



CITY OF JONESBORO
Work Session
1859 CITY CENTER WAY
June 5, 2023 – 6:00 PM

NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) should you need assistance.

Agenda

- I. CALL TO ORDER - MAYOR DONYA L. SARTOR**
- II. ROLL CALL - MELISSA BROOKS CITY CLERK**
- III. INVOCATION- PASTOR ANDY CAUBLE - JONESBORO FIRST BAPTIST CHURCH**
- IV. ADOPTION OF AGENDA**
- V. WORK SESSION**
 1. Discussion regarding Variance application 23-VAR-001 for paving requirements for parking lots, per Section 86-397, and front buffer landscape requirements, per Section 86-109, by Park My Truck USA / Storage Industrial / 33 Holdings LLC, property owner, and Scott Smith applicant, for property at 8859 Tara Blvd. (Parcel Nos. 05239 241007, 05239 241006, and 05239 241003) Jonesboro, Georgia 30236.
 2. Discussion regarding Conditional Use Permit application, 23-CU-009, for a convenience store, by Amritlal Patel & Sons LLC / Daljeet Singh, property owner, and Sehar Nisa, applicant, for property at 8113 Tara Boulevard (Parcel No. 13239B A001), Jonesboro, Georgia 30236.
 3. Discussion regarding Alcohol Beverage Package Dealer application, 23-ALC-002, to sell beer and wine at 8113 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Rocky's Smoke Shop & Market. Sehar U. Nisa has requested to be the License Representative.
 4. Discussion regarding Text Amendment, 23-TA-003, Ordinance 2023-004, regarding certain provisions within Article I, Section II of the City's charter regarding the designation of the City Clerk and alternatively, the Assistant City Clerk as the City's open records official in lieu of the City Manager.
 5. Discussion regarding landscaping contract and maintenance agreement for Jonesboro City Center grounds.
 6. Discussion regarding plaque quotes for the newly named Hugh Dickson Park, 102 North McDonough Street
 7. Discussion regarding proposed changes to the Jonesboro Fee Schedule.

8. Discussion regarding possible privatization of City sanitation services.
9. Discussion regarding City Manager search update.
10. Discussion regarding Resolution 2023-006 in support of the November 7, Municipal Election.
11. Discussion of Elections Housekeeping Items
12. Discussion regarding fee waiver for Chairman Turner 5K.
13. Discussion regarding NetPlanner proposal for completion of electronic key locks for Police Department.
14. Discussion of purchase of four Motorola Radios APX 6500 for Police Department per FY' 23 Budget.
15. Discussion regarding proposal from Netplanner Systems for Managed IT Services.
16. Discussion regarding Memorandum of Understanding with Clayton County for City vehicle repair.
17. Discussion regarding proposed changes to 2023 City Council Meeting Calendar.
18. Discussion regarding Road Closure Request for Arts Walk Events in June, July, and August 2023.
19. Discussion regarding logistics and expense of request for street closure of WOCC Arts Festival on Labor Day weekend.

VI. OTHER BUSINESS

- A. Executive Session regarding personnel related matters.

VII. ADJOURNMENT



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.1

- 1

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Variance application 23-VAR-001 for paving requirements for parking lots, per Section 86-397, and front buffer landscape requirements, per Section 86-109, by Park My Truck USA / Storage Industrial / 33 Holdings LLC, property owner, and Scott Smith applicant, for property at 8859 Tara Blvd. (Parcel Nos. 05239 241007, 05239 241006, and 05239 241003) Jonesboro, Georgia 30236.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Section 86-397 Design Requirements for Parking Lots; Sec. 86-109 Tara Blvd Overlay Requirements for Landscaping

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Beautification, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval of variance**; In December 2022, the applicant got approval for a zoning appeal for equipment rental services at 8859 Tara Blvd. (and two adjacent parcels), which are zoned C-2 (Highway Commercial) and are also in the newly adopted Gateway South Overlay District and the Tara Boulevard Overlay.

Notes from the 12.12.22 Meeting:

- Applicant intends to redo landscaping, including adding street trees.
- Two undeveloped lots will be paved, with screened fencing around the perimeter.
- Fence screen can be either 8 feet or 10 feet tall.
- Possible tenants have not been disclosed.
- Despite building improvements, landscaping, and screening, there will still be over 1.5 acres of paved parking area for commercial equipment involved.

Approval conditions were as follows: 1. Landscape plan shall be provided and shall be subject to approval by the Community Development Director. New trees in the landscape plan shall be large enough caliper to provide effective screening of parked equipment. 2. Concrete sidewalks shall be provided at the front, with same location and width as other nearby sidewalks along Tara Blvd.

Since then, the new owner has painted the existing building at 8859, resurfaced the existing asphalt around the building, cleared the two adjacent parcels of debris, graded the two adjacent parcels and supplied them with fine gravel, and also put new black, chain link fence with dark screening material around most of the properties. The applicant has stated that a lot of the financial backing that he referred to in the December meeting has fallen through and he is unable to asphalt pave the two vacant lots that he graded and put new gravel on. The Code on the preceding page, Sec. 86-397 normally requires the following for parking lots:

Sec. 86-397. - Design requirements for parking lots and driveways.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

The provisions of this section shall apply to all off-street parking whether the parking serves a particular use or development, or the parking is a principal use on a property and not dedicated to serving a particular development.

- (1) *Curbs required. Concrete curbs shall be provided for all paved areas and shall be used to separate landscaped areas from pavement.*
- (2) *Striping required. Every parking space shall be clearly marked by lines painted on or otherwise applied to the parking lot surface.*
- (3) *Paved surface. No vehicle parking of any kind shall be permitted on any lot unless all driveways and parking spaces are comprised of an impervious surface consisting of concrete, asphalt, brick or decorative stone pavers. No gravel shall be used except as subgrade material.*

Therefore, a variance on the above requirements is requested by the applicant to still move forward. Staff recommends approval of the variance for paving, since this would not be a typical parking lot (for equipment storage instead of customer parking), the new owners have significantly improved the two vacant lots already from their former state, the gravel looks good, and the gravel could not be distinguished from asphalt from Tara Blvd by the time the fence screening and landscape screen has completed installation.

In terms of landscaping, both the Tara Boulevard Overlay and the Gateway South Overlay have landscaping standards; however, as with the LIDL grocery store at 8155 Tara Blvd, GDOT height standards for landscaping prevail. (See attached documentation and revised landscape plan.) So, while the landscaping standards are also included in the variance request, there are no other options on the front landscape strip other than the GDOT option. The fence and the storage yard, however, will still be screened with large, evergreen and flowering shrubs.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

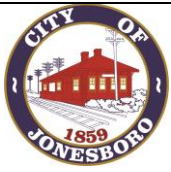
Private Owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Agenda Cover Sheet - 8859 Tara Blvd, Paving-Landscaping Variance
- Approval Letter - December 2022
- Site Pictures
- Landscape Correspondence
- GDOT Landscape Specs
- Landscape Strip
- Current Landscape Plan
- Variance - 8859 Tara Blvd - Paving-Landscaping - Legal Notice
- Zoning Sign
- Acceptance Letter Variance
- Tear Sheet

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.1.a

COUNCIL MEETING DATE
June 12, 2023

Requesting Agency

Community Development (Scott Smith / 33 Holdings LLC, applicant)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Variance for paving and landscape requirements

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Section 86-397 Design requirements for parking lots; Sec. 86-109 Tara Blvd Overlay requirements for landscaping

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes



No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

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Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private Owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Variance application, Site pictures; Landscape plan, GDOT landscape specifications

FOLLOW-UP APPROVAL ACTION (City Manager)

Typed Name and Title	Phone	City Manager's Office
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Staff Recommendation**Approval**

David Allen, Community Development Director, 770.570.2977

Since then, the new owner has painted the existing building at 8859, resurfaced the existing asphalt around the building, cleared the two adjacent parcels of debris, graded the two adjacent parcels and supplied them with fine gravel, and also put new black, chain link fence with dark screening material around most of the properties. The applicant has stated that a lot of the financial backing that he referred to in the December meeting has fallen through and he is unable to asphalt pave the two vacant lots that he graded and put new gravel on. The Code on the preceding page, Sec. 86-397 normally requires the following for parking lots:

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MEMORANDUM

To: 33 Holdings LLC
1145 Hightower Trail
Atlanta, Ga. 30350

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: December 13, 2022

Re: Notification of Request for Zoning Appeal – Equipment Rental and Storage, 8859 Tara Boulevard; Tax Map Parcel Nos. 05239 241007, 05239 241006, and 05239 241003

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro Mayor and Council, at a Public Hearing on December 12, 2022 at 6:00 pm, approved your request for the following zoning appeal for the above referenced properties:

- Commercial equipment rental with screened outdoor storage

The following approval conditions were established - 1. Landscape plan shall be provided and shall be subject to approval by the Community Development Director. New trees in the landscape plan shall be large enough caliper to provide effective screening of parked equipment. 2. Concrete sidewalks shall be provided at the front, with same location and width as other nearby sidewalks along Tara Blvd. Should you have any questions regarding the decision, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

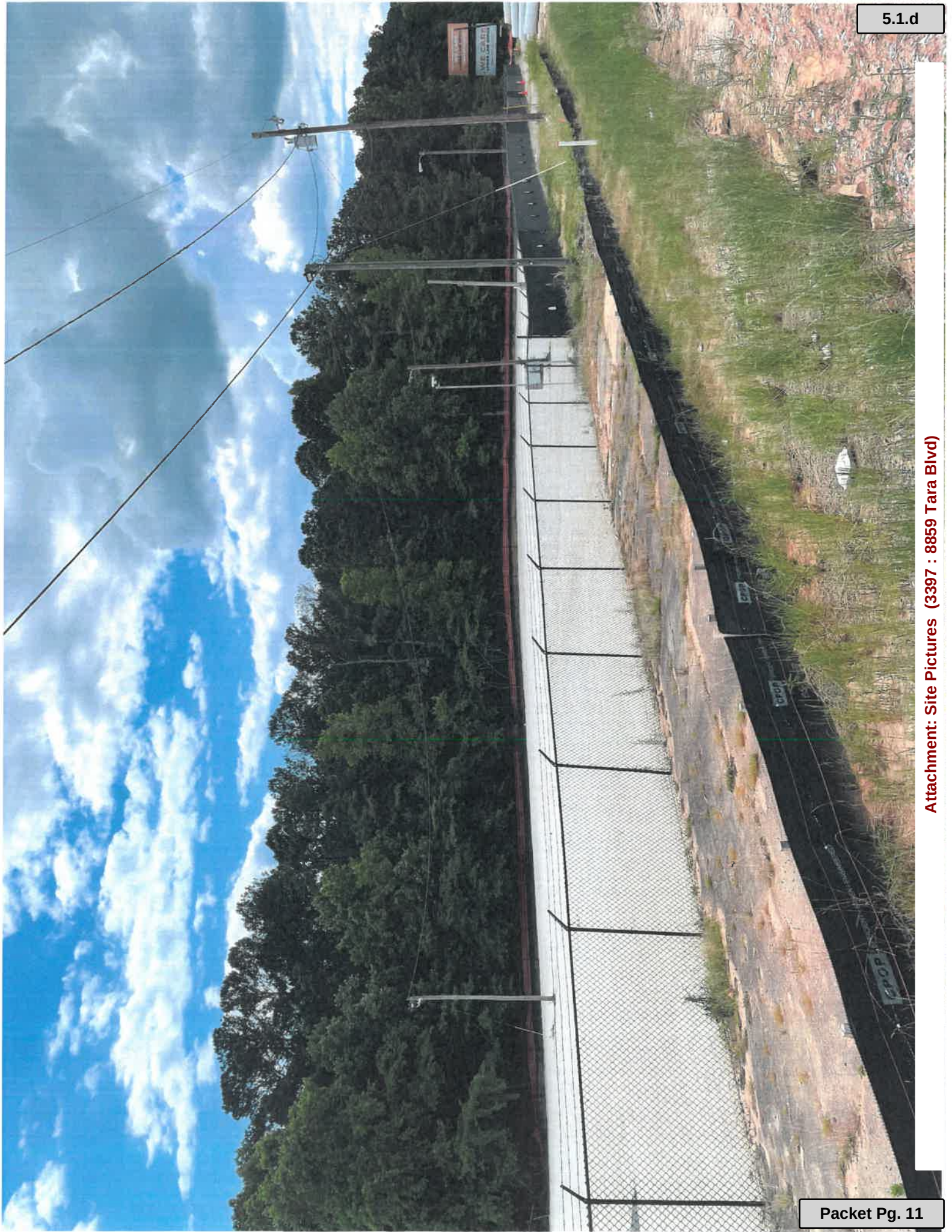
David D. Allen
Community Development Director / Zoning Administrator

Attachment: Approval Letter - December 2022 (3397 : 8859 Tara Blvd)









Attachment: Site Pictures (3397 : 8859 Tara Blvd)







David Allen

From: David Allen
Sent: Friday, April 28, 2023 9:09 AM
To: David Patterson; Wachter, Mark; Millsaps, Rhonda R.; Scott Smith
Cc: Donya Sartor
Subject: RE: [EXTERNAL] Re: 8859 Tara Boulevard

Thanks.

As always, the City's goal is to have an effective evergreen screen in front of the equipment yard fence that the DOT is agreeable to.

From: David Patterson <dpatterson@bowman.com>
Sent: Friday, April 28, 2023 9:07 AM
To: David Allen <dallen@jonesboroga.com>; Wachter, Mark <MWACHTER@southernco.com>; Millsaps, Rhonda R. <rrmillsa@southernco.COM>; Scott Smith <scott@parkmytruckusa.com>
Cc: Donya Sartor <dsartor@jonesboroga.com>
Subject: RE: [EXTERNAL] Re: 8859 Tara Boulevard

Thanks, we'll get the plan updated.

I really appreciate everyone's patience and cooperation with this project. Who says sanity cannot prevail!?!?!? 😊

Thanks again everyone! Have a great weekend.

DAVID PATTERSON, PLA

Director of Landscape Architecture | **BOWMAN**
 4174 Silver Peak Pkwy, Suwanee, GA 30024
 O: 770.932-6550
 D: 470.326-4217
dpatterson@bowman.com | bowman.com

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, April 28, 2023 8:14 AM
To: David Patterson <dpatterson@bowman.com>; Wachter, Mark <MWACHTER@southernco.com>; Millsaps, Rhonda R. <rrmillsa@southernco.COM>; Scott Smith <scott@parkmytruckusa.com>
Cc: Donya Sartor <dsartor@jonesboroga.com>
Subject: RE: [EXTERNAL] Re: 8859 Tara Boulevard

Let's skip the Wax Myrtle. It is not as dense as some of the others. And no Emerald Arborvitae.

'Bright and Tight' Cherry Laurel

Attachment: Landscape Correspondence (3397 : 8859 Tara Blvd)

Fragrant Tea Olive

Hetz Blue Juniper

-----Original Message-----

From: David Patterson <dpatterson@bowman.com>

Sent: Thursday, April 27, 2023 6:55 PM

To: Wachter, Mark <MWACHER@southernco.com>; David Allen <dallen@jonesboroga.com>; Millsaps, Rhonda R. <rrmillsa@southernco.COM>; Scott Smith <scott@parkmytruckusa.com>

Cc: Donya Sartor <dsartor@jonesboroga.com>

Subject: Re: [EXTERNAL] Re: 8859 Tara Boulevard

Don's dwarf is my favorite.

Sent from my T-Mobile 5G Device

Get Outlook for Android<<https://aka.ms/AAb9ysg>>

From: Wachter, Mark <MWACHTER@southernco.com>

Sent: Thursday, April 27, 2023 5:20:58 PM

To: David Patterson <dpatterson@bowman.com>; David Allen <dallen@jonesboroga.com>; Millsaps, Rhonda R. <rrmillsa@southernco.COM>; Scott Smith <scott@parkmytruckusa.com>

Cc: Donya Sartor <dsartor@jonesboroga.com>

Subject: RE: [EXTERNAL] Re: 8859 Tara Boulevard

These are acceptable. I did add a note to the wax myrtle to get a dwarf variety, as the reference material we use states some varieties grow 20'. 'Bright and Tight' Cherry Laurel Fragrant Tea Olive Wax myrtle – Need a dwarf variety. Hetz Blue Juniper Mark Wachter Utility Arborist

[https://alert-

dg01.redatatech.com/onprem_security_warning_fetch?r=1&dep=fcH3SugZ9DkB5aN7veetvw%3D%3Dec%2BBycCJau8S
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Attachment: Landscape Correspondence (3397 : 8859 Tara Blvd)

[60Unh9AppNCdsoDagw30wTSeaV1mH3x4qOoCvH54qNzeuY%2BYMkTp9Ri5Tadrxes%3D>](#)

These are acceptable. I did add a note to the wax myrtle to get a dwarf variety, as the reference material we use states some varieties grow 20'.

'Bright and Tight' Cherry Laurel

Fragrant Tea Olive

Wax myrtle – Need a dwarf variety.

Hetz Blue Juniper

Mark Wachter

Utility Arborist Supervisor

Georgia Power

404.535.1225

www.georgiapower.com/trees<<http://www.georgiapower.com/trees>>

From: David Patterson <dpatterson@bowman.com>

Sent: Thursday, April 27, 2023 5:05 PM

To: Wachter, Mark <MWACHTER@southernco.com>; David Allen <dallen@jonesboroga.com>; Millsaps, Rhonda R. <rrmillsa@southernco.COM>; Scott Smith <scott@parkmytruckusa.com>

Cc: Donya Sartor <dsartor@jonesboroga.com>

Subject: RE: [EXTERNAL] Re: 8859 Tara Boulevard

EXTERNAL MAIL: Caution Opening Links or Files

Attachment: Landscape Correspondence (3397 : 8859 Tara Blvd)

LINKS TO RIGHT OF WAY INFORMATION SITES, VIDEO AND BROCHURE

(ANY AND ALL OF THESE CAN BE SHARED WITH PROPERTY OWNERS)

1) Residential Right of Way Vegetation Management website link (geared toward distribution and/or transmission lines that are road-side) (includes map that shows **Distribution** Utility Arborist names for each area.)

<https://www.georgiapower.com/community/environment/trees-and-right-of-way/residential-vegetationmanagement.html>

2) Transmission Right of Way Vegetation Management website link (includes map that shows **Transmission** Utility Arborist names for each area)

<https://www.georgiapower.com/community/environment/trees-and-right-of-way/transmission-vegetationmanagement.html>

3) Trees and Right of Way site with Video link (geared toward transmission right of way, still beneficial to show anyone. Video link is at bottom right of page)

<https://www.georgiapower.com/community/environment/trees-and-right-of-way.html>

4) Georgia Power Suggested Plantings for Right of Way for emails. Even has photos of plants! See next 9 pages.

Ornamental Grasses

Botanical Name	Common Name	Exposure	Mature Ht.	Hardiness	Native
<i>Elymus glaucus</i>	Blue Wild Rye	Sun	5'	Entire State	
<i>Miscanthus sinensis</i>	Morning Light Silver Grass	Sun	5'	Entire State	
<i>Panicum virgatum 'Prairie Sky'</i>	Prairie Sky Switch Grass	Sun	5'	Entire State	
<i>Pennisetum setaceum</i>	Fountain Grass	Sun	5'	Annual	
<i>Pennisetum setaceum 'Rubrum'</i>	Crimson Fountain Grass	Sun	5'	Annual	
<i>Miscanthus sinensis 'Gracillimus'</i>	Maiden Grass	Sun	6'	Entire State	

*Georgia Power Company understands the desire of property owners to maintain plantings on the portions of their properties located within Georgia Power Company easements. However, the provision of reliable electric service must remain paramount. The permission for plantings set forth in this guide may be modified or revoked, in whole or in part, at any time and from time to time by Georgia Power Company, in its sole discretion. Current and future rules, regulations and orders of Federal and State authorities may also be applicable to and restrict or prohibit plantings. In connection with any such restriction, prohibition, modification or revocation, whether by Georgia Power Company or pursuant to such rules, regulations or orders, Georgia Power Company reserves the right to require trimming or removal, at Georgia Power Company's sole discretion, of plantings previously permitted, whether under this guide or otherwise. No rights to maintain any planting will result from reliance on this guide.

Recommended Trees and Shrubs - Up to 15' Mature Height

	Botanical Name	Common Name	Type	Exposure	Mature Ht.	Hardiness	Native
	<i>Buxus microphylla</i>	Japanese Boxwood	Evergreen	Sun - Pt. Shade	4'	7,8	
	<i>Deutzia gracilis</i>	Slender Deutzia	Deciduous	Sun - Pt. Shade	4'	6b, 7	
	<i>Fothergilla gardenii</i>	Dwarf Fothergilla	Deciduous	Sun - Pt. Shade	5'	Entire State	Yes
	<i>Daphne odora</i>	Winter Daphne	Evergreen	Pt. Shade	6'	7,8	
	<i>Leucothoe axillaris</i>	Coastal Leucothoe	Evergreen	Pt. Shade - Shade	6'	Entire State	Yes
	<i>Leucothoe fontanesiana</i>	Drooping Leucothoe	Evergreen	Pt. Shade - Shade	6'	6b, 7	Yes

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Recommended Trees and Shrubs - Up to 15' Mature Height

	Botanical Name	Common Name	Type	Exposure	Mature Ht.	Hardiness	Native
	<i>Chaenomeles speciosa</i>	Common Flowering Quince	Deciduous	Sun	10'	Entire State	Yes
	<i>Itea virginica</i>	Virginia sweetspire	Semi	Sun	10'	Entire State	Yes
	<i>Forsythia x intermedia</i>	Forsythia	Deciduous	Sun - Pt. Shade	10'	Entire State	
	<i>Callicarpa americana</i>	American Beautyberry	Deciduous	Sun - Pt. Shade	10'	Entire State	Yes
	<i>Agarista Populifolia</i>	Florida Leucothoe	Evergreen	Pt. Shade - Shade	12'	Entire State	Yes
	<i>Berberis julianae</i>	Wintergreen Barberry	Evergreen	Sun	12'	Entire State	

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Recommended Trees and Shrubs - Up to 15' Mature Height

	Botanical Name	Common Name	Type	Exposure	Mature Ht.	Hardiness	Native
	<i>Aesculus parviflora</i>	Bottlebrush Buckeye	Deciduous	Sun - Pt. Shade	15'	Entire State	Yes
	<i>Cephalanthus occidentalis</i>	Buttonbush	Deciduous - Semi	Sun - Pt. Shade	15'	Entire State	Yes
	<i>Aucuba japonica</i>	Japanese Aucuba	Evergreen	Shade	15'	Entire State	
	<i>Camellia sasanqua</i>	Sasanqua Camellia	Evergreen	Sun - Pt. Shade	15'	7,8	
	<i>Cotinus coggyria</i>	Common Smoketree	Deciduous	Sun - Pt. Shade	15'	Entire State	
	<i>Ilex x Hybrids</i>	Various Holly Hybrids (Must have a published mature height of no more than 15' - Per latest edition of "Manual of Woody Landscape Plants," Michael Dirr)	Evergreen	Sun - Pt. Shade	15'	Entire State	

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Recommended Trees and Shrubs

Georgia Power has determined specific trees and ornamentals acceptable for planting within the easement. In order to qualify for consideration, these trees must be planted in a landscaped area. This area shall be maintained by the property owner in such a fashion that it is obvious to all that it is a landscaped area. If any trees are planted in an area where right-of-way crews could mistake it for brush, it will likely be cut down.

Generally, shrubs, vegetable gardens, grasses and low-growing trees with a mature height of less than 15 feet are allowed on the easement area if they do not block or restrict access to the area and are not planted in a location that could threaten the continued safe and reliable operation of the transmission line. It is important to follow the specific cultivar listed as others may not be compatible. The source used to determine the mature height is the *Manual of Woody Landscape Plants* by Dr. Michael A. Dirr.

Botanical Name	Common Name	Type	Mature Height
Acer palmatum 'Dissectum'	Laceleaf Japanese Maple	Deciduous	10'
Aesculus parviflora	Bottlebrush Buckeye	Deciduous	15'
Buddleia davidii	Butterfly Bush	Deciduous	10'
Camellia japonica	Japanese Camellia	Evergreen	15'
Camellia sasanqua	Sasanqua	Evergreen	10'
Cephalanthus occidentalis	Buttonbush	Deciduous	15'
Cephalotaxus harringtonia 'Prostrata'	Japanese Plum Yew	Evergreen	4'
Cercis chinensis	Chinese Redbud	Deciduous	15'
Corylopsis glabrescens	Fragrant Winterhazel	Deciduous	15'
Cotinus coggyria	Common Smoketree	Deciduous	15'
Forsythia x intermedia	Forsythia	Deciduous	10'
Gardenia jasminoides	Gardenia	Evergreen	8'
Hibiscus syriacus	Rose-of-Sharon	Deciduous	12'
Hydrangea quercifolia	Oakleaf Hydrangea	Deciduous	12'
Ilex cornuta 'Carissa'	Carissa Holly	Evergreen	4'
Ilex crenata 'Soft Touch'	Soft Touch Holly	Evergreen	3'
Ilex glabra	Inkberry	Evergreen	8'
Ilex verticillata	Common Winterberry	Deciduous	8'
Illicium floridanum	Florida Anise Tree	Evergreen	12'
Illicium parviflorum	Small Anise Tree	Evergreen	10'
Itea virginica	Virginia Sweetspire	Deciduous	10'
Lagerstroemia indica 'Monow'	Petite Snow Crape Myrtle	Deciduous	5'

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Lagerstroemia indica 'Moonlight Magic'	Moonlight Crape Myrtle	Deciduous	12'
Lagerstroemia indica 'Red Rocket'	Red Rocket Crape Myrtle	Deciduous	15'
Lagerstroemia indica 'Tonto'	Tonto Crape Myrtle	Deciduous	10'
Lagerstroemia indica x fauriei 'Acoma'	Acoma Crape Myrtle	Deciduous	10'
Loropetalum chinense 'Ruby'	Ruby Loropetalum	Evergreen	10'
Loropetalum chinense 'Sizzlin Pink'	Sizzlin Pink Loropetalum	Evergreen	10'
Michelia figo	Banana Shrub	Evergreen	10'
Raphiolepis umbrellata	Indian Hawthorne	Evergreen	15'
Rhododendron 'Conlef'	Autumn Cheer Azalea	Evergreen	3'
Styrax americanus	American Snowbell	Deciduous	10'
Styrax grandifolius	Bigleaf Snowball	Deciduous	15'
Ternstroemia gymnanthera	Cleyera	Evergreen	15'
Thuja occidentalis 'Emerald'	Emerald Green Arborvitae	Evergreen	15'
Vaccinium corymbosum	Highbush Blueberry	Deciduous	12'
Viburnum plicatum var. tomentosum	Doublefile Viburnum	Deciduous	10'
Vitex agnus-castus	Chastetree	Deciduous	12'

For more information visit www.georgiapower.com/trees

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Attachment: Landscape Strip (3397 : 8859 Tara Blvd)



Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 12, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a variance for paving requirements for parking lots, per Section 86-397, and front buffer landscape requirements, per Section 86-109, by Park My Truck USA / Storage Industrial / 33 Holdings LLC, property owner, and Scott Smith applicant, for property at 8859 Tara Blvd. (Parcel Nos. 05239 241007, 05239 241006, and 05239 241003) Jonesboro, Georgia 30236. Mayor & Council will discuss the item at their Work Session, to be held on June 5, 2023 at 6 pm, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 5/24/23



CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
VARIANCE

at this location
8859 TARA BLVD + PARCELS 05239 241003
05239 241006

A PUBLIC HEARING on this application will be
held on **JUNE 12** .20 **23**, at **6** p.m.

1859 CITY CENTER WAY

Any questions, call City Hall at 770-478-3800

Date of Posting **MAY 25** **20 23**

ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: 33 Holdings LLC
1145 Hightower Trail
Atlanta, Ga. 30350

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: May 30, 2023

Re: Notification of Request for Variance – Paving and Landscaping, 8859 Tara Boulevard; Tax Map Parcel Nos. 05239 241007, 05239 241006, and 05239 241003

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested variance for the above referenced properties:

- Paving and Landscaping requirements

A Public Hearing has been scheduled for Monday, June 12, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will hold their Work Session on this item on Monday, June 5, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter Variance (3397 : 8859 Tara Blvd)

OBITUARIES

CLAYTON, GA



Mary Catherine (Hood) Bray

Mary Catherine Bray of Clayton, Georgia, passed away on Thursday May 18, 2023.

Mary was born in Atlanta, Georgia on June 10, 1952 to the late Robert Darrell Wilson Sr. and Mary Francis Hood.

Mary was a member of Christ United Methodist Church, a devoted Christian who was a loving wife and mother who raised 2 boys. She was an educator, homemaker, and was an avid reader. She earned her Bachelor's and Master's degree in Educational Psychology at GA State University. She loved animals and rescued dogs. She was also a member of the Daughters of American Revolution.

She is survived by her husband Crandle Bray Sr. of Clayton, Georgia, two sons; Clifton Crandle Bray Jr. (Lauren), Christopher Caleb Bray (Brandi); one brother, Robert Darrell Wilson Jr., one sister Mary Francis Jones, grandchildren, Mckenzie Robinson, Cal Bray, Cora Line Bray, Michaelyn Bray, Clifton Crandle Bray III and one great grandchild Wylder Robinson.

The family and friends will gather Saturday May 20, 2023 from 5:00PM until 6:00 PM at Beck Funeral Home. Graveside service will be held Monday May 22, 2023 as 11:00 AM at the Westview Cemetery in Atlanta, Georgia with Debbie Lefevers officiating.

Beck Funeral Home, in Clayton, Georgia, is honored to serve the family of Mary Catherine Bray. If there are any questions, please call 706-782-9599. An online Memorial Register Book is available at www.beckfuneralhome.com.

Speeding stop in north Clayton leads to drug and gun arrests

By Anthony Rhoads

anthony.rhoads@news-daily.com

On May 15, the Clayton County Sheriff's Office's Blackhawk Squad was conducting traffic enforcement in the area of I-75 and Forest Parkway.

According to a Nixel alert sent out Tuesday, May 16 by the CCSO, deputies observed a vehicle traveling 85 mph

in a 65 mph zone.

As the vehicle passed, the passenger looked back with a nervous stare as the emergency lights flashed behind them, the statement from the CCSO reads.

A traffic stop was conducted and the passenger told deputies he had a small amount of marijuana and that he threw out 2 ounces on the shoulder when he

passed deputies.

During a vehicle search, deputies found a Mossberg rifle, 6.4 pounds of marijuana stuffed in a suitcase in the trunk, and \$12,000 in cash.

Both the driver and passenger were arrested and taken to the Clayton County Jail.

According to jail records, the driver, Alex W. Smith, of 4029 Casselway Drive, Fairburn, is charged with



Alex Smith



Robert Smith

speed restriction-maximum limits, violation of Georgia Controlled Substances Act and possession of a firearm weapon during the commission of a crime.

The passenger, Robert Benard Smith, of 4029 Casselway Drive, Fairburn, is charged with VGCSA.

Man caught with nearly \$66K in stolen checks

By Anthony Rhoads

anthony.rhoads@news-daily.com

An Atlanta man was arrested Wednesday, May 17 after being caught with nearly \$66,000 in stolen checks, according to the Clayton County Sheriff's Office.

According to Clayton County Jail records, Marquavious Shanard Williams, 30, of 1039 Dimock St., Atlanta, is charged with theft by receiving stolen property, identity fraud, third degree forgery, and fourth degree forgery.



Marquavious Shanard Williams

operating his cell phone and smoking what appeared to be a marijuana

The CCSO said he is also wanted by the Atlanta Police Department for probation violation for aggravated assault, possession of MDMA, and possession of a firearm.

According to the CCSO, members of the Elite Blackhawk Squad saw a male driving while

na cigar.

Authorities conducted a traffic stop and, because of the odor of marijuana, the vehicle was searched.

During the search, officers found plastic FedEx package containing 5 checks — all from the New York area. The total amount was \$65,902.01

Members of the Blackhawk Squad were able to contact one victim, and she said that she did not know the offender nor how he obtained a check that she had written.

Clayton Police Department celebrates CTAE graduates

From staff reports

The Clayton County Police Department recently celebrated the completion of its inaugural Career Technical and Agricultural Education program for the 2022-23 school year.

Five students from various Clayton County schools spent the second semester of their senior year learning the ins and outs of the E911 Communications Unit.

Throughout the semester, students received 120 hours of classroom instruction and on-the-job observation.

Following the completion of the internship program, the graduates will have the opportunity to apply for a full-time position with the Clayton County Police Department as a dispatcher or call-taker.

As new hires, they would be fast-tracked through the E911 Training Program and CTO training and begin a fulfilling career in public



SPECIAL PHOTO

The Clayton County Police Department recently celebrated the completion of its inaugural Career Technical and Agricultural Education program for the 2022-23 school year. Five students completed the program.

safety.

The graduates are Zain-

ab Balogun, Chrisaun Bercey, Anayah Flagler, Leslie

Gonzalez, and Fredrick Rogers.

CITY OF JONESBORO PUBLIC NOTICE NOTICE OF PROPOSED CHARTER AMENDMENT

The City of Jonesboro Mayor and Council, at their June 5, 2023 Work Session and their June 12, 2023 Regular Meeting, will consider and hold public hearings regarding an ordinance to amend the City's charter. The ordinance will amend certain provisions within Article I, Section II of the City's charter regarding the designation of the city clerk and alternatively, the assistant city clerk as the City's open records official in lieu of the city manager. Copies of the proposed charter amendment will be available for examination and inspection with the clerk of the Clayton County Superior Court and the Jonesboro City Clerk. All concerned citizens are invited to the public hearings, which will be located in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Georgia 30236 at 6:00 p.m.

David Allen Interim City Manager/ Zoning Administrator

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 12, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Conditional Use Permit application for a convenience store, by Amritlal Patel & Sons LLC / Daljeet Singh, property owner, and Sehar Nisa, applicant, for property at 8113 Tara Boulevard (Parcel No. 13239B A001), Jonesboro, Georgia 30236. Mayor and Council will first discuss this item during their Work Session at 6:00 P.M. on June 5, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen Community Development Director

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 12, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a variance for paving requirements for parking lots, per Section 86-397, and front buffer landscape requirements, per Section 86-109, by Park My Truck USA / Storage Industrial / 33 Holdings LLC, property owner, and Scott Smith applicant, for property at 8859 Tara Blvd. (Parcel Nos. 05239 241007, 05239 241006, and 05239 241003) Jonesboro, Georgia 30236. Mayor & Council will discuss the item at their Work Session, to be held on June 5, 2023 at 6 pm, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen Community Development Director

Legal Notice

An application has been submitted to the City of Jonesboro Mayor and City Council for an Alcohol Beverage Package Dealer license to sell beer and wine at 8113 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Rocky's Smoke Shop & Market. Sehar U. Nisa has requested to be the License Representative. The application will be granted or denied by the Mayor and City Council at 6:00 p.m. on June 12, 2023. The required Public Hearing will also be held at that time. The Mayor & Council will first discuss the item at their Work Session to be held on June 5, 2023. The meeting will be held in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. 30236.

David Allen Interim City Manager

The City of Jonesboro, Georgia Mayor & City Council Planning Retreat May 31, 2023 8:00 AM

A Planning Retreat of the Mayor and City Council of the City of Jonesboro along with members of the Executive Staff shall be held on Wednesday, May 31, 2023, at 8:00 a.m. in the City of Lake City Community Center located at 5455 Jonesboro Rd., Lake City Georgia 30260.

The Strategic Planning Retreat is an opportunity for the Mayor, City Council, and Executive Staff to discuss and explore strategic planning, goals, initiatives, priorities, and general direction for the City's operation.

No votes or formal actions will be taken during the retreat; rather, the topics discussed are the foundation for items that will be discussed and considered during future City Council meetings.

Melissa Brooks City Clerk

NOTICE OF REZONING, VARIANCE or CONDITIONAL USE MEETING

The Lake City Mayor and Council will hold a Conditional Use Hearing to consider the following items:

- 1. Conditional Use request of property at 5221 Northlake Dr. Lake City, GA. To allow Conditional Use of the property for a Crematory in General Business (GB) Zoning. Petition was received from Applicant: Gwendolyn Ellison on 05/10/2023.

The called hearing will be held at 6:00 P.M. on Monday, June 12, 2023, at: Lake City Municipal Center 5455 Jonesboro Rd. Lake City Ga. 30260 404-366-8080



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.2

- 2

COUNCIL MEETING DATE

June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Conditional Use Permit application, 23-CU-009, for a convenience store, by Amritlal Patel & Sons LLC / Daljeet Singh, property owner, and Sehar Nisa, applicant, for property at 8113 Tara Boulevard (Parcel No. 13239B A001), Jonesboro, Georgia 30236.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

City Code Section 86-105 – C-2 Zoning Purpose and Standards; Article VI Conditional Uses

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval of Conditional Use application**; Recently, the applicant put in a zoning verification for a convenience store (without gas pumps) in the former Rocky's Pizza building at 8113 Tara Blvd. Since Rocky's went out of business, the new owners have renovated the building and split it into two distinct suites, one of which will have a take-out pizza business, and the other will have the convenience store / smoke shop. (Originally, the use and renovations were restricted to just a smoke shop, but the client wanted to expand sales to typical convenience store merchandise beyond just smoking / vaping items. The C-2 zoned commercial property has been the site of several businesses through the years. Per the current Table of Uses, the proposed use of convenience store requires a conditional use permit, with the following minimum conditions:

Sec. 86-165. - NAICS 445120 Convenience food stores, without fuel pumps.

The following conditions are assigned in the MX, C-1, C-2, and M-1 districts:

(1) Establishments shall be limited to a maximum floor area of 4,000 square feet.

(1) Establishments shall be limited to a **maximum floor area** of 4,000 square feet.

The entire shop will only be about 2000 square feet, well below the restriction. The entire building (two distinct businesses) is 4056 square feet, so this requirement can be easily met.

Parking requirements per Sec. 86-410:

(17) Convenience stores shall provide one space for each fuel dispenser and one space for every 200 square feet of retail space.

A maximum of 10 parking spaces would be needed for this business. There are 23 total spaces in the parking lot to serve both suites. This should be adequate under normal conditions, as the future pizza place will be take-out and not dine-in.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Store hours would be every day, 6:00 AM to 11:00 PM.

5.2

In view of meeting all of the approval conditions, staff recommends approval of this request. The use could produce further sales tax revenue for the City, where Rocky's has been dormant for about a year.

Should the Mayor and Council choose to approve this application, the following minimum conditions shall be met:

1. Any new signage must conform to the City Sign Ordinance.
2. All applicable requirements for tobacco and/or alcohol sales shall be met.
3. All Health Department requirements shall be met.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

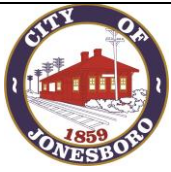
Private Owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Agenda Cover Sheet - 8113 Tara Blvd Convenience store
- Zoning Info
- Property Pictures
- Conditional Use - 8113 Tara Blvd - Convenience Store - Legal Notice
- Zoning Sign
- Acceptance Letter 8113 Tara Blvd

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval with Conditions



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.2.a

COUNCIL MEETING DATE
June 12, 2023

Requesting Agency

Community Development (Sehar Nisa, applicant)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Conditional Use Permit for convenience store (without gas pumps)

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

City Code Section 86-105 – C-2 zoning purpose and standards; Article VI Conditional Uses

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes



No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval of Conditional Use application**; Recently, the applicant put in a zoning verification for a convenience store (without gas pumps) in the former Rocky's Pizza building at 8113 Tara Blvd. Since Rocky's went out of business, the new owners have renovated the building and split it into two distinct suites, one of which will have a take-out pizza business, and the other will have the convenience store / smoke shop. (Originally, the use and renovations were restricted to just a smoke shop, but the client wanted to expand sales to typical convenience store merchandise beyond just smoking / vaping items. The C-2 zoned commercial property has been the site of several businesses through the years. Per the current Table of Uses, the proposed use of convenience store requires a conditional use permit, with the following minimum conditions:

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The following conditions are assigned in the MX, C-1, C-2, and M-1 districts:

(1) Establishments shall be limited to a maximum floor area of 4,000 square feet.

(Continued, page 2)

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private Owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Conditional Use permit application, Site pictures

Staff Recommendation

Approval with conditions

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

Typed Name and Title	Phone	City Manager's Office
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

(1) Establishments shall be limited to a *maximum floor area* of 4,000 square feet.

The entire shop will only be about 2000 square feet, well below the restriction. The entire building (two distinct businesses) is 4056 square feet, so this requirement can be easily met.

Parking requirements per Sec. 86-410:

(17) Convenience stores shall provide one space for each fuel dispenser and one space for every 200 square feet of retail space.

A maximum of 10 parking spaces would be needed for this business. There are 23 total spaces in the parking lot to serve both suites. This should be adequate under normal conditions, as the future pizza place will be take-out and not dine-in.

Store hours would be every day, 6:00 AM to 11:00 PM.

In view of meeting all of the approval conditions, staff recommends approval of this request. The use could produce further sales tax revenue for the City, where Rocky's has been dormant for about a year.

Should the Mayor and Council choose to approve this application, the following minimum conditions shall be met:

1. Any new signage must conform to the City Sign Ordinance.
2. All applicable requirements for tobacco and/or alcohol sales shall be met.
3. All Health Department requirements shall be met.

Maria Wetherington

From: SEHAR NISA <noreply@jotform.com>
Sent: Thursday, April 13, 2023 10:29 AM
To: David Allen; Ricky, L. Clark, Jr.; Maria Wetherington; Pat Daniel
Subject: Re: Jonesboro, GA: Zoning Verification Request - SEHAR NISA

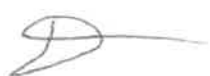
 Jonesboro, GA: Zoning Verification Request

Name of Applicant: SEHAR NISA
Name of Business: GURU KIRPA ENTERPRISE LLC
Property's Address: Street Address: 8113 TARA BLVD
City: JONESBORO
Postal / Zip Code: 30236
Email Address: office@targetaccountingservices.com
Phone: (Day) (404) 429-4967
Phone: (Evening) (404) 429-4967
Current Use of Property Convenience Store
Proposed Use of Property (Please provide in great detail the intended use of the property): Convenience Store
Applicant's Signature SEHAR NISA
Date 04-13-2023

You can [edit this submission](#) and [view all your submissions](#) easily.

