



**CITY OF JONESBORO
Work Session
170 SOUTH MAIN STREET
June 6, 2022 – 6:00 PM**

NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) or email at rclark@jonesboroga.com should you need assistance.

Agenda

- I. **CALL TO ORDER - MAYOR JOY B. DAY**
- II. **ROLL CALL - RICKY L. CLARK, JR., CITY MANAGER**
- III. **INVOCATION**
- IV. **ADOPTION OF AGENDA**
- V. **WORK SESSION**
 1. Discussion regarding Conditional Use Permit application, 22-CU-009, for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236.
 2. Discussion regarding a fee waiver for usage of Lee Street Park by the Boy Scouts of America for a "Scouts in the Community Event" to be held on July 30, 2022.
 3. Discussion regarding Alcohol Beverage Pouring license, 22-ALC-006, to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC dba Hot Crab Juicy Seafood. Ri Yao Wang has requested to be the License Representative.
 4. Discussion regarding Conditional Use Permit application, 22-CU-008, for an event center by The Lansky Partnership LLLP, property owner, and Kathy Butler, applicant, for property at 7983 North Main Street (Parcel No. 13210D B004) Jonesboro, Georgia 30236.
 5. Discussion regarding Historic Property Designation for a Rosenwald School building and grounds, Ord. 2022-014, by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236.
 6. Discussion regarding text amendment to the City of Jonesboro Code of Ordinances, 22-TA-011, Ord. 2022-013, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances.

7. Discussion regarding on-call engineering services.
8. Discussion regarding approval of a budget amendment to fund 540- Solid Waste to increase expenditures from \$163,250 to \$172,323 an increase of \$9,073 to allow for major grounds cleanup at Lee Street Park.
9. Councilwoman Sartor to provide an update on the 2022 Back to School Bash.

VI. OTHER BUSINESS

- A. Executive Session for the purpose of discussing pending and/or potential litigation, real estate acquisition and personnel related matters.

VII. ADJOURNMENT



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item

- 1

5.1

COUNCIL MEETING DATE

June 6, 2022

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date June, 6, 2022	
Signature	City Clerk's Office	

Volunteers are working in the parking lot (4-5) at most times to receive the cars and check people in. IF someone walks up for food, they are greeted by a volunteer who can direct them into the center for information gathering and food support. They are then scheduled appointments for the month if they wish to continue receiving food.

We see very little homeless in our Stone Mountain location. Loitering is non-existent.

There will be 15 numbered parking spaces, marked with cones, for customer food pickup outside of the center. The 15 spots would not be exceeded, as there would be scheduled pickups times only, no unannounced drive-ups. There would not be a line of carts winding through the parking lot waiting for food. Business office hours would be Monday through Thursday, 7:30 am to 6:30 pm. Actual distribution of food to customers would be on Monday from 2:30 pm to 6:15 pm, Tuesday from 12 pm to 3:45 pm, and Thursday from 2:30 pm to 6:15 pm. The food prep / packing day will be Wednesday from 9 am to 1 pm. There will be approximately 12 scheduled hours of distribution per week, and 24 appointments per hour.

(1) Must be located on a street having a classification of collector or greater. **Stockbridge Road is a collector road.**

(2) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided.

Suites 10 and 11 contain 6800 square feet, respectively. There is no specific parking requirement for this type of use. With 15 customer spaces reserved, plus about 7 to 8 staff in the parking lot and/or building any given day, at most about 25 parking spaces would be needed. There are more than that number of spaces directly in front of suites 10 and 11, and the food pantry would not interfere with parking for the current active businesses on the other end of the building.

(3) Must be established on a lot having a minimum area of one acre and a minimum frontage of 150 feet. **The entire property is approximately 11 acres and has well over 150 feet of frontage.**

(4) Must be located in a stand-alone building (no planned centers or connected storefronts). **The property owner owns the entire building, and the only other active businesses in the commercial center are at the opposite end of the building. The food pantry's limited distribution times should not infringe on the operations of these businesses, nor on the future concert hall in the middle of the commercial complex.**

(5) A minimum 50-foot-wide buffer shall be maintained between built elements of the proposed facility and any adjacent, residentially-zoned property. All buildings and paving are pre-existing. The closest residential property (townhomes) is directly adjacent to the rear (south) of the commercial property, but the rear of the event center suite is approximately 150 feet from the closest portion of the residential property.

(6) Onsite pickup by customers shall be prohibited on evenings and on Sundays. **As stated before, actual distribution of food to customers would be on Monday from 2:30 pm to 6:15 pm, Tuesday from 12 pm to 3:45 pm, and Thursday from 2:30 pm to 6:15 pm. No Sunday pickup. On Mondays and Thursdays, the end of the pickup would be the start of the evening hours.**

The food bank could provide a valuable community service with minimal impact to nearby businesses and residences. Consideration must be given to discouraging or preventing pedestrian activity to and from the nearby townhome community. Also, if this is approved, staff envisions the food pantry and the future concert hall as the “anchors” of this property, with no other places of assembly needing to go adjacent to them in the future.

Should the Mayor and Council choose to approve this application, the following minimum conditions should apply:

1. All pertinent County and State regulations regarding food handling shall be observed.
2. Mayor and Council shall review any changes additions to the hours and days of public distribution provided by the applicant.
3. Access to the rear of the building by the general public shall be restricted by a gate across the side service drive along the east side of the building.

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Zoning Info
- Site Pictures
- Correspondence
- Food Bank Info
- Parking Layout
- Conditional Use - 242 Stockbridge Road - Food Pantry - Legal Notice
- Zoning Sign
- Acceptance Letter

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval, with Conditions

RWT



CITY OF JONESBORO
 124 North Avenue
 Jonesboro, Georgia 30236
 City Hall: (770) 478-3800
 Fax: (770) 478-3775
www.jonesboroga.com

ZONING VERIFICATION REQUEST

Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are **STRONGLY ADVISED** to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

Applicant's Information

Name of Applicant: Elizabeth Cavallaro, Director of Operations

Name of Business: Atlanta Community Food Bank, Inc.

Property's Address: Creekside Plaza, 242 Stockbridge Rd, Suites #10 & #11, Jonesboro, GA 30236

Email Address: elizabeth.cavallaro@acfb.org

Phone: (Day): 678-298-2238 (office) (Evening): 410-371-7687 (cell)

Property Information

Current Use of Property: vacant (former Dollar General and church suites in Ingles shopping center)

Proposed Use of Property (Please provide in great detail the intended use of the property):
 ACFB wants to open a Community Food Center (CFC), serving the needs of food insecure individuals/families in the area. Food will be delivered/stored at the CFC and distributed daily inside and to parked cars.


 Applicant's Signature

3/15/22

Date

FOR OFFICE USE ONLY:

Current Zoning: C2

NAICS Code: 624210

Required Zoning: City C2 M1

Conditional Use Needed? Yes or No

Comments:

APPROVED

DENIED


 Zoning Official Signature

Date

*Conditional Use Permit Required and Must
 Comply with Sec. 86-209*

3/16/22

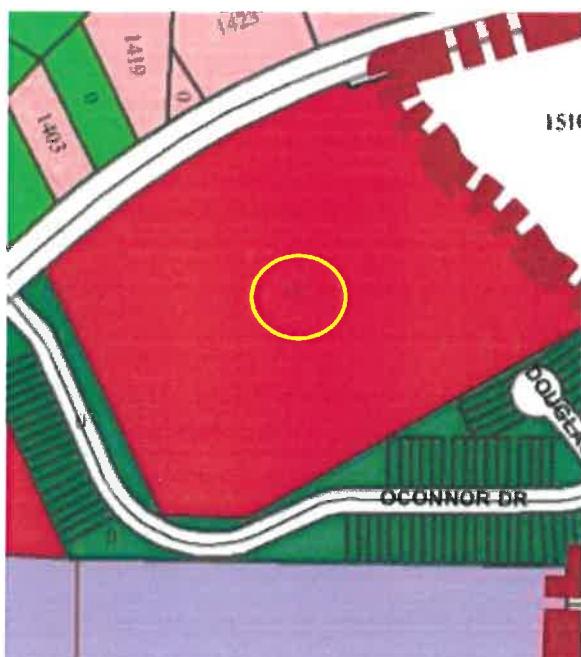
Applicant – Elizabeth Cavallaro
 Name of Business – Atlanta Community Food Bank, Inc.
 Address - 242 Stockbridge Road, Suites 10 & 11
 Zoning District – C2
 NAICS – 624210

Proposed Use: Community food bank

Use is permitted "by right" in the district indicated = P; Use is permitted as a conditional use (section indicated) = C; Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	CCM	RM	H-1	H-2	O&I	MX	C-1	C-2	M-1	Code Section
624210	Community Food Services, such as Food Banks, with no Meals Prepared or Served on Premises (i.e. Soup Kitchens)	N	N	N	N	N	N	N	C	N	N	C	C	Sec. 86-209; Sec. 86-118

Zoning Classifications



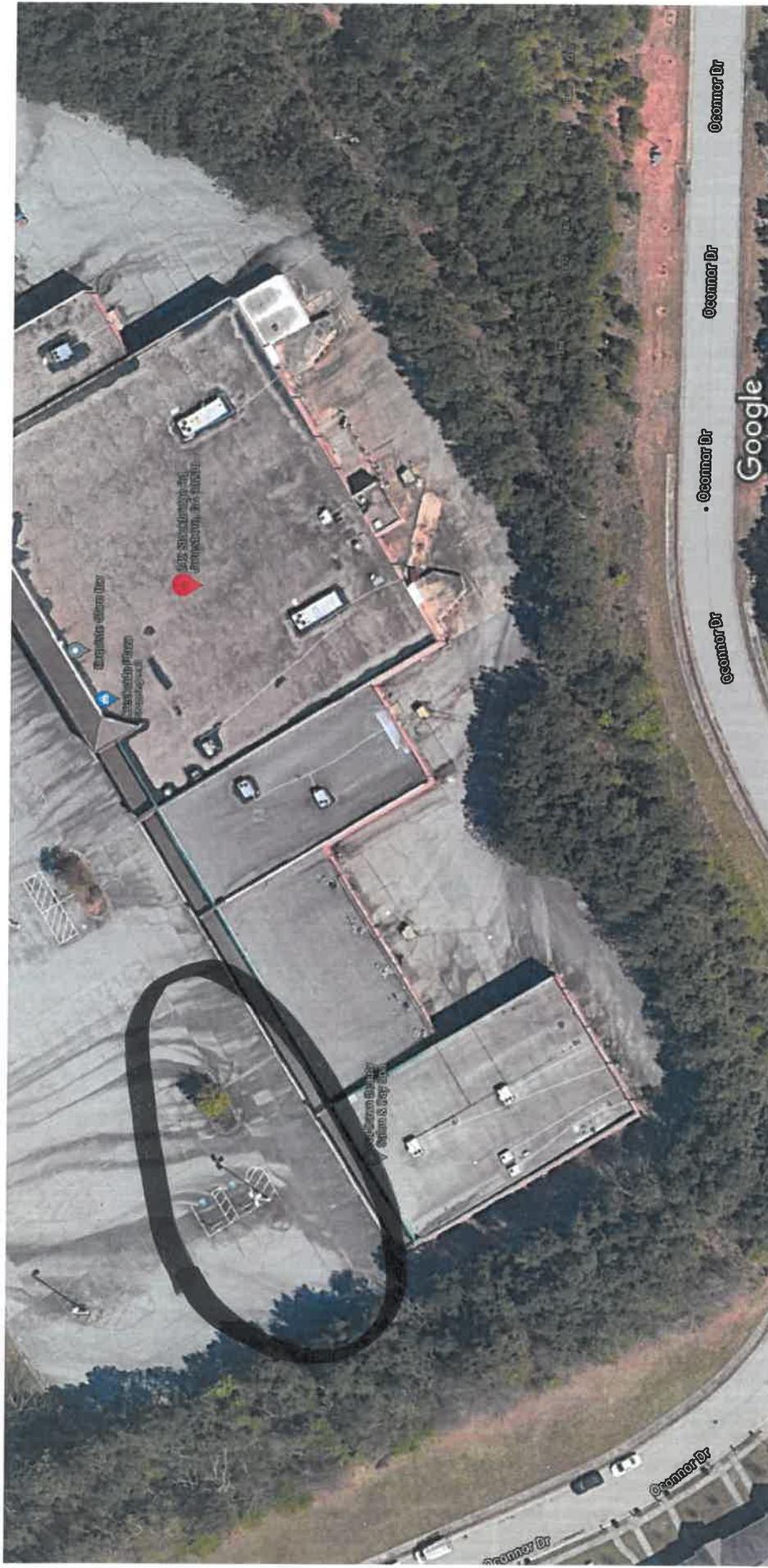
- A Assembly Rights
- H Historic Residential
- AH Historic Residential and Assembly Rights
- T Tara Boulevard
- County Parcels
- C-1 Neighborhood Commercial District
- C-2 Highway Commercial District
- H-1 Historic District
- H-2 Historic District
- M-1 Light Industrial District
- MX Mixed Use District
- O-1 Office and Institutional District
- R-2 Single Family Residential District
- R-4 Single Family Residential District
- R-C Cluster Residential District
- RM Multifamily Residential District

Jonesboro City Limit

Sec. 86-209. - NAICS 624210 Community Food Services, such as Food Banks, with no Meals Prepared or Served on Premises (i.e. Soup Kitchens)

The following conditions are assigned in the O&I, C-2, and M-1 districts:

- (1) Must be located on a street having a classification of collector or greater.
- (2) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided.
- (3) Must be established on a lot having a minimum area of one acre and a minimum frontage of 150 feet.
- (4) Must be located in a stand-alone building (no planned centers or connected storefronts).
- (5) A minimum 50-foot wide buffer shall be maintained between built elements of the proposed facility and any adjacent, residentially-zoned property.
- (6) Onsite pickup by customers shall be prohibited on evenings and on Sundays.



Imagery ©2022 Maxar Technologies, Map data ©2022

20 ft



Image capture: Jul 2016 © 2022 Google



242 Stockbridge Rd

All

Street View & 360°

Packet Pg. 9

David Allen

From: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Sent: Wednesday, June 1, 2022 8:43 AM
To: David Allen; Debra Shoaf
Cc: Daniel.Duque@cbre.com
Subject: Re: Food Pantry - 242 Stockbridge Road

Hi David

Our drive up model where neighbors remain in their cars to receive their food creates a space similar to going to Walmart and going through grocery pick up.

Volunteers are working in the parking lot (4-5) at most times to receive the cars and check people in. IF someone walks up for food, they are greeted by a volunteer who can direct them into the center for information gathering and food support. They are then scheduled appointments for the month if they wish to continue receiving food.

We see very little homeless in our Stone Mountain location. Loitering is non existent.

I hope this helps answer your question. Let me know if you need more details.

Elizabeth Cavallaro

Director, Operations

Atlanta Community Food Bank
 3400 Desert Drive, East Point, GA 30344
 p 678-298-2238 c 410-371-7687
 e elizabeth.cavallaro@acfb.org
[Facebook](#) | [Twitter](#) | [Instagram](#)
acfb.org

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, June 1, 2022 8:32:39 AM
To: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com <Daniel.Duque@cbre.com>
Subject: RE: Food Pantry - 242 Stockbridge Road

What steps do you take at the other location to circumvent homeless, loiterers, etc.?

From: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Sent: Wednesday, June 1, 2022 8:20 AM
To: David Allen <dallen@jonesboroga.com>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com
Subject: Re: Food Pantry - 242 Stockbridge Road

Hi David

That is correct.

Elizabeth Cavallaro

Director, Operations

Atlanta Community Food Bank
 3400 Desert Drive, East Point, GA 30344
 p 678-298-2238 c 410-371-7687
 e elizabeth.cavallaro@acfb.org
[Facebook](#) | [Twitter](#) | [Instagram](#)
acfb.org

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, June 1, 2022 8:15:19 AM
To: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com <Daniel.Duque@cbre.com>
Subject: RE: Food Pantry - 242 Stockbridge Road

So, there will be scheduled times for the 15 spaces and you would not exceed the 15 slots? No line of cars, just customers filling parking spaces at certain times?

From: Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Sent: Friday, May 27, 2022 11:02 AM
To: David Allen <dallen@jonesboroga.com>; Debra Shoaf <debra.shoaf@acfb.org>
Cc: Daniel.Duque@cbre.com
Subject: RE: Food Pantry - 242 Stockbridge Road

Hi David

If you could, please add the following attachments to our supporting documents. The map attached of Clayton County uses census tract data from 2021 (the most updated available) to show food insecurity rates as outlined by the key on the side. We also layer to see what agencies (pantries) we have in the area to see where there is high food need, but low food availability to our poorest neighbors. As you will see here Jonesboro has this gap currently.

Also, please see the attached photos on how we cone off the parking spaces during distribution hours. When we are not distributing, these cones would be removed.

Lastly, do you have location and times for both of the meetings you listed below?

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, May 27, 2022 8:20 AM
To: Debra Shoaf <debra.shoaf@acfb.org>; Elizabeth Cavallaro <elizabeth.cavallaro@acfb.org>
Subject: RE: Food Pantry - 242 Stockbridge Road

June 6 – Work Session

June 13 – Public Hearing

I would recommend representatives be there for at least the June 6th meeting.

Community Food Center

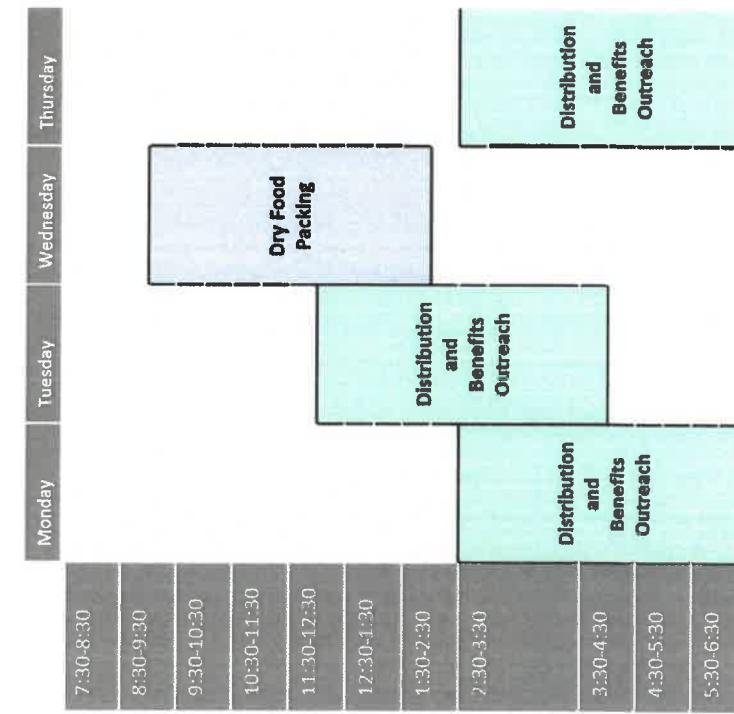
Operating Model

ATLANTA
COMMUNITY
FOOD BANK

End hunger. Grow stronger.

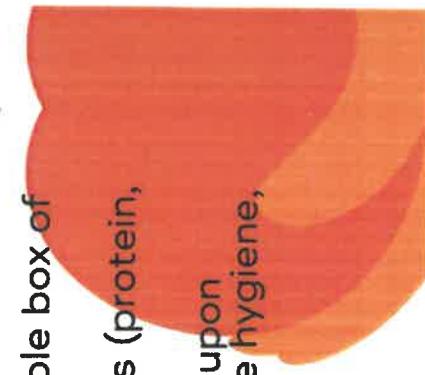


CFC Operating Model is Appointment-based Pre-Box + Client Request Service



Business Hours	Distribution & Benefits Outreach	Food Prep / Packing Day
Mon-Thu 7:30am – 6:30pm	Monday 2:30 – 6:15pm Tuesday 12pm – 3:45pm Thursday 2:30-6:15pm	Wednesday 9am-1pm

- ~12 scheduled service hours per week
- 24 appointments per hour
- Distribution adjusted per household size



- Min. 30+ lbs Non-perishable box of pantry staples
- Min. 30+ lbs of perishables (protein, produce, dairy, other)
- Additional items available upon request (ie. infant, feminine hygiene, special diet, paper goods)

Operating Model – Defined

- Neighbors can call or text the pantry to get their information taken via phone and set up their food appointment. Food assistance is offered once per week for each neighbor should they need it that often
- Neighbors pull up in their cars to a parking spot with an orange cone, volunteers record they have arrived and food is brought out into shopping carts, then loaded into their trunks
- Average time between driving up to a coned spot to driving away with food is **less than 5 minutes**
- Appointments are scheduled 8 neighbors every 15 minutes – 8 total volunteers servicing neighbor parking lot intake and bringing out food in carts
- Some inside shopping is allowed- appointment based only
- On occasion, neighbors drive up without an appointment, their information is recorded, food is distributed and their next weeks appointment is scheduled by the community center coordinator

Distribution & Packing

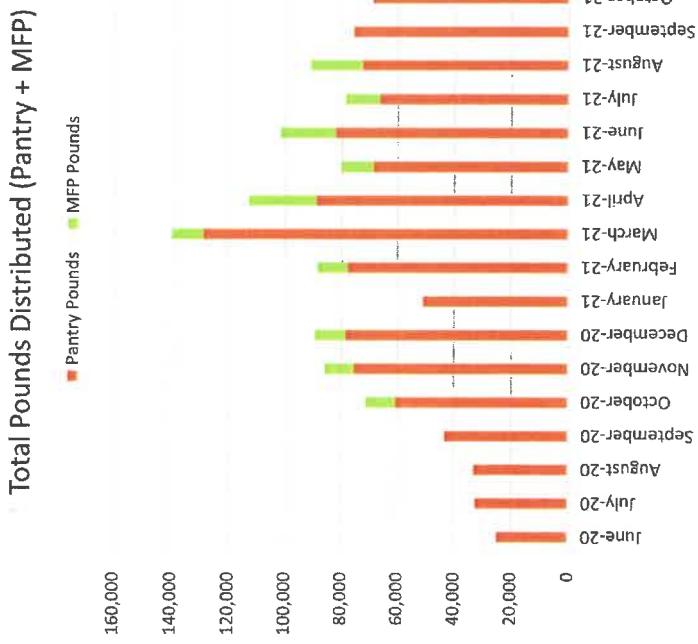


CFCo1 has had Total Distribution of 1.6 MM Lbs from June 2020 to Jan 2022

- On average, each visiting Household receives ~88 lbs per visit

- Based on average household size of 3.5 people*, each individual household member (neighbor) received ~25 lbs / visit

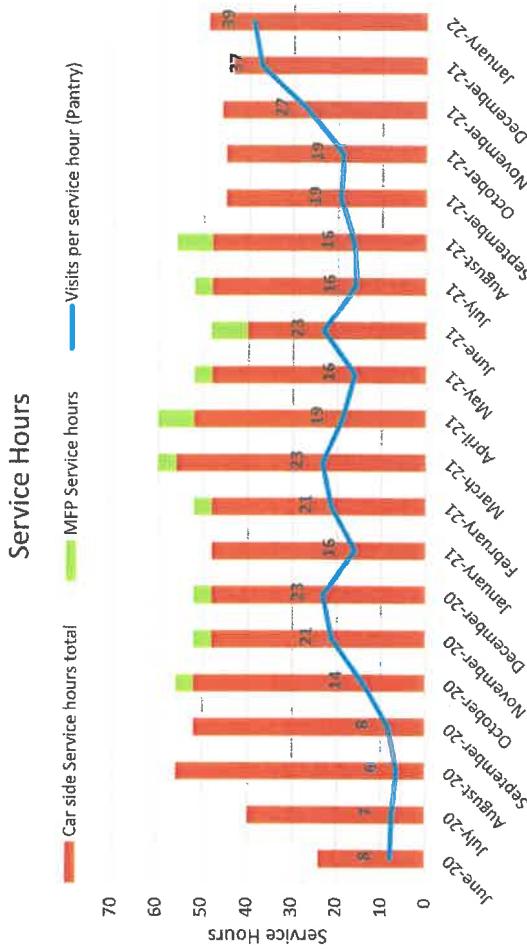
- ~10,750 lbs distributed each Mobile Food Pantry (4 hours)



