gov

Change of X Ray Notification

X-ray facilities in Georgia are required to notify the Department of Community Health of changes in x-ray registration information

A) Current or previous business location

*DBAname _____
 *Address _____
 *County/city/zip code info _____
 *Contact name _____
 *Contact Phone number _____
 *Email address _____

B) New business location and date of relocation. (If different)

*DBAname _____
 *Address _____
 *County/city/zip code _____
 *Name and phone _____

C) Changes? (Choose all that apply)

*Date of change _____
 * Ownership changed _____
 * X-Ray equipment changed or added _____
 * Location of facility changed _____
 * New or used X-Ray Equipment to be installed _____
 * Type, make and model _____
 * Where is equipment being disposed or moved to? _____

D) Date, name and contact information for person submitting update

F) Please mail completed form to:

State of Georgia, Department of Community Health
 Healthcare Facility Regulation Division/Diagnostic Services Unit
 2 Peachtree St; Suite 31.296
 Atlanta, Ga 30303

If you have questions please call 404-657-5400. Please attach additional sheet with information as necessary. Thank you.



X-RAY REGISTRATION REQUIREMENTS

- Each State has its own regulatory requirements, registration forms and registration fees for the registration of a radiation emitting device such as the cabinet x-ray machine. Most States either require the owner to register the device(s) prior to operation (22 States) or register the device within a specified time frame after installation which is usually within 30 days. **Georgia is Prior to Operation !!**
- When registering the x-ray emitting equipment, its important to know the classification of the device, the manufacturer of the device, the date of manufacture, the Make/Model Number, the Serial Number, and in some States you need to know the Serial Number and the total number of each x-ray tube installed in the device.
- The classification or type of x-ray equipment you will possess is a **non-medical “industrial” cabinet x-ray system**. Cabinet Radiation Systems Radiography - Cabinet X-ray systems used in the examination of the physical structure of objects. Also, radiation machines used in the detection of contraband such as package and baggage scanners, or backscatter radiation security scanners.
- Some manufacturers have several Models of cabinet x-ray machines which may contain one, two or three x-ray tubes. It is important to know how many x-ray tubes are installed in your specific machine(s) at the time you complete the registration form. Registration fees are based primarily on the number of x-ray tubes. **Cabinet x-ray systems used in the food processing industry only contain one (1) x-ray tube.**

GEORGIA REQUIREMENTS

1. Facility owner is required to “register” each x-ray device with the State of Georgia in accordance with 290-5-22-.02 Registration at http://dch.georgia.gov/sites/dch.georgia.gov/files/imported/vgn/images/portal/cit_1210/2/15/180043083X-Ray_Initial_Licensure_Packet_12-29-11.pdf
2. On the application for registration, there is a field that states “Only the person responsible for radiation safety may sign (i.e. the doctor in charge or RSO), this is your designated facility Radiation Safety Officer.
3. Post the “Notice to Employees” per State requirements.
4. You must complete the "Coupon for X-Ray" form and submit the \$300 fee to the address indicted on the form. Form is on the flash drive or direct download in the State Regulations folder.
5. You will need to schedule a Georgia approved Qualified Inspector to visit your facility to perform a post installation inspection of the x-ray equipment and perform a final radiation emission leakage survey. Upon completion, the Qualified Inspector shall submit the required report to the State who will in turn issue your facility a Certificate of Registration.
6. Your other option is to contact the State of Georgia directly by calling Barbara Belcore at babelcor@dch.ga.gov and schedule an inspection after installation.

YOU ARE NOT PERMITTED TO OPERATE UNTIL THIS IS COMPLETE !!

