CITY OF JONESBORO

Regular Meeting

1859 CITY CENTER WAY

December 11, 2023 – 5:00 PM

NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) should you need assistance.

Agenda

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

II. ROLL CALL - MELISSA BROOKS, CITY CLERK

III. INVOCATION - COREY MCMICKLE, JONESBORO FIRST BAPTIST

IV. PLEDGE OF ALLEGIANCE

V. ADOPTION OF AGENDA

VI. PRESENTATIONS

1. Proclamation for Councilman Ed Wise.
2. Proclamation for former Councilwowan Pat Sebo-Hand.
3. Swearing In Ceremony for approved applicants of inaugural Jonesboro Youth Council.

VII. PUBLIC HEARING

1. Final Public Hearing regarding proposed City of Jonesboro 2024 Fiscal Year Budget.
2. Public Hearing regarding Conditional Use Permit Application, 23-CU-017, for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236.
3. Public Hearing regarding Map Amendment, 23-MA-001 Ord. 2023-011, to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2).

VIII. PUBLIC COMMENT (PLEASE LIMIT COMMENTS TO THREE (3) MINUTES)

IX. FINANCIAL REPORT

1. Council to consider and approve unaudited Financial Statements for the 10 month period ended October 31,2023

X. ECONOMIC DEVELOPMENT REPORT

XI. MINUTES

1. Consideration of the Minutes of the October 9, 2023 Regular Meeting.
2. Consideration of the Minutes of the October 30, 2023 Special Called Meeting.
3. Consideration of the Minutes of the November 6, 2023 Work Session.
4. Consideration of the Minutes of the November 13, 2023 Regular Meeting.
5. Consideration of the Minutes of the November 29, 2023 Strategic Planning Retreat.
6. Consideration of the Minutes of the December 4, 2023 Work Session.

XII. CONSENT AGENDA

1. Council to approve Foxtrail Subdivision Street Names.

XIII. OLD BUSINESS

1. Council to consider Conditional Use Permit Application, 23-CU-017, for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236.
2. Council to consider Map Amendment, 23-MA-001 Ord. 2023-011, to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2).
3. Council to consider proposed Ordinance amendment, 23-TA-010, Ord. 2023-013, for the Jonesboro Youth Council.
4. Council to consider adoption of FY' 2024 City of Jonesboro Budget.
5. Council to consider revisions to the Part-Time Employee Paid Holiday Leave Policy.

XIV. NEW BUSINESS

1. Council to consider Netplanner proposal for City server upgrade.
2. Discussion regarding proposal for further city cemetery mapping and database updating.

XV. REPORT OF MAYOR / CITY MANAGER

XVI. REPORT OF CITY COUNCILMEMBERS

XVII. OTHER BUSINESS

1. Executive Session for the purpose of discussing litigation and employment matters .

2. Consider any action(s) if necessary based on decision(s) made in the Executive Session

XVIII. ADJOURNMENT

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 1

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Proclamation for Councilman Ed Wise.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Councilman Ed Wise Proclamation

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Councilman Ed Wise chose not to run for another term this fall. First joining the Council in April 2015, Councilman Wise's term in office has overseen much growth in the City, including the development of Lee Street Park, the Broad Street project, and the Jonesboro City Center.

Councilman Wise has also assisted the City with its emergency siren system, through his personal business, Sirens for Cities.

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Ed Wise Proclamation

Staff Recommendation *(Type Name, Title, Agency and Phone)*

None

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

In Recognition of Mr. Edward Wise

WHEREAS, Mr. Edward Wise has been instrumental in the safety and wellbeing of the City of Jonesboro residents since 1996, even before being elected to City Council; and

WHEREAS, he volunteered with the Clayton County Visitors and Convention Bureau during the 1996 Olympics working with Southlake Mall and the Train Depot when the Olympic Torch ran through the city and made our city proud; and

WHEREAS, in his 27 years living in the city Mr. Wise has participated in every Christmas Parade, organizing, staging and then being a participant on his float or part of the Golfcart Brigade; and

WHEREAS, his introduction to City Government and its inner workings were through his and his wife, Anne's involvement at the Jonesboro Volunteer Fire Department. Mr. Wise volunteered proudly with the Jonesboro Volunteer Fire Department becoming a Lieutenant before the closing of the station. His passion to protect and serve anyone within the city was near and dear to his heart and it brought him closer to the residents; and

WHEREAS, a Special Election was held on March 17, 2015, to fill the unexpired term of Councilman Randy Segner; and

WHEREAS, Councilman Edward Wise was elected to serve on the Jonesboro City Council on April 16, 2015; and

WHEREAS, Councilman Wise served eight years on the Jonesboro City Council and he initiated and/or had significant involvement in many aspects of Jonesboro's positive transformation; and

WHEREAS, his largest, by far, was the implementation of the Outdoor Warning Weather Alert System. In addition, he installed all of the City's sirens, the first of which he installed at his own expense; and

WHEREAS, he was a huge supporter of the City Center and Broad Street projects as he recognized the importance of creative place making and adaptive reuse of property; and

WHEREAS, Councilman Wise's decision not to seek re-election did not come easily. The City of Jonesboro is his home, and he considers all the residents and staff as his extended family.

NOW THEREFORE, WE, the members of Jonesboro City Council, and on behalf of the citizens of Jonesboro, hereby recognize **COUNCILMAN EDWARD WISE** for his commitment and dedication to the City of Jonesboro on this 11th day of December 2023.

Dr. Donya L. Sartor, Mayor	Tracey Messick, Mayor Pro Tem
Alfred Dixon, City Council	Don Dixon, City Council
Bobby Lester, City Council	Billy Powell, City Council

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 2

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Proclamation for former Councilwowan Pat Sebo-Hand.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Councilwowan Pat Sebo-Hand Proclamation

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Former Councilwoman Pat Sebo-Hand's most recent term ended in January 2023. First joining the Council in January 2013, Councilman Sebo-Hand's terms in office have overseen much growth in the City, including the development of Lee Street Park, the Broad Street project, and the Jonesboro City Center.

Mrs. Sebo-Hand has also served as Mayor Pro Tem. She has been active with the City Farmer's Market, as well as food distribution events with the local schools.

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Pat Sebo-Hand Proclamation

Staff Recommendation *(Type Name, Title, Agency and Phone)*

None

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

In Recognition of Mrs. Pat Sebo-Hand

WHEREAS, Mrs. Pat Sebo-Hand was elected to Jonesboro City Council in November 2010; and

WHEREAS, during her time on the City Council, she initiated and/or had significant involvement in many aspects of the City of Jonesboro's positive transformation for more than a decade; and

WHEREAS, she was a huge supporter of the City Center, Broad Street, and Lee Street Park projects as she recognized the importance of creative place making and adaptive re-use of property; and

WHEREAS, serving the community is her passion, for example, during the height of COVID-19, she volunteered to transport and deliver food to citizens in need; and

WHEREAS, Mrs. Sebo-Hand has worked tirelessly with the non-profit organization called Family Literacy of Georgia. Family Literacy of Georgia strives to strengthen communities of color by increasing access to quality books and literacy recourses. She is responsible for placing the "Little Free Libraries" throughout the city; and

WHEREAS, currently, she serves on the Steering Committee for the Jonesboro Agriculture Plan, and she is a strong supporter of the Community Garden; and

WHEREAS, for many years, Mrs. Sebo-Hand supported Back-to-School events in the city. These events brought staff, students, parents, and community members, together; and

WHEREAS, she was very instrumental in the success of the Jonesboro Farmer's Market; and

WHEREAS, after serving as a City Councilmember for 13 years, she resigned from her seat on January 23, 2023, to run for the unexpired term of Mayor Joy B. Day; and

WHEREAS, we are immensely proud to honor Mrs. Pat-Sebo Hand, an individual whose dedication to the community is inspirational. She has enriched our city with her contributions.

NOW THEREFORE, WE, the members of Jonesboro City Council, and on behalf of the citizens of Jonesboro, hereby recognize **MRS. PAT SEBO-HAND** for her exceptional service to the community on this 11th day of December 2023.

Dr. Donya L. Sartor, Mayor

Tracey Messick, Mayor Pro Tem

Alfred Dixon, City Council

Don Dixon, City Council

Bobby Lester, City Council

Billy Powell, City Council

Ed Wise, City Council

Attachment: Pat Sebo-Hand Proclamation (3647 : Councilwowan Pat Sebo-Hand Proclamation)

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 3

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Councilmember A. Dixon

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Swearing In Ceremony for approved applicants of inaugural Jonesboro Youth Council.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Jonesboro Youth Council Swearing in Ceremony

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

At last week's work session, the Mayor and Council voted to accept the current group of applicants for the newly created Jonesboro Youth Council. The proposed changes to the Youth Council Ordinance (also last week) will be ratified at the same December 11th meeting as this swearing-in ceremony, per the City attorney's instructions. Applicants to be sworn in for the inaugural Youth Council are:

Daniela Auitia

Isaac Hathaway

Elias Dennis

Keilana Hill-Byrd

Yasden Dutary-Gayle

Kayla Way

Mohammed Syed

Zahion Mikell

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

-

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 1

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider and approve unaudited Financial Statements for the 10 month period ended October 31,2023

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Consideration and Approval of Financial Reports

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Attached, hereto, is the presentation of the Financial Statements for the ten-month period ended October 31, 2023.

Highlights:

- **October 2023 financial report presents operating results for revenue and expenditure activity for 10 months ending October 30, 2023. The current GENERAL fund revenue received year to date as of October 31, 2023, is $6,353,177 or 88% of the 2023 amended budget. Comparatively, October 31, 2022, revenue recognized was $5,508,092 or 88%.**
- **In 2023, the city is experiencing improved revenue results in Court Services, Business Licenses, and Interest income revenues relative to economic conditions. These increases are helping to mitigate the underperforming revenue in other line items.**
- **October 2023 expenditures of $4,802,341 presents activity for 10 months of the 2023 fiscal year representing 71% of the amended budget. This amount includes purchase order encumbrances arising from the use of the purchase order system. A lookback at 2022 operations shows that expenditures in October 2022 were $4,040,542 or 83% of the amended budget. Except for Commercial Insurance premiums that increased in 2023, these increases were anticipated and remain in alignment with the amended budget.**
- **Process improvements that have been implemented in the Finance Department are resulting in timelier recording of revenue and expense activity.**
- **October 2023 month end operating results presents activity for the first 10 months of the fiscal year. A lookback at 2022 operations shows comparable revenue and expense activity across all funds.**
- **Staff are encouraged to finalize all FY 2023 spending commitments by December 15,2023, to allow ample time for all vendor invoices to be received and processed for year-end as early as possible in 2024 to facilitate a timely closeout of the fiscal year 2023.**
- **The proposed 2024 budget has been being finalized and forwarded to the Mayor and City Manager for presentation to the Governing body..**
- **All approved 2023 budget amendments and transfers are posted, and the amended budget is reflected in the current financial reports.**

Nina Robinson, Finance Director will present the report.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Financial Report Ending OCTOBER 2023
- OCTOBER 2023 OPERATING RESULTS

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

UNAUDITED

Financial Statement Presentation

For the 10 Month Period
Ending October 31, 2023

As of December 4, 2023

Presented December 11, 2023

By Nina M. Robinson

Finance Director

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

ALL Funds Description and Purpose

General Fund (100) -Accounts for all financial resources except those required to be accounted for in another fund

Confiscated Assets Funds –Accounts for Federal (211) and State (210) activity related to revenues received from court dispositions. Resources are restricted for Public Safety needs.