*Household size includes MFP

In addition to high Distribution Lbs, the CFC provides high Service Frequency

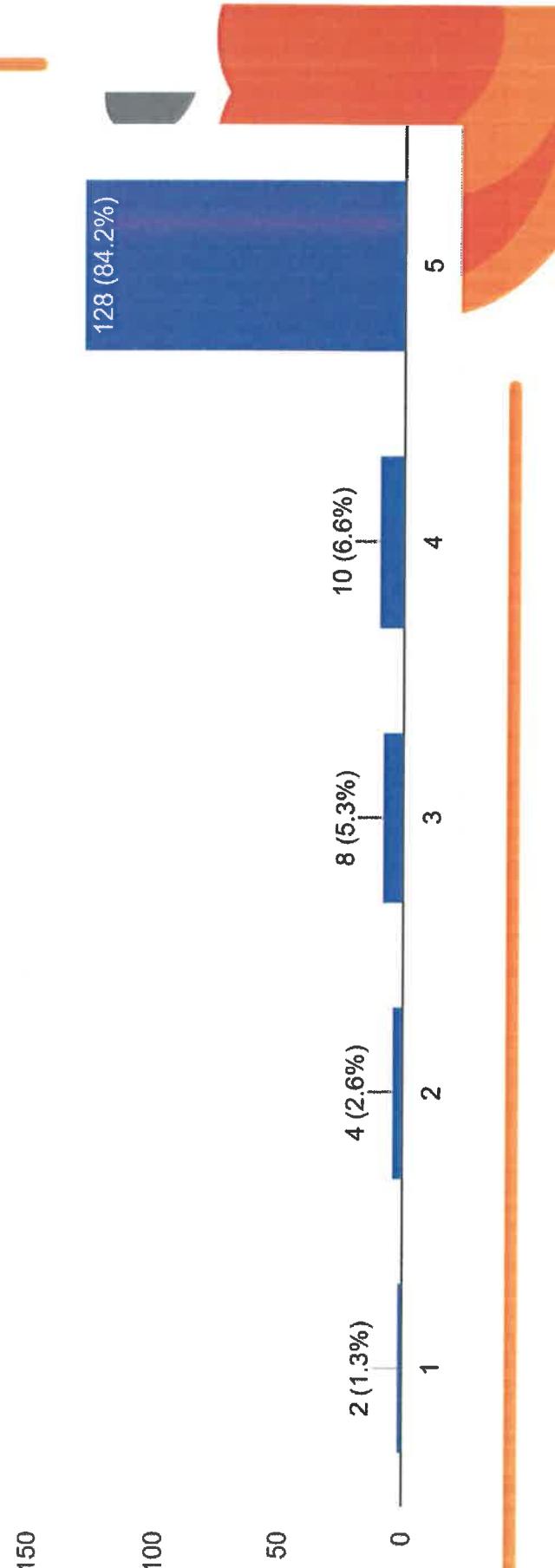
- 3 scheduled Distribution Service days per week, with 45 pantry hours per month
- At least 300 households are served per month
- Neighbors can come 1-4 times per month for food distribution



*Of agencies with regular stated hours in CRM (459, 63%) as of May 2021

The CFC has a “Likely to Recommend” score of 90.8% from our first Survey

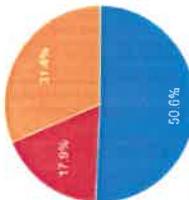
Would you recommend the CFC to friends that need help?
152 responses



Selected Survey Takeaways

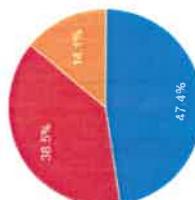
How do you prefer to receive food during your visits to the CFC?
156 responses

- Continue to have the food brought to your car
- Come inside and shop like a grocery store
- Both - Some days I want to shop and some days I do not have enough time to come inside.



How much does the CFC meet your weekly food needs?
156 responses

- 75% or more - CFC food covers most of my weekly food needs.
- 50% - CFC food covers half of my weekly needs
- 25% or less - CFC covers some of my weekly needs

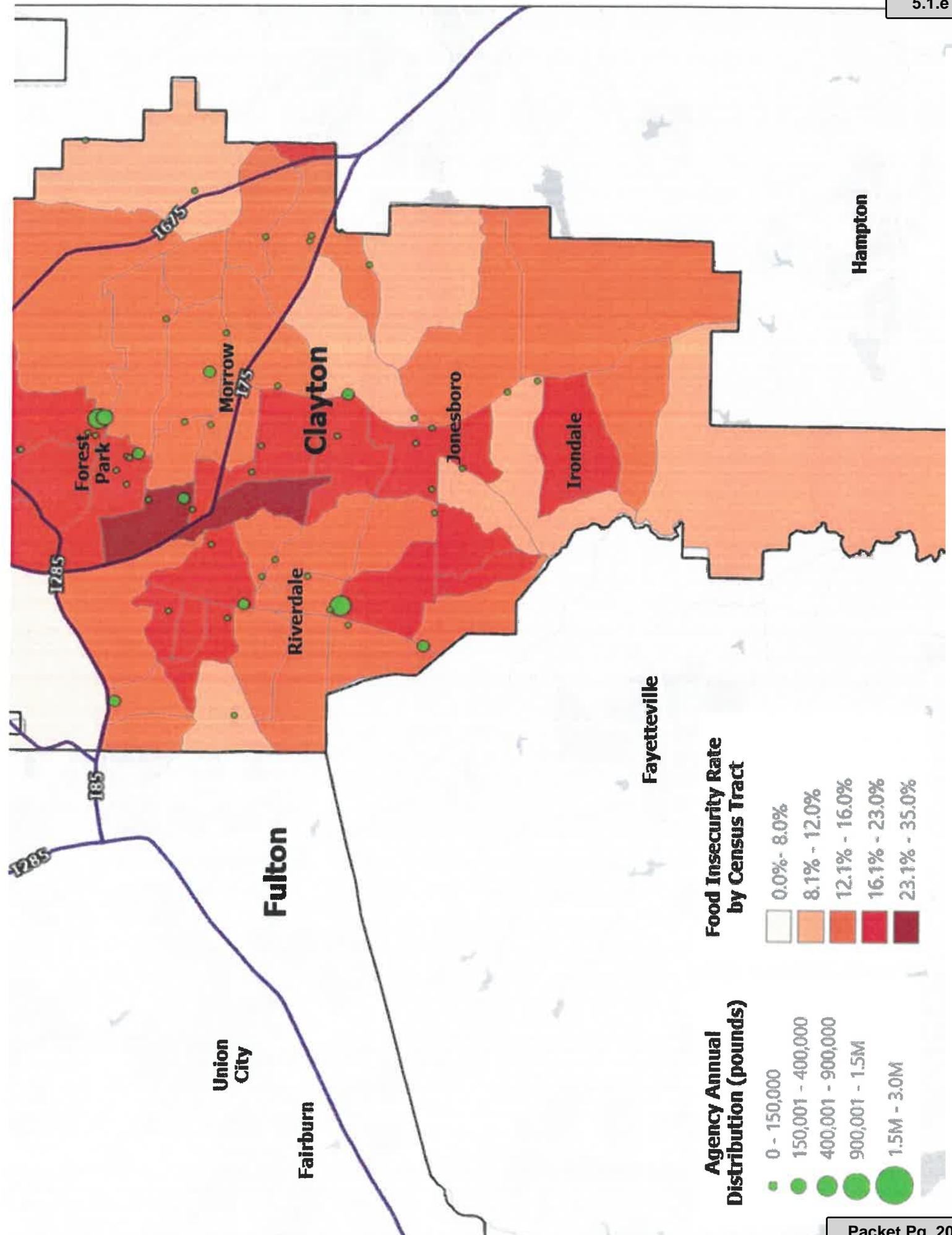


How long do you think you will need food from the CFC?
153 responses

- I no longer need the CFC.
- Less than a month.
- More than a month but less than 6 months.
- More than 6 months but less than a year.
- More than a year.



- 82% of neighbors prefer car-side or hybrid choice / car-side service, which supports what they view as convenient for them
- 86% of surveyed neighbors confirmed that food provided meets at least 50% of weekly needs
- Continue to assess food volumes and contents that can provide “budget-freeing” impact on family needs
- CFC lifted 15% of neighbors from emergency food need
- Majority of neighbors expect sustained need > 6 months, with 20% expecting >1 year





Attachment: Parking Layout (3160 : 242 Stockbridge Road - Food Pantry)

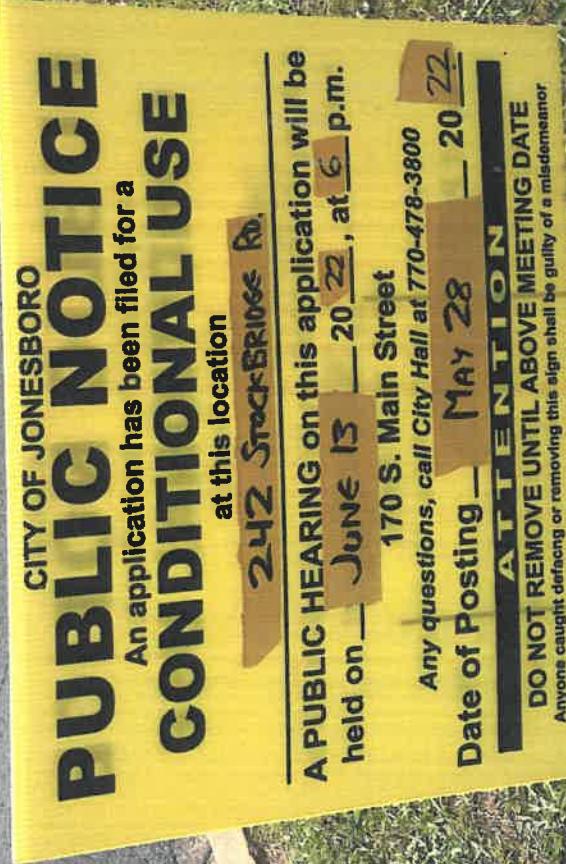


Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a Conditional Use Permit application for a food pantry by Patricia Okwuosa, property owner, and Atlanta Community Food Bank Inc., applicant, for property at 242 Stockbridge Road (Parcel No. 12017D B003), Suites 10 and 11, Jonesboro, Georgia 30236. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA.

David Allen
Community Development Director

Publish 5/25/22





MEMORANDUM

To: Elizabeth Cavallaro
 Atlanta Community Food Bank
 3400 North Desert Drive
 Atlanta, GA 30344

From: David D. Allen
 City of Jonesboro
 124 North Avenue
 Jonesboro, GA 30236

Date: June 1, 2022

Re: Notification of Request for Conditional Use – Food Pantry, 242 Stockbridge Road; Tax Map Parcel No. 12017D B003

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use for the above referenced property:

- Food Pantry

A Public Hearing has been scheduled for Monday, June 13, 2022 at 6:00 p.m. before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will first discuss this item at their next Work Session on Monday, June 6, 2022 at 6:00 p.m. The meetings will be conducted in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, Ga. If you have any questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
 Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

-2

5.2

COUNCIL MEETING DATE

June 6, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding a fee waiver for usage of Lee Street Park by the Boy Scouts of America for a "Scouts in the Community Event" to be held on July 30, 2022.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Fee Waivers Must be Ratified by Council

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes

Recreation, Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Recommendation

It is recommended that the City Council approve the request and fee waiver for Lee Street Park as requested by Boy Scouts of America with conditions as listed under the Staff Analysis.

Background

The Boy Scouts of America is one of the largest scouting organizations and one of the largest youth organizations in the United States, with about 1.2 million youth participants. The BSA was founded in 1910, and since then, about 110 million Americans have participated in BSA Programs.

Staff Analysis

In speaking with the Southern Crescent-District Executive Claude Gatlin, this event is held in an effort to raise awareness to the various opportunities for kids within our community to get connected. In addition, this event provides the opportunity for other civic organizations to assist with ongoing recruitment needs. The event will be held from 9:00 a.m. until 1:00 p.m. and will introduce the local scout program to the community.

Staff has reviewed the conditions at and around the event and recommends the following:

- Approval of the Fee Waiver for utilization of Lee Street Park including the small amphitheater & concession stand.
- Boy Scouts of America to provide detailed plan for parking, logistics, etc.
- Boy Scouts of America will be required to obtain insurance listing the City of Jonesboro as additional insured.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 6, 2022

Signature

City Clerk's Office

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Boy Scouts of America - Fee Waiver Request

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval



CITY OF JONESBORO

124 North Avenue
Jonesboro, Georgia 30236
www.jonesboroga.com

APPLICATION FOR USE OF LEE STREET PARK

"OFFICE OF THE CITY CLERK"

- ✓ Please print legibly or type and fill out form completely.
- ✓ Submit application and pay all fees at least 30 days prior to use.
- ✓ Make payment by Credit Card, Cash or Cashier's Check payable to City of Jonesboro.
- ✓ If applicable, attach a copy of the Certificate of Liability naming the City as an additional Insured, Temporary Sales License, Liquor Liability Insurance, Food Handlers Permit.

Area(s) Requested
(Please Check)

Large Amphitheater _____
Small Amphitheater _____
Market Area _____
Pavilion _____

APPLICANT INFORMATION

Organization Name (if Applicable) <i>Boy Scouts of America</i>	Person Responsible for Reservation <i>Claude Gatlin</i>	
Address: <i>1800 Circle 75 Pkwy</i>	Home Phone #: <i>404-510-8465</i>	Other Phone #:
City/Zip Code: <i>Atlanta, GA 30339</i>	Email Address: <i>Claude.gatlin@scouting.org</i>	

RESERVATION INFORMATION

Day of Week (circle): M T W TH F S SU

REQUESTED DATE: July 30th, 2022

Reservation - START TIME: 9:00 AM/PM (including set-up) END TIME: 1:00 AM/PM (Including clean-up)

Event Name: Scouts in the Community Total Expected Attendance: 40

Contact Person on Day of Event: Claude Gatlin Contact # on Day of Event: 404-510-8465

Type of Activity:

Birthday Party Company Picnic Concert Fundraiser Wedding Other To introduce our Scout units to families and students in the community

This event will be: (check all that apply)

Closed to the public/invited guest only Open to the public Generating Sales (i.e. admission fees, concessions, or entry fees)

Use of Electricity

Please indicate any other special assistance from our Public Works Department you will need (ex. Extra garbage receptacles, etc.):

We would like to partner with Public Safety.

Are there any entertainment features related to your event? No Yes*

* Number of Performers: _____ Performer Name(s) _____ Performance Type: _____

Will sound amplification be used? No Yes*

* Start Time: _____ End Time: _____ Describe Sound equipment used: _____

Will you be erecting and using any tents or other temporary equipment? No Yes*

*Describe Equipment used: Tents and tables

Will you request any street closures or alterations? No Yes* (Time of Closure or Alteration: _____ AM/PM to _____ AM/PM)

*Location/Affected Street:

Does your event involve the use of alcoholic beverages? No Yes*

*Please check all that apply: Free/Host Alcohol Alcohol Sales Host & Sales Beer Wine

Provide the name of the licensed bartender/caterer to serve the alcoholic beverages.

*Name of Caterer/Licensed Bartender: N/A Liquor License #: N/A

If your event includes the use of alcohol on City Property, Host Liquor Liability Insurance of at least \$1,000,000 per occurrence is required. For alcohol sales, you must also obtain a City of Jonesboro Temporary Sales License and an approved City Alcohol Permit. To serve alcohol, you must also obtain an approved City Alcohol Permit.

Will Food and/or refreshments be served? No Yes*

*What type of food and/or refreshments will be served? Package Snacks

Will you be hiring a caterer to serve food? No Yes*

*Caterer Name: _____ Address: _____ Contact #: _____

Will food and/or refreshments be sold? No Yes*

*What type of food and/or refreshments will be sold? N/A

Who will prepare the food being served? Caterer* Other: _____

*Does the caterer have a current Food Handlers Permit? No Yes

FOR OFFICE USE ONLY

A copy of the following supplement documents are required:

<input type="checkbox"/> Proof of Liability Insurance -	Due Date: _____	Received On: _____
<input type="checkbox"/> Proof of Host Liquor Liability Insurance -	Due Date: _____	Received On: _____
<input type="checkbox"/> City Approved Alcohol Permit -	Due Date: _____	Received On: _____
<input type="checkbox"/> Jonesboro Temporary Sales License -	Due Date: _____	Received On: _____
<input type="checkbox"/> Current Food Handlers Permit -	Due Date: _____	Received On: _____

NOTE: All required documents must be submitted to the City at least 30 days prior to reservation date for the reservation to be confirmed.

LEE STREET PARK AMPHITHEATRE / PAVILION RENTAL PACKET
"OFFICE OF THE CITY CLERK"

STATEMENT OF USER RESPONSIBILITY
For Lee Street Park Rental

PARK USE

In consideration for the use of the City of Jonesboro Park Areas and Facilities, all users agree to the following:

1. The user assumes entire responsibility and liability for losses, damages and claims arising out of injury or damage to the user's display equipment and other property brought onto the premises of the City facility reserved and shall indemnify and hold harmless the City from any and all such losses, damages and claims arising out of such use.
2. Any group sponsoring or using a City-owned facility assumes all liability for any accidents that occur during the scheduled reservation time of the facility.
3. The user shall be responsible for the conduct of the participants attending the activity/event, with regard to the control and containment of litter, and for any damage to the premises beyond ordinary wear and tear.
4. Amplified music or other amplified sound is not allowed to be played at a volume that causes a nuisance for the area. No sound shall be permissible after 10:30 pm.
5. The user shall conduct all activities on the premises in accordance with any applicable federal, state, or local laws, ordinances and rules, including all park regulations, and shall comply with the requirements stated in the "Lee Street Park Amphitheater Rental Packet."
6. If approval is granted to the user to bring in any special portable devices (i.e., Bounce House) for use in conjunction with the reservation, the reserving party must submit a letter releasing the City of liability and must also post a sign at the device during the reservation time that the device is not the City's and the City is not responsible. However, if your event consists of more than 100 people, the authorized user shall submit a Certificate of Liability insurance in the amount of at least \$1,000,000 per occurrence, naming the City of Jonesboro as an additional insured, no later than 30 days prior to the event.
7. It is unlawful for any person to use fireworks, firecrackers, explosives of any kind in any park.
8. The park rules require that you promptly remove any dog waste deposited on public or private property.
9. The park rules require that all dogs be leashed and barking must not become a nuisance.
10. No motorized vehicles are allowed in the park except in areas approved for such use.
11. No person may move any City owned equipment and/or supplies without written permission from the Director of Public Works.

The undersigned hereby makes application to the City of Jonesboro for use of the facility described above and certifies that the information given in the application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe the rules/regulations & policies/procedures of the City of Jonesboro. The applicant agrees to exercise the utmost care in the use of the premises and property and to defend and hold the City of Jonesboro harmless from all liability resulting from the use of said facilities. The applicant further agrees to reimburse the City of Jonesboro for any damage arising from the applicant's use of said facilities. The applicant signing this agreement will be considered the responsible party in case of damage, theft, or disturbances during the usage period. Applicant further agrees to pay any and all court costs, attorney fees and other fees related to the collection of damages for said facility including insufficient funds payment, stop payment or any other refusal to pay.

I have read, understand, and accept all procedures and regulations placed upon me for the rental of the listed rental location. I further acknowledge that I am 21 years of age or older and I understand that failure to comply with the established facility use guidelines (and within the established time frames), puts my meeting or event at risk of cancellation.

Claudie E. Gaffin (Print Name) _____ (Sign Name) Randi Scott (Date) 5/18/2022

(Notary Public)



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

-3

5.3

COUNCIL MEETING DATE

June 6, 2022

Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen
<p>Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</p> <p>Discussion regarding Alcohol Beverage Pouring license, 22-ALC-006, to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC dba Hot Crab Juicy Seafood. Ri Yao Wang has requested to be the License Representative.</p>	
<p>Requirement for Board Action (Cite specific Council policy, statute or code requirement)</p> <p>Chapter 6 Alcoholic Beverages</p>	
Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)	
Yes	Economic Development, Community Planning, Neighborhood and Business Revitalization
Summary & Background	<small>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</small>
<p>The applicant is applying for a new consumption on premises of distilled spirits, beer, and wine for the "Hot Juicy Crab" restaurant located at 8107 Tara Blvd. The restaurant was finished several months ago.</p>	
<p>Background:</p> <ol style="list-style-type: none">1. This location currently does not have an Alcohol Beverage License to pour distilled spirits, beer and wine. Applicant has been approved to operate a restaurant at this location.2. The subject restaurant is located in the Kroger Shopping Center. Surrounding zoning, general plan land use designations and existing uses are denoted as primarily C-2 (Highway Commercial).3. Purpose. The C-2 highway commercial district is established to accommodate intense retail and service commercial uses along Jonesboro's arterial highways. A broad range of such uses anticipates traffic from surrounding areas traveling through the city and affords a broad segment of the business community access to the large customer volumes associated with such locations. The automobile is the principal means of transit for shoppers in this district, and convenient on-premises parking is a primary concern. Given the value of arterial locations intended to capture heavy retail traffic, such industrial uses as manufacturing, distribution and processing are prohibited in order to reserve high visibility and enhanced access locations for highway commercial uses.4. Factual. The longtime Kroger Shopping Center has been undergoing renovations for the past year-and-a-half and also adding new tenants.	
<p>Facts & Issues:</p> <ol style="list-style-type: none">1. Ricky Clark, City Manager has reviewed the application packet. All requirements, per Chapter 6- Alcoholic Beverages, were met.2. The Jonesboro Chief of Police has conducted a computerized criminal history records check for the applicant and	

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date June, 6, 2022	
Signature	City Clerk's Office	

recommends approval based upon the background information received.

5.3

3. As required by Section 6-47, the applicant has submitted the required land survey. Per Section 6-47, for those establishments selling malt beverages and/or wine but no distilled spirits, a distance of no less than 100 yards from any church and 200 yards from any school or education building is required. The survey presented shows that the nearest church (Church of God of Jonesboro) is 1760 yards away, nearest school (EJ Swint Elementary) 987 yards away, and there are no Alcohol Treatment Center close by (within 100 yards).