GEORGIA REQUIREMENTS

7. All x-ray operators MUST receive a minimum of 2 hours radiation safety training. This must be documented and is part of the “qualified inspectors” checklist.
8. Georgia requires the owner to possess a radiation meter on-site. Calibrated annually. Recommend a digital Geiger (GM) Meter. Must be NIST calibrated.
9. Post the “Notice to Employees” per State requirements.
10. Develop and implement a written Radiation Protection Program that meet the regulatory requirements stated in 391-3-17-.03 STANDARDS FOR PROTECTION AGAINST RADIATION, Rule .03(4) Radiation Protection Programs. **MUST Audit this program Annually.**
11. RADIATION SAFETY REQUIREMENTS FOR INDUSTRIAL RADIOGRAPHIC OPERATIONS requires the owner to perform an **annual** safety interlock test and an **annual** radiation emission survey, at a minimum,
12. The Georgia regulations can be found here at <http://rules.sos.state.ga.us/nlxml/georgiacodesGetcv.aspx?urlRedirected=yes&data=admin&lookingfor=290-5-22>

SPECIFIC CABINET X-RAY TRAINING REQUIREMENTS

- Most States **Industrial Radiography** regulations contain specific requirements for “cabinet x-ray operators” which vary, but state:
- **Exemptions for Cabinet X-Ray Systems.** *Uses of certified and certifiable cabinet x-ray systems are exempt from the requirements of this Rule except for the following:*
 - (a) *For certified and certifiable cabinet x-ray systems, including those designed to allow admittance of individuals:*
 - 1. *No registrant shall permit any individual to operate a cabinet x-ray system until the individual has received a copy of and instruction in the operating procedures for the unit. Records that demonstrate compliance with this subparagraph shall be maintained for Agency inspection until disposal is authorized by the Agency. **This includes both Operator Training AND Radiation Safety Training !!***
 - 2. *Tests for proper operation of interlocks must be conducted and recorded at intervals not to exceed 12 months. Records of these tests shall be maintained for Agency inspection until disposal is authorized by the Agency.*
 - 3. *The registrant shall perform an evaluation of the radiation dose limits to determine compliance with the member of the public dose limits, and 21 CFR 1020.40, Cabinet X-Ray Systems, at intervals **not to exceed one year.** Records of these evaluations shall be maintained for Agency inspection for two years after the evaluation.*
 - (b) *Certified cabinet x-ray systems shall be maintained in compliance with 21 CFR 1020.40, Cabinet X-Ray Systems and **no modification shall be made to the system unless prior Agency approval** has been granted.*

Shelsky Metal Detectors Sales & Service LLC

Exhibit H

13.2.h

PROPOSAL: JONESBOROPDWTMD
DATE: JUNE 8, 2022

3640 Northcote Drive
Birmingham, AL 35223
Phone 205 529 1111 or 423-488-5218
Mshelsky929@gmail.com

TO Jonesboro Police Department
Support Services Division
170 South Main Street
Jonesboro, GA 30236
Lt. Christopher Cato
770-478-7407

Quote

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Marvin Shelsky	Walk Through Metal Detectors		Delivered		Net 10 days	

QTY	ITEM #	DESCRIPTION	UNIT PRICE		LINE TOTAL
1	1168411	PD6500i Walk Through Metal detector with thirty-three distinct pinpoint zones for ultimate detection and throughput Gray or Beige	3,990.00		\$3,990.00
1	1178000	Smart Scan HIPAA compliant.	5,990.00		\$5,990.00
1	Lot	Labor for assembly, testing, calibrating (to customer standards) and training.	750.00		\$750.00

Plus, Applicable Sales Tax

SUBTOTAL \$10,730.00

SALE TAX

TOTAL

Prices include delivery.
Customer to supply 110-120 VAC at site.

Quotation prepared by: Marvin Shelsky
Shelsky Metal Detectors Sales and Service, LLC DOES NOT supply conduit, electrical service, or trenching unless specified.

Signature Denotes Acceptance: _____

THANK YOU FOR THE OPPORTUNITY TO OFFER THIS QUOTE!