LMIG Funds (212) - Accounts for DOT Grant awards and expenses to repair Jonesboro City streets. Matching funds to complete road improvements will be provided by SPLOST 2015 (325) Fund Balance

ARPA Fund (230) Accounts for the Treasury funds provided to remediate business operations that may have been impacted by the Covid 19 pandemic that began in March 2020. $1.8 M was received and will be expended by December 2026.

Hotel Motel Fund (275) accounts for activity related to taxes remitted by hotel operators in the City limits. Each local government imposing a Hotel-Motel Tax is required to adopt a budget plan specifying how the expenditure requirements of the Georgia Code will be met.

Other Grant fund (250) will track CDBG grant awards and expenditures for Housing Redevelopment and Sidewalk. This is a reimbursable grant with a completion date of December 30, 2023.

Technology Funds (290) accounts for Court activity that provides the operating resources of this fund. Disbursements are in support of IT services and technology support for court operations.

SPLOST (320-330) Funds account for taxes collected to fund projects approved in the most recent IGA. A portion of the proceeds will cover the City Center debt service requirements.

Solid Waste Fund (540) records activity related to Sanitation and Refuse and solid waste services provided to the City Residents and businesses. The fees is billed annually on the tax bill.

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

Financial Report Summary
October 31, 2023

- October 2023 financial report presents operating results for revenue and expenditure activity for 10 months ending October 30, 2023. The current GENERAL fund revenue received year to date as of October 31, 2023 is $6,353,177 or 88% of the 2023 amended budget. Comparatively, October 31, 2022, revenue recognized was $5,508,092 or 88%.

- In 2023, the city is experiencing improved revenue results in Court Services, Business Licenses, and Interest income revenues relative to economic conditions. These increases are helping to mitigate the underperforming revenue in other line item.

§ October 2023 expenditures of $4,802,341 presents activity for 10 months of the 2023 fiscal year representing 71% of the amended budget. This amount includes purchase order encumbrances arising from the use of the purchase order system. A lookback at 2022 operations shows that expenditures in October 2022 were $4,040,542 or 83% of the amended budget. Except for Commercial Insurance premiums that increased in 2023, these increases were anticipated and remain in alignment with the amended budget.

§ Process improvements that have been implemented in the Finance Department are resulting in timelier recording of revenue and expense activity.

§ The 2024 budget has been compiled and provided to the City Manager and Mayor for further presentation to the Governing body for review and adoption. The proposed 2024 budget is available on the city website and in City Hall/ The timeline to adopt the 2024 budget is December 11, 2023.

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

Financial Report Summary- continued October 2023

- **ARPA funds were awarded to the City in 2021. The $1,852,000 award has been received in full. Council designated a spending plan for ARPA funds in 2022. To date $956,097 has been expended on essential staff and technology enhancements. The remaining $896,894 must be obligated by 12/31/2023 and fully expended by December 31, 2026.**
- **City Center Rentals and Concessions are trending lower than anticipated as a result of the moratorium on facility rentals.**
- **The 2023 tax bills were calculated and produced to reflect the rollback of the millage rate to 7.5 mils adopted by the governing body. Tax bills were mailed on November 8, 2023**
- **Occupation/Business License Tax collected year to date is $471,975.**
- **LOST Revenue collected year to date is $538,190**
- **Debt service payments year to date is $1,497,405 from SPLOST 2021 proceeds.**

The Revenue and Expense statements that accompany this narrative provides a summarization and detail of the City's operating results to date for the General fund, Special Revenue and Proprietary funds.

All approved budget amendments are reflected in the reports as you will note that the budget is now referred to as "amended" versus "adopted".

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

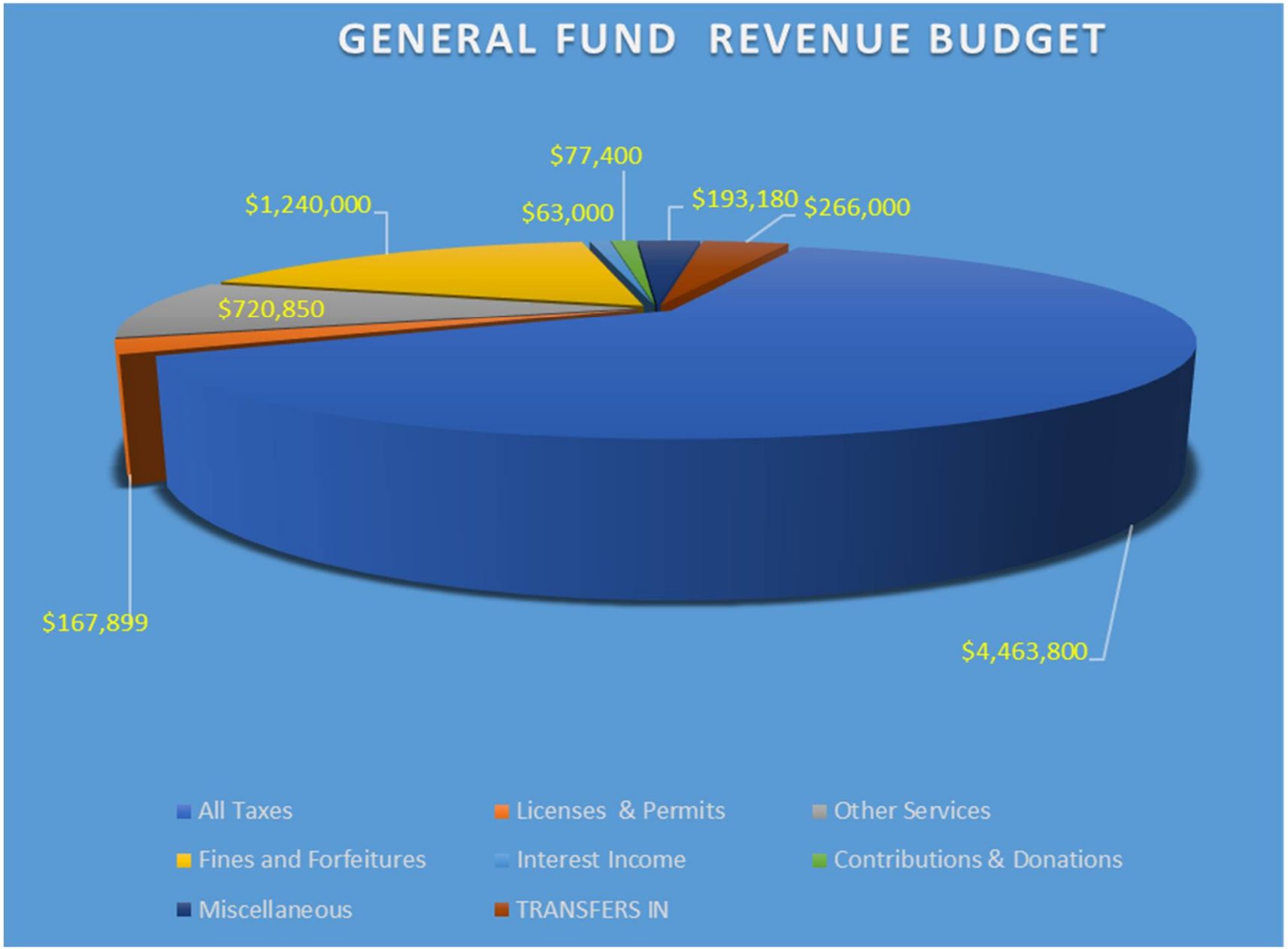
GENERAL FUND - SUMMARY OF REVENUES

Revenue Type	FY 2023 AMENDED BUDGET	YTD ACTUAL OCT 2023	BUDGET % RECOGNIZED	END OF FY 2023 PROJECTED
All Taxes	$ 4,463,800	$ 3,746,035	84%	$ 4,347,456
Licenses & Permits	$ 167,899	$ 93,623	56%	$ 167,899
Other Services	$ 720,850	$ 692,089	96%	$ 720,850
Fines and Forfeitures	$ 1,240,000	$ 1,235,646	100%	$ 1,100,000
Interest Income	$ 63,000	$ 56,129	89%	$ 63,000
Contributions & Donations	$ 77,400	$ 74,770	97%	$ 75,000
Miscellaneous	$ 193,180	$ 188,825	98%	$ 193,180
TRANSFERS IN	$ 266,000	$ 266,000	100%	$ 266,000
TOTAL	$ 7,192,129	$ 6,353,117	88%	$ 6,933,385