EX. ZONING: C2 NAICS CODE: 445120
REQ. ZONING: MX, C1, C2, M1 CONDIT. USE REQ?: YES

CONDITIONAL USE PERMIT REQUIRED AND MUST
COMPLY WITH SEC. 86-165



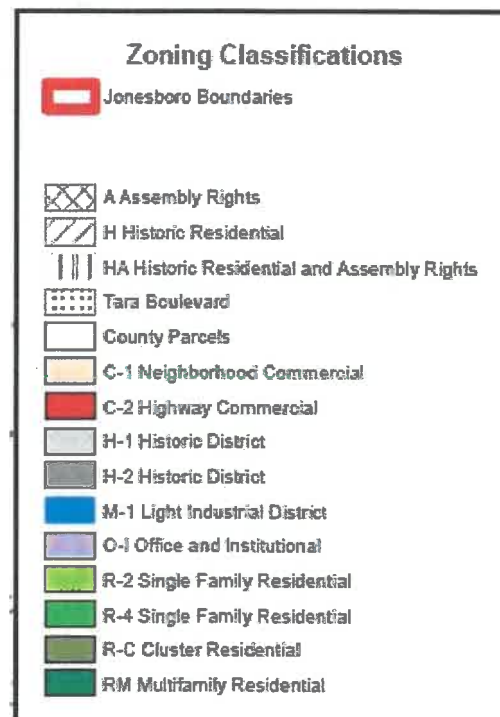
4/13/23

Applicant – Sehar Nisa
 Name of Business – Guru Kirpa Enterprise LLC
 Address - 8113 Tara Boulevard
 Zoning District – C2
 NAICS - 445120

Proposed Use: Convenience store

Use is permitted "by right" in the district indicated = P; Use is permitted as a conditional use (section indicated) = C; Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	R-A	RM	H-1	H-2	O&I	MX	C-1	C-2	M-1	Code Section
445120	Convenience Food Stores without fuel pumps	N	N	N	N	N	N	N	N	C	C	C	C	Sec. 86-165; Sec. 86-118



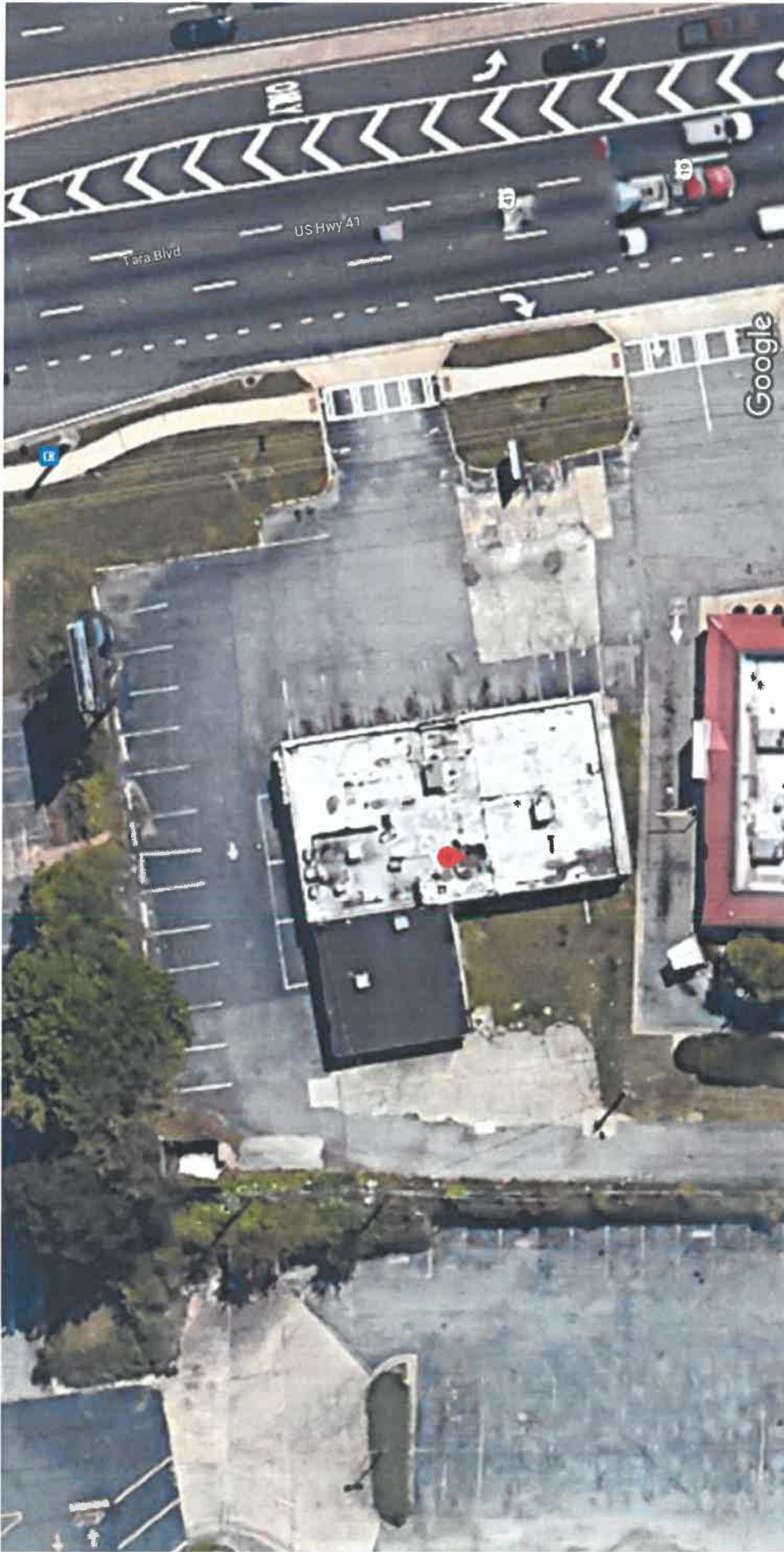
Sec. 86-165. - NAICS 445120 Convenience food stores, without fuel pumps.

The following conditions are assigned in the MX, C-1, C-2, and M-1 districts:

(1) Establishments shall be limited to a maximum floor area of 4,000 square feet.

David D. Allen, Zoning Administrator / Community Development Director
 April 13, 2023

Google Maps 8113 Tara Blvd



Map data ©2023, Map data ©2023 20 ft

Google Maps Jonesboro, Georgia



Image capture: Dec 2021 © 2023 Google



8113 Tara Blvd

All

Street View & 360°

Google Maps 8111 US Hwy 41



Jonesboro, Georgia
Google Street View.
Apr 2023 See more dates

Image capture: Apr 2023 © 2023 Google

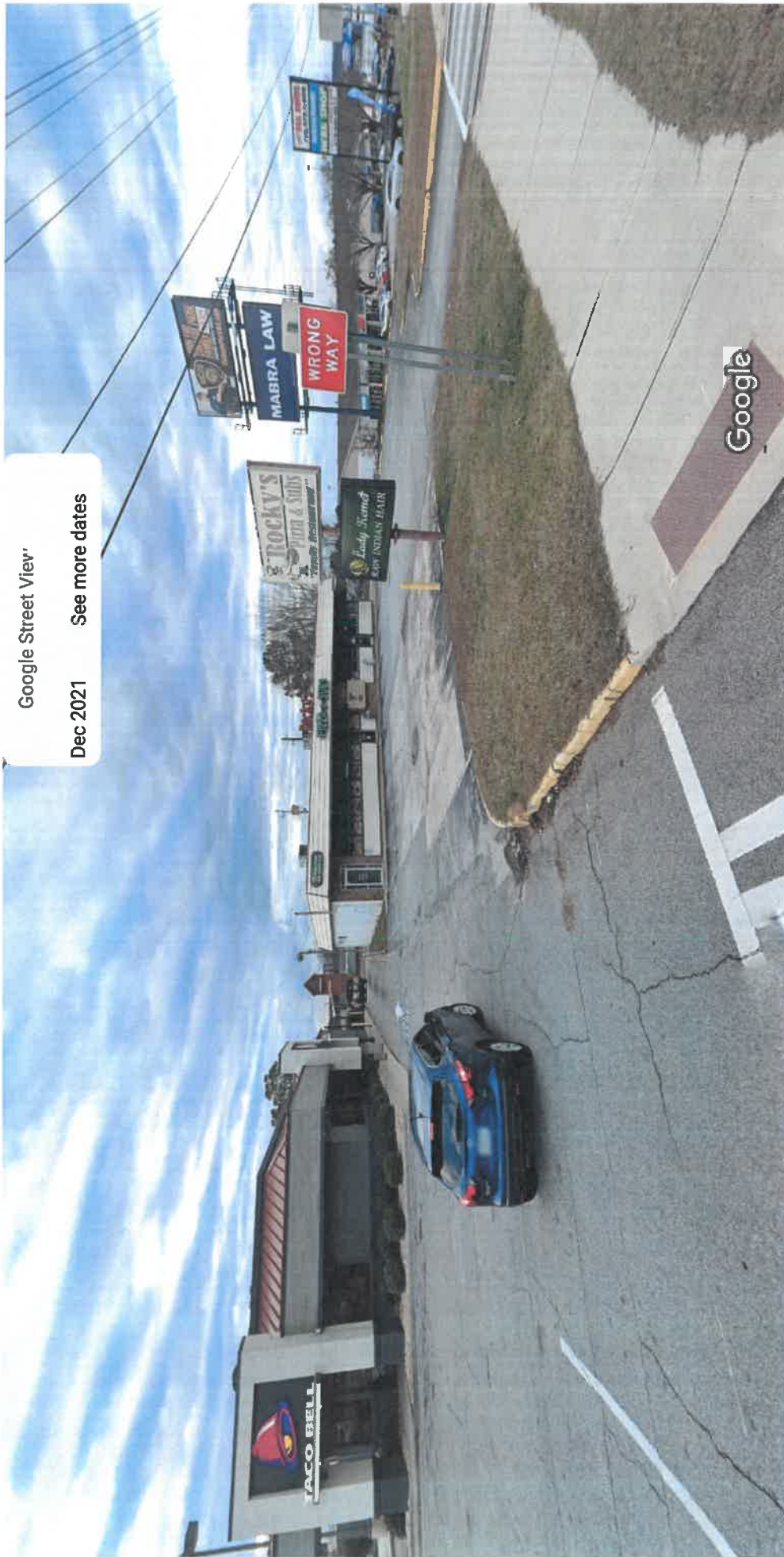


8113 Tara Blvd

All

Street View & 360°

Google Maps Jonesboro, Georgia



Google Street View

Dec 2021

See more dates

Image capture: Dec 2021 © 2023 Google



8113 Tara Blvd

All

Street View & 360°

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 12, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Conditional Use Permit application for a convenience store, by Amritlal Patel & Sons LLC / Daljeet Singh, property owner, and Sehar Nisa, applicant, for property at 8113 Tara Boulevard (Parcel No. 13239B A001), Jonesboro, Georgia 30236. Mayor and Council will first discuss this item during their Work Session at 6:00 P.M. on June 5, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 5/24/23



CITY OF JONESBORO PUBLIC NOTICE

An application has been filed for a

CONDITIONAL USE

at this location

8113 TARA BOULEVARD

A PUBLIC HEARING on this application will be held on

June 12 - 20 23, at 6 p.m.

1859 City Center Way

Any questions, call City Hall at 770-478-3800

Date of Posting - MAY 25 - 20 23

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: Sehar Nisa
338 Freeman Circle
Villa Rica, Ga. 30180

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: May 30, 2023

Re: Notification of Request for Conditional Use – Convenience Store, 8113 Tara Boulevard; Tax Map Parcel No. 13239B A001

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use for the above referenced property.

- Convenience store

A Public Hearing has been scheduled for Monday, June 12, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will hold their Work Session on this item on Monday, June 5, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in blue ink, appearing to be "D. Allen", with a long horizontal stroke extending to the right.

David D. Allen
Community Development Director / Zoning Administrator



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.3

- 3

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding Alcohol Beverage Package Dealer application, 23-ALC-002, to sell beer and wine at 8113 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Rocky's Smoke Shop & Market. Sehar U. Nisa has requested to be the License Representative.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Chapter 6 Alcoholic Beverages

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The applicant, Sehar Nisa, is applying for a new license for packaged sales of beer and wine for a convenience store located at 8113 Tara Boulevard. The store is currently in the process of getting all of its operating permits.

Background:

1. This location currently does not have an Alcohol Beverage License. The property was formerly Rocky's Pizza, which had an Alcohol Pouring License. Applicant is seeking in this same meeting for approval of the convenience store at this location.
2. The subject property is located within the Tara Blvd. Overlay District, but this does not affect alcohol sales. Surrounding zoning, general plan land use designations and existing uses are primarily C-2 (Highway Commercial).
3. Purpose. The purpose of the C-2 commercial district is to accommodate intense retail and service commercial uses along Jonesboro's arterial highways. A broad range of such uses anticipates traffic from surrounding areas traveling through the city and affords a broad segment of the business community access to the large customer volumes associated with such locations. The automobile is the principal means of transit for shoppers in this district, and convenient on-premises parking is a primary concern. Given the value of arterial locations intended to capture heavy retail traffic, such industrial uses as manufacturing, distribution and processing are prohibited in order to reserve high visibility and enhanced access locations for highway commercial uses.
4. Factual. This property has previously had a restaurant for many years but has recently not been occupied due to the close of that restaurant and renovations to the building.

Facts & Issues:

1. David Allen, Interim City Manager, has reviewed the application packet. All requirements, per Chapter 6-Alcoholic Beverages, were met.
2. The Jonesboro Police Department has conducted a computerized criminal history records check for the applicant and recommends approval. No violations found.
3. As required by Section 6-39, the applicant has submitted the required land survey. Per Section 6-47, for dealers of wine or malt beverages, and not distilled spirits, the licensee's premises cannot be located within 100 yards of any school or education building, school ground, or college campus as defined in O.C.G.A. § 3-3-21. The survey presented shows that the nearest church (Light of Faith Christian Church) is 1155 yards away, nearest school (EJ Swint

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Elementary School) is 1322 yards away, and the nearest Alcohol Treatment Center is 1638 yards away.

5.3

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Liquor License Cost - \$2000
Application Fee - \$500

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Agenda Cover Sheet
- Survey
- Legal Notice Convenience Store - 8113 Tara Blvd
- Sign
- Acceptance Letter - 8113 Tara Blvd Alcohol

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding Alcohol Beverage Package Dealer application, 23-ALC-002, to sell beer and wine at 8113 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Rocky's Smoke Shop & Market. Sehar U. Nisa has requested to be the License Representative.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Chapter 6 Alcoholic Beverages

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The applicant, Sehar Nisa, is applying for a new license for packaged sales of beer and wine for a convenience store located at 8113 Tara Boulevard. The store is currently in the process of getting all of its operating permits.

Background:

1. This location currently does not have an Alcohol Beverage License. The property was formerly Rocky's Pizza, which had an Alcohol Pouring License. Applicant is seeking in this same meeting for approval of the convenience store at this location.
2. The subject property is located within the Tara Blvd. Overlay District, but this does not affect alcohol sales. Surrounding zoning, general plan land use designations and existing uses are primarily C-2 (Highway Commercial).
3. Purpose. The purpose of the C-2 commercial district is to accommodate intense retail and service commercial uses along Jonesboro's arterial highways. A broad range of such uses anticipates traffic from surrounding areas traveling through the city and affords a broad segment of the business community access to the large customer volumes associated with such locations. The automobile is the principal means of transit for shoppers in this district, and convenient on-premises parking is a primary concern. Given the value of arterial locations intended to capture heavy retail traffic, such industrial uses as manufacturing, distribution and processing are prohibited in order to reserve high visibility and enhanced access locations for highway commercial uses.
4. Factual. This property has previously had a restaurant for many years but has recently not been occupied due to the close of that restaurant and renovations to the building.

Facts & Issues:

1. David Allen, Interim City Manager, has reviewed the application packet. All requirements, per Chapter 6-Alcoholic Beverages, were met.
2. The Jonesboro Police Department has conducted a computerized criminal history records check for the applicant and recommends approval. No violations found.
3. As required by Section 6-39, the applicant has submitted the required land survey. Per Section 6-47, for dealers of wine or malt beverages, and not distilled spirits, the licensee's premises cannot be located within 100 yards of any school or education building, school ground, or college campus as defined in O.C.G.A. § 3-3-21. The survey presented shows that the nearest church (Light of Faith Christian Church) is 1155 yards away, nearest school (EJ Swint

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Elementary School) is 1322 yards away, and the nearest Alcohol Treatment Center is 1638 yards away.

5.3.a

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Liquor License Cost - \$2000
Application Fee - \$500

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

•

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Attachment: Agenda Cover Sheet (3399 : 8113 Tara Blvd Alcohol Packaged Sales)

**SITE ADDRESS:****8113 TARA BLVD, JONESBORO GA 30236**

NEAREST SCHOOL: $\pm 3,968' / 1,322$ YDS
E J SWINT ELEMENTARY SCHOOL
500 GA-138
JONESBORO, GA 30238

NEAREST CHURCH: $\pm 3,466' / 1,155$ YDS
LIGHT OF FAITH CHRISTIAN CHURCH
737 VETERANS PKWY #200
JONESBORO, GA 30238

NEAREST CHILD CARE: $\pm 1,253' / 417$ YDS
FUTURE LEADERS CHRISTIAN ACADEMY
354 WEST AVE
JONESBORO, GA 30236

NEAREST PACKAGE STORE:
 $\pm 4,196' / 1,398$ YDS
TARA PACKAGE
8525 TARA BLVD
JONESBORO, GA 30236

NEAREST SINGLE FAMILY RESIDENCE:
 $\pm 1,273' / 424$ YDS
172 NORTH AVE
JONESBORO, GA 30236

NEAREST ALCOHOL TREATMENT CENTER:
 $\pm 4,915' / 1,638$ YDS
CLAYTON CENTER ADMINISTRATION
157 SMITH ST
JONESBORO, GA 30236

"ALL DISTANCES SHALL BE MEASURED BY THE MOST DIRECT ROUTE OF TRAVEL AND SHALL BE MEASURED IN THE FOLLOWING MANNER:
(1) FROM THE FRONT DOOR OF THE STRUCTURE OR PARTIAL BUILDING UNIT FROM WHICH BEVERAGE ALCOHOL IS SOLD OR OFFERED FOR SALE; THENCE,
(2) IN A STRAIGHT LINE, REGARDLESS OF OBSTRUCTIONS, TO THE NEAREST PUBLIC SIDEWALK, WALKWAY, STREET, ROAD OR HIGHWAY; THENCE,
(3) ALONG SUCH PUBLIC SIDEWALK, WALKWAY, STREET, ROAD OR HIGHWAY BY THE NEAREST ROUTE; THENCE, (4) TO THE FRONT DOOR OF THE BUILDING
OR TO THE NEAREST PORTION OF THE GROUNDS, WHICHEVER IS APPLICABLE." (SEC. 6-47 (b) JONESBORO CITY, GEORGIA - CODE OF ORDINANCES)

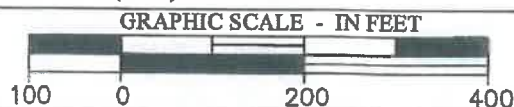
THIS DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS OR ENTITY NAMED HEREON FOR ALCOHOL PERMIT OR LICENSE APPLICATION PURPOSES ONLY AND DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT A RECERTIFICATION BY THE SURVEYOR NAMING SAID PERSON.

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BOUNDARY
zone, inc. LAND SURVEYING SERVICES

WWW.BOUNDARYZONE.COM
(770) 271-5772 / (919) 363-9226

PROVIDING SERVICES
FOR METRO ATLANTA,
RALEIGH-DURHAM &
CENTRAL FLORIDA.



MAGNETIC
NORTH

SCALE: 1"=200'

ALCOHOL SURVEY

PREPARED FOR: DEWAYNE MARTIN
8113 TARA BLVD, JONESBORO, GA 30236
LAND LOTS 210 & 239, 13TH DISTRICT
CLAYTON COUNTY, GEORGIA - 05/08/2023



FOR THE FIRM
BOUNDARY ZONE, INC.
LSF #839
NOT VALID WITHOUT
ORIGINAL SIGNATURE

PROJECT
25702-01

SHEET
1 OF 1

Attachment: Survey (3399 : 8113 Tara Blvd Alcohol Packaged Sales)

Sec. 6-47. - No licenses issued within prohibited distances.

- (a) Licenses shall not be issued to authorize the sale of alcoholic beverages at any location which does not meet or exceed the following minimum distance separation requirements from the establishments set forth in this section. Provided, however, the minimum distance of separation specified herein shall be required only on the initial license application and will not be required on license renewals for the same premises.
 - (1) For dealers of distilled spirits, regardless of whether malt beverages and/or wine is also sold, the licensee's premises cannot be located within 100 yards of any church building or within 200 yards of any school or education building, school ground, or college campus as defined in O.C.G.A. § 3-3-21.
 - (2) For dealers of wine or malt beverages, and not distilled spirits, the licensee's premises cannot be located within 100 yards of any school or education building, school ground, or college campus as defined in O.C.G.A. § 3-3-21.
 - (3) For dealers of distilled spirits, wine or malt beverages, the licensee's premises cannot be located within 100 yards of any alcoholic treatment center as defined in O.C.G.A. § 3-3-21.
- (b) For the purposes of this section, all distances from the proposed licensed establishment to the applicable building, structure or grounds shall be measured by the most direct route of travel and shall be measured in the following manner:
 - (1) From the front door of the structure or partial building unit from which beverage alcohol is sold or offered for sale; thence,
 - (2) In a straight line, regardless of obstructions, to the nearest public sidewalk, walkway, street, road or highway; thence,
 - (3) Along such public sidewalk, walkway, street, road or highway by the nearest route; thence,
 - (4) To the front door of the building or to the nearest portion of the grounds, whichever is applicable.
- (c) For the purposes of this section, the term "building" shall mean any non-accessory structure located on the school ground, college campus or alcoholic treatment center which would not be considered an accessory use under the appropriate interpretations of the zoning ordinance of the county.
- (d) As to any location licensed by the city, if the distance requirements in this section are met at the time of issuance of any license, or if a license has not yet been issued, but the structure in which an establishment is to be located has commenced construction pursuant to a lawfully issued building permit, the subsequent opening and operation of a church or school within the distance prohibited herein shall not prevent the continuance of an existing license or the renewal thereof or the issuance of a new license to any owner of such property. Provided, however, that the distance requirements herein shall not apply to any location for which a new license is applied for if the sale of alcoholic beverages was lawful at such location at any time during the 12 months immediately preceding such application.

(Ord. No. 2015-006, § 1(Exh. A), 8-10-2015)

Legal Notice

An application has been submitted to the City of Jonesboro Mayor and City Council for an Alcohol Beverage Package Dealer license to sell beer and wine at 8113 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Rocky's Smoke Shop & Market. Sehar U. Nisa has requested to be the License Representative. The application will be granted or denied by the Mayor and City Council at 6:00 p.m. on June 12, 2023. The required Public Hearing will also be held at that time. The Mayor & Council will first discuss the item at their Work Session to be held on June 5, 2023. The meeting will be held in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. 30236.

David Allen
Interim City Manager

Publish 5/24/23



CITY OF JONESBORO PUBLIC NOTICE

An application has been filed for a

ALCOHOL PACKAGE LICENSE

at this location

8113 TARA BOULEVARD

A PUBLIC HEARING on this application will be
held on JUNE 12 2023, at 6 p.m.

1859 CITY CENTER WAY

Any questions, call City Hall at 770-478-3800

Date of Posting MAY 25 2023

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



MEMORANDUM

To: Sehar Nisa
338 Freeman Circle
Villa Rica, Ga. 30180

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: June 1, 2023

Re: Notification of Request for Alcohol License – Beer and Wine Packaged Sales,
8113 Tara Boulevard; Tax Map Parcel No. 13239B A001

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested alcohol license for the above referenced property.

- Beer and Wine Packaged Sales

A Public Hearing has been scheduled for Monday, June 12, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. The Jonesboro Mayor and City Council will hold their Work Session on this item on Monday, June 5, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in blue ink, appearing to be "D. Allen", with a long horizontal stroke extending to the right.

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter - 8113 Tara Blvd Alcohol (3399 : 8113 Tara Blvd Alcohol Packaged Sales)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.4

- 4

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding Text Amendment, 23-TA-003, Ordinance 2023-004, regarding certain provisions within Article I, Section II of the City's charter regarding the designation of the City Clerk and alternatively, the Assistant City Clerk as the City's open records official in lieu of the City Manager.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Review and Approval of Section 2.1, Records Management

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Community Planning, Neighborhood and Business Revitalization, Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

- **The city may appoint one or more records custodians and open records officers (O.C.G.A. §50-18-71(b)(1)(B)).** The city clerk often serves as the city's single records custodian and open records officer but it's possible to designate multiple open records officers (such as for different departments like personnel or public safety). This will ensure compliance that an agency cannot delay its response to an open records request just because the designated open records officer is absent. Review your city's charter and records ordinance to see if a records custodian is designated. If not, consult with your city attorney to have your city council do so by ordinance.
- **After making any appointments, the city must provide notice of these appointments.** That means providing notice to any person requesting records, notifying the county's legal organ, and posting the information on the agency's website (if it has one).

Update for June: This is the same amendment from the previous month, but it needed to be advertised.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Penalties and Fines for Failure to Comply with the Open Records Law In addition to the district attorney or solicitor, the Attorney General is authorized to file a criminal action against individuals who violate the open records law.³⁴ Anyone who knowingly and willfully violates the open records law, by refusing access, failing to provide documents within the requisite time, or "attempting to frustrate access by intentionally making records difficult to obtain or review", may be found guilty of a misdemeanor and may be subject to a fine not to exceed \$1000.00 for the first violation.

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Agenda Cover Sheet REV - Records Management
- Georgia Open Records Act

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

- Charter Revision Section 2 Clerk and Assistant Clerk
- Tear Sheet

5.4

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

5.4.a

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Text Amendment, 23-TA-003, Ordinance 2023-004, regarding certain provisions within Article I, Section II of the City's charter regarding the designation of the City Clerk and alternatively, the Assistant City Clerk as the City's open records official in lieu of the City Manager.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review and Approval of Section 2.1, Records Management

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Community Planning, Neighborhood and Business Revitalization, Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

- **The city may appoint one or more records custodians and open records officers (O.C.G.A. §50-18-71(b)(1)(B)).** The city clerk often serves as the city's single records custodian and open records officer but it's possible to designate multiple open records officers (such as for different departments like personnel or public safety). This will ensure compliance that an agency cannot delay its response to an open records request just because the designated open records officer is absent. Review your city's charter and records ordinance to see if a records custodian is designated. If not, consult with your city attorney to have your city council do so by ordinance.
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Update for June: This is the same amendment from the previous month, but it needed to be advertised.

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Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Agenda Cover Sheet REV - Records Management
- Georgia Open Records Act

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

- Charter Revision Section 2 Clerk and Assistant Clerk
- Tear Sheet

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Provisions in the Georgia Open Records Act

City clerks need to especially note a few provisions about Georgia open records laws.

- **The city may appoint one or more records custodians and open records officers (O.C.G.A. §50-18-71(b)(1)(B)).** The city clerk often serves as the city's single records custodian and open records officer but it's possible to designate multiple open records officers (such as for different departments like personnel or public safety). This will ensure compliance that an agency cannot delay its response to an open records request just because the designated open records officer is absent. Review your city's charter and records ordinance to see if a records custodian is designated. If not, consult with your city attorney to have your city council do so by ordinance.
- **After making any appointments, the city must provide notice of these appointments.** That means providing notice to any person requesting records, notifying the county's legal organ, and posting the information on the agency's website (if it has one).
- **Public records (except those legally exempted from disclosure) should be made available if you have them within a reasonable period of time not to exceed three (3) business days from the receipt of the request.** If the record cannot be produced within three (3) business days, it is acceptable to respond within the three (3) days with information about when the public record will become available (and the associated cost). It is strongly suggested that if a record cannot be produced within the three (3) days that the city attorney be consulted to ensure that the response provides proper protections to the city.

**CITY OF JONESBORO
PUBLIC NOTICE
NOTICE OF PROPOSED CHARTER AMENDMENT**

The City of Jonesboro Mayor and Council, at their June 5, 2023 Work Session and their June 12, 2023 Regular Meeting, will consider and hold public hearings regarding an ordinance to amend the City's charter. The ordinance will amend certain provisions within Article I, Section II of the City's charter regarding the designation of the city clerk and alternatively, the assistant city clerk as the City's open records official in lieu of the city manager. Copies of the proposed charter amendment will be available for examination and inspection with the clerk of the Clayton County Superior Court and the Jonesboro City Clerk. All concerned citizens are invited to the public hearings, which will be located in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Georgia 30236 at 6:00 p.m.

**David Allen
Interim City Manager / Zoning Administrator**

Publish 5/24/23

OBITUARIES

CLAYTON, GA



Mary Catherine (Hood) Bray

Mary Catherine Bray of Clayton, Georgia, passed away on Thursday May 18, 2023.

Mary was born in Atlanta, Georgia on June 10, 1952 to the late Robert Darrell Wilson Sr. and Mary Francis Hood.

Mary was a member of Christ United Methodist Church, a devoted Christian who was a loving wife and mother who raised 2 boys. She was an educator, homemaker, and was an avid reader. She earned her Bachelor's and Master's degree in Educational Psychology at GA State University. She loved animals and rescued dogs. She was also a member of the Daughters of American Revolution.

She is survived by her husband Crandle Bray Sr. of Clayton, Georgia, two sons; Clifton Crandle Bray Jr. (Lauren), Christopher Caleb Bray (Brandi); one brother, Robert Darrell Wilson Jr., one sister Mary Francis Jones, grandchildren, Mckenzie Robinson, Cal Bray, Cora Line Bray, Michaelyn Bray, Clifton Crandle Bray III and one great grandchild Wylder Robinson.

The family and friends will gather Saturday May 20, 2023 from 5:00PM until 6:00 PM at Beck Funeral Home. Graveside service will be held Monday May 22, 2023 as 11:00 AM at the Westview Cemetery in Atlanta, Georgia with Debbie Lefevers officiating.

Beck Funeral Home, in Clayton, Georgia, is honored to serve the family of Mary Catherine Bray. If there are any questions, please call 706-782-9599. An online Memorial Register Book is available at www.beckfuneralhome.com.

Speeding stop in north Clayton leads to drug and gun arrests

By Anthony Rhoads

anthony.rhoads@news-daily.com

On May 15, the Clayton County Sheriff's Office's Blackhawk Squad was conducting traffic enforcement in the area of I-75 and Forest Parkway.

According to a Nixel alert sent out Tuesday, May 16 by the CCSO, deputies observed a vehicle traveling 85 mph

in a 65 mph zone.

As the vehicle passed, the passenger looked back with a nervous stare as the emergency lights flashed behind them, the statement from the CCSO reads.

A traffic stop was conducted and the passenger told deputies he had a small amount of marijuana and that he threw out 2 ounces on the shoulder when he

passed deputies.

During a vehicle search, deputies found a Mossberg rifle, 6.4 pounds of marijuana stuffed in a suitcase in the trunk, and \$12,000 in cash.

Both the driver and passenger were arrested and taken to the Clayton County Jail.

According to jail records, the driver, Alex W. Smith, of 4029 Casselway Drive, Fairburn, is charged with



Alex Smith



Robert Smith

speed restriction-maximum limits, violation of Georgia Controlled Substances Act and possession of a firearm weapon during the commission of a crime.

The passenger, Robert Benard Smith, of 4029 Casselway Drive, Fairburn, is charged with VGCSA.

Man caught with nearly \$66K in stolen checks

By Anthony Rhoads

anthony.rhoads@news-daily.com

An Atlanta man was arrested Wednesday, May 17 after being caught with nearly \$66,000 in stolen checks, according to the Clayton County Sheriff's Office.

According to Clayton County Jail records, Marquavious Shanard Williams, 30, of 1039 Dimock St., Atlanta, is charged with theft by receiving stolen property, identity fraud, third degree forgery, and fourth degree forgery.



Marquavious Shanard Williams

operating his cell phone and smoking what appeared to be a marijuana

The CCSO said he is also wanted by the Atlanta Police Department for probation violation for aggravated assault, possession of MDMA, and possession of a firearm.

According to the CCSO, members of the Elite Blackhawk Squad saw a male driving while

na cigar.

Authorities conducted a traffic stop and, because of the odor of marijuana, the vehicle was searched.

During the search, officers found plastic FedEx package containing 5 checks — all from the New York area. The total amount was \$65,902.01

Members of the Blackhawk Squad were able to contact one victim, and she said that she did not know the offender nor how he obtained a check that she had written.

Clayton Police Department celebrates CTAE graduates

From staff reports

The Clayton County Police Department recently celebrated the completion of its inaugural Career Technical and Agricultural Education program for the 2022-23 school year.

Five students from various Clayton County schools spent the second semester of their senior year learning the ins and outs of the E911 Communications Unit.

Throughout the semester, students received 120 hours of classroom instruction and on-the-job observation.

Following the completion of the internship program, the graduates will have the opportunity to apply for a full-time position with the Clayton County Police Department as a dispatcher or call-taker.

As new hires, they would be fast-tracked through the E911 Training Program and CTO training and begin a fulfilling career in public



SPECIAL PHOTO

The Clayton County Police Department recently celebrated the completion of its inaugural Career Technical and Agricultural Education program for the 2022-23 school year. Five students completed the program.

safety.

The graduates are Zain-

ab Balogun, Chrisaun Bercey, Anayah Flagler, Leslie

Gonzalez, and Fredrick Rogers.

CITY OF JONESBORO PUBLIC NOTICE NOTICE OF PROPOSED CHARTER AMENDMENT

The City of Jonesboro Mayor and Council, at their June 5, 2023 Work Session and their June 12, 2023 Regular Meeting, will consider and hold public hearings regarding an ordinance to amend the City's charter. The ordinance will amend certain provisions within Article I, Section II of the City's charter regarding the designation of the city clerk and alternatively, the assistant city clerk as the City's open records official in lieu of the city manager. Copies of the proposed charter amendment will be available for examination and inspection with the clerk of the Clayton County Superior Court and the Jonesboro City Clerk. All concerned citizens are invited to the public hearings, which will be located in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Georgia 30236 at 6:00 p.m.

David Allen
Interim City Manager/ Zoning Administrator

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 12, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Conditional Use Permit application for a convenience store, by Amritlal Patel & Sons LLC / Daljeet Singh, property owner, and Sehar Nisa, applicant, for property at 8113 Tara Boulevard (Parcel No. 13239B A001), Jonesboro, Georgia 30236. Mayor and Council will first discuss this item during their Work Session at 6:00 P.M. on June 5, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on June 12, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a variance for paving requirements for parking lots, per Section 86-397, and front buffer landscape requirements, per Section 86-109, by Park My Truck USA / Storage Industrial / 33 Holdings LLC, property owner, and Scott Smith applicant, for property at 8859 Tara Blvd. (Parcel Nos. 05239 241007, 05239 241006, and 05239 241003) Jonesboro, Georgia 30236. Mayor & Council will discuss the item at their Work Session, to be held on June 5, 2023 at 6 pm, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Legal Notice

An application has been submitted to the City of Jonesboro Mayor and City Council for an Alcohol Beverage Package Dealer license to sell beer and wine at 8113 Tara Boulevard, Jonesboro, Georgia 30236. The legal business name is Rocky's Smoke Shop & Market. Sehar U. Nisa has requested to be the License Representative. The application will be granted or denied by the Mayor and City Council at 6:00 p.m. on June 12, 2023. The required Public Hearing will also be held at that time. The Mayor & Council will first discuss the item at their Work Session to be held on June 5, 2023. The meeting will be held in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. 30236.

David Allen
Interim City Manager

The City of Jonesboro, Georgia Mayor & City Council Planning Retreat May 31, 2023 8:00 AM

A Planning Retreat of the Mayor and City Council of the City of Jonesboro along with members of the Executive Staff shall be held on Wednesday, May 31, 2023, at 8:00 a.m. in the City of Lake City Community Center located at 5455 Jonesboro Rd., Lake City Georgia 30260.

The Strategic Planning Retreat is an opportunity for the Mayor, City Council, and Executive Staff to discuss and explore strategic planning, goals, initiatives, priorities, and general direction for the City's operation.

No votes or formal actions will be taken during the retreat; rather, the topics discussed are the foundation for items that will be discussed and considered during future City Council meetings.

Melissa Brooks
City Clerk

NOTICE OF REZONING, VARIANCE or CONDITIONAL USE MEETING

The Lake City Mayor and Council will hold a Conditional Use Hearing to consider the following items:

- 1. Conditional Use request of property at 5221 Northlake Dr. Lake City, GA. To allow Conditional Use of the property for a Crematory in General Business (GB) Zoning. Petition was received from Applicant: Gwendolyn Ellison on 05/10/2023.

The called hearing will be held at 6:00 P.M. on Monday, June 12, 2023, at: Lake City Municipal Center 5455 Jonesboro Rd. Lake City Ga. 30260 404-366-8080

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # <b style="color: red;">- 5	5.5
			COUNCIL MEETING DATE June 5, 2023	
Requesting Agency (Initiator) Public Works		Sponsor(s) Community Development Director Allen		
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding landscaping contract and maintenance agreement for Jonesboro City Center grounds.				
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Approval				
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Beautification, Community Planning, Neighborhood and Business Revitalization, Innovative Leadership				
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> The purpose of this request is to contract with Earthworx for the grounds maintenance for The Jonesboro City Center landscape. This will include up to 20 yards of mulch, weekly visits during the growing season, and routine visits during off season, preemergent applications for the beds, 2 applications of pine straw up to 515 bales (total), and 6 turf applications. <b style="color: red;">Update: Per the request of City Council, a couple of references of entities that have used Eartworx have now been provided for the June meeting.				
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> Grounds maintenance contract if approved will be funded with previously approved appropriations for Christmas supplies via a transfer in the amount to the contract for the remaining months in the fiscal year of 20,431 to line item for building and facilities maintenance. 7 months of routine service \$13,251 4 turf applications \$1,660 20 cubic yards of Mulch \$1,400 515 bales of pine straw \$4,120 Total: \$20,431				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Agenda Cover Sheet REV - Grounds Maintenance Agreement				

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	<b style="color: red;">05/01/23 <b style="color: red;">05/08/23 <b style="color: red;">City Council <b style="color: red;">Next: 05/08/23 <b style="color: red;">City Council <b style="color: red;">Next: 06/05/23 <b style="color: red;">OLD BUSINESS <b style="color: red;">TABLED
Signature	City Clerk's Office	

- Earthworx 4-25-23
- Earthworx References
- Agenda Cover Sheet - Grounds Maintenance Agreement

5.5

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #
OLD BUSINESS – 5

5.5.a

COUNCIL MEETING DATE
May 8, 2023

Requesting Agency (Initiator)

Public Works

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding landscaping contract and maintenance agreement for Jonesboro City Center grounds.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Approval

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The purpose of this request is to contract with Earthworx for the grounds maintenance for The Jonesboro City Center landscape. This will include up to 20 yards of mulch, weekly visits during the growing season, and routine visits during off season, preemergent applications for the beds, 2 applications of pine straw up to 515 bales (total), and 6 turf applications.

Update: Per the request of City Council, a couple of references of entities that have used Eartworx have now been provided for the June meeting.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Grounds maintenance contract if approved will be funded with previously approved appropriations for Christmas supplies via a transfer in the amount to the contract for the remaining months in the fiscal year of 20,431 to line item for building and facilities maintenance.

7 months of routine service \$13,251
4 turf applications \$1,660
20 cubic yards of Mulch \$1,400
515 bales of pine straw \$4,120
Total: \$20,431

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Earthworx 4-25-23
- Earthworx References

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

May, 8, 2023

05/01/23

City Council

OLD BUSINESS

Next: 05/08/23

05/08/23

City Council

TABLED

Next: 06/05/23

Signature

City Clerk's Office

- Agenda Cover Sheet - Grounds Maintenance Agreement

5.5.a

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Attachment: Agenda Cover Sheet REV - Grounds Maintenance Agreement (3373 : Grounds Maintenance Contract for JCC)

Landscape Maintenance Contract for Jonesboro City Center

Landscape Maintenance Provider:
 Dallas Goddin
 280 Trice Road
 Milner, Georgia 30257
 678-551-3301 earthworx.dg@gmail.com

Contract Initiation Date: ??, 2023
 Contract Expiration Date: ??, 2024

Yearly Grounds Maintenance (35) Total Visits \$1,893.00 Per Month \$22,716.00 Annual Total

Complete property landscape maintenance will be performed on the following defined areas for "Jonesboro City Center".

Intersection of City Center Way and Smith Street; east, to sidewalk separating Lee Street Park and Jonesboro City Center. North, to fencing at rear of property. West, along fencing to City Center Way. South, on City Center Way to the intersection of Smith Street. Also included, (but on the outside of this perimeter,) is along the west side of City Center Way, from Smith Street to fencing on north side of property. The outer border is from street side to fencing or neighboring property lines.

Following will be a detailed breakdown of the landscape maintenance to be performed in these areas.

The landscape maintenance schedule will have a varied frequency to provide the best quality while remaining as economical as possible for the customer.

The months of April, May, June, July, August and September will have weekly visits. October and November will have bi-weekly visits. December, January and February will have monthly visits. Finally, March will have bi-weekly visits. Following this schedule would give the property (35) landscape maintenance visits for the year.

All turf will be maintained according to the above stated schedule for the duration of the "growing season".

Hard edging will be performed along all curbing, walkways and driveways. Soft edging will be performed along the borders of pine straw beds and any other areas that there needs to be a defined border between turf and said area.

String trimming will be performed in any areas that mowers are not accessible to achieve the seamless, manicured look that is desired. Mechanical blowing will be performed on all hard surfaces to remove debris from turf maintenance.

A non-selective herbicide will be applied; as needed, to curb, walkway and driveway crevices, pine straw beds and any other areas that weeds or grass are not wanted.

A pre-emergent herbicide will be applied to existing plant beds to assist in weed control in these areas.

There are approximately (350-375) shrubs and ornamental grasses to maintain on the property. There are multiple shrub species with varying growth rates which will require different pruning schedules to maintain the desired form for each shrub. There are approximately (150-175) trees on the property that will have the same varied pruning schedule to maintain the desired form for each tree. Seasonal pruning will be performed in the months of January and February. Any limb pruning to be performed for canopy management will be performed in the months of January and February. Leaf management will occur from November to January. During this time, leaf fall will be removed from streets, walkways and pine straw beds using mechanical blowers. All leaf fall on turf will be mulched with mowers.

The drain water retention areas will be maintained at the same frequency as the rest of the property. The only variant in this area will depend on the amount of water being retained at the time of maintenance.

Invoicing for landscape maintenance will be billed on the first day of every month. A net (7) day payment term is expected.

If, at any point during the yearly contract, a problem arises that cannot be resolved between "Jonesboro City Center" and "Dallas Goddin", a (30) day "letter of termination" can be provided by either party to terminate the contract.

Following, is a list of services that can be performed beyond the scope of maintenance with a la carte pricing.

Turf treatment program, consisting of (6) treatments for the year, on a bi-monthly schedule, to obtain optimal health of turf. Each visit would cost \$415.00. (6) visits would bring annual cost to \$2,490.00

Mulch installation in drain water retention areas in accordance with customer's color preference in an amount not to exceed (20) cubic yards. Each yard installed would cost \$70.00 for an annual cost of \$1,400.00.

Bi-annual pinestraw installation in existing beds on property not to exceed (515) bales for the year. Each bale installed would cost \$8.00 for an annual cost of \$4,120.00. (If the need arises for additional bales of pinestraw exceeding the annual allotted amount of (515), they can be provided for the same \$8.00 per bale price).

(Print) Dallas W Goddin III
Dallas Goddin (Owner)

(Print) _____

(Sign) Dallas W. Goddin
Dallas Goddin (Owner)

(Sign) _____

May 23, 2023

To Whom It May Concern:

I am writing this letter as a reference for Dallas and Tiffany Goddin. They are in charge of the lawn and landscape maintenance on a few of our campuses. They do an outstanding service all around. They strive for excellence in the work they do each week and they have great customer service. I would recommend them highly. Thank you for your consideration of them!

Keith Ford

Project Manager

Christ Chapel Community Churches

770-468-5831

David Allen

From: John Burdin
Sent: Tuesday, May 30, 2023 10:57 AM
To: David Allen
Subject: Fwd: References
Attachments: Reference letter from CC .docx

Sent from my iPhone

Begin forwarded message:

From: Dallas Goddin <earthworx.dg@gmail.com>
Date: May 26, 2023 at 8:17:34 AM EDT
To: John Burdin <jburdin@jonesboroga.com>
Subject: References

----- Forwarded message -----

From: Kristin Beck <kmettendorf15@gmail.com>
Date: Thu, May 25, 2023, 6:20 AM
Subject:
To: Dallas Goddin <earthworx.dg@gmail.com>

To Whom It May Concern,

Dallas and Tiffany Goddin have done landscape maintenance and tree removal service for LongHorn SteakHouse for three years. The level of customer interaction is impressive. They do the highest level of work and go above and beyond.

There is a customer service aspect that they bring to Landscape that most companies do not have. I could not recommend a better landscaping company to anyone!

If you have any questions or concerns please let me know.

Sincerely,
 Kristin Beck
 Managing Partner
 LongHorn SteakHouse PeachTree City
 404-520-7833
Kgibson@loho.com

Attachment: Earthworx References (3373 : Grounds Maintenance Contract for JCC)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.5.d

- 2

COUNCIL MEETING DATE
May 1, 2023

Requesting Agency (Initiator)

Public Works

Sponsor(s)

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding landscaping contract and maintenance agreement for Jonesboro City Center grounds.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Approval

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The purpose of this request is to contract with Earthworx for the grounds maintenance for The Jonesboro City Center landscape. This will include up to 20 yards of mulch, weekly visits during the growing season, and routine visits during off season, preemergent applications for the beds, 2 applications of pine straw up to 515 bales (total), and 6 turf applications.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Grounds maintenance contract if approved will be funded with previously approved appropriations for Christmas supplies via a transfer in the amount to the contract for the remaining months in the fiscal year of 20,431 to line item for building and facilities maintenance.

7 months of routine service \$13,251
4 turf applications \$1,660
20 cubic yards of Mulch \$1,400
515 bales of pine straw \$4,120
Total: \$20,431

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Earthworx 4-25-23

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

May, 1, 2023

Signature

City Clerk's Office

Approval



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.6

- 6

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding plaque quotes for the newly named Hugh Dickson Park, 102 North McDonough Street

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review of Cost Estimates for Plaque

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes
Community Planning, Neighborhood and Business Revitalization, Recreation,
Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

At the last City Council meeting on May 8th, the Council reconfirmed approval of the name "Hugh Dickson Park" for the previously unnamed small park at 102 North McDonough Street, at the northeast intersection of North McDonough Street and Courthouse Way. At the same meeting, staff stated they would start obtaining quotes for a plaque to properly memorialize the park with the following inscription:

HUGH DICKSON PARK

In Memory of

Hugh Dickson

19__ to 20 __

46 Years of Service

To the City of Jonesboro

There are several other commemorative plaques relatively near this park, mounted on columns and walls. However, Hugh Dickson Park has no available walls or columns in a suitable location to properly display the plaque. Therefore, the design model will be one mounted on a stake and raised about 18 inches above the ground.

Staff received two quotes for the proposed plaque, one from East Point Foundry, who also did the Mayor Day plaque in the atrium of the City Center, and Griffin Trophy and Engraving, who has done brick engraving for the City at Broad Street. The approved cost of the plaque can come out of the hotel / motel tax line item.

East Point Foundry

8 1/2" x 11" **bronze** plaque = \$558 each.

If you like a garden stake, that is an additional \$60 for one that sits about 18" off the ground. If you like something taller, let them know what height and they will provide a quote.

Installation would be about \$150 or you may mount it yourself.

Our normal turnaround time is 4-5 weeks from the time you approve of a design. We can also rush a plaque in about 2

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

weeks.