Attachment: Exhibit H Shelsky Quote (3164 : Scanner and X-Ray Equipment)

ZORPRO, LLC

2825 East Cottonwood Parkway, Suite 500
 Cottonwood Heights, UT 84121
 801-960-4045
 sales@zorpro.com

**ADDRESS**

Richard Godfrey
 Jonesboro Police Department
 170 South Main Street
 Jonesboro, GA 30236

SHIP TO

Richard Godfrey
 Jonesboro Police Department
 170 South Main Street
 Jonesboro, GA 30236

Quote 1810-r**DATE 06/01/2022****SHIP VIA**

FOB Origin

ACTIVITY	QTY	RATE	AMOUNT
XR3D-50 XR3D-50 X-ray inspection system	1	20,000.00	20,000.00
Roller table 1 meter entry and exit roller tables	2	995.00	1,990.00
Shipping Shipping and handling ***delivery to a shipping dock, or customer must have a forklift for offloading. Otherwise, shipping costs to ground level will be double ***	1	1,550.00	1,550.00
Installation and Training Installation and Training	1	2,200.00	2,200.00
Zorpro 33 zone Zorpro 33 Zone : Free shipping : installation done by the end user : Free hand held metal detector included	1	4,493.00	4,493.00

Conditions:

- Payment Terms: Net 30
- Prices Quoted in US Dollars
- Quote valid for 90 days
- Shipping Date: 3-4 weeks ARO
- Extended warranty available for purchase
- Installation performed Monday-Friday 8-5 (After hours or weekend installation is extra)

TOTAL**\$30,233.00**

Attachment: Exhibit I Zorpro LLC Quote (3164 : Scanner and X-Ray Equipment)

Accepted By

Accepted Date

Attachment: Exhibit I Zorpro LLC Quote (3164 : Scanner and X-Ray Equipment)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

13.3

- 3

COUNCIL MEETING DATE
June 13, 2022

Requesting Agency (Initiator)

Police

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of the Police Department's participation in a joint crime suppression task force.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Consideration to enter into an agreement with the Clayton County Police Department Joint Crime Suppression Task Force

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Jonesboro Police Department seeks approval to participate in a multi-jurisdictional crime suppression task force comprised of the following entities:

The City of Forest Park, The City of Jonesboro, The City of Lake City, The City of Lovejoy, The City of Morrow, and The City of Riverdale.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

The parties agree to equitably share the monies seized by the Crime Suppression Task Force. Apart from motor vehicles, seized items retained for law enforcement use may be assigned to any task force member. Once the item is no longer needed, it shall be auctioned and the proceeds equitably shared based on the Kelly Blue Book value of the vehicle as a trade-in.

Equitable sharing shall be based on the participating agency staffing contribution for the investigation that resulted in the forfeiture.

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Crime Suppression Task Force MOU

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 13, 2022

Signature

City Clerk's Office

Staff Recommendation *(Type Name, Title, Agency and Phone)*

13.3

Approval

The Jonesboro Police Department seeks to agree to participate in the Clayton County Police Department Crime Suppression Task Force, which will consist of participants from the following municipalities:

The City of Forest Park, The City of Jonesboro, The City of Lake City, The City of Lovejoy, The City of Morrow, and The City of Riverdale.

The formation of the task force is an effort to deter violent crimes, gang activity, and drug crimes within Clayton County.

Agreeing to participate in the task force is goal-related by providing the following:

1. Reduction of crime within Clayton County.
2. Offering specialized training to the participants from the Jonesboro Police Department.
3. Building relationships between the participating agencies and municipalities.

**STATE OF GEORGIA
COUNTY OF CLAYTON**

**CLAYTON COUNTY, GEORGIA AND THE CITIES OF FOREST PARK,
JONESBORO, LAKE CITY, LOVEJOY, MORROW, AND RIVERDALE**

JOINT CRIME SUPPRESSION TASK FORCE AGREEMENT

This intergovernmental agreement (hereinafter "the Agreement") is entered into by:

CLAYTON COUNTY, a political subdivision of the State of Georgia, and the following municipal corporations chartered by the State of Georgia:

THE CITY OF FOREST PARK, THE CITY OF JONESBORO, THE CITY OF LAKE CITY, THE CITY OF LOVEJOY, THE CITY OF MORROW, AND THE CITY OF RIVERDALE

for the purpose of setting forth the parties' rights and responsibilities with respect to the creation and operation of a Joint Crime Suppression Task Force which provides consolidated police action to target drug crimes, gang activity and violent crimes that occur throughout the County irrespective of jurisdiction boundaries.