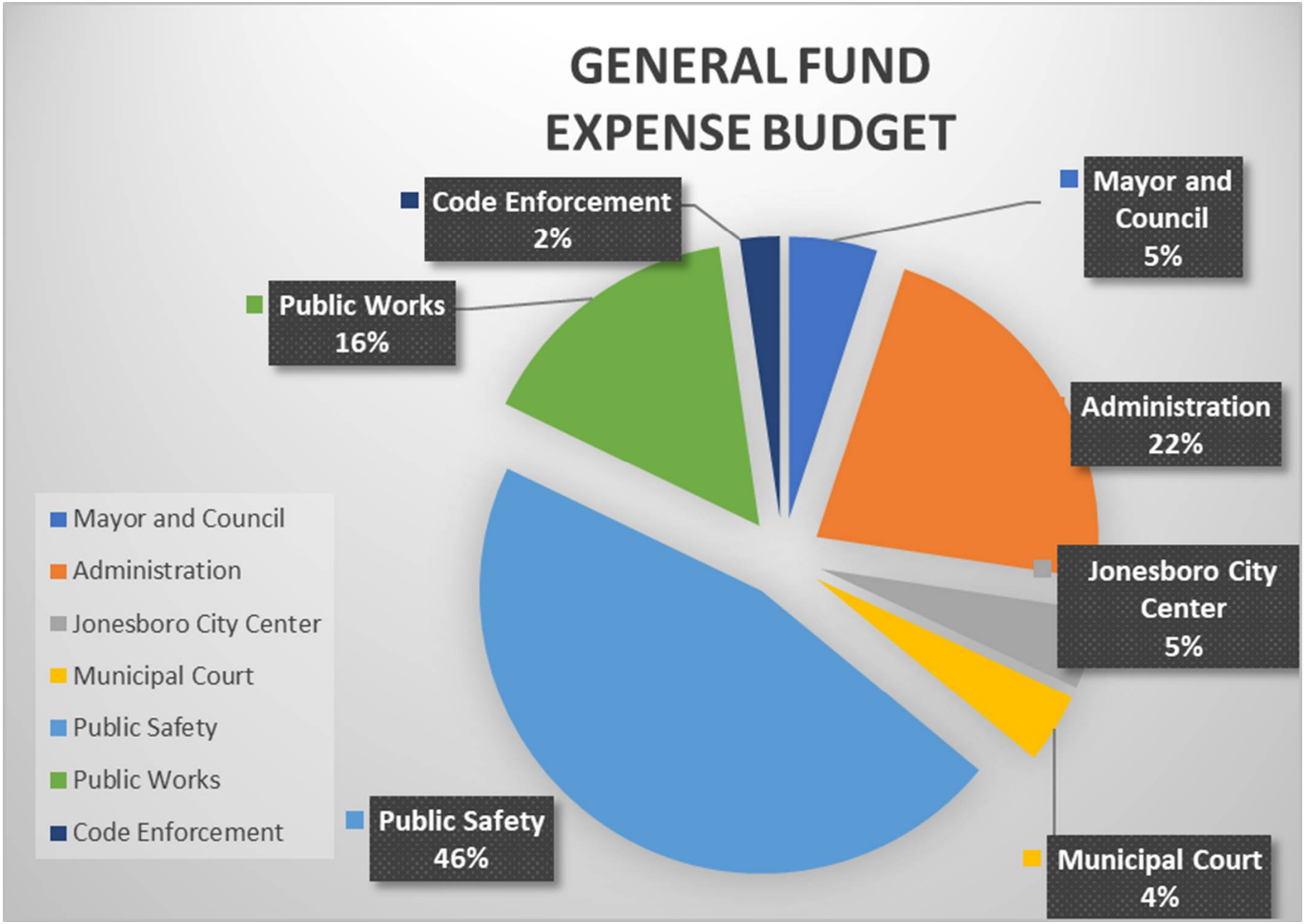
GENERAL FUND - SUMMARY OF EXPENSES

DEPARTMENT	FY 2023 AMENDED BUDGET	YTD ACTUAL OCT 2023	BUDGET % USED	END OF FY 2023 PROJECTED
Mayor and Council	$ 363,183	$ 104,905	29%	$ 325,905
Administration	$ 1,603,481	$ 1,335,368	83%	$ 1,574,429
Jonesboro City Center	$ 326,000	$ 269,902	83%	$ 319,902
Municipal Court	$ 290,813	$ 190,966	66%	$ 230,966
Public Safety	$ 3,316,094	$ 2,372,325	72%	$ 3,316,094
Public Works	$ 1,118,346	$ 875,340	78%	$ 1,025,340
Code Enforcement	$ 164,305	$ 119,150	73%	$ 131,150
Transfers Out	$ 9,600	$ 9,600	100%	$ 9,600
Contingency Reserve	$ 307	$ -	0%	$ -
TOTAL	$ 7,192,129	$ 5,277,556	73%	$ 6,933,385

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months



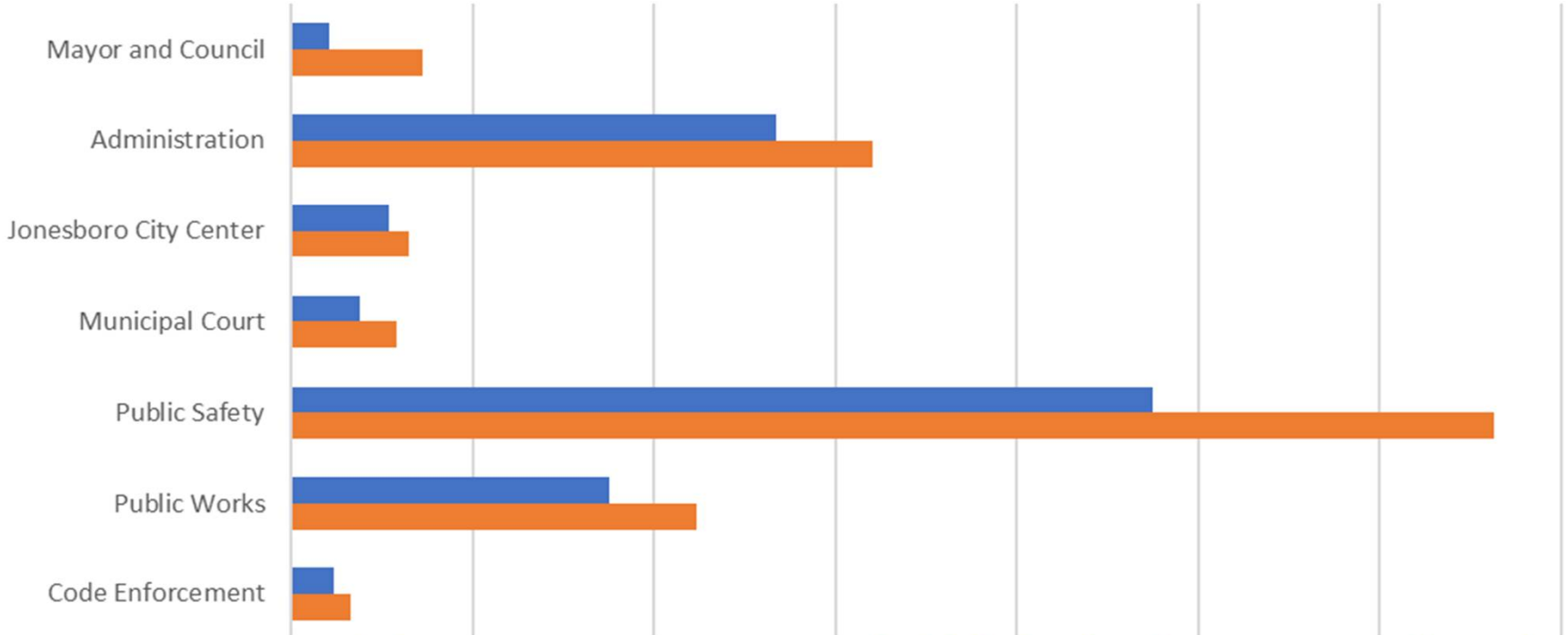
Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months



Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

GENERAL FUND BUDGET VERSUS ACTUAL EXPENDITURES



	Code Enforcement	Public Works	Public Safety	Municipal Court	Jonesboro City Center	Administration	Mayor and Council
YTD ACTUAL OCT 2023	$119,150	$875,340	$2,372,325	$190,966	$269,902	$1,335,368	$104,905
FY 2023 AMENDED BUDGET	$164,305	$1,118,346	$3,316,094	$290,813	$326,000	$1,603,481	$363,183

Financial Revenue Review
ALL FUNDS SUMMARY
Period Ended October 31, 2023

General Fund Revenue– As of the current operating period, revenue recognized in the general fund is $6,353116. or 88% of the AMENDED $7,192,129 budget revenue for the FY 2023

Confiscated Assets Funds Revenue– Federal and State confiscated Assets reflect all current activity related to revenues received from court dispositions of state and federal cases. Year to date $19,376 in Federal funds are recognized in 2023. The funds are restricted for Public Safety initiatives as outlined by the Equitable Assets Sharing guidelines - https://www.justice.gov/criminal-afmls/file/794696/download. As of this report, no funds have been appropriated or expended. Police department leadership has been advised to review their **unbudgeted** needs to determine the best use of these restricted funds in FY 2024 budget process.

LMIG Funds Revenue - DOT Grant was awarded and revenue of $59,294 was received in October 2022. In Fiscal year 2023, an additional $60,000 was awarded and received to be used to repair city roadways. The county provides the labor, and the city reimburses for the materials. The sum of the two grants were budgeted to be expended. SPLOST 15 Fund 325 resources will provide the matching funds to complete the work in 4th quarter 2023.

Other Grant Funds Revenue– records the CDBG grant awards for sidewalks and housing redevelopment. These projects are required to be substantially complete by December 30, 2023. An extension for grant completion was requested and awarded. A collaboration of efforts by the Mainstreet Director, Public Works Director and Community Development Director will assure these grant funds are used as intended and grant compliance is adhered to.

ARPA Funds Revenue year to date reflects that $1,852,991 awarded has been received in the city's accounts. The use of these resources were outlined in the directives of council. Resources are being managed to assure all funds are committed and expended per council directives and SLPRF guidelines. Revenue is deferred until expenditures are incurred.

Hotel Motel Fund Revenue Georgia law authorizes a Hotel-Motel Tax under various conditions. The city is required to expend the taxes collected in strict accordance with the provisions of the specific authorizations in the Georgia Code. Clayton County Visitors Bureau receives a monthly payment of all restricted funds.

Technology Fund Revenue records inflow of receipts from Court activity and disbursements related to the ongoing IT support services contract with 3rd party IT support, currently VC3 and NetPlanner.

SPLOST Funds Revenue proceeds from SPLOST 21 are designated to cover a portion of the City Center debt service requirements. Other SPLOST 15 funds combined with LMIG state funds will cover road repairs.

Solid Waste Fund Revenue records proceeds from annual Sanitation and Refuse invoices. The annual sanitation fee revenue is included on the city tax bill and is due at the same time as the property tax bill.

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

ALL FUNDS - SUMMARY OF REVENUES

FUND	ADOPTED BUDGET	CURRENT PERIOD	YTD ACTUAL OCT 2023	% OF BUDGET USED	% OF BUDGET REMAINING
General Fund	$ 7,192,129	$ 854,136	$ 6,353,117	88%	12%
State Confiscated Assets	$ -	$ -	$ -	0%	100%
DEA Federal Confiscated	$ 12,020	$ -	$ 19,739	164%	-64%
LARP/LMIG/Capital	$ 118,588	$ -	$ 118,588	100%	0%
ARPA Funds	$ 1,041,947	$ -	$ 335,700	32%	68%
Multiple Grant Funds	$ 307,188	$ -	$ -	0%	100%
Hotel Motel Restricted	$ 45,000	$ 7,679	$ 43,624	97%	3%
Technology Fund	$ 48,000	$ -	$ 34,295	71%	29%
SPLOST 15	$ 100,000	$ -	$ 167,457	167%	-67%
SPLOST 21	$ 1,500,000	$ 107,881	$ 832,726	56%	44%
Local Capital Resources	$ -	$ -	$ -	0%	100%
Solid Waste Sanitation	$ 230,100	$ 31,346	$ 262,530	114%	-14%
TOTAL	$ 10,594,972	$ 1,001,041	$ 8,167,776		

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

Financial Expense Review
ALL FUNDS SUMMaRY
Period Ended October 31, 2023

General Fund Expense– For the FY 2023 operating period ending October 31, 2023, expenditures recorded year to date are $5,277,556. Total expensed and encumbered to date represents the use of 73% of amended expense budget for the FY 2023. October 2022 expenditures were $3,959,790.

Confiscated Assets Funds Expenses – Federal and State confiscated reflect all current activity related to revenues received from court dispositions. No funds were expended as of October 2023.

LMIG Funds Expense - The sum of the two grants awards were budgeted to be expended in 2023. Funds accumulated in the fund balance will be used in conjunction with SPLOST 15 (Fund 325) funds on hand to pay for the road repairs in 2023. The total grant funds available for road repairs is approximately $118K. When the invoice is received from Clayton County, SPLOST 15 reserves will be used to supplement the payment.

Other Grant Funds Expenses – records the CDBG grant awards for sidewalks and housing redevelopment. These projects are required to be substantially complete by December 30, 2023. A request for extension was submitted for approval. The grant is reimbursable and expected to be fulfilled 1st quarter 2024.

ARPA Funds Expenses year to date total expense is $1,142,175. A total of $710,817 remains to be obligated and expended. The expenditures align with the directives of the governing body. Resources are being managed to assure all funds are obligated by December 2024 and expended by December 2026 per council directives and SLPRF guidelines.

Hotel Motel Fund Expenses are trending as budgeted. These expense reflect payment to Clayton County Convention and Visitors Bureau.

Technology Fund Expenses records inflow of receipts from Court activity and disbursements related to the ongoing IT support services contract.

SPLOST Funds Expenses proceeds from SPLOST 21 are designated to cover a portion of the City Center debt service requirements. Other SPLOST 15 funds combined with LMIG state funds will cover road repairs.