Total cost for bronze plaque with 18-inch garden stake and installation: \$768

Total cost for 8 1/2" x 11" aluminum plaque = \$340 + \$45 stake + \$150 = \$535

Griffin Trophy and Engraving

Plaque is likely cast **aluminum**.

There are 3 different size garden stakes. The prices for that are also attached. (that price may be a little higher). They don't install. They come with instructions to do the installation.

The price for the plaque is approximately \$300 for an 8x10. We will have to send them specifics in order to get the correct quote.

It takes about 6 weeks and a 50% deposit is required up front.

Total approximate cost for 8" x 10" aluminum plaque = \$300 + \$104 stake = \$404 approximately

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See quotes above. Hotel / motel tax

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- agenda cover sheet - park plaque
- East Point Correspondence
- East Point Plaques with Stakes
- Griffin Correspondence
- Griffin Plaque and Stake

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval of East Point Foundry Quote



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.6.a

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding plaque quotes for the newly named Hugh Dickson Park, 102 North McDonough Street

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review of Cost Estimates for Plaque

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Community Planning, Neighborhood and Business Revitalization, Recreation, Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

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There are several other commemorative plaques relatively near this park, mounted on columns and walls. However, Hugh Dickson Park has no available walls or columns in a suitable location to properly display the plaque. Therefore, the design model will be one mounted on a stake and raised about 18 inches above the ground.

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FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Attachment: agenda cover sheet - park plaque (3394 : Plaque Quotes - Hugh Dickson Park)

weeks.

5.6.a

Total cost for bronze plaque with 18-inch garden stake and installation: \$768

Total cost for 8 1/2" x 11" aluminum plaque = \$340 + \$45 stake + \$150 = \$535

Griffin Trophy and Engraving

Plaque is likely cast **aluminum**.

There are 3 different size garden stakes. The prices for that are also attached. (that price may be a little higher). They don't install. They come with instructions to do the installation.

The price for the plaque is approximately \$300 for an 8x10. We will have to send them specifics in order to get the correct quote.

It takes about 6 weeks and a 50% deposit is required up front.

Total approximate cost for 8" x 10" aluminum plaque = \$300 + \$104 stake = \$404 approximately

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See quotes above. Hotel / motel tax

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- agenda cover sheet - park plaque
- East Point Correspondence
- East Point Plaques with Stakes
- Griffin Correspondence
- Griffin Plaque and Stake

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval of East Point Foundry Quote

Attachment: agenda cover sheet - park plaque (3394 : Plaque Quotes - Hugh Dickson Park)

David Allen

From: Melissa Brooks
Sent: Monday, May 15, 2023 1:05 PM
To: David Allen
Subject: RE: Pictures of downtown plaques

East Point Foundry.

They did the plaque in the lobby – representing Mayor Day's picture.
 Also, they have done lots of work for me at another municipality. You can use as one of your quotes



Melissa Brooks | City Clerk | City of Jonesboro, GA

Tel: [770-478-3800](tel:770-478-3800) | Cell: 678-221-8156 | mbrooks@jonesboroga.com |
 1859 City Center Way | Jonesboro, Georgia 30236 |
www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: David Allen <dallen@jonesboroga.com>
Sent: Monday, May 15, 2023 1:03 PM
To: Melissa Brooks <mbrooks@jonesboroga.com>
Subject: RE: Pictures of downtown plaques

What company is she with?

From: Melissa Brooks <mbrooks@jonesboroga.com>
Sent: Monday, May 15, 2023 1:02 PM
To: Ronda Anderson <randerson@eastpointfoundry.com>
Cc: Donya Sartor <dsartor@jonesboroga.com>; David Allen <dallen@jonesboroga.com>
Subject: FW: Pictures of downtown plaques

Good afternoon, Rhonda,
 Please see the below example for a plaque in honor of "Hugh Dickson". Please send me a quote. Thanks

HUGH DICKSON PARK

In Memory of

Hugh Dickson
19__ to 20__
46 years of Service to the City of

Jonesboro

8 ½ x 11 size



Attachment: East Point Correspondence (3394 : Plaque Quotes - Hugh Dickson Park)



Melissa Brooks | City Clerk | City of Jonesboro, GA

Tel: [770-478-3800](tel:770-478-3800) | Cell: 678-221-8156 | mbrooks@jonesboroga.com |
 1859 City Center Way | Jonesboro, Georgia 30236 |
www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Melissa Brooks

Sent: Friday, May 5, 2023 8:21 AM

To: David Allen <dallen@jonesboroga.com>

Cc: Donya Sartor <dsartor@jonesboroga.com>

Subject: FW: Pictures of downtown plaques



Melissa Brooks | City Clerk | City of Jonesboro, GA

Tel: [770-478-3800](tel:770-478-3800) | Cell: 678-221-8156 | mbrooks@jonesboroga.com |
 1859 City Center Way | Jonesboro, Georgia 30236 |
www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Melissa Brooks <brooksmelissa105@gmail.com>

Sent: Thursday, May 4, 2023 8:20 PM

To: Melissa Brooks <mbrooks@jonesboroga.com>

Subject:

Attachment: East Point Correspondence (3394 : Plaque Quotes - Hugh Dickson Park)

David Allen

From: Ronda Anderson <randerson@eastpointfoundry.com>
Sent: Monday, May 15, 2023 2:47 PM
To: Melissa Brooks
Cc: Donya Sartor; David Allen
Subject: Re: FW: Pictures of downtown plaques

Hi Melissa,
 It's good to hear from you! We would love to cast this plaque for you. Your pricing is as follows:

8 1/2" x 11" bronze plaque = \$558/ea

Our normal turnaround time is 4-5 weeks from the time you approve of a design. We can also rush a plaque in about 2 weeks. If you have any other questions or would like to get started on a design, just let me know.



Ronda Anderson | Office Manager

(404) 762-1737 Ext. 105
randerson@eastpointfoundry.com
 1312 Central Avenue | East Point, Georgia 30344
www.eastpointfoundry.com



On 5/15/23 1:02 PM, Melissa Brooks wrote:

Good afternoon, Rhonda,
 Please see the below example for a plaque in honor of "Hugh Dickson". Please send me a quote. Thanks

HUGH DICKSON PARK

In Memory of
 Hugh Dickson
 19__ to 20__
 46 years of Service to the

City of Jonesboro

8 ½ x 11 size

Attachment: East Point Correspondence (3394 : Plaque Quotes - Hugh Dickson Park)

David Allen

From: Ronda Anderson <randerson@eastpointfoundry.com>
Sent: Monday, May 15, 2023 3:54 PM
To: Melissa Brooks
Cc: Donya Sartor; David Allen
Subject: Re: FW: Pictures of downtown plaques

We can. If you would like a garden stake, that is an additional \$60 for one that sits about 18" off the ground. If you would like something taller, let me know what height and I will provide a quote.

Installation would be about \$150 or you may mount it yourself. And this would be for installation into grass or dirt, not established concrete.



Ronda Anderson | Office Manager

(404) 762-1737 Ext. 105
randerson@eastpointfoundry.com
 1312 Central Avenue | East Point, Georgia 30344
www.eastpointfoundry.com



On 5/15/23 3:25 PM, Melissa Brooks wrote:

Rhonda,
 Do you all mount the plaque? I am envisioning a iron stake in the ground.

Melissa



Melissa Brooks | City Clerk | City of Jonesboro, GA

Tel: [770-478-3800](tel:770-478-3800) | Cell: 678-221-8156 | mbrooks@jonesboroga.com |
 1859 City Center Way | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Ronda Anderson <randerson@eastpointfoundry.com>
Sent: Monday, May 15, 2023 2:47 PM
To: Melissa Brooks <mbrooks@jonesboroga.com>
Cc: Donya Sartor <dsartor@jonesboroga.com>; David Allen <dallen@jonesboroga.com>
Subject: Re: FW: Pictures of downtown plaques

Hi Melissa,
 It's good to hear from you! We would love to cast this plaque for you. Your pricing is as follows:

8 1/2" x 11" bronze plaque = \$558/ea

Attachment: East Point Correspondence (3394 : Plaque Quotes - Hugh Dickson Park)

David Allen

From: Ronda Anderson <randerson@eastpointfoundry.com>
Sent: Tuesday, May 16, 2023 7:05 AM
To: Melissa Brooks
Cc: Donya Sartor; David Allen
Subject: Re: FW: Pictures of downtown plaques
Attachments: stake03.jpg; stake05.JPG; stake.JPG

Yes it is. And it is painted the same background color of your plaque so everything matches. Attached are some examples.



Ronda Anderson | Office Manager

(404) 762-1737 Ext. 105
randerson@eastpointfoundry.com
 1312 Central Avenue | East Point, Georgia 30344
www.eastpointfoundry.com



On 5/15/23 5:05 PM, Melissa Brooks wrote:

Is the stake Metal?



Melissa Brooks | City Clerk | City of Jonesboro, GA

Tel: [770-478-3800](tel:770-478-3800) | Cell: 678-221-8156 | mbrooks@jonesboroga.com |
 1859 City Center Way | Jonesboro, Georgia 30236 | www.jonesboroga.com
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Ronda Anderson <randerson@eastpointfoundry.com>
Sent: Monday, May 15, 2023 3:54 PM
To: Melissa Brooks <mbrooks@jonesboroga.com>
Cc: Donya Sartor <dsartor@jonesboroga.com>; David Allen <dsallen@jonesboroga.com>
Subject: Re: FW: Pictures of downtown plaques

We can. If you would like a garden stake, that is an additional \$60 for one that sits about 18" off the ground. If you would like something taller, let me know what height and I will provide a quote.

Installation would be about \$150 or you may mount it yourself. And this would be for installation into grass or dirt, not established concrete.

Ronda Anderson | Office Manager

Attachment: East Point Correspondence (3394 : Plaque Quotes - Hugh Dickson Park)





Attachment: East Point Plaques with Stakes (3394 : Plaque Quotes - Hugh Dickson Park)



David Allen

From: Griffin Trophy & Embroidery <ordergriffintrophy@gmail.com>
Sent: Tuesday, May 30, 2023 2:58 PM
To: David Allen
Subject: Re: Plaque Quote - Jonesboro
Attachments: IMG_4627.jpg; IMG_4629.jpg

Hey, It's hard to tell what exactly that plaque is. I think it is cast aluminum.

I have attached a picture of what that would look like. There are 3 different size garden stakes.

The prices for that are also attached. (that price may be a little higher).

The price for the plaque is approximately \$300 for an 8x10.

We will have to send them specifics in order to get the correct quote.

It takes about 6 weeks and a 50% deposit is required up front.

Let me know if you have any questions.

thanks

Our hours are Monday - Thursday 9-5.

You can reach us by phone anytime!

Rellina Lester

Griffin Trophy & Embroidery

770-227-3322

On Tue, May 30, 2023 at 2:22 PM Griffin Trophy & Embroidery <ordergriffintrophy@gmail.com> wrote:

Received. I will get an estimate.

thanks

Our hours are Monday - Thursday 9-5.

You can reach us by phone anytime!

Rellina Lester

Griffin Trophy & Embroidery

770-227-3322

Attachment: Griffin Correspondence (3394 : Plaque Quotes - Hugh Dickson Park)

CAST PLAQUES

5.6.e

See more online in our
Comprehensive Pricing Guide



ALUMINUM

Alloy #356

For aluminum plaques larger than 40" x 64", see page 174

"* 50"* 52"* 54"* 56"* 58"

Packet Pg. 88

- One Artwork Proof
- Appropriate Packaging

Additional Options

- Garden Stake Mount

24" stake = \$104

36" stake = \$122

48" stake = \$144

- Post Mount

1" x 6' = \$170

1" x 8' = \$227

1.5" x 6' = \$221

1.5" x 8' = \$294

2" x 6' = \$255

2" x 8' = \$340

- Mounting Patterns

Up to 12" = \$19

13" - 23" = \$39

24"+ = \$59



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

5.7

- 7

COUNCIL MEETING DATE

June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding proposed changes to the Jonesboro Fee Schedule.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Approval of Revised Fee Schedule

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; Last updated in 2021, several necessary changes to the City of Jonesboro Fee Schedule need to be made, covering a variety of different City services.

1. Our building official, Safebuilt came by with some fee changes recently. The only one that will directly affect citizens and businesses is the Occupancy Inspection going from **\$50 to \$52**. This is a result of the same inflationary factors that virtually every other business is also experiencing.
2. The cleaning fee for certain facility rentals (Lee Street Park and the City Green at Broad Street) for events is proposed to increase from **\$50 to \$100** to better account for City labor costs. The cleaning fee is already \$100 for the Jonesboro City Center Community Room rental.
3. The annual farmers' market vendor fee of **\$25** is proposed to increase to **\$50 annually**. Most cities have a weekly rate of \$20 to \$25 for their farmers' markets, or \$100 to \$200 or more annually.
4. The late fee for sanitation payments is proposed to increase from **\$10 to \$50** (in lieu of repossession and return of a trash can), in order to better account for City labor costs.
5. As a confirmation of an earlier proposed fee that did not make it to previous versions of the Fee Schedule, the placement of veterans' markers (crosses and flags) is charged \$20. Previously, this was a \$10 voluntary donation request. This is in order to better account for City material and labor costs.

(Note: An extensive review of City facility rental policies and prices is being conducted and will be presented to the Mayor and Council in July.)

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Agenda Cover Sheet - June 2023 Fee Schedule Revision
- Safebuilt Agreement
- Veterans Marker Form

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

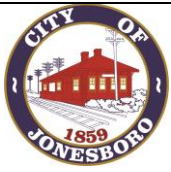
City Clerk's Office

- Revised Fee Schedule

5.7

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.7.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Approval of Revised Fee Schedule

Requirement for Board Action (Cite specific Council policy, statute or code requirement)
Citywide Fee Schedule – June 2023

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview the relevant details for the item.)

Agency recommendation – **Approval**; Last updated in 2021, several necessary changes to the City of Jonesboro Fee Schedule need to be made, covering a variety of different City services.

1. Our building official, Safebuilt came by with some fee changes recently. The only one that will directly affect citizen and businesses is the Occupancy Inspection going from **\$50 to \$52**. This is a result of the same inflationary factor that virtually every other business is also experiencing.
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(Note: An extensive review of City facility rental policies and prices is being conducted and will be presented to the Mayor and Council in July.)

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Updated Fee Schedule

Staff Recommendation

Approval

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

FOLLOW-UP APPROVAL ACTION (City Manager)		City Manager's Office
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

**AMENDMENT ONE
PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF JONESBORO, GEORGIA
AND SAFEbuilt GEORGIA, LLC**

This Amendment is entered into to amend the Professional Services Agreement previously entered into on August 06, 2015, by and between City of Jonesboro, Georgia, (Municipality) and SAFEbuilt Georgia, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the "Parties".

Amendment Effective Date: Amendment is effective on January 01, 2023, following full execution by both Parties.

RECITALS AND REPRESENTATIONS

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on August 06, 2015; and

Parties hereto now desire to amend the Agreement as set forth herein; and

NOW, THEREFORE

Agreement is hereby amended as set forth below:

- A. Agreement, Exhibit A, 3. Fee Schedule shall reflect a rate increase based on the Consumer Price Index (CPI). Agreement, Exhibit A, 3. Fee Schedule shall be replaced in its entirety as follows:

3. FEE SCHEDULE

- ✓ Municipality and Consultant will review the Municipal Fee Schedule and valuation tables annually to discuss making adjustments to reflect increases in the costs incurred by Consultant to provide Services.
- ✓ Beginning January 01, 2023 and annually thereafter, the hourly and flat rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the "CPI") for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

Service Fee Schedule:	
Residential/IRC	50% of Municipality plan review fee
Commercial/IBC – excludes engineered review fees	50% of Municipality plan review fee
Review of changes to approved plans	\$104.00 per hour
Structural Engineering Plan Review	\$145.60 per hour – prior approval from both parties
Inspection Services – includes all trades	50% of Municipality building permit fee
Occupancy Inspections for Commercial Business	\$52.00 per inspection
Building Official Services	No Charge
Disaster & Emergency Response Services	No Charge
Meritage Software Services	No Charge
Rates are all inclusive – no separate billing for mileage, vehicle expenses or material will be sent.	

All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.



Gary Amato, CAO
SAFEbuilt Georgia, LLC

December 14, 2022

Date

Signature
City of Jonesboro, Georgia

Date

Name & Title
City of Jonesboro, Georgia

Attachment: Safebuilt Agreement (3400 : City Fee Schedule Revisions June 2023)



city hall use only
Last, First Middle

Veteran's Marker Request Form

Date: _____

ELIGIBILITY requirements for requesting a Veteran's Marker

- A. Person being honored must be deceased, and have served honorably in a branch of the U.S. Armed Forces.
- B. Person making the request must be a *Jonesboro resident* or the *Veteran must have been a Jonesboro resident*.
- C. There is a lifetime limit of 5 requests (veterans) per person. This is my ____ request.
- D. Deadline for turning in application for markers, beginning in 2014: April 15 (Mem. Day) Sept. 27 (Vet. Day)

I understand and agree that this marker will be placed where the City deems appropriate and that I may not request special placement. I understand and agree that if I physically modify, relocate or otherwise alter the appearance or location of the marker, the marker may no longer be displayed and I may forfeit my ability to make future application; I understand and agree that markers will only be made and displayed for those persons where proof of enlistment or commission in the United State military is provided. I understand and agree that displays such as flowers, bows, etc. my not be placed on the marker while on display.

→ A one-time cost of \$20 is for the initial installation and maintenance of the requested marker (s). (Actual cost is \$80.00). My signature below affirms that I have read the above conditions; I agree to abide by them; if I choose not to sign, my marker request WILL NOT be processed.

Requestor's Name: (Print) _____ Signature _____

PLEASE PRINT :

Name of Veteran for Marker: _____

War/Conflict: (circle one) WWI WWII Korea Vietnam Desert Storm Other _____ (specify)

Status (if applicable): ____ KIA ____ POW ____ MIA

Requestor's Name: _____

Requestor's address: _____

Requestor's Phone #s: _____ Relationship to Veteran: _____

City Hall use only

Processed by _____ Date: _____

Fee Paid _____

Copy to Public Works _____

Filed Original _____

Schedule of Fees

Fee Description	Fee Basis	Old Rate	Current Rate
BUSINESS & OCCUPATION TAX SCHEDULE			
Administrative Fee	flat fee	\$50.00	\$75.00
Occupancy Inspection for Commercial Business	per inspection	\$50.00	\$87.00
Class 1	per \$1,000 of gross receipts	\$0.70	\$0.75
Class 2	per \$1,000 of gross receipts	\$0.86	\$0.93
Class 3	per \$1,000 of gross receipts	\$1.09	\$1.20
Class 4	per \$1,000 of gross receipts	\$1.37	\$1.50
Class 5	per \$1,000 of gross receipts	\$1.70	\$1.85
Class 6	per \$1,000 of gross receipts	\$2.14	\$2.35
Attorney (choose flat fee or gross receipts)	flat fee	\$200.00	\$200.00
Other Professionals (choose flat fee or gross receipts)	flat fee	\$400.00	\$400.00
Home Occupation	per \$1,000 of gross receipts		\$1.05
PUBLIC RECORDS			
Background Checks (Police Department)	flat fee	\$20.00	\$25.00
Accident Report (Police Department)	flat fee per copy	\$2.00	\$3.00
Incident Report (Police Department)	flat fee per copy	\$2.00	\$3.00
Misc. Copy (including City Hall Open Records Requests)	flat fee per page	\$1.00	\$0.10
SWIMMING POOLS			
Pool, Private or Public	flat fee	\$105.00	\$150.00
TAXI PERMITS (Police Department Only)			
TAXI PERMITS for ID Badge (Police Department Only)	flat fee	\$50.00	\$100.00
	flat fee	\$10.00	\$20.00
NOTARY			
Non-City Business (Amount Set by State)	per signature	\$0.00	\$2.00

Fee Description	Fee Basis	Old Rate	New Rate
ADMINISTRATION			
Carnival/Fair Permits - Code 18-149			
Deposit	refundable deposit	\$1,500.00	\$1,500.00
Permit Fee	per day	\$250.00	\$250.00
Cemetery			
Cemetery Burial Deposit - Code 22-2	refundable deposit	\$150.00	\$150.00
Cemetery Burial Fee - Code 22-2	flat fee	\$50.00	\$50.00
Cemetery Plot - City Resident	flat fee	\$800.00	\$1,500.00
Cemetery Plot - Non-City Resident	flat fee	\$1,800.00	\$1,500.00
Cemetery Plot (Baby) - City Resident	flat fee	\$350.00	\$400.00
Cemetery Plot (Baby) - Non-City Resident	flat fee	\$700.00	\$750.00
Copy Fee	per page	\$0.10	\$0.25
Dangerous Animals			
Code 14-37: Registration of a dangerous or potentially dangerous dog	These fees will be the current		
Code 14-38: Confiscation Fee For Animals	schedule maintained by the		
Code 14-38: Daily Boarding Fee For Animals	Clayton County Humane Society		
Veterans Marker	flat fee		\$20.00
Independent Insurer License Fee - Code 66-138	See Business License		
Insurer License - Code 66-136	flat fee	\$40.00	\$40.00
Parade Cleanup Fee Paid Before Parade - Code 58-41	flat fee	\$3,000.00	\$3,000.00
Returned Check fee	flat fee	\$35.00	\$35.00
Solicitation Permit	per day	\$100.00	\$200.00
ID Badge	Flat fee	\$10.00	\$25.00
Yard Sale Permit - Code 18-362	flat fee (covers three days)	\$5.00	\$10.00

Alcoholic Beverage License

Application Processing Fee for Alcoholic Beverage License	Flat fee, Non-refundable	\$500
Background Check with First-Time Application (per Individual)	Flat fee, Non-refundable	\$35
Background Check at Time of Renewal (per Individual)	Flat fee, Non-refundable	\$35
Finger Print Check	Flat fee, Non-refundable	\$50
Licensee Transfer	Flat fee, Non-refundable	\$100
Annual License Fee for Retail Consumption Dealer (Distilled Spirits, Malt Beverage, Wine)	Flat fee, Non-refundable	\$4,500
Annual License Fee for Retail Consumption	Flat fee, Non-refundable	\$1,000
Annual License Fee for Retail Package Dealer (Malt Beverage Only)	Flat fee, Non-refundable	\$1,000
Annual License Fee for Retail Consumption Dealer (Wine Only)	Flat fee, Non-refundable	\$1,000
Annual License Fee for Retail Package Dealer (Wine Only)	Flat fee, Non-refundable	\$1,000
Annual License Fee for Liquor Store	Flat fee, Non-refundable	\$5,000
Annual Art Gallery License	Flat fee, Non-refundable	\$300
Annual On-Premise Art License	Flat fee, Non-refundable	\$500

Fee Description	Fee Basis	Current Rate
CITY PARKS & RECREATION (48-32)		
5K (City Certified Route)	Flat fee (3 hour block)	\$3,500.00
Battleground Park Pavilion (Limited to 150 people)		
Deposit	refundable deposit	\$150.00
Rental Fee Non-City Resident	Flat Fee (3 hour block)	\$60.00
Additional hourly charge Non-City Resident	per hour	\$30.00
Rental Fee City Resident	Flat Fee (3 hour block)	\$30.00
Additional hourly charge City Resident	per hour	\$20.00
Rental Fee Non-Profit Org. or County School	Flat Fee (3 hour block)	\$20.00
Additional hourly charge NPO or County School	per hour	\$5.00
Massengale Park Pavilion (Limited to 75 people)		
Deposit	refundable deposit	\$150.00
Rental Fee Non-City Resident	Flat Fee (3 hour block)	\$60.00
Additional hourly charge Non-City Resident	per hour	\$30.00
Rental Fee City Resident	Flat Fee (3 hour block)	\$25.00
Additional hourly charge City Resident	per hour	\$15.00
Rental Fee Non-Profit Org. or County School	Flat Fee (3 hour block)	\$15.00
Additional hourly charge NPO or County School	per hour	\$10.00
Facilities Rental - Lee Street Park		
Type of Event - 3 Hour Minimum		
	Rate I	Rate II
	Open or closed to public	Open to public
	Generate NO sales	Generate Sales
	NO Admission/Entry Fees	Admission/Entry Fees
	NO Concessions	Concessions
	No Sponsor Signage Allowed	Sponsor Signage Allowed
Large Amphitheatre	\$200 per hour	\$300 per hour
	\$500 Refundable Deposit	\$500 Refundable Deposit
Small Amphitheatre	\$100 per hour	\$200 per hour
	\$300 Refundable Deposit	\$300 Refundable Deposit
Farmers Market	\$50 per hour	\$100 per hour
	\$100 Refundable Deposit	\$100 Refundable Deposit
Farmers Market Vendor	Annual flat fee	\$25 (current) \$50 (new)
Pavilion Rental	Rate I	Rate II
	City Resident	Non Resident
Type of Event - 3 Hour Minimum		
Pavilion		
	\$125 for 3 hour block	\$200 for 3 hour block
	\$20 per additional hour	\$25 per additional hour
	\$150 Refundable Deposit	\$150 Refundable Deposit
Cleaning fee for Lee St Park / City Green /		
City Center Community Room and Atrium	Flat fee	\$50 (current) \$100 (new)

Fee Description	Fee Basis	Old Rate	New Rate
SANITATION			
Residential			
Residential Garbage, Yard Waste (NOT EXCESSIVE)	per annum	\$180.00	\$200.00
Duplex \$180 x 2	per annum	\$360.00	\$400.00
Triplex \$180 x 3	per annum	\$540.00	\$600.00
Quadriplex \$180 x 4	per annum	\$720.00	\$800.00
Late Fee (In lieu of repossession and return of can)	each instance	\$10.00	\$50.00
Cart Return (pick up & return for Non-Payment)	each instance	\$10.00	\$10.00
Two Containers	one picked per week	\$260.00	\$280.00
Extra Container	per annum	\$80.00	\$80.00
* Bulky Household Items	flat fee per item	See chart below	
* Household Items (Pickup)			
Air Conditioners	EACH	\$25.00	\$25.00
Appliances	EACH	\$25.00	\$25.00
Box Springs	EACH	\$10.00	\$10.00
Furniture - each piece (sofas, chairs, tables, etc)	EACH	\$15.00	\$15.00
Mattress	EACH	\$10.00	\$10.00
Tires	EACH	\$5.00	\$10.00
Tires w/rims	EACH	\$10.00	\$20.00
Toilet	EACH	\$10.00	\$15.00

Fee Description	Fee Basis	New Rate
Non-Trade BUILDING PERMITS (Current Safebuilt Rates)		
Commercial and Industrial Building Permits		
From \$0.00 to \$14,999	Cost per Thousand or fraction thereof	\$9.00
From \$15,000 to \$49,000	Cost per Thousand or fraction thereof	\$8.00
From \$50,000 to \$199,999	Cost per Thousand or fraction thereof	\$6.50
From \$200,000 to \$499,999	Cost per Thousand or fraction thereof	\$6.00
From \$500,000 to \$999,999	Cost per Thousand or fraction thereof	\$5.50
\$1,000,000 or more	Cost per Thousand or fraction thereof	\$5.00
Minimum Permit Fee		\$100.00
Residential Building Permits		
From \$0.00 to \$14,999	Cost per Thousand or fraction thereof	\$7.00
From \$15,000 to \$49,000	Cost per Thousand or fraction thereof	\$6.00
From \$50,000 to \$199,999	Cost per Thousand or fraction thereof	\$4.00
From \$200,000 to \$499,999	Cost per Thousand or fraction thereof	\$3.50
From \$500,000 to \$999,999	Cost per Thousand or fraction thereof	\$2.50
\$1,000,000 or more	Cost per Thousand or fraction thereof	\$2.00
Minimum Permit Fee		\$75.00
Demo Permit		\$100.00
Trade Permits (Electrical, Plumbing, HVAC, Low Voltage)		
All Types		
Minimum Permit Fee	Cost per Thousand or fraction thereof	\$0.50 \$75.00

All construction costs for new buildings and additions shall be calculated by the current ICC's Building Valuation Data.

Reinspection Fees

First Reinspection \$50.00
 Second Reinspection (for same violation) \$75.00
 Each Additional Reinspection (for same violation) \$100.00

Fee Description	Fee Basis	Old Rate	New Rate
MISCELLANEOUS DEVELOPMENT FEES			
Excavation Permit - Code 58-5	Flat Fee	\$50.00	\$75.00
Driveway/Curb Cut Application	Flat Fee	\$25.00	\$50.00
House Moving Permit	Flat Fee	\$100.00	\$200.00
Tower/Monopole Antenna Installation Application - Code 70-54			
\$0.00 to \$14,999.00	Fee per thousand of construction cost	\$8.50	\$9.00
\$15,000.00 to \$49,999.00	Fee per thousand of construction cost	\$7.50	\$8.00
\$50,000 to \$199,000	Fee per thousand of construction cost	\$6.00	\$6.50
\$200,000.00 to \$499,999.00	Fee per thousand of construction cost	\$5.50	\$6.00
\$500,000.00 to \$999,999.00	Fee per thousand of construction cost	\$5.00	\$5.50
\$1,000,000.00 and over	Fee per thousand of construction cost	\$4.50	\$5.00
Small Cell Wireless Applications			
Co-location of small wireless facility on existing pole or structure	Flat Fee		\$100.00
Replacement pole for small wireless facility	Flat Fee		\$250.00
New pole for small wireless facility	Flat Fee		\$1,000.00
Right-of-way occupancy rate, existing or replacement pole	Per Calendar Year (each)		\$100.00
Right-of-way occupancy rate, new pole	Per Calendar Year (each)		\$200.00
Co-location attachment rate for City poles	Per Calendar Year (each)		\$40.00

PLANNING AND ZONING			
Rezoning Request (Map Amendment)	Flat Fee	\$650.00	\$600.00
Variance Request	Flat Fee	\$600.00	\$600.00
Conditional Use Request	Flat Fee	\$600.00	\$600.00
Zoning Appeal	Flat Fee		\$350.00
Subdivision Plan Review			
Preliminary Plat			
Final Plat	Flat Fee	\$450.00	\$500.00
Site Development Plans			
Concept Plan Only	Flat Fee	\$450.00	\$500.00
Grading Plan Only	Flat Fee	\$400.00	\$450.00
1-45 acres	Flat Fee	\$450.00	\$500.00
46+ acres	Flat Fee	\$650.00	\$750.00
Site Development Plans			
1-15 acres	Flat Fee	\$700.00	\$750.00
16-30 acres	Flat Fee	\$800.00	\$850.00
31-45 acres	Flat Fee	\$900.00	\$1,000.00
46+ acres	Flat Fee	\$1,000.00	\$1,200.00
Resubmittal/Incomplete Plans	Flat Fee	\$350.00	\$400.00
Building Plan Review (Current Safebuilt Rates)			
Commercial/Industrial/Institutional, Initial Submittal	Flat Fee	\$600.00	1/2 Permit
Minimum Fee	Flat Fee		\$200.00
Resubmittals, Each	Flat Fee	\$600.00	\$100.00
Residential, Initial Submittal	Flat Fee	\$150.00	\$150.00
Maximum Fee	Flat Fee		\$150.00
Residential Resubmittals, Each	Flat Fee	\$150.00	\$50.00
and Disturbance			
and Disturbance	less than 1 acre	exempt	

Fee Description	Fee Basis	Old Rate	New Rate
Lot Subdivision	Flat Fee	\$50.00	\$50.00
Lot Combination	Flat Fee	\$50.00	\$50.00
Boundary Verification Survey (no change in lot numbers)	Flat Fee		\$25.00
Historic Preservation Review Certificate of Appropriateness			
Residential	Flat Fee	\$125.00	\$75.00
Commercial	Flat Fee	\$125.00	\$75.00
Sign	Flat Fee	\$125.00	\$75.00
Vacant Building Registry			
Onetime Registration Fee Per Owner	Per Parcel	\$50.00	\$50.00
Annexation			
Annual Golf Cart Registration, City resident	Flat Fee	\$600.00	\$600.00
Annual Golf Cart Registration, Out of City	Flat Fee		\$25.00
Registration, Ages 65 and over	Flat Fee		\$35.00
Filming Permits			
Location fee	Flat Fee Per Day	\$500.00	\$500.00
Jonesboro Police Officer on site	Flat Fee Per Hour	\$30.00	\$35.00
Sign Permit Application (Each face charged)			
Area of sign 1-10 ft²	Flat Fee	\$50.00	\$60.00
Area of sign 11-25 ft²	Flat Fee	\$30.00	\$35.00
Area of sign 26-50 ft²	Flat Fee	\$50.00	\$60.00
Area of sign 51 ft² and greater	Flat Fee	\$75.00	\$90.00
Temporary Sign (Two permits allowed per property per year: 1st permit is free, a flat fee is charged for the 2nd permit)	Flat Fee (2nd Permit)	\$100.00	\$125.00



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.8

- 8

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding possible privatization of City sanitation services.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review of Privatized Sanitation Proposals

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Community Planning, Neighborhood and Business Revitalization, Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; At the May 31st Council Retreat, the subject of privatizing the City's weekly household sanitation service was brought up, due to the following problems in the provided report:

Issues with Jonesboro In-House Sanitation Service

- Currently, the trash routes run 3 days a week, taking up at least 3 employees (driver plus two on back) for most of the work period those days. 3 employees are 33% of the current public works labor pool that could be freed up for other necessary tasks within the City, such as grounds and facility maintenance.
- Working with the City trash detail has been a source of morale problems and high employee turnover rates in the past.
- The garbage trucks legally require a properly licensed CDL driver to operate. In the post-Covid era, it has been challenging to find one, much less two or more, CDL drivers. Currently, the City has one CDL driver. If he was absent for a week, then trash service could not legally operate and the City would be flooded with complaints. This is a very delicate situation. To underscore the delicate nature, in 2022, we were without a CDL driver for a day, and Rodney Virgil, the City's IT Director, said he was CDL certified and actually drove the trash route for a full day. While the City's appreciates Mr. Virgil's teamwork, the fact that an IT person was having to help with a trash route is an example of very bad planning.
- Whether or not we have an in-house mechanic, garbage trucks have specialized hydraulics, etc. with expensive repairs that cannot be handled by the City.
- Replacement garbage trucks are also very expensive. The City spent \$125,480 on a truck in 2009, \$82,000 on a truck in 2016, \$18,400 for a truck in 2018, and \$166,850 for a truck in 2021. Total for trucks since doing in-house sanitation: **\$390,730**. If we continue, there will be other trucks needed in the future, at even greater expense.

Trash cans have had to be purchased and replaced through the years. Also, several annexations added customers and more cans. 2014 - \$22,000, 2018 - \$9114, 2019 - \$6647, 2021 - \$9311, 2023 - \$9600. Total: **\$56,672**.

- Total maintenance costs (and fuel) for the trucks can be readily accessed in our records and also runs in the thousands of dollars through the years.
- Sanitation trucks have the highest insurance rates of all City vehicles, due to their size and high fire potential. The City pays **\$9762 in annual premiums** just on the three current trash trucks alone.
- In addition, in-house sanitation services adds work comp premiums in the amount of **\$5,977 annually** to the City's insurance amounts.
- Landfill costs from transporting household and other trash from collection in the City to the nearest landfills is **\$781,598,42** from 2010 to 2022. The City has incurred **\$32,393** in 2023.
- The great unknown – liability for damage by City sanitation trucks on people and/or property. Depending on the incident,

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Key Numbers

Total sanitation truck purchase costs since 2009: **\$390,730**

Total trash can purchase costs since 2014: **\$56,672**

Annual insurance premiums (including work comp) associated with garbage trucks: **\$15,649**

When insurance is considered for 15 years, plus maintenance, fuel, and landfill costs, the City has expended well **over a million dollars** for providing in-house sanitation services for its citizens. In-house sanitation is a drain on City operating expenses and labor. The City had to raise prices in 2020 and really needs to look into it again.

Of un-incorporated Clayton County and the seven cities within Clayton County, only the City of Jonesboro and the City of College Park still provide full, "in-house" sanitation service via City employees. For privatized Lovejoy, it is currently \$168 a year per residential customer. For privatized Morrow, it is currently \$170 a year. For privatized Lake City, it is currently \$204 a year. For privatized Riverdale, it is currently \$190 a year. For privatized Forest Park, it is currently \$321.67 a year.

Benefits to Jonesboro of privatization:

1. Lower insurance premiums.
2. Not having to spend hundreds of thousands of dollars on new trash trucks in the future.
3. Not having to spend tens of thousands of dollars on replacement trash cans in the next few years.
4. Less fuel and repair costs in Public Works operating expenses.
5. Reduced liability potential.
6. Less potential for late service or interruptions in service (the City not having enough qualified drivers).
7. Probably quicker, more efficient service by experienced companies.
8. Labor pool at Public Works could better focus on other necessary duties within the City, such as landscaping, maintenance, event setup, etc.
9. Improves employee morale at Public Works and reduces employee turnover rate.
10. Selling of existing truck(s) could go towards Public Works building improvements.

Past Concerns:***The City will lose control of sanitation processes and quality.***

Not following the Clayton County model where every citizen is on their own, the City would put the service out to bid and choose the best option in terms of price, services, etc. The City reserves the right to contact with a certain company and have that come up for reevaluation and possible replacement after a certain period of time, much like is already done for health insurance. This is still overall control. The in-house sanitation service has not always been consistently "high-quality" through the years.

It will be too expensive.

There is no assurance of prices remaining the same with in-house sanitation services, as the \$20 a month increase in 2020 will attest. Nearby private companies can offer comparable pricing (**see some attached preliminary quotes**). For privatized Lovejoy, it is currently \$168 a year per residential customer. For privatized Morrow, it is currently \$170 a year. For privatized Lake City, it is currently \$204 a year. For privatized Riverdale, it is currently \$190 a year. For privatized Forest Park, it is currently \$321.67 a year.

Services that citizens are used to will be lost.

Citizen requests for backdoor pickup instead of taking their trash can to the curb is offered by many of these private companies and can be confirmed as part of the contract.

The City could keep its smaller truck and still do leaf/limb pickup, as well as larger household item pickup, for the same fees it does not and would have more time to be more response to these individual, scheduled requests, because it would have the burden of 3-day-a-week household trash pickup off their backs. Keeping the smaller truck also gives the City flexibility in cleaning up after

The citizens don't want it.

In the year 2023, the average Jonesboro citizen wants efficient, relatively affordable, drama-free trash pickup. This can be more readily achieved with privatization in the future.

It will lead to layoffs at Public Works.

The City would still keep a sanitation component – leaf/limb pickup, large household item pickup, and special events cleanup. In addition, there is plenty of maintenance / cleanup in the City not related to sanitation that cannot be done adequately due to weekly household sanitation pickup holding the public works staff hostage. Not doing weekly curbside pickup would improve public works morale.

Further questions from retreat:

1. How soon can we switch to outside pickup? In as little time as a month or two. **Definitely this year (2023).**
2. Are you currently accounting for trash pickup as an enterprise fund? **There is a separate sanitation budget to try to offset the costs of in-house sanitation.**
3. Will the price increase if privatized? **Depends on the company chosen and the terms of the multi-year contract. In some of the privatized cities, it is lower than Jonesboro, in others, higher. The price would probably go up a small amount. But again, we cannot guarantee that the price will not continue to go up in-house.**
4. Can Jonesboro go online and find sanitation trucks that are more affordable to the City and find any discounts? **As with any product, the price keeps climbing, and sanitation trucks are highly specialized.**
5. What about "arm" trucks? **These are very expensive and the room required to swing the arm may not work on Jonesboro's narrow residential streets. It is also not compatible with our existing cans.**
6. Can Jonesboro create its own business company of creating sanitation trucks so it could be a tax write-off any time a truck has maintenance problems? **The labor and expense associated with this for a small city would outweigh any tax benefits.**
7. When can we do a hiring event in Jonesboro to hire more CDL drivers? **In the post-Covid economy, specialized drivers are hard to find, although some existing employees could be trained. This, however, takes time and does nothing to solve our short-term problem.**
8. How do you liquidate your current sanitation equipment to gain back the budget? **Vehicles could be sold on GovDeals. Also, one of the companies we spoke to expressed interest in buying the City's largest garbage truck and could use the City's existing cans until they wore out.**
9. How would this work for apartment communities? **Some apartment communities already hire their own private company (dumpsters instead of cans).**
10. What about the leaf and limb service already offered? **Jonesboro could continue this service free of charge by keeping their smaller truck. With a private company handling the weekly household service, the City would also have more time to devote to leaf and limb pickup.**
11. What about customer service? Problems with this in the past, when the City referred to complaints to the private company and the private company ignored them. **This is duly noted. Per a new contract, the City would take an active role in fielding customer service complaints and making sure that the private company addresses them. The City could have a definite point of contact (Public Works Director and / or City Manager) to directly contact the company's designated customer service representative about any concerns.**
12. Would like to see 3 quotes. There are two preliminary quotes at the back of the report, as well as current pricing experienced in the other Clayton cities. More quotes can be obtained soon.

At this point, staff is seeking Council approval to proceed with the concept of privatization of sanitation in the City in the coming months by authorizing the obtaining of at least three formal quotes.

The City's privatization model would basically be:

- **Private sanitation company would perform the weekly household trash service at curbside. Contract lasting two or more years at a certain price and subject to annual review in regards to customer service, etc.**
- **Back door service is now provided by many private sanitation companies upon request of individual customers.**
- **City would retain smaller truck and retain service of pickup of large household items (furniture, mattresses,**

etc.) and tree limbs. They could also use the truck for cleanup after special City events.

- Certain companies are willing to use the City's existing cans, so that money would not be wasted.

- Proceeds from the sale of the largest garbage truck could contribute to improvements to the Public Works building.

Fiscal Impact

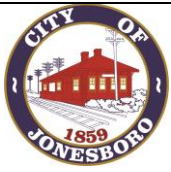
(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Less fiscal impact to City, per quotes.

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Agenda Cover Sheet - Sanitation Privatization
- Sanitation Service in Jonesboro
- Clean Earth Preliminary Quote
- Cycle Works Sanitation Preliminary Quote

Staff Recommendation *(Type Name, Title, Agency and Phone)***Approval of Authorization**



Agenda Item Summary

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Consideration of Possible Privatization of City Sanitation Service

Requirement for Board Action (Cite specific Council policy, statute or code requirement)
Review of Privatized Sanitation Proposals

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; At the May 31st Council Retreat, the subject of privatizing the City's weekly household sanitation service was brought up, due to the following problems in the provided report:**Issues with Jonesboro In-House Sanitation Service**

- Currently, the trash routes run 3 days a week, taking up at least 3 employees (driver plus two on back) for most of the work period those days. 3 employees are 33% of the current public works labor pool that could be freed up for other necessary tasks within the City, such as grounds and facility maintenance.
- Working with the City trash detail has been a source of morale problems and high employee turnover rates in the past.
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FOLLOW-UP APPROVAL ACTION (City Manager)

Typed Name and Title		Phone	City Manager's Office
Signature		Date	

Revised 03/12/09 (Previous versions are obsolete)

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

City Sanitation Report, Preliminary Proposals

Staff Recommendation**Approval**

David Allen, Community Development Director, 770.570.2977

- Total maintenance costs (and fuel) for the trucks can be readily accessed in our records and also runs in the thousands of dollars through the years.
- Sanitation trucks have the highest insurance rates of all City vehicles, due to their size and high fire potential. The City pays **\$9762 in annual premiums** just on the three current trash trucks alone.
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- The great unknown – liability for damage by City sanitation trucks on people and/or property. Depending on the incident, could total in the millions.

Key NumbersTotal sanitation truck purchase costs since 2009: **\$390,730**Total trash can purchase costs since 2014: **\$56,672**Annual insurance premiums (including work comp) associated with garbage trucks: **\$15,649**

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Further questions from retreat:

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- Proceeds from the sale of the largest garbage truck could contribute to improvements to the Public Works building.



Sanitation Service in Jonesboro

Overview

Of un-incorporated Clayton County and the seven cities within Clayton County, **only the City of Jonesboro and the City of College Park still provide full, “in-house” sanitation service via City employees.** The breakdown of current sanitation service for those municipalities is as follows:

- **Unincorporated Clayton County – Privatized for normal household, curbside trash pickup;** The County does not select a private company for the citizens, each individual household chooses their own private trash company for weekly service from a variety of private companies. However, Clayton County Refuse Control will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Lovejoy –** Population: approximately 10,000; **Privatized for normal household, curbside trash pickup;** Currently using GFL Environmental (former Waste Industries); GFL also handles specialty item pickup and recycling; Backdoor service no longer available; Lovejoy does nothing in-house with sanitation.
- **City of Morrow –** Population: approximately 6600; **Privatized for normal household, curbside trash pickup;** Currently using Waste Pro; Backdoor service available; The City will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Lake City –** Population: approximately 3100; **Privatized for normal household, curbside trash pickup;** Currently using Waste Management; Backdoor service and recyclable pickup available; The City will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Riverdale –** Population: approximately 15,000; **Privatized for normal household, curbside trash pickup;** Currently using Republic Services; Backdoor service and recyclable pickup available; The City will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Forest Park –** Population: approximately 20,000; **Privatized for normal household, curbside trash pickup;** Currently using Waste Management; Backdoor service, recyclable pickup and specialty item pickup (by appointment) available.