WITNESSETH

WHEREAS, Article 9, Section 3, Paragraph 1 of the Constitution of the State of Georgia provides that counties and municipalities may contract with each other for joint services; and

WHEREAS, Clayton County, the cities of: Forest Park, Jonesboro, Lake City, Lovejoy, Morrow, and Riverdale (jointly "the parties") have determined that there is a present and continuing need for conducting joint crime suppression operations to deter violent crime, gang activity and drug crimes; and

WHEREAS, the parties have determined that the best method to accomplish these joint activities is to have qualified personnel from the cities of: Forest Park, Jonesboro, Lake City, Lovejoy, Morrow, and Riverdale (collectively the Participating Cities) sworn in as police officer reserves as part of the Clayton County Police Department Crime Suppression Task Force; and

WHEREAS, the parties have determined that it is mutually beneficial to the public health, safety and welfare of the citizens of Clayton County, and the

Participating Cities to have joint task force for crime suppression throughout the county; and

WHEREAS, Clayton County and the Participating Cities are desirous of setting forth the rights and responsibilities of the Parties, and the authority of the Parties in joint operations and desire to provide for limited jurisdictional authority as provided in Article 9, Section 3 of the Constitution of the State of Georgia:

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and for other good and valuable consideration, the parties hereunto agree as follows:

SECTION 1: PREAMBLE

The foregoing recitals are true and correct and incorporated herein by reference.

SECTION 2: JOINT OPERATIONS

The Clayton County Police Department, the Police Departments of the cities of: Forest Park, Jonesboro, Lake City, Lovejoy, and Riverdale shall conduct joint crime suppression operations within and throughout unincorporated Clayton County and within the corporate limits of participating cities.

Prosecution for any arrests will be governed by venue (or as required by state law) and that each party agrees to allow the arresting officer (regardless of their actual employer) to participate in the prosecution of the case whether municipal, county or state court.

SECTION 3: DURATION

- A. This Agreement becomes effective immediately upon approval by the Board of Commissioners of Clayton County and for each participating city that approves the Agreement through their mayor and city council. Any amendment to this agreement must be in writing and approved by the parties through their governing bodies.
- B. This Agreement shall be for one year with four additional renewals for one year each for a total of five years. This agreement will automatically renew on the anniversary of its adoption by the Board of Commissioners unless otherwise terminated pursuant to the provisions contained herein.

- C. The Chief of Clayton County Police Department or the Chief of any of the Participating Cities may terminate his or her agency's participation in this Agreement upon a thirty (30) day written notice to the chiefs of police of the other participating parties.

SECTION 4: ASSIGNMENT OF PERSONNEL

Personnel from each Participating Agency shall remain employees of that agency and shall be entitled to salary, compensation and other benefits of employment only from their respective employer and shall have no employment rights or vesting as an employee of the other agencies.

SECTION 5: STRUCTURE AND SUPERVISION

- A. Joint operations under this Agreement shall be supervised by the Clayton County Police Department.
- B. Chain of Command – During joint operations, task force personnel shall report and answer to the Task Force Commander appointed by the Chief of Police of the Clayton County Police Department.
- C. During joint operations, all personnel shall adhere to the policies and procedures established by the Clayton County Police Department for the task force.
- D. During joint operations, Task Force members will be governed and agree to abide by, the use-of force policy, vehicle pursuit policy, and reporting policies of the Clayton County Police Department. Each member will receive a copy of the policy, acknowledge receipt and understanding of the policy supported by training as set forth in Section 7, E. 1. In the event of a Task Force use-of-force / vehicle pursuit incident or complaint, the incident or complaint will be documented and investigated by Clayton County Police Department Internal Affairs unit, with a final report and recommendations provided to the member agency.

SECTION 6: DUTIES

- A. Joint operations shall include illegal drug suppression. Each Participating Agency shall provide all equipment required to conduct the joint operation to its personnel including a motor vehicle. Each agency is responsible for maintenance, fuel and insurance of any vehicle provided pursuant to this agreement.