Solid Waste Fund Expenses Expenditures in this fund are directly related to the operations needed to provide solid waste services to the citizens of Jonesboro. These expenses include salaries, professional disposal services and other operating costs. In 2023, $80,500 of fund balance was used to acquire a Mulch Mule, i.e. capital assets.

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

ALL FUNDS - SUMMARY OF EXPENDITURES

FUND	AMENDED BUDGET	CURRENT PERIOD	YTD ACTUAL OCT 2023	% OF BUDGET USED	% OF BUDGET REMAINING
General Fund	$ 7,192,129	$ 458,455	$ 5,137,414	71%	29%
State Confiscated Assets	$ -	$ -	$ -	0%	100%
DEA Federal Confiscated	$ 12,020	$ -	$ 1,350	11%	89%
LARP/LMIG/Capital	$ 118,588	$ -	$ 118,588	0%	100%
ARPA Funds	$ 1,041,947	$ 3,000	$ 335,700	32%	68%
Multiple Grant Funds	$ 307,188	$ -	$ -	0%	100%
Hotel Motel Restricted	$ 45,000	$ -	$ 48,230	107%	-7%
Technology Fund	$ 48,000	$ -	$ 28,000	58%	42%
SPLOST 15	$ 100,000	$ -	$ 167,457	167%	-67%
SPLOST 21	$ 1,500,000	$ -	$ 1,497,405	100%	0%
Local Capital Resources	$ -	$ -	$ 73,967	0%	0%
Solid Waste Sanitation	$ 310,600	$ 20,243	$ 237,489	76%	24%
TOTAL	$ 10,675,472	$ 481,698	$ 7,645,599		

Attachment: Financial Report Ending OCTOBER 2023 (3643 : Unaudited Financial Statements -10 Months

happy
holidays

9.1.b

100-GENERAL FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	4,463,800.00	608,769.19	0.00	3,746,034.78	0.00	717,765.22	83.92
LICENSES & PERMITS	167,899.00	10,494.00	0.00	93,623.00	0.00	74,276.00	55.76
CHARGES FOR SERVICES	720,850.00	66,803.73	0.00	692,089.24	0.00	28,760.76	96.01
FINES & FORFEITURES	1,240,000.00	150,574.95	0.00	1,235,645.65	0.00	4,354.35	99.65
INVESTMENT INCOME	63,000.00	8,685.45	0.00	56,129.21	0.00	6,870.79	89.09
CONTRIBUTION & DONATIONS	77,400.00	1,000.00	0.00	74,770.00	0.00	2,630.00	96.60
MISCELLANEOUS	193,180.00	7,808.20	0.00	188,824.86	0.00	4,355.14	97.75
OTHER FINANCING SOURCES	266,000.00	0.00	0.00	266,000.00	0.00	0.00	100.00
*** TOTAL REVENUES ***	7,192,129.00	854,135.52	0.00	6,353,116.74	0.00	839,012.26	88.33
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
MAYOR & COUNCIL	363,183.00	10,095.19	0.00	104,905.42	0.00	258,277.58	28.89
GENERAL ADMINISTRATION	1,613,388.00	119,530.37	0.00	1,344,968.17	0.00	268,419.83	83.36
CITY CENTER OPERATIONS	326,000.00	24,165.61	0.00	269,901.68	0.00	56,098.32	82.79
TOTAL GENERAL GOVERNMENT	2,302,571.00	153,791.17	0.00	1,719,775.27	0.00	582,795.73	74.69
JUDICIAL							
COURT SERVICES	290,813.00	18,828.41	0.00	190,966.10	0.00	99,846.90	65.67
TOTAL JUDICIAL	290,813.00	18,828.41	0.00	190,966.10	0.00	99,846.90	65.67
PUBLIC SAFETY							
POLICE	3,316,094.00	206,699.42	0.00	2,339,011.13	33,313.91	943,768.96	71.54
TOTAL PUBLIC SAFETY	3,316,094.00	206,699.42	0.00	2,339,011.13	33,313.91	943,768.96	71.54
PUBLIC WORKS							
PUBLIC WORKS	1,118,346.00	73,765.04	0.00	768,682.33	106,657.41	243,006.26	78.27
TOTAL PUBLIC WORKS	1,118,346.00	73,765.04	0.00	768,682.33	106,657.41	243,006.26	78.27
HEALTH & WELFARE							
HOUSING & DEVELOPMENT							
CODE ENFORCEMENT DEPT	164,305.00	5,370.60	0.00	118,978.68	171.10	45,155.22	72.52
TOTAL HOUSING & DEVELOPMENT	164,305.00	5,370.60	0.00	118,978.68	171.10	45,155.22	72.52

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							
*** TOTAL EXPENDITURES ***	7,192,129.00	458,454.64	0.00	0.00	140,142.42	1,914,573.07	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	395,680.88	0.00	6,353,116.74	(140,142.42)	(1,075,560.81)	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

100-GENERAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
100-0000-31-1100 REAL PROPERTY-CURRE	928,000.00	9,764.41	0.00	428,216.10	0.00	499,783.90	46.14
100-0000-31-1110 PUBLIC UTILITY	56,500.00	0.00	0.00	56,511.18	0.00	(11.18)	100.02
100-0000-31-1115 STREET LIGHTS DISTRIC	0.00	0.00	0.00	417.36	0.00	(417.36)	0.00
100-0000-31-1200 REAL PROPERTY-PRIOR	0.00	0.00	0.00	1,934.39	0.00	(1,934.39)	0.00
100-0000-31-1300 PERSONAL PROPERTY-C	145,000.00	0.00	0.00	36,143.16	0.00	108,856.84	24.93
100-0000-31-1310 MOTOR VEHICLE TAX	10,000.00	0.00	0.00	21,286.82	0.00	(11,286.82)	212.87
100-0000-31-1315 TITLE AD VALOREM TAX	160,000.00	17,684.55	0.00	209,248.33	0.00	(49,248.33)	130.78
100-0000-31-1600 REAL ESTATE TFR TAX	0.00	638.36	0.00	2,316.04	0.00	(2,316.04)	0.00
100-0000-31-1610 RECORDING TRANSFE	1,000.00	241.72	0.00	2,099.47	0.00	(1,099.47)	209.95
100-0000-31-1710 ELECTRIC - GA PWR FR	270,000.00	0.00	0.00	272,204.96	0.00	(2,204.96)	100.82
100-0000-31-1730 GAS FRANCHISE FEES	22,000.00	9,213.64	0.00	27,640.92	0.00	(5,640.92)	125.64
100-0000-31-1750 TELEVISION CABLE	30,000.00	0.00	0.00	21,593.79	0.00	8,406.21	71.98
100-0000-31-1760 TELEPHONE	40,000.00	0.00	0.00	28,875.35	0.00	11,124.65	72.19
100-0000-31-3100 LOCAL OPTION SALES	1,720,000.00	169,115.33	0.00	1,538,190.01	0.00	181,809.99	89.43
100-0000-31-3190 VACANT PROPERTY FEES	100.00	0.00	0.00	50.00	0.00	50.00	50.00
100-0000-31-4200 ALCOHOLIC BEVERAGE	141,000.00	12,271.75	0.00	126,890.75	0.00	14,109.25	89.99
100-0000-31-4301 ALCOHOL BEVERAGE TAX	35,000.00	7,580.87	0.00	72,379.04	0.00	(37,379.04)	206.80
100-0000-31-6100 BUSINESS & OCCUPATI	460,000.00	5,996.10	0.00	471,975.21	0.00	(11,975.21)	102.60
100-0000-31-6200 INSURANCE PREMIUM T	370,000.00	374,854.83	0.00	374,854.83	0.00	(4,854.83)	101.31
100-0000-31-6300 FINANCIAL INSTITUTI	45,000.00	0.00	0.00	44,962.00	0.00	38.00	99.92
100-0000-31-9110 REAL PROPERTY	30,000.00	1,509.01	0.00	7,953.64	0.00	22,046.36	26.51
100-0000-31-9120 PERSONAL PROPERTY	0.00	0.00	0.00	392.81	0.00	(392.81)	0.00
100-0000-31-9500 FIFA	100.00	(101.38)	0.00	(101.38)	0.00	201.38	101.38-
100-0000-31-9600 FEE FOR TAX ADVERTISI	100.00	0.00	0.00	0.00	0.00	100.00	0.00
TOTAL TAXES	4,463,800.00	608,769.19	0.00	3,746,034.78	0.00	717,765.22	83.92
LICENSES & PERMITS							
100-0000-32-1101 APPLICATION FEE	2,000.00	0.00	0.00	1,000.00	0.00	1,000.00	50.00
100-0000-32-1102 ALCOHOL BACKGROUND CH	1,500.00	105.00	0.00	345.00	0.00	1,155.00	23.00
100-0000-32-1103 ALCOHOL IDENTIFICATIO	8,000.00	225.00	0.00	4,075.00	0.00	3,925.00	50.94
100-0000-32-1110 BEER/WINE LICENSE	34,000.00	6,000.00	0.00	10,400.00	0.00	23,600.00	30.59
100-0000-32-1130 ALCOHOL POURING LICEN	30,000.00	0.00	0.00	4,500.00	0.00	25,500.00	15.00
100-0000-32-1135 ALCOHOL PACKAGE STORE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
100-0000-32-1140 ALCOHOL -TEMP. CONSUM	0.00	0.00	0.00	200.00	0.00	(200.00)	0.00
100-0000-32-2001 PEDDLERS/FOOD TRUCKS	0.00	0.00	0.00	200.00	0.00	(200.00)	0.00
100-0000-32-2210 ZONING & LAND USE	20,000.00	1,200.00	0.00	14,750.00	0.00	5,250.00	73.75
100-0000-32-2230 SIGN	6,000.00	300.00	0.00	3,020.00	0.00	2,980.00	50.33
100-0000-32-3110 CERTIFICATE OF OC	3,000.00	420.00	0.00	3,185.00	0.00	(185.00)	106.17
100-0000-32-3120 BUILDING PERMITS	40,000.00	1,424.00	0.00	40,703.00	0.00	(703.00)	101.76
100-0000-32-3130 PLUMBING PERMITS	4,000.00	225.00	0.00	1,675.00	0.00	2,325.00	41.88
100-0000-32-3140 ELECTRICAL PERMIT	4,000.00	75.00	0.00	3,925.00	0.00	75.00	98.13
100-0000-32-3150 DEMOLITION PERMIT	0.00	100.00	0.00	300.00	0.00	(300.00)	0.00
100-0000-32-3160 HEATING/AIR PERMI	4,000.00	225.00	0.00	2,350.00	0.00	1,650.00	58.75
100-0000-32-3170 CERTIFICATE OF APPROP	500.00	75.00	0.00	525.00	0.00	(25.00)	105.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