- **City of College Park** - Population: approximately 14,000; The City's own Sanitation Division provides all sanitation services to its citizens, including backdoor service, recyclable pickup and specialty item pickup.
- **City of Jonesboro** – Population: approximately 5000; Since 2009, the City's own Public Works Department has provided all sanitation services to its citizens, including backdoor service and specialty item pickup. Before that, it was privately operated by Robertson. (Note: the City approved attaching the annual sanitation bill to citizens' annual tax bill in 2014. The rate has gone from the original \$180 a year to \$200 a year in recent years.)

Issues with Jonesboro In-House Sanitation Service

- Currently, the trash routes run 3 days a week, taking up at least 3 employees (driver plus two on back) for most of the work period those days. 3 employees are 33% of the current public works labor pool that could be freed up for other necessary tasks within the City, such as grounds and facility maintenance.
- Working with the City trash detail has been a source of morale problems and high employee turnover rates in the past.
- The garbage trucks legally require a properly licensed CDL driver to operate. In the post-Covid era, it has been challenging to find one, much less two or more, CDL drivers. Currently, the City has one CDL driver. If he was absent for a week, then trash service could not legally operate and the City would be flooded with complaints. This is a very delicate situation. To underscore the delicate nature, in 2022, we were without a CDL driver for a day, and Rodney Virgil, the City's IT Director, said he was CDL certified and actually drove the trash route for a full day. While the City's appreciates Mr. Virgil's teamwork, the fact that an IT person was having to help with a trash route is an example of very bad planning.
- Whether or not we have an in-house mechanic, garbage trucks have specialized hydraulics, etc. with expensive repairs that cannot be handled by the City.
- Replacement garbage trucks are also very expensive. The City spent \$125,480 on a truck in 2009, \$82,000 on a truck in 2016, \$18,400 for a truck in 2018, and \$166,850 for a truck in 2021. Total for trucks since doing in-house sanitation: **\$390,730**. If we continue, there will be other trucks needed in the future, at even greater expense.
- Trash cans have had to be purchased and replaced through the years. Also, several annexations added customers and more cans. 2014 - \$22,000, 2018 - \$9114, 2019 - \$6647, 2021 - \$9311, 2023 - \$9600. Total: **\$56,672**.
- Total maintenance costs (and fuel) for the trucks can be readily accessed in our records and also runs in the thousands of dollars through the years.
- Sanitation trucks have the highest insurance rates of all City vehicles, due to their size and high fire potential. The City pays **\$9762 in annual premiums** just on the three current trash trucks alone.
- In addition, in-house sanitation services adds work comp premiums in the amount of **\$5,977 annually** to the City's insurance amounts.
- Landfill costs from transporting household and other trash from collection in the City to the nearest landfills is **\$781,598,42** from 2010 to 2022. The City has incurred **\$32,393** in 2023.
- The great unknown – liability for damage by City sanitation trucks on people and/or property. Depending on the incident, could total in the millions.

Key Numbers

Total sanitation truck purchase costs since 2009: **\$390,730**

Total trash can purchase costs since 2014: **\$56,672**

Annual insurance premiums (including work comp) associated with garbage trucks: **\$15,649**

When insurance is considered for 15 years, plus maintenance, fuel, and landfill costs, the City has expended well **over a million dollars** for providing in-house sanitation services for its citizens. In-house sanitation is a drain on City operating expenses and labor. The City had to raise prices in 2020 and really needs to look into it again.

The Solution: Return the City to private service, as it was over 15 years ago.

The Clayton County model, where every citizen chooses their company, but the model of other nearby cities, where it is bid out for a number of years to one company, using their own equipment and labor for the weekly household trash pickup. The City could review the contract every few years, as advised by legal.

Service Breakdown:

- Private sanitation company would perform the weekly household trash service at curbside.
- Back door service is now provided by many private sanitation companies upon request of individual customers.
- City would retain smaller truck and retain service of pickup of large household items (furniture, mattresses, etc.) and tree limbs. They could also use the truck for cleanup after special City events.

Benefits:

1. Lower insurance premiums.
2. Not having to spend hundreds of thousands of dollars on new trash trucks in the future.
3. Not having to spend tens of thousands of dollars on replacement trash cans in the next few years.
4. Less fuel and repair costs in Public Works operating expenses.
5. Reduced liability potential.
6. Less potential for late service or interruptions in service (the City not having enough qualified drivers).
7. Probably quicker, more efficient service by experienced companies.
8. Labor pool at Public Works could better focus on other necessary duties within the City, such as landscaping, maintenance, event setup, etc.
9. Improves employee morale at Public Works and reduces employee turnover rate.
10. Selling of existing truck(s) could go towards Public Works building improvements.

Past Concerns:

The City will lose control of sanitation processes and quality.

Not following the Clayton County model where every citizen is on their own, the City would put the service out to bid and choose the best option in terms of price, services, etc. The City reserves the right to contact with a certain company and have that come up for reevaluation and possible replacement after a certain period of time, much like is already done for health insurance. This is still overall control. The in-house sanitation service has not always been consistently “high-quality” through the years.

It will be too expensive.

There is no assurance of prices remaining the same with in-house sanitation services, as the \$20 a month increase in 2020 will attest. Nearby private companies can offer comparable pricing (**see some attached preliminary quotes**). For privatized Lovejoy, it is currently \$168 a year per residential customer. For privatized Morrow, it is currently \$170 a year. For privatized Lake City, it is currently \$204 a year. For privatized Riverdale, it is currently \$190 a year. For privatized Forest Park, it is currently \$321.67 a year.

Services that citizens are used to will be lost.

Citizen requests for backdoor pickup instead of taking their trash can to the curb is offered by many of these private companies and can be confirmed as part of the contract.

The City could keep its smaller truck and still do leaf/limb pickup, as well as larger household item pickup, for the same fees it does not and would have more time to be more response to these individual, scheduled requests, because it would have the burden of 3-day-a-week household trash pickup off their backs. Keeping the smaller truck also gives the City flexibility in cleaning up after weekend City events and sudden tree falls, without asking the private company to do these at additional cost besides the contract.

The citizens don't want it.

In the year 2023, the average Jonesboro citizen wants efficient, relatively affordable, drama-free trash pickup. This can be more readily achieved with privatization in the future.

It will lead to layoffs at Public Works.

The City would still keep a sanitation component – leaf/limb pickup, large household item pickup, and special events cleanup. In addition, there is plenty of maintenance / cleanup in the City not related to sanitation that cannot be done adequately due to weekly household sanitation pickup holding the public works staff hostage. Not doing weekly curbside pickup would improve public works morale.

In an effort to better the level and quality of service we provide to our residents and to preserve the cleanliness of the area in which we reside, the City of Jonesboro Mayor & Council voted favorably for city-wide garbage collection. This mandate provides all residential homes with citywide, curbside garbage collection. Property Owners pay a garbage collection fee of a flat rate of \$200.00 per year.

This program was voted and approved on October 13th, will become effective, January 1, 2014. We pick up garbage on Tuesday, Wednesday and Thursday.

Non Pick-up Items:

- Paint
- Chemicals
- Motor Oil
- Car Batteries
- Large amounts of cooking oil
- Metal will be accepted, but must be placed outside the garbage container, NOT INSIDE

For service or billing inquiries, please contact Jonesboro City Hall, (770) 478-3800

Mandatory Garbage Collection Frequently Asked Questions (FAQs)

What is Citywide Garbage Collection?

This is a service that will be provided to all residential homes within the City limits of Jonesboro.

What is the City's Fee for collecting Garbage?

The City will assess an annual fee of \$200.00, per residential unit, to Property Owners.

Can I still make quarterly payments?

No. The fee of \$200.00 must be paid at the same time ad valorem taxes are due and payable.

What days will Garbage be collected?

Our regular pickup days will be on Tuesday, Wednesday and Thursday and on most holidays during the year, except for the following: New Year's Day, Martin Luther King, Jr. Day., Fourth of July, Labor Day, Thanksgiving Day and Christmas Day, when they will be picked up on the following day after the holiday. If regularly scheduled pickup falls on one of the above designated holidays, collection will resume on the next day after the holiday.

How much will I be assessed for duplexes, triplexes & quadriplexes?

For a duplex - $\$200 \times 2 = \400.00 per year

For a triplex - $\$200 \times 3 = \600.00 per year

For a quadriplex - $\$200 \times 4 = \800.00 per year

How much will I be assessed should I request an additional can on my property?

For an additional can you will pay \$20.00 per can. (i.e. One Garbage Can as provided pursuant to this ordinance - \$180.00 per year. For one additional can - $\$20.00 \times 4 \text{ quarters} = \80.00 per year-Total due at the time of ad valorem taxes $\$180.00 + \$80.00 = \$260.00$ per year)

What happens if I fail to pay for garbage collection?

A lien will be recorded against your property and the garbage can(s) removed.

As property owner, will I be required to pay for garbage collection on vacant lots?

No. Only properties that have thereupon a Residential Unit shall be charged the garbage collection fee.

When will I receive my Garbage Can?

All garbage cans should be delivered to your residential home, no later than December 31, 2014.

What if I do not receive a can?

If you do not receive a can, please contact City Hall at 770-478-3800.

Where should I place my Garbage Can for emptying?

Garbage Cans must be set out by the curb no earlier than 6:00 p.m. on the day before or no later than 7 a.m. on the day of collection. They must be retrieved no later than 9 p.m. on collection day.

How can I replace a damaged can?

Please contact City Hall at 770-478-3800.

What other services are provided?

In addition to garbage collection, we will also pick up leaf and limbs as done in the past.

What days will leaf and limb be picked up?

Leaf and Limb will be picked up on Mondays & Fridays. Limb piles can be no bigger than 4 ft. by ft. by 4ft.

Is bulky trash pickup available (i.e. refrigerators, sofas, washer & dryers, t.v.'s, etc.)?

Yes. Bulky Trash pickup is available only upon request. There is a flat fee for pickup.

Jonesboro City Hall
1850 City Center Way
Jonesboro GA 30230
Ph: (770) 478-3800
Fax: (770) 726-1616

Contact Us

Site Map

Accessibility



E-Verify ID: 138302



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OTHER GOVERNMENTS IN CLAYTON COUNTY

Home > Government > Corrections Department > Refuse Control

[Jump to Page](#)



Refuse Control



Captain Frank Brown
Division Commander

The mission of the Clayton County Corrections Department Refuse Control Division is the cleaning of county buildings, the



removal of litter from grounds and roads, graffiti removal, force clean abatement, and grass cutting using inmate labor and court ordered community service workers.

Residents living in the unincorporated areas of Clayton County can contact Refuse Control to have debris removed by Refuse Control. After items are placed on the curb on the County right-of-way, residents can call to place a pick-up order. Refuse Control will send an inspector to the address normally within 24 hours to access the debris and provide the resident with an estimate. There is no charge for the estimate. If the residents choose to use the service there is a minimum fee of \$20.00 and the charge goes up from there in \$20.00 increments depending on the amount of debris at the curb.

The following items are approved to pick up:

- Yard debris,
- Furniture,
- Appliances,
- Tree limbs (up to 6" in diameter and no longer than 10 ft.),
- Bags of leaves and miscellaneous items can be picked up, and/or
- Paint cans are accepted **only** if they are empty or the paint has been solidified with cat litter and with no lid attached.

The following items **cannot** be picked up:

- Tree trunks,
- Any type of batteries,
- Roofing shingles,
- Bricks,
- Dirt,
- Concrete,
- Oil of any kind,
- Heavy metal, and/or

- Hazardous items.

Residents living within the city limits of any municipality in Clayton County are asked to please contact their respective City Hall for debris removal.

Board of Commissioners

Building Maintenance

Central Services

Chief Operating Officer

Community Development

corrections departement

Corrections Department

Bios

Clayton County Prison

Code Enforcement

Refuse Control

Debris Removal

Services Provided by Refuse Control

Court Services

Courts

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Services Provided by Refuse Control

Services provided by Refuse Control Include:

- Refuse Control cleans, cuts, and maintains over 725 miles of County roads.
- Refuse Control cleans, cuts, and maintains State roads that are located in the County.
- Refuse Control picks up dead animals on County and State right of ways.
- Refuse Control also picks up dead pets belonging to the citizens of Clayton County for a fee of \$20.00.
- Refuse Control is responsible for cleaning up the Code Enforcement Abatements. This happens when someone is evicted from a residence or a vacant property needs to be maintained.
- Refuse Control picks up dumpings along the side of the road on County and State right of ways.
- Refuse Control cleans County and State roads.
- Refuse Control picks up illegally dumped tires on the County right of ways.

Refuse Control co-ordinates with the Department of Family and Children Services and with the Clayton County Prison on pauper burials.

This service provides burial services for County residents

who would not be able to afford a burial for their loved ones.



Refuse Control is also designated as a State Community Service Agency with community service worker hours recorded and reported to over 25 probation companies.



The Clayton County Corrections Department is dedicated to cost control while providing quality services to other departments within the county and our citizens.

Dumping trash on the side of the road, on public property or on someone's private property without their consent is illegal and costs you, the taxpayer. If you see illegal dumping in progress please call 911 immediately and report the incident to the Clayton County Police Department.

Board of Commissioners

Building Maintenance

Central Services

Chief Operating Officer

Community Development

RESIDENTIAL TRASH & RECYCLING SERVICES



Contact Us

GFL Environmental

Email

Physical Address

1280 Rum Creek Pkwy
Stockbridge, GA, GA 30281

Phone: (770) 385- 1000

Fax: (770) 474-6412

CITYWIDE TRASH SERVICE

Effective January 1, 2016, curbside trash service will be mandated for all single-family homes in the City of Lovejoy. This excludes mobile homes and apartments. Curbside trash service will continue with the current approved service provider, Green for Life Environmental formerly known as Waste Industries.

The cost of this service is \$168/Year (\$14/Month) and will be added to the 2016 property tax bills. (To pre-pay for this service, download the Sanitation Fee Pre-Pay form (PDF). While service begins January 1st, property owners will not be billed until Fall, 2016.

Service Day Change:

Lovejoy Residents! Green For Life will be changing sanitation collection day to Thursday and Friday. Expected to go in effect the week of June 1st. (Notices will be mailed out as well).



Green Today. Green for Life | wasteindustries.com



Dear Valued Customer,

In order to serve you better, we'd like to inform you of an upcoming change to your residential trash collection service day.

GFL is transitioning to a computerized routing system, which allows us to plan the optimal route for trash collection in your neighborhood. This will translate to more efficient service for you, and offer you the best possible value for your service fee. As a result of these route changes, your service day will be changing effective the week of June 1st. To review your new schedule please visit us online at GISPortal.wasteindustries.com/mytrashservices/.

If you have any questions or concerns, please do not hesitate to contact us online at <https://wasteindustries.com/atlantastockbridge>.

We'd like to take this opportunity to thank you for choosing GFL and being our loyal customer.

Kind regards,
The GFL Team



Dear Valued Customer,

Over the course of the last few weeks, GFL has worked diligently to ensure that the plans we are executing regarding the health and safety of our employees are following the guidelines from the CDC.

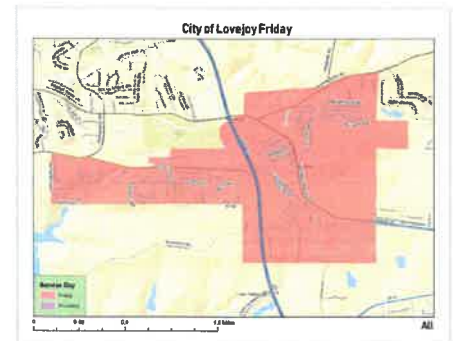
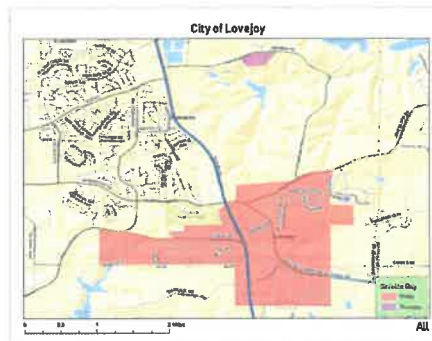
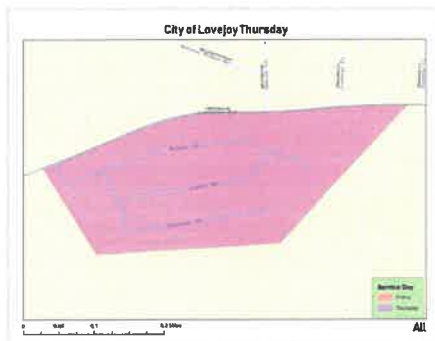
Effective immediately, we will not be servicing any bags outside the cart until further notice. The medical community has advised that the Coronavirus can live on surfaces up to 72 hours and we do not want to place any employee or member of the community at risk. We are dedicated to ensuring that we are protecting our employees and the communities in which we operate in.

We will continue to service your cart on your currently scheduled day. To ensure service, please remember to place your cart out the night before service and make sure all trash is bagged and placed inside the cart.

Thank you for allowing GFL to be your service provider. We are truly grateful for the opportunity to be a partner in your community.

Sincerely,

The GFL Environmental Team



Sanitation service includes:

- Weekly curbside trash pick-up
- Bi-weekly recycling
- Monthly Bulk Pick Up

(Backdoor service is no longer available)

Monthly Bulk Pick-Up:

- First Wednesday of each month
- Each pickup must be requested – minimum 24 hr. notice
- Maximum: 3 items (Does not include: construction debris, yard waste, or over-sized items *such as hot tubs*)

Changes to sanitation are being implemented for a multitude of reasons, some of the most important being fewer Code Enforcement complaints and fewer illegal dumping cases. It will also allow the City's Probation/Community Service program to spend less time picking up trash, allowing the City to...

service in other areas. It will also assist in the overall beautification of the city and improved quality of life residents.

5.8.b

Curbside Recycling

- 18 Gallon containers will be available upon request for any resident that wishes to participate in Waste Industries' recycling program.
- To request a container contact GFL Environmental.
- Pickups are bi-weekly and Waste Industries' single stream recycling makes it easy to participate.
- Anyone abusing the recycling program will face consequences.
- This includes pillaging through bins sitting on the curb as well as using recycling bins for trash.
- There is no additional cost to participate in recycling.
- Pickup is bi-weekly on Thursdays. Lovejoy residents are "B" (Blue) pickup

Pre-Payment

Residents that wish to pre-pay sanitation fees to avoid fees being added to property tax bills have the option to do so before July 1st of each year. No late (after July 1) or partial payments will be accepted as prepayments. Payments and forms should be submitted at City Hall. Sanitation fees may still appear on tax bills; however, you will receive a receipt and stamped proof of payment. If this is the case, the payment amount may be deducted from the total amount due. You may also submit documentation to your escrow or mortgage company if necessary. Forms and payments must be submitted by July 1.

Important Facts:

- If you have paid for service past January 1, 2016, contact Waste Industries to request a refund.
- If you do not currently have trash service, contact Waste industries to receive a trash receptacle.
- If you wish to participate in recycling, contact Waste Industries to request a recycle bin.
- Seniors 65 & Older and Disabled Veterans exempt from property taxes are also exempt from sanitation fees. Exemptions must be filed each year, must be homeowner and resident at the address.



PUBLIC WORKS

6311-C Murphy Drive, Morrow, GA 30260

Brandon Hermsmeier, Director

bhermsmeier@morrowga.gov

P | 770.960.3000

Hours: Mon-Fri 7:00AM-4:00PM

HERE TO SERVE YOU

The City of Morrow Public Works Department is dedicated to ensuring the comfort, safety and well-being of all of Morrow's citizens and visitors. Public Works responsibilities include sidewalk construction and repair, street repair and resurfacing, right off way maintenance as well as storm water management. They also construct and maintain the public facilities, which house all of the city departments. In addition, Public Works provides solid waste management services and recreational facilities for those living in and visiting Morrow. Public Works is here to serve you.

WELCOME TO ONLINE SANITATION PAYMENT

Click here [online payment](#), search for account, enter the Pin number provided on the invoice and pay via credit card or with debit card. Should you have questions or need assistance, please contact the Sanitation Department.

SOLID WASTE MANAGEMENT - COLLECTION & DISPOSAL

Waste Pro once a week Back Door Garbage Pickup Schedule

RESIDENTIAL GARBAGE PICK UP SCHEDULE				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Burbank Trail	Brockview Court	Argonne Drive	Candlestick Court	Beechwood Court
Elaine Drive	Clearbrook Drive	Carla Drive	Candlelight Court	Childers Way
Foxcroft Court	Continental Circle	Duffey Drive	Central Park Loop	Debbie Sue Ln
Foxcroft Drive	Dove Court	Lake Harbin Road	Central Park Way	Florence Drive
Malibu Court	Flamingo Way	Meadow Way	Harbin Woods Dr	Fort Trail
Malibu Drive	Graceland Circle	Meadowbrook Lane	Huie Drive	Harbin Terrace
Monterey Court	Graceland Court	Mural Drive	Lamplight Court	Hazelnut Court
Monterey Drive	Hammack Drive	Pershing Way	Mural Circle	Hillcrest Drive
Navaho Trail	John Robert Drive	Rickenbacker Circle	N. Lee Street	Kingswood Drive
North Cheryl Drive	Kingston Road	South Lee Street	Old Rex Morrow Road	Lynn Dale Lane
Patricia Drive	Morrow Road	Stratford Arms Circle	Oxford Drive	Meadow Wood Dr
Phillips Drive	Oakridge Drive	Stratford Arms Drive	Stratford Arms Court	Murry Trail
Reynolds Road	Pennel Drive	Wendell Way	Twilight Trail	Peacock Blvd
South Cheryl Drive	Skylark Drive	York Road		Pine Valley Drive
Sunset Way	Vivian Court			Pinecrest Drive
Westwood Way	Wren Way			Pinedale Court
				Pleasant Valley Dr
				Randall Mark Dr
				Reagan Chase

SANITATION

Sanitation Coordinator

Cable Brooks

770.960.3000

cgbrooks@morrowga.gov

To schedule Bulk Item Pickup

bulkpickup@morrowga.gov

Sanitation Office:

6311 C Murphy Dr. Morrow, GA

Hours: 8:00AM - 4:00AM

Closed for lunch 12PM - 1PM

Office: 770.960.3000

BULK PICK UP ON MONDAY AND YARD DEBRIS ON WEDNESDAY

Bulk Pick Up on Tuesday and Yard Debris on Thursday

Brookview Court
Burbank Trak
Clear Brook Drive
Continental Circle
Dove Court
Elaine Drive
Flamingo Way
Foxcroft Court
Foxcroft Drive
Graceland Circle
Graceland Court

Hammeck Drive
John Roberts Drive
Kingston Road
Malibu Court
Malibu Drive
Monterey Court
Monterey Drive
Morrow Road
Navaho Trail
North Cheryl Drive
Oakridge Drive

Patricia Drive
Phillips Drive
Reynolds Road
Skylark Drive
South Cheryl Drive
Sunset Way
Westwood Way
Vivian Court
Wren Way

Argonne Drive
Beechwood Court
Candlelight Court
Candlestick Court
Carla Drive
Central Park Loop
Central Park Way
Childers Way
Debbie Sue Lane
Duffey Drive
Florence Drive
Fort Trail
Harbin Terrace
Harbinwood Drive
Hazelnut Court

Hillcrest Drive
Kingswood Drive
Lake Harvin Road
Lamplight Court
Lynn Dale Lane
Meadow Way
Meadowbrook Lane
Mural Circle
Mural Drive
Murry Trail
North Lee Street
Twilight Trail
Old Rex Morrow Rd
Oxford Drive
Peacock Boulevard

Pershing Way
Pine Valley Drive
Pinecrest Drive
Pinedale Court
Pleasant Valley Drive
Randall Mark
Regan Chase
Rickenbacker Circle
South Lee Street
Stratford Arms Circle
Stratford Arms Court
Wendell Way
York Road

- Bagged & Tagged Yard Waste
- Limb Pruning
- White Goods (appliances)
- Miscellaneous Debris



EMPLOYMENT OPPORTUNITIES



FAQs



David Allen

From: Cable Glenn-Brooks <cgbrooks@morrowga.gov>
Sent: Thursday, May 11, 2023 7:49 AM
To: David Allen
Subject: RE: Morrow - Sanitation

Hey David,

We use Wast Pro. If you are looking to outsource with them, they do not offer bulk or debris pick up.

The city would still have to pick up leaf and limbs and bulk items.

Let me know if you need anything else.

Waste Pro – Atlanta West
 4785 Fulton Industrial Blvd. SW Ste. F
 Atlanta, GA 30336
 Office: (770) 777-1447

Cable Glenn-Brooks | Sanitation Coordinator
 City of Morrow | Public Works
 6311 C-Murphy Drive | Morrow, Ga. 30260 | P 770.960.3000 | F 770.960.3015
 Email: cgbrooks@morrowga.gov | Website: www.morrowga.com



From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, May 10, 2023 4:54 PM
To: Cable Glenn-Brooks <cgbrooks@morrowga.gov>
Subject: Morrow - Sanitation

Good afternoon, Cable,

Who does the City of Morrow currently use for pickup of normal household trash every week?

Thank you,

David Allen
 Jonesboro Interim City Manager

David Allen

From: Cable Glenn-Brooks <cgbrooks@morrowga.gov>
Sent: Friday, May 12, 2023 4:28 PM
To: David Allen
Subject: RE: Morrow - Sanitation

\$42.57 per quarter.

\$14.19 per month.

Cable Glenn-Brooks | Sanitation Coordinator
 City of Morrow | Public Works
 6311 C-Murphy Drive | Morrow, Ga. 30260 | P 770.960.3000 | F 770.960.3015
 Email: cgbrooks@morrowga.gov | Website: www.morrowga.com



From: David Allen <dallen@jonesboroga.com>
Sent: Friday, May 12, 2023 4:24 PM
To: Cable Glenn-Brooks <cgbrooks@morrowga.gov>
Subject: RE: Morrow - Sanitation

How much is it per house?

From: Cable Glenn-Brooks <cgbrooks@morrowga.gov>
Sent: Thursday, May 11, 2023 7:49 AM
To: David Allen <dallen@jonesboroga.com>
Subject: RE: Morrow - Sanitation

Hey David,

We use Waste Pro. If you are looking to outsource with them, they do not offer bulk or debris pick up.

The city would still have to pick up leaf and limbs and bulk items.

Let me know if you need anything else.

Waste Pro – Atlanta West

 (404) 366-8080

 info@lakecityga.net

Employment Opportunities

Online Payments



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LAKE CITY COMMUNITY SERVICES

COMMUNITY SERVICES – PUBLIC WORKS

Public Works Department focuses primarily on projects and programs that affect the city's roadways, sidewalks, curb and gutter, and easements for power or telephone lines. The department is also involved in Economic Development project reviews, drainage and storm water services, and street maintenance.

Sanitation services provided by Public Works consist of a weekly leaf and limb pickup, special bulk item pickups of trash and dry goods, and curbside sweep truck pickup of leaves.

The Public Works Department is also in charge of the maintenance of the City of Lake City's three recreation areas; Lake City Community Park on Phillips Drive, Willie R. Oswalt Nature Park and the Lake City Community Center.

COMMUNITY SERVICES DIRECTOR EDDIE ROBINSON

 Phone: (404) 366-8080

 Email: erobinson@lakecityga.net

DEPARTMENT LINKS

- ▶ City Manager
- ▶ City Clerk
- ▶ Police Department
- ▶ Legal Department
- ▶ Municipal Court
- ▶ **Community Services**
- ▶ Permit Applications
- ▶ Human Resources
- ▶ Finance Department

David Allen

From: Eddie Robinson <erobinson@lakecityga.net>
Sent: Wednesday, May 10, 2023 5:03 PM
To: David Allen
Subject: RE: Sanitation - Lake City

David,
 We have Waste Management; They do household trash pickup and recyclables every Friday.

Eddie



Lt. W. E. "Eddie" Robinson
 Dir. Community Services
 City of Lake City Ga.
erobinson@lakecityga.net
 404-366-8080

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, May 10, 2023 4:50 PM
To: Eddie Robinson <erobinson@lakecityga.net>
Subject: Sanitation - Lake City

Good afternoon,

Who does the City of Lake City currently use for pickup of normal household trash every week?

Thank you,

David Allen
 Jonesboro Interim City Manager

David Allen

From: Eddie Robinson <erobinson@lakecityga.net>
Sent: Friday, May 12, 2023 4:35 PM
To: David Allen
Subject: RE: Sanitation - Lake City

We have a line item on our City Tax bill and the cost is \$204.00 a year.

Eddie



Lt. W. E. "Eddie" Robinson
 Dir. Community Services
 City of Lake City Ga.
erobinson@lakecityga.net
 404-366-8080

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, May 12, 2023 4:25 PM
To: Eddie Robinson <erobinson@lakecityga.net>
Subject: RE: Sanitation - Lake City

How much is it per customer?

From: Eddie Robinson <erobinson@lakecityga.net>
Sent: Wednesday, May 10, 2023 5:03 PM
To: David Allen <dallen@jonesboroga.com>
Subject: RE: Sanitation - Lake City

David,
 We have Waste Management; They do household trash pickup and recyclables every Friday.

Eddie



SANITATION SERVICES

Overview

The Sanitation Services unit coordinates solid waste and recycling services for the residents and businesses of Riverdale. Republic Services is the selected provider for solid waste removal services.

Sanitation services in the City of Riverdale are mandatory and are included in your property taxes. For information on refuse collection and recycling services, please reference City of Riverdale Code of Ordinances, Chapter 62 – Solid Waste.

Service day is Wednesday. Trash is serviced every week on Wednesday. Recycling is serviced biweekly on Wednesdays (meaning every other week). All of the trash must be bagged and placed inside of the trash container for pickup. No trash bags outside of the container will be serviced. Containers are to be removed from the curbside on the day of pickup, after they have been emptied. All waste placed in containers must be bagged and not to exceed weight of 50 lbs.

All recycling must be broken down and placed inside of the container for service (including cardboard). Acceptable recyclable items include paper, cardboard, aluminum/steel cans and plastic.

We also service three bulk items each week. Bulk items are considered to be furniture or large appliances (for example, mattresses, sofas, washer and dryers). A/C units, refrigerators and freezers are also acceptable for pickup. The Freon must be removed professionally and the item tagged for pickup. Oil and gas must be removed from lawn equipment before it may be picked up.

No more than 10 yard waste bags (brown paper bags for landscaping waste) will be serviced each week. Yard waste bags should contain leaves, grass clippings, pine needles, etc. Brown bags can be purchased from your local retailer.

Tree limbs are to be cut into 3-4 ft lengths, can be no larger than 3 inches in diameter, and the pile cannot exceed 40 lbs.

All items need to be at the curb no later than 7 am on Wednesday for service.

CITY OF RIVERDALE

Residential Recycling Cart Content Only

2022-2023 Residential Curbside Recycling Service Schedule

Please place residential recycling carts out the night before your service day. We service 7 a.m. - 7 p.m.
All recyclables go in one cart; no sorting required

Acceptable Recycling:

- Newspapers
- Office paper
- Plastic jugs
- Magazines
- Steel cans
- Plastic bottles
- Aluminum cans
- Cardboard
- Phone books

Unacceptable Recycling:

- Glass
- Diapers
- Paint

Please call the City of Riverdale at 770.909.5491
with any further questions. Thank you!



David Allen

From: Mary Hughes-Coleman <mhughescoleman@riverdalega.gov>
Sent: Wednesday, May 24, 2023 11:41 AM
To: David Allen; Bennie Rose
Subject: RE: Riverdale Sanitation

Good morning,

We charge our sanitation services through the property taxes yearly for residents. The cost is about \$190 yearly per residence. The services included weekly trash, recycling (every other week), 10 yard waste bags weekly, 3 bulk items weekly and a limited amount of tree limbs. Feel free to let me know if you have any questions.

Thanks,
 Mary



Mary Hughes-Coleman
 Administrative Assistant | Public Works
 MHughescoleman@riverdalega.gov
 770.909.5491 direct
 404.925.0299 cell
 770.996.9913 fax

The City of Riverdale
 971 Wilson Road | Riverdale, GA 30296

www.riverdalega.gov

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, May 24, 2023 9:14 AM
To: Bennie Rose <brose@riverdalega.gov>
Cc: Mary Hughes-Coleman <mhughescoleman@riverdalega.gov>
Subject: RE: Riverdale Sanitation

Good morning.

Circling back on this.

I thought I heard one citizen say it was \$600 a year.

From: David Allen
Sent: Tuesday, May 23, 2023 4:49 PM
To: Bennie Rose <brose@riverdalega.gov>
Subject: Riverdale Sanitation

Good afternoon, Mr. Rose,

How much is it per residential customer in the City of Riverdale for weekly curbside trash pickup?

Attachment: Sanitation Service in Jonesboro (3401 : City Sanitation Privatization Proposal)

Forest Park Police Department Hosting In-Person Hiring
Event / May 24 From 9 a.m. to 1 p.m.



Search

PUBLIC WORKS

Sanitation

OVERVIEW:

The City of Forest Park has renewed and extended our partnership with Waste Management for the collection and disposal of all municipal solid waste, bulk and yard waste debris generated within the corporate city limits of Forest Park. Waste Management has committed to providing the residents and commercial customers of Forest Park reliable, cost effective service, while being responsive to the needs of our community. The Sanitation department will be here to ensure that the highest standards are met and enforced.

Residential Sanitation Regulations

- Carts and bulk items must be at curb before 6:00 a.m. on collection day.
- Empty carts must be removed from the curb by 8:00 p.m. the same day as pickup.

- Household trash must be bagged.
- All waste must be inside the cart. Trash placed outside of the cart will not be collected.
- The container must be located five (5) feet either side of the mailbox.
- Household recycling material does not need to be bagged.
- Residents may have one (1) trash cart and (1) recycle cart or two (2) trash carts.
- Residents may be issued an additional trash cart for a fee of \$15.45 per month.

Appointments are required for the following:

- Yard Trimmings will be collected once per week to include a maximum of fifteen (15) paper bags of leaves (pine straw, acorns, etc.) Each bag not to exceed forty (40) pounds in weight. All limbs must be bundled and tied not to exceed Forty (40) pounds and limb size not to exceed four (4) inches in diameter and four (4) feet in length.
- Bulk Waste items (white goods), such as furniture, will be collected on Wednesdays and will be limited to five (5) bulk trash items per house per pick up (i.e. furniture, sofas, chairs, appliances, etc.)

Call by 12 noon each Tuesday to schedule bulk and yard trimmings pickup at **(404) 794-6707** or visit **www.wm.com** (effective May 1, 2023).

NOT ACCEPTABLE: Tires, batteries, paints, oils, construction debris, chemicals of any kind, refrigerators, freon, rocks, bricks, concrete, gravel, dirt, logs, carpet, televisions, flammable, corrosive materials, hazardous or medical waste.

Residential Recycling Collection

- Single stream recycling is available. Residents may co-mingle the following items for collection in the recycle container:
 - Aluminum
 - cardboard
 - plastic bottles & containers
 - phone books
 - catalog
 - magazines
 - tin cans

paper board
brown paper bags

For more information on recycling please
visit <http://recycleoftenrecycleright.com/resources/>

**FOR QUESTIONS OR INFORMATION PLEASE CONTACT THE FOREST
PARK PUBLIC WORKS DEPARTMENT AT 404-366-4720 (OPTION 3 ON
THE MAIN MENU) MONDAY THROUGH FRIDAY FROM 8:00 A.M. to 5:00
P.M.**

CONTACT INFORMATION

5230 Jones Road
Forest Park, GA 30297
Phone: 404-366-4720 (option 3 on the main menu)
Fax: 470-826-4956

[View Full Contact Details](#)

[Staff Login](#) [Sitemap](#)

745 Forest Parkway, Forest Park, GA 30297

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Forest Park Police Department Hosting In-Person Hiring
Event / May 24 From 9 a.m. to 1 p.m.



Search

PUBLIC WORKS

RESIDENTIAL FEES

Residential Fees

- The rate for residential service will be increased to \$321.67 per year. Residents will still be billed on their City of Forest Park property tax statement; the new rate will be applied beginning with the 2023 property tax statement.
 - The service includes: Trash and recycle curbside pickup of the furnished 96 gallon containers, once per week organic and bulk item pickup on Wednesdays. **To schedule a yard debris or bulk pickup, call (404) 794-6707 (Effective May 1, 2023).**
-
- Residents who utilize open top containers (roll off), such as those used by residential contractors (roofers, construction, and renovation companies), in conjunction with construction projects at their place of residence can purchase these services through the open market.
-

- Multi-family housing will be billed on a monthly basis by Waste Management. Please contact WM at 404-794-6707 for Rates and services.

Residential Special Pickup Collection

Please contact the City of Forest Park Public Works Department to schedule an assessment of more than 5 items or Yard debris and tree limbs you are unable to dispose of properly. Our Sanitation Administrator will routinely inspect locations to ensure everyone is doing their part to keep our City clean and attractive. If you have been issued a Memo, please contact us at 404-366-4720 (option 3 on main menu) or you can make a payment at the Finance department for a Residential Special Pickup:

City Hall
745 Forest Parkway
Forest Park, GA 30297

By Phone: 877-685-4495

Online: [Sanitation Special Pickup Payment](#)

CONTACT INFORMATION

5230 Jones Road
Forest Park, GA 30297
Phone: 404-366-4720 (option 3 on the main menu)
Fax: 470-826-4956

[View Full Contact Details](#)


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[COMMUNITY DEVELOPMENT](#)
[BUSINESS INFO](#)
[FAQ](#)

Contact Information



College Park City Hall

3667 Main St.
College Park, GA 30337
Main Number: 404-767-1537
Court Number: 404-761-3131

[Department of Public Works](#)

[Public Works Videos](#)

[Office of the Director](#)

[Building and Grounds/Parks Division](#)

[Highways and Streets Division](#)

[Sanitation](#)

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[Water & Sewer](#)

[Public Works FAQ](#)

[Events](#)

[2020 Annual Drinking Water Quality Report](#)

[City of College Park](#) » [Departments](#) » Department of Public Works

DEPARTMENT OF PUBLIC WORKS

MISSION STATEMENT

The Department of Public Works is committed to providing outstanding public services in order to ensure the health and well-being of all residents in an effort to enhance the quality of life for present and future generations.

The Department of Public Works Administration is responsible for the oversight, monitoring, policy development and coordination of six major Divisions within the City.

- Administration Division
- Buildings & Grounds / Parks Division
- Highways & Streets Division
- Sanitation Division
- Storm Water Utility Division
- Water & Sewer Division

- To report a problem contact the Department of Public Works Office Monday - Friday from 8:00 am - 5:00 pm at (404) 669-3778.
-

Timothy Lewis

Interim Public Works Director

[Email](#)

2233 Harvard Avenue
College Park, Georgia 30337

Phone: (404) 669-3778

Fax: (404) 767-1815

Hours

Monday - Friday

8:00 AM - 5:00 PM

Illicit Discharge Information - Public Notice

The United States Environmental Protection Agency (EPA) encourages all citizens to follow proper protocol regarding liquids and storm drains. If liquids are not composed of 100% storm water, they should not be discharged into storm drains.

You can report violations of the EPA's guidelines by selecting one of the following:

(1) [Download the iNotify App](#) on your cellphone and report the incident.

(2) Email Raymond Cotton with College Park Public Works - rcotton@collegeparkga.com.

(3) You can also report by calling (404) 669-3778.

Alerts 8


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[Police Department](#)
[Online Services](#)
[Contact Us](#)
[MAINTENANCE](#)
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Contact Information



College Park City Hall

3667 Main St.
College Park, GA 30337
Main Number: 404-767-1537
Court Number: 404-761-3131

[Sanitation](#)
[Sanitation FAQ](#)

[City of College Park](#) » [Departments](#) » [Department of Public Works](#) » Sanitation

SANITATION

Sanitation Division provides a variety of services to the citizens and businesses of College Park. We are dedicated to using all of our resources to maintain a safe and clean environment to all citizens, business owners, and visitors in the City.

Services

- Residential behind the house trash pick-up
- Commercial dumpster collection
- Yard debris and shrubbery placed at the curb pick-up
- Bulk trash collection at the curb for a fee
- Recycling drop off sites
- Animal Control

Recycling is really all about waste prevention. The less waste we make, the more space we have and the cleaner our environment will be. "Let's Recycle College Park."

Services

- Two drop off Recycling Centers for the residents of College Park
 1. Harvard Avenue across from the Public Safety Building
 2. Old James Town Plaza Parking Lot
- Residential recyclable items that can be dropped off
- Commercial recycling pick-up service

Animal Control

To improve animal and human well-being through education, prevention, and enforcement programs and humane animal care and control services for the citizens and animals.

Services

- Dead animal pick-up
- Rabies control and bite investigations
- Rescue of stray or loose animals
- Investigation of cruelty to animals in which the animal is in immediate danger
- Dangerous or Aggressive animals

Phone: (404) 669-3778

Animal Control Officer

Michael Antol

mantol@collegeparkga.com

Phone: (404) 669-3778

Fax: (404) 767-1815

Hours of Operation

Monday - Friday
8:00 AM - 5:00 PM

[2023 Sanitation Pickup](#)

[Holiday Schedule](#)

[Residential Collection Days](#)

Alerts 8

David Allen

From: Nina Robinson
Sent: Monday, May 15, 2023 1:52 PM
To: David Allen
Subject: RE: Sanitation

Confirmed with the former Sanitation superintendent from College Park that the incorporated Fulton and Clayton county parts of College Park all receive Sanitation Service from the City. Unincorporated Clayton and Fulton parts of College Park do not receive city sanitation services.



Nina M. Robinson | Finance Director | City of Jonesboro, GA
nrobinson@jonesboroga.com

1859 City Center Way | Jonesboro, Georgia 30236
www.jonesboroga.com
Office: 770-478-3800 | Fax: 770-478-3775

From: David Allen <dallen@jonesboroga.com>
Sent: Friday, May 12, 2023 4:48 PM
To: Donya Sartor <dsartor@jonesboroga.com>; John Burdin <jburdin@jonesboroga.com>; Maria Wetherington <mwetherington@jonesboroga.com>; Pat Daniel <pdaniel@jonesboroga.com>; Nina Robinson <nrobinson@jonesboroga.com>; Melissa Brooks <mbrooks@jonesboroga.com>; Rodney Virgil <rvirgil@jonesboroga.com>; Derry Walker <DWalker@jonesboroga.com>
Subject: Sanitation

The framework for my privatizing sanitation argument. See what you think.

A few numbers still have to be filled in.

Attachment: Sanitation Service in Jonesboro (3401 : City Sanitation Privatization Proposal)

David Allen

From: Nina Robinson
Sent: Monday, May 15, 2023 2:03 PM
To: David Allen
Subject: RE: Sanitation

Yes, of course! Monthly, the rate is \$16.50 now going to \$18.15 this year for residential customers.



Nina M. Robinson | Finance Director | City of Jonesboro, GA
nrobinson@jonesboroga.com

1859 City Center Way | Jonesboro, Georgia 30236
www.jonesboroga.com
 Office: 770-478-3800 | Fax: 770-478-3775

From: David Allen <dallen@jonesboroga.com>
Sent: Monday, May 15, 2023 1:53 PM
To: Nina Robinson <nrobinson@jonesboroga.com>
Subject: RE: Sanitation

Thank you!

What, if I may ask, if your rate?

From: Nina Robinson <nrobinson@jonesboroga.com>
Sent: Monday, May 15, 2023 1:52 PM
To: David Allen <dallen@jonesboroga.com>
Subject: RE: Sanitation

Confirmed with the former Sanitation superintendent from College Park that the incorporated Fulton and Clayton county parts of College Park all receive Sanitation Service from the City. Unincorporated Clayton and Fulton parts of College Park do not receive city sanitation services.

Attachment: Sanitation Service in Jonesboro (3401 : City Sanitation Privatization Proposal)

PRIVATE OPTIONS FOR JONESBORO

Attachment: Sanitation Service in Jonesboro (3401 : City Sanitation Privatization Proposal)



City of Jonesboro sanitation

- 1 95 gallon can - \$20 a month
- 2 95 gallon cans and more – Additional \$10 per can
- These prices apply to single family, duplexes, triplexes, quadraplexes, and the Jonesboro housing.
- We will continue to pick-up current back door customers at \$20 a month.
- Cardboard removal will be available for new move-ins
- Clean Earth will deliver New garbage cans as needed provided by the city of Jonesboro
- 4 20yd dumpsters dropped quarterly for large bulky items

Aaron Perry
VP of Sales

678-920-4204

Aaron.Perry@cleanearthsanitation.com

David Allen

From: Aaron Perry <aaron.perry@cleaneart sanitation.com>
Sent: Wednesday, May 24, 2023 1:51 PM
To: David Allen
Cc: John Burdin; Maria Wetherington
Subject: Re: City of Jonesboro Sanitation

Wanted to be clear also that if we start the pickup before the new calendar year we will honor the current price y'all are charging for the rest of 2023 ending Dec 31, 2023. The new price we quoted y'all will start Jan 1, 2024.

On Wed, May 24, 2023 at 9:24 AM David Allen <dallen@jonesboroga.com> wrote:

Thank you.