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Liquor License Cost - \$4500

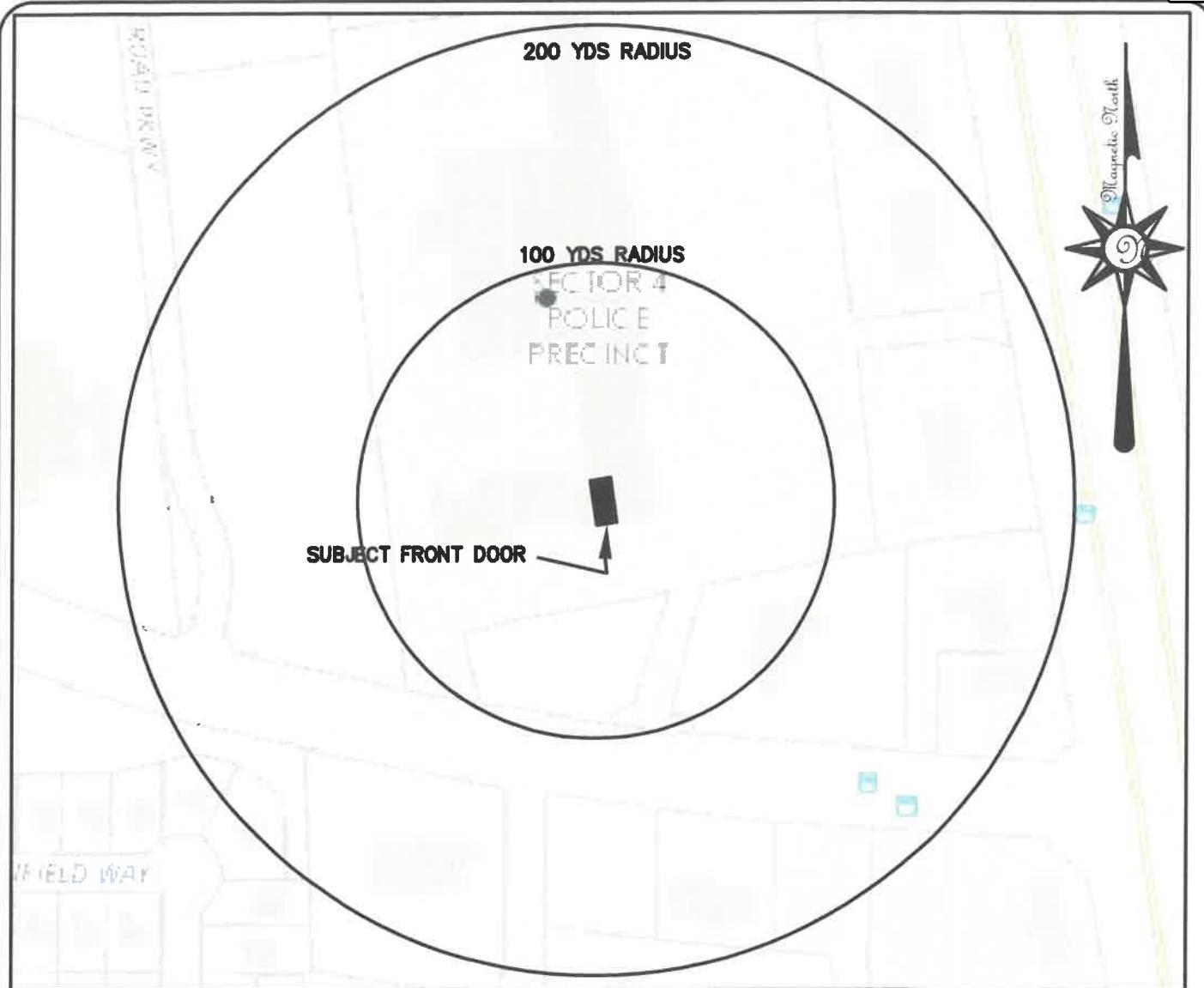
Application Fee - \$500

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Survey
- Hot Juicy Crab - Legal Notice
- Sign
- Acceptance Letter

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

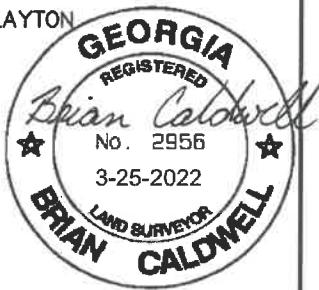


I BRIAN CALDWELL CERTIFY THAT THE DISTANCES BELOW WERE MEASURED ACCORDING TO CLAYTON COUNTY CODE SECTION 6-7.

THE NEAREST:

1. SCHOOL OR COLLEGE GROUNDS, 987 YDS, E J SWINT ELEMENTARY, 500 GA-138
2. PUBLICLY OWNED RECREATIONAL GROUND, 1421 YDS, MASSENGALE CITY PARK, HANES ST
2. CHURCH-1760 YDS, CHURCH OF GOD OF JONESBORO, 279 N MAIN ST A
3. ALCOHOLIC TREATMENT CENTER- NONE WITHIN RESTRICTED DISTANCES

NO RESTRICTED LOCATIONS WITHIN MAPPING AREA



GRAPHIC SCALE 1"=200'

0' 200' 400'

TIME SENSITIVE DOCUMENT DISTANCE SURVEYS WILL ONLY BE ACCEPTED FOR A LIMITED TIME BY YOUR LOCAL AUTHORITY

SHEET	OF
1	1

DATE OF LAST VISIT

3-23-2022

JOB# TARAT434

DRAWN BY BC

DISTANCE SURVEY FOR
Xian Sheng Five LLC
DBA Hot Crab Juicy Seafood & Wing
 ADDRESS

8107 Tara Blvd
JONESBORO, GA 30236

CLAYTON COUNTY, GEORGIA

THIS DISTANCE SURVEY IS TO ACCOMPANY AN APPLICATION FOR AN ALCOHOL PERMIT ONLY
 NOT TRANSFER OF TITLE OR OWNERSHIP

COMPASS
 SURVEYING

9337 Meadow Gate Lane
 Jonesboro, Georgia 30236
 Tel 404-550-9512
 Fax 1-866-476-4318

Legal Notice

An application has been submitted to the City of Jonesboro Mayor and City Council for an Alcohol Beverage Pouring license to dispense beer, wine & distilled spirits at 8107 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Xian Sheng Five, LLC. Ri Yao Wang has requested to be the License Representative. The application will be granted or denied by Mayor and City Council at 6:00 p.m. on June 13, 2022. The required Public Hearing will also be held at that time. The meeting will be held at the Jonesboro Police Department located at 170 South Main Street.

Ricky L. Clark, Jr.
City Manager

Publish 5/25/2022



PUBLIC NOTICE

An application has been filed for a

Alcohol License

at this location

807 Tara Blvd

A PUBLIC HEARING on this application will be held on June 13, 2022, at 6 p.m.

170 S. Main Street

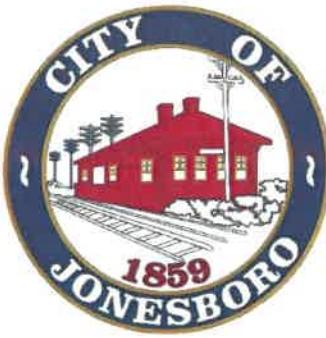
Any questions, call City Hall at 770-478-3800

Date of Posting – May 28 - 2022

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE

Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: Xian Sheng Five, LLC
Attn: Ri Yao Wang
3812 Thayer Trace
Duluth, Georgia 30096

From: David D. Allen, Community Development Director
124 North Avenue
Jonesboro, GA 30236

Date: June 1, 2022

Re: Notification of Request for an Alcohol Beverage License – Pouring of Beer, Wine, and Distilled Spirit, 8107 Tara Blvd.

To Whom It May Concern:

This letter is to serve as notification that the City of Jonesboro will consider your request for the pouring of beer, wine, and distilled spirits at the property located at 8107 Tara Boulevard, Jonesboro, Georgia.

A Public Hearing has been scheduled for Monday, June 13, 2022 before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and Council will first discuss this item at their Work Session to be held on June 6, 2022. Your presence is strongly recommended.

Should you have any questions regarding the decision, please do not hesitate to contact me at 770-478-3800 or at rclark@jonesboroga.com

Sincerely,

A handwritten signature in blue ink, appearing to read "David D. Allen".

David D. Allen
Community Development Director



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item

- 4

5.4

COUNCIL MEETING DATE

June 6, 2022

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title Ricky L. Clark, City Manager	Date June, 6, 2022	
Signature	City Clerk's Office	

(1) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided. **There are 35 parking spaces on the east side of the shopping center, which would cater nearly exclusively to the real estate office, the event space, and a beauty salon. The beauty salon is small. The church on the same side has sporadic hours. The event space's Sunday afternoon hours would not interfere with Sunday morning worship hours.**

(2) Any alcohol service and consumption on the premises must conform to Chapter 6 standards, Alcoholic Beverages. **Per the applicant, no alcohol or food will be served.**

(3) Must be located in a stand-alone building (no planned centers, connected storefronts sharing a common wall, or lots with zero lot line development or shared parking).

Although the proposed event space is a suite in a connected storefront, it is the very end suite on the “quieter” side of the building. The nearby businesses most directly affected would be the applicant’s own real estate office and the small beauty salon. Participants could access the event space off of North Main Street and not interfere with traffic for the larger businesses in the shopping center facing Highway 138. The intent of this standard is for large places of assembly to not negatively interfere with adjacent businesses.

(4) A minimum 50-foot wide buffer shall be maintained between built elements (including paved parking areas) of the proposed facility and any adjacent, residentially zoned property.

The building and paving are pre-existing, and the corner of the building is approximately 85 feet off of the southern property line, which borders a residentially zoned but undeveloped property.

Should the Mayor and Council approve the use, the following minimum conditions should apply:

1. **A copy of a sublease agreement must be provided during the business license application process.**
2. **Sprinkler system requirement shall be clarified by the County Fire Marshal’s office.**
3. **Approval of the use does not connote approval of any future alcohol service, which is a separate approval conforming to the standards of Chapter 6, Alcoholic Beverages.**

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Zoning Info
- Property Pictures
- Room Pictures
- Site Plan
- Letter of Explanation
- Layout
- Conditional Use - 7983 North Main Street - Event Center - Legal Notice

- Zoning Sign
- Acceptance Letter

5.4

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval with Conditions



CITY OF JONESBORO
 124 North Avenue
 Jonesboro, Georgia 30236
 City Hall: (770) 478-3800
 Fax: (770) 478-3775
www.jonesboroga.com

Maria B

ZONING VERIFICATION REQUEST

Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are STRONGLY ADVISED to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

Applicant's Information

Name of Applicant:

Kathy D. Butler

Name of Business:

The Reel South Atlanta, LLC

Property's Address:

7983 N. Main Street (Village Square)

Email Address:

hotchnerbykb@gmail.com

Phone: (Day):

(470) 458-8386

(Evening): *(470) 458-8386*

Property Information

Current Use of Property:

Vacant (Plaza)

NAICS

Proposed Use of Property (Please provide in great detail the intended use of the property):

*Code is 531120 - Amusement facility rental
 OR leasing. Rental spaces for consumers to
 rent for enjoyment w/props.*

Applicant's Signature

5/2/2022

Date

FOR OFFICE USE ONLY:

Current Zoning:

MX

NAICS Code: *531120*

Required Zoning:

HL, H2, at, H3, C2, M1

Conditional Use Needed? Yes or No

Comments:

APPROVED

DENIED

*REQUIRES CONDITIONAL USE PERMIT AND MUR
 DRAFT TO 56-532*

5/3/22

Date

Zoning Official Signature

Applicant – Kathy D. Butler
Name of Business – The Reel South Atlanta LLC
Address – 7983 North Main Street
Zoning District – MX (County); MX (City) (June 2019 Annexation)
NAICS – 531120

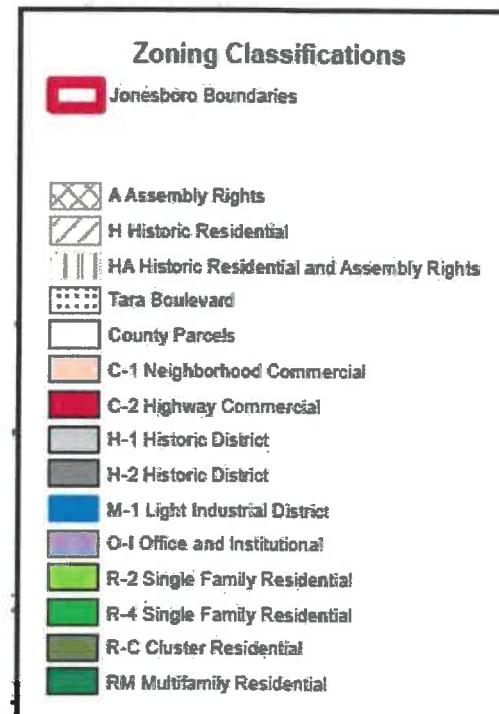
Proposed Use: Event facility rental

Use is permitted "by right" in the district indicated = P

Use is permitted as a conditional use (section indicated) = C

Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	CCM	RM	H-1	H-2	O&I	M-X	C-1	C-2	M-1	Code Section
531120	Lessors of Nonresidential Building (except Miniwarehouses), including Event Centers (Excluding funerals and wakes)	N	N	N	N	N	C	C	C	C	N	C	C	Sec. 86-532



Sec. 86-532. NAICS 531120 – Lessors of Nonresidential Building (except Mini-warehouses), including Event Centers (Excluding funerals and wakes)

The following conditions are assigned in the H-1, H-2, O&I, M-X, C-2, and M-1 districts:

(1) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided.

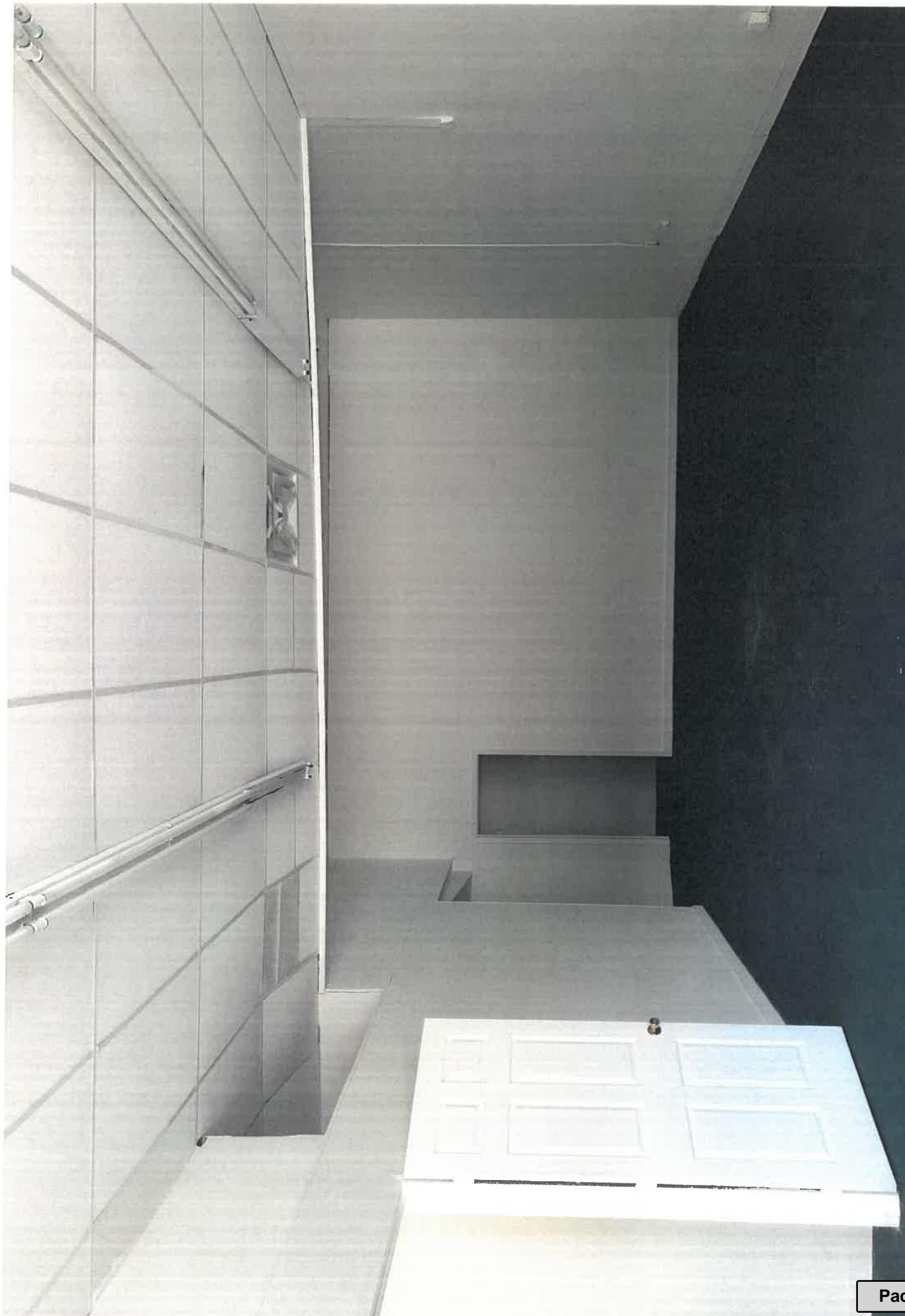
(2) Any alcohol service and consumption on the premises must conform to Chapter 6 standards, Alcoholic Beverages.

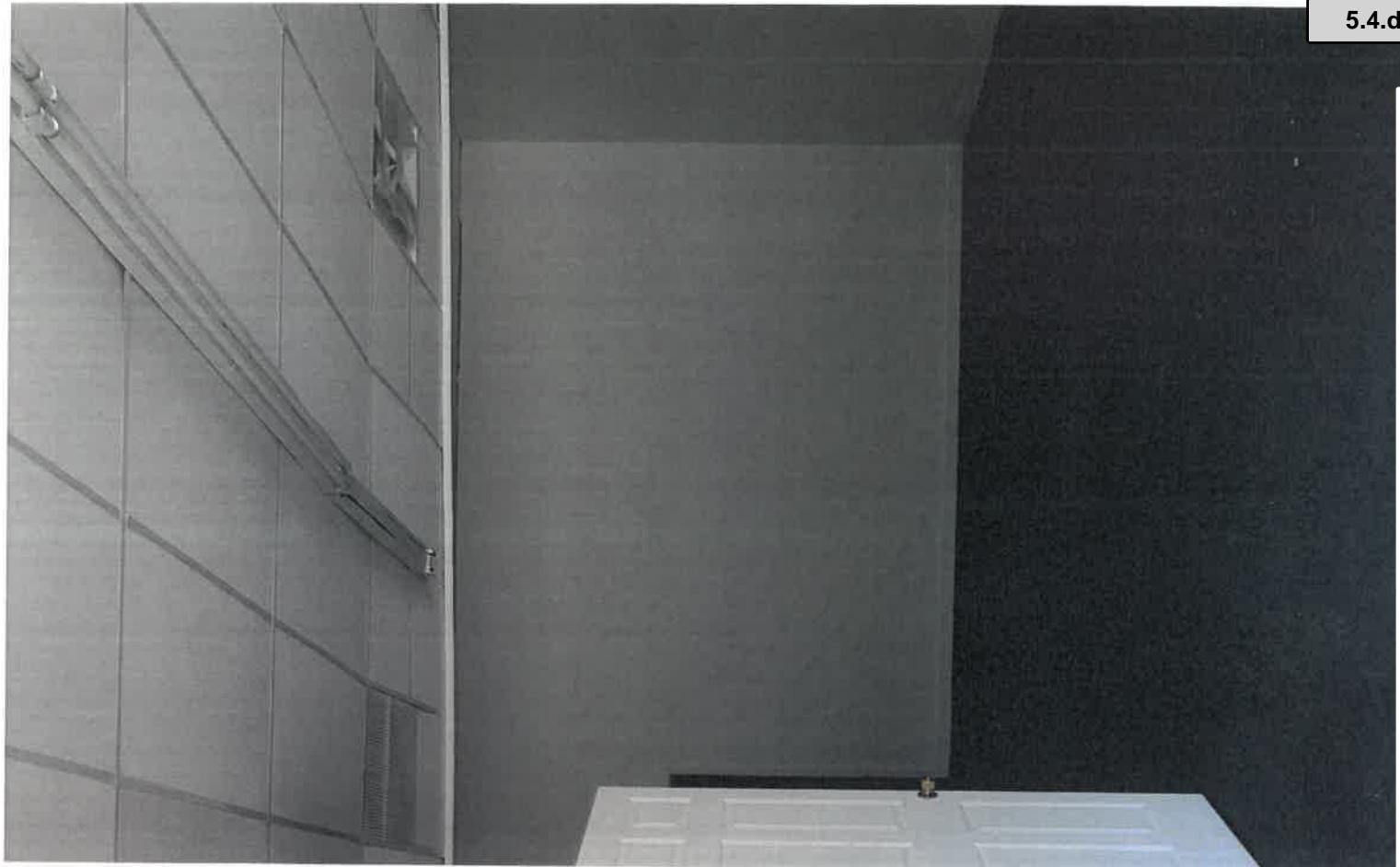
(3) Must be located in a stand-alone building (no planned centers, connected storefronts sharing a common wall, or lots with zero lot line development or shared parking).

(4) A minimum 50-foot wide buffer shall be maintained between built elements (including paved parking areas) of the proposed facility and any adjacent, residentially zoned property.











PROPOSED USE:**AMUSEMENT FACILITY RENTAL/LEASING (521120)**

My name is Kathy Butler and I am a current business owner of Kathy Butler Realty, LLC. located in Jonesboro, Georgia (7981 N. Main Street).

I would like to rent the space next door to my current business (7983 N. Main Street, Jonesboro, GA 30236) to set up a business of rental/leasing spaces which will bring business to the City of Jonesboro which will indeed enhance the city.

My intention is to have the space set up for amusement purposes that everyone can enjoy. The space will be used to set up different props for families/individuals to rent/lease and will be a very controlled environment. The spaces will be used for the consumer to come in and have a variety of prop stations/booths that will allow them to take videos, selfies, pictures, and record and will also have events (e.g. birthday parties, retirement parties, gender parties, etc.). No alcohol or food will be served. My establishment will be a "do it yourself" type of business. The customers will book their preference online and there will be a full-time staff person (s) present at all times to monitor the activities.

I want my business to be a safe place where the entire family can come and enjoy. There will be something there for every age group and ethnicity. I am simply providing an indoor safe place for the consumer to come and enjoy the variety of backdrops/props that will be set up.

I already have responsible staff persons in place and keep in mind, my existing business is right next door that's what makes this a perfect location for me.

My family also has a business in the same plaza (Sound Decisionz, LLC.) and has been there for over 20 years. My landlord can attest to my character and ethics as to the kind of person and business person I am.

This will be a wonderful addition to the City of Jonesboro and I have no doubt that it will generate revenue for the city.

I would really like to keep my business in Jonesboro and I am hoping that you will allow me to do so.

Thank you very much!

Kathy D. Butler
(470) 458-8386 (cell)
(770) 703-4784 (office)

1489 N. Main Street, Jonesboro, GA. 30236

BACK DOOR

Bathroom (Private)

Bathroom (Public)

Open Space

(Total Square Feet = 1500)

BACK DOOR

Room

Door

Room

Door

FRONT DOOR

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a Conditional Use Permit application for an event center by The Lansky Partnership LLLP, property owner, and Kathy Butler, applicant, for property at 7983 North Main Street (Parcel No. 13210D B004) Jonesboro, Georgia 30236. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA.

David Allen
Community Development Director

Publish 5/25/22

PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE

at this location
7983 North Main St.

A PUBLIC HEARING on this application will be
held on **June 13, 2022**, at **6 p.m.**

170 S. Main Street

Any questions, call City Hall at 770-478-3800

Date of Posting **MAY 28 2022**

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE

Anyone caught defacing or removing this sign shall be guilty of a misdemeanor

CITY OF JONESBORO **PUBLIC NOTICE**

An application has been filed for a
CONDITIONAL USE

at this location

7983 North Main St.

A PUBLIC HEARING on this application will be
held on June 13 ^{DATE} 2022, at 6 p.m.