100-GENERAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-0000-32-3201 FILMING FEES	100.00	0.00	0.00	800.00	0.00	(700.00)	800.00
100-0000-32-3900 OTHER	200.00	50.00	0.00	450.00	0.00	(250.00)	225.00
100-0000-32-3901 TREE REMOVAL PERMIT	500.00	0.00	0.00	950.00	0.00	(450.00)	190.00
100-0000-32-3910 YARD SALE PERMITS	99.00	70.00	0.00	270.00	0.00	(171.00)	272.73
TOTAL LICENSES & PERMITS	167,899.00	10,494.00	0.00	93,623.00	0.00	74,276.00	55.76
INTERGOVERNMENTAL							
CHARGES FOR SERVICES							
100-0000-34-1120 PROBATION FEE	650,000.00	65,512.73	0.00	626,157.02	0.00	23,842.98	96.33
100-0000-34-1910 ELECTION QUALIFYI	4,500.00	0.00	0.00	4,551.00	0.00	(51.00)	101.13
100-0000-34-1930 PLAN REVIEW FEES	20,000.00	300.00	0.00	16,664.50	0.00	3,335.50	83.32
100-0000-34-2120 ACCIDENTS REPORTS ETC	10,000.00	835.00	0.00	10,912.00	0.00	(912.00)	109.12
100-0000-34-4320 STREET LIGHT DISTRICT	10,850.00	0.00	0.00	6,051.72	0.00	4,798.28	55.78
100-0000-34-5410 PARKING CHARGES	9,000.00	0.00	0.00	6,750.00	0.00	2,250.00	75.00
100-0000-34-6910 SALE OF CEMETERY	12,000.00	0.00	0.00	16,500.00	0.00	(4,500.00)	137.50
100-0000-34-6920 BURIAL FEES	500.00	0.00	0.00	600.00	0.00	(100.00)	120.00
100-0000-34-7200 CITY CENTER CAFE SALE	2,000.00	0.00	0.00	1,907.00	0.00	93.00	95.35
100-0000-34-9500 CONVENIENCE FEE	2,000.00	154.00	0.00	1,952.00	0.00	48.00	97.60
100-0000-34-9900 OTHER CHARGES FOR S	0.00	2.00	0.00	44.00	0.00	(44.00)	0.00
TOTAL CHARGES FOR SERVICES	720,850.00	66,803.73	0.00	692,089.24	0.00	28,760.76	96.01
FINES & FORFEITURES							
100-0000-35-1170 MUNICIPAL BONDS	720,000.00	50,182.45	0.00	626,881.65	0.00	93,118.35	87.07
100-0000-35-1180 OTHER PUBLIC SAFETY S	520,000.00	100,392.50	0.00	608,764.00	0.00	(88,764.00)	117.07
TOTAL FINES & FORFEITURES	1,240,000.00	150,574.95	0.00	1,235,645.65	0.00	4,354.35	99.65
INVESTMENT INCOME							
100-0000-36-1030 INTEREST REVENUES-GA.	62,000.00	8,560.91	0.00	55,197.08	0.00	6,802.92	89.03
100-0000-36-1070 INTEREST REVENUES -	1,000.00	124.54	0.00	932.13	0.00	67.87	93.21
TOTAL INVESTMENT INCOME	63,000.00	8,685.45	0.00	56,129.21	0.00	6,870.79	89.09
CONTRIBUTION & DONATIONS							
100-0000-37-1025 DONATIONS & SPONSORSH	75,300.00	1,000.00	0.00	72,800.00	0.00	2,500.00	96.68
100-0000-37-1026 CONTRIBUTIONS VETERAN	100.00	0.00	0.00	20.00	0.00	80.00	20.00
100-0000-37-1051 GARDEN CLUB	2,000.00	0.00	0.00	1,950.00	0.00	50.00	97.50
TOTAL CONTRIBUTION & DONATIONS	77,400.00	1,000.00	0.00	74,770.00	0.00	2,630.00	96.60
MISCELLANEOUS							
100-0000-38-1010 PARK PAVILION RENTA	2,000.00	80.00	0.00	1,568.00	0.00	432.00	78.40
100-0000-38-1011 LEE STREET PARK RENTA	4,000.00	400.00	0.00	4,250.00	0.00	(250.00)	106.25
100-0000-38-1020 FIRE STATION RENTAL	107,700.00	0.00	0.00	107,761.78	0.00	(61.78)	100.06
100-0000-38-1030 EVENT VENDORS	2,600.00	200.00	0.00	2,925.00	0.00	(325.00)	112.50
100-0000-38-1034 FARMER'S MARKET VENDO	2,000.00	0.00	0.00	1,850.00	0.00	150.00	92.50
100-0000-38-1040 CITY CENTER FACILITY	11,000.00	2,400.00	0.00	13,675.00	0.00	(2,675.00)	124.32
100-0000-38-1100 RENTAL PROPERTY	9,600.00	800.00	0.00	8,000.00	0.00	1,600.00	83.33
100-0000-38-2001 DISPOSAL FEES	1,000.00	335.00	0.00	2,100.00	0.00	(1,100.00)	210.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-0000-38-2003 GOLF CART FEE	100.00	0.00	0.00	125.00	0.00	(25.00)	125.00
100-0000-38-3100 REIMBURSEMENT DAMAGED	20,680.00	0.00	0.00	21,677.75	0.00	(997.75)	104.82
100-0000-38-9000 OTHER MISCELLANEOUS R	5,000.00	313.20	0.00	9,132.33	0.00	(4,132.33)	182.65
100-0000-38-9100 TRANSFER TO DDA	(10,000.00)	0.00	0.00	(10,000.00)	0.00	0.00	100.00
100-0000-38-9300 TOWING FEES	37,500.00	3,280.00	0.00	25,760.00	0.00	11,740.00	68.69
TOTAL MISCELLANEOUS	193,180.00	7,808.20	0.00	188,824.86	0.00	4,355.14	97.75
OTHER FINANCING SOURCES							
100-0000-39-1212 TRANSFER IN- DDA	93,000.00	0.00	0.00	93,000.00	0.00	0.00	100.00
100-0000-39-3200 CAPITAL LEASE/GMA	173,000.00	0.00	0.00	173,000.00	0.00	0.00	100.00
TOTAL OTHER FINANCING SOURCES	266,000.00	0.00	0.00	266,000.00	0.00	0.00	100.00
*** FUND TOTAL REVENUE ***	7,192,129.00	854,135.52	0.00	6,353,116.74	0.00	839,012.26	88.33

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
MAYOR & COUNCIL

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1300-51-1100 MAYOR/COUNCIL SALARIE	73,650.00	6,160.00	0.00	54,670.00	0.00	18,980.00	74.23
100-1300-51-2200 SOCIAL SECURITY	4,588.00	381.92	0.00	3,389.53	0.00	1,198.47	73.88
100-1300-51-2300 MEDICARE	1,073.00	89.32	0.00	792.71	0.00	280.29	73.88
100-1300-51-2700 WORKERS COMPENSATION	2,350.00	306.19	0.00	1,528.06	0.00	821.94	65.02
TOTAL PERSONNEL SERVICES	81,661.00	6,937.43	0.00	60,380.30	0.00	21,280.70	73.94
PURCHASED/CONTRACT SERV							
100-1300-52-1210 ATTORNEY & LEGAL FEES	225,000.00	0.00	0.00	0.00	0.00	225,000.00	0.00
100-1300-52-3230 CELLULAR PHONES	2,815.00	565.78	0.00	2,212.88	0.00	602.12	78.61
100-1300-52-3420 NEWSLETTER	7,685.00	308.00	0.00	5,824.10	0.00	1,860.90	75.79
100-1300-52-3450 YOUTH COUNCIL	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
100-1300-52-3500 TRAVEL - MAYOR	3,150.00	144.98	0.00	3,006.84	0.00	143.16	95.46
100-1300-52-3501 TRAVEL - D DIXON	4,022.00	810.00	0.00	3,599.23	0.00	422.77	89.49
100-1300-52-3502 TRAVEL - MESSICK	2,500.00	0.00	0.00	1,593.23	0.00	906.77	63.73
100-1300-52-3503 TRAVEL - LESTER	4,293.00	522.00	0.00	3,804.52	0.00	488.48	88.62
100-1300-52-3504 TRAVEL - POWELL	4,329.37	807.00	0.00	4,080.23	0.00	249.14	94.25
100-1300-52-3505 TRAVEL - A DIXON	2,500.00	0.00	0.00	1,743.55	0.00	756.45	69.74
100-1300-52-3506 TRAVEL - WISE	1,622.63	0.00	0.00	1,622.63	0.00	0.00	100.00
100-1300-52-3600 DUES AND FEES	400.00	0.00	0.00	252.99	0.00	147.01	63.25
100-1300-52-3700 EDUC/TRAINING-MAYOR	1,800.00	0.00	0.00	1,305.00	0.00	495.00	72.50
100-1300-52-3701 EDUC/TRAINING-D DIXON	1,695.00	0.00	0.00	1,695.00	0.00	0.00	100.00
100-1300-52-3702 EDUC/TRAINING-MESSICK	2,000.00	0.00	0.00	925.00	0.00	1,075.00	46.25
100-1300-52-3703 EDUC/TRAINING-LESTER	1,775.00	0.00	0.00	1,775.00	0.00	0.00	100.00
100-1300-52-3704 EDUC/TRAINING-POWELL	1,953.00	0.00	0.00	1,362.66	0.00	590.34	69.77
100-1300-52-3705 EDUC/TRAINING-A DIXON	2,000.00	0.00	0.00	925.00	0.00	1,075.00	46.25
100-1300-52-3706 EDUC/TRAINING- WISE	810.00	0.00	0.00	810.00	0.00	0.00	100.00
TOTAL PURCHASED/CONTRACT SERV	272,150.00	3,157.76	0.00	36,537.86	0.00	235,612.14	13.43
SUPPLIES							
100-1300-53-1110 OFFICE SUPPLIES	1,900.00	0.00	0.00	1,852.14	0.00	47.86	97.48
100-1300-53-1111 MISC SUPPLIES	1,100.00	0.00	0.00	952.84	0.00	147.16	86.62
100-1300-53-1130 UNIFORMS	120.00	0.00	0.00	85.68	0.00	34.32	71.40
100-1300-53-2000 SPEC INIT-LESTER	100.00	0.00	0.00	100.00	0.00	0.00	100.00
100-1300-53-2001 SPEC INIT-MESSICK	1,000.00	0.00	0.00	220.00	0.00	780.00	22.00
100-1300-53-2002 SPEC INIT-POWELL	600.00	0.00	0.00	600.00	0.00	0.00	100.00
100-1300-53-2003 SPEC INIT- D DIXON	1,502.00	0.00	0.00	1,486.49	0.00	15.51	98.97
100-1300-53-2004 SPEC INIT- A DIXON	1,000.00	0.00	0.00	660.11	0.00	339.89	66.01
100-1300-53-2005 SPEC INIT-WISE	1,000.00	0.00	0.00	1,000.00	0.00	0.00	100.00
100-1300-53-2006 SPEC INIT-MAYOR	1,050.00	0.00	0.00	1,030.00	0.00	20.00	98.10
TOTAL SUPPLIES	9,372.00	0.00	0.00	7,987.26	0.00	1,384.74	85.22
TOTAL MAYOR & COUNCIL	363,183.00	10,095.19	0.00	104,905.42	0.00	258,277.58	28.89