From: Aaron Perry <aaron.perry@cleaneart sanitation.com>
Sent: Wednesday, May 24, 2023 9:24 AM
To: David Allen <dallen@jonesboroga.com>
Cc: Maria Wetherington <mwetherington@jonesboroga.com>; John Burdin <jburdin@jonesboroga.com>
Subject: Re: City of Jonesboro Sanitation

Hello David,

I have revised the document to accommodate the current backdoor customers.

Please see attachment below.

Thank you,

Aaron Perry

On Tue, May 23, 2023 at 2:04 PM David Allen <dallen@jonesboroga.com> wrote:

Mr. Perry,

Attachment: Sanitation Service in Jonesboro (3401 : City Sanitation Privatization Proposal)



Cycle Works Sanitation and Recycling, LLC (Cycle Works) was established in 2007 within the State of Georgia. As a locally owned family business, we are deeply committed to delivering waste collection services of the utmost quality. Joseph Spagnuolo, the founder and President, along with his brother John Spagnuolo, the General Manager, have been immersed in the waste hauling industry since 1998. Throughout the past 25 years, they have successfully owned and operated two subscription residential trash companies: All Cycle Sanitation (1998-2001) and Cycle Works Sanitation (2007-Present). Additionally, they gained valuable experience while working at Waste Management, the world's largest waste disposal company, from 2002 to 2005.

These extensive years of hands-on involvement in the waste hauling business have provided us with an in-depth understanding of the industry. Moreover, our substantial experience within the metro Atlanta area, including Clayton County, ensures that Cycle Works and its founder possess a comprehensive understanding of the specific requirements outlined in this solicitation.

Our main office is conveniently located at 159 River Mill Drive, Ball Ground, GA 30107, operating during regular business hours from 8 a.m. to 5 p.m. However, the project we are proposing for the City of Jonesboro will be executed from our second office situated at 116 Bellamy Place, Stockbridge, GA 30281.

At Cycle Works, we boast a highly skilled team consisting of operations managers, route supervisors, safety compliance officers, master diesel technicians, and a customer service call center. Collectively, our team members possess over 200 years of experience in providing exceptional trash hauling services throughout the metro Atlanta region. Our service extends to over 50,000 residential customers, including 29 Homeowners Association (HOA) agreements encompassing roughly 10,000 customers. Our unwavering commitment lies in ensuring safety, environmental sustainability, and utmost customer satisfaction. Cycle Works holds a steadfast dedication to our community, as evidenced by our support of numerous local organizations. We are honored to have recently received a letter of recommendation from the president of the Clayton County Chamber of Commerce for another Clayton refuse project.

To prioritize safety, we have implemented a stringent safety program in collaboration with our safety partners and cutting-edge technologies. We take immense pride in our safety-conscious approach, which has garnered high praise from Daniel Cote, President of Cote Risk Management. Furthermore, our dedication to environmental sustainability is evident through our community environmental education initiatives and our prompt spill cleanup services. Personally, we are committed to ensuring our customers' happiness by guaranteeing timely and secure trash removal. We surpass industry standards by meticulously maintaining our fleet of vehicles and ensuring our drivers strictly adhere to all road regulations. To facilitate compliance with the Department of Transportation (DOT) requirements, we have partnered with Foley Carrier Services. Their expertise helps us effectively manage DOT compliance, including driver files, DOT drug and alcohol tests, annual Motor Vehicle Record (MVR) checks, and more. Additionally, we collaborate with Safety Consultants USA, benefiting from their proficient safety advisors who assist us in continuously reviewing and improving our safety compliance practices. Consequently, we consistently meet all DOT, OSHA, EPD, and ELD compliance standards.

By leveraging our wealth of experience and industry knowledge, Cycle Works emerges as the optimal choice for city waste pickup. We combine our extensive background, commitment to safety, environmental consciousness, and dedication to our community to deliver unparalleled waste collection services. We eagerly look forward to the opportunity to serve the City of Jonesboro and provide exceptional waste management solutions. Please do not hesitate to reach out to us to discuss your specific requirements or to arrange a meeting.

Below are a few letters of recommendations:



March 03, 2023

Carol Rogers
Clayton County Board of Commissioners
Central Services Department
7994 North McDonough Street
Jonesboro, GA 30236

Dear Ms. Rogers,

I am writing in support of Cycle Works Sanitation & Recycling, LLC for the residential curbside solid waste collection services contract in Clayton County, GA (RFP #23-20). Cycle Works Sanitation & Recycling is an active member of the Clayton County Chamber of Commerce, and a good corporate steward that is engaged in the community and contributes to the betterment of the county and its residents through amnesty day contributions, providing resources to local sports, and supporting nonprofit organizations to include their ongoing involvement with the business community.

Family owned and operated, Cycle Works Sanitation & Recycling is committed to protecting the health and wellbeing of citizens, enhancing the cleanliness and beautification of our communities, thus improving the quality of life in Clayton County. Through the Chamber's interactions with the "Cycle Works" team, we have found them to be intentional about forming lasting partnerships, providing high quality customer care, and immersing themselves into the communities where they serve by hiring, training, and retaining our local workforce.

The Chamber's mission of promoting business, driving economic development, and serving as a catalyst to elevate the quality of life in our communities is recognized through the organization's work in advocating for pro-business policies and outcomes that improve the economic climate of the region. The Chamber remains steadfast in assisting and supporting our private-sector business partners with addressing tough issues and identifying solutions to their greatest challenges. Our leadership and the 575 member-businesses we represent recognize that healthy and safe communities ensure a viable workforce.

I greatly appreciate your consideration and urge your support for approving the proposal submitted by Cycle Works Sanitation & Recycling, LLC for waste collection services.

Sincerely,

A handwritten signature in black ink, appearing to read "Val", is placed above the typed name.

Valencia Williamson, President & CEO
Clayton County Chamber of Commerce



Daniel Cote
P O Box 788
Chester, VT 05143

CoteRiskManagement@gmail.com

207-749-9313

www.CoteRiskManagement.com

April 1, 2022

After 35 years of doing safety inspections on waste haulers such as Cycle Works Sanitation, I have finally found a company that is on top of their game, using technology and top of the line equipment to ensure a safe experience for their clients, drivers, and on the road public. The use of telematics incorporating forward and in-cab facing dash cameras, along with digital technology for pre and post trip inspections, make for an efficient and assured management process. The results are amazing with very few on-road accidents and no DOT violations. Impressive; nice work Cycle Works Sanitation!

Daniel Cote

Daniel Cote, President

CRM Daniel Cote MS, MBA, CPCU, UL Certified Risk Professional – Property
CoteRiskManagement@gmail.com 207-749-9313 WWW.CoteRiskManagement.com

1



Cycle Works Sanitation, Inc.
P.O. Box 689
Ball Ground, GA 30107

Re: Letter of Recommendation

To Whom It May Concern:

Please accept this letter as my recommendation of Cycle Works Sanitation for any Community Association seeking waste services for a community program or a preferred provider program. Eagle Watch HOA has worked with Cycle Works since its inception and has a strong working relationship during those years. In fact, I have had the pleasure of working with Mr. Spagnuolo for over twenty years now through his various capacities in the waste industry.

Mr. Spagnuolo has personally seen to the effective service of the Eagle Watch Community over the years and, completing the team with Jessika Aloui, makes for a great partnership.

I look forward to our continued working relationship and have confidence in recommending Cycle Works Sanitation to any community.

Sincerely,

Kenneth Hair
Community Association Manager
Eagle Watch HOA

3045 CLUBHOUSE DRIVE, WOODSTOCK, GA 30189



2/21/2023

Cycle Works Sanitation, Inc.
PO Box 689
Ball Ground, GA 30107

Letter of Recommendation:

Please accept this letter as our recommendation of Cycle Works Sanitation for individual or Community Association waste services.

Sixes Management Group has been working with Cycle Works for many years and has had a wonderful relationship with both Mr. Spagnuolo and Jessika Aloui.

Cycle Works started servicing our Towne Lake Hills Neighborhood shortly after we took management. Sixes Management Group has grown throughout the years and Cycle Works has come on board with many of our new neighborhoods. They have always made sure to keep us and our homeowners happy with their very professional services. They would be a great addition to any neighborhood.

Sincerely,

Nancy Schippers
Account Manager
Sixes Management Group

Sixes Management Group
2230 Towne Lake Parkway
Building 500, Suite 110
Woodstock, GA 30189
770-575-0943



February 20, 2023

To whom it may concern:

It is my pleasure to highly recommend Joseph Spagnuolo and his company, Cycle Works Sanitation. Douglas Property Management has had a working relationship with Mr. Spagnuolo since 1999. During that time, he and his company have always proven to be a proactive and reliable service provider. Mr. Spagnuolo is always willing to take the extra steps required to provide our clients with superior service at a fair price.

We currently manage over 60 Homeowners' Associations across the metro Atlanta area and while it is ultimately the decision of a Board of Directors to change service providers in their community, we always take the opportunity to recommend Cycle Works Sanitation, whenever a change is being considered. Joseph Spagnuolo and Cycle Works Sanitation are one of a small handful of companies that we have maintained a working relationship with for over two decades. This is a testament to his desire to make service to our mutual clients a priority.

Sincerely,

Doug Grice
Vice President
Douglas Property Management

120 Arnold Mill Park, Suite 400 ♦ Woodstock, Georgia 30188 ♦ Office 770-926-3086 ♦ Fax 770-926-3952



RE: CITY OF JONESBORO CURBSIDE WASTE REMOVAL PROPSAL:

Scope of Services: This proposal is good through 12/31/2023

- Once per week curbside trash service.
- 1st can \$200 annually
- Each additional can is \$80.00 each annually.
- The City will continue to handle bulk items and leaf/limb pickup.
- Trash is scheduled to be collected between 7:00am and 6:30pm on your day of service. Homeowners should place containers or items curbside prior to 7:00am on collection day and remove them no later than the day following collection day.

Residential Accounts:

- Total of 1,110 parcels
- 1,012 parcels with 1 trash can on the property
- 42 parcels with 2 trash cans on the property
- 52 parcels with duplexes with 1 trash can per unit
- 1 of the duplexes has 2 trash cans for 1 side of the units
- 2 parcels with triplexes with 1 trash can per unit
- 2 parcels with quadraplexes with 1 trash can per unit

Commercial Accounts:

- 50 customers with 1 trash can
- 20 customers with 2 trash cans
- 1 customer with 3 trash cans
- 1 customer with 5 trash cans
- The Jonesboro Housing Authority has a total of 34 trash cans

DESCRIPTION OF SERVICES THROUGH 12/31/2023NOTE MONTHLY YEARLY

1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$16.66	\$200.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$6.66	\$80.00

3	RECYCLING	N/A
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY

All future correspondence and/or communications concerning this solicitation should be directed to John Spagnuolo, general manager. john@cwsanitation.com, (770) 670-3422

Please be advised of the following:

Cycle Works Sanitation agrees to maintain the existing pricing structure until December 31, 2023. However, it is important to note that fuel and waste disposal costs are the two most significant operational expenses for trash haulers, accounting for up to 30% of the total costs. When determining customer pricing, we take into account the customary annual price increases for fuel and disposal, typically ranging between 3% and 5%. These increases are outlined in the yearly breakdown below.

There have been instances in the past where fuel and/or disposal costs escalated significantly beyond the 3-5% benchmark mentioned earlier, necessitating a mid-year price adjustment. Nevertheless, we are acutely aware of the impact this has on our customers and strive to absorb reasonable expense increases without resorting to mid-year price modifications. Our primary objective is to provide an exceptional level of service throughout the next 6-7 months and establish a long-term partnership with your esteemed organization. Below, you will find a comprehensive breakdown of the pricing structure for a three-year contract:

DESCRIPTION OF SERVICES YEAR ONE 2024

		<u>NOTE</u>	<u>MONTHLY</u>	<u>YEARLY</u>
1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$17.75	\$213.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$7.75	\$93.00
3	RECYCLING	N/A		
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY		

DESCRIPTION OF SERVICES YEAR TWO 2025

		<u>NOTE</u>	<u>MONTHLY</u>	<u>YEARLY</u>
1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$18.75	\$225.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$8.75	\$105.00
3	RECYCLING	N/A		
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY		

DESCRIPTION OF SERVICES YEAR THREE 2026

		<u>NOTE</u>	<u>MONTHLY</u>	<u>YEARLY</u>
1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$19.75	\$237.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$9.75	\$117.00
3	RECYCLING	N/A		
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY		



City of Jonesboro sanitation

- 1 95 gallon can - \$20 a month
- 2 95 gallon cans and more – Additional \$10 per can
- These prices apply to single family, duplexes, triplexes, quadraplexes, and the Jonesboro housing.
- We will continue to pick-up current back door customers at \$20 a month.
- Cardboard removal will be available for new move-ins
- Clean Earth will deliver New garbage cans as needed provided by the city of Jonesboro
- 4 20yd dumpsters dropped quarterly for large bulky items

Aaron Perry
VP of Sales

678-920-4204

Aaron.Perry@cleanearthsanitation.com

David Allen

From: Aaron Perry <aaron.perry@cleaneearthsanitation.com>
Sent: Wednesday, May 24, 2023 1:51 PM
To: David Allen
Cc: John Burdin; Maria Wetherington
Subject: Re: City of Jonesboro Sanitation

Wanted to be clear also that if we start the pickup before the new calendar year we will honor the current price y'all are charging for the rest of 2023 ending Dec 31, 2023. The new price we quoted y'all will start Jan 1, 2024.

On Wed, May 24, 2023 at 9:24 AM David Allen <dallen@jonesboroga.com> wrote:

Thank you.

From: Aaron Perry <aaron.perry@cleaneearthsanitation.com>
Sent: Wednesday, May 24, 2023 9:24 AM
To: David Allen <dallen@jonesboroga.com>
Cc: Maria Wetherington <mwetherington@jonesboroga.com>; John Burdin <jburdin@jonesboroga.com>
Subject: Re: City of Jonesboro Sanitation

Hello David,

I have revised the document to accommodate the current backdoor customers.

Please see attachment below.

Thank you,

Aaron Perry

On Tue, May 23, 2023 at 2:04 PM David Allen <dallen@jonesboroga.com> wrote:

Mr. Perry,

Attachment: Clean Earth Preliminary Quote (3401 : City Sanitation Privatization Proposal)



Cycle Works Sanitation and Recycling, LLC (Cycle Works) was established in 2007 within the State of Georgia. As a locally owned family business, we are deeply committed to delivering waste collection services of the utmost quality. Joseph Spagnuolo, the founder and President, along with his brother John Spagnuolo, the General Manager, have been immersed in the waste hauling industry since 1998. Throughout the past 25 years, they have successfully owned and operated two subscription residential trash companies: All Cycle Sanitation (1998-2001) and Cycle Works Sanitation (2007-Present). Additionally, they gained valuable experience while working at Waste Management, the world's largest waste disposal company, from 2002 to 2005.

These extensive years of hands-on involvement in the waste hauling business have provided us with an in-depth understanding of the industry. Moreover, our substantial experience within the metro Atlanta area, including Clayton County, ensures that Cycle Works and its founder possess a comprehensive understanding of the specific requirements outlined in this solicitation.

Our main office is conveniently located at 159 River Mill Drive, Ball Ground, GA 30107, operating during regular business hours from 8 a.m. to 5 p.m. However, the project we are proposing for the City of Jonesboro will be executed from our second office situated at 116 Bellamy Place, Stockbridge, GA 30281.

At Cycle Works, we boast a highly skilled team consisting of operations managers, route supervisors, safety compliance officers, master diesel technicians, and a customer service call center. Collectively, our team members possess over 200 years of experience in providing exceptional trash hauling services throughout the metro Atlanta region. Our service extends to over 50,000 residential customers, including 29 Homeowners Association (HOA) agreements encompassing roughly 10,000 customers. Our unwavering commitment lies in ensuring safety, environmental sustainability, and utmost customer satisfaction. Cycle Works holds a steadfast dedication to our community, as evidenced by our support of numerous local organizations. We are honored to have recently received a letter of recommendation from the president of the Clayton County Chamber of Commerce for another Clayton refuse project.

To prioritize safety, we have implemented a stringent safety program in collaboration with our safety partners and cutting-edge technologies. We take immense pride in our safety-conscious approach, which has garnered high praise from Daniel Cote, President of Cote Risk Management. Furthermore, our dedication to environmental sustainability is evident through our community environmental education initiatives and our prompt spill cleanup services. Personally, we are committed to ensuring our customers' happiness by guaranteeing timely and secure trash removal. We surpass industry standards by meticulously maintaining our fleet of vehicles and ensuring our drivers strictly adhere to all road regulations. To facilitate compliance with the Department of Transportation (DOT) requirements, we have partnered with Foley Carrier Services. Their expertise helps us effectively manage DOT compliance, including driver files, DOT drug and alcohol tests, annual Motor Vehicle Record (MVR) checks, and more. Additionally, we collaborate with Safety Consultants USA, benefiting from their proficient safety advisors who assist us in continuously reviewing and improving our safety compliance practices. Consequently, we consistently meet all DOT, OSHA, EPD, and ELD compliance standards.

By leveraging our wealth of experience and industry knowledge, Cycle Works emerges as the optimal choice for city waste pickup. We combine our extensive background, commitment to safety, environmental consciousness, and dedication to our community to deliver unparalleled waste collection services. We eagerly look forward to the opportunity to serve the City of Jonesboro and provide exceptional waste management solutions. Please do not hesitate to reach out to us to discuss your specific requirements or to arrange a meeting.

Below are a few letters of recommendations:



RE: CITY OF JONESBORO CURBSIDE WASTE REMOVAL PROPSAL:

Scope of Services: This proposal is good through 12/31/2023

- Once per week curbside trash service.
- 1st can \$200 annually
- Each additional can is \$80.00 each annually.
- The City will continue to handle bulk items and leaf/limb pickup.
- Trash is scheduled to be collected between 7:00am and 6:30pm on your day of service. Homeowners should place containers or items curbside prior to 7:00am on collection day and remove them no later than the day following collection day.

Residential Accounts:

- Total of 1,110 parcels
- 1,012 parcels with 1 trash can on the property
- 42 parcels with 2 trash cans on the property
- 52 parcels with duplexes with 1 trash can per unit
- 1 of the duplexes has 2 trash cans for 1 side of the units
- 2 parcels with triplexes with 1 trash can per unit
- 2 parcels with quadraplexes with 1 trash can per unit

Commercial Accounts:

- 50 customers with 1 trash can
- 20 customers with 2 trash cans
- 1 customer with 3 trash cans
- 1 customer with 5 trash cans
- The Jonesboro Housing Authority has a total of 34 trash cans

DESCRIPTION OF SERVICES THROUGH 12/31/2023**NOTE MONTHLY YEARLY**

1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$16.66	\$200.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$6.66	\$80.00

3	RECYCLING	N/A
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY

All future correspondence and/or communications concerning this solicitation should be directed to John Spagnuolo, general manager. john@cwsanitation.com, (770) 670-3422

Please be advised of the following:

Cycle Works Sanitation agrees to maintain the existing pricing structure until December 31, 2023. However, it is important to note that fuel and waste disposal costs are the two most significant operational expenses for trash haulers, accounting for up to 30% of the total costs. When determining customer pricing, we take into account the customary annual price increases for fuel and disposal, typically ranging between 3% and 5%. These increases are outlined in the yearly breakdown below.

There have been instances in the past where fuel and/or disposal costs escalated significantly beyond the 3-5% benchmark mentioned earlier, necessitating a mid-year price adjustment. Nevertheless, we are acutely aware of the impact this has on our customers and strive to absorb reasonable expense increases without resorting to mid-year price modifications. Our primary objective is to provide an exceptional level of service throughout the next 6-7 months and establish a long-term partnership with your esteemed organization. Below, you will find a comprehensive breakdown of the pricing structure for a three-year contract:

DESCRIPTION OF SERVICES YEAR ONE 2024

		<u>NOTE</u>	<u>MONTHLY</u>	<u>YEARLY</u>
1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$17.75	\$213.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$7.75	\$93.00
3	RECYCLING	N/A		
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY		

DESCRIPTION OF SERVICES YEAR TWO 2025

		<u>NOTE</u>	<u>MONTHLY</u>	<u>YEARLY</u>
1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$18.75	\$225.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$8.75	\$105.00
3	RECYCLING	N/A		
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY		

DESCRIPTION OF SERVICES YEAR THREE 2026

		<u>NOTE</u>	<u>MONTHLY</u>	<u>YEARLY</u>
1	(1) 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$19.75	\$237.00
2	(1) ADDITIONAL 96 GALLON ROLLING TRASH CART REFUSE SERVICED 1X PER WEEK		\$9.75	\$117.00
3	RECYCLING	N/A		
4	YARD WASTE REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
5	BULK ITEM REMOVAL SERVICE PROVIDED BY THE CITY	CITY		
6	WHITE GOODS REMOVAL SERVICE PROVIDED BY THE CITY	CITY		

David Allen

From: John Spagnuolo <John@cwsanitation.com>
Sent: Wednesday, May 24, 2023 11:51 AM
To: David Allen; John Burdin
Cc: Maria Wetherington
Subject: Re: sanitation info

Hi David,

Can you please let me know the number of back door accounts? Usually with back door services the customer needs to have doctors note and signed affidavit for there disability because he or she is incapable of rolling the can to the curb.

Thanks,
 John Spagnuolo

Sent from my Verizon, Samsung Galaxy smartphone
 Get [Outlook for Android](#)

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, May 24, 2023 11:30:27 AM
To: John Spagnuolo <John@cwsanitation.com>; John Burdin <jburdin@jonesboroga.com>
Cc: Maria Wetherington <mwetherington@jonesboroga.com>
Subject: RE: sanitation info

Thank you. Can you confirm that the current customers that have requested back door service can keep that service?

From: John Spagnuolo <John@cwsanitation.com>
Sent: Wednesday, May 24, 2023 11:26 AM
To: John Burdin <jburdin@jonesboroga.com>
Cc: David Allen <dallen@jonesboroga.com>; Maria Wetherington <mwetherington@jonesboroga.com>
Subject: RE: sanitation info

Hi John,

Really great speaking with you over the past week. Attached is everything you requested please let me know if you need anything else.

Regards,
 John Spagnuolo
 General Manager
john@cwsanitation.com
www.cycleworkssanitation.com

770-670-3422 Cell
 770-592-1515 Office

Attachment: Cycle Works Sanitation Preliminary Quote (3401 : City Sanitation Privatization Proposal)



March 03, 2023

Carol Rogers
Clayton County Board of Commissioners
Central Services Department
7994 North McDonough Street
Jonesboro, GA 30236

Dear Ms. Rogers,

I am writing in support of Cycle Works Sanitation & Recycling, LLC for the residential curbside solid waste collection services contract in Clayton County, GA (RFP #23-20). Cycle Works Sanitation & Recycling is an active member of the Clayton County Chamber of Commerce, and a good corporate steward that is engaged in the community and contributes to the betterment of the county and its residents through amnesty day contributions, providing resources to local sports, and supporting nonprofit organizations to include their ongoing involvement with the business community.

Family owned and operated, Cycle Works Sanitation & Recycling is committed to protecting the health and wellbeing of citizens, enhancing the cleanliness and beautification of our communities, thus improving the quality of life in Clayton County. Through the Chamber's interactions with the "Cycle Works" team, we have found them to be intentional about forming lasting partnerships, providing high quality customer care, and immersing themselves into the communities where they serve by hiring, training, and retaining our local workforce.

The Chamber's mission of promoting business, driving economic development, and serving as a catalyst to elevate the quality of life in our communities is recognized through the organization's work in advocating for pro-business policies and outcomes that improve the economic climate of the region. The Chamber remains steadfast in assisting and supporting our private-sector business partners with addressing tough issues and identifying solutions to their greatest challenges. Our leadership and the 575 member-businesses we represent recognize that healthy and safe communities ensure a viable workforce.

I greatly appreciate your consideration and urge your support for approving the proposal submitted by Cycle Works Sanitation & Recycling, LLC for waste collection services.

Sincerely,

A handwritten signature in dark ink, appearing to read "VW", is placed above the typed name of the sender.

Valencia Williamson, President & CEO
Clayton County Chamber of Commerce

2270 Mt. Zion Road, Jonesboro, GA 30236 • (678) 610-4021 Phone • (678) 610-4025 Fax
info@claytonchamber.org • www.claytonchamber.org



Daniel Cote
P O Box 788
Chester, VT 05143

CoteRiskManagement@gmail.com
207-749-9313
www.CoteRiskManagement.com

April 1, 2022

After 35 years of doing safety inspections on waste haulers such as Cycle Works Sanitation, I have finally found a company that is on top of their game, using technology and top of the line equipment to ensure a safe experience for their clients, drivers, and on the road public. The use of telematics incorporating forward and in-cab facing dash cameras, along with digital technology for pre and post trip inspections, make for an efficient and assured management process. The results are amazing with very few on-road accidents and no DOT violations. Impressive; nice work Cycle Works Sanitation!

Daniel Cote

Daniel Cote, President

CRM Daniel Cote MS, MBA, CPCU, UL Certified Risk Professional – Property
CoteRiskManagement@gmail.com 207-749-9313 WWW.CoteRiskManagement.Com

1



Cycle Works Sanitation, Inc.
P.O. Box 689
Ball Ground, GA 30107

Re: Letter of Recommendation

To Whom It May Concern:

Please accept this letter as my recommendation of Cycle Works Sanitation for any Community Association seeking waste services for a community program or a preferred provider program. Eagle Watch HOA has worked with Cycle Works since its inception and has a strong working relationship during those years. In fact, I have had the pleasure of working with Mr. Spagnuolo for over twenty years now through his various capacities in the waste industry.

Mr. Spagnuolo has personally seen to the effective service of the Eagle Watch Community over the years and, completing the team with Jessika Aloui, makes for a great partnership.

I look forward to our continued working relationship and have confidence in recommending Cycle Works Sanitation to any community.

Sincerely,

Kenneth Hair
Community Association Manager
Eagle Watch HOA

3045 CLUBHOUSE DRIVE, WOODSTOCK, GA 30189



2/21/2023

Cycle Works Sanitation, Inc.
PO Box 689
Ball Ground, GA 30107

Letter of Recommendation:

Please accept this letter as our recommendation of Cycle Works Sanitation for individual or Community Association waste services.

Sixes Management Group has been working with Cycle Works for many years and has had a wonderful relationship with both Mr. Spagnuolo and Jessika Aloni.

Cycle Works started servicing our Towne Lake Hills Neighborhood shortly after we took management. Sixes Management Group has grown throughout the years and Cycle Works has come on board with many of our new neighborhoods. They have always made sure to keep us and our homeowners happy with their very professional services. They would be a great addition to any neighborhood.

Sincerely,

Nancy Schippers
Account Manager
Sixes Management Group

Sixes Management Group
2230 Towne Lake Parkway
Building 500, Suite 110
Woodstock, GA 30189
770-575-0943



February 20, 2023

To whom it may concern:

It is my pleasure to highly recommend Joseph Spagnuolo and his company, Cycle Works Sanitation. Douglas Property Management has had a working relationship with Mr. Spagnuolo since 1999. During that time, he and his company have always proven to be a proactive and reliable service provider. Mr. Spagnuolo is always willing to take the extra steps required to provide our clients with superior service at a fair price.

We currently manage over 60 Homeowners' Associations across the metro Atlanta area and while it is ultimately the decision of a Board of Directors to change service providers in their community, we always take the opportunity to recommend Cycle Works Sanitation, whenever a change is being considered. Joseph Spagnuolo and Cycle Works Sanitation are one of a small handful of companies that we have maintained a working relationship with for over two decades. This is a testament to his desire to make service to our mutual clients a priority.

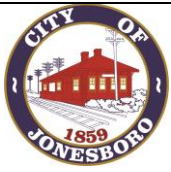
Sincerely,

Doug Grice
Vice President
Douglas Property Management

120 Arnold Mill Park, Suite 400 ♦ Woodstock, Georgia 30188 ♦ Office 770-926-3086 ♦ Fax 770-926-3952

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # - 9
		COUNCIL MEETING DATE June 5, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding City Manager search update.		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Revised Scope of City Manager / Chief Executive Officer Role in Jonesboro		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership		
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> On May 8, 2023, the Mayor and Council approved David Allen to be Interim City Manager until December 31, 2023, or until a permanent City Manager is hired. No advertisements have been posted for the permanent position. The job description needs to be changed now that the City has official City Clerk, Finance Director, and Economic Development Director positions separate from the City Manager position. Also, as discussed at the May 31 st retreat, the Council needs to change the charter and decide on the following: - Weak Mayor vs. Strong Mayor - Mayor as Chief Executive Officer or a more ceremonial position - City Manager vs. City Administrator position These decisions will affect how the position is advertised and the upcoming budget. It will be critical to finalize these decisions by September at the latest, when the budget process starts fully again.		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> • Agenda Cover Sheet - City Manager • Jonesboro 2023- City Attorney Presentation		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> None		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.9.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Update on City Manager

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Revised Scope of City Manager / Chief Executive Officer role in Jonesboro

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

On May 8, 2023, the Mayor and Council approved David Allen to be Interim City Manager until December 31, 2023, or until a permanent City Manager is hired. No advertisements have been posted for the permanent position. The job description needs to be changed now that the City has official City Clerk, Finance Director, and Economic Development Director positions separate from the City Manager position.

Also, as discussed at the May 31st retreat, the Council needs to change the charter and decide on the following:

- Weak Mayor vs. Strong Mayor
- Mayor as Chief Executive Officer or a more ceremonial position
- City Manager vs. City Administrator position

These decisions will affect how the position is advertised and the upcoming budget. It will be critical to finalize these decisions by September at the latest, when the budget process starts fully again.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

City Attorney Chart

Staff Recommendation

None

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

City Manager's
Office

Typed Name and Title

Phone

Signature

Date



Roles & Responsibilities of the Mayor and City Council

Presented by: Danielle Matricardi

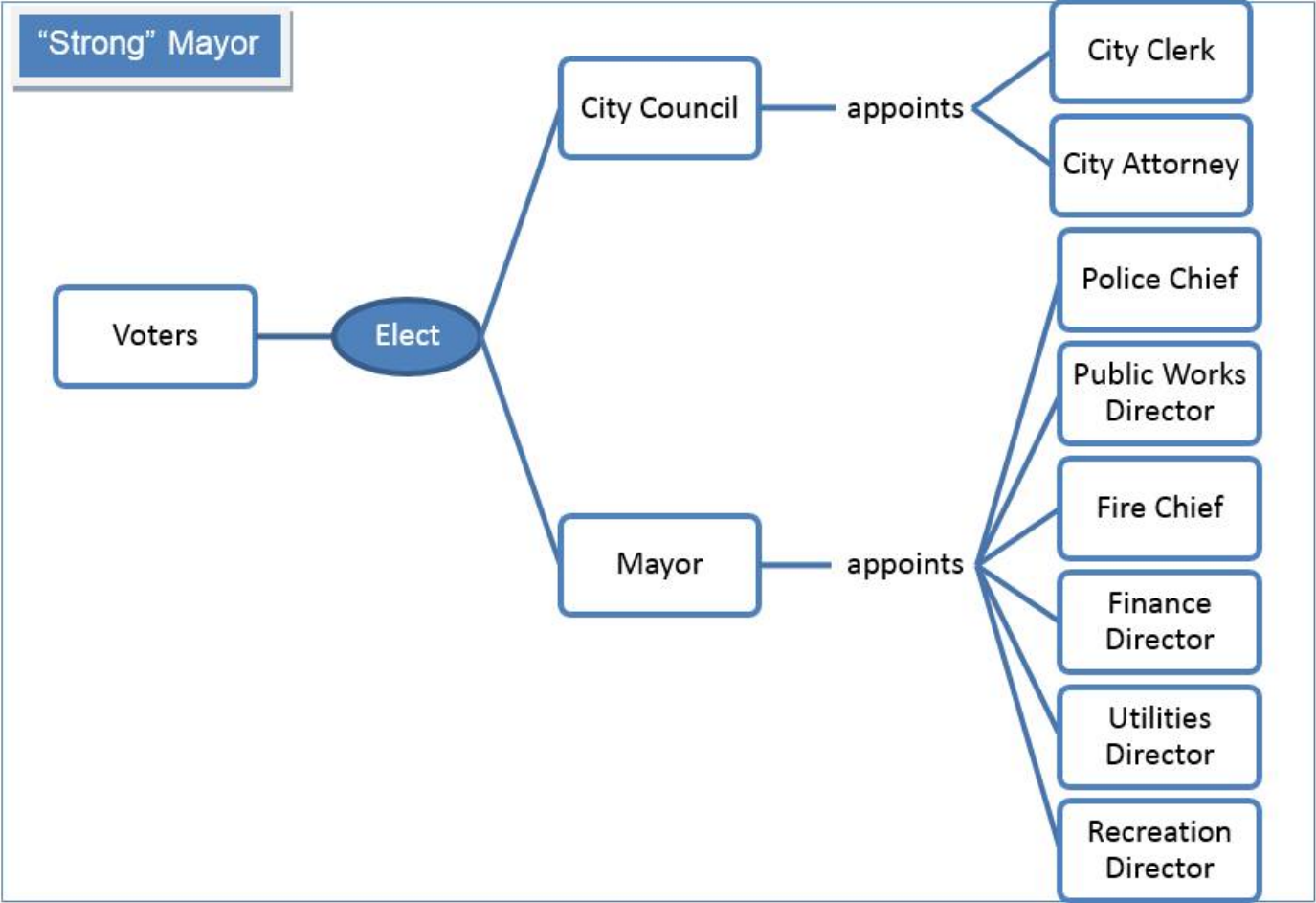
Forms of Municipal Government

- Mayor-Council (Strong Mayor) Form
- Mayor-Council (Weak Mayor) Form
- Council-Manager Form



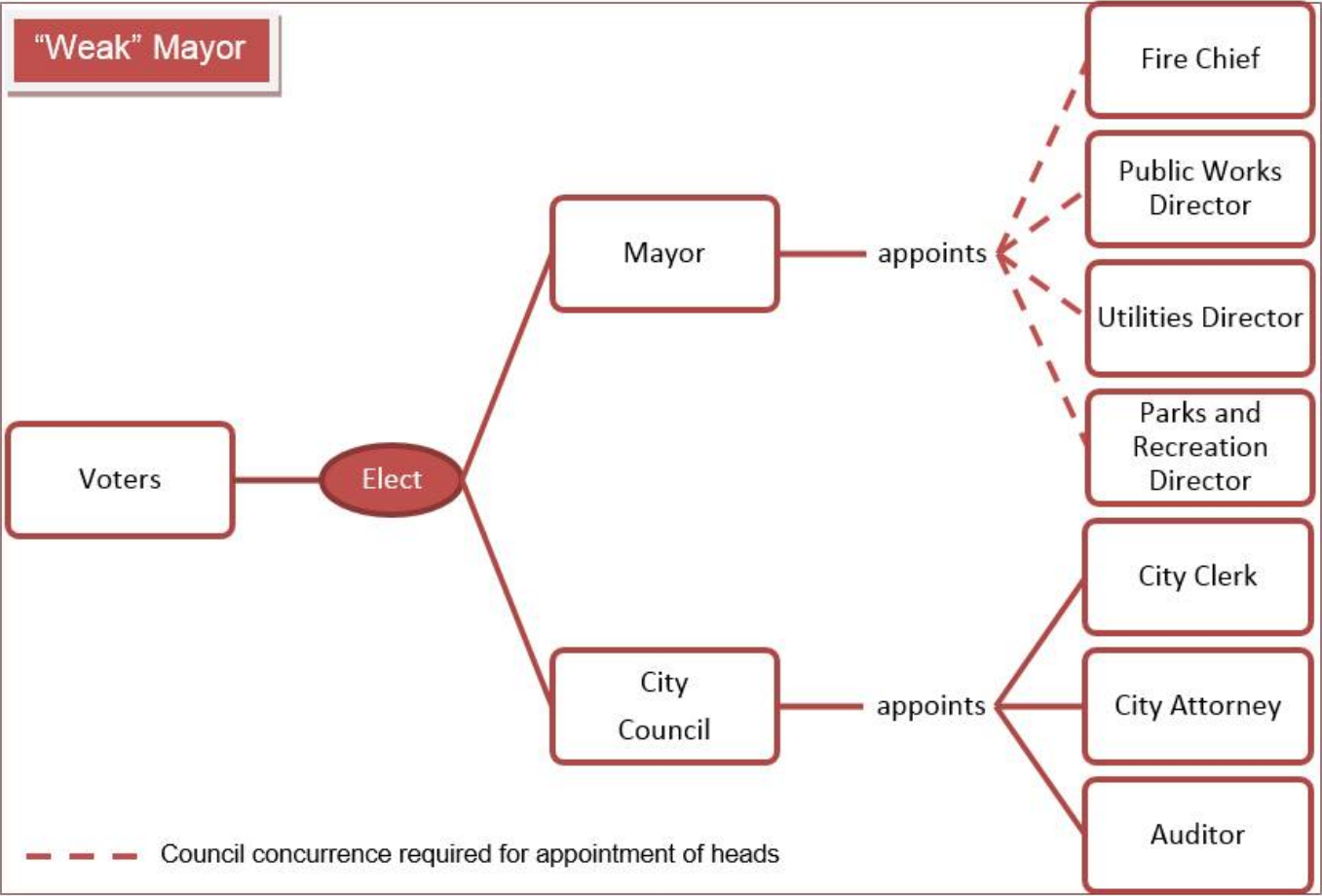
Mayor-Council Form (Strong Mayor)

- City Council plays primary policy role
 - Responsible for enacting city policies through adoption of resolutions and ordinances
- Mayor serves as chief executive officer
 - Has full responsibility for day to day operations of City
 - Generally has hiring/firing authority
 - Either has ability to vote or veto authority



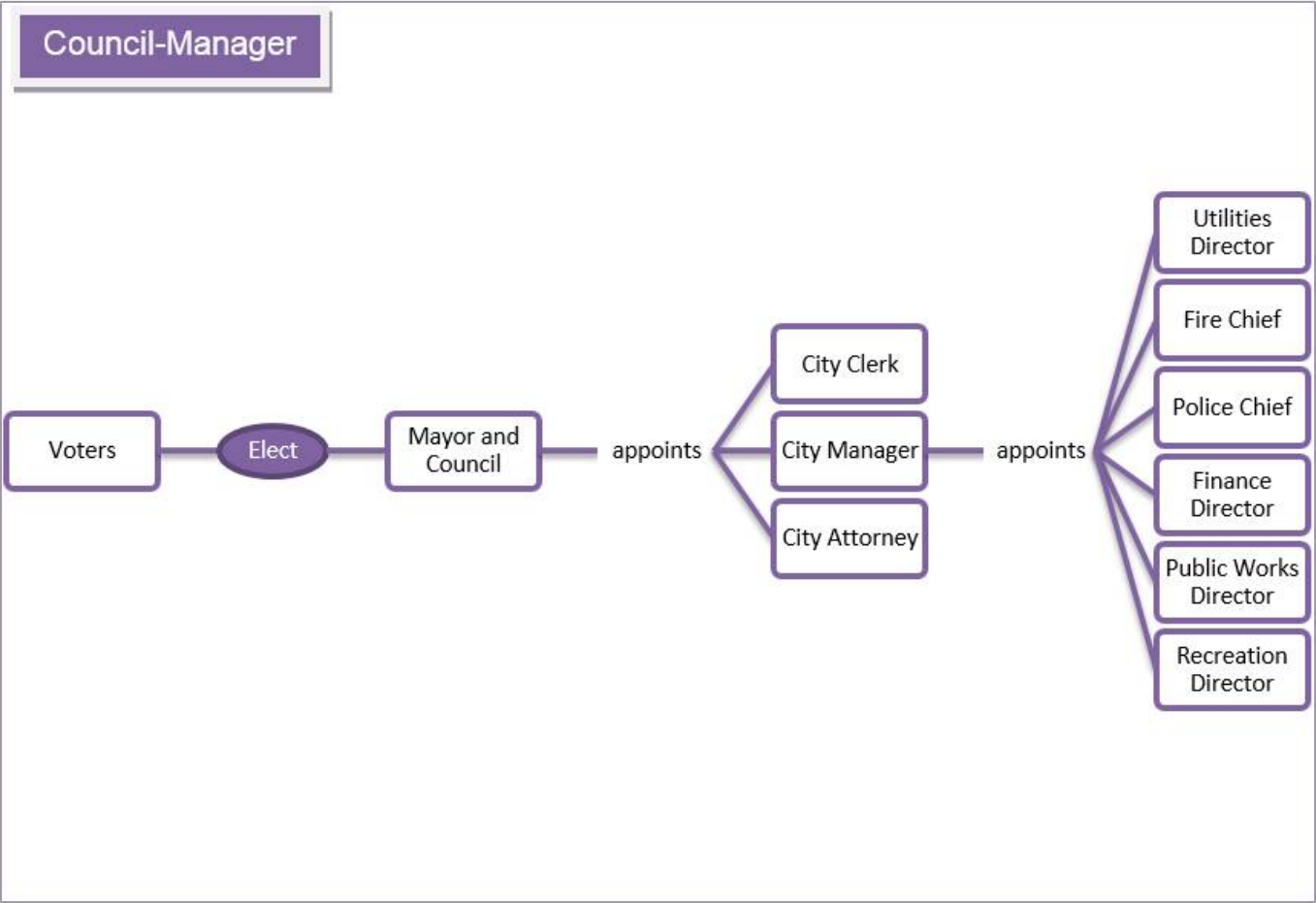
Mayor-Council Form (Weak Mayor)

- Mayor & City Council share policymaking role & executive decision making
- Mayor's Role
 - Generally ceremonial in nature
 - Only votes in event of tie



Council-Manager Form

- City Council
 - Responsible for enacting the city's policies through the adoption of ordinances and/or resolutions.
 - Appoints city manager
- Mayor
 - Presides at meetings
 - Votes in event of tie
 - Similar to chairman of a board
- City Manager
 - Chief Executive Officer
 - Manages the day to day operations of the city



Jonesboro's Form of Government

- Combination of Strong Mayor and City Manager forms
- Mayor serves as Chief Executive Officer
- City Manager serves as Chief Administrative Officer



Powers & Duties- Mayor

- As the chief executive of this city, the mayor shall:
 - see that all laws and **ordinances** of the city are faithfully executed;
 - recommend **appointment and removal** of officers, department heads, and employees of the city, except as otherwise provided in this charter;
 - exercise **supervision** over all **executive and administrative** work of the city and provide for the coordination of administrative activities;
 - prepare and submit to the city council a recommended operating **budget** and recommended capital budget;
 - submit to the city council at least once a year a statement covering the **financial conditions** of the city, and from time to time, such other information as the city council may request;
 - **recommend** to the city council such measures relative to the affairs of the city, improvement of the government, and promotion of the welfare of its inhabitants as he may deem expedient;
 - call **special meetings** of the city council
 - provide for an **annual audit** of all accounts of the city;
 - require any department or agency of the city to submit **written reports** whenever he deems it expedient; and
 - perform such other duties as may be required by law, this charter, or by ordinance



Powers & Duties- Mayor (ctd)

- Mayor nominates (subject to confirmation by City Council:
 - City Manager
 - Chief of Police & Police Officers
 - Building Inspector
 - Code Enforcement Officer
 - Municipal Court Judge
 - Solicitor
 - City Attorney
 - City Clerk
 - Finance Officer
- Has the authority to dismiss/suspend appointed officials
- Approve contracts/purchases under \$1,000
- Can vote on any matter before City Council



Powers & Duties- City Council

- Adopt resolutions & ordinances
- Confirm appointments
- Create boards, commissions, authorities
- Establish salaries
- Suspend or terminate appointed officials by a majority vote
- Adopt personnel policies and procedures
- Assess, levy, and collect taxes
- Award Competitive bids
- Approve all contracts over \$1,000
- Adopt rules of procedure for meetings
- Acquisition & disposition of real property



Powers & Duties- City Manager

- Chief Administrative Officer
- Suspend or dismiss employees, including directors
- Direct & Supervise all departments
- Nominate directors and appointed officials to City Council
- Ensure compliance with city ordinances and charter
- Prepare budget with mayor
- Submit financial reports
- Serve as purchasing agent



Potential Charter Amendments

- Clarify conflicts between authority of mayor and city manager
 - Chief Executive Officer vs. Chief Administrative Officer
 - Hiring & firing authority
 - Financial reporting
 - Proposed budgets
 - Nomination of Directors & Appointed Officers
 - Enforcement of ordinances/charter
- Establish clear division between legislative and executive affairs
- Tie Votes
- Update outdated terminology



	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # - 10	5.10
			COUNCIL MEETING DATE June 5, 2023	
Requesting Agency (Initiator) City Council		Sponsor(s) Community Development Director Allen		
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding Resolution 2023-006 in support of the November 7, Municipal Election.				
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Adoption of Resolution				
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership				
Summary & Background This resolution is in support of the call of the election that was published in January 2023.				
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> - RESOLUTION calling 2023 Election - Notice - Call for November 7th				
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Adoption				

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	

STATE OF GEORGIA

CITY OF JONESBORO

RESOLUTION 2023-

**A RESOLUTION OF THE CITY OF JONESBORO, GEORGIA, TO CALL AND
AUTHORIZE THE 2023 MUNICIPAL GENERAL ELECTION; TO FIX AND
PUBLISH THE QUALIFYING FEE; AND FOR OTHER PURPOSES.**

- WHEREAS,** the governing authority of the City of Jonesboro, Georgia (the "City") is the Mayor and Council thereof; and
- WHEREAS,** Pursuant to O.C.G.A. § 212-B1(a)(A), the City Council shall fix and publish the qualifying fees for the municipal offices to be filled in the upcoming election. The qualifying fee shall be equal to three percent (3%) of the total gross salary of the office paid in the preceding calendar year;
- WHEREAS,** Section 5.13 of the City Charter states that all elections in the City shall be determined by plurality. The person receiving a plurality of votes cast, shall be elected.
- WHEREAS,** the Mayor and the members of the City Council wish to order said General Municipal Election to proceed as provided by law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Jonesboro and it is resolved by the authority of said City Council that:

- Section 1: The City of Jonesboro Municipal Election is hereby called pursuant to the requirements of the Georgia Constitution, State Law and the City Charter; and
- Section 2: The Municipal Election shall be held on November 7, 2023; and
- Section 3: The Mayor's seat (Dr. Donya L. Sartor) & three councilmember seats (at-large) will be up for reelection (Tracey Messick, Edward Wise, and Alfred Dixon).
- Section 3: Qualifying candidates will be held at the Jonesboro City Center, 1859 City Center Way, Jonesboro GA 30236 on Monday, August 21, 2023, Tuesday, August 22, 2023, Wednesday, August 23, 2023. The hours of qualifying shall be between the hours 8:30 a.m. and 4:30 p.m. The qualifying fee for the Mayor's seat is \$504.00 & the at-large seats are \$277.20, which is 3% of the total gross salary of the preceding year. Each candidate shall file a notice of candidacy in the office of the City Clerk of Jonesboro and must meet the qualifications of the Charter and

Code of the City of Jonesboro, as well as all applicable state and constitutional laws; and

Section 4: All elections in the city shall be determined by plurality. The person receiving a plurality of votes casted, shall be elected. In the event of a tie, said run-off election shall be held on Tuesday, December 5, 2023; and

SO RESOLVED AND EFFECTIVE, this 12th day of June, 2023.