170 S. Main Street

Any questions, call City Hall at 770-478-3800
Date of Posting May 28 ^{DATE} 2022

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: Kathy D. Butler
1111 Oakley Industrial Blvd
Fairburn, GA 30213

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: May 31, 2022

Re: Notification of Request for Conditional Use – Event Center, 7983 North Main Street; Tax Map Parcel No. 13210D B004

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use for the above referenced property:

- Event Center

A Public Hearing has been scheduled for Monday, June 13, 2022 at 6:00 p.m. before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will first discuss this item at their next Work Session on Monday, June 6, 2022 at 6:00 p.m. The meetings will be conducted in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, Ga. If you have any questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in black ink, appearing to read "David D. Allen".

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

-5

5.5

COUNCIL MEETING DATE

June 6, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding Historic Property Designation for a Rosenwald School building and grounds, Ord. 2022-014, by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Sec. 42-29 Designation of Historic Properties

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes

Community Planning, Neighborhood and Business Revitalization, Historic Preservation

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Recommendation: Approval; Recently, Clayton County and the City of Jonesboro expressed interest in designating the former Rosenwald School building and property (white and brown building beside the brick Board of Education building) as a local historic property, in order to ensure its preservation and guide its future renovation. The building is on the same property as the BOE building at 157 Smith Street and has been owned by Clayton County for many years. The building has undergone a series of interior and exterior renovations through the years, but the basic "building blocks" of the school still remain. The property is currently zoned R-4 Single Family and lies outside of the City's established Historic District and Historic Residential Overlay. It has been confirmed with the State and the City Code that the City of Jonesboro has local authority, through its Historic Preservation Commission, to designate additional properties as historic, whether they lie within the Historic District boundaries or not.

Sec. 42-29. - *Recommendation and designation of historic districts and properties.*

(a) *Preliminary research by the commission.*

- (1) *Commission's mandate to conduct a survey of local historical resources. The commission shall compile and collect information and conduct surveys of historic resources within the city.*
- (2) ***Commission's power to recommend districts and buildings to the city council for designation. The commission shall present to the city council recommendations for historic districts and properties.***
- (3) *Commission's documentation of proposed designation. Prior to the commission's recommendation of a historic district or historic property to the city council for designation, the commission shall prepare a report for nomination consisting of:*
 - a. *A physical description;*
 - b. *A statement of the historical, cultural, architectural and/or aesthetic significance;*
 - c. *A map showing district boundaries and classification (i.e., contributing, noncontributing) of individual properties therein, or showing boundaries of individual historic properties; and*
 - d. *Representative photographs.*

The Commission will discuss the request on April 18th, have a formal recommendation on May 16th, and forward to the City Council in June.

(c) *Designation of a historic property.*

- (1) *Criteria for selection of historic properties. A historic property is a building, structure, site, or object; including the adjacent area necessary for the proper appreciation or use thereof, deemed worthy of preservation by*

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 6, 2022

Signature

City Clerk's Office

- a. It is an outstanding example of a structure representative of its era;
- b. It is one of the few remaining examples of a past architectural style;
- c. It is a place or structure associated with an event or persons of historic or cultural significance to county, city, State of Georgia, or the region; or
- d. It is the site of natural or aesthetic interest that is continuing to contribute to the cultural or historical development and heritage of the municipality, county, or region.

Although the building is not a distinct architectural style, it is definitely of significant historic or cultural significance to the City, the County, and really the entire State, in terms of African American history and culture. There were only about 242 of these schools built in Georgia, and probably less than 50 remain. Jonesboro is privileged to have one of these structures still standing within its borders.

(d) Requirements for adopting an ordinance for the designation of historic districts and historic properties.

- (1) Application for designation of historic districts of property. Designations may be proposed by the city council, the commission, or:
 - a. For historic districts, a historical society, neighborhood association or group of property owners may apply to the commission for designation;
 - b. For historic properties, a historical society, neighborhood association or property owner may apply to the commission for designation. **Clayton County**
- (2) Required components of a designation ordinance. Any ordinance designating any property or district as historic shall:
 - a. List each property in a proposed historic district and describe the proposed individual historic property;
 - b. Set forth the name(s) of the owner(s) of the designated property or properties;
 - c. Required that a certificate of appropriateness be obtained from the commission prior to any material change in appearance of the designated property; and
 - d. Require that the property or district be shown on the official zoning maps of the city and kept as a public record to provide notice of such designation. **Most of these items are covered with the application papers from Clayton County.**
- (3) Require public hearings. The commission and the city council shall hold **a public hearing** on any proposed ordinance for the designation of any historic district or property. **Notice of the hearing shall be published in at least three consecutive issues in the principle newspaper of local circulation, and written notice of the hearing shall be mailed by the commission to all owners and occupants of such properties.** All such notices shall be published or mailed not less than ten nor more than 20 days prior to the date set for the public hearing. A notice sent via the United States mail to the last-known owner of the property shown on the city tax digest and a notice sent via attention to the occupant shall constitute legal notification to the owner and occupant under this article. **This will be advertised in May, in advance of June City Council.**
 - a. Notification of historic preservation division. No less than 30 days prior to making a recommendation on any ordinance designating a property or district as historic, the commission must submit the report required in subsection (a)(3) herein, to the historic preservation division of the department of natural resources. **This was sent in March to the State, and we are awaiting any comments from them (see enclosed correspondence).**
 - b. Recommendations on proposed designations. A recommendation to affirm, modify or withdraw the proposed ordinance for designation shall be made by the commission within 15 days following the public hearing and shall be in the form of a resolution to the city council.
 - c. City council actions on the commission's recommendation. Following receipt of the commission recommendation, the city council may adopt the ordinance as proposed, may adopt the ordinance with any amendments they deem necessary, or reject the ordinance.
 - d. Notification of adoption of ordinance for designation. Within 30 days following the adoption of the ordinance for designation by the city council, the owners and occupants of each designated historic property, and the owners and occupants of each structure, site or work of art located within a designated historic district, shall be given written notification of such designation by the commission/city council, which notice shall apprise said owners and occupants of the necessity of obtaining a certificate of appropriateness prior to undertaking any material change in appearance of the historic property designated or within the historic district designated. A notice sent via the United States mail to the last-known owner of the property shown on the city tax digest and a notice sent via United States mail shall constitute legal notification to the owner and occupant under this article.
 - e. Notification of other agencies regarding designation. The commission shall notify all necessary agencies within the city of the ordinance for designation.
 - f. Moratorium on applications for alteration or demolition while ordinance for designation is pending. If an

As stated before, this property is of significant historic and cultural significance to the City, the County, and the State, in terms of African American history and culture. Protection and renovation of this property can serve as another bright point in this particular area of the City, being across the street from the new Jonesboro City Center district.

Per the GA DCA, in a letter from Paige Jennings dated April 18, 2022, the State Historic Preservation Division does not recommend the designation of the Rosenwald School as a historic property. They said that the building has lost its architectural integrity due to extensive renovations through the years and does not meet the *Secretary of the Interior's Standard for Historic Preservation and Archaeology*. However, the DCA does acknowledge that the City does have local authority to make its own recommendation separate from the State.

Staff retains its original recommendation of approval for the Rosenwald property as a new historical property in the City. Once history is lost it is lost for good. The City and County are serious about preserving and improving the landmark and making it more relevant to the present and future generations.

Historic Preservation Commission recommendation, 5.16.22: Designate Rosenwald School and grounds at 155 Smith Street as a historic property and to forward the recommendation to the Mayor and City Council.

Fiscal Impact	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>
County owned	
Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)	
<ul style="list-style-type: none">• Application• Jonesboro Rosenwald School Addendum (1)• Correspondence• Property Pictures• Local Designation_Letter_Jonesboro• Historic Designation - Rosenwald School - Legal Notice• Acceptance Letter• Zoning Sign	
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i>	
Approval	

March 8, 2022

To: Clayton Historic Commission
From: Clayton County Public Schools

Dear Commission Members:

I am writing on behalf of the Clayton County Public School District to request that the former Rosenwald School located at 155 Smith Street, Jonesboro, GA be considered for Designation of a Historical Site, worthy of preservation. The building holds great significance, in that, it was originally built and purposed as one of the hundreds of Rosenwald Schools throughout the South. The schools were the brainchild of Booker T. Washington and Julius Rosenwald. Mr. Washington died early in the project to build schools for African American Children: Commonly called schools for Colored or Negro Children in the time period. Mr. Rosenwald was the President of the Sears and Roebuck and Company. Mr. Rosenwald began the Rosenwald Fund to assist Communities of Color to build schools for its children across the segregated South. In the spirit of Booker T. Washington's philosophy of self-help, African Americans raised 4.7 million dollars over eight years, surpassing the 4.2 million dollars of the Rosenwald Fund.

The schools were very successful and provided basic and vocational education for African American children throughout the South. However, after the Brown V. Topeka Board of Education decision, the schools became somewhat obsolete as segregation began to disappear over the years. The Rosenwald schools began to close and many have fallen in disrepair or lost to the elements or development of other properties.

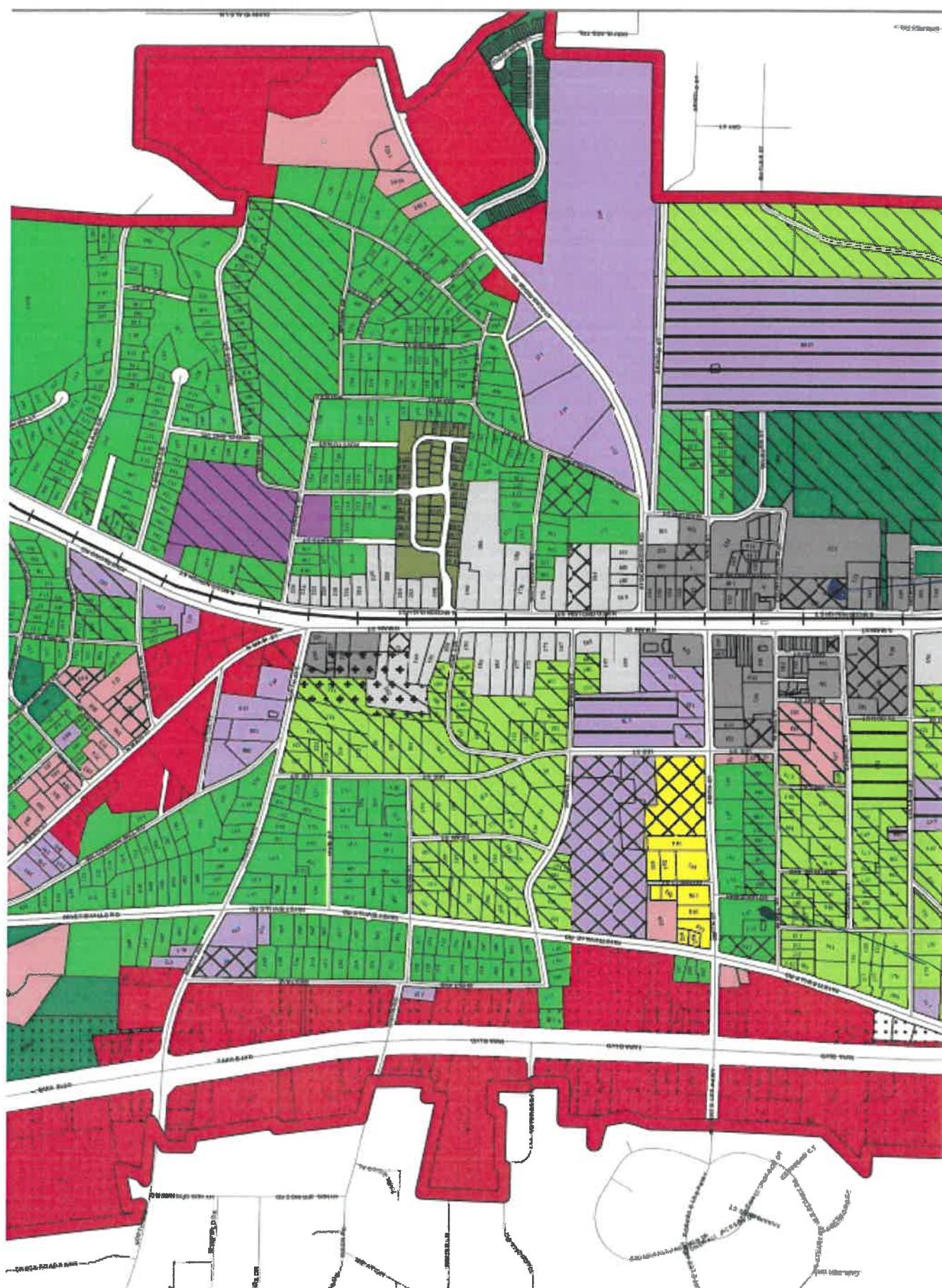
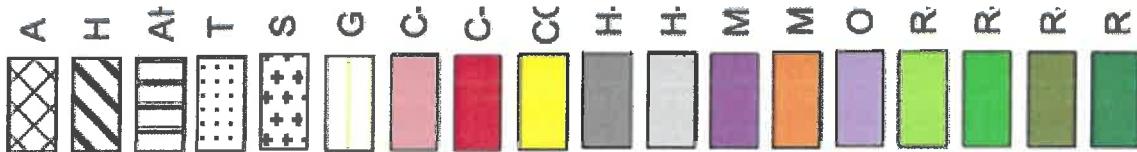
Jonesboro is fortunate to have an existing building that was originally a Rosenwald School. The building has been a school, and it has been an office building. It now stands empty and in need of repair and repurposing. It is the desire of the Clayton County Public School District to invest in the preservation and restoration of the structure for repurposing for possible events and a place to display artifacts of the time period. Many citizens of Jonesboro attended this school. It is only right to preserve its rich history for future generations.

Respectfully,

Dr. Sid Chapman, Ed.D.

CCPS Historian





Rosenwald School
155 Smith St.

HISTORIC DISTRICT

Attachment: Application (3157 : Rosenwald School Historic Designation)

March 17, 2022

Included are floor plans, records, photos, and other artifacts of evidence of the historical significance of 155 Smith Street.

There are records in Arts Clayton, Clayton Daily News, and other organizations that have previously attempted to preserve the building.

A number of city leaders, including: Mayor Joy Day, City Manager, Ricky L. Clark, Clayton County Public Schools Deputy Superintendent, Dr. Anthony Smith, Julie Segner, Cable Glen-Brooks, Rodney Virgil, Karen Sullivan, Rosenwald Graduate, Helen Meadows, and Dr. Sid Chapman, Clayton County Public Schools Historian.

The building's ownership is the Clayton County Public Schools. Dr. Morcease Beasley and The Board of Education support the preservation and restoration of the school and have allocated the initial \$2M for the project.

It is our intent to seek other forms of funding via grants, donations, etc. for the restoration project.

***If more information is needed, please contact me at
Sidney.chapman@clayton.k12.ga.us or 770-473-2700 (ex 700204)**

Respectfully,

Sid Chapman, Ed.D.

February 3, 2022



3/12/22

Initial steps for the restoration and repurposing of the former Rosenwald School located at 155 Smith Street, Jonesboro, GA for a Museum Celebrating the School's History of providing a quality education for African American children during the segregated South.

10 Tips for Getting Started

determine ownership of the school building and property. Will the owner sell, donate, or give permission for you to repair and use the building?

identify the immediate threats. Demolition?

Water intrusion? vandalism? animals? insects?

seek professional help. Call the Rosenwald Schools initiative of the national trust to discuss your project.

get organized. Who will lead the project? Fundraise? volunteer? Determine partners and alliances that can help your project succeed. Consider forming your own 501(c)(3) nonprofit group.

do your research. You can use this information to garner support and to understand the school's historic significance.

seek official designation. Listing in the national Register of Historic Places or state or local register will be especially helpful when applying for grants. Contact your state historic preservation office (SHPo) for more information about this process.

determine a new use that will be financially sustainable and compatible with the building. a community needs assessment can be especially helpful.

FW: Rosenwald School Project -- Jonesboro: RESENDING SUBMISSION

External
Inbox

M

Melissa Jest

Tue, Feb
22, 3:10 PM

to me, Kemith

Hello Mr. Chapman, Mr. Thompson.

Below is the information I have compiled per my Feb 8th email.

Also, here is additional info regarding National Register eligibility assessment and nomination (if positive eligibility determined) from HPD's National Register specialist Don Rooney**

(** Mr. Rooney is your contact for ALL NR questions – Donald.Rooney@dca.ga.gov)

The first step in the process of nominating the building will be to determine whether the property is eligible for the register. In order to pursue this assessment, you'll want to download and fill out the (Individual) preliminary eligibility application available at this webpage: <https://www.dca.ga.gov/georgia-historic-preservation-division/national-register-research-survey/national-register-0/steps> - and mail it in to our office with the required supporting documentation. This will allow us to get a broad overview of the property's integrity and potential significance, and advise you as to whether this property appears to be eligible for full nomination.

Mr. Rooney recommends upfront that you look over this webpage: <https://www.dca.ga.gov/georgia-historic-preservation-division/national-register-research-survey/national-register-historic> and the linked "National Register Nomination Process in Georgia" page - the National Register process is pretty well-defined there, as are the basic ground rules that generally establish National Register eligibility, such as:

- The property needs to be at least 50 years of age
- The property needs to retain sufficient historic integrity
- The property needs to be significant per one of the four National Register criteria
- Listing requires owner permission

Lastly, I am enclosing the link to the NPS/ Sec'y of Interior (SOI) Standards for treatment of historic properties. The SOI guidelines specifically advice on acceptable treatment/repairs of "historic properties" seeking to remain on the National register. Pls see the link below:

<https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>

Please share these guidelines with the district's facilities superintendent + staff, and/or with ALL contractors set to bid on stabilization and rehabilitation.

If you desire to investigate preservation consultants to assist you in project planning etc., I have enclosed another link to the electronic consultants' directory and a printable copy of it too.

<https://www.dca.ga.gov/georgia-historic-preservation-division/consultants-directory>

While I appreciate and support your/the school system's decision to preservation and activate the Jonesboro Rosenwald school, as a state HPD staffer with a territory of 159 counties and duty to support constituents within each, I am not able to provide singular, detailed planning services to individual projects.

HPD is available for informational support.

Thank you again for contacting HPD.

Melissa Jest

African American Programs Coordinator
Georgia Department of Community Affairs
Direct 4044866395
Melissa.Jest@dca.ga.gov



From: Melissa Jest <Melissa.Jest@dca.ga.gov>
Sent: Tuesday, February 15, 2022 3:43 PM
To: Sidney Chapman <sidney.chapman@clayton.k12.ga.us>
Cc: Allison Asbrock <Allison.Asbrock@dca.ga.gov>
Subject: RE: Rosenwald School Project – Jonesboro

Greetings Mr. Chapman.

As a follow up to your call last week, I am writing to offer info/contacts to support the 3 main areas identified:

Advocacy support to draft a strong case for preservation and to secure District funding;

Planning information to support delineation of each phase of this long-awaited project;

And Engagement methods to identify those constituent groups and other partners needed for implementation.

Under advocacy, I must refer you to the Georgia Trust for Historic Preservation; Ben Sutton, director of preservation programs would be the best contact -- Ben Sutton bsutton@georgiatrust.org

Under planning, please find attached an educational handout/overview of the US Sec. of Interior Standards (for sensitive rehab) and for a preservation plan (strongly recommended to guide such an effort).

Regarding community engagement, I must refer you to local groups with “winning” advocacy records. Preservationists have engaged local PTA chapter, local NAACP chapters, and even political action committees along with Neighborhood Associations. As an outreach coordinator, I can also provide an listening ear as you draft your outreach/engagement approaches. I have cc’d my program manager here as well. Lastly, you requested a short list of extant Rosenwald schools that are preserved/ open and their respective stewards. Please find said suggestions below:

Noble Hill School 2-Teacher type, built 1923. Steward: Noble Hill-Wheeler Memorial Center, Inc., Ms. Valerie Michelle Coleman, Director, Email: colemanv16@yahoo.com | 770-382-3392. Address: 2361 Joe Frank Harris Pkwy NW Cartersville, GA30123

Cusseta Industrial & High school 2-Teacher type, built 1930, Address: 113 Sandy Road, Cusseta GA 31805. Steward: Historic Preservation Society, Mrs.

Gwanda Place Email: ceramicwood@bellsouth.net | 706 989 3554

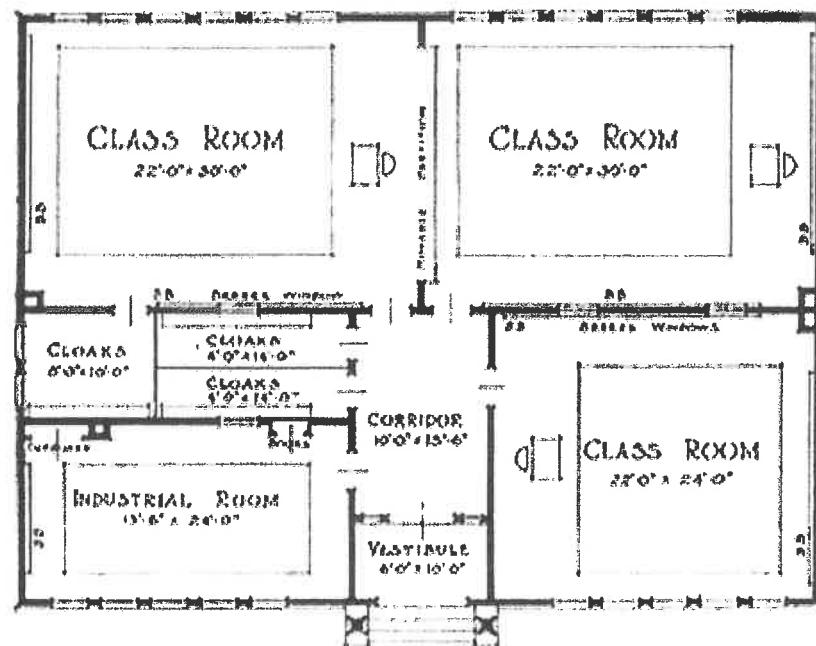
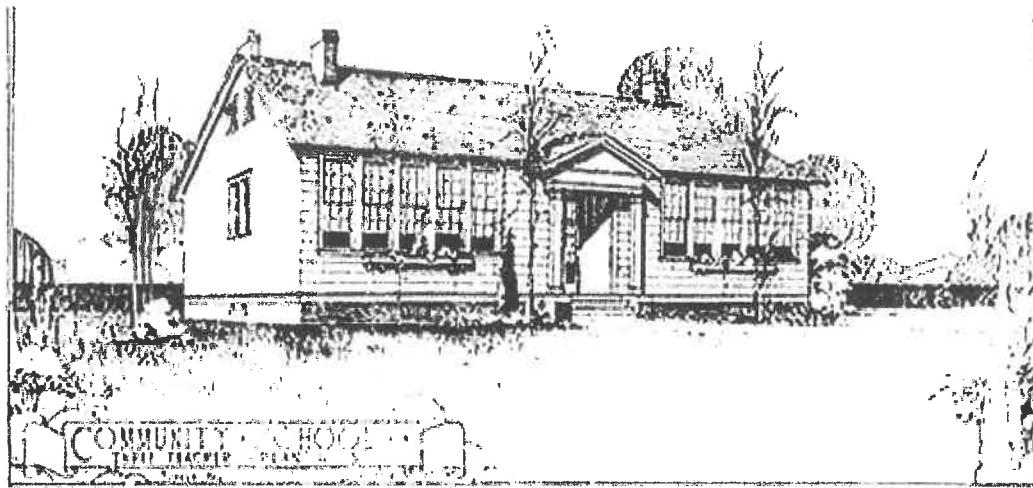
TJ Elder Industrial & High School 6-Teacher style built 1927-28, Address: 316 Hall St, Sandersville, GA 31082. Steward: The Washington County Elderite (Alumni) Association, Mr. Peacock 478 251 0802 (NO email)

Dooly County Training School (Vienna) built 1925-26, Address: Ninth Street, Vienna GA 31092 Current Steward: Dooly County Board of Education in Partnership with City of Vienna Janet Joiner, City Community Development Director Email: Janet.Joiner@cityofvienna.org | 229-268-4920

Hiram Colored School 2-Teacher type built 1930, Address: 732 Hiram Douglasville Highway Hiram, GA 30141. Current Steward: Hiram Rosenwald School Preservation Committee Inc. in Partnership with City of Hiram Leo Parker L.Parker@Hiram-Ga.gov | 678 776 9060

Again, thank you for your willingness to revitalize the Jonesboro school. Please feel free to contact HPD as you and your team plan and implement this preservation project.