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1500-51-1100 REGULAR EMPLOYEES	629,230.00	39,631.58	0.00	545,264.91	0.00	83,965.09	86.66
100-1500-51-1300 OVERTIME	7,200.00	1,084.43	0.00	8,127.86	0.00	(927.86)	112.89
100-1500-51-2100 GROUP INSURANCE	84,000.00	7,175.52	0.00	70,866.30	0.00	13,133.70	84.36
100-1500-51-2200 SOCIAL SECURITY (FI	41,300.00	2,425.80	0.00	34,447.74	0.00	6,852.26	83.41
100-1500-51-2300 MEDICARE	9,700.00	567.32	0.00	8,167.32	0.00	1,532.68	84.20
100-1500-51-2400 RETIREMENT CONTRIBU	34,057.00	0.00	0.00	29,857.00	0.00	4,200.00	87.67
100-1500-51-2600 UNEMPLOYMENT INSURA	1,000.00	16.63	0.00	1,018.19	0.00	(18.19)	101.82
100-1500-51-2700 WORKER'S COMPENSATI	15,000.00	1,928.10	0.00	9,607.12	0.00	5,392.88	64.05
TOTAL PERSONNEL SERVICES	821,487.00	52,829.38	0.00	707,356.44	0.00	114,130.56	86.11
PURCHASED/CONTRACT SERV							
100-1500-52-1210 ATTORNEY & LEGAL	110,000.00	21,489.76	0.00	112,582.41	0.00	(2,582.41)	102.35
100-1500-52-1220 AUDIT	50,000.00	0.00	0.00	33,000.00	0.00	17,000.00	66.00
100-1500-52-1230 ENGINEERING & PLANNI	15,500.00	0.00	0.00	0.00	0.00	15,500.00	0.00
100-1500-52-1240 INSPECTIONS	30,000.00	1,436.50	0.00	35,156.76	0.00	(5,156.76)	117.19
100-1500-52-1290 OTHER PROFESSIONA	37,500.00	630.93	0.00	32,806.15	0.00	4,693.85	87.48
100-1500-52-1300 TECHNICAL	50,000.00	1,128.60	0.00	42,963.54	0.00	7,036.46	85.93
100-1500-52-1310 PAYROLL PROCESSIN	20,000.00	1,868.04	0.00	15,285.78	0.00	4,714.22	76.43
100-1500-52-1320 BANK AND CREDIT C	7,000.00	56.09	0.00	6,587.68	0.00	412.32	94.11
100-1500-52-1330 SOFTWARE SUPPORT	22,000.00	0.00	0.00	2,267.47	0.00	19,732.53	10.31
100-1500-52-2250 PEST CONTROL	3,000.00	0.00	0.00	435.00	0.00	2,565.00	14.50
100-1500-52-2310 RENTAL OF LAND &	4,000.00	0.00	0.00	3,711.33	0.00	288.67	92.78
100-1500-52-2321 CITY EVENTS	72,000.00	635.50	0.00	70,415.28	0.00	1,584.72	97.80
100-1500-52-2330 RENTAL OF COPIERS	10,000.00	1,264.78	0.00	10,198.01	0.00	(198.01)	101.98
100-1500-52-3100 PROP CASLTY & LIAB IN	91,500.00	0.00	0.00	91,362.00	0.00	138.00	99.85
100-1500-52-3210 CABLE SERVICES	15,000.00	370.43	0.00	3,744.92	0.00	11,255.08	24.97
100-1500-52-3230 CELLULAR PHONES	5,000.00	668.42	0.00	4,529.79	0.00	470.21	90.60
100-1500-52-3260 POSTAGE	4,000.00	0.00	0.00	2,407.17	0.00	1,592.83	60.18
100-1500-52-3310 LEGAL NOTICES	8,000.00	924.00	0.00	8,358.00	0.00	(358.00)	104.48
100-1500-52-3330 PROMOTIONAL ADVERTISI	7,000.00	220.00	0.00	6,851.50	0.00	148.50	97.88
100-1500-52-3410 ELECTION	25,320.00	893.91	0.00	14,851.22	0.00	10,468.78	58.65
100-1500-52-3500 TRAVEL	6,000.00	1,788.08	0.00	5,823.65	0.00	176.35	97.06
100-1500-52-3600 DUES AND FEES	22,300.00	790.94	0.00	14,175.50	0.00	8,124.50	63.57
100-1500-52-3700 EDUCATION & TRAININ	7,000.00	2,116.00	0.00	4,235.00	0.00	2,765.00	60.50
100-1500-52-3701 WELLNESS PROGRAM	2,500.00	75.00	0.00	1,034.72	0.00	1,465.28	41.39
100-1500-52-3851 POLL WORKERS	24,080.00	10,146.49	0.00	19,535.40	0.00	4,544.60	81.13
100-1500-52-3905 SPECIAL EVENTS	40,000.00	18,976.33	0.00	36,100.65	0.00	3,899.35	90.25
TOTAL PURCHASED/CONTRACT SERV	688,700.00	65,479.80	0.00	578,418.93	0.00	110,281.07	83.99
SUPPLIES							
100-1500-53-1110 OFFICE SUPPLIES	15,000.00	155.90	0.00	11,771.70	0.00	3,228.30	78.48
100-1500-53-1171 BUILDING & FACILITIES	6,000.00	0.00	0.00	8,647.26	0.00	(2,647.26)	144.12
100-1500-53-1210 WATER/SEWERAGE	1,500.00	114.65	0.00	1,311.47	0.00	188.53	87.43
100-1500-53-1220 NATURAL GAS	2,000.00	72.44	0.00	1,529.09	0.00	470.91	76.45

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
GENERAL ADMINISTRATION

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-1500-53-1230	ELECTRICITY	3,000.00	188.10	0.00	2,962.05	0.00	37.95	98.74
100-1500-53-1610	COMPUTR EQUIP/MAI	6,300.00	(39.98)	0.00	7,304.93	0.00	(1,004.93)	115.95
100-1500-53-1620	FURNITURE/FIXTURE	3,700.00	0.00	0.00	820.00	0.00	2,880.00	22.16
100-1500-53-1690	BEAUTIFICATION COM	1,300.00	0.00	0.00	731.03	0.00	568.97	56.23
TOTAL SUPPLIES		38,800.00	491.11	0.00	35,077.53	0.00	3,722.47	90.41
CAPITAL OUTLAY								
100-1500-54-2301	FURNITURE & FIXTURES	15,000.00	0.00	0.00	7,290.00	0.00	7,710.00	48.60
TOTAL CAPITAL OUTLAY		15,000.00	0.00	0.00	7,290.00	0.00	7,710.00	48.60
OTHER COSTS								
100-1500-57-9000	CONTINGENCIES	307.00	0.00	0.00	0.00	0.00	307.00	0.00
100-1500-57-9100	TUITION REIMBURSEMEN	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
TOTAL OTHER COSTS		10,307.00	0.00	0.00	0.00	0.00	10,307.00	0.00
DEBT SERVICE								
100-1500-58-1212	VEHICLE LEASE - ENTER	12,700.00	730.08	0.00	7,225.27	0.00	5,474.73	56.89
100-1500-58-2301	INTEREST LEE STREET P	16,794.00	0.00	0.00	0.00	0.00	16,794.00	0.00
TOTAL DEBT SERVICE		29,494.00	730.08	0.00	7,225.27	0.00	22,268.73	24.50
OTHER FINANCING USES								
100-1500-61-1043	OPERATING TRANSFER OU	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL OTHER FINANCING USES		9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL GENERAL ADMINISTRATION		1,613,388.00	119,530.37	0.00	1,344,968.17	0.00	268,419.83	83.36

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
CITY CENTER OPERATIONS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1565-51-1100 SALARIES	34,900.00	2,766.82	0.00	27,844.46	0.00	7,055.54	79.78
100-1565-51-2200 SOC SECURITY - ER	1,700.00	166.77	0.00	1,591.37	0.00	108.63	93.61
100-1565-51-2300 MEDICARE	400.00	38.99	0.00	372.16	0.00	27.84	93.04
TOTAL PERSONNEL SERVICES	37,000.00	2,972.58	0.00	29,807.99	0.00	7,192.01	80.56
PURCHASED/CONTRACT SERV							
100-1565-52-1290 PROFESSIONAL SERVICES	81,600.00	6,900.00	0.00	82,333.12	0.00	(733.12)	100.90
100-1565-52-1320 BANK AND CREDIT CARD	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
100-1565-52-2250 PEST CONTROL	3,000.00	0.00	0.00	360.00	0.00	2,640.00	12.00
100-1565-52-3210 CABLE & INTERNET SERV	21,900.00	2,239.59	0.00	23,014.27	0.00	(1,114.27)	105.09
TOTAL PURCHASED/CONTRACT SERV	109,000.00	9,139.59	0.00	105,707.39	0.00	3,292.61	96.98
SUPPLIES							
100-1565-53-1171 BUILDING REPAIRS & MA	17,000.00	1,893.00	0.00	17,900.80	0.00	(900.80)	105.30
100-1565-53-1190 OPERATING SUPPLIES	10,000.00	0.00	0.00	8,170.28	0.00	1,829.72	81.70
100-1565-53-1210 WATER & SEWER	12,000.00	1,196.18	0.00	7,113.10	0.00	4,886.90	59.28
100-1565-53-1220 NATURAL GAS	5,000.00	573.88	0.00	5,799.98	0.00	(799.98)	116.00
100-1565-53-1230 ELECTRICITY	136,000.00	8,390.38	0.00	95,402.14	0.00	40,597.86	70.15
TOTAL SUPPLIES	180,000.00	12,053.44	0.00	134,386.30	0.00	45,613.70	74.66
TOTAL CITY CENTER OPERATIONS	326,000.00	24,165.61	0.00	269,901.68	0.00	56,098.32	82.79
TOTAL GENERAL GOVERNMENT	2,302,571.00	153,791.17	0.00	1,719,775.27	0.00	582,795.73	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
JUDICIAL % OF YEAR COMPLETED: 83.33
COURT SERVICES

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-2500-51-1100 SALARIES	119,000.00	9,522.17	0.00	84,662.83	0.00	34,337.17	71.15
100-2500-51-1300 OVERTIME	800.00	5.84	0.00	663.83	0.00	136.17	82.98
100-2500-51-2100 GROUP INSURANCE	23,000.00	1,515.98	0.00	15,128.81	0.00	7,871.19	65.78
100-2500-51-2200 SOCIAL SECURITY	8,044.00	719.39	0.00	7,387.99	0.00	656.01	91.84
100-2500-51-2300 MEDICARE	3,300.00	168.25	0.00	1,727.91	0.00	1,572.09	52.36
100-2500-51-2400 RETIREMENT	4,394.00	0.00	0.00	3,852.00	0.00	542.00	87.66
100-2500-51-2700 WORKERS' COMPENSATION	2,200.00	336.81	0.00	1,827.62	0.00	372.38	83.07
TOTAL PERSONNEL SERVICES	160,738.00	12,268.44	0.00	115,250.99	0.00	45,487.01	71.70
PURCHASED/CONTRACT SERV							
100-2500-52-1290 JUDGE COMPENSATION	66,080.00	3,710.00	0.00	43,778.16	0.00	22,301.84	66.25
100-2500-52-1291 SOLICITOR COMPENSATIO	52,660.00	2,790.00	0.00	26,970.00	0.00	25,690.00	51.22
100-2500-52-1320 COURT REPORTER/INTERP	3,500.00	0.00	0.00	952.03	0.00	2,547.97	27.20
100-2500-52-3500 TRAVEL	2,000.00	0.00	0.00	467.94	0.00	1,532.06	23.40
100-2500-52-3600 DUES AND FEES	1,135.00	0.00	0.00	690.00	0.00	445.00	60.79
100-2500-52-3700 EDUCATION/TRAINING	850.00	0.00	0.00	414.98	0.00	435.02	48.82
TOTAL PURCHASED/CONTRACT SERV	126,225.00	6,500.00	0.00	73,273.11	0.00	52,951.89	58.05
SUPPLIES							
100-2500-53-1110 OFFICE SUPPLIES	2,500.00	59.97	0.00	1,133.83	0.00	1,366.17	45.35
100-2500-53-1610 COMPUTER EQUIPMENT	1,350.00	0.00	0.00	1,308.17	0.00	41.83	96.90
TOTAL SUPPLIES	3,850.00	59.97	0.00	2,442.00	0.00	1,408.00	63.43
TOTAL COURT SERVICES	290,813.00	18,828.41	0.00	190,966.10	0.00	99,846.90	65.67
TOTAL JUDICIAL	290,813.00	18,828.41	0.00	190,966.10	0.00	99,846.90	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