- B. For purposes of this Agreement crime suppression shall include but is not limited to: surveillance, covert and overt investigations, sting operations, canine operations, illegal drug interdiction and details as assigned. All charges and arrests shall be written in the format prepared and used by the Clayton County Police Department to be submitted to the proper court.

SECTION 7: ADMINISTRATION PROCEDURES

- A. Swearing of appointed personnel – Officers of the Participating Cities shall be sworn in as police officers of the Clayton County Police Department Reserves pursuant to Chapter 54, Article I, Section 54-3 of the Code of Clayton County, Georgia. Once sworn, appointed personnel of the Participating Cities shall have, in addition to the police powers in their home jurisdictions, investigative and arrest powers within Clayton County, but only when performing the duties specified within this Agreement.
- B. Appointed personnel shall hold such appointment in the Clayton County Police Reserves at the discretion of the Clayton County Chief of Police. Participating agencies may also withdraw their own personnel from the Task Force at their discretion.
- C. Appointed personnel may hold an advanced rank only with their employing agency. Outside of their primary jurisdiction, personnel shall hold the rank of agent with no seniority when involved in a joint operation. No rights or entitlements shall accrue to personnel, other than those allowed in their primary jurisdiction.
- D. Disciplinary Procedures – Failure to comply with the Joint Operation Supervisor's orders may result in the immediate suspension from the program until the case can be reviewed by the Clayton County Chief of Police who may revoke the appointment and sworn commission in the Clayton County Police Department Reserve under this Agreement.
 - 1. Complaints of insubordination or other serious violation shall be submitted by the Clayton County Assistant Chief of Police. After investigation and recommendation, the Clayton County Chief of Police shall have the authority and discretion to revoke or suspend the appointment and commission of such officer under this Agreement by submission, in writing, to the Chief of that officer's employing agency.

2. Any internal investigation necessitated under this Agreement shall be conducted by the Clayton County Police Department in accordance with its Standard Operating Procedures. A copy of the investigation will be provided to the Chief of the officer's employing agency. All member agencies must cooperate in an internal investigation when requested.

E. Training

1. Each sworn city and county officer assigned to the Crime Suppression Task Force must qualify on the state's firearm course at the Clayton County Police range each calendar year. In addition, each sworn city and county officer must receive annual training in use-of-force, Title VII violation prevention and the County's Vehicle Use Policy to include vehicle pursuit policy and maintain the minimum training hours required by the Peace Officer Standards and Training Council. Each sworn city and county officer must satisfactorily complete the County's tri-annual training on harassment prevention.
2. Required training will be conducted at no expense to Task Force Members, and will be recorded on their individual GA POST training records.

SECTION 8: EMPLOYMENT STATUS OF APPOINTED PERSONNEL

- A. Personnel from each Participating Agency shall remain that agency's employee, and shall be entitled to salary, compensation and other benefits of employment only from their respective employer. Said employer is solely responsible for the payment of compensation to any appointed personnel who becomes injured arising out of or in the course of their employment while participating in activities under this Agreement.
- B. The parties agree that each is responsible for providing required benefits for their own employees assigned to the Task Force, including, but not limited to benefits under the Worker's Compensation Act.
- C. **Immunity and Defenses Not Waived**
Nothing contained herein shall be construed to constitute any waiver by the Participating Agencies of their respective Governmental Immunities. Each participant specifically reserves all immunities and defenses afforded to each of them under the Constitution and laws of the United States and the Constitution and laws of the State of Georgia.

SECTION 9: GOVERNING LAW

The parties agree that this Agreement shall be governed and construed in accordance with the laws of the State of Georgia. This Agreement has been signed in Clayton County, Georgia.

SECTION 10: MERGER CLAUSE

The parties agree that the terms of this Agreement include the entire agreement between the Parties and as such shall exclusively bind the Parties. No other representatives either oral or written may be used to contradict the terms of this Agreement.

SECTION 11: NO CREATION OF CAUSE OF ACTION

Nothing contained in this Agreement shall be construed as creating a right or cause of action for any participating officer, or any other third party, as against the Participating Agencies or their respective officers, agents, employees, insurers or assigns, nor as a right for any such third party to institute or maintain a suite which would not otherwise exist under the law as a legal claim against any of them.