APPROVED:

Dr. Donya L. Sartor, Mayor

ATTEST:

Melissa Brooks, City Clerk

Call for Special Municipal Election and Qualifying Information

NOTICE IS HEREBY GIVEN THAT the City of Jonesboro, Georgia, shall hold the 2023 General Municipal Election on Tuesday, November 7, 2023, from 7 am-7 pm. Qualifying for the election shall be held at the Jonesboro City Center, 1859 City Center Way, Jonesboro, Georgia, beginning on Monday, August 21st, through Wednesday, August 23rd from 8:30 a.m. to 4:30 p.m.

OFFICE	SALARY	FEE
Mayor (Term ending 12/31/2027)	\$16,800.00	(3%) \$504.00
Councilmember at large (Term ending 12/31/2027)	\$9,240.00	(3%) \$277.20
Councilmember at large (Term ending 12/31/2027)	\$9,240.00	(3%) \$277.20
Councilmember at large (Term ending 12/31/2027)	\$9,240.00	(3%) \$277.20

Qualifications to hold public office in the City of Jonesboro

Pursuant to the Jonesboro City Charter the Qualifications of Council members shall be as follows:

No person shall be eligible for the office of mayor or councilmember unless he/she, at the time that he/she has qualified to run for office:

- Has been a resident of the city for a period of one year;
- Has reached the age of 21;
- Is a qualified voter; and
- Has not been convicted of any crime involving moral turpitude.
- No person's name shall be placed on the ballot as a candidate for mayor or councilmember unless such person shall have filed a notice of candidacy and shall have paid the qualifying fee to the city clerk of said city.

All persons who are not registered to vote and who desire to register to vote in the special election may register to vote through the close of business on October 10, 2023.

This the 1st day of February, 2023

Ricky L. Clark, Jr., CMC
Election Superintendent
City Manager/Clerk



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.11

- 11

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

City Council

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion of Elections Housekeeping Items

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Update on November Election

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Innovative Leadership

Summary & Background:

November 7, 2023, election is approaching fast. The staff feels it's necessary to clear some election housekeeping items prior to qualifying.

- Mandatory Saturday voting – October 21, 2023 & October 28, 2023 (9:00 AM – 5:00 PM)
- Optional Sunday voting – October 22, 2023 & October 29, 2023 (Staff Recommends No Sunday Voting to keep cost down)
- Early voting period – October 16, 2023 – November 3, 2023 (8:30 AM – 4:30 PM)
- Number of poll workers needed daily.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

To date, guaranteed expenditures are Dominion Voting - \$8786

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- house keeping item
- Election House keeping
- 2023 Election Timeline Revised (1.25.23)
- Election cost worksheet

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # 5.11.a
		COUNCIL MEETING DATE June 5, 2023
Requesting Agency (Initiator) City Council	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion of Elections Housekeeping Items		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Update on November Election		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership		
Summary & Background: November 7, 2023, election is approaching fast. The staff feels it's necessary to clear some election housekeeping items prior to qualifying. - Mandatory Saturday voting – October 21, 2023 & October 28, 2023 (9:00 AM – 5:00 PM) - Optional Sunday voting – October 22, 2023 & October 29, 2023 (Staff Recommends No Sunday Voting to keep cost down) - Early voting period – October 16, 2023 – November 3, 2023 (8:30 AM – 4:30 PM) - Number of poll workers needed daily.		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> To date, guaranteed expenditures are: Dominion Voting - \$8786		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> - Election House keeping 2023 Election Timeline Revised (1.25.23) - Election cost worksheet		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Approval		

Attachment: house keeping item (3393 : Election Housekeeping Items)

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	

OCTOBER 16, 2023 - ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE NOVEMBER 7th GENERAL ELECTION. There shall be a period of advance voting that shall commence: On the fourth Monday immediately prior to each primary or election; and as soon as possible prior to a runoff from any other general primary or election but no later than the second Monday immediately prior to such runoff and shall end on the Friday immediately prior to each primary, election, or runoff. Voting shall be conducted beginning at 9:00 A.M. and ending at 5:00 P.M. on weekdays, other than observed state holidays, during such period and shall be conducted on **the second and third Saturdays** during the hours of 9:00 A.M. through 5:00 P.M. and, if the registrar or absentee ballot clerk so chooses, the second Sunday, the third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)

ABSENTEE/ADVANCED BALLOT DAILY DATA – SB 202 effective 7-01-21

- On each day of an absentee voting period, each county board of registrars or municipal absentee ballot clerk shall report for the county or municipality to the Secretary of State and post on the county or municipal website, or if the county or municipality does not maintain such a website, a place of public prominence in the county or municipality, not later than 10:00 A.M. on each business day the number of persons to whom absentee ballots have been issued, the number of persons who have returned absentee ballots, and the number of absentee ballots that have been rejected.
- Additionally, on each day of an advance voting period, each county board of registrars or municipal absentee ballot clerk shall report to the Secretary of State and post on the county or municipal website, or if the county or municipality does not maintain such a website, a place of public prominence in the county or municipality, not later than 10:00 A.M. on each business day the number of persons who have voted at the advance voting sites in the county or municipality.
- During the absentee voting period and for a period of three days following a primary, election, or runoff, each county board of registrars or municipal absentee ballot clerk shall report to the Secretary of State and post on the county or municipal website, or if the county or municipality does not maintain such a website, a place of public prominence in the county or municipality, not later than 10:00 A.M. on each business day the number of persons who have voted provisional ballots, the number of provisional ballots that have verified or cured and accepted for counting, and the number of provisional ballots that have been rejected."

OCTOBER 17, 2023 - FIRST DAY OF PUBLIC EXHIBITION OF SAMPLE BALLOT FOR NOVEMBER 7th GENERAL / SPECIAL ELECTION. At least 21 days prior to a municipal general election the superintendent shall place on public exhibition a sample ballot to be used in such election. The exhibition shall be held in such public places at such times as the superintendent shall deem most suitable for the information and instruction of the electors. O.C.G.A. § 21-2-379.8(b)

OCTOBER 21, 2023 - MANDATORY SATURDAY VOTING FOR NOVEMBER 7th MUNICIPAL GENERAL / SPECIAL ELECTION. (9:00 am – 5:00 pm)

OCTOBER 22, 2023 - OPTIONAL SUNDAY VOTING FOR NOVEMBER 7th MUNICIPAL GENERAL / SPECIAL ELECTION. If the registrar or absentee ballot clerk so chooses, the second Sunday, the third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M.

OCTOBER 23, 2023 - EARLY PROCESSING BEGINS FOR THE NOVEMBER 7th MUNICIPAL GENERAL ELECTION.

Beginning at 8:00 A.M. on the third Monday prior to the day of the primary, election, or runoff, the election superintendent shall be authorized to open the outer oath envelope of absentee ballots that have been verified and accepted pursuant to subparagraph (a)(1)(B) of this Code section, remove the contents of such outer envelope, or to open the inner envelope marked 'Official Absentee Ballot,' and scan the absentee ballot using one or more ballot scanners. At least three persons who are registrars, deputy registrars, poll workers or absentee ballot clerks must be present. At least 7 days prior to beginning this process provide notice to SOS and post notice in office of election supt and on the home page of website O.C.G.A. § 21-2-386(a)(2)(A)

****Please read entire code section for more information.**

OCTOBER 27, 2023 - DEADLINE TO SUBMIT AN ABSENTEE BALLOT APPLICATION FOR THE NOVEMBER 7th MUNICIPAL GENERAL ELECTION.

To be timely received, an application for an absentee-by-mail ballot shall be received by the board of registrars or absentee ballot clerk no later than **11 days** prior to the primary, election, or runoff. For advance voting in person, the application shall be made within the time period set forth in subsection (d) of Code Section 21-2-385. O.C.G.A. § 21-2-381(a)(1)(A)

OCTOBER 28, 2023 - MANDATORY SATURDAY VOTING FOR NOVEMBER 7th MUNICIPAL GENERAL/SPECIAL ELECTION.

Voting shall be conducted beginning at 9:00 A.M. and ending at 5:00 P.M. on weekdays, other than observed state holidays, during such period and shall be conducted on the second and third Saturdays during the hours of 9:00 A.M. through 5:00 P.M. and, if the registrar or absentee ballot clerk so chooses, the second Sunday, the third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M.

OCTOBER 29, 2023 - OPTIONAL SUNDAY VOTING FOR NOVEMBER 7th MUNICIPAL GENERAL / SPECIAL ELECTION.

Voting may be conducted if the board of registrars so chooses on the second and third Sunday, or both the second and third Sundays prior to a primary or election during hours determined by the registrar or absentee ballot clerk, but no longer than 7:00 A.M. through 7:00 P.M. O.C.G.A. § 21-2-385(d)(1)

OCTOBER 30, 2023 - DEADLINE TO PUBLISH CONSOLIDATION NOTICE FOR NOVEMBER 7th GENERAL / SPECIAL ELECTION.

The superintendent shall give at least one week's notice prior to the primary or election by publishing same in a conspicuous place in the superintendent's office and on the home page of election superintendent website, of the place where he or she will commence and hold his or her sessions for the computation and canvassing of the returns; the notice shall be published in a conspicuous place in the superintendent's office. O.C.G.A. § 21-2-492

OCTOBER 31, 2023 - DEADLINE FOR CANDIDATE TO DESIGNATE POLL WATCHERS FOR NOVEMBER 7th GENERAL / SPECIAL ELECTION.

In an election or run-off election, candidates running in a nonpartisan election shall be entitled to designate one poll watcher in each precinct, at least seven days prior to such election or run-off election. O.C.G.A. § 21-2-408(b)(1)

NOVEMBER 2, 2023 - DEADLINE FOR PREPARATION OF ELECTOR'S LIST FOR NOVEMBER 7th GENERAL / SPECIAL ELECTION.

The official list of electors eligible to vote in any primary or election shall be prepared and completed at least five calendar days prior to the date the list is to be used for such primary or election. O.C.G.A. § 21-2-224(f)

2023 ELECTION TRAINING & IMPORTANT DATES

(Revised January 2023)

Please note that this election timeline does not contain all provisions which cover municipal elections. This document is being provided as a guide but should not be taken as legal advice or as legally accurate. Ensuring timelines and all laws are followed properly is ultimately the responsibility of those persons who are statutorily required to perform specific actions. All provisions of municipal elections can be found on the Firefly website and Georgia Elections Code or contact your liaison with the SOS Elections Office.

O.C.G.A. §21-2-101 All county and municipal election superintendents, chief registrars, and absentee ballot clerks or, in the case of a board of elections or a board of elections and registration, the designee of such board charged with the daily operations of such board shall become certified by completing a certification program approved by the Secretary of State (SOS) within six months following their appointment.

There are 3 types of certifications for municipals:

1. **Municipal Election Official Certification (MEOC):** This certification is for ALL municipal level election officials that conduct their OWN election. This is an 11-course certification that must be taken online at **Firefly**. This requires one onsite training on voting machines if the city uses machine voting. Contact SOS for training dates and locations.
2. **MEOC Continuing Education:** By law this re-certification is for all municipal election officials that conduct their own election. Every two years, 12 CE hours are required. There are five courses that can be taken online at **Firefly** to meet this requirement. This re-certification is MANDATORY even if the city is not having an election per code O.C.G.A. 21-2-100.
3. **MEOC Qualifying Officer:** This certification is for cities where the county conducts the election, but the city conducts the qualifying. This is only a one course certification that can be taken online at **Firefly**.

GMA recommends you take the online training thru SOS Elections Portal Information Center – **Firefly** (<https://firefly.sos.ga.gov>) for both the Qualifying Officer and Election Superintendent to learn about municipal elections so you will be informed and educated on municipal elections. If you are not signed up on **Firefly**, contact SOS to begin your online training. Send email to firefly@sos.ga.gov with contact information requesting access to firefly.

Contact Information:

Training Administrator, State Elections Division

Georgia Secretary of State Office

Main: 404-656-2871

Fax: 470-312-2624

www.sos.ga.gov

QUALIFYING CANDIDATES

Prepare Qualifying Packets with Notice of Candidacy Form, located on **Firefly**, for candidates. Candidate packets may include a letter outlining information about the city, important election dates, council meeting dates, etc., and:

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VOTING

CITY OF JONESBORO ELECTION COST WORKSHEET

1	16-Oct	EARLY VOTING BEGINS	
2	17-Oct		
3	18-Oct		
4	19-Oct		
5	20-Oct		
6	21-Oct	MANDATORY SATURDAY	
7	23-Oct		
8	24-Oct		
9	25-Oct		
10	26-Oct		
11	27-Oct		
12	28-Oct	MANDATORY SATURDAY	
13	30-Oct		
14	31-Oct		
15	1-Nov		
16	2-Nov		
17	3-Nov		
18	7-Nov	ELECTION DAY	
MARCH 21, 2023 SPECIAL ELECTIONS PAY RATE			
	CHIEF MGR	\$37.50/HOUR	\$300/DAY
	ASST. MGR	\$28.13/HOUR	\$225/DAY
	CLERK	\$18.75/HOUR	\$150/DAY
NOVEMBER 7, 2023 RECOMMENDED PAY RATE			
	CHIEF MGR	\$25/HOUR	\$200/DAY
	ASST. MGR	\$22/HOUR	\$176/DAY
	CLERK	\$20/HOUR	\$160/DAY
	DOMINION VOTING		\$8,267.50
	DOMINION SUPPLIES		\$519.00
	ELECTION TRAINING - SOS		\$710.00

Staff is recommending a decrease in pollworkers pay rate.
 Last election, pollworkers were paid at the county's rate of pay.
 It was determined that pay rate is based on the size of the municipality and the number of registered voters.

The Clayton County Board of Elections and Registration Office is seeking dependable individuals to work on Election Day.

Working as a poll worker will not affect government benefits such as social security or public aid and is not reported to the IRS, unless you earn \$600.00 or more per year as a poll worker.

There is a 4 hour training requirement for all Poll Workers prior to each election. This pay is contingent upon you working Election Day. If you do not work on Election Day, your training pay will be forfeited.

CLERK/GREETER \$ 150.00

1. Must be a resident of Clayton County and a U.S. Citizen.
2. Must be at least 16 years of age.
3. Must successfully attend and complete training class conducted by Clayton County Elections before each election.
4. Must assist with setting up polling place.
5. Must be able to lift 30 lbs.

ASSISTANT MANAGER \$ 225.00

1. Must be willing to perform duties as Poll Manager, in his or her absence if requested by the Elections Office (which would require picking up election supplies and/or equipment and bringing the same to a check-in center). This is mandatory.
2. Must have served as a Clerk in at least ONE prior election in Clayton County.
3. Must have your own transportation to pick up election supplies and/or equipment and bringing same to check-in center, and be able to lift 30 lbs.
4. Must accompany Poll Manager on election night to deliver supplies and ballots to check-in center.
5. Must assist with setting up polling place.
6. Must successfully attend and complete training class conducted by Clayton County Elections before each election.

MANAGER \$ 300.00

1. Must be a high school graduate or equivalent.
2. Must have served in at least ONE prior election in Clayton County as an Assistant Manager.
3. Must successfully attend and complete training class conducted by Clayton County Elections before each election.
4. Must have your own transportation to pick up election supplies and/or equipment and bringing same to check-in center and be able to lift 30 lbs.



May 18, 2023

City of Jonesboro, GA (Clayton County)

Prepared by:
Fran Leathers
fran.leathers@dominionvoting.com

Q00009921

Budgetary Quote

Product/Service	Description	Part Number	Qty	Unit Price	Extension
Support Services					
On-Site Services - Non-Election Day (/day)	Nov 7, 2023 L&A / Training	S00002	1.0	\$2,200.00	\$2,200.00
On-site Services - Election Day	Nov 7, 2023 Election Day Support	S00004	1.0	\$2,200.00	\$2,200.00
Test Deck Generation Service - 1st Deck - Per Precinct/Ballot Type	Nov 7, 2023 Test Deck	S00011	1.0	\$17.50	\$17.50
Sub-Total					\$4,417.50
Election Support Services					
Municipal Ballot Setup - English Only	Nov 7, 2023 Ballot Set Up / Programming	S00018	1.0	\$3,850.00	\$3,850.00
Sub-Total					\$3,850.00
Purchase Sub-Total				\$8,267.50	
Purchase Total				\$8,267.50	

Terms and Conditions

This quote is valid for 90 days and subject to change for scope and configuration updates.
All Shipping costs to be invoiced separately to customer. All pricing is subject to standard terms and conditions.
Amounts due in years 2 and thereafter are subject to annual increases reflective of inflation.
Annual warranties are optional. Consumable items are available for return 30 days from delivery.

Signatures

Customer Name (printed)	Title	Signature	Date (MM/DD/YYYY)
Melissa Brooks	City Clerk	Melissa Brooks	5/23/23

Tech services

Attachment: Election cost worksheet (3393 : Election Housekeeping Items)



May 18, 2023

City of Jonesboro, GA (Clayton County)

Prepared by:
Fran Leathers
fran.leathers@dominionvoting.com

Q0000992:

Budgetary Quote

Product/Service	Description	Part Number	Qty	Unit Price	Extension
Consumables/Parts					
USB Flash Drive - 16GB - 3.0		123-000385	1	\$29.70	\$29.70
Compact Flash Memory Card 16GB		123-000429	8	\$46.20	\$369.60
Ballot Stock - 8.5" x 11" 80# Text - Rolland		144-000081	1	\$65.00	\$65.00
VoteSecur SL GR White- Infrared. Wrapped 500					
iButton Administrator Key - Black		171-000009	2	\$27.50	\$55.00
Sub-Total					\$519.30

Purchase Sub-Total **\$519.30**

Purchase Total **\$519.30**

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All Shipping costs to be invoiced separately to customer. All pricing is subject to standard terms and conditions.
Amounts due in years 2 and thereafter are subject to annual increases reflective of inflation.
Annual warranties are optional. Consumable items are available for return 30 days from delivery.

Signatures

Customer Name (printed)	Title	Signature	Date (MM/DD/YYYY)
Melissa Brooks	City Clerk	Melissa Brooks	5/23/23

Supplies needed

Attachment: Election cost worksheet (3393 : Election Housekeeping Items)

Melissa Brooks

From: Nina Robinson
Sent: Friday, June 2, 2023 10:39 AM
To: David Allen; Melissa Brooks
Subject: RE: Election

David/Melissa,

The \$23000 total amount budgeted for 2023 election costs for poll workers and the election has been expended. Here is the analysis I provided previously. My recommendation is to appropriate \$24300 amount for the November election. The allocation I recommend is \$9300 for Poll workers and \$15000 for the election costs - \$24300. This amount can be appropriated from the current balance in the contingency reserve of \$48,923.

City of
Jonesboro

Analysis of Special Election Costs

As of April 25, 2023
City of
Jonesboro

Analysis of Special Election Costs

As of April 25, 2023

				Variance
GL Account	GL Name	Budget	Actual	(Over)/Under
100-1500-52-3410	Elections	\$ 20,000.00	\$ 14,530.24	\$ 5,469.76
100-1500-52-3851	Poll Workers	\$ 3,000.00	\$ 9,336.09	\$ (6,336.09)
		\$	\$	
Total		<u>23,000.00</u>	<u>23,866.33</u>	<u>\$ (866.33)</u>

				Variance
GL Account	GL Name	Budget	Actual	(Over)/Under
100-1500-52-3410	Elections	\$ 20,000.00	\$ 14,530.24	\$ 5,469.76
100-1500-52-3851	Poll Workers	\$ 3,000.00	\$ 9,336.09	\$ (6,336.09)
		\$	\$	
Total		<u>23,000.00</u>	<u>23,866.33</u>	<u>\$ (866.33)</u>

Clayton County Board of Elections

CITY OF JONESBORO EXHIBIT "B"		PROJECTED COST
SALARIES - PERMANENT STAFF - OVERTIME		
HOURLY FEE PERSONNEL		
1	Additional Advance Voting Site (Jonesboro)	
1	Mgr @ \$680 Per Week for 4 Weeks (New \$17.00 an Hour at 40 hours a week does not include overtime)	\$2,720.00
2	Asst Mgr(s) @ \$640 Per Week for 4 Weeks (New \$16.00 an Hour at 40 hours a week does not include overtime)	\$5,120.00
1	Clks @ \$600 Per Week for 3 Weeks (New \$15.00 an Hour at 40 hours a week does not include overtime)	\$2,400.00
TOTAL HOURLY FEE PERSONNEL		\$10,240.00
POSTAGE		
	Mailing of Absentee Ballots	\$200.00
	Mailing of Precinct Cards	\$200.00
TOTAL POSTAGE		\$400.00
Administrative Fee 10%		\$1,064.00
TOTAL PROJECTED COST CITY OF JONESBORO		\$10,640.00
GRAND PROJECTED TOTAL COST CITY OF JONESBORO ELECTION		\$11,704.00

Jonesboro's Cost Estimate

Clayton County Board of Elections

CITY OF JONESBORO	EXHIBIT "B"	PROJECTED COST
SALARIES - PERMANENT STAFF - OVERTIME		
HOURLY FEE PERSONNEL		
TOTAL HOURLY FEE PERSONNEL		
POSTAGE		
Mailing of Absentee Ballots	\$200.00	
Mailing of Precinct Cards	\$200.00	
TOTAL POSTAGE		\$400.00
Administrative Fee 10%		\$1,000.00
TOTAL PROJECTED COST CITY OF JONESBORO		\$400.00
GRAND PROJECTED TOTAL COST CITY OF JONESBORO ELECTION		\$1,400.00

Jonesboro's Cost Estimate

Clayton County Board of Elections

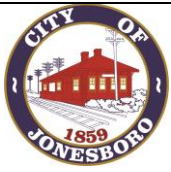
CITY OF LAKE CITY EXHIB		PROJECTED COST
SALARIES - PERMANENT STAFF - OVERTIME		
	\$1,200.00	
SALARIES - TEMPORARY & CONTRACTED SERVICES		
2	Driver(s) @ \$300.00 per day	\$1,200.00
1	Contractor @26.00 per hour Voting Equipment Preparations & Maintenance	\$1,600.00
TOTAL SALARIES - TEMPORARY		\$4,000.00
RENTAL EQUIPMENT		
	Trucks, Cell Phones	\$480.00
	Rental Truck Gasoline	\$200.00
TOTAL - RENTAL EQUIPMENT		\$680.00
HOURLY FEE PERSONNEL		
Election Day Poll Workers - Training Class Fee \$30		
1	Mgr(s) - \$225.25 plus \$25 training fee & \$15.00 manager mtg Total pay @ \$265.00	\$300.00
2	Asst Mgr(s) - \$170.00 plus \$15 training fee & \$15.00 manager mtg Total pay @ \$200.00	\$450.00
4	Clerk(s) - \$115.00 plus \$15 training fee Total pay @ \$130.00	\$600.00
Advance Voting Site(s) (Elections Office, Jonesboro)		
2	Mgr @ \$480 Per Week for 4 Weeks	\$3,840.00
4	Asst Mgr(s) @ \$440 Per Week for 4 Weeks	\$7,040.00
3	Clks @ \$400 Per Week for 3 Weeks	\$3,600.00
TOTAL HOURLY FEE PERSONNEL		\$15,830.00
FEES		
5	BRE Board Meeting Fees (\$100 *5 BRE Members * 1 mtg(s))	\$500
3	Vote Review Panel (\$100 per panelist)	\$300
TOTAL BOARD FEES		\$800.00
ADVERTISING		
	Advertisement of legal notices	\$250
TOTAL ADVERTISING		\$250.00
VEHICLE SUPPLIES		
	Mileage @\$.54	\$200.00
TOTAL VEHICLE SUPPLIES		\$200.00
POSTAGE		
	Mailing of Absentee Ballots	\$100.00
	Letters to voters, candidates, poll workers & manuals	\$100.00
	Mailing of Precinct Cards	\$200.00
TOTAL POSTAGE		\$400.00
OFFICE SUPPLIES		
	Ballot Paper	\$200
	Office Supplies, L&A Test Desks, Sample & Ballot Cards	\$300
TOTAL OFFICE SUPPLIES		\$300.00
STOCKPAPER		
	Administrative Fee 10%	\$2,246.00
TOTAL PROJECTED COST CITY OF JONESBORO		\$22,460.00
GRAND PROJECTED TOTAL COST CITY OF JONESBORO ELECTION		\$24,706.00

Attachment: Election cost worksheet (3393 : Election Housekeeping Items)

Lake City Cost Estimate

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # - 12
		COUNCIL MEETING DATE June 5, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding fee waiver for Chairman Turner 5K.		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Per Rental Policy, Fee Waiver for Lee Street Park		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Community Planning, Neighborhood and Business Revitalization, Recreation, Entertainment and Leisure Opportunities		
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Agency recommendation – Approval ; The 9 th Annual Chairman Turner Fitness 5K Run / Walk will be held on Saturday August 26 th . In the past years, the event has utilized City streets and Lee Street Park. All of the events have received a fee waiver due to the strong partnerships with Clayton County. For this purpose, this request is being brought forward to Mayor & Council for approval of a fee waiver. The event will take place on the existing certified route in Jonesboro. As far as emergency personnel services, the Chairman has stated that both the Clayton County Police Department & the Clayton County Sheriff's Department will coordinate with the Jonesboro Chief of Police on necessary road closures and any additional assistance requested.		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> - Agenda Cover Sheet - 5K Waiver 5K Info		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Approval		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.12.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Chairman Turner 5K

Requirement for Board Action (Cite specific Council policy, statute or code requirement)
Per rental policy, fee waiver for Lee Street Park

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; The 9th Annual Chairman Turner Fitness 5K Run / Walk will be held on Saturday August 26th. In the past years, the event has utilized City streets and Lee Street Park. All of the events have received a fee waiver due to the strong partnerships with Clayton County. For this purpose, this request is being brought forward to Mayor Council for approval of a fee waiver. The event will take place on the existing certified route in Jonesboro. As far as emergency personnel services, the Chairman has stated that both the Clayton County Police Department & the Clayton County Sheriff's Department will coordinate with the Jonesboro Chief of Police on necessary road closures and any additional assistance requested.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Chairman Turner 5K application

Staff Recommendation

Approval

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

City Manager's
Office

Typed Name and Title

Phone

Signature

Date

[Sign Up](#)[Donate](#)

9th Annual Chairman Turner Fitness 5K Run/Walk

Sat August 26, 2023

Jonesboro, GA 30236 US [Directions](#)



Events

In-Person!

5K Run/Walk

\$25

8:00AM EDT

Price increases after August 25, 2023 at
8:00am EDT

Virtual Runner

\$25

Registration ends August 25, 2023 at
8:00am EDT

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☐ Accept

Place

Lee Street Park
155 Lee Street
Jonesboro, GA US 30236

Description

Come out and join us for the 9th Annual Chariman Turner Fitness 5K Run/Walk at Lee Street Park benefitting CASA and the Classie Mae Turner Scholarship Fund!

Race Contact Info

If you have any questions about this race, click the button below.

Questions?

Sponsors

Friends of Clayton County CASA

Court Appointed Special Advocates (CASAs) are trained community volunteers appointed by a judge to speak up for the best interests of children involved in juvenile court deprivation proceedings. "The ultimate goal of a CASA volunteer is to help make sure the child has a safe, permanent home as quickly as possible! The Friends of Clayton County CASA (FCCC), a non-profit organization, was established in 1998 to help support the Clayton County CASA program with fund raising, volunteer recruitment, and public awareness efforts.

The Late Classie Mae Turner is the mother of Chairman Jeff Turner. She was a strong believer in higher education and felt that every child should have an opportunity to attend college. It is because of her belief in helping others the Classie Mae Turner Scholarship Fund was founded. The scholarship fund will provide scholarships to college bound students in Clayton County's Kinship Care Program .

“Every child must be encouraged to get as much education as he has the ability to take. We want this not for his sake, but for the nations sake” - President Lyndon B. Johnson

COURSE INFORMATION

SMITH ST ———> FAYETTEVILLE RD

FAYETTEVILLE RD ———> FAYETTEVILLE AVENUE

FAYETTEVILLE AVENUE ———> COLLEGE ST

COLLEGE ST —————> CLOUD ST

CLOUD ST —————> SOUTH AVE

SOUTH AVE —————> S. MAIN STREET

S. MAIN STREET —————> N. MAIN STREET

N. MAIN STREET —————> PINE CIRCLE

PINE CIRCLE—————> LEE STREET

LEE STREET ———> SMITH STREET

Click the icon below to download the attached PDF.

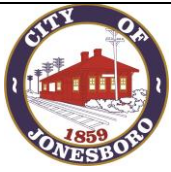


Directions

If you continue to use this site, you consent to use all cookies.

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # 5.13 - 13
		COUNCIL MEETING DATE June 5, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.) Discussion regarding NetPlanner proposal for completion of electronic key locks for Police Department.		
Requirement for Board Action (Cite specific Council policy, statute or code requirement) Approval of Proposal from NetPlanner to Complete Work		
Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal) Yes Community Planning, Neighborhood and Business Revitalization		
Summary & Background (First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.) Agency recommendation – Approval; The Jonesboro City Center was substantially completed last October. There were many construction meetings and many changes, one of which involved door locks on the evidence and gun rooms on the Police Department side. Per Steve Watson with 4PM – <i>“I have discussed the door card reader issue with Hogan and Netplanner. The original plan had readers marked. The final plans did not have the correct specifications for electronic door locks and therefore standard locks were installed. In conversation with Netplanner, it is noted that the proposal they provided will have all the items needed to have the doors function as have been discussed. There is no requirement for additional conduits, just the installation as described in the proposal. I understand that this cost was not previously billed to the city as part of the Netplanner work.”</i> It appears that NetPlanner was never paid for any of the work, and the \$4634.77 proposal attached reflects that. The electronic key locks are necessary to better protect the contents of two very important rooms and will be checked by an auditor in an upcoming inspection. Per the Finance Director, the proposal can be paid by through ARPA funds.		
Fiscal Impact (Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.) ARPA funds.		
Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.) - Agenda Cover Sheet - Key Locks Police Department - Proposal DG20126-P7 - City of Jonesboro - Jonesboro City Center 2		
Staff Recommendation (Type Name, Title, Agency and Phone) Approval		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.13.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Key Locks for Police Department

Requirement for Board Action (Cite specific Council policy, statute or code requirement)
Approval of Invoice from NetPlanner to complete work

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; The Jonesboro City Center was substantially completed last October. There were many construction meetings and many changes, one of which involved door locks on the evidence and gun rooms on the Police Department side. Per Steve Watson with 4PM – “I have discussed the door card reader issue with Hogan and Netplanner. The original plan had readers marked. The final plans did not have the correct specifications for electronic door locks and therefore standard locks were installed. In conversation with Netplanner, it is noted that the proposal they provide will have all the items needed to have the doors function as have been discussed. There is no requirement for additional conduits, just the installation as described in the proposal. I understand that this cost was not previously billed to the city as part of the Netplanner work.”

It appears that NetPlanner was never paid for any of the work, and the \$4634.77 proposal attached reflects that. The electronic key locks are necessary to better protect the contents of two very important rooms and will be checked by an auditor in an upcoming inspection.

Per the Finance Director, the proposal can be paid by through ARPA funds.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

ARPA Funds

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

NetPlanner proposal

Staff Recommendation

Approval

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

City Manager's
Office

Typed Name and Title

Phone

Signature

Date



Prepared For:

Hogan Construction Group, LLC
5075 Avalon Ridge Parkway
Norcross, GA 30071

Job Site:

City of Jonesboro
156 Smith St.
Jonesboro, GA 30548

Proposal Recipients

Jim Groth, Project Manager

Email

Jgroth@hoganconstructiongroup.com

Phone

(770) 598-8614

INTRODUCTION

Thank you for the opportunity to provide a proposal for this project. NetPlanner Systems has a long history of successfully completing projects of this scope and magnitude for clients nationwide since our founding in 1987.

As one of the Southeast's leading providers of integrated technology solutions, NetPlanner prides itself in delivering best-in-class solutions and services backed by the most technical and certified employees in the industry. Our expertise includes Communications Cabling, Wireless, Distributed Antenna Systems (DAS), Network Services, Access Control, Video Surveillance, Intrusion, A/V, Paging/Intercom, and Data Center Services. We also offer Intelligent Remote Monitoring & Management as well as service agreements that can be customized to meet your specific needs.

We dedicate our efforts to staying on top of the ever-changing world of communications technology to consistently deliver innovative, high performing systems. Our goal is to provide you with the highest quality solutions and a level of customer service that exceeds your expectations. Our commitment to the success of your technology systems will be evident in every project.

Please do not hesitate to contact me if you have any questions about this proposal. Again, thank you for this opportunity. We look forward to working with you.

SCOPE OF WORK - Access Control - ESTIMATE DG20126-ACS-E7

Electrified Lock Hardware

NetPlanner Systems will provide and install electrified hardware to convert the existing hardware from standard mechanical hardware to electrified hardware for access control. All components will be Allegion brand and work with existing hardware as much as possible.

Doors included:

- 188.1.1
- 189.2
- 190.2

SCOPE OF WORK - Access Control - ESTIMATE DG20126-ACS-E7.1

Electrified Lock Hardware

NetPlanner Systems will provide and install electrified hardware to convert the existing hardware from standard mechanical hardware to electrified hardware for access control. All components will be Allegion brand and work with existing hardware as much as possible.

Doors included:

- Records Room 158

**Proposal DG20126-P7**

April 06, 2023

Proprietary and Confidential

Jonesboro City Center**SCOPE OF WORK - Access Control - ESTIMATE DG20126-ACS-E7.2****Electrified Lock Hardware**

NetPlanner Systems will provide and install electrified hardware to convert the existing hardware from standard mechanical hardware to electrified hardware for access control. All components will be Allegion brand and work with existing hardware as much as possible.

Doors included:

- Judge's Entrance from Lobby - 101.9

PROPOSAL COST SUMMARY

Estimate	Description	Total
DG20126-ACS-E7	Access Control - Electrified Lock Hardware	\$2,534.27
DG20126-ACS-E7.1	Access Control - Electrified Lock Hardware	\$844.76
DG20126-ACS-E7.2	Access Control - Electrified Lock Hardware	\$1,255.74
TOTAL:		\$4,634.77

INVOICING AND PAYMENT TERMS

NetPlanner Systems, Inc. will invoice Customer for all materials and for mobilization upon approval of proposal. Customer will be invoiced for labor at the end of the project or at the end of the month, whichever comes first, based upon the percentage of the project completed. The Customer agrees to pay any and all payments according to the payment schedule. Should said payment(s) not be made, or if satisfactory arrangements for payment have not been made, NetPlanner Systems, Inc. reserves the right to stop all work until such time as payment is rendered or satisfactory payment arrangements have been made. Standard payment terms are NET 15 in the absence of a specific payment schedule.

Any required closeout documents, including, but not limited to, as-built drawings, test results, and warranties, will be released to the Customer once 90% of the total project payment has been received by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. operates primarily as a contractor for sales tax purposes. This means all sales tax is paid at the point of purchase of materials and no sales tax may be charged to NetPlanner Systems, Inc. customers.



INCLUSIONS

Pricing includes above-described items by NetPlanner Systems, Inc. and applies to regular business hours unless otherwise stated, Monday – Friday from 7:30 AM - 4:30 PM.

Software updates/upgrades will be performed only on the equipment being installed.

This bid proposal and the pricing within are valid for 30 days.

Due to current market conditions, including raw material shortages and ongoing price volatility in the industry, upon award, NetPlanner will invoice Customer for materials under standard payment terms. NetPlanner will order all materials immediately upon submittal approval or contract acceptance (if submittal is not required). Customer will have the option to store materials in NetPlanner's secure warehouse or on the job site.

NetPlanner is currently experiencing extremely long lead times on certain products. This can cause delay if appropriate action is not taken immediately at the start of the project. Because lead times are out of NetPlanner's control, NetPlanner will not be held responsible for delays due to product lead times.

EXCLUSIONS

Overtime labor is not included in this proposal.

NetPlanner Systems is not responsible for conduit, millwork, or other general construction requirements that provide pathways to provided equipment. This also includes any ceiling reconstruction, i.e. ceiling tile/grid, sheetrock, etc.

NetPlanner Systems is not responsible for any configuration of Customer's network equipment that may impede the completion of the project.

NetPlanner Systems is not liable to the Customer or any third party for any delays, damages or equipment failure caused by any circumstances beyond our reasonable control.

NetPlanner Systems is not responsible for any applicable wall support, network, and power requirements.

GOVERNMENT IMPOSED TARIFFS

This project could be impacted by volatility in market conditions relating to government increases in tariffs. Should the cost of materials used on this project rise based on tariffs, NetPlanner Systems reserves the right to adjust final pricing to reflect the increase.

There is anticipation that costs could increase up to 30% for active equipment based on tariffs. Neither NetPlanner Systems nor any other integrator has any control over these price increases.

CHANGE ORDERS

Changes to the Scope of Work, delays due to site closings, limited access, or other events which the Customer requests will be handled as part of a Change Order. Customer should contact NetPlanner Systems' Project Manager with any requested changes, modifications, or enhancements to the project. NetPlanner Systems' Project Manager will prepare a Change Order which will address scope functionality changes, detail cost implications, and reflect any necessary equipment changes. The Project Manager must receive the signed Change Order before NetPlanner Systems will proceed with any ordering or changes in the project.

Additional labor resulting from a Change Order will be estimated at the time of request. If overtime or weekend work is required, the labor rate will be subject to a 1.5 multiplier. If holiday work is required, the labor rate will be subject to a 2.0 multiplier. The cost of additional materials and labor will be presented for Customer approval prior to commencing work on the Change Order. Additional charges for the changes will be added to the contract price and billed with the next scheduled contract payment.

The completion date shall be adjusted according to the change(s) mentioned above, and the original completion date shall become null and void. Agreements made by the Customer with other vendors or subcontractors on the job are not recognized.

CUSTOMER SUPPLIED ITEMS

All materials supplied by the Customer are to be on site by the specified date in the contract. It is the responsibility of the Customer to ensure that Customer-supplied items are in good and sufficient condition to be installed and that all necessary parts to install such items are present. The Customer bears all responsibilities pertaining to the condition, performance, and warranties of Customer-supplied items. NetPlanner Systems, Inc. shall install Customer-supplied items 'as is' and shall bear no responsibility, either explicit or implied, for the item or for its condition, performance, or warranty.

CUSTOMER RESPONSIBILITIES

To ensure that your project goes smoothly, please implement the following:

- A) Designate one person to be the Customer's point of contact. This person shall be kept informed of the job's progress and shall be provided answers to questions as they arise.
- B) Direct all questions to NetPlanner Systems, Inc.'s designated point of contact. Avoid trying to resolve questions or problems with workers, vendors, or other individuals on or off the job site.
- C) Make any and all changes to the original contract in writing and ensure that a "Change Order" form is completed and signed before those changes are made.
- D) NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational in the event that the Customer fails to disclose in explicit written terms the features required of the system and where lack of doing so is the cause for such failure to become operational. If such omissions by any third party or the Customer cause the system to be incomplete and unable to function as expected, it is up to the Customer to provide financial resources to correct such omissions.

QUALITY

All work shall be performed in a good and workmanlike manner per industry standards. All material is guaranteed to be new, unless otherwise specified.



SAFETY

NetPlanner Systems, Inc. shall take all necessary precautions for the safety of persons and the protection of the work and adjoining property. NetPlanner Systems, Inc. shall comply with all applicable provisions of federal, state and local safety laws and building codes including, without limitation, the provisions of 29 CFR 1910.147 (OSHA Lockout/Tagout Standard).

INDEPENDENT CONTRACTORS

The relationship of Customer and NetPlanner Systems, Inc. created by this agreement shall be that of independent contractors and not one of joint venture, partnership, or employment.

During the term of this Agreement and for a period of two (2) years following the date of the termination or expiration of this Agreement (or the date of any subsequent termination of the parties' relationship, whichever is later), Customer covenants and agrees that Customer shall not, directly or indirectly: (i) solicit, recruit, or hire (or attempt to solicit, recruit, or hire) or otherwise assist anyone in soliciting, recruiting, or hiring, any employee of NetPlanner Systems, Inc. who performed work for NetPlanner Systems, Inc. within the last year of Customer's relationship with NetPlanner Systems, Inc. or who was otherwise engaged or employed with NetPlanner Systems, Inc. at the time of termination or expiration of this Agreement and the parties' relationship, or (ii) otherwise encourage, solicit, or support any such employee(s) to leave their employment with NetPlanner Systems, Inc., until such employee's employment with NetPlanner Systems, Inc. has been voluntarily or involuntarily terminated or separated for at least six (6) months. In the event the Customer hires a NetPlanner Systems, Inc. employee, the Customer agrees to compensate NetPlanner Systems, Inc. an amount equal to the employee's minimum annual salary.

DAVIS BACON ACT

NetPlanner Systems, Inc. is compliant with all State, Federal and local labor and employee relations laws including Davis Bacon and Davis Bacon Related Act regulations and guidelines. Based upon Federal guidelines, it is the contracting agency's and/or contractor's responsibility to (a) notify bidders when a project falls under the Davis Bacon Act and/or Davis Bacon Related Act guidelines and (b) provide the Prevailing Wage Determination attached to the contract. NetPlanner Systems, Inc. bids its labor based upon criteria and requirements outlined within the RFP; as such, we will not take into consideration Davis Bacon Act/DBRA wage requirements if it has not been designated within the RFP/bid documents as a requirement. If a contract is awarded and later determined to be a Davis Bacon/Davis Bacon Related Act project, NetPlanner Systems, Inc. will issue a change order for the additional labor costs and/or have the right to cancel the contract based upon the contractor's failure to properly notify bidders of the Prevailing Wage requirements. In some instances, the Prevailing Wage Determination provided within an RFP/bid package does not include an employee classification matching the specialized skills required of our employees. Under these circumstances, our quote is based upon the prevailing wage rates for our classification, in the project's specific geographic location. In addition, should the contract be awarded to our company, we would need to submit an SF1444 requesting a wage conformance to include a worker classification for Telecommunications / Voice / Data / Video technicians.

FEDERAL SUBCONTRACTOR STATUS

If applicable, the parties hereby incorporate the requirements of 41 CFR §§60 1.4 (a) (7), and 29 CFR Part 471, Appendix A to Subpart A.

If applicable, this contractor and subcontractor shall also abide by the requirements of 41 CFR § 60 300.5 (a) and 41 CFR § 60 741.5 (a). These regulations prohibit discrimination against qualified protected veterans and qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

BUILDING CODES

All work performed under this agreement shall comply with applicable building codes. Any additional work required by the Building Department beyond the agreement of this contract is not the responsibility of NetPlanner Systems, Inc.

ASBESTOS AND OTHER HAZARDOUS MATERIALS

It is the obligation of the Customer to determine if the structure covered by this contract contains asbestos and/or other hazardous materials. This proposal and contract does not include any provision (neither monetary provisions nor time-schedule provisions) to cover the unforeseen hazards or additional work necessitated by removal of asbestos and/or other hazardous materials. If asbestos and/or other hazardous materials are discovered after work is already in progress, and if the asbestos and/or other hazardous materials represent a changed condition from those described in the plans and specifications, then NetPlanner Systems, Inc. shall be entitled to additional compensation and an increase in time for completion of the project.