100-GENERAL FUND
PUBLIC SAFETY % OF YEAR COMPLETED: 83.33
POLICE

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES								
100-3200-51-1100	REGULAR EMPLOYEES	1,677,876.00	122,780.39	0.00	1,158,910.42	0.00	518,965.58	69.07
100-3200-51-1300	OVERTIME	50,000.00	8,222.48	0.00	70,653.73	0.00	(20,653.73)	141.31
100-3200-51-2100	GROUP INSURANCE	292,000.00	24,257.32	0.00	219,061.88	0.00	72,938.12	75.02
100-3200-51-2200	SOCIAL SECURITY (FI	106,000.00	7,860.01	0.00	76,741.01	0.00	29,258.99	72.40
100-3200-51-2300	MEDICARE	24,575.00	1,838.23	0.00	17,947.48	0.00	6,627.52	73.03
100-3200-51-2400	RETIREMENT CONTRIBU	77,050.00	0.00	0.00	77,050.00	0.00	0.00	100.00
100-3200-51-2600	UNEMPLOYMENT INSURA	1,263.00	7.17	0.00	1,422.72	0.00	(159.72)	112.65
100-3200-51-2700	WORKER'S COMPENSATI	64,000.00	8,267.17	0.00	56,753.08	0.00	7,246.92	88.68
TOTAL PERSONNEL SERVICES		2,292,764.00	173,232.77	0.00	1,678,540.32	0.00	614,223.68	73.21
PURCHASED/CONTRACT SERV								
100-3200-52-1290	OTHER PROFESSIONAL SE	1,360.00	49.99	0.00	2,091.97	0.00	(731.97)	153.82
100-3200-52-1330	SOFTWARE SUPPORT	28,000.00	606.61	0.00	10,800.36	0.00	17,199.64	38.57
100-3200-52-1340	DRUG TESTING	2,000.00	211.40	0.00	2,377.88	0.00	(377.88)	118.89
100-3200-52-1350	BACKGROUND INVESTIGAT	6,000.00	369.59	0.00	5,970.70	0.00	29.30	99.51
100-3200-52-2250	PEST CONTROL	0.00	100.00	0.00	100.00	0.00	(100.00)	0.00
100-3200-52-2330	RENTAL OF COPIERS	5,400.00	530.40	0.00	5,788.74	0.00	(388.74)	107.20
100-3200-52-3100	PROPERTY CASUALTY LI	208,000.00	0.00	0.00	206,201.00	0.00	1,799.00	99.14
100-3200-52-3210	TELEPHONE	7,000.00	414.80	0.00	4,258.37	0.00	2,741.63	60.83
100-3200-52-3230	CELLULAR PHONES	21,000.00	4,543.28	0.00	18,993.22	0.00	2,006.78	90.44
100-3200-52-3260	POSTAGE	4,500.00	428.67	0.00	3,562.94	0.00	937.06	79.18
100-3200-52-3500	TRAVEL	5,000.00	0.00	0.00	3,629.00	0.00	1,371.00	72.58
100-3200-52-3600	DUES AND FEES	1,000.00	0.00	0.00	500.00	0.00	500.00	50.00
100-3200-52-3700	EDUCATION & TRAININ	10,000.00	2,170.00	0.00	7,604.24	0.00	2,395.76	76.04
TOTAL PURCHASED/CONTRACT SERV		299,260.00	9,424.74	0.00	271,878.42	0.00	27,381.58	90.85
SUPPLIES								
100-3200-53-1110	OFFICE SUPPLIES	7,000.00	351.97	0.00	9,837.41	424.00	(3,261.41)	146.59
100-3200-53-1130	UNIFORMS	20,000.00	101.01	0.00	20,099.32	0.00	(99.32)	100.50
100-3200-53-1132	FIREARMS AND AMMUNITI	1,500.00	0.00	0.00	0.00	1,500.00	0.00	100.00
100-3200-53-1140	VEHICLE REPAIRS/ PAR	72,680.00	4,379.45	0.00	91,949.88	6,114.67	(25,384.55)	134.93
100-3200-53-1141	EQUIPMENT/REPAIRS (PD	5,250.00	0.00	0.00	2,496.91	0.00	2,753.09	47.56
100-3200-53-1151	COMMUNITY OUTREACH	10,640.00	627.55	0.00	9,818.98	0.00	821.02	92.28
100-3200-53-1171	BUILDING MAINTENANCE	2,250.00	0.00	0.00	1,059.90	0.00	1,190.10	47.11
100-3200-53-1210	WATER/SEWERAGE	1,000.00	111.98	0.00	1,338.85	0.00	(338.85)	133.89
100-3200-53-1220	NATURAL GAS	1,600.00	70.45	0.00	1,739.31	0.00	(139.31)	108.71
100-3200-53-1230	ELECTRICITY	1,400.00	99.94	0.00	1,223.86	0.00	176.14	87.42
100-3200-53-1270	GASOLINE	50,000.00	4,843.02	0.00	50,193.07	0.00	(193.07)	100.39
100-3200-53-1610	COMPUTR EQUIP/MAI	4,000.00	0.00	0.00	2,302.85	0.00	1,697.15	57.57
100-3200-53-1620	FURNITURE/FIXTURE	1,000.00	226.57	0.00	1,044.78	0.00	(44.78)	104.48
100-3200-53-1690	OTHER SM EQUIP <	16,200.00	356.20	0.00	16,603.39	0.00	(403.39)	102.49
TOTAL SUPPLIES		194,520.00	11,168.14	0.00	209,708.51	8,038.67	(23,227.18)	111.94

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
PUBLIC SAFETY % OF YEAR COMPLETED: 83.33
POLICE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
100-3200-54-2201 VEHICLE EQUIPMENT	0.00	0.00	0.00	56,614.83	0.00	(56,614.83)	0.00
100-3200-54-2500 OTHER EQUIPMENT	25,300.00	360.00	0.00	1,863.88	25,275.24	(1,839.12)	107.27
TOTAL CAPITAL OUTLAY	25,300.00	360.00	0.00	58,478.71	25,275.24	(58,453.95)	331.04
DEBT SERVICE							
100-3200-58-1220 VEHICLES- ENTERPR	134,185.00	12,513.77	0.00	96,068.89	0.00	38,116.11	71.59
100-3200-58-1230 LEASE VEHICLE - GMA	56,615.00	0.00	0.00	0.00	0.00	56,615.00	0.00
100-3200-58-2101 INTEREST-SUNTRUST EQU	1,009.00	0.00	0.00	0.00	0.00	1,009.00	0.00
100-3200-58-2200 CAPITAL LEASE	306,957.00	0.00	0.00	21,528.17	0.00	285,428.83	7.01
100-3200-58-2220 VEHICLES INTEREST	5,484.00	0.00	0.00	2,808.11	0.00	2,675.89	51.21
TOTAL DEBT SERVICE	504,250.00	12,513.77	0.00	120,405.17	0.00	383,844.83	23.88
OTHER FINANCING USES							
TOTAL POLICE	3,316,094.00	206,699.42	0.00	2,339,011.13	33,313.91	943,768.96	71.54
TOTAL PUBLIC SAFETY	3,316,094.00	206,699.42	0.00	2,339,011.13	33,313.91	943,768.96	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

100-GENERAL FUND
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
PUBLIC WORKS

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES								
100-4100-51-1100	REGULAR EMPLOYEES	400,000.00	26,526.18	0.00	268,326.32	0.00	131,673.68	67.08
100-4100-51-1300	OVERTIME	4,000.00	2,897.22	0.00	9,482.07	0.00	(5,482.07)	237.05
100-4100-51-2100	GROUP INSURANCE	66,000.00	8,402.80	0.00	62,830.05	0.00	3,169.95	95.20
100-4100-51-2200	SOCIAL SECURITY (FI	20,920.00	1,985.19	0.00	19,400.23	0.00	1,519.77	92.74
100-4100-51-2300	MEDICARE	5,000.00	415.84	0.00	3,999.88	0.00	1,000.12	80.00
100-4100-51-2400	RETIREMENT CONTRIBU	26,860.00	0.00	0.00	26,301.00	0.00	559.00	97.92
100-4100-51-2600	UNEMPLOYMENT INSURA	2,000.00	10.22	0.00	462.13	0.00	1,537.87	23.11
100-4100-51-2700	WORKERS' COMPENSATI	21,500.00	2,679.17	0.00	18,088.02	0.00	3,411.98	84.13
TOTAL PERSONNEL SERVICES		546,280.00	42,916.62	0.00	408,889.70	0.00	137,390.30	74.85
PURCHASED/CONTRACT SERV								
100-4100-52-1290	OTHER PROFESSIONA	13,600.00	1,200.00	0.00	11,170.00	0.00	2,430.00	82.13
100-4100-52-2160	TREE REMOVAL	6,000.00	0.00	0.00	4,100.00	0.00	1,900.00	68.33
100-4100-52-2200	REPAIRS & MAINTENAN	8,400.00	0.00	0.00	6,759.52	0.00	1,640.48	80.47
100-4100-52-2210	STREET MAINTENANCE	20,000.00	272.49	0.00	1,116.00	9,036.00	9,848.00	50.76
100-4100-52-2250	PEST CONTROL	600.00	0.00	0.00	550.00	0.00	50.00	91.67
100-4100-52-3100	PROPERTY CASUALTY LI	37,800.00	0.00	0.00	37,729.79	0.00	70.21	99.81
100-4100-52-3210	TELEPHONE	2,000.00	235.81	0.00	2,370.18	0.00	(370.18)	118.51
100-4100-52-3230	CELLULAR PHONES	1,100.00	161.50	0.00	886.61	0.00	213.39	80.60
100-4100-52-3500	TRAVEL	2,000.00	0.00	0.00	49.99	0.00	1,950.01	2.50
100-4100-52-3600	DUES AND FEES	3,000.00	271.30	0.00	2,323.88	0.00	676.12	77.46
100-4100-52-3700	EDUCATION & TRAININ	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL PURCHASED/CONTRACT SERV		96,500.00	2,141.10	0.00	67,055.97	9,036.00	20,408.03	78.85
SUPPLIES								
100-4100-53-1110	OFFICE SUPPLIES	900.00	35.00	0.00	336.07	0.00	563.93	37.34
100-4100-53-1111	TOOLS	1,000.00	0.00	0.00	202.33	0.00	797.67	20.23
100-4100-53-1130	UNIFORMS	7,000.00	1,948.08	0.00	4,992.28	1,932.00	75.72	98.92
100-4100-53-1140	VEHICLE REPAIRS/ PAR	15,000.00	194.99	0.00	11,011.39	1,223.55	2,765.06	81.57
100-4100-53-1141	EQUIPMENT PARTS	5,000.00	6.00	0.00	920.90	0.00	4,079.10	18.42
100-4100-53-1142	SAFETY EQUIPMENT	1,000.00	0.00	0.00	155.00	500.00	345.00	65.50
100-4100-53-1143	SIGNS & BANNERS	2,000.00	0.00	0.00	263.90	0.00	1,736.10	13.20
100-4100-53-1144	CHRISTMAS SUPPLIES	90,400.00	0.00	0.00	127.56	57,105.00	33,167.44	63.31
100-4100-53-1150	LANDSCAPING SUPPL	8,000.00	60.88	0.00	5,142.90	0.00	2,857.10	64.29
100-4100-53-1160	PARKS SUPPLIES	7,000.00	174.25	0.00	9,435.06	0.00	(2,435.06)	134.79
100-4100-53-1170	BUILDING RENOVATI	50,000.00	3,445.00	0.00	11,430.47	30,605.50	7,964.03	84.07
100-4100-53-1171	BUILDING & FACILITY M	8,000.00	779.01	0.00	8,286.64	55.36	(342.00)	104.28
100-4100-53-1190	OTHER SUPPLIES	1,800.00	0.00	0.00	1,363.25	0.00	436.75	75.74
100-4100-53-1210	WATER/SEWERAGE	12,000.00	901.51	0.00	10,750.42	0.00	1,249.58	89.59
100-4100-53-1220	NATURAL GAS	4,500.00	203.39	0.00	3,237.33	0.00	1,262.67	71.94
100-4100-53-1230	ELECTRICITY	12,000.00	1,226.34	0.00	10,960.74	0.00	1,039.26	91.34
100-4100-53-1231	STREET LIGHTS - SIGNA	198,066.00	18,742.33	0.00	199,741.89	0.00	(1,675.89)	100.85
100-4100-53-1270	GASOLINE	8,500.00	957.28	0.00	13,869.45	0.00	(5,369.45)	163.17
100-4100-53-1610	COMPUTR EQUIP/MAI	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-4100-53-1690 OTHER SM EQUIP	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-4100-53-1800 CEMETERY EXPENSE	19,000.00	0.00	0.00	29.04	6,200.00	12,770.96	32.78
TOTAL SUPPLIES	453,666.00	28,674.06	0.00	292,256.62	97,621.41	63,787.97	85.94
CAPITAL OUTLAY							
DEBT SERVICE							
100-4100-58-1220 LEASE-VEHICLES	20,897.00	0.00	0.00	0.00	0.00	20,897.00	0.00
100-4100-58-2000 INTEREST	1,003.00	33.26	0.00	480.04	0.00	522.96	47.86
TOTAL DEBT SERVICE	21,900.00	33.26	0.00	480.04	0.00	21,419.96	2.19
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	1,118,346.00	73,765.04	0.00	768,682.33	106,657.41	243,006.26	78.27