SECTION 12: WAIVER

A waiver by any Party of any breach of any provision, term, covenant, or condition of this Agreement shall not be deemed a waiver of any subsequent breach of the same or any other provision, term, covenant or condition.

SECTION 13: SEVERABILITY

The Parties agree that each of the provisions included in this Agreement is separate, distinct and severable from the other and remaining provisions of this Agreement, and that the invalidity or unenforceability of any Agreement provision shall not affect the validity or enforceability of any other provision or provisions of this Agreement.

SECTION 14: EQUITABLE SHARING

- A. The parties agree to equitably share the monies seized by the Crime Suppression Task Force.
- B. With the exception of motor vehicles, seized items retained for law enforcement use may be assigned to any task force member. Once the

item is no longer needed, it shall be auctioned and the proceeds equitably shared according to the formula within this Section.

- C. Motor vehicles retained for law enforcement use may only be assigned to employees of the government owning the title to the motor vehicle. The ownership of a seized motor vehicle may be transferred to a member agency in lieu of that agency's equitable share based on the Kelly Blue Book value of the vehicle as a trade-in.
- D. Equitable sharing shall be based on the participating agency staffing contribution for the investigation that resulted in the forfeiture.

SECTION 15: GOVERNING BOARD AND NEW PARTIES

- A. A governing board shall consist of the Clayton County Chief of Police, who shall serve as Chair, and the chief of police of each participating city.
- B. The Board shall exist to oversee equitable sharing and the addition of new parties. The Chair may call meetings from time to time to discuss any issues regarding equitable sharing of the addition of new parties.
- C. Any police chief of a city within the County that is not a member of the joint task force may petition the governing board for admission by contacting the chair. The chair will call a meeting of the governing board to consider the request.
- D. If the board approves, the requesting city chief will obtain permission from his or her governing authority to join the joint task force. Upon receipt of the approval of the applicant city's mayor and counsel, the Chair will cause a new Joint Crime Suppression Task Force Agreement to be drawn for approval by the County Board of Commissioners and the mayor and council of member cities including the new member.
- E. Upon approval and execution of the new agreement, the Crime Suppression Task Force will begin operations.

SECTION 16: CERTIFICATION BY EACH PARTICIPATING PARTY

Each of the persons signing this Agreement herein certifies that he/she is over the age of eighteen (18), suffering no legal disability and that he/she has executed this Agreement only after said Agreement has been approved by the governing body of the Party. Each such person also certifies that he/she is authorized to bind his/her respective government to this Agreement.

IN WITNESS WHEREOF, the Parties have signed their names and affixed their seals to this Agreement, this _____ day of _____, 2022.

Jeffrey E. Turner, Chairman
Clayton County Board of Commissioners

Angelyne Butler, Mayor
City of Forest Park

Joy Brantley Day, Mayor
City of Jonesboro

Ronald Dodson, Mayor
City of Lake City

Bobby Cartwright, Mayor
City of Lovejoy

John Lampl, Mayor
City of Morrow

Dr. Evelyn Wynn-Dixon, Mayor
City of Riverdale

SECTION 17: CERTIFICATION BY EACH CHIEF OF POLICE

Each of the chiefs of police signing this Agreement herein certifies that he/she is over the age of eighteen (18), suffering no legal disability, and that he/she has executed this Agreement only after said Agreement has been approved by his/her governing body.

IN WITNESS WHEREOF, the Parties have signed their names and affixed their seals to this Agreement, this _____ day of _____, 2022.

Kevin Roberts, Chief of Police
Clayton County Police Department

Nathaniel Clark, Chief of Police
City of Forest Park

Tommy L. Henderson III, Chief of Police
City of Jonesboro

Anthony "Tony" Whitmire, Chief of Police
City of Lake City

Michael A. Gaddis, Chief of Police
City of Lovejoy

Renan Lopez de Azua, Chief of Police
City of Morrow

R. Todd Spivey, Chief of Police
City of Riverdale