EXISTING CONDITIONS

NetPlanner Systems, Inc. makes no representation of existing conditions and assumes no responsibility of condition for any of the Customer's equipment that may or may not be relocated or affected by NetPlanner Systems, Inc.'s work.

HIDDEN DEFECTS

It is acknowledged that hidden defects, faulty wiring, or other defective components of existing systems may need to be updated or replaced in order to properly complete the above-quoted work, and further acknowledged that the expense, if any, will be the responsibility of the Customer.

PATHWAYS

All conduits installed by others are assumed to be passable. NetPlanner Systems, Inc. is not responsible for repairing or replacing pathways installed by others.

Any conduits routing below foundation grade must be identified by the Customer so that NetPlanner Systems, Inc. can properly specify outdoor rated cable. Failure to identify such conduits will result in cable being replaced at additional cost to Customer. Indoor cable routing below foundation grade will not be warranted by NetPlanner Systems, Inc.

LIENS

NetPlanner Systems, Inc. retains the right to file a mechanic's lien and will not indemnify Customer and/or Lessee against all claims or liens filed by NetPlanner Systems, Inc. Indemnity shall include costs and attorneys' fees.

FINANCE CHARGES

Any contract payment or invoice amount not paid by the due date shall be considered delinquent and shall bear interest at the rate of one and one-half percent (1 1/2%) per month on the outstanding balance. If steps shall be taken, whether by suit or otherwise, to collect any sum including interest which has become delinquent, the Customer agrees to pay all costs thereby incurred, including any reasonable collector's fees, attorney fees, and court costs.

INDEMNITY AND LIABILITY

NetPlanner Systems, Inc.'s obligation to indemnify Customer or any other party shall be limited to the extent the loss, cost, expense, claim or demand for which indemnification is sought (i) arises out of or results from the negligence of NetPlanner Systems, Inc., its employees and subcontractors, and (ii) arises out of bodily injury (including death) or damage to tangible property of third parties. The indemnity shall not be interpreted to make NetPlanner Systems, Inc. liable for the negligence of any other party, nor for loss or damage to property or existing facilities of the Customer at or near the site of the Work. NetPlanner Systems, Inc. shall not be liable for any special or consequential damages, loss of profits, interest penalties or fines. Customer must make written demand for indemnity promptly after a claim is made against it.

NetPlanner Systems, Inc. absolves itself of any liability due to omissions or failures to perform by any engineering firm, consultant or other party engaged by the Customer. NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational if faulty design from any party not hired by NetPlanner Systems, Inc. is the cause for such failure to become operational.

WARRANTY

NetPlanner Systems, Inc. hereby guarantees that the work shall be free from defects in labor for one (1) year from the date of completion of the project. NetPlanner Systems, Inc.'s liability for breach of warranty or failure or defect in performance of the Contract shall be limited to re-performing corrective services of the type originally performed by NetPlanner Systems, Inc. with its own forces, beginning at final completion and continuing for twelve (12) months thereafter, provided NetPlanner Systems, Inc. receives written notice of defective work within the warranty period. Materials and active hardware are warranted as specified by individual manufacturers and not by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. will exchange any defective equipment at no labor cost for a period of 30 days. After 30 days, the Customer is responsible for exchanging defective equipment. NetPlanner Systems, Inc. can install exchanged equipment on a time and materials basis.

NetPlanner Systems, Inc. reserves the right to repair or replace defective items and will not compensate others for repair or replacement services.

ACKNOWLEDGEMENTS

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, proposals, representations, commitments, understandings or agreements between the parties, either written or oral. This Agreement shall not be changed or modified by any oral agreement or any other agreement unless the same is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought. If NetPlanner Systems, Inc.'s proposal is made a part of this Agreement and said proposal contains any terms or conditions inconsistent with the terms and conditions of this Agreement Form, then this Agreement Form shall govern.

ACCEPTANCE



NetPlanner Systems, Inc. is hereby authorized to perform the work as specified. Payment shall be made as outlined above. Customer agrees this proposal constitutes in its entirety all that will be provided by NetPlanner Systems, Inc. Customer's signature certifies acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

If this proposal is distributed by e-mail, then replying to such e-mail with the subject or message "I Accept" or any request by the Customer for NetPlanner Systems, Inc. to begin work on this project will constitute full acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

Customer

Authorized Signature:

Printed Name:

Title:

Date:

NetPlanner Systems, Inc.

Authorized Signature:

Printed Name:

Title:

Date:



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.14

- 14

COUNCIL MEETING DATE

June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion of purchase of four Motorola Radios APX 6500 for Police Department per FY' 23 Budget.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Authorization of Budgeted Expense

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Community Planning, Neighborhood and Business Revitalization,
Transportation Infrastructure

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; Per the Police Chief:

The Jonesboro Police Department formally request the purchase of four Motorola APX6500 vehicle radio communications systems, along with their installation in the four 2023 Chevy Tahoe vehicles. The purpose of this request is to seek your approval to proceed with this purchase, as it aligns with our approved FY'23 budget. The Motorola APX6500 vehicle radio communications system has been identified as the most suitable solution to meet our organization's communication needs. These systems are renowned for their reliable performance and advanced features, making them an ideal choice for our operational requirements.

The requested purchase includes four units of the Motorola APX6500 vehicle radio communications system at a price of **\$6,200.00 per unit, totaling \$24,800.00**. We have factored in the installation fees, ensuring a seamless integration of the systems into the four 2023 Chevy Tahoe vehicles. Our FY'23 budget has already accounted for the acquisition of these vehicles and radios, and they have received the necessary approvals. With all the necessary preparations in place, we are eager to proceed with the purchase and installation of the Motorola APX6500 systems as soon as possible. We kindly request your prompt attention to this matter and look forward to receiving your approval to proceed with the purchase.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

FY '23 Budgeted Item

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Agenda Cover Sheet - Motorola Radios June 2023
- Quote#2116730_Jonesboro Police_APX6500_April2023

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

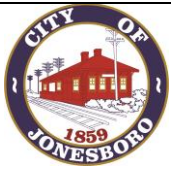
Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.14.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Motorola Radios APX 6500

Requirement for Board Action (Cite specific Council policy, statute or code requirement)
Authorization of Budgeted Expense

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; Per the Police Chief:

The Jonesboro Police Department formally request the purchase of four Motorola APX6500 vehicle radio communications systems, along with their installation in the four 2023 Chevy Tahoe vehicles. The purpose of this request is to seek your approval to proceed with this purchase, as it aligns with our approved FY'23 budget. The Motorola APX6500 vehicle radio communications system has been identified as the most suitable solution to meet our organization's communication needs. These systems are renowned for their reliable performance and advanced features, making them an ideal choice for our operational requirements.

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Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

FY 2023 Budgeted Item

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Staff Recommendation

Approval

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

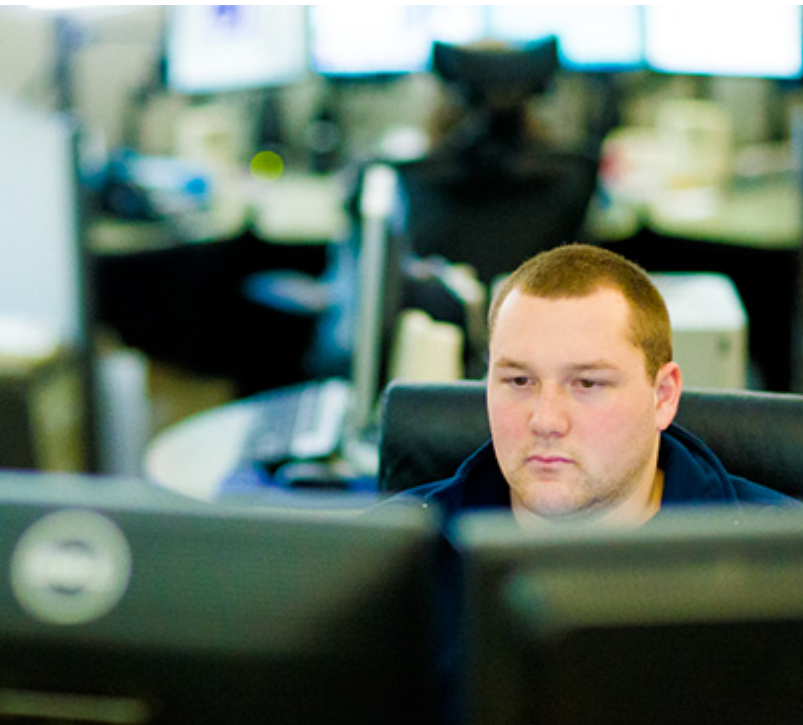
City Manager's
Office

Typed Name and Title

Phone

Signature

Date



Attachment: Quote#2116730_Jonesboro Police_APX6500_April2023 (3408 : Police Department Radios)

JONESBORO, CITY OF

04/04/20



04/04/2023

JONESBORO, CITY OF
124 N AVE
JONESBORO, GA 30236

Dear Chris Cato,

Motorola Solutions is pleased to present JONESBORO, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide JONESBORO, CITY OF with the best products and services available in the communications industry. Please direct any questions to Shelley Abe at shelley.abe@bearcom.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Shelley Abe

Motorola Solutions Manufacturer's Representative

Attachment: Quote#2116730_Jonesboro Police_APX6500_April2023 (3408 : Police Department Radios)



QUOTE-21167

Billing Address:
JONESBORO, CITY OF
124 N AVE
JONESBORO, GA 30236
US

Quote Date:04/04/2023
Expiration Date:06/03/2023
Quote Created By:
Shelley Abe
shelley.abe@bearcom.com

End Customer:
JONESBORO, CITY OF
Chris Cato

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500				
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	4	\$3,253.00	\$2,374.69	\$9,498.76
1a	G996AS	ENH: OVER THE AIR PROVISIONING	4	\$110.00	\$80.30	\$321.20
1b	GA00580AA	ADD: TDMA OPERATION	4	\$495.00	\$361.35	\$1,445.40
1c	G51AU	ENH: SMARTZONE OPERATION APX6500	4	\$1,320.00	\$963.60	\$3,854.40
1d	G67DT	ADD: REMOTE MOUNT E5 APXM	4	\$327.00	\$238.71	\$954.84
1e	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	4	\$0.00	\$0.00	\$0.00
1f	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	4	\$0.00	\$0.00	\$0.00
1g	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	4	\$66.00	\$48.18	\$192.72
1h	G843AH	ADD: AES ENCRYPTION AND ADP	4	\$523.00	\$381.79	\$1,527.16
1i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	4	\$0.00	\$0.00	\$0.00
1j	G806BL	ENH: ASTRO DIGITAL CAI OP APX	4	\$567.00	\$413.91	\$1,655.64
1k	GA01670AA	ADD: APX E5 CONTROL HEAD	4	\$717.00	\$523.41	\$2,093.64

Attachment: Quote#2116730_Jonesboro Police_APX6500_April2023 (3408 : Police Department Radios)



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-21167

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1l	W22BA	ADD: STD PALM MICROPHONE APX	4	\$79.00	\$57.67	\$230.68
1m	W969BG	ADD: MULTIKEY OPERATION	4	\$363.00	\$264.99	\$1,059.96
1n	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	4	\$47.00	\$34.31	\$137.24
1o	G361AH	ENH: P25 TRUNKING SOFTWARE APX	4	\$330.00	\$240.90	\$963.60
2	LSV00Q00202A	DEVICE PROGRAMMING	4	\$85.00	\$85.00	\$340.00
3	LSV00Q00203A	DEVICE INSTALLATION	4	\$250.00	\$250.00	\$1,000.00
Grand Total				\$25,275.24(USD)		

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Attachment: Quote#2116730_Jonesboro Police_APX6500_April2023 (3408 : Police Department Radios)



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

Attachment: Quote#2116730_Jonesboro Police_APX6500_April2023 (3408 : Police Department Radios)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.15

- 15

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding proposal from Netplanner Systems for Managed IT Services.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review and Approval of New Service Agreement

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Community Planning, Neighborhood and Business Revitalization, Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Purpose:

Netplanner Systems to provide contracted IT Managed Services for the City of Jonesboro. Services will be the same as VC3 offered but at a lower cost with the addition of Data Security, Document Retention Security Incident Response & Disaster Recovery. VC3 will only host the city's webpage as Netplanner does not host web services.

Since the JCC building move Netplanner has provided most of our IT infrastructure equipment & services that VC3 no longer has access or control of (Phone system, Meraki Services, Wireless access control points, building access control, building cameras, AV). As these systems are currently hosted by Netplanner at any point the city needs assistance with the equipment or service Netplanner will charge hourly as there is no contract or agreement in place.

Services will be a rate of \$6,900 – A savings of \$916 Monthly, \$ 10,992 Yearly.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

SUMMARY OF SERVICES

- Cisco Collaboration Platform Support: \$450/mn
- Office Network Infrastructure: \$455/mn

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

- | | |
|---|------------|
| • Office Active Directory & Application Servers Platform: | \$650/mn |
| • Microsoft Licensing (Premium and Basic): | \$1,064/mn |
| • Co-managed IT Support (10-hour block of time): | |
| \$1,250/mn | |
| • Backup and Data Protection: | \$1,936/mn |
| • Cyber Security: | \$1,095/m |

5.15

Total Recurring Monthly: \$6,900

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Agenda Cover Sheet - Netplanner Proposal
- Managed Services by NetPlanner Systems
- Correspondence
- Jonesboro NetPlanner Systems Information Technology Professional Services Agreement v2 (002)

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval



CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary

Agenda Item #

5.15.a

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding proposal from Netplanner Systems for Managed IT Services.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review and Approval of New Service Agreement

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Innovative Leadership, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Purpose:

Netplanner Systems to provide contracted IT Managed Services for the City of Jonesboro. Services will be the same as VC3 offered but at a lower cost with the addition of Data Security, Document Retention Security Incident Response & Disaster Recovery. VC3 will only host the city's webpage as Netplanner does not host web services.

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Services will be a rate of \$6,900 – A savings of \$916 Monthly, \$ 10,992 Yearly.

Fiscal Impact

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SUMMARY OF SERVICES

- Cisco Collaboration Platform Support: \$450/mn
- Office Network Infrastructure: \$455/mn

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

- Office Active Directory & Application Servers Platform: \$650/mn
- Microsoft Licensing (Premium and Basic): \$1,064/mn
- Co-managed IT Support (10-hour block of time):
\$1,250/mn
- Backup and Data Protection: \$1,936/mn
- Cyber Security: \$1,095/m

Total Recurring Monthly: \$6,900

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

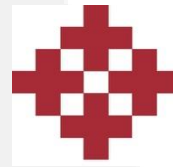
- Managed Services by NetPlanner Systems

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

5.15.a

Attachment: Agenda Cover Sheet - Netplanner Proposal (3391 : IT Managed Services - Netplanner)



Managed Services by NetPlanner Systems Strategy and Budgeting

All services and identified quantities below are subject to an onboarding discovery process to confirm actual quantities. Pricing shown is based on preliminary assumptions and may be modified to provide as needed levels of service. One-time onboarding costs may be added to first month's billing upon acceptance from customer. Pricing is based on a one-year service contract. Early termination without a 30-day notice is subject to cancellation charges.

Cisco Collaboration Platform:

NetPlanner Systems will provide managed services for the account's on-premises Cisco Collaboration Platform performing all duties associated with managing and maintaining the host servers, application servers and collaboration endpoints (including softphones and other software-based voice applications). Managed services for the Collaboration Platform include but are not limited to:

- 24x7x4 Monitoring and Management for 1 Cisco voice gateway PSTN host.
- 24x7x4 Monitoring and Management for 2 VMware based server hosts.
- 24x7x4 Monitoring and Management for 6 voice application servers.

Configuration changes, software updates, troubleshooting services, etc. are considered ticketed events and are charged towards monthly service hours.

☐ **Monthly Charge:** \$450

Network Infrastructure:

NetPlanner Systems will provide managed services for the account's corporate office network infrastructure. NetPlanner shall perform all duties associated with managing and maintaining the network infrastructure elements including but not limited to:

- 24x7x4 Monitoring and Management for 2 Meraki Firewalls.
- 24x7x4 Monitoring and Management for 9 Meraki managed switches.
- 24x7x4 Monitoring and Management for 20 Meraki wireless APs
- 24x7x4 Monitoring and Management for 4 network enabled UPSs.

Configuration changes, software updates, troubleshooting services, etc. are considered ticketed events and are charged towards monthly service hours.

☐ **Monthly Charge:** \$455

Application Servers & Windows Active Directory Platform:

NetPlanner Systems will provide managed services for the account's cloud-based / on-premises active directory servers, application/print servers, and the physical hosts servicing the various virtualized servers. Managed services for these servers include but are not limited to:

- 24x7x4 Monitoring and Management for 1 VMware based server hosts.
- 24x7x4 Monitoring and Management for 3 virtualized application servers.

Configuration changes, patch management, troubleshooting services, etc. are considered ticketed events and are charged towards monthly service hours. Application software updates or major operating system updates will be considered special projects and handled separately.

☐ **Monthly Charge:** \$650

Microsoft 365 Licensing

NetPlanner shall broker Microsoft 365 licensing as follows:

- 41 Business Premium
- 27 Business Essentials

☐ **Monthly Charge: \$1,064**

Co-Managed Support Services

NetPlanner shall deliver helpdesk co-managed support services and troubleshooting efforts with ticketed events which are then drawn upon a monthly block of time.

- Standard business hours (Monday – Friday 8:00AM – 5:00PM local time); support calls outside of this time are handled on a severity level of “critical” and subject to an hourly multiplier of 1.5x billings.
- Ticket billings in 15-minute increments with 15 minute minimum
- Unused monthly hours do not roll-over to new month
- Hours provided in excess of monthly allocation are billed at rate of \$125/hr with quarter-hour partial billings.

Support services, including non-end-user initiated troubleshooting and/or problem resolution, performed outside of standard business hours, or weekends are charged 1.5-hour multiplier. Weekday national holidays are charged 2-hour multiplier. Major national holidays falling on weekends are charged 3.5-hour multiplier.

☐ **Monthly Charge for 10hrs: \$1,250**

Data Protection, Retention & Disaster Recovery

NetPlanner Systems will install local back up appliance, desktop agent based, and cloud-based integration software into the M365 exchange admin portal for data protection, retention, and disaster recovery. Server and workstation hardware warranties are not included and assumed to be active on units.

- Microsoft 365 account protection and defense (infinite cloud stored retention) for 68 M365 user accounts
- Application servers are protected with the onsite server backup & disaster recovery with customized retention periods.
- Cloud backup for 60 workstations (once every 2 hours) with a 1-year time-based retention.

☐ **Monthly Charge: \$1,936**

Cybersecurity:

NetPlanner shall provide the following cybersecurity protection items:

- 60 Endpoint Detection and Response with ransomware detection
- 27 End-user cybersecurity and compliance awareness training with continuous access to training modules, phishing campaigns, and customizable training content
- Dark web domain-wide credential threat protection and reporting
- 60 seats of 24x7 Managed Security Operations Center (SOC) providing continuous monitoring and real-time threat and breach detection

While not included within this proposal, by selecting the cybersecurity services as presented, the end customer becomes eligible for 3rd party provided Cyber Liability Insurance at a significant discount when compared to traditional cyber insurance policies. Quoting and eligibility shall be handled separately.

☐ **Monthly Charge: \$1,095**

SUMMARY OF SERVICES

Services may change month to month based on actual end point quantity.

Cisco Collaboration Platform Support:	\$450/mn
Office Network Infrastructure:	\$455/mn
Office Active Directory & Application Servers Platform:	\$650/mn
Microsoft Licensing (Premium and Basic):	\$1,064/mn
Co-managed IT Support (10-hour block of time):	\$1,250/mn
Backup and Data Protection:	\$1,936/mn
Cyber Security:	\$1,095/mn

Total Recurring Monthly: \$6,900

PAYMENTS

NetPlanner Systems, Inc. will invoice Integral monthly for the previous month's and based on actual device counts, end user subscription counts, total ticketed hours, etc. Each month's service invoice shall be generated and submitted to Integral within the first business week. Standard payment terms are NET 30.

DURATION OF AGREEMENT

NetPlanner Systems, Inc. and Integral agree that this contract for services will begin upon acceptance on _____ and shall remain effective for the period of 1 year, ending on _____.

AUTO RENEWAL OF AGREEMENT

NetPlanner Systems, Inc. and Integral agree that this contract for services will auto-renew on the expiration date for an additional 1-year. Auto-renewal is superseded by new service agreement / contract proposal presented to end-customer within 30-days from contract expiration.

TERMINATION OF AGREEMENT

Integral can terminate this agreement with no penalties so long as termination notice is submitted in electronic format (email) within 30 days of requested termination date.

CUSTOMER RESPONSIBILITIES

To ensure that your project goes smoothly, please implement the following:

- A) Designate one person to be the Customer's point of contact. This person shall be kept informed of the job's progress and shall be provided answers to questions as they arise.
- B) Direct all questions to NetPlanner Systems, Inc.'s designated point of contact. Avoid trying to resolve questions or problems with workers, vendors, or other individuals on or off the job site.
- C) Make all changes to the original contract in writing and ensure that a "Change Order" form is completed and signed before those changes are made.

LIMITS OF LIABILITY

Except for the obligation to pay for Services already provided, neither Party nor any of their respective Affiliates (nor any Person acting on its or their behalf) shall bear any responsibility or liability for any Losses arising out of any delay, inability to perform or interruption of its performance of obligations under this agreement due to events beyond the reasonable control of such Party (hereinafter referred to as a "Force Majeure Event"), including acts of God, acts of governmental authority, acts of the public enemy or due to terrorism, war, riot, flood, civil commotion, insurrection, strike or labor difficulty, severe or adverse weather conditions, lack of or shortage of electrical power, systemic malfunctions of equipment or software programs or any other cause beyond the reasonable control of NetPlanner Systems, Inc. or its Affiliates or its or their third party service

providers whose performance is affected by the Force Majeure Event. In such event, the obligations hereunder of such Party in providing the impacted Service or performing its obligations under this TSA shall be suspended for such time as its performance is suspended or delayed on account thereof but only to the extent that the Force Majeure Event prevents such Party or its Affiliates from performing its duties and obligations hereunder. During the duration of the Force Majeure Event, such Party shall use all commercially reasonable efforts to avoid or remove such Force Majeure Event and shall use all commercially reasonable efforts to resume its performance under this agreement with the least practicable delay. A Force Majeure Event shall not toll or otherwise extend the agreed upon duration. The Service Recipient shall not be obligated to pay Service Provider for Services with respect to the period when Service Provider is not providing such Services due to a Force Majeure Event and Service Recipient waives all claims for damages related thereto.

QUALITY

All work shall be performed in a good and workmanlike manner per industry standards. All material is guaranteed to be new, unless otherwise specified.

SAFETY

NetPlanner Systems, Inc. shall take all necessary precautions for the safety of persons and the protection of the work and adjoining property. NetPlanner Systems, Inc. shall comply with all applicable provisions of federal, state, and local safety laws and building codes including, without limitation, the provisions of 29 CFR 1910.147 (OSHA Lockout/Tagout Standard).

ACCEPTANCE

NetPlanner Systems, Inc. is hereby authorized to perform the work as specified. Payment shall be made as outlined above. Customer agrees this proposal constitutes in its entirety all that will be provided by NetPlanner Systems, Inc. Customer's signature certifies acceptance of the proposed project.

If this proposal is distributed by e-mail, then replying to such e-mail with the subject or message "I Accept" or any request by the Customer for NetPlanner Systems, Inc. to begin work on this project will constitute full acceptance of the project proposal.

Customer

Authorized Signature:

Printed Name: _____

Title: _____

Date: _____

NetPlanner Systems, Inc.

Authorized Signature:

_____

Printed Name: _____ Steven Juras _____

Title: _____ Director of Network Services _____

Date: _____ May 30 , 2023 _____

David Allen

From: Rodney Virgil
Sent: Tuesday, May 30, 2023 8:54 AM
To: Young Tae
Cc: David Allen; Donya Sartor
Subject: RE: Please review and discuss: VC3 Monthly Service Agreement
Attachments: Managed Services by NetPlanner Systems.docx; Jonesboro NetPlanner Systems Information Technology Professional Services Agreement.docx

Good morning,

Please see attached for updated proposal from NetPlanner.

Rodney – attached is the updated IT Services proposal for your review. While the pricing has changed due to additional items being added (cybersecurity, Microsoft 365 licensing, etc) we are still \$916 less than current pricing.

We are offering these additional items as requested:

Data Security and Document Retention with server + desktop backups + Microsoft 365 backup and protection (mailboxes, Onedrive, etc).

Security Incident Response with our managed Security Operations Center offering providing 24x7 real-time services.

Disaster Recovery with the included onsite backup appliance with secured cloud retention

Also, because we were positioning the full stack of Cyber Security protection along with Dark Web monitoring and Security Awareness training for City of Jonesboro, we are able to engage the City of Jonesboro with our Cyber Security Insurance group that can provide a policy at better than standard market rates.



Rodney Virgil | IT Specialist | City of Jonesboro, GA

Tel: [770-478-3800](tel:770-478-3800) | Cell: 404-499-3594 | rvirgil@jonesboroga.com |

1859 City Center Way | Jonesboro, Georgia 30236 |

www.jonesboroga.com

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[Like Us on Twitter](#)

From: Young Tae <ytae@fincherdenmark.com>
Sent: Friday, May 26, 2023 11:05 AM
To: Rodney Virgil <rvirgil@jonesboroga.com>
Subject: RE: Please review and discuss: VC3 Monthly Service Agreement

Dear Mr. Virgil,

Do they have cyber security insurance and can City be additionally insured.

Attachment: Correspondence (3391 : IT Managed Services - Netplanner)

**STATE OF GEORGIA
COUNTY OF CLAYTON**

INFORMATION TECHNOLOGY MANAGEMENT SERVICES AGREEMENT

This Agreement made and entered into this day of _____, 2023, for the purpose of human resources classification and compensation consulting, between the **JONESBORO, GEORGIA** (hereinafter "the City") and **NETPLANNER SYSTEMS, INC.** (hereinafter the "Contractor" or "CONTRACTOR"), witnesseth:

WHEREAS, the City is contracting with the Contractor for the provision of certain information technology management services described below for the terms and conditions specified herein; and

WHEREAS, Contractor is willing to provide such information technology management services for the City.

NOW, THEREFORE, the parties agree as follows:

1. **DESCRIPTION OF GOODS AND SERVICES**: The Contractor shall provide, through the provision of a consultant(s), employed by CONTRACTOR, to offer services listed in the Scope of Services & Compensation attached hereto as "Exhibit A".
2. **COSTS**:
 - (a) **Payment for Services**. The City shall pay and the Contractor shall receive an amount equal to six thousand nine hundred Dollars (\$6,900) on a monthly basis for all items, exclusive of ticketed events involving onsite and remote services, all of which shall be furnished by the Contractor as described in Exhibit A.
 - (b) **Method of Payment**. The City shall pay the Contractor net 15 days after receipt of an invoice and upon approval of Contractor's work.
3. **TERM OF AGREEMENT**: The term of this Agreement shall commence on the effective date of this Agreement and shall remain in effect until _____, unless earlier terminated pursuant to Sections 9, 10 and 11. The City has the option to renew for an additional one (1) year, with the same terms and conditions

Commented [YT1]: Please confirm.

Commented [YT2]: Net 30 days?

stated in this Agreement, via written notice to the Contractor at least thirty (30) days prior to the termination of this Agreement.

Commented [YT3]: May not want to renew automatically, but option to renew.

4. RELATIONSHIP OF PARTIES:

- (a) Independent Contractors. Nothing contained herein shall be deemed to create any relationship other than that of independent contractor between Jonesboro and Contractor. This Agreement shall not constitute, create, or otherwise imply an employment, joint venture, partnership, agency or similar arrangement between Jonesboro and Contractor. It is expressly agreed that Contractor is acting as an independent contractor and not as an employee in providing the Services under this Agreement.
- (b) Employee Benefits. Contractor shall not be eligible for any benefit available to employees of Jonesboro including, but not limited to, workers' compensation insurance, state disability insurance, unemployment insurance, group health and life insurance, vacation pay, sick pay, severance pay, bonus plans, pension plans, or savings plans.
- (c) Payroll Taxes. No income, social security, state disability or other federal or state payroll tax will be deducted from payments made to Company under this Agreement. Contractor shall be responsible for all FICA, federal and state withholding taxes and workers' compensation coverage for any individuals assigned to perform the Services for Jonesboro.

5. ASSIGNMENT AND SUBCONTRACTING: The Contractor shall not assign this Agreement or any portion of this Agreement, nor shall the Contractor subcontract for goods or completed or substantially completed services purchased hereunder without the prior express written consent of the City. No assignment or subcontract by the Contractor, including any assignment or subcontract to which the City consents, shall in any way relieve the Contractor from complete and punctual performance of this Agreement, including without limitation all of the Contractor's obligations under the provisions of this Agreement.

6. THE CITY'S ASSISTANCE AND COOPERATION: During the Contractor's performance of this Agreement, the City may provide assistance to, or cooperate with, the Contractor in activities that facilitate the proper performance and completion of this Agreement by the Contractor. Such assistance and cooperation may include without limitation - provide necessary business and application knowledge from

City's existing support term to Contractor's support team; ready access to all computing platforms, documentation (e.g. program source, copybooks, tables, subroutines) and personnel (e.g. end users and technical representatives) necessary to fully understand the current systems and environments throughout the life of the engagement; facility, office space, and equipment for Contractor employees as applicable; access to City's source libraries, test systems, and test data; external communications capability and/or access to its work facility to enable Contractor's on-site project team to access information technology system for after hours or weekend services as required; assign City employee or representative to be present at the work facility for any after hours or weekend services provided by Contractor; and provide passwords and job numbers to Contractor employees as needed. Such assistance or cooperation by the City shall not be construed, and the Contractor agrees that it will not claim that any such assistance or cooperation operates, to relieve the Contractor from complete, proper and punctual performance of all the Contractor's obligations under this Agreement.

Commented [YT4]: Please confirm.

7. WORK ON THE CITY'S DESIGNATED PREMISES: In the event that the Contractor, the Contractor's employees or agents or the Contractor's subcontractors enter the City's designated premises for any reason in connection with this Agreement, the Contractor and such other parties shall observe all security requirements and all plant safety, plant protection, and traffic regulations. The Contractor shall defend, indemnify, and hold the City harmless from all claims, actions, demands, loss, and causes of action, arising from injury, including death, to any person, or damage to any property, when such injury or damage results in whole or in part from the acts or omissions of the Contractor, the Contractor's employees or agents or the Contractor's subcontractor, save and except damage caused by the sole negligence of the City. The Contractor, and any subcontractor's used by the Contractor in connection with this Agreement, shall carry Workers' Compensation and Employees' Liability Insurance to cover the Contractor's and any subcontractor's legal liability on account of accidents to their employees. The Contractor and any subcontractor shall carry adequate Comprehensive General Liability and adequate Comprehensive Automobile Liability Insurance covering accidents to their employees. The Contractor and any subcontractor shall carry adequate Comprehensive General Liability and adequate Comprehensive Automobile Liability Insurance covering legal liability of the Contractor and any subcontractor on account of accidents arising out of the operations of the

Contractor or any subcontractor and resulting in bodily injury, including death, being sustained by any person or persons, or in any damage to property. At the City's request, the Contractor shall furnish to the City certificates from the Contractor's insurers showing such coverage in effect and agreeing to give the City thirty (30) days prior written notice of cancellation of the coverage.

8. RISK MANAGEMENT REQUIREMENTS: The Contractor shall abide by the City's applicable Risk Management Requirements, attached to this Agreement as Exhibit "B" and hereby incorporated into this Agreement.
9. INTELLECTUAL PROPERTY RIGHTS: None of the processes or procedures utilized by Contractor to fulfill its obligations hereunder, nor any of the materials or methodologies used by Contractor in fulfilling its obligations hereunder, nor any of the services or work product shall infringe any Third Party's intellectual property rights or privacy, publicity or other rights.
10. DATA SECURITY: To the extent that Contractor accesses or processes any data received from or on behalf of City in the course of provision of the obligations under this Agreement, Contractor shall at all times (as applicable):
 - (a) Act only on the instructions of the City;
 - (b) Not transfer the data to another party without City's prior written consent;
 - (c) Have in place appropriate technical and organizational security measures against unauthorized or unlawful processing, loss, destruction, damage of such data;
 - (d) Immediately notify City upon any breach, potential breach, or unauthorized access to data; immediately notify City of any requests for information, complaints, or other communications received from any governmental agency regarding data; and
 - (e) Upon City's request, facilitate City's interaction with government agencies.
11. INFORMATION SECURITY PROGRAM: Contractor has an established written information security program containing appropriate administrative, technical, and physical measures to protect City data, including personal information, against accidental or unlawful destruction, alteration, unauthorized disclosure or access consistent with applicable laws.

12. DATA SECURITY INCIDENT:

- (a) Notification. If Contractor becomes aware of a security breach (as defined in any applicable law) or any other event that compromises the security, confidentiality or integrity of City's personal information, Contractor will take appropriate actions to contain, investigate, and mitigate the incident. Contractor shall notify City of an incident as soon as reasonably possible, but in no event later than 72 hours.
- (b) Other Contractor Obligations. In the event that an incident is the result of the failure of Contractor to comply with the terms of this Agreement, Contractor shall, to the extent legally required or otherwise necessary to notify the individuals of potential harm, bear the actual, reasonable costs of:
 - (a) notifying affected individuals, insureds, or others the City deems appropriate, provided that Contractor and City shall mutually agree on the content and timing of any such notifications, in good faith and as needed to meet applicable legal requirements;
 - (b) establishment of a call center or other communications procedures in response to such incident (e.g., customer service FAQs, talking points and training);
 - (c) public relations and other similar crisis management services;
 - (d) legal and accounting fees and expenses; and
 - (e) one year of credit monitoring to affected individuals.The foregoing obligations shall not be limited in any way by any limitation of liability under this Agreement, nor shall any amounts paid or incurred under this section count towards or be applied to any cap or other limitation on damages.
- (c) Contractor shall comply, as applicable, with the appropriate City Code of Ordinances, and the City's IT Security Policies, and any additional City policies regarding the access, use, storage of data, and other sensitive security information stored, maintained, or otherwise owned by the City and shall ensure that all employees, subcontractors, agents, and partners comply and adhere to the same.

13. BUSINESS CONTINUITY/DISASTER RECOVERY: Throughout the term of this Agreement, Contractor shall maintain a commercially reasonable business continuity and disaster recovery plan and will follow such plan.

14. WORK PRODUCT: As applicable -

- (a) Except as otherwise expressly provided in this Agreement, all reports, information, data, specifications, computer programs, technical reports, operating manuals and similar work or other documents, all deliverables, and other work product prepared or authored by Contractor or any of its contractors and subcontractors exclusively for the City under this Agreement, and all intellectual property rights associated with the foregoing items (collectively, the "Work Product") shall be and remain the sole and exclusive property of the City. Any of Contractor's works of authorship comprised within the Work Product (whether created alone or in concert with City or Third Party) shall be deemed to be "works made for hire" and made in the course of services rendered and, whether pursuant to the provisions of Section 101 of the U.S. Copyright Act or other Applicable Law, such Work Product shall belong exclusively to City. Contractor grants the City a non-exclusive, perpetual, worldwide, fully paid up, royalty-free license to all Work Product not exclusively developed for City under this Agreement.
- (b) If any of the Work Product is determined not to be a work made for hire, Contractor assigns to City, worldwide and in perpetuity, all rights, including proprietary rights, copyrights, and related rights, and all extensions and renewals of those rights, in the Work Product. If Contractor has any rights to the Work Product that cannot be assigned to City, Contractor unconditionally and irrevocably waives the enforcement of such rights and irrevocably grants to City during the term of such rights an exclusive, irrevocable, perpetual, transferable, worldwide, fully paid and royalty-free license, with rights to sublicense through multiple levels of sublicensees, to reproduce, make, have made, create derivative works of, distribute, publicly perform and publicly display by all means, now known or later developed, such rights.
- (c) City shall have the sole and exclusive right to apply for, obtain, register, hold and renew, in its own name or for its own benefit, all patents, copyrights, applications and registrations, renewals and continuations and all other appropriate protection.
- (d) To the extent exclusive title or complete and exclusive ownership rights in any Work Product created by Contractor may not originally vest in City by operation of Applicable Law, Contractor shall immediately upon request,

unconditionally and irrevocably assign, transfer and convey to City all rights, title and interest in the Work Product.

- (e) Without any additional cost to the City, Contractor shall promptly give City all reasonable assistance and execute all documents City may reasonably request to enable City to perfect, preserve, enforce, register, and record its rights in all Work Product. Contractor irrevocably designates City as Contractor's agent and attorney-in-fact to execute, deliver and file, if necessary, any documents necessary to give effect to the provisions of this Section and to take all actions necessary, in Contractor's name, with the same force and effect as if performed by Contractor.
15. AUDIT AND INSPECTION RIGHT: Contractor shall maintain complete and accurate books, records, and accounts to support and document performance under this Agreement by Contractor, or Contractor's employees, agents, representatives, and/or subcontractors performing services or providing work product under this Agreement. Contractor shall keep, at no additional cost to the City, in a reasonably accessible location, all such Contractor records for a period of _____ (___) years after expiration of this Agreement or as required by law, whichever is longer. At any time during normal business hours and as frequently as is deemed necessary the Contractor shall make available to the City or any of their duly appointed representatives, for their examination, all of its records pertaining to all matters covered by this Agreement and permit the City or any of their duly appointed representatives to audit, examine, make excerpts or transcripts from such records, contracts, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this Agreement.
16. TERMINATION FOR DEFAULT:
- (a) The City may, subject to the provisions of subparagraph (c) below, by written notice of default to the Contractor, terminate the whole or any part of this Agreement in any one of the following circumstances; (i) if the Contractor fails to perform this Agreement within the time specified herein or any extension thereof; or (ii) if the Contractor fails to perform any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and does not cure such failure within a period of ten (10) days after receipt of notice from the City specifying such failure.

- (b) In the event the City terminates this Agreement in whole or in part as provided in subparagraph (a) above, the City may procure, upon such terms and in such manner as the City may deem appropriate, services, similar to those so terminated, and the Contractor shall be liable to the City for any excess costs for the same, including without limitation all cost and expenses of the type as specified in this Agreement; provided, that the Contractor shall continue the performance of this Agreement to the extent not terminated hereunder.
 - (c) Except with regard to defaults of subcontractors, the Contractor shall not be liable for any excess costs if the failure to perform this Agreement arises out of causes beyond the control and without the fault of negligence of the Contractor such causes may include, but are not limited to, acts of God, or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, flood, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather, but in every case the failure to perform must be beyond the control and without the fault or negligence of the Contractor. If the failure to perform is caused by the default of a subcontractor, and if such default arises out of causes beyond the control of both the Contractor and the subcontractor, and without the fault of negligence of either of them, the Contractor shall not be liable for any excess costs for failure to perform, unless the services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery schedule. The term "subcontractor" shall mean subcontractor at any tier.
 - (d) If, after notice of termination of this Agreement under the provisions of this paragraph, it is determined for any reason that the Contractor was not in default under the provisions above or that the default was excusable under the provisions of this paragraph, the rights and obligations of the parties shall be the same as if the notice of termination has been issued pursuant to the "Termination for Convenience" paragraph of this Agreement.
 - (e) The rights and remedies of the City provided in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.
17. TERMINATION FOR CONVENIENCE: The City may at any time by at least 30 days prior written notice terminate all or any part of this Agreement for the City's convenience. If this Agreement is terminated, in whole or in part, for the City's convenience, the Contractor shall be paid an amount, to be mutually agreed upon,

which shall be adequate to cover the actual and reasonable cost paid by the Contractor for the actual goods and labor reasonably used by the Contractor to perform the work under this Agreement to the effective date of termination, plus a reasonable profit thereon; provided that no amount shall be paid to the Contractor for (i) any anticipatory profits related to work under this Agreement not yet performed, or (ii) costs incurred due to the Contractor's failure to terminate work as ordered on the effective date of termination. In no event shall the total amount paid under the provisions of this paragraph exceed the prices set forth in this Agreement for the work terminated.

18. TERMINATION:

- (a) This Agreement may be terminated by either party without cause upon thirty (30) days written notice to the other party. If this Agreement is terminated prior to the end of the term, Contractor shall be paid for all services provided.
- (b) If any consultant performing services hereunder is unable to provide the services described herein, then Contractor, in order to provide continuous service under this Agreement, shall provide a consultant who shall meet the requirements set forth in the Scope of Services & Compensation attached hereto and who shall be acceptable to the City. Contractor shall provide the City with a minimum of thirty (30) days' written notice of such contemplated replacement and the identity and credentials of any proposed substitute. If any such replacement consultant(s) is/are not acceptable to the City, then notwithstanding anything to the contrary herein, the City may automatically terminate this Agreement.

19. DISPUTES: Pending resolution of any dispute hereunder, the Contractor shall proceed diligently with the performance of work in accordance with the City's direction.

20. NOTICES: All notices required or permitted to be given hereunder shall be deemed to be properly given if delivered in writing personally or sent by United States certified or registered mail addressed to the Contractor or the City, as the case may be, with postage thereon fully prepaid. The effective time shall be at the time of mailing.

If to the City:

Information Technology
Jonesboro City Hall
1859 City Center Way
Jonesboro, Georgia 30236

With copies to:

City Clerk
Jonesboro City Hall
1859 City Center Way
Jonesboro, Georgia 30236

Attn:

Information Technology Manager

If to the Contractor:

Netplanner Systems, Inc.

3145 Northwoods Parkway, Suite 800
Peachtree Corners, GA 30071

Attn:

Steven Juras, Director of Network
Services

Commented [YT5]: To Rodney Vigil?

21. ATTORNEYS' FEES: In the event of a breach of this Agreement by either party, the breaching party shall pay all reasonable attorney fees, collection fees and costs of the other party incident to any action brought to enforce this Agreement.
22. STANDARDS OF PERFORMANCE AND COMPLIANCE WITH APPLICABLE LAWS: Contractor warrants and represents that it possesses the special skill and professional competence, expertise and experience to undertake the obligations imposed by this Agreement. Contractor agrees to perform in a diligent, efficient, competent and skillful manner commensurate with the highest standards of the profession, and to otherwise perform as is necessary to undertake the Services required by this Agreement. Contractor warrants and represents that it will, at all times, observe and comply with all federal, state, local and municipal ordinances, rules, regulations, relating to the provision of the Services to be provided by Contractor hereunder or which in any manner affect this Agreement.
23. CONFLICTS OF INTEREST:
Contractor warrants and represents that:

- (a) the Services to be performed hereunder will not create an actual or apparent conflict of interest with any other work it is currently performing; and
 - (b) Contractor is not presently subject to any agreement with a competitor or with any other that will prevent Contractor from performing in full accord with this Agreement; and
 - (c) Contractor is not subject to any statute, regulation, ordinance or rule that will limit its ability to perform its obligations under this Agreement. The parties agree that Contractor shall be free to accept other work during the term hereof; provided, however, that such other work shall not interfere with the provision of Services hereunder.
24. GOVERNING LAW AND CONSENT TO JURISDICTION: This Agreement is made and entered into in the State of Georgia and this Agreement and the rights and obligations of the parties hereto shall be governed by and construed according to the laws of the State of Georgia without giving effect to the principles of conflicts of laws. The jurisdiction for resolution of any disputes arising from this Agreement shall be in the State Courts of Fulton County, Georgia.
25. WAIVER OF BREACH: The waiver by either party of a breach or violation of any provision of this Agreement shall not operate or be construed to constitute a waiver of any subsequent breach or violation of the same or other provision thereof.
26. CONFIDENTIALITY: Contractor agrees to treat all information disclosed by Jonesboro pursuant to this Agreement as confidential, and Contractor and its consultant(s) shall not disclose or use any such information except as required in connection with the performance of its obligations under this Agreement. It is further agreed that if Contractor, without prior approval from Jonesboro, releases any information, the release of same shall be immediate grounds for termination of this Agreement without indemnity to Contractor or its consultant(s). Should any such information be released by the City, the same shall be regarded as public information and no longer subject to the restrictions of this Agreement.

27. SEVERABILITY: If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.
28. RIGHTS AND OBLIGATIONS:
- (a) All rights and obligations of the parties to this Agreement will be subject to and governed by the terms of this Agreement; Exhibit A, "Scope of Services & Compensation" and Exhibit B, "Risk Management Requirements," as referenced and hereby incorporated into this Agreement.
 - (b) In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) Terms of this Agreement; and (b) Exhibit A, "Scope of Services & Compensation," Exhibit B, "Risk Management Requirements."
29. ENTIRE AGREEMENT: This Agreement which includes the exhibits hereto contains the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior discussions, representations and understandings, whether oral or written. This Agreement incorporates the Company's Scope of Services & Compensation and is referenced in Exhibit "A". In case of conflict between any term of the Company's Proposal and this Agreement, the terms of this Agreement shall control unless otherwise stated herein.

[SIGNATURES ON THE NEXT PAGE]

IN WITNESS WHEREOF this ____ day of _____, 20__, said parties have hereunto set their seals the day and year above first written.