Best,
Melissa Jest



FLOOR PLAN NO 8
THREE TEACHER COMMUNITY SCHOOL
TO FACE EAST OR WEST ONLY

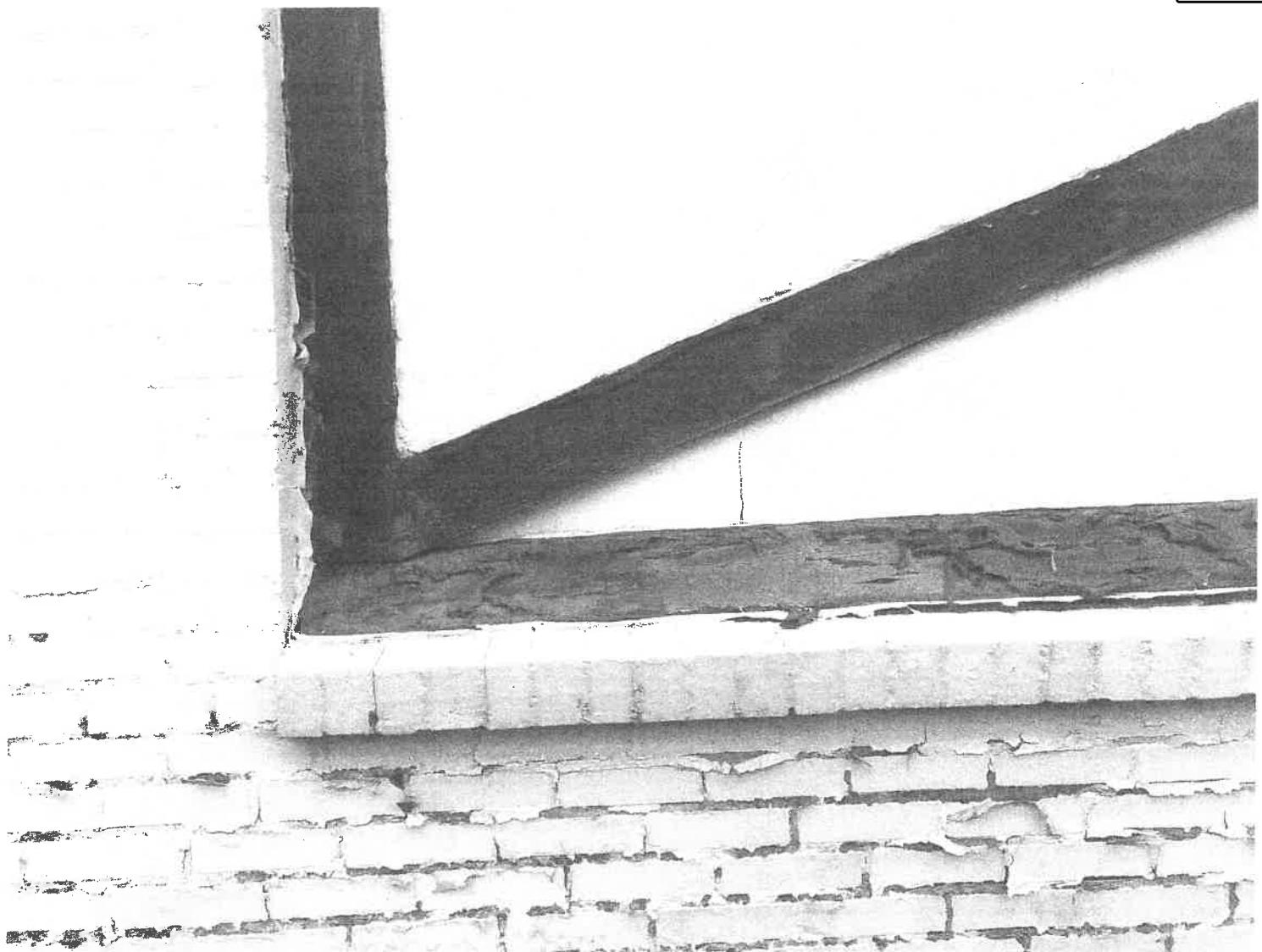


Attachment: Application (3157 : Rosenwald School Historic Designation)



Attachment: Application (3157 : Rosenwald School Historic Designation)





..... County, Georgia, in Deed

Book 113

Page 198

..... Reference is made to the aforesigned deed
for a more complete legal description of the property herein conveyed and the
legal description contained therein is incorporated in and by reference made a
part hereof.

TO HAVE AND TO HOLD the said described premises unto the Grantee, its
successors and assigns, so that neither the Grantor, its successors, nor any
person claiming under it shall at any time, claim or demand any right, title or
interest to the aforesaid described premises or its appurtenances.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be
executed in its name by two of its officers and its corporate seal to be thereto
attached.

GEORGIA EDUCATION AUTHORITY (SCHOOLS)

BY: *Ernest B. Davis* (L.S.)
Ernest B. Davis, Vice Chairman

ATTEST: *John E. Sims* (L.S.)
John E. Sims, Secretary

SIGNED, SEALED AND DE-

(Corporate Seal)

LIVERED IN THE PRESENCE

OF:

Willie J. Ricks
Unofficial Witness

Karen L. Wilson
Notary Public

My Commission Expires 11/27/

PUBL (S.E.M.)

Form No. 417
(7-15-69)

NOW THEREFORE THIS INDENTURE, made this NINETEENTH
 day of DECEMBER In The Year Of Our Lord One
 Thousand Nine Hundred And SIXTY-NINE
 by and between Georgia Education Authority (Schools), successor to the State
 School Building Authority by an Act of the General Assembly of Georgia (Ga. Laws
 1967, pp. 871, 873), of the State of Georgia and County of Fulton, Party of the
 First Part, hereinafter called "Grantor", and

CLAYTON COUNTY BOARD OF EDUCATION

of the State of Georgia and County of CLAYTON

.,, Party of the Second Part,
 hereinafter called "Grantee".

W I T N E S S E T H

That the Grantor for and in consideration of the sum of One Dollar
 (\$1.00) and other good and valuable considerations in hand paid, the receipt
 and sufficiency of which is hereby acknowledged, has bargained, sold and does by
 these presents bargain, sell, remise, release, convey and forever quitclaim to the
 Grantee, its successors and assigns, all the right, title, interest, claim or
 demand which the Grantor has or may have had in and to the real property described
 in that certain deed from

CLAYTON COUNTY BOARD OF EDUCATION
 to the State School Building Authority, dated MARCH 3

.,, 19 54, and recorded in
 the records of the Clerk of the Superior Court of CLAYTON.

QUITCLAIM DEED

STATE OF GEORGIA,

FULTON COUNTY:

B
 FILED IN OFFICE
 CLERK SUPERIOR COURT
 CLAYTON COUNTY GA.
 JAN 8 10 22 AM '74
 REC'D IN BK 1470
 PAGE NO. 272
 DATE 1-8-74
 JOE B. MUNDY CLERK

*Jamesboro
Elmer
Clerical*

WHEREAS, pursuant to the authority of an Act of the General Assembly
 of Georgia (Ga. Laws 1951, pp. 241, 260), the

CLAYTON COUNTY BOARD OF EDUCATION

of the State of Georgia and County of CLAYTON

., did on MARCH 3

., 19 54, convey to the State School Building

Authority certain real property; and

WHEREAS, certain improvements were placed upon the said real property
 at the request of the

CLAYTON COUNTY BOARD OF EDUCATION

by the State School Building Authority under a bond issue denominated Series

1953-A

; and

WHEREAS, those certain improvements were leased by the State School
 Building Authority to the

CLAYTON COUNTY BOARD OF EDUCATION

in order to provide funds for the payment of said bond issue; and

WHEREAS, the said bond issue has now been fully funded and the said

CLAYTON COUNTY BOARD OF EDUCATION

is entitled under the terms of the aforesaid lease to a quitclaim deed for the
 said real property:

(Deed No. 2171)

STATE OF GEORGIA,
FULTON COUNTY:

QUITCLAIM DEED

B
BOOK 559 PAGE 272
FILED IN OFFICE
CLERK SUPERIOR COURT
CLAYTON COUNTY GA.
JAN 8 10 23 AM '73
REC'D IN BK 7470
PAGE NO. 272
DATE 1-8-73
JOE B. MUNDY CLERK

James L. Elmer
Colerado

WHEREAS, pursuant to the authority of an Act of the General Assembly
of Georgia (Ga. Laws 1951, pp. 241, 260), the

CLAYTON COUNTY BOARD OF EDUCATION

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1953-A

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WHEREAS, those certain improvements were leased by the State School
Building Authority to the

CLAYTON COUNTY BOARD OF EDUCATION

in order to provide funds for the payment of said bond issue; and

WHEREAS, the said bond issue has now been fully funded and the said

CLAYTON COUNTY BOARD OF EDUCATION

is entitled under the terms of the aforesaid lease to a quitclaim deed for the
said real property:

(Form No. 217)

party of the second part, their successors in office and assigns,
against the lawful claim of all persons whomsoever.

IN WITNESS WHEREOF, the said party of the first part has
hereunto set their hands and affixed their seals, the day and year
above written.

J. A. DeLoach
(Seal)

John C. Hanes (Seal)

Walter B. Smith, (Seal)

J. M. Arnold (Seal)

Frank G. Green (Seal)
As Trustees Jonesboro
Colored School.

Signed, sealed and delivered in presence of:

S. M. King

J. A. DeLoach
W. B. Smith

STATE OF GEORGIA

JONESBORO PLAT BOOKS

CLAYTON COUNTY.

THIS INVENTURE made this the 7th day of September, in the year of our Lord One Thousand Nine Hundred and Thirty One between A. D. Lockhart, John Hanes, J. W. Arnold, Walter Burnett and Rance Glenn as Trustees of the Jonesboro Colored School, and their successors in office of the first part, and D. J. Dugger, W. L. Vance, W. T. Callaway, W. M. Huie and A. P. Horn as members Board of Education Clayton County, Georgia, and their successors in office of the second part.

WITNESSETH: That the said party of the first part in consideration of the sum of One and NO/100 (\$1.00) Dollar in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, and other valuable considerations, has granted, bargained, sold and conveyed, and by these presents do grant, bargain, sell and convey unto the said party of the second part, their successors in office and assigns,

211 West Street or part of land lying and being in Land Lot No. 241 of the 13th District of Clayton County, Georgia, and in the City of Jonesboro, being more particularly described as follows: Commencing on the North side of Mill Street, at the Southeast corner of lot of Mary E. Davis, running thence East along the North side of said Mill Street 106 feet to made corner; thence North 416 feet to a made corner on the South side of Smith Street; thence West along the South side of said Smith Street 311 feet to made corner; thence a Southeasterly direction 213 feet to made corner at Church lot; thence East 186 feet to made corner; and thence South 210 feet to point of beginning. Said tract consisting of Lots Nos. 4 and 5 of Block A, and 3, 4, 5, 6, 7, and 8, of Block B, as per plat of said property for Arrie Fields made November 12, 1914 by W. J. Lee, Surveyor of said County, Recorded in Plat Book No. "One", page 51, office of the Clerk of Superior Court of said County.

IN WITNESS WHEREOF, the said parties have hereunto set their hands and to this instrument have affixed their signatures, this 7th day of September, 1931, with all and singular the rights, members and appurtenances there of, to the same being, belonging or in any wise appertaining, to the only proper use, benefit and behoof of the said party of the second part, their successors in office and assigns, forever, IN FEE SIMPLE.

And the said party of the first part, for themselves, and their successors in office, will warrant and forever defend the right and title to the above described property unto the said

The Rosenwald Foundation also assembled lists of suggested books to include in school libraries. The images below are excerpts from the 1936 edition of *The Herald*, a publication by the Georgia Teachers and Education Association, showing an example of such a list including cost and how to obtain books on the list.

THE HERALD

APRIL 1936



Page 22

ROSENWALD ELEMENTARY LIBRARY

We are sending you herewith the Library List which has been assembled this year by the Julius Rosenwald Fund for distribution in Negro elementary schools. These fifty-four sets have been carefully chosen from many lists by officials of the Fund in consultation with Miss Jessie Gray Van Cleave, Specialized in Children's Literature, American Library Association; John Edwin Moes, Librarian of the Peabody Library, Southern Illinois; Miss A. Finch and Miss Elizabeth Mary of Negro Bookshop of Chicago; and Miss Helen Perris, Director-Chief of the Junior Library Guild. In addition to these people many librarians have been consulted and Miss Moes specifically has tested out among groups of children many of the books. The Library has the heartiest endorsement of all of these people.

The cost of this Library is \$24.00, of which \$10.00 is to be paid by the Julius Rosenwald Fund and \$14.00 comes from you. The Rosenwald Fund will pay all transportation charges to the nearest freight address. With each set of books a set of library supplies and a substantially built wooden bookcase will be sent.

When \$24.00 has been raised locally, with which to purchase this desirable and useful library of books please write me for application forms and further instructions.

J. C. Elton,
Supervisor Negro Education
State Department of Education
Atlanta, Georgia.

ELEMENTARY LIBRARY LIST—1936

Author	Title	Publisher
Bloomberg	Rowen, Tom and the Blackbeards	Albert Whitman
Cass	Under the 4-H Flag	Lippincott
Clark	Pappy Bird Cakes	Doubleday, Doran
Golds	Caroling Duck	Sharp
Rocking	Little Gardeners	Albert Whitman
Evans	Arabsians	Minton, Balch & Company
Fawcet	For Freedom	Franklin
Flask	Ask Mr. Bear	Macmillan
Flask	Tim Tiptoe and the Great Bullydog	Doubleday, Doran
Gribbles	Peter Pte	Frederick A. Stokes
Hader	Farmer in the Dell	Macmillan
Hilfer	Child's Geography of the World	Appleton-Century
Hilfer	Child's History of the World	Appleton-Century
Hagen	Our Twins	Dutton
Long	Blue Fairy Book	Longmans, Green & Company
LeFevre	Crick, Mouse and Little Red Hen	Macmillan Books & Company
Orton	Little Lazi Pigs	Frederick Stokes
Petersham	Story About Clothes	Winston
Petersham	Story About Coal	Winston
Petersham	Story About Food	Winston
Petersham	Story About Houses	Winston
Petersham	Story About Transportation	Winston
Read	Grandfather's Farm	Scribner
Read	Story About Sea	Scribner

THE

HERALD

Riley Dornell and Dorothy in the City and Country

Stevens	Rabbit on the Mountain	Lippincott
Syrett	Bird	Dutton
Thompson	East of the Sun and West of the Moon	Rand McNally
Thompson	Other Pictures	Rowman
Thompson	Sleepy Farmer	Macmillan
Toney	Cowboy Tommy and Cowgirl Tommy's Barnyard	World Book Company
Wells	Andy and Poly	Doubleday, Doran
Wells	Zeb the Bear	Viking
	Junior Mother Goose	Hand McNally
	Modern Encyclopedia	Wise & Company
	Ready Reference Atlas	Hand McNally
	Thesaurus Dictionary	Great Encyclopedias and Company

Page 23

BOOKS BY AND ABOUT NEGROES

Because of frequent requests from high schools in the South and from several state departments of education for a small library of books by and about Negroes, the list of books printed below has been carefully selected by officials of the Julius Rosenwald Fund in consultation with librarians and educators for distribution to both white and colored high schools. 400 sets have been purchased at a cost of \$15 per set, of which amount the Fund will pay \$5 (including the cost) plus transportation charges. Any high school desiring to secure this Library may do so by mailing \$10 from any source, and mailing to the state department of education. The sets will be shipped promptly on receipt of application, as long as the supply lasts.

Author	Title	Publisher
Jackson	American Negro Poetry	Harcourt, Brace
Jackson	Anthology of American Negro Literature	Modern Library
Emmons	America America	Viking Press
Johnson	God's Trombones	Viking Press
Connelly	The Green Pastures	Farrar and Rinehart
Belluck	In Spite of Handups	Association Press
Johnson	Negro in American Civilization	Henry Holt
Woodson	Negro History of History	Associated Publishers
Wright	Negro Year Book	Negro Year Book Pub. Co.
Hughes	Not Without Laughter	Knopf
Richardson	Play and Pageants from the Life of the Negro	Associated Publishers
Dubois	Soul of Black Folk	McClure
Washington	Up from Slavery	Earl

Many Negro high schools in Georgia have already purchased this set of books. In some cases this set of books has been purchased and is being used as a circulating library for Negro teachers.

Schools desiring to purchase this set of Books by and About Negroes should send to J. C. Elton, Supervisor of Negro Education, Atlanta, a Money Order for \$10.00 made payable to H. D. Collins, State School Superintendent. The books will be ordered from the Rosenwald Fund and be shipped out to you immediately.

- Event flyers for school events after 1932 do not include reference to fundraisers, suggesting that the school had its new building.
- According to *Georgia State Board of Education Annual Reports* for 1938-1939 and 1940-1941, held at the Georgia State Archives, the Jonesboro Colored School is the only colored school in Clayton County to be built of brick, have a library, have running water for drinking purposes, and have flush toilets. The building and lands valued at \$5,000 sits on 2.5 acres of land. It holds 200+ students in its four-room building, and there are seven teachers at the school, all with some level of college education.
- Julius Rosenwald and his foundation are referred to several times in the collection, including a poem about the philanthropist and mentions of Rosenwald Rally Day events, such as that shown on Eula Arnold's note below from a teacher's meeting held on January 17, 1934.

3 1/2 & above, per month \$75.00
 Principals
 21.00 per month
 22. Standard Birthdays
 M. T. Ed. 100.00
 a. 4. 100.00, Robert E. 100.00 each teacher
 Negro Culture Week 100.00
 Health Week 100.00
 Rosenwald Rally 100.00 each teacher

Note from Teachers Meeting (January 17, 1934)
 [Box 2, Folder 38, Image 003]

- An undated photograph of a group of teachers outside the school building includes the school principal, Roberta Thompson Smith, as well as teachers Eula Welborn, Mary Baxter, Eula V. Arnold, and Lois Jenkins Bass. Another undated photograph shows individuals standing outside the same building.



Photograph of Jonesboro School Faculty (No Date)
 [Box 10, Folder 23, Image 0001]

*Mrs. Roberta Thompson Smith, principal, Ms. Eula Welborn,
 Mrs. Mary Baxter, Ms. Eula V Arnold, and Mrs. Lois Jenkins Bass*

Fisk University records show that the Jonesboro Rosenwald School was a three-teacher school built on two acres of land during the 1931-1932 budget year. Below is the official entry for the Jonesboro Rosenwald School located in the Fisk University database:

Historic Name:	Jonesboro School	Total Cost:	\$5325.00
Building Plan:	Three-teacher type	Notes:	Ins. \$3,500
Building Type:	School	Funding Sources:	
Budget Year:	1931-32	» Negroes	\$850.00
Land (Acreage):	2.00	» Whites	\$500.00
County:	Clayton	» Public	\$2,913.00
State:	Georgia	» Rosenwald	\$1,062.00
Application #:	3-K		

**Note: Funding of Rosenwald School construction typically resulted from four funding sources. The funding source listed above as "Public" refers to the monies raised through rallies and other fundraisers. The Negro and White communities were also expected to each contribute a predetermined amount toward the building, in addition to funds contributed by the Rosenwald Foundation.*

- According to records of the Georgia State Board of Education held at the Georgia State Archives, the Rosenwald Fund issued a check for the Jonesboro Consolidated School in Clayton County, Georgia on January 9, 1932 for the amount of \$1,062.

Negro Education Disbursement Ledgers, 1923-1937
Georgia State Board of Education Records, Georgia State Archives

April 15, 2022

To: Clayton/ Jonesboro Historic Commission

From Clayton County Public Schools

Dear Commission Members:

This is an addendum requested by the Georgia Department of Community Affairs Director, Paige Jennings. This is to supplement the original documents. The “Jonesboro Colored School”, aka “Jonesboro Elementary” a Rosenwald School was a blessing to the community. Until the original three (3) teacher building was built, the only educational opportunities in the area for African American children were in homes and the churches for the most part.

The original building which is the focus of preservation sits on two (2) acres between Smith and Mill streets, along Souder Way. The area is rich in heritage as a community of African Americans in Jonesboro. There are predominately African American churches in view from the school. There are many memories that are associated with the area and the school, which reflect the rich heritage of African Americans in Jonesboro and Clayton county.

Some of Jonesboro/ Clayton County’s most notable citizens attended or taught at the 155 Smith Street address. Ms. Helen Davenport, now in her 90s attended the Rosenwald School and went on to high school, college, and returned to teach in Clayton county for 38 years. Ms. Davenport is the mother of Georgia State Senator, Gail Davenport and Carolyn Davenport. Sen. Davenport still serves in the Georgia General Assembly, and Carolyn is a Clayton County retired teacher. Carolyn taught many years at George M. Kilpatrick elementary school and was very active in the Georgia Teacher and Education Association (GT&EA), which later merged with the Georgia Association of Educators. She was a building representative of the local affiliate the Clayton County Education Association. The Davenport family has been very active in the life of the Andrews Chapel United Methodist Church in Jonesboro and the family has been positive servants of the community in numerous roles, notably with the Rosenwald School and Fountain School in Forest Park.

Other notable alumni are Helen Meadows along with siblings, the late Daniel and Mary Ann Meadows, and other living siblings: Jim, Peggy, Alice, and Ethelene all attended the Rosenwald school and have been active citizens in the community. Helen Meadows lives near the school site and is very active in the Shiloh Baptist Church, which is in view from the Rosenwald site.

Other notable alumni that are active in the Jonesboro area are the Souder family members. Annie Lois Souder was a teacher at Jonesboro Elementary (Rosenwald), and her daughter Joyce was also a teacher in Clayton County. Donald Souder is also a notable alumnus of the School.

The Simpson family, Clay family, Smith family and others are alumni who are active members of the Jonesboro/Clayton Community.

The Roberta T. Smith Elementary School in Clayton County Public Schools is named for the former Principal of the Jonesboro Rosenwald School. Ms. Smith was highly revered in the community. Along with these Rosenwald notables, Ms. Eula Arnold was a teacher at Rosenwald School and was the daughter of Jonesboro philanthropist J.W. Arnold for which Arnold Elementary School is named.

Ms. Eula Wilborn Ponds Perry was a well-respected teacher at the Rosenwald School. The Eula Wilborn Ponds Perry Learning Center, named in honor of this Rosenwald teacher, is located near the Rosenwald site, is a state of the art school for alternate routes to graduation and other learning opportunities.