Executed on behalf of:

CITY OF JONESBORO, GEORGIA

By: _____
Mayor/City Manager

Commented [YT6]: Who signs here for this?

ATTEST:

By: _____
Municipal Clerk
(SEAL)

DATE: _____

NETPLANNER SYSTEMS, INC.

By: _____

Name: _____

Title: _____

ATTEST: _____
Corporate Secretary

[Corporate Seal]

DATE: _____

EXHIBIT AScope of Services & Compensation

Managed Services by NetPlanner Systems Strategy and Budgeting



NetPlanner
SYSTEMS, INC.®
Your Pathway to Connectivity

All services and identified quantities below are subject to an onboarding discovery process to confirm actual quantities. Pricing shown is based on preliminary assumptions and may be modified to provide as needed levels of service. One-time onboarding costs may be added to first month's billing upon acceptance from customer. Pricing is based on a one-year service contract. Early termination without a 30-day notice is subject to cancellation charges.

Cisco Collaboration Platform:

NetPlanner Systems will provide managed services for the account's on-premises Cisco Collaboration Platform performing all duties associated with managing and maintaining the host servers, application servers and collaboration endpoints (including softphones and other software-based voice applications). Managed services for the Collaboration Platform include but are not limited to:

- 24x7x4 Monitoring and Management for 1 Cisco voice gateway PSTN host.
- 24x7x4 Monitoring and Management for 2 VMware based server hosts.
- 24x7x4 Monitoring and Management for 6 voice application servers.

Configuration changes, software updates, troubleshooting services, etc. are considered ticketed events and are charged towards monthly service hours.

☐ **Monthly Charge: \$450**

Network Infrastructure:

NetPlanner Systems will provide managed services for the account's corporate office network infrastructure. NetPlanner shall perform all duties associated with managing and maintaining the network infrastructure elements including but not limited to:

- 24x7x4 Monitoring and Management for 2 Meraki Firewalls.
- 24x7x4 Monitoring and Management for 9 Meraki managed switches.
- 24x7x4 Monitoring and Management for 20 Meraki wireless APs
- 24x7x4 Monitoring and Management for 4 network enabled UPSs.

Configuration changes, software updates, troubleshooting services, etc. are considered ticketed events and are charged towards monthly service hours.

☐ **Monthly Charge: \$455**

Application Servers & Windows Active Directory Platform:

NetPlanner Systems will provide managed services for the account's cloud-based / on-premises active directory servers, application/print servers, and the physical hosts servicing the various virtualized servers. Managed services for these servers include but are not limited to:

- 24x7x4 Monitoring and Management for 1 VMware based server hosts.
- 24x7x4 Monitoring and Management for 3 virtualized application servers.

Configuration changes, patch management, troubleshooting services, etc. are considered ticketed events and are charged towards monthly service hours. Application software updates or major operating system updates will be considered special projects and handled separately.

☐ **Monthly Charge: \$650**

Microsoft 365 Licensing

NetPlanner shall broker Microsoft 365 licensing as follows:

- 41 Business Premium
- 27 Business Essentials

☐ **Monthly Charge: \$1,064**

Co-Managed Support Services

NetPlanner shall deliver helpdesk co-managed support services and troubleshooting efforts with ticketed events which are then drawn upon a monthly block of time.

- Standard business hours (Monday – Friday 8:00AM – 5:00PM local time); support calls outside of this time are handled on a severity level of “critical” and subject to an hourly multiplier of 1.5x billings.
- Ticket billings in 15-minute increments with 15 minute minimum
- Unused monthly hours do not roll-over to new month
- Hours provided in excess of monthly allocation are billed at rate of \$125/hr with quarter-hour partial billings.]

Support services, including non-end-user initiated troubleshooting and/or problem resolution, performed outside of standard business hours, or weekends are charged 1.5-hour multiplier. Weekday national holidays are charged 2-hour multiplier. Major national holidays falling on weekends are charged 3.5-hour multiplier.

☐ **Monthly Charge for 10hrs: \$1,250**

Data Protection, Retention & Disaster Recovery

NetPlanner Systems will install local back up appliance, desktop agent based, and cloud-based integration software into the M365 exchange admin portal for data protection, retention, and disaster recovery. Server and workstation hardware warranties are not included and assumed to be active on units.

- Microsoft 365 account protection and defense (infinite cloud stored retention) for 68 M365 user accounts
- Application servers are protected with the onsite server backup & disaster recovery with customized retention periods.
- Cloud backup for 60 workstations (once every 2 hours) with a 1-year time-based retention.

☐ **Monthly Charge: \$1,936**

Cybersecurity:

NetPlanner shall provide the following cybersecurity protection items:

- 60 Endpoint Detection and Response with ransomware detection
- 27 End-user cybersecurity and compliance awareness training with continuous access to training modules, phishing campaigns, and customizable training content
- Dark web domain-wide credential threat protection and reporting
- 60 seats of 24x7 Managed Security Operations Center (SOC) providing continuous monitoring and real-time threat and breach detection

While not included within this proposal, by selecting the cybersecurity services as presented, the end customer becomes eligible for 3rd party provided Cyber Liability Insurance at a significant discount when compared to traditional cyber insurance policies. Quoting and eligibility shall be handled separately.

☐ **Monthly Charge: \$1,095**

SUMMARY OF SERVICES

Services may change month to month based on actual end point quantity.

Cisco Collaboration Platform Support:	\$450/mn
Office Network Infrastructure:	\$455/mn
Office Active Directory & Application Servers Platform:	\$650/mn
Microsoft Licensing (Premium and Basic):	\$1,064/mn
Co-managed IT Support (10-hour block of time):	\$1,250/mn
Backup and Data Protection:	\$1,936/mn
Cyber Security:	\$1,095/mn

Total Recurring Monthly: \$6,900

PAYMENTS

NetPlanner Systems, Inc. will invoice Integral monthly for the previous month's and based on actual device counts, end user subscription counts, total ticketed hours, etc. Each month's service invoice shall be generated and submitted to Integral within the first business week. Standard payment terms are NET 30.

DURATION OF AGREEMENT

NetPlanner Systems, Inc. and Integral agree that this contract for services will begin upon acceptance on _____ and shall remain effective for the period of 1 year, ending on _____.

AUTO RENEWAL OF AGREEMENT

NetPlanner Systems, Inc. and Integral agree that this contract for services will auto-renew on the expiration date for an additional 1-year. Auto-renewal is superseded by new service agreement / contract proposal presented to end-customer within 30-days from contract expiration.

TERMINATION OF AGREEMENT

Integral can terminate this agreement with no penalties so long as termination notice is submitted in electronic format (email) within 30 days of requested termination date.

CUSTOMER RESPONSIBILITIES

To ensure that your project goes smoothly, please implement the following:

- A) Designate one person to be the Customer's point of contact. This person shall be kept informed of the job's progress and shall be provided answers to questions as they arise.
- B) Direct all questions to NetPlanner Systems, Inc.'s designated point of contact. Avoid trying to resolve questions or problems with workers, vendors, or other individuals on or off the job site.
- C) Make all changes to the original contract in writing and ensure that a "Change Order" form is completed and signed before those changes are made.

LIMITS OF LIABILITY

Except for the obligation to pay for Services already provided, neither Party nor any of their respective Affiliates (nor any Person acting on its or their behalf) shall bear any responsibility or liability for any Losses arising out of any delay, inability to perform or interruption of its performance of obligations under this agreement due to events beyond the reasonable control of such Party (hereinafter referred to as a "Force Majeure Event"), including acts of God, acts of governmental authority, acts of the public enemy or due to terrorism, war, riot, flood, civil commotion, insurrection, strike or labor difficulty, severe or adverse weather conditions, lack of or shortage of electrical power, systemic malfunctions of equipment or software programs or any other cause beyond the reasonable control of NetPlanner Systems, Inc. or its Affiliates or its or their third party service

providers whose performance is affected by the Force Majeure Event. In such event, the obligations hereunder of such Party in providing the impacted Service or performing its obligations under this TSA shall be suspended for such time as its performance is suspended or delayed on account thereof but only to the extent that the Force Majeure Event prevents such Party or its Affiliates from performing its duties and obligations hereunder. During the duration of the Force Majeure Event, such Party shall use all commercially reasonable efforts to avoid or remove such Force Majeure Event and shall use all commercially reasonable efforts to resume its performance under this agreement with the least practicable delay. A Force Majeure Event shall not toll or otherwise extend the agreed upon duration. The Service Recipient shall not be obligated to pay Service Provider for Services with respect to the period when Service Provider is not providing such Services due to a Force Majeure Event and Service Recipient waives all claims for damages related thereto.

QUALITY

All work shall be performed in a good and workmanlike manner per industry standards. All material is guaranteed to be new, unless otherwise specified.

SAFETY

NetPlanner Systems, Inc. shall take all necessary precautions for the safety of persons and the protection of the work and adjoining property. NetPlanner Systems, Inc. shall comply with all applicable provisions of federal, state, and local safety laws and building codes including, without limitation, the provisions of 29 CFR 1910.147 (OSHA Lockout/Tagout Standard).

ACCEPTANCE

NetPlanner Systems, Inc. is hereby authorized to perform the work as specified. Payment shall be made as outlined above. Customer agrees this proposal constitutes in its entirety all that will be provided by NetPlanner Systems, Inc. Customer's signature certifies acceptance of the proposed project.

If this proposal is distributed by e-mail, then replying to such e-mail with the subject or message "I Accept" or any request by the Customer for NetPlanner Systems, Inc. to begin work on this project will constitute full acceptance of the project proposal.

Customer		NetPlanner Systems, Inc.	
Authorized Signature:		Authorized Signature:	
			
Printed Name:		Printed Name: Steven Juras	
Title:		Title: Director of Network Services	
Date:		Date: May 30, 2023	

EXHIBIT BRISK MANAGEMENT REQUIREMENTS

The Contractor will provide minimum insurance coverage and limits as per the following: The Contractor will file with the City Certificates of Insurance, certifying the required insurance coverage and stating that each policy has been endorsed to provide thirty (30) day notice to the City in the event that coverage is cancelled, non-renewed or the types of coverage or limits of liability are reduced below those required. All bonds and insurance coverage must be placed with an insurance company approved by City Management, admitted to do business in the State of Georgia, and rated Secure ("B+" or better) by A.M. Best Company in the latest edition of Property and Casualty Ratings, or rated by Standard & Poors Insurance Ratings, latest edition as Secure ("BBB" or better). Worker's Compensation self-insurance for individual Contractors must be approved by the Worker's Compensation Board, State of Georgia and/or Self-insurance pools approved by the Insurance Commissioner, State of Georgia.

Commented [YT7]: Please confirm and let me if this is good with the City.

CONTRACTS FOR UP TO \$50,000**Worker's Compensation Worker's**

Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$100,000 each Accident, Disease \$100,000 each employee, \$500,000 Disease policy limit.

Automobile Liability — Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$500,000 combined single limit.

Commercial General Liability — The coverage is to include Contractual liability, Per Project Limit of Liability, and "Jonesboro, Georgia" is to be added as an Additional Insured. For insurance policies written on a claims-made basis, insurance requirements shall survive the expiration of the Agreement and extended coverage shall be afforded for at least two (2) years after the expiration of this Agreement.

CONTRACTS FOR MORE THAN \$50,000**Worker's Compensation Worker's**

Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$1,000,000. The increased Employer's Liability limit may be provided by an Umbrella or Excess Liability policy.

Automobile Liability - Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$1,000,000 combined single limit.

Commercial General Liability — The coverage is to include Contractual liability, Per Project Limit of Liability, and "Jonesboro, Georgia" is to be added as an Additional Insured. For insurance policies written on a claims-made basis, insurance requirements shall survive the expiration of the Agreement and extended coverage shall be afforded for at least two (2) years after the expiration of this Agreement.

RISK MANAGEMENT REQUIREMENTS (Cont'd)

CONTRACTS FOR UP TO \$50,000**CONTRACTS FOR MORE THAN \$50,000****LIMITS OF LIABILITY:**

\$1,000,000	Per Occurrence
\$1,000,000	Personal and Advertising
\$50,000	Fire Damage*
\$5,000	Medical Payments*
\$2,000,000	General Aggregate

LIMITS OF LIABILITY (Cyber):

\$1,000,000	Each Claim/Wrongful Act
\$2,000,000	Annual Aggregate
\$1,000,000	Business Interruption
\$1,000,000	Data Recovery
\$50,000	Cyber Extortion/Ransom Payments

*These are automatic minimums.

Owner's Protective Liability — The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

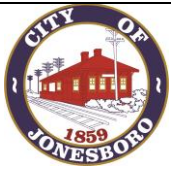
Cyber Liability — Cyber Liability required for all software, computer hardware installation, data access, data integrations, data usage, cloud storage, SaaS, and or technology related contracts. Coverage shall include the minimum: Information Security & Privacy Liability, Regulatory Fines and Penalties, Payment Card Industry (PCI) — if credit cards and/or banking information is obtained or accessed, and Ransomware. Since cyber insurance policies are written on a claims made basis insurance must be maintained for at least two (2) years after completion of the work and/or contract.

Umbrella and/or Excess Liability — The umbrella or Excess Liability Policy may be used to combine with underlying policies to obtain the limits required. The Management of the City may elect to require higher limits.

Owner's Protective Liability — The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # 5.16 - 16
			COUNCIL MEETING DATE June 5, 2023
Requesting Agency (Initiator) Office of the City Manager		Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding Memorandum of Understanding with Clayton County for City vehicle repair.			
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Authorization of MOU with Clayton County for Major City Vehicle Repair			
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership, Transportation Infrastructure			
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Agency recommendation – Approval ; With the current lack of an in-house mechanic, and in an effort to reduce repair costs and achieve quicker turnaround times on major repairs to City vehicles, the City is seeking to create a Memorandum of Understanding (MOU) with Clayton County for certain vehicle repairs at their County facilities. This agreement would be confined to major repairs only. The City can seek other agreements with private companies for more minor issues and maintenance, such as oil changes and tires. The MOU document will be completed by the June 12 th Council meeting, incorporating all Council comments at the June 5 th Work Session.			
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a			
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Agenda Cover Sheet - MOU Vehicle Repair			
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Approval			

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.16.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Memorandum of Understanding (MOU) with Clayton County

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Authorization of MOU with Clayton County for major City vehicle repair

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; With the current lack of an in-house mechanic, and in an effort to reduce repair cost and achieve quicker turnaround times on major repairs to City vehicles, the City is seeking to create a Memorandum of Understanding (MOU) with Clayton County for certain vehicle repairs at their County facilities.

This agreement would be confined to major repairs only. The City can seek other agreements with private companies for more minor issues and maintenance, such as oil changes and tires.

The MOU document will be completed by the June 12th Council meeting, incorporating all Council comments at the June 5th Work Session.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Memorandum of Understanding

Staff Recommendation

Approval

David Allen, Community Development Director, 770.570.2977

Attachment: Agenda Cover Sheet - MOU Vehicle Repair (3407 : MOU City Vehicle Repair)

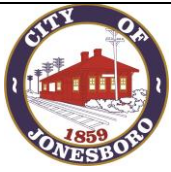
FOLLOW-UP APPROVAL ACTION (City Manager)

Typed Name and Title	Phone	City Manager's Office
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # 5.17 - 17
		COUNCIL MEETING DATE June 5, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding proposed changes to 2023 City Council Meeting Calendar.		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Approval of Changes to Meeting Calendar for Remainder of 2023		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Community Planning, Neighborhood and Business Revitalization		
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Agency recommendation – Approval ; Typically, the months of January, July, and September have combined Council Work Sessions / Regular Meetings due to Holidays (New Years Day, Fourth of July, and Labor Day) at the beginnings of these months. Although, the Fourth of July is observed on a Tuesday this year, and the Council could technically have a Work Session on Monday, July 3 rd , staff is still recommending a combined Work Session / Regular Meeting on Monday, July 10 th and, likewise, a combined Work Session / Regular Meeting for Monday, September 11 th .		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> - Agenda Cover Sheet - Council Meeting Calendar 2023 2023 meeting calendar (Revised)		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Approval		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date June, 5, 2023	
Signature	City Clerk's Office	



CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda Item 5.17.a

COUNCIL MEETING DATE
June 12, 2023Requesting Agency
Community Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

City Council Meeting Calendar

Requirement for Board Action (Cite specific Council policy, statute or code requirement)
Approval of Changes to Meeting Calendar for remainder of 2023

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

☒ Yes ☐ No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Approval**; Typically, the months of January, July, and September have combined Council Work Sessions / Regular Meetings due to Holidays (New Years Day, Fourth of July, and Labor Day) at the beginnings of these months.

Although, the Fourth of July is observed on a Tuesday this year, and the Council could technically have a Work Session on Monday, July 3rd, staff is still recommending a combined Work Session / Regular Meeting on Monday, July 10th and, likewise, a combined Work Session / Regular Meeting for Monday, September 11th.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Revised 2023 Meeting Calendar

Staff Recommendation

Approval

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)

City Manager's
Office

Typed Name and Title

Phone

Signature

Date



JONESBORO CITY COUNCIL WORK SESSION & REGULAR MEETINGS

The Jonesboro City Council meets on the 1st & 2nd Monday of each month. Both the Work Session & the Regular Meeting begin at 6:00 p.m. All meetings are held at the Jonesboro City Center located at 1859 City Center Way, Jonesboro, GA 30236.

MEETING TYPE	DAY	TIME	LOCATION
Work Session & Regular Meeting	Monday, January 9, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, February 6, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, February 13, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, March 6, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, March 13, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, April 3, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, April 10, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, May 1, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, May 8, 2023	6:00P.M.	Courtroom Chambers
Planning Retreat	Wednesday, May 31, 2023	8:30 A.M. 4:00 P. M.	Lake City Community Ctr. 5471 Jonesboro Rd. Lake City, Georgia
Work Session	Monday, June 5, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, June 12, 2023	6:00P.M.	Courtroom Chambers
Work Session & Regular Meeting	Monday, July 10, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, August 7, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, August 14, 2023	6:00P.M.	Courtroom Chambers
Work Session & Regular Meeting	Monday September 11, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, October 2, 2023	6:00 P.M.	Courtroom Chambers
Regular Meeting	Monday, October 9, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, November 6, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, November 13, 2023	6:00P.M.	Courtroom Chambers
Work Session	Monday, December 4, 2023	6:00P.M.	Courtroom Chambers
Regular Meeting	Monday, December 11, 2023	6:00P.M.	Courtroom Chambers

Attachment: 2023 meeting calendar (Revised) (3406 : Council Meeting Calendar Change 2023)

Published- Interim City Manager David Allen



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.18

- 18

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Road Closure Request for Arts Walk Events in June, July, and August 2023.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review of Road Closure Request

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Community Planning, Neighborhood and Business Revitalization, Recreation, Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

On May 19th, the City, in partnership with the Women of Clayton County hosted the first "Art Walk" in the downtown area, with exhibits, food, and entertainment at B'Mari (corner of Courthouse Way and McDonough Street), the train depot building, and exhibits on the sidewalk outside of Fig Tree Café and the Arts Clayton Gallery along South Main Street. This art walk event was first coordinated by the former City Manager. For that event, there were two food trucks parked in the parking spaces along Courthouse Way, just across from B'Mari. This did not impede vehicular traffic but proved to be problematic for some pedestrians perusing all of the exhibits along the route for the buildings listed above.

Per the arrangement with the former City Manager, there are three more Art Walks planned – the third Friday of June, July, and August. (June 16, July 21, and August 18.)

The WOCC are requesting that Courthouse Way be closed to vehicular traffic from 4 pm to 9pm each of those Fridays to enable more room for the food trucks and better safety for customers and pedestrians. **Staff does not feel this will be a problem, as Courthouse Way is not a major thoroughfare.**

The WOCC is now requesting that, in addition to the Courthouse Way closing, that a portion of South Main Street be closed off during these Art Walk times, from Church Street to West Mill Street. Staff observed much through traffic on South Main during the last art walk, and not traffic necessarily attending the art walk. **Staff does not recommend closure of a portion of South Main Street for these upcoming art walks, as it is a major thoroughfare for all types of business.**

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Policing of Road Closure

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Agenda Cover Sheet
- Map

Staff Recommendation (Type Name, Title, Agency and Phone)

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

5.18.a

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Road Closure Request for Arts Walk Events in June, July, and August 2023.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Review of Road Closure Request

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes
Community Planning, Neighborhood and Business Revitalization, Recreation,
Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

On May 19th, the City, in partnership with the Women of Clayton County hosted the first "Art Walk" in the downtown area, with exhibits, food, and entertainment at B'Mari (corner of Courthouse Way and McDonough Street), the train depot building, and exhibits on the sidewalk outside of Fig Tree Café and the Arts Clayton Gallery along South Main Street. This art walk event was first coordinated by the former City Manager. For that event, there were two food trucks parked in the parking spaces along Courthouse Way, just across from B'Mari. This did not impede vehicular traffic but proved to be problematic for some pedestrians perusing all of the exhibits along the route for the buildings listed above.

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Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Policing of Road Closure

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

•

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval of Courthouse Way Closure

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

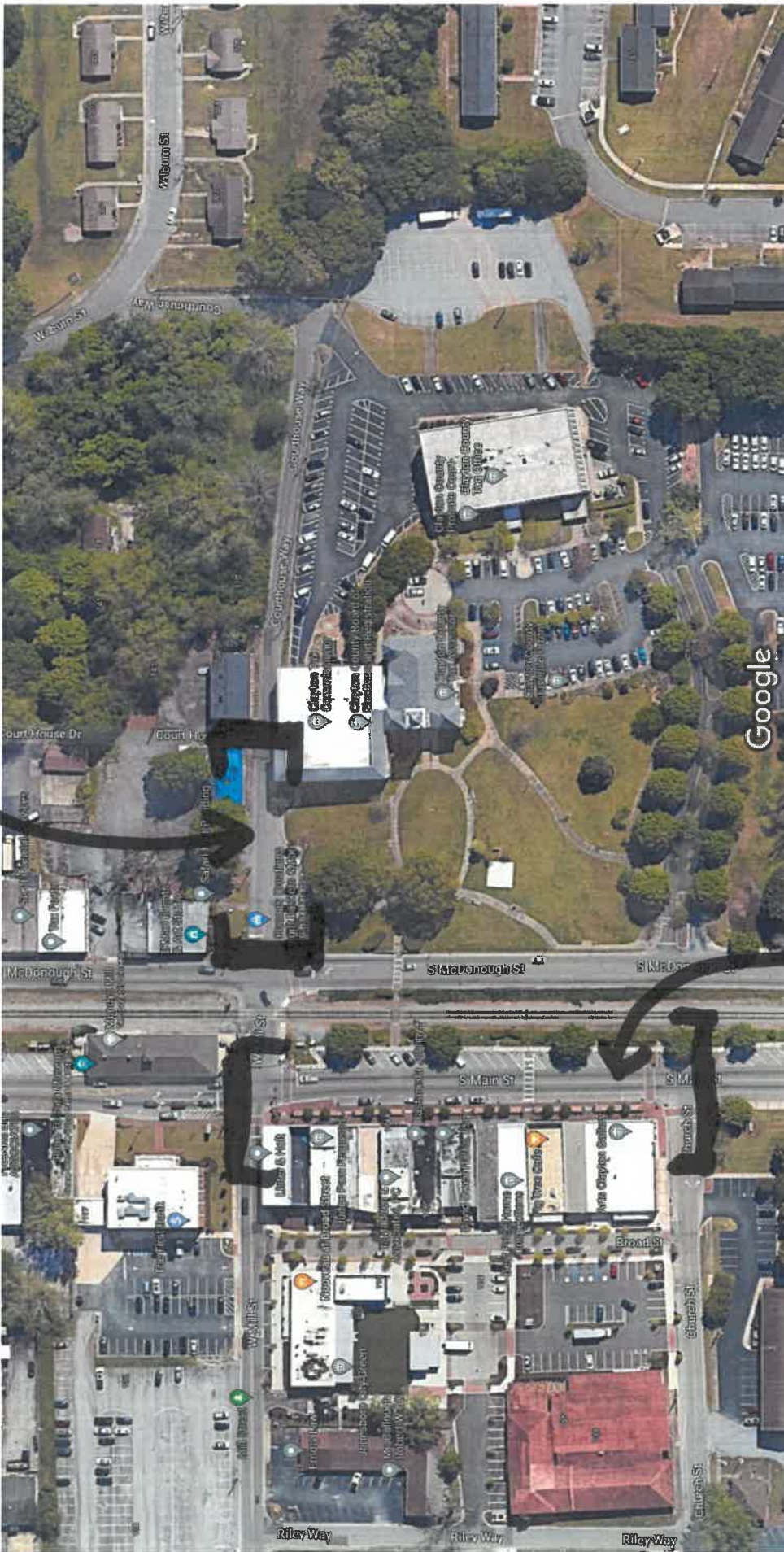
Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office



Imagery ©2023 CNES / Airbus, Maxar Technologies, U.S. Geological Survey, Map data ©2023 50 ft



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

5.19

- 19

COUNCIL MEETING DATE

June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding logistics and expense of request for street closure of WOCC Arts Festival on Labor Day weekend.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Consideration of Arts Festival and Associated Logistics

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization, Recreation, Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Per the verbal arrangement with the former City Manager and the Women of Clayton County, there are four Art Walks planned this summer, the third Friday of May, June, July, and August. (May 19, June 16, July 21, and August 18.) These events will culminate with an free-admission, Arts Festival Labor Day weekend, September 2-4. The Interim City Manager, Mayor, Public Works Director, and Police Chief have met with the WOCC to discuss logistics and costs. Road closures and labor costs require Council approval.

The Jonesboro Arts Festival on Main Street is a three-day outdoor event that brings together local, regional, and national artists showcasing all mediums of art in the vibrant, upscale, family-friendly community of Historic Jonesboro, south of Atlanta.

This event features Juried art, painters, photographers, sculptors, leather and metal craft artisans, glass blowers, jewelers, and more! The Festival also offers visitors the opportunity to enjoy a variety of live entertainment, with nightly main stage performances, and hands-on art activities for kids of all ages. Foodies will enjoy a variety of cuisines from local restaurants and food trucks.

Event Schedule

Friday, September 1, 2023

Opening Reception: 6:00 pm | Jonesboro Center City Hall

Saturday, September 2, 2023 - 11:00 am - 9:00 pm

Festival Opens: 11:00 am

Live Entertainment: 6:00 pm - 9:00 pm

Artist Market Closes: 8:00 pm

Festival Closes: 9:00 pm

Sunday, September 3, 2023 - 11:00 am - 9:00 pm

Festival Opens: 11:00 am

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Live Entertainment: 6:00 pm - 9:00 pm

Artist Market Closes: 8:00 pm

Festival Closes: 9:00 pm

Monday, September 4, 2023 - 11:00 am - 5:00 pm

Festival Opens: 11:00 am

Live Entertainment 2:00 pm - 5:00 pm

Artist Market Closes: 4:00 pm

Festival Closes: 5:00 pm

City of Jonesboro provides:

Waive all festival permit requirements and fees

Provide city public services (police, fire, public works)

Close agreed upon streets during the Arts Festival

Waive fees associated with city public services (police, fire, public works)

Provide pre-determined number of tables/chairs for WOCC Foundation use only

Sponsor Arts Festival Opening Reception

Participate in pre-approved joint promotional public appearances

ArtWalk & Arts Festival Partnership

Social Media Promotion

The WOCC are requesting that a portion South Main Street from Church Street to Smith Street be closed to vehicular traffic from 5 pm Friday, September 1 to 5pm Monday, September 4, due to the art booths needing to be in the street for adequate room for displays and pedestrian traffic. They also suggest an extension of a portion of College Street for additional vendor capacity. A stage is proposed to be located just off the intersection of Main Street and Mill Street, although an alternate location of the stage for Lee Street Park was proposed by City staff. Food trucks will be parked along the rows of angled parking for the visitor center / depot building.

Of course, this would involve City personnel hours for police and public works (see attached costs). Traffic would have to be detoured from the designated portion of South Main Street for about 72 hours, but it would not affect normal workday traffic.

Benefits to City include promotion of Arts and Entertainment District, increased sales tax to the City with nearby businesses being utilized, and possible donation of accent lights for trees along South Main.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See attached cost report.

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

5.19

- Agenda Cover Sheet - Arts Festival
- Arts Festival on Main St. Presentation (1)
- Booth Map
- City Costs

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

5.19.a

COUNCIL MEETING DATE
June 5, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding logistics and expense of request for street closure of WOCC Arts Festival on Labor Day weekend.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Consideration of Arts Festival and Associated Logistics

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes
Community Planning, Neighborhood and Business Revitalization, Economic Development, Recreation, Entertainment and Leisure Opportunities

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Per the verbal arrangement with the former City Manager and the Women of Clayton County, there are four Art Walks planned this summer, the third Friday of May, June, July, and August. (May 19, June 16, July 21, and August 18.) These events will culminate with an free-admission, Arts Festival Labor Day weekend, September 2-4. The Interim City Manager, Mayor, Public Works Director, and Police Chief have met with the WOCC to discuss logistics and costs. Road closures and labor costs require Council approval.

The Jonesboro Arts Festival on Main Street is a three-day outdoor event that brings together local, regional, and national artists showcasing all mediums of art in the vibrant, upscale, family-friendly community of Historic Jonesboro, south of Atlanta.

This event features Juried art, painters, photographers, sculptors, leather and metal craft artisans, glass blowers, jewelers, and more! The Festival also offers visitors the opportunity to enjoy a variety of live entertainment, with nightly main stage performances, and hands-on art activities for kids of all ages. Foodies will enjoy a variety of cuisines from local restaurants and food trucks.

Event Schedule

Friday, September 1, 2023

Opening Reception: 6:00 pm | Jonesboro Center City Hall

Saturday, September 2, 2023 - 11:00 am - 9:00 pm

Festival Opens: 11:00 am

Live Entertainment: 6:00 pm - 9:00 pm

Artist Market Closes: 8:00 pm

Festival Closes: 9:00 pm

Sunday, September 3, 2023 - 11:00 am - 9:00 pm

Festival Opens: 11:00 am

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

June, 5, 2023

Signature

City Clerk's Office

Live Entertainment: 6:00 pm - 9:00 pm

Artist Market Closes: 8:00 pm

Festival Closes: 9:00 pm

Monday, September 4, 2023 - 11:00 am - 5:00 pm

Festival Opens: 11:00 am

Live Entertainment 2:00 pm - 5:00 pm

Artist Market Closes: 4:00 pm

Festival Closes: 5:00 pm

City of Jonesboro provides:

Waive all festival permit requirements and fees

Provide city public services (police, fire, public works)

Close agreed upon streets during the Arts Festival

Waive fees associated with city public services (police, fire, public works)

Provide pre-determined number of tables/chairs for WOCC Foundation use only

Sponsor Arts Festival Opening Reception

Participate in pre-approved joint promotional public appearances

ArtWalk & Arts Festival Partnership

Social Media Promotion

The WOCC are requesting that a portion South Main Street from Church Street to Smith Street be closed to vehicular traffic from 5 pm Friday, September 1 to 5pm Monday, September 4, due to the art booths needing to be in the street for adequate room for displays and pedestrian traffic. They also suggest an extension of a portion of College Street for additional vendor capacity. A stage is proposed to be located just off the intersection of Main Street and Mill Street, although an alternate location of the stage for Lee Street Park was proposed by City staff. Food trucks will be parked along the rows of angled parking for the visitor center / depot building.

Of course, this would involve City personnel hours for police and public works (see attached costs). Traffic would have to be detoured from the designated portion of South Main Street for about 72 hours, but it would not affect normal workday traffic.

Benefits to City include promotion of Arts and Entertainment District, increased sales tax to the City with nearby businesses being utilized, and possible donation of accent lights for trees along South Main.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See attached cost report.

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

5.19.a

•

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval

WOMEN OF CLAYTON COUNTY PRESENTS



JONESBORO



ARTS FESTIVAL



ON MAIN ST.



Women of Clayton County

Women of Clayton County drives positive change in Clayton County through strategic collaborations with our county leaders, businesses, and residents. We are transforming Clayton County through business growth and development so that we can all live, work and play in a sustainable environment. Since 2016, we are Clayton County's partner in progress, development, and leadership.



Jonesboro Arts Festival on Main St.

September 2 – 4, 2023
Jonesboro Arts & Entertainment District
Admission: Free



Jonesboro Arts Festival on Main St.

The Jonesboro Arts Festival on Main Street is a three-day outdoor event that brings together local, regional, and national artists showcasing all mediums of art in the vibrant, upscale, family-friendly community of Historic Jonesboro, south of Atlanta.

This event features Juried art, painters, photographers, sculptors, leather and metal craft artisans, glass blowers, jewelers, and more! The Festival also offers visitors the opportunity to enjoy a variety of live entertainment, with nightly main stage performances, and hands-on art activities for kids of all ages. Foodies will enjoy a variety of cuisines from local restaurants and food trucks.



SUPPORT THE ARTS

5.19.b



With more than 3,000 (expected) art and music lovers attending, the Jonesboro Arts Festival on Main St. is one of the most anticipated cultural festivals of the year.

Over 3 days, the arts festival features more than 100 local, regional, and national performers, artists, and vendors including a variety of live entertainment with nightly main stage performances, a vibrant upscale **Art Market** with unique art, the **Best of Clayton** with curated food & beverages from local restaurants and food trucks, children's activities, hands-on art experiences, and more.

This event will feature Juried art, painters, photographers, sculptors, leather and metal craft persons, glass blowers, jewelers, and more!

The **Arts Festival on Main St.** is a destination festival with a wide media reach and exposure, attracting visitors and artists from Metro Atlanta and beyond.

Sponsoring the festival provides a unique opportunity to connect with an affluent market, build brand awareness, and demonstrate your company's community involvement.

Each program at the **Arts Festival on Main St.** reaches a specific key demographic and provides an entertaining and engaging way for you to position your business in front of a captive audience.

Showcasing all mediums of art in the vibrant, upscale, family-friendly community of Historic Jonesboro, the Arts Festival on Main St. is a must for your company, your brand, and your customers.





BY THE NUMBERS

**100+ Artists
& Artisans**

**10
Musical
Performances**

**Children's
Showcase**

**3K
Attendees**

**100K
Website
Views**

**50+
Volunteers**

**1M
Media Views
(estimated)**

9+ Venues

1 GREAT FESTIVAL

of live music, vendors, visual and performing art, and more!





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Live Entertainment 2:00 pm - 5:00 pm

Artist Market Closes: 4:00 pm

Festival Closes: 5:00 pm



ArttWalk on Main St.

Celebrating the arts in Jonesboro, GA Arts, and Entertainment District!

The Women of Clayton County ArtWalk is a free monthly event that showcases our visual, performing, and culinary arts community. Main Street is the main stage for food, art vendors, performers and immersive art experiences. Select restaurants, retailers, and galleries will have sidewalk sales, expanded outdoor seating, and be open for extended hours. This event takes place on the third Friday of every month from 5 to 8pm in downtown Jonesboro on Main Street.



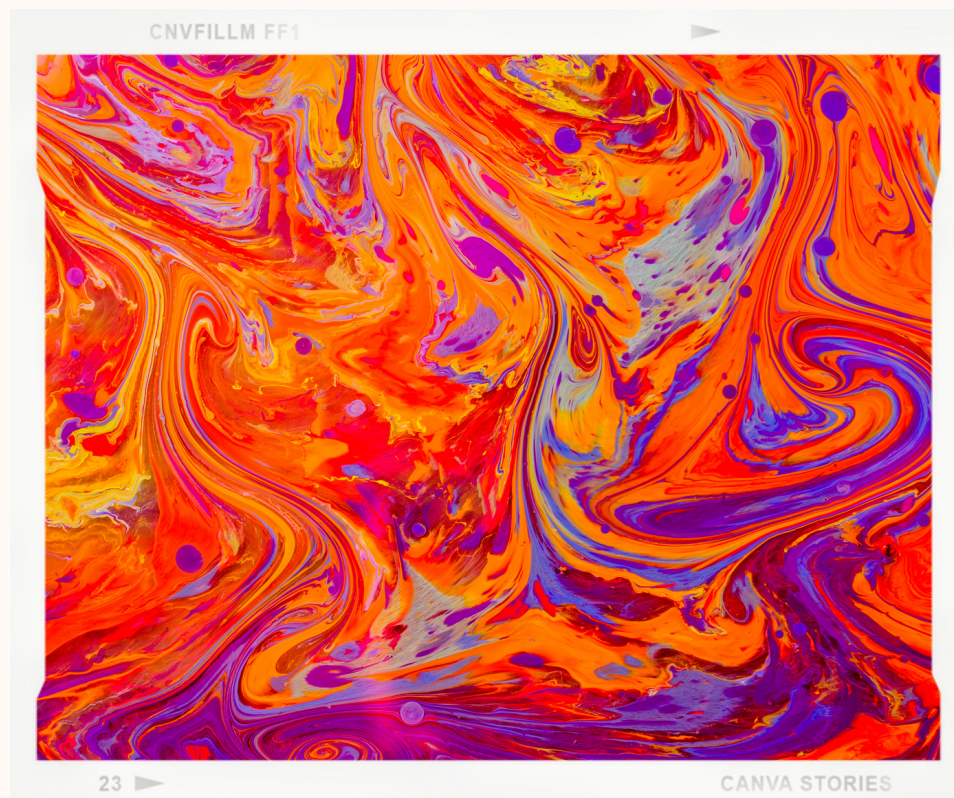
WOCC Provides

- Produce and manage all aspects of the Arts Festival including, but not limited to:
 - Artist application & management
 - Vendor application & management
 - Entertainment application & management
 - Jury process application & management
 - Event sponsorship
 - Event marketing & press
- Comply with all policies established by the City of Jonesboro and applicable state laws



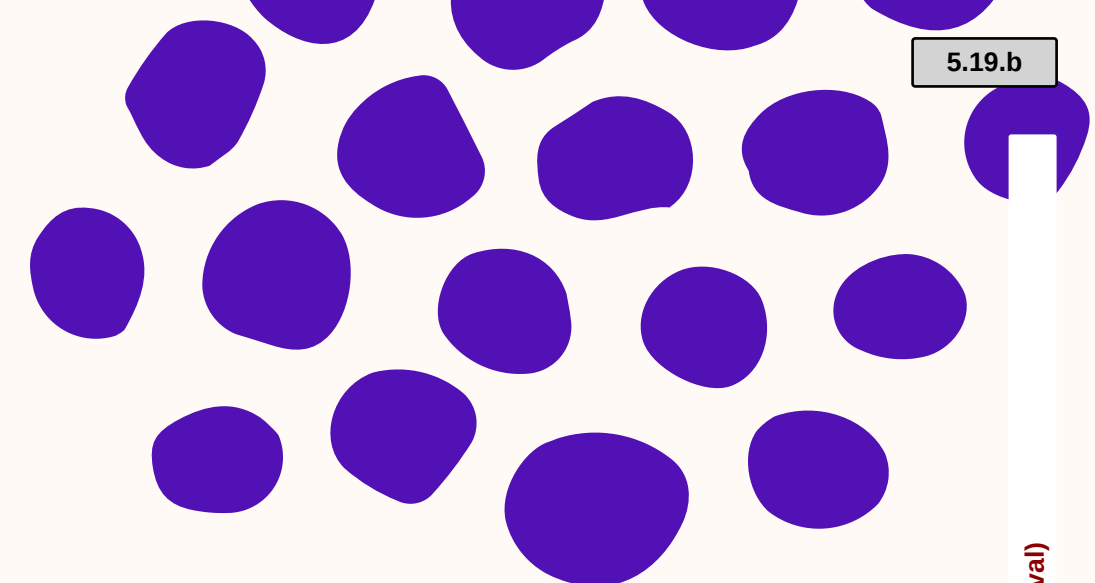
City of Jonesboro Provides

- Waive all festival permit requirements and fees
- Provide city public services (police, fire, public works)
 - Close agreed upon streets during the Arts Festival
 - Waive fees associated with city public services (police, fire, public works)
- Provide pre-determined number of tables/chairs for WOCC Foundation use only
- Sponsor Arts Festival Opening Reception
- Participate in pre-approved joint promotional public appearances
- ArtWalk & Arts Festival Partnership
- Social Media Promotion





Partners



**Main Street
Jonesboro Downtown
Development
Authority**



See Clayton



Arts Clayton



**Clayton County
Government**



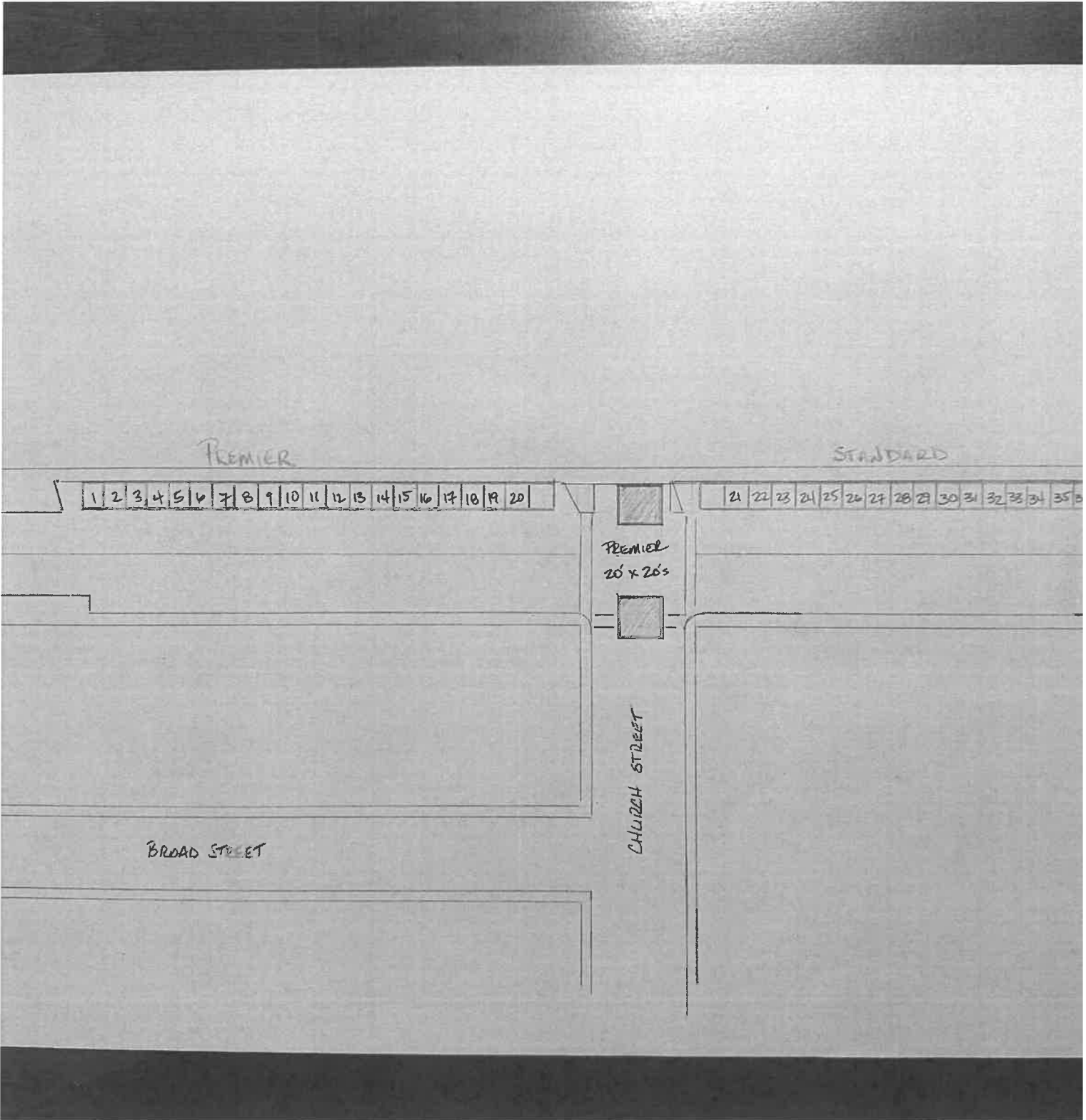
Womenofclaytoncounty.com
woccarts.com

P O Box 1411
Jonesboro, GA 30237
404-458-0911

facebook.com/WomenOfClaytonCounty
twitter.com/WomenOfClayCo
instagram.com/womenofclayco



*Thank
You*



Public Works Labor Day Weekend cost

Friday

- set-up 4 crew members 6 hours \$401.04
- work event 182.50

Saturday

- work event \$328.50 (1 crew member)

Sunday

- work event \$328.50 (1 crew member)

Monday

- work event \$255.50 (1 crew member)

Tuesday Breakdown

- 4 crew members 6 hours \$401.04

Cleaning supplies, paper towels, trash bags, etc. \$175.00

Dump fees: \$133.00

Total: \$2,205.08

Police Department Labor Day Weekend cost

Making an adjustment due to the times that are provided, would estimate 2 Officers for a total of 42 hours worked a piece for a total of \$2520.00. This estimate considers the officers being paid time and a half for every hour they are expected to work. Please note that this estimation is subject to change based on any necessary adjustments that may arise or the pay rate of assigned officers (ex. Corporals or Sergeants).