Other notable alumni and connected families of Jonesboro /Clayton County include: Marion Wadley Dorsey (her Mother, Lorena Wadley was PTA President). Charlie Wadley, Sr. Charlie Wadley, Jr, Elizabeth Wadley, Esther Wadley. Mr. Leroy Walker, Barbara Brown, Fannie Mae Low, Ralph Stovall, David Stovall, Wallace Stovall (Fourth Grade Teacher at Rosenwald), and Mable Brown Murphrey.

Maudie B. (Burnette) owned the café across Souder Way. The café was a place which provided lunch for teachers during pre and post planning and was a favorite ‘hangout’ for students waiting for buses. The students often danced to the music played by Ms. Burnette. Maidie B. made sure children had something to eat whether they could pay or not!

It is clear that the historical significance and impact of the Rosenwald School to Jonesboro and Clayton County is impossible to measure. There is no telling how many lives were touched because of its existence in a time of Jim Crow segregation in the South. Due to the self-help concept of Booker T. Washington and Julius Rosenwald, African Americans were able to build schools throughout the segregated South. Thousands of these schools existed and now only a few of the buildings have survived the neglect that happened after the Brown V Topeka Kansas Board of Education Supreme Court decision that declared segregated public schools unconstitutional. There was opportunity after the Brown decision for African Americans to go to newer and better funded schools. The Rosenwald Schools’ historical and cultural value was realized later; however, many had fallen into disrepair and obscurity. In recent years a valiant effort has been made to restore the remaining buildings and bring attention to their place in history. Jonesboro has a great opportunity and responsibility to assure that its Rosenwald building survives!

The building in question was built originally to be a three (3) teacher building. It had the famous tall windows and high vaulted ceilings for ventilation. It was a building built on two (2) acres of land circa late 1920s to early 1930s with large folding doors to separate the classrooms and to open for combined assemblies. The building also had a small industrial room for teaching of trades and home economics to its students. As the years passed there were auxiliary buildings to accommodate the expanding number of students attending. At one point there were 4 buildings, according to graduate, Helen Meadows, which were used to separate grade levels. Two of those

buildings remain. The intent of the Clayton County Public Schools is to restore the original three (3) classroom building to repurpose it for a museum of African American History and as a community meeting building for various events.

The attached documents show the original floor plan of the building in question and its design for three classrooms and an industrial room for practical training. The building had outside entries from Smith Street and the back toward Mills Street. The building was altered on the Mills Street side for the addition of rest rooms and a small kitchen. The outside was originally red brick and was later painted white. The outside sketch on the floor plan does not reflect the exterior that actually existed (It was brick and did not have an original side entrance according to interviewed students).

Since the close of the school, circa 1950-60s, it was repurposed for economic opportunity training by the late Rev. Charles W. Grant, Pastor of Mt. Welcome Baptist Church (Decatur) and Civil Rights Leader (Charles W. Grant Parkway is named for Rev. Grant). Later, office space for the school system and other entities from the county were added. The attached floor plan that shows the remodeling for offices is reflective of its current condition. The ceilings were lowered and the building was partitioned with numerous offices. The signature windows of the Rosenwald plan were closed up (visible from the attached photos with an X like covering). An additional entry was added to the side facing Souder Way with an enclosed glass lobby which is reflected in the photos attached in original packet. The interior walls are primarily paneling and sheet rock for partitioning of the small offices in the amended floor plan which is included in the original packet. The photos of the exterior reveal changes that are obvious from the outside from the original plan. With further exploring beyond the suspended ceiling, it was discovered that some of the original “tongue and groove” woodwork was still intact. The floors now have carpet and tile. The original floors were hardwood. The hardwood floors will be restored.

The photos attached and structural issues described here reveal that there are issues that will be addressed during the building’s restoration. An architect acquired by the Clayton School District and Foundation will prepare the plan of restoration. Adequate funding has been set aside by the District and Foundation to assure the success of restoration and repurposing

The Clayton County Public Schools district is resolved to restore this important historical building and repurpose it for a museum and community meeting building. The Clayton County Public Schools Superintendent, Dr. Morcease Beasley and the Board of Education have declared their support and intent of this project. The Clayton County Public Schools Foundation (501c) will take custody of the building for renovation and funding and future usage.

The historical significance is particularly special to African Americans who have struggled for equality and equity in the United States, even prior to becoming an independent nation. Through years of legalized enslavement and segregation, the African American community has continued to strive for the ideals of our nation of liberty and justice for all. The Rosenwald Schools were one of the many rungs in the ladder of this lofty quest. It is requested with great passion that this original building be found worthy of protection by the Jonesboro Ordinance naming endangered historical structures and establishing it as a place worthy of restoration and usage in the

community's history and its future. This action benefits all of Jonesboro's citizens for posterity and enhances tourism opportunities.

Respectfully Submitted on behalf of the Clayton County Public Schools Board of Education, Ms. Jessie Goree, Chair, Dr. Morcease Beasley, Superintendent/CEO, Dr. Anthony Smith, Deputy Superintendent, Mr. Kemith Thompson, Executive Director of Operations.

Dr. Sidney (Sid) L. Chapman

CCPS Historian

Central Office South

770-478-2700 EX 700204

770 - 480-0222 Cell

404-217-7753 District Cell

Sidney.chapman@clayton.k12.ga.us

Sid.chapman1015@gmail.com

David Allen

From: Paige Jennings <paige.jennings@dca.ga.gov>
Sent: Wednesday, March 30, 2022 1:41 PM
To: David Allen
Cc: Ricky , L. Clark, Jr.; Joy Day; Chapman, Sidney - CCPS Historian; kemith.thompson@clayton.k12.ga.us
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

David,

Apologies for the delayed response!

Just wanted to check back in and confirm that our office did receive the report. We will complete our review and provide comments within the allotted 30 day period, with any comments made provided back to the City of Jonesboro by April 16th. If you have any questions in the meantime, please feel free to reach out either via email or the phone number listed below.

Thank You,
Paige

Paige Jennings
 Certified Local Government Coordinator
 Georgia Department of Community Affairs
 Direct +14044866442
paige.jennings@dca.ga.gov



From: David Allen <dallen@jonesboroga.com>
Sent: Friday, March 18, 2022 3:57 PM
To: Paige Jennings <paige.jennings@dca.ga.gov>
Cc: rclark@jonesboroga.com; Joy Day <jday@jonesboroga.com>; Chapman, Sidney - CCPS Historian <sidney.chapman@clayton.k12.ga.us>; kemith.thompson@clayton.k12.ga.us
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

See attached.

Local Historic Preservation Commission hearing is in 30 days – April 18th, and then it will be transmitted to the Mayor and City Council in May.



David Allen | Community Development Director | City of Jonesboro, GA
 tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
 124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
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From: David Allen
Sent: Friday, March 18, 2022 3:35 PM
To: Paige Jennings <paige.jennings@dca.ga.gov>
Cc: Ricky , L. Clark, Jr. <rclark@jonesboroga.com>; Joy Day <jday@jonesboroga.com>; Chapman, Sidney - CCPS Historian <sidney.chapman@clayton.k12.ga.us>; kemith.thompson@clayton.k12.ga.us
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Ok thank you. Will send you it this afternoon.



David Allen | Community Development Director | City of Jonesboro, GA
tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Paige Jennings <paige.jennings@dca.ga.gov>
Sent: Friday, March 18, 2022 3:32 PM
To: David Allen <dallen@jonesboroga.com>
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

David,

Thank you for reaching out!

To answer your question, I would be the person at HPD to send the designation report to in order to fulfill the ordinance requirement. Please send the designation report for the nominated property to me via email as soon as possible; once you have sent the report, our office will have 30 days to review the nomination and provide comments.

Hope that this answered your question. Thank you again for reaching out and I look forward to hearing from you again soon!

Best,
Paige

Paige Jennings
Certified Local Government Coordinator
Georgia Department of Community Affairs
Direct +14044866442
paige.jennings@dca.ga.gov



From: David Allen <dallen@jonesboroga.com>
Sent: Friday, March 18, 2022 3:21 PM
To: Melissa Jest <Melissa.Jest@dca.ga.gov>
Cc: Paige Jennings <paige.jennings@dca.ga.gov>
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Thank you



David Allen | Community Development Director | City of Jonesboro, GA
 tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
 124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Melissa Jest <Melissa.Jest@dca.ga.gov>
Sent: Friday, March 18, 2022 3:21 PM
To: David Allen <dallen@jonesboroga.com>
Cc: Paige Jennings <paige.jennings@dca.ga.gov>
Subject: RE: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Good Mr. Allen.

I am cc'ing Paige Jennings, HPD's Certified Local Government coordinator in hopes that she might be able to assist you or refer you to the proper contact.
 (Thank you Paige)

Melissa Jest



Learn more about our commitment to [fair housing](#).



Melissa Jest

African American Programs Coordinator
 Georgia Department of Community Affairs
 60 Executive Park
 Atlanta, Georgia 30329

Direct 4044866395
Melissa.Jest@dca.ga.gov

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, March 18, 2022 12:14 PM
To: Melissa Jest <Melissa.Jest@dca.ga.gov>
Subject: Rosenwald School - 155 Smith Street, Jonesboro, Ga.

Ms. Jest –

The City of Jonesboro is looking to designate a building in Jonesboro as historic, in addition to and outside of its already established Historic District. While this is handled by the City's own Historic Preservation Commission, it requires a copy of the report be delivered to the Historic Preservation Division of the Department of Natural Resources. Are you the person to send that report to?

(3) Require public hearings. The commission and the city council shall hold a public hearing on any proposed ordinance for the designation of any historic district or property.

Notice of the hearing shall be published in at least three consecutive issues in the principle newspaper of local circulation, and written notice of the hearing shall be mailed by the commission to all owners and occupants of such properties. All such notices shall be published or mailed not less than ten nor more than 20 days prior to the date set for the public hearing. A notice sent via the United States mail to the last-known owner of the property shown on the city tax digest

and a notice sent via attention to the occupant shall constitute legal notification to the owner and occupant under this article.

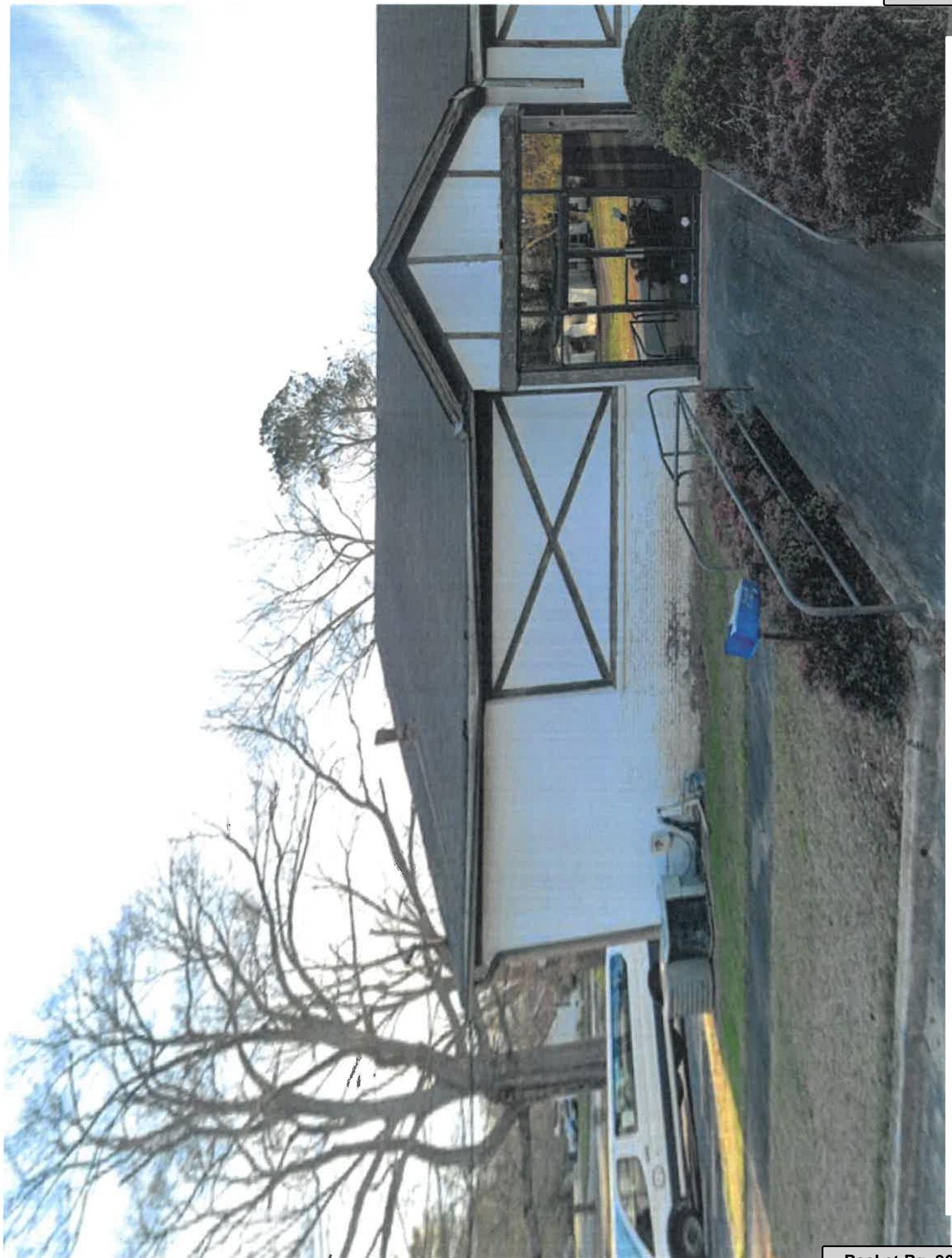
a. *Notification of historic preservation division. No less than 30 days prior to making a recommendation on any ordinance designating a property or district as historic, the commission must submit the report required in subsection (a)(3) herein, to the historic preservation division of the department of natural resources.*



David Allen | Community Development Director | City of Jonesboro, GA
tel: [770-478-3800](tel:770-478-3800) | cell: [770-570-2977](tel:770-570-2977) | dallen@jonesboroga.com |
124 North Avenue | Jonesboro, Georgia 30236 | www.jonesboroga.com
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Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)



Attachment: Property Pictures (3157 : Rosenwald School Historic Designation)

Brian P. Kemp
Governor



Christopher Nunn
Commissioner

04/18/2022

David Allen
Community Development Director
124 North Avenue
Jonesboro, Georgia 30236

RE: Local District Designation Report

Dear Mr. Allen:

Thank you for the opportunity to review the Local District Designation Report for the City of Jonesboro. The Historic Preservation Division has been given this opportunity to review the Local Landmark Designation Report in accordance with Georgia Historic Preservation Act § 44-10-26 (2)(a), Georgia's Certified Local Government Application and Procedures, and at the request of the local government.

The Historic Preservation Division has found that the Local Landmark Designation Report is well documented and assembled with maps, representative photographs, physical and historic descriptions, and descriptions of property renovations; however, the nominated property does not meet the *Secretary of the Interior's Standard for Historic Preservation and Archaeology*. The Jonesboro Elementary Rosenwald School has lost its architectural integrity as the building has undergone extensive alterations since its original construction in the 1930's, which is also the period of significance for the property's nomination. As a result of these alterations, several of the character defining features of the building, including the windows on the front façade and the originally entry, have been lost.

Due to extensive alterations and lack of integrity to the property, the Historic Preservation Division does not recommend the designation of the Jonesboro Elementary Rosenwald School. We recognize and support your local priorities and authority to make this decision on the local level. Our office supports projects that would acknowledge and honor the historical significance and communal impact of the Jonesboro Elementary Rosenwald School to the City of Jonesboro.

We support your community's commitment to preservation planning and appreciate the opportunity to collaborate. We will keep the submittal and determination on file for public record. If you, the HPC, or any community members have questions or concerns, please do not hesitate to contact me directly by email at paige.jennings@dca.ga.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Paige Jennings".

Paige Jennings
Certified Local Government Coordinator

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a Historic Property Designation for a Rosenwald School building and grounds by State School Building Authority (Clayton County School District), property owner, and City of Jonesboro, applicant, for property at 155 Smith Street (Parcel No. 13241A B009), Jonesboro, Georgia 30236. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA. The Jonesboro Historic Preservation Commission will also consider the item at a Public Hearing held at their meeting at 5:30 P.M. on May 16, 2022 at 124 North Avenue (City Hall), Jonesboro GA.

David Allen
Community Development Director

Publish 5/11/22, 5/18/22, 5/25/22, 6/1/22



MEMORANDUM

To: Sidney Chapman
Clayton Co. Schools
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: May 31, 2022

Re: Notification of Request for Historic Property Designation; 155 Smith Street;
Parcel No. 13241A B009

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro Mayor and City Council have accepted your request for consideration of the designation of a historic property for 155 Smith Street, Jonesboro, Georgia.

A Public Hearing has been scheduled for Monday, June 13, 2022 at 6:00 p.m. before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will first discuss this item at their next Work Session on Monday, June 6, 2022 at 6:00 p.m. The meetings will be conducted in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, Ga. If you have any questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Allen".

David D. Allen
Community Development Director / Zoning Administrator

CITY OF JONESBORO PUBLIC NOTICE

An application has been filed for a

HISTORIC DESIGNATION

at this location

1155 Smith Street

A PUBLIC HEARING on this application will be
held on June 13 ^{DATE} 2022, at 6 p.m.

170 S. Main Street

Any questions, call City Hall at 770-478-3800
Date of Posting May 28 2022

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

-6

5.6

COUNCIL MEETING DATE

June 6, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding text amendment to the City of Jonesboro Code of Ordinances, 22-TA-011, Ord. 2022-013, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Chapter 14, Animals

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Community Planning, Neighborhood and Business Revitalization, Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval: Recent improvements were proposed to the Chapter 14, Animals, pertaining to problem dogs in the City limits and are reflected in this Ordinance, namely:

1. Section 14-1: Revision of certain definitions pertaining to dogs to align with State law concerning classified, dangerous, and vicious dogs. Also, clarifying definitions of "owner" and "serious injury."
2. Section 14-31: Better clarifying hearing, confinement, and certification procedures for dangerous and vicious dogs.
3. New Article IV, Sec. 14-52, 14-53, and 14-54: Creation of standards and procedures for an Animal Control Board governing dog incidents within the City limits.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Jonesboro Ord. 2022- Definitions Dangerous Dogs and Animal Control Bd
- Legal Notice - Dangerous Dog Ordinance

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Ricky L. Clark, City Manager

Date

June, 6, 2022

Signature

City Clerk's Office

STATE OF GEORGIA
CITY OF JONESBORO

ORDINANCE NO. 2022-____

1 **AN ORDINANCE TO AMEND CERTAIN PROVISIONS IN CHAPTER 14 (ANIMALS)**
2 **OF THE CITY CODE OF ORDINANCES; TO ESTABLISH AN ANIMAL CONTROL**
3 **BOARD; TO AMEND RELATED DEFINITIONS; TO INCORPORATE THE**
4 **RESPONSIBLE DOG OWNERSHIP LAW; TO PROVIDE FOR SEVERABILITY; TO**
5 **REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO**
6 **PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL**
7 **PURPOSES.**

8 **WHEREAS**, the City of Jonesboro, Georgia (the “City”) is a municipal corporation
9 created under the laws of the State of Georgia; and

10 **WHEREAS**, the duly elected governing authority of the City is the Mayor and Council
11 thereof; and

12 **WHEREAS**, Chapter 14 of the City Code of Ordinances (the “Code”) sets forth the
13 general provisions of the City’s policies in regard to animals; and

14 **WHEREAS**, Section 14-31 of the Code, adopted in 2010, sets forth the procedures by
15 which notice is to be provided to dangerous or potentially dog owners; and

16 **WHEREAS**, HB 685 (the “Responsible Dog Ownership Law”), was adopted by the
17 Georgia General Assembly and signed into law by the Governor in 2012 and was codified as
18 Section 4-8-20 *et seq.* of the Official Code of Georgia Annotated (“O.C.G.A.”); and

19 **WHEREAS**, the Responsible Dog Ownership Law gives local animal control boards the
20 authority to conduct hearings concerning dangerous and vicious dogs; and

21 **WHEREAS**, the City does not currently have an animal control board in place; and
22 **WHEREAS**, after due consideration, the duly elected governing authority finds it
23 necessary to create the Jonesboro Animal Control Board, which, among its other powers and
24 duties, will conduct hearings regarding dangerous dogs; and

25 **WHEREAS**, the governing authority desires to amend its Code to establish such board
26 and adopt new notice and hearing procedures in accordance with the Responsible Dog Ownership
27 Law; and

28 **WHEREAS**, the adoption of this ordinance will benefit the health, safety, and welfare of
29 the citizens of the City of Jonesboro.

30 **NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR**
31 **AND COUNCIL OF THE CITY OF JONESBORO, GEORGIA** and by the authority
32 thereof:

33 **Section 1.** The Code of Ordinances, City of Jonesboro, Georgia is hereby amended by
34 revising Chapter 14 (Animals), Article I (General Provisions), Section 14-1 (Definitions), to be
35 read and codified as follows with added text in **bold, underlined** font and deleted text in
36 strikethrough font:

37 "Sec. 14-1. - Definitions.

38 The following words, terms and phrases, when used in this chapter, shall have the meanings
39 as ascribed to them in this section, except where the context clearly indicates a different
40 meaning:

41 *Abandoned animal* means any animal that is placed upon public property or within a public
42 building unattended or uncared for, or upon or within the private property of another
43 without the express permission of the owner, custodian or tenant of such private property.
44 Any animal shall also be considered as abandoned which is upon or within the property of
45 the owner or custodian of the animal for a period of time in excess of 36 hours unattended
46 or without proper food and water.

47 *Animal at large* means an animal not under restraint.

48 *Animal control officer* shall refer to an individual employed or contracted by the city or
 49 the county to perform and execute the provisions of this article, and his office shall have
 50 the power to issue citations in violation of this article.

51 *Animal under restraint* means any animal:

52 (1) Secured by a leash or lead or enclosed by way of fence or other enclosure;
 53 (2) Under the control of a responsible and competent person and obedient to that
 54 person's commands, that person being actually present with the animal; or
 55 (3) Confined within a vehicle that is parked or in motion.

56 **Classified dog** means any dog that has been classified as either a dangerous dog or
 57 vicious dog pursuant to O.C.G.A. § 4-8-20 *et seq.* No dog shall be classified as a
 58 dangerous dog or vicious dog for actions that occur while the dog is being used by a
 59 law enforcement or military officer to carry out the law enforcement or military
 60 officer's official duties. No dog shall be classified as a dangerous dog or a vicious dog
 61 if the person injured by such dog was a person who, at the time, was committing a
 62 trespass, was abusing the dog, or was committing or attempting to commit an offense
 63 under Chapter 5 of Title 16.

64 **Dangerous dog** means any dog that: according to the records of any appropriate authority

65 (1) Inflicts injury on a human without provocation on public or private property; or
 66 (2) Aggressively bites, attacks, or endangers the safety of humans without provocation
 67 after the dog has been classified as a potentially dangerous dog and after the owner
 68 has been notified of such classification; or

69 Such categorization shall not apply to a dog if it bites a human:

70 a. When being used by a law enforcement officer.
 71 b. When its owner is being attacked.
 72 c. Who is a willful trespasser on the property of the owner or who is committing
 73 another tort or crime.
 74 d. Who has tormented or abused it or who in the past has been observed or reported
 75 to have tormented or abused it.

76 (1) Causes a substantial puncture of a person's skin by teeth without causing
 77 serious injury; provided, however, that a nip, scratch, or abrasion shall not
 78 be sufficient to classify a dog as dangerous under this subparagraph;
 79 (2) Aggressively attacks in a manner that causes a person to reasonably believe
 80 that the dog posed an imminent threat of serious injury to such person or
 81 another person although no such injury occurs; provided, however, that the
 82 acts of barking, growling, or showing of teeth by a dog shall not be sufficient
 83 to classify a dog as dangerous under this subparagraph; or
 84 (3) While off the owner's property, kills a pet animal; provided, however, that
 85 this subparagraph shall not apply where the death of such pet animal is
 86 caused by a dog that is working or training as a hunting dog, herding dog,
 87 or predator control dog.

88 **To the extent that the definition of “dangerous dog” in this subsection differs from**
 89 **O.C.G.A. § 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control.**

90 *Exotic animal* means any animal of any kind which is not indigenous to the State of
 91 Georgia, but not included in the definition of a domestic animal but shall include any hybrid
 92 animal which is part exotic animal.

93 *Health officer* shall mean the animal control officers of Clayton County, or his authorized
 94 representative so long as Clayton County is under contract with the City of Jonesboro to
 95 operate the dog pound and perform animal and rabies control services for the city.

96 *Kennel* means a dedicated structure or portion of a structure for the care, grooming,
 97 boarding, breeding, whelping, and feeding of domestic dogs.

98 *License tag* shall mean a metal tag issued on behalf of Clayton County by the health officer
 99 after showing proof of vaccination for the animal and paying, when required, the license
 100 fee.

101 **Owner means any natural person or any legal entity, including, but not limited to, a**
 102 **corporation, partnership, firm, or trust owning, possessing, harboring, keeping, or**
 103 **having custody or control of a dog. In the case of a dog owned by a minor, the term**
 104 **“owner” includes the parents or person in loco parentis with custody of the minor.**
 105 **To the extent that the definition of “owner” in this subsection differs from O.C.G.A.**
 106 **§ 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control.**

107 *Nuisance* means whatever is dangerous or detrimental to human life or health and whatever
 108 renders or tends to render the soil, air, water, or food impure or unwholesome, or
 109 unreasonably offends or impairs the senses of smell, sight, and hearing.

110 *Pound* shall mean the facilities operated by the health officer for confining dogs impounded
 111 under the provisions of this regulation.

112 **Serious injury means any physical injury that creates a substantial risk of death;**
 113 **results in death, broken or dislocated bones, lacerations requiring multiple sutures,**
 114 **or disfiguring avulsions; requires plastic surgery or admission to a hospital; or results**
 115 **in protracted impairment of health, including transmission of an infection or**
 116 **contagious disease, or impairment of the function of any bodily organ. To the extent**
 117 **that the definition of “vicious dog” in this subsection differs from O.C.G.A. § 4-8-21,**
 118 **the definition in O.C.G.A. § 4-8-21, as amended, shall control.**

119 *Vaccinate* shall mean the injection, by a licensed veterinarian, of a specified dose of USDA
 120 approved vaccine.

121 *Vaccination tag* shall mean any metal tag issued by licensed veterinarians in the State of
 122 Georgia and supplied to dog owners upon vaccination.

123 *Vicious animal* means any animal, other than a dog, which, because of temperament,
 124 conditioning, or training, has a known propensity, tendency, or disposition to attack, to

125 cause injury to, or to otherwise endanger the safety of humans or other domestic animals.
 126 The term shall include an animal that has on one or more occasions caused physical injury
 127 to a human being or other domestic animal without provocation whether on public or
 128 private property.

129 **Vicious Dog means a dog that inflicts serious injury on a person or causes serious**
 130 **injury to a person resulting from reasonable attempts to escape the dog's attack. To**
 131 **the extent that the definition of "vicious dog" in this subsection differs from O.C.G.A.**
 132 **§ 4-8-21, the definition in O.C.G.A. § 4-8-21, as amended, shall control."**

133

134 **Section 2.** The Code of Ordinances, City of Jonesboro, Georgia is further amended by
 135 revising Chapter 14 (Animals), Article II (Dogs), Division I (General Provisions), Section 14-31,
 136 to be read and codified as follows with added text in **bold, underlined** font and deleted text in
 137 strikethrough font:

138 "Sec. 14-31. - "Sec. 14-31. – **Dangerous or vicious dogs. Notice to dangerous or**
 139 **potentially dangerous dog owners.**

140 (a) **Notice.** When an animal control officer or ~~a~~ City of Jonesboro code
 141 enforcement officer classifies a dog as a dangerous or ~~potentially dangerous~~
 142 ~~vicious~~ dog ~~or reclassifies a potentially dangerous dog as a dangerous dog,~~ the officer shall ~~notify~~ **mail a dated notice** to the dog's owner **within**
 143 **seventy-two (72) hours.** The notice shall meet the following requirements:

145 (1) The notice shall be in writing and mailed by certified mail **or**
 146 **statutory overnight delivery** to the owner's last known address;

147 (2) The notice shall include a summary of the officer's findings that
 148 formed the basis for the dog's classification as a dangerous or
 149 ~~potentially dangerous~~ **vicious** dog;

150 (3) The notice shall be dated and shall state that the owner, within **seven**
 151 **(7) days** ~~(15)~~ days after the date shown on the notice, has the right
 152 to request a hearing on the officer's determination that the dog is a
 153 dangerous or ~~potentially dangerous~~ **vicious** dog;

154 (4) The notice shall state that the hearing, if requested, shall be before
 155 **the City of Jonesboro Animal Control Board (the "Authority")**;
 156 ~~the Clayton County Magistrate or City of Jonesboro Municipal~~
 157 ~~Judge Probate Court (the "Probate Court");~~

158 (5) The notice shall state that if a hearing is not requested, the officer's
 159 determination that the dog is **subject to classification as** a

160 dangerous or potentially dangerous **vicious** dog **shall** will become
 161 effective for all purposes on a date specified in the notice, which
 162 shall be after the last day on which the owner has a right to request
 163 a hearing; and

164 (6) The notice shall include a form to request a hearing.

165 **If an owner cannot be located within ten days of the officer's**
 166 **determination that a dog is subject to classification as a dangerous dog**
 167 **or vicious dog, such dog may be released to an animal shelter or**
 168 **humanely euthanized, as determined by the officer.**

169 (b) **Hearing.** When a request for a hearing, as provided in this section is
 170 received, it shall be scheduled within **thirty** (30) days after receiving the
 171 request; **provided, however, that such hearing may be continued by the**
 172 **Authority good cause shown.** **At least ten (10) days prior to the hearing**
 173 the initiating officer will notify the dog owner in writing by certified mail
 174 **or statutory overnight delivery,** of the date, time, and place of the hearing;
 175 and such notice shall be mailed to the dog owner at least ten days prior to
 176 the date of the hearing. At the hearing, the owner of the dog shall be given
 177 the opportunity to testify and present evidence, and, in addition thereto, the
 178 **judge Authority** shall receive such other evidence and **hear such officer**
 179 testimony as the **judge** may **find be** reasonably necessary to **make a**
 180 **determination either** to sustain, modify or overrule the animal control
 181 **officer or code enforcement officer's classification of the dog.**

182 (c) **Confinement.** **Before and during the hearing, the subject dog shall be**
 183 **adequately confined in a fence, kennel, or other structure pre-approved**
 184 **by the animal control officer and/or code enforcement officer in the dog**
 185 **owner's property.** **At the discretion of the animal control officer and/or**
 186 **code enforcement officer, due to the severity of certain cases, the**
 187 **subject dog may be required to be impounded at the Clayton County**
 188 **animal control facility at the owner's expense.** **A leash tied to an**
 189 **outdoor structure, or an outdoor "invisible" fence shall not suffice as**
 190 **an adequate confinement measure.**

191 (e-d) **Determination.** Within ten **(10)** days after the date of the hearing, the **judge**
 192 **Authority** shall notify the dog owner in writing by certified mail **or**
 193 **statutory overnight delivery** of **his-its** determination on the matter. If such
 194 determination is that the dog is a dangerous or potentially dangerous **vicious**
 195 dog, the notice **of classification** shall specify the date upon which that
 196 determination is effective. **If the determination is that the dog is to be**
 197 **euthanized pursuant to O.C.G.A. § 4-8-26, the notice shall specify the**
 198 **date by which the euthanasia shall occur.**

199 (d e) **Judicial Review.** **Judicial review of the Authority's final decision may**
 200 **be had in accordance with O.C.G.A § 15-9-30.9.**

201 (e f) **Certificate of registration for a dangerous dog.** A certificate of registration
 202 to the effect that the dog owner has a dangerous or potentially dangerous
 203 dog shall also be issued by the animal control officer, and is contingent upon
 204 the dog owner presenting to the animal control officer evidence of:

205 (1) **An enclosure designed to securely confine the dangerous dog on**
 206 **the owner's property, indoors, or in a securely locked and**
 207 **enclosed pen, fence, or structure suitable to prevent the**
 208 **dangerous dog from leaving such property; and**

209 (2) **Clearly visible warning signs have been posted at all entrances**
 210 **to the premises where the dog resides.**

211 (1) An enclosure as prescribed in this chapter for confinement of a
 212 potentially dangerous or dangerous dog;

213 (2) The proper posting of the premises as prescribed in this chapter; and

214 (3) An insurance policy or surety bond in the amount of (\$15,000.00),
 215 insuring the owner against liability for any personal injuries inflicted
 216 by a dangerous dog. This shall apply to a dog, classified as
 217 dangerous, only.

218 **The certificate shall be issued by the animal control officer and a copy**
 219 **shall be delivered to the City of Jonesboro Code Enforcement**
 220 **Department.**

221 (g) **Certificate of registration for a vicious dog.** A certificate of registration
 222 for a vicious dog shall be issued if the dog control officer determines
 223 that the following requirements have been met:

224 (1) **The owner has maintained an enclosure designed to securely**
 225 **confine the vicious dog on the owner's property, indoors, or in a**
 226 **securely locked and enclosed pen, fence, or structure suitable to**
 227 **prevent the vicious dog from leaving such property;**

228 (2) **Clearly visible warning signs have been posted at all entrances**
 229 **to the premises where the dog resides;**

230 (3) **A microchip containing an identification number and capable of**
 231 **being scanned has been injected under the skin between the**
 232 **shoulder blades of the dog; and**

233 (4) **The owner maintains and can provide proof of general or**
 234 **specific liability insurance in the amount of at least \$50,000.00**
 235 **issued by an insurer authorized to transact business in this state**
 236 **insuring the owner of the vicious dog against liability for any**
 237 **bodily injury or property damage caused by the dog.**

238 The certificate shall be issued by the animal control officer and a copy
 239 shall be delivered to the City of Jonesboro Code Enforcement
 240 Department.

241 (h) No certificate of registration shall be issued to any person who has been
 242 convicted of two or more violations of this section.

243 (i) No person shall be the owner of more than one vicious dog.

244 (j) No certificate of registration for a vicious dog shall be issued to any
 245 person who has been convicted of:

246 (1) A serious violent felony as defined in O.C.G.A § 17-10-6.1;

247 (2) The felony of dogfighting as provided for in O.C.G.A. § 16-12-
 248 37 or the felony of aggravated cruelty to animals as provided for
 249 in § O.C.G.A. 16-12-4; or

250 (3) A felony involving trafficking in cocaine, illegal drugs,
 251 marijuana, methamphetamine, or ecstasy as provided for in
 252 O.C.G.A. §§ 16-13-31 and 16-13-31.1 from the time of conviction
 253 until two years after completion of his or her sentence, nor to
 254 any person residing with such person.

255 (ek) Annual fee and Renewals. An annual fee may be charged by the City in
 256 addition to regular dog licensing fees, to register dangerous and potentially
 257 dangerous vicious dogs. This registration fee is subject to change as dictated
 258 by the Clayton County Board of Commissioners. Mayor and City Council.
 259 Certificates of registration shall be renewed on an annual basis. At the time
 260 of the annual renewal of a certificate of registration, an animal control
 261 officer and/or code enforcement officer shall require evidence from the
 262 owner or make such investigation as may be necessary to verify that the
 263 dangerous or potentially dangerous vicious dog is continuing to be confined
 264 in a proper enclosure and that the owner is continuing to comply with other
 265 provisions of this division. A file for each dangerous or vicious dog case
 266 within the City shall be kept at the City of Jonesboro Code
 267 Enforcement Department.

268 (f l) Issuance of a certificate of registration or the renewal of a certificate of
 269 registration by the animal control officer does not warrant or guarantee that
 270 the requirements specified in this chapter are maintained by the owner of a
 271 dangerous or potentially dangerous vicious dog on a continuous basis
 272 following the date of the issuance of the initial certificate of registration or
 273 following the date of any renewal of such certificate.

274 (gm) Notifications by owner; change in ownership; change in residence.

275 (1) The owner of a dangerous or ~~potentially dangerous vicious~~ dog
 276 shall notify the animal control officer and/or code enforcement
 277 officer immediately if the dog is on the loose, is unconfined, or
 278 has attacked a human, ~~or been sold, stolen or donated~~.
 279 (2) A vicious dog shall not be transferred, sold or donated to any
 280 other person unless it is relinquished to a governmental
 281 facility or veterinarian to be euthanized.
 282 (3) In the event a dangerous dog If the ~~dog~~ is sold or donated, the
 283 owner shall also provide the name, address and telephone
 284 number of the new owner. If sold or donated to another resident
 285 of the City of Jonesboro, the new owner has ten (10) days after
 286 taking possession of the dog to register the dog with Clayton
 287 County Animal Control.
 288 (4) If the owner moves with the dog from one jurisdiction to another
 289 within the State of Georgia, the owner shall register the
 290 dangerous or ~~potentially dangerous vicious~~ dog in the new
 291 jurisdiction within ten (10) days after becoming a resident.
 292 (5) The owner of a dangerous or ~~potentially dangerous vicious~~ dog
 293 who is a new resident of the State of Georgia shall register the
 294 dog as required in this article within thirty (30) days after
 295 becoming a resident."

296 **Section 3.** The Code of Ordinances, City of Jonesboro, Georgia is further amended by
 297 revising Chapter 14 (Animals) to include a new Article IV to be read and codified as follows with
 298 added text in **bold, underlined** font:

299 **“ARTICLE IV. – ANIMAL CONTROL BOARD**

300 **Sec. 14-52. – Creation.**

301 There is hereby created the City of Jonesboro Animal Control Board
 302 (“Animal Control Board”).

303 **Sec. 14-53. – Membership.**

304 (a) The Animal Control Board shall be comprised of five (5) members
 305 (“Members”) who will fill posts 1 through 5 on the Animal Control
 306 Board. The Members shall serve with compensation and shall be
 307 chosen by the city council with the consent of the mayor.
 308 (b) Except for the initial term of Members serving in posts 4 and 5,
 309 Members shall serve for two (2) year terms. The initial term for
 310 posts 4 and 5 shall be eighteen (18) months. Members may be
 311 reappointed by the city council and mayor.
 312 (c) Board members shall consist of at least one member who is a
 313 licensed veterinarian (whether City of Jonesboro or Clayton
 314 County), one who is an acting officer of the Jonesboro Police
 315 Department, and one who is an acting official for either Jonesboro
 316 or Clayton County.

Community Development or Code Enforcement. All other Board members shall be actual City of Jonesboro residents.

- (d) No person convicted of any prior dangerous or vicious dog charges or any animal cruelty charges in any State shall be permitted to serve on the Board.
- (e) A quorum shall consist of three (3) Members.
- (f) Agenda items may be approved, denied, or tabled by a majority vote of Board members present.
- (g) The Members shall, by a majority vote, elect a Member to serve as Chair and shall also elect a Vice-Chair who will serve as Acting Chair if the Chair is not in attendance at a meeting of the Animal Control Board.
- (h) Members of the Animal Control Board shall adopt policies and procedures to govern potential conflicts of interest arising from the responsibilities and duties of their positions. A Board member who is a relative, regular acquaintance, or adjacent neighbor of a person involved in a dangerous or vicious dog case shall abstain from actions or comments in the subject case.

Sec. 14-54. Powers and duties.

(a) In addition to such other powers and duties as may be provided by the city council and mayor, the animal control board shall have the power and duty to:

- (1) Carry out those duties regarding dangerous or vicious dogs as set forth in Section 14-31 of the City of Jonesboro Code of Ordinances and hold hearings and determine matters as provided therein.
- (2) Hold hearings and recommend to the city council regulations and amendments to this chapter concerning the control and welfare of animals in the City of Jonesboro.
- (3) Hold hearings on any matters regarding animals as may be designated by the city council.
- (4) Hold public meetings at least four (4) times in each calendar year.
- (5) Study animal-related issues and recommend to the city council those programs, methods, found to be both economically feasible and humane.
- (6) Supply to the city council quarterly reports as to any recommendations provided for in this section or at such other intervals or times as may be designated by the city council.

(b) The Animal Control Board may request and receive in a timely manner statistics, information and documentation as necessary for reports and studies prepared for the city council.

(c) The Animal Control Board may enact its own by-laws and general hearing procedures.”

364 **Section 4.** The preamble of this Ordinance shall be considered to be and is hereby
365 incorporated by reference as if fully set out herein.

366 **Section 5.** (a) It is hereby declared to be the intention of the Mayor and Council that
367 all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their
368 enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

369 (b) It is hereby declared to be the intention of the Mayor and Council that, to the
370 greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of
371 this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this
372 Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the
373 greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance
374 is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this
375 Ordinance.

376 (c) In the event that any phrase, clause, sentence, paragraph or section of this
377 Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise
378 unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the
379 express intent of the Mayor and Council that such invalidity, unconstitutionality or
380 unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional
381 or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or
382 sections of this Ordinance and that, to the greatest extent allowed by law, all remaining phrases,
383 clauses, sentences, paragraphs and sections of this Ordinance shall remain valid, constitutional,
384 enforceable, and of full force and effect.

385 **Section 6.** All ordinances and parts of ordinances in conflict herewith are hereby expressly
386 repealed to the extent of the conflict only.

387 **Section 7.** The effective date of this Ordinance shall be the date of its adoption by the
388 Mayor and Council unless otherwise stated herein.

389 **Section 8.** The Ordinance shall be codified in a manner consistent with the laws of the
390 State of Georgia and the City of Jonesboro.

391 **Section 9.** It is the intention of the governing body, and it is hereby ordained that the
392 provisions of this Ordinance shall become and be made part of the Code of Ordinances, City of
393 Jonesboro, Georgia and the sections of this Ordinance may be renumbered to accomplish such
394 intention.

SO ORDAINED this ____ day of _____, 2022.

CITY OF JONESBORO, GEORGIA

JOY DAY, Mayor

ATTEST:

RICKY L. CLARK, JR., City Clerk

APPROVED AS TO FORM:

City Attorney

395
396
397
398

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 13, 2022, in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA, to consider a proposed text amendment to the City of Jonesboro Code of Ordinances, regarding proposed revisions and additions to Chapter 14, Animals, of the City of Jonesboro Code of Ordinances. Mayor & Council will first discuss the item at their Work Session, to be held on June 6, 2022 at 6 pm, also in the chambers of the Jonesboro Municipal Court facility, 170 South Main Street, Jonesboro, GA.

David Allen
Zoning Administrator / Community Development Director

Publish 5/25/22

Whitley Engineering, Inc.



Civil Design ~ NPDES ~ Project Management

Mailing Address
P. O. Box 893
Hampton, GA 30228
(770) 946-0256

Physical Address
11715 Hastings Bridge Road
Lovejoy, GA 30250

WHITLEY

ENGINEERING

Civil Design - NPDES - Project Management

38 East Main Street, North, Hampton, GA 30228

Office: 770.946.0256 — Mobile: 678.614.4218

May 10, 2022

Ricky Clark, Jr.
 City Manager, City of Jonesboro
 124 North Avenue
 Jonesboro, Georgia 30236

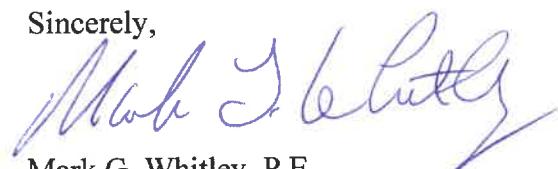
Re: *City of Jonesboro Professional Services*

Dear Mr. Clark:

Whitley Engineering (*WE*) appreciates the opportunity to submit this proposal for professional services to the City of Jonesboro. As the owner of *WE*, I was previously the County Engineer for Clayton County and have worked in the Clayton County area for 38 years. *WE* is a local civil engineering firm that has dedicated its resources to providing professional engineering services for small cities. Our staff is widely diverse and *WE* provides a broad spectrum of municipal/city engineering consultation services. *WE* utilizes a common sense approach to implement and solve engineering and other related issues. *WE* currently provides professional services to the cities of Morrow, Lake City, Lovejoy, McDonough, and Peachtree City (as contracted with Safebuilt). The services provided to local municipalities include but not limited to the list you will find in section one. You will find the proposal summary in section three.

Thank you for allowing us to work with you and the staff at the City of Jonesboro. Please contact me at our office at 770-946-0256 or cell at 678-614-4218 should you have any questions or need additional information.

Sincerely,



Mark G. Whitley, P.E.
 Whitley Engineering, Inc.



Whitley Engineering, Inc.
 Hampton, GA

Whitley Engineering

Section 1

Company Profile and Background

Whitley Engineering's Professional Services

Whitley Engineering's Current or Recent Projects

Whitley Engineering's Profile & Company Goal

Section 2

Qualifications and Project Team

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Proposal Summary

Section 4

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Section 1

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Civil Design ~ NPDES ~ Project Management
 11715 Hastings Bridge Rd, Hampton, GA 30228
 P. O. Box 893, Hampton, GA 30228
 770-946-0256

FIRM'S MISSION

Whitley Engineering's staff is dedicated to providing professional personal service with integrity and honesty while using sound engineering principles and common sense.

FIRM'S BACKGROUND

Owner, Mark Whitley graduated in 1984 from Auburn University. After being employed with Clayton County as County Engineer and serving as VP for Development for a metro development and building company, Whitley Engineering (**WE**) was founded and incorporated in 2000 by Mark Whitley. **WE** offers services such as conceptual site planning and development, civil site design, utility design, municipal consulting, capital improvement design, land development, project engineering and NPDES monitoring and reporting. **WE** currently provides municipal consulting services to several municipalities in the south Metro Atlanta area.

FIRM'S LOCATION

Whitley Engineering, Inc. is located in Lovejoy, Georgia. The location of our office is convenient to cities and counties in the South Metro Atlanta area.

SERVICES PROVIDED by Whitley Engineering Inc.

Professional Services - Municipal

- Project Management/Engineering/Construction Management,
- Civil Plan and Site Development Plan Review,
- SPLOST Management Services,
- Utility Design and Inspections,
- NPDES MS4 Stormwater Reporting and Services,
- Stormwater/Water Quality Studies Design,
- Stormwater/Water Quality Studies Review,
- Erosion Control Plan Review and Inspections,
- Site Development/Construction Inspections,
- Ordinance Review and Support,



Whitley Engineering, Inc.
 Hampton, GA

- Grant Submittals and Administration,
- Prepare yearly LMIG for GDOT funding for Capital Improvements,
- Engineering Design for Stormwater and Capital Improvement Projects,
- Investigate Stormwater related complaints, and
- Investigate Erosion Control related complaints.

Design

- Civil Site Design
- Conceptual Layouts/Land Planning
- Stormwater Management Facilities
- On-site septic sewer systems
- Municipal/utility design
- Infrastructure design and improvements
- Plot plans

NPDES Services

- Design of Erosion, Sedimentation and Pollution Control Plan (Best Management Practices-BMP's)
- Notice of intent (NOI)
- Evaluate Impaired Stream Segments for NOI
- Stormwater monitoring, sampling, inspections
- Installation and maintenance of BMP's
- Address site issues with local inspectors
- Notice of Termination (NOT)

MS4 Services

- Prepare Storm Water Management Program Annual MS4 Report
- Provide Storm Water inspections and sampling for MS4
- Collect Data for MS4 Reporting and Updating
- Update SWPP
- Prepare SQAP Reports

Project Engineering/Management

- Evaluation of Contracts
- Verify quantities and approve invoices
- Manage onsite operations
- Scheduling construction activities
- Coordinating with local inspectors
- Coordinating with contractors and subcontractors

Other Services

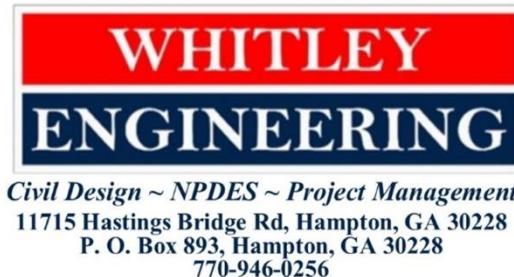
- Grant Writing
- Grant Administration
- Rezoning packages and representation
- Asphalt coring and reporting
- Ordinance updates
- Comprehensive Land Use Plan updates
- Erosion Control installation and maintenance
- Land Surveying (Subcontract)
- Site Development/Construction Services
- Environmental Assessments (Subcontract)
- Geotechnical Investigations (Subcontract)

Section 2

Section 2

Qualifications and Project Team

Whitley Engineering's Staffing Capabilities



FIRM'S STAFFING:

Whitley Engineering currently staffs qualified personnel that have both the experience and qualifications needed to provide professional civil engineering services as well as other engineering related areas. WE has been in business since October, 2000 and has provided engineering services during the 22 year period for municipalities and private development projects.

STAFF

Mark G. Whitley, PE (Owner, Vice Pres.) – Professional/Chief Engineer

Janet Whitley, RN (Owner, Pres.) – Part time Administration

Brittany Bates Bunn, Design/Engineer / Planning & Zoning Administrator, Municipal Administration

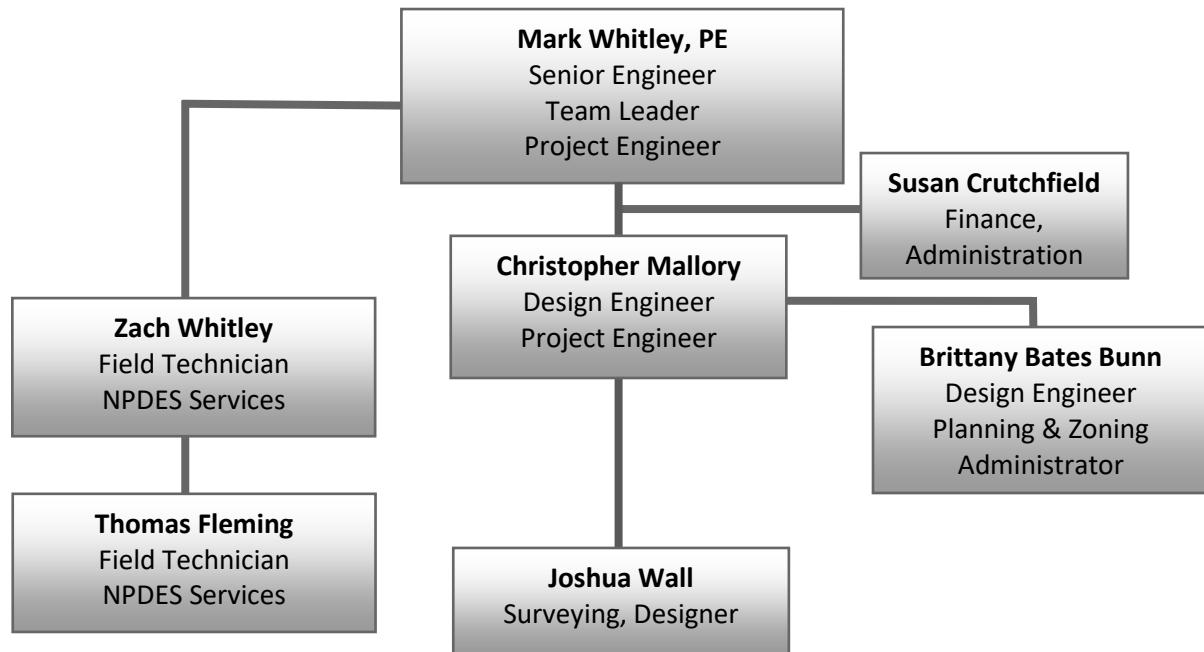
Christopher Mallory – Design Engineer, Project Management

Zachary Whitley – Field Technician/MS4 Data Collection/NPDES

Thomas Fleming – Erosion Inspector/MS4 Inspector

Josh Wall – Surveying, Designer

Susan Crutchfield – Finance, Administration



WORK EXPERIENCE AND QUALIFICATIONS

Mark G. Whitley, P.E. - Professional Engineer – 37 years of experience in the engineering field with extensive experience working with Clayton County as County Engineer and other engineering positions. Experience includes construction management/inspections for utility and road projects, solid waste management, community development, NPDES management, storm water MS4 management, R/W and road design, public works maintenance, and other related engineering items. He has assisted Clayton County with developing subdivision and construction guidelines and specifications, updating environmental ordinances and one of the co-authors of the Georgia Storm Water Manual/Bluebook. He currently provides plan review services for local cities, MOA requirements for civil site plans, detention/water quality and sediment ponds, erosion control / BMP's, streets, drainage, storm drains, sanitary sewer, domestic water and all aspects of development. He represents several cities as their LIA (Local Issuing Authority) representative with the State. He is currently providing professional engineering services for the Cities of McDonough, Lovejoy, Lake City, and Morrow. He assisted the City of McDonough with acquiring their Memorandum of Agreement (MOA) with the EPD and provides supporting services for the MOA. He is a Registered Professional Engineer and has Level IA, IB and II GSWCC Certifications as well as a Certified Solid Waste Manager. He also serves as Chairman of the Hampton Downtown Development Authority and Vice-Chairman of the Pike County Water and Sewer Authority.

Brittany Bates Bunn – Senior Design Engineer – 6 years of engineering design experience as well as 2 years of internship with NC DOT. Graduated with a BS Degree in Civil Engineering from University of North Carolina Charlotte. Senior designer for commercial and residential development as well as **Planning and Zoning, Municipal Administration** – 4 years of extensive experience in Planning & Zoning related work.

Christopher Mallory, Senior Design Engineer – 8 years of experience as a commercial and residential development designer. GSWCC Level 2 Certified Plan Reviewer with previously with Planners and Engineers Collaborative in Marietta before joining the staff of Whitley Engineering in early 2019.

Zachary Whitley, Engineering Technician Part time – 12 years of experience as a field technician, NPDES inspector, Code Enforcement Officer and MS4 technician/data collector. Level IA and IB GSWCC Certified.

Thomas Fleming, Erosion/ NPDES Inspector/MS4 Program – 47 years of experience as a NPDES inspector and Stormwater Management Technician. Level IB, II GSWCC Certified and CPESC certified well as GIS experience. Previously worked with the City of McDonough Stormwater Department before joining our staff.

Susan Crutchfield, Finance and Administration – 31 years of experience in administration. Extensive experience in customer service, marketing manager, finance and other related administrative issues. Worked with private companies as well as dedicating much of her time as volunteers for several associations.

Josh Wall, Surveying and Design – 17 years of experience working with surveying and data collection and engineering and surveying design.



Civil Design ~ NPDES ~ Project Management
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 770-946-0256

RESUMES FOR KEY PERSONNEL

MARK G. WHITLEY, P.E. – SENIOR ENGINEER / PRINCIPAL OWNER

Education: B.S. Civil Engineering, Auburn University

Years of Experience: 38 years Civil Engineering

Licenses / Certifications: Professional Civil Engineer, Georgia and Alabama
 GSWCC Level 1A Fundamentals
 GSWCC Level 1B Certified Inspector/Enforcement
 GSWCC Level 2 Certified Plan Reviewer/Designer
 Solid Waste Manager/Georgia
 Stormwater Inspector/Georgia

SUMMARY OF EXPERIENCE:

Mr. Whitley has over thirty-eight (38) years of experience in the engineering field with extensive experience working with the public sector from the city and local levels to the state. He was County Engineer for Clayton County as well as Solid Waste Manager, Community Development Director, and Transportation Engineer during his fifteen (15) years with the County. His experience includes construction management/inspections for utility and road projects, solid waste management, NPDES management, storm water MS4 management, R/W and road design, public works maintenance, civil plan review, construction development inspections and other related engineering items. He assisted Clayton County with developing subdivision and construction guidelines and specifications, updating environmental ordinances and one of the co-authors of the First Edition of the Georgia Storm Water Manual/Bluebook. Mark currently provides plan review services for local cities, MOA requirements/compliance, detention/water quality/run-off reduction report reviews, NPDES/erosion control reviews, sewer/water/utility review, and other aspects of development. He represents several cities their LIA (Local Issuing Authority) representative with the State. He provides professional engineering services for several cities in the South Metro Atlanta area. He assisted the City of McDonough and Locust Grove with acquiring their Memorandum of Agreement (MOA) with the EPD and provides supporting services for the MOA. He is a Registered Professional Engineer and has Level IA, IB and II GSWCC, Stormwater Inspector Certifications as well as a Certified Solid Waste Manager.

Mr. Whitley also serves as Chairman of the Hampton Downtown Development Authority and Vice-Chairman of the Pike County Water and Sewer Authority.

CHRISTOPHER MALLORY – SENIOR DESIGN ENGINEER

Education: B.S. Civil Engineering, Southern Polytechnic State University
 Pure Mathematics, Hawaii Pacific University
 AA, Gordon College

Years of Experience: 9 years of Civil Engineering

Licenses / Certifications: GSWCC Level 1B Certified Inspector/Enforcement
 GSWCC Level 2 Certified Plan Reviewer

SUMMARY OF EXPERIENCE:

Mr. Mallory has over nine (9) years of Civil Engineering experience. Since 2019, he has been the Senior Project Engineer for Whitley Engineering. Christopher has done Civil Design projects for residential, commercial, and municipal infrastructure projects. He is GSWCC Level 1 Certified Inspector and Level 2 Certified Plan Reviewer.

Prior to joining the Whitley Engineering staff, Mr. Mallory was Project Engineer for Planners and Engineers Collaborative in Peachtree Corners and Marietta for five years. He worked for Engineering Technician for Cardno ATC for a year after being honorably discharged from United States Marine Corps as a Fire Direction Corporal.

Recent Project Experience:

- Overlook at Huntcrest Apartments
- Walker Commons Subdivision
- Jonesboro Package Store
- Church Street Road Widening Project for the City of Lovejoy
- First Choice Auto Care Sewer
- True Light Baptist Church



Page 8

BRITTANY BATES-BUNN – DESIGN ENGINEER / PLANNING & ZONING ADMINISTRATOR

Education: B.S. Civil Engineering, University of North Carolina at Charlotte

Years of Experience: 9 years of Civil Engineering

Licenses / Certifications: GSWCC Level 1B Certified Inspector
GSWCC Level 2 Certified Plan Reviewer

SUMMARY OF EXPERIENCE:

Ms. Bates-Bunn has been with Whitley Engineering for over five (5) years as a Senior Design Engineer. She has worked on Civil Design projects both residential and commercial for large and small projects. She has strong organizational skills and is a GSWCC Level 1B certified inspector.

Prior to joining the staff at Whitley Engineering, Brittany worked as a Design Engineer for Moorman Kizer and Reitzel.

Recent Project Experience:

- Hastings Manor Subdivision
- Indian Grove Subdivision
- Racetrack Road C-Store
- Mr. Dee's Electric Remolding
- Eagles Landing Car Wash

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ZACHARY WHITLEY – FIELD TECHNICIAN / MS4 DATA INSPECTOR / NPDES

Education: Construction

Years of Experience: 20+

Licenses / Certifications: GSWCC Level 1A Certified Inspector
GSWCC Level 1B Certified Inspector/Enforcement**SUMMARY OF EXPERIENCE:**

Mr. Whitley has been working as a field technician for over twenty (20) years. Experience includes NPDES/MS4 management services, E&S inspections and reporting, E&S enforcement, Code Enforcement and other related services.

THOMAS FLEMING – FIELD TECHNICIAN /EROSION INSPECTOR AND ENFORCEMENT/E&S PLAN REVIEWEducation: BS Agriculture, University of Georgia
Draftsman, MK Mechanical Contractors
Officers Candidate School, United States Army

Years of Experience: 44+ years Plan Reviews, Erosion & Sediment Control, Design & Conservation Planning

Licenses / Certifications: GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer
GSWCC Level 1A Trainer
CPESC – Certified Professional E&S Control**SUMMARY OF EXPERIENCE:**

Mr. Fleming has over forty (40) years of extensive experience in Soil and Erosion Control plan review, planning, solid waste management, NPDES management, storm water inspections, and MS4 management. He has been associated with many projects in the Metro Atlanta area involving land development, project management, enforcement and plan reviews.

Prior to joining the Whitley Engineering staff, Tom had a 28 year career with USDA/NRCS as a conservationist/environmental advisor. He also worked for the City of McDonough in the Stormwater Department for seven (7) years and with the Clayton County Land Development Department for eleven (11) years.



Whitley Engineering, Inc.
Hampton, GA

JOSHUA WALL – SURVEYING / DESIGNER

Years of Experience: 23+ years of Surveying and CAD

Licenses / Certifications: Leica System 1200 Real Time Kinematic GPS
GIS
Terramodel CAD

SUMMARY OF EXPERIENCE:

Mr. Wall has been with Whitley Engineering since 2016. He handles all Surveying, simple CAD Designs, and drafting. He has extensive training in surveying, GPS, GIS, ALTA Surveys, Property Boundary line computations, Trimble and Leica RTK, Drafting and CAD. He has worked with execution of boundary, topographic, street-scape, sewer and roadway surveys; 3D laser scanning, Carlson SurvCE data collection, Leica manual and robotic instruments; and utilization of Trimble GPS systems to determine project datum

Prior to joining the staff at Whitley Engineering, Mr. Wall worked in the field for over sixteen (16) years (five as Crew Chief) with Jacobs Engineering and Point to Point Land Surveyors.

SUSAN CRUTCHFIELD – FINANCE, ADMINISTRATOR

Education: BA COMMUNICATIONS, University of Georgia

Years of Experience: 38 years

Licenses / Certifications: National Customer Service Standards

SUMMARY OF EXPERIENCE:

Ms. Crutchfield has over thirty-eight (38) years of experience in administrative, customer service and management. For the past five (5) years, she has provided financial oversight, billing, accounts receivables and reporting as well as handling customer service, meeting coordination and other administrative duties for Whitley Engineering. In addition to working with Whitley Engineering, Susan runs her own administrative company for various other small corporations, non-profits and associations.

In her prior work experience, Susan worked in both the public and private sector as well as the non-profit arena. She has written grants, developed Leadership Programs, managed a staff of thirty-two (32) customer service representatives for a large cable company and managed a Small Business Development Center for a Chamber of Commerce.



Section 3

Section 3

Proposal Summary



Civil Design ~ NPDES ~ Project Management
 11715 Hastings Bridge Rd, Hampton, GA 30228
 P. O. Box 893, Hampton, GA 30228
 770-946-0256

Professional Consulting Services – Rates

Typical Plan Review Rates for Civil Plans/Stormwater Studies for LDP are as follows:

Tertiary Single Lot Residential Plan - \$50 per Lot

Residential Subdivisions:

<i>0-25 Lots</i>	<i>\$1000 per plan</i>
<i>26-50 Lots</i>	<i>\$1500 per plan</i>
<i>51 plus Lots</i>	<i>\$2000 per plan</i>

Multi-Family, Commercial, Industrial Plans

<i>0-5 Acres</i>	<i>\$900 per plan</i>
<i>5-10 Acres</i>	<i>\$1100 per plan</i>
<i>10 +Acres</i>	<i>\$1400 per plan</i>

Plan reviews include two reviews and precon meeting. Additional reviews are billed at 50%

Project Engineering / Management 5%-8% of construction costs (depends on project details)

Hourly rates for Professional Services – Consulting

<i>Administrative</i>	<i>\$50 per hour</i>
<i>Field Technician</i>	<i>\$65 per hour</i>
<i>Building Inspector</i>	<i>\$100 per hour</i>
<i>Engineer Design</i>	<i>\$110 per hour</i>
<i>Professional Engineer</i>	<i>\$130 per hour</i>
<i>Surveying Crew</i>	<i>\$130 per hour</i>

(WE will subcontract survey work that requires a Registered Surveyor)



Section 4

Section 4

References



Civil Design ~ NPDES ~ Project Management
 11715 Hastings Bridge Rd, Hampton, GA 30228
 P. O. Box 893, Hampton, GA 30228
 770-946-0256

References:

Name of Company	City of Lovejoy
Name of Contact Person	Bobby Cartwright, Mayor
Address	P.O. Box 220, Lovejoy, Georgia 30250
Project	East Lovejoy Road Sidewalks
Telephone Number	770-471-2304
Name of Company	City of Jackson
Name of Contact Person	Sylvia Redic, City Manager
Address	134 S. Oak Street, Jackson, GA 30233
Project	City of Morrow Projects
Telephone Number	770-775-7535
Name of Company	City of Lake City
Name of Contact Person	Eddie Robinson, Public Works Director
Address	5455 Jonesboro Road, Lake City, Georgia 30260
Project	Community Park
Telephone Number	404-366-8080



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.8

-8

COUNCIL MEETING DATE

June 6, 2022

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding approval of a budget amendment to fund 540- Solid Waste to increase expenditures from \$163,250 to \$172,323 an increase of \$9,073 to allow for major grounds cleanup at Lee Street Park.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Presentation for Consideration and Approval

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes

Recreation, Entertainment and Leisure Opportunities, Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

In a response to the need to provide periodic upkeep to the city parks and grounds, the staff is seeking approval to amend the adopted FY 2022 budget for fund 540. We seek approval to appropriate \$9,100 from the Solid Waste Fund 540 for a major clean-up at Lee Street Park. This clean-up is an unanticipated need that has arisen as a necessary expenditure to enhance the park's safety and aesthetics and to provide the required care to maintain the city's investment in our Park facilities. The current fiscal year operating revenue is sufficient to cover the requested increase in cost.

SOLID WASTE FUND - SUMMARY OF REVENUES

	FY 2022 ADOPTED BUDGET	PROPOSED AMENDMENTS	FY2022 AMENDED BUDGET	NOTES
CHARGES FOR SERVICES	\$ 240,880	\$ -	\$ 240,880	
Total Revenue	\$ 240,880	\$ -	\$ 240,880	
EXPENSES				
Personnel	\$ 65,200		\$ 65,200	
Landfill Disposal Fees	\$ 83,264		\$ 83,264	
General Liability Insurance	\$ 6,746		\$ 6,746	
Supplies/Materials	\$ 300		\$ 300	
Uniforms	\$ 250		\$ 250	
Vehicle /Equipment Parts	\$ 3,500		\$ 3,500	
Parks & Grounds Maintenance	\$ -	\$ 9,100	\$ 9,100	Major Park Cleanup
Gasoline/Fuel	\$ 4,000		\$ 4,000	
Total Expenses	\$ 163,260	\$ 9,100	\$ 172,360	
Fund Balance Increase (Decrease)	\$ 77,620	\$ (9,100)	\$ 68,520	

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title
Ricky L. Clark, City ManagerDate
June, 6, 2022

Signature

City Clerk's Office

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Increase budgeted expense appropriation by \$9,100 and reduce the budget contribution to fund balance from \$77,620 to \$68,520.

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- fund 540 operations
- fund 540 budget amendment

Staff Recommendation (Type Name, Title, Agency and Phone)**Approval**

6-01-2022 02:51 PM

CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: MAY 31ST, 2022

PAGE: 1

540-SOLID WASTE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	240,880.00	2,590.00	0.00	257,435.88	0.00	(16,555.88)	106.87
*** TOTAL REVENUES ***	240,880.00	2,590.00	0.00	257,435.88	0.00	(16,555.88)	106.87
<u>EXPENDITURE SUMMARY</u>							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
SANITATION	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
TOTAL PUBLIC WORKS	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
*** TOTAL EXPENDITURES ***	163,250.00	4,475.36	0.00	0.00	40,426.80	66,333.04	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	77,630.00	(1,885.36)	0.00	257,435.88	(40,426.80)	(82,888.92)	206.77

6-01-2022 02:51 PM

CITY OF JONESBORO
FINANCIAL STATEMENT
AS OF: MAY 31ST, 2022

PAGE: 6

540-SOLID WASTE FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
540-4300-51-1100 REGULAR EMPLOYEES	57,000.00	4,384.62	0.00	21,923.10	0.00	35,076.90	38.46
540-4300-51-2100 GROUP INSURANCE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
540-4300-51-2200 SOCIAL SECURITY (FICA)	353.00	27.14	0.00	135.70	0.00	217.30	38.44
540-4300-51-2300 MEDICARE	827.00	63.60	0.00	318.00	0.00	509.00	38.45
540-4300-51-2700 WORKERS COMPENSATION	3,020.00	0.00	0.00	1,867.89	0.00	1,152.11	61.85
TOTAL PERSONNEL SERVICES	65,200.00	4,475.36	0.00	24,244.69	0.00	40,955.31	37.19
PURCHASED/CONTRACT SERV							
540-4300-52-2110 DISPOSAL (LANDFILL FE	83,254.00	0.00	0.00	24,213.84	39,926.80	19,113.36	77.04
540-4300-52-3100 INSURANCE (NON-BENEFIT	6,746.00	0.00	0.00	6,746.00	0.00	0.00	100.00
TOTAL PURCHASED/CONTRACT SERV	90,000.00	0.00	0.00	30,959.84	39,926.80	19,113.36	78.76
SUPPLIES							
540-4300-53-1100 SUPPLIES/MATERIALS	300.00	0.00	0.00	0.00	0.00	300.00	0.00
540-4300-53-1130 UNIFORMS	250.00	0.00	0.00	0.00	0.00	250.00	0.00
540-4300-53-1140 VEHICLE/EQUIPMENT PAR	3,500.00	0.00	0.00	399.55	500.00	2,600.45	25.70
540-4300-53-1270 GASOLINE	4,000.00	0.00	0.00	886.08	0.00	3,113.92	22.15
TOTAL SUPPLIES	8,050.00	0.00	0.00	1,285.63	500.00	6,264.37	22.18
CAPITAL OUTLAY							
OTHER COSTS							
DEBT SERVICE							
TOTAL SANITATION	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
TOTAL PUBLIC WORKS	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	0.00
*** FUND TOTAL EXPENDITURES ***	163,250.00	4,475.36	0.00	56,490.16	40,426.80	66,333.04	59.37
** REVENUE OVER(UNDER) EXPENDITURES **	77,630.00	(1,885.36)	0.00	200,945.72	(40,426.80)	(82,888.92)	206.77

*** END OF REPORT ***

SOLID WASTE FUND - SUMMARY OF REVENUE

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NOTES
Major Park Cleanup