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
OTHER COSTS							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	1,118,346.00	73,765.04	0.00	768,682.33	106,657.41	243,006.26	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
HOUSING & DEVELOPMENT % OF YEAR COMPLETED: 83.33
CODE ENFORCEMENT DEPT

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-7450-51-1100 REGULAR EMPLOYEES	100,000.00	2,759.27	0.00	75,481.73	0.00	24,518.27	75.48
100-7450-51-1300 OVERTIME	2,800.00	143.60	0.00	677.80	0.00	2,122.20	24.21
100-7450-51-2100 GROUP INSURANCE	27,000.00	742.45	0.00	16,679.87	0.00	10,320.13	61.78
100-7450-51-2200 SOCIAL SECURITY (FI	6,400.00	179.46	0.00	4,754.79	0.00	1,645.21	74.29
100-7450-51-2300 MEDICARE	1,500.00	41.98	0.00	1,112.01	0.00	387.99	74.13
100-7450-51-2400 RETIREMENT CONTRIBU	4,395.00	0.00	0.00	3,853.00	0.00	542.00	87.67
100-7450-51-2600 UNEMPLOYMENT INSURA	0.00	0.00	0.00	65.29	0.00	(65.29)	0.00
100-7450-51-2700 WORKERS' COMPENSATI	2,200.00	336.81	0.00	2,184.85	0.00	15.15	99.31
TOTAL PERSONNEL SERVICES	144,295.00	4,203.57	0.00	104,809.34	0.00	39,485.66	72.64
PURCHASED/CONTRACT SERV							
100-7450-52-3230 CELLULAR PHONES	2,400.00	389.56	0.00	1,976.49	0.00	423.51	82.35
100-7450-52-3500 TRAVEL	1,500.00	0.00	0.00	1,061.00	0.00	439.00	70.73
100-7450-52-3600 DUES AND FEES	300.00	0.00	0.00	250.00	0.00	50.00	83.33
100-7450-52-3700 EDUCATION & TRAININ	1,500.00	0.00	0.00	634.00	0.00	866.00	42.27
TOTAL PURCHASED/CONTRACT SERV	5,700.00	389.56	0.00	3,921.49	0.00	1,778.51	68.80
SUPPLIES							
100-7450-53-1100 GENERAL SUPPLIES &	400.00	0.00	0.00	554.70	0.00	(154.70)	138.68
100-7450-53-1130 UNIFORMS	1,000.00	0.00	0.00	720.90	171.10	108.00	89.20
100-7450-53-1140 VEHICLE REPAIRS & PA	2,500.00	0.00	0.00	481.24	0.00	2,018.76	19.25
100-7450-53-1270 GASOLINE	4,000.00	314.60	0.00	3,910.19	0.00	89.81	97.75
TOTAL SUPPLIES	7,900.00	314.60	0.00	5,667.03	171.10	2,061.87	73.90
CAPITAL OUTLAY							
DEBT SERVICE							
100-7450-58-1220 LEASE - VEHICLE	6,410.00	462.87	0.00	4,580.82	0.00	1,829.18	71.46
TOTAL DEBT SERVICE	6,410.00	462.87	0.00	4,580.82	0.00	1,829.18	71.46
TOTAL CODE ENFORCEMENT DEPT	164,305.00	5,370.60	0.00	118,978.68	171.10	45,155.22	72.52

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
HOUSING & DEVELOPMENT % OF YEAR COMPLETED: 83.33
DOWNTOWN DEVELOPMENT DPT

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
TOTAL HOUSING & DEVELOPMENT	164,305.00	5,370.60	0.00	118,978.68	171.10	45,155.22	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

100-GENERAL FUND
OTHER FINANCING USES
SPECIAL PROJECTS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							
*** FUND TOTAL EXPENDITURES ***	7,192,129.00	458,454.64	0.00	5,137,413.51	140,142.42	1,914,573.07	73.38
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	395,680.88	0.00	1,215,703.23	(140,142.42)	(1,075,560.81)	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINES & FORFEITURES							
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

210-CONFISCATED ASSETS
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
FINES & FORFEITURES	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
*** TOTAL REVENUES ***	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
POLICE	12,020.00	0.00	0.00	590.09	1,350.00	10,079.91	16.14
TOTAL PUBLIC SAFETY	12,020.00	0.00	0.00	590.09	1,350.00	10,079.91	16.14
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	12,020.00	0.00	0.00	0.00	1,350.00	10,079.91	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	19,739.16	(1,350.00)	(17,799.07)	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
FINES & FORFEITURES							
211-0000-35-1360 PROCEEDS-SALE OF	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
TOTAL FINES & FORFEITURES	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
211-3200-54-2301 FURNITURE - FIXTURES	0.00	0.00	0.00	30.13	0.00	(30.13)	0.00
211-3200-54-2500 OTHER EQUIPMENT	12,020.00	0.00	0.00	559.96	1,350.00	10,110.04	15.89
TOTAL CAPITAL OUTLAY	12,020.00	0.00	0.00	590.09	1,350.00	10,079.91	16.14
OTHER COSTS							
DEBT SERVICE							
TOTAL POLICE	12,020.00	0.00	0.00	590.09	1,350.00	10,079.91	16.14
TOTAL PUBLIC SAFETY	12,020.00	0.00	0.00	590.09	1,350.00	10,079.91	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

211-DEA CONFISCATED ASSETS
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	12,020.00	0.00	0.00	590.09	1,350.00	10,079.91	16.14
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	19,149.07	(1,350.00)	(17,799.07)	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	59,294.00	0.00	0.00	60,000.10	0.00	(706.10)	101.19
MISCELLANEOUS	59,294.00	0.00	0.00	0.00	0.00	59,294.00	0.00
*** TOTAL REVENUES ***	118,588.00	0.00	0.00	60,000.10	0.00	58,587.90	50.60
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
TOTAL PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
*** TOTAL EXPENDITURES ***	118,588.00	0.00	0.00	0.00	118,587.82	0.18	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	60,000.10	(118,587.82)	58,587.72	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
212-0000-33-4110 GA. D.O.T. GRANT	59,294.00	0.00	0.00	60,000.10	0.00	(706.10)	101.19
TOTAL INTERGOVERNMENTAL	59,294.00	0.00	0.00	60,000.10	0.00	(706.10)	101.19
INVESTMENT INCOME							
MISCELLANEOUS							
212-0000-38-9100 TRANSFER OF RESERVE	59,294.00	0.00	0.00	0.00	0.00	59,294.00	0.00
TOTAL MISCELLANEOUS	59,294.00	0.00	0.00	0.00	0.00	59,294.00	0.00
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	118,588.00	0.00	0.00	60,000.10	0.00	58,587.90	50.60

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
CAPITAL OUTLAY							
212-4100-54-1400 INFRASTRUCTURE	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
TOTAL CAPITAL OUTLAY	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
DEBT SERVICE							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

212-LMIG
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
TOTAL PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	0.00
*** FUND TOTAL EXPENDITURES ***	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	60,000.10	(118,587.82)	58,587.72	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
*** TOTAL REVENUES ***	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
MAYOR & COUNCIL	0.00	0.00	0.00	(8,047.00)	0.00	8,047.00	0.00
GENERAL ADMINISTRATION	263,392.00	3,000.00	45,979.75	158,968.40	0.00	150,403.35	42.90
TOTAL GENERAL GOVERNMENT	263,392.00	3,000.00	45,979.75	150,921.40	0.00	158,450.35	39.84
JUDICIAL							
PUBLIC SAFETY							
POLICE	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
TOTAL PUBLIC SAFETY	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
PUBLIC WORKS							
PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	22.37
TOTAL PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	22.37
HOUSING & DEVELOPMENT							
*** TOTAL EXPENDITURES ***	1,041,947.00	3,000.00	45,979.75	0.00	174,146.35	752,226.42	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(3,000.00)	45,979.75	0.00	(174,146.35)	289,720.58	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

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230-ARPA 2021 LOCAL RECOVERY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
230-0000-33-2100 ARPA 2021 LOCAL RECOV	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
TOTAL INTERGOVERNMENTAL	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
*** FUND TOTAL REVENUE ***	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
MAYOR & COUNCIL

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
230-1300-51-2700 WORKERS COMPENSATION	0.00	0.00	0.00	(8,047.00)	0.00	8,047.00	0.00
TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	(8,047.00)	0.00	8,047.00	0.00
TOTAL MAYOR & COUNCIL	0.00	0.00	0.00	(8,047.00)	0.00	8,047.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
230-1500-51-1100 PERSONNEL COSTS	67,000.00	0.00	0.00	0.00	0.00	67,000.00	0.00
230-1500-51-2200 ER SOC SECURITY	972.00	0.00	0.00	155.00	0.00	817.00	15.95
230-1500-51-2300 MEDICARE	420.00	0.00	0.00	36.25	0.00	383.75	8.63
TOTAL PERSONNEL SERVICES	68,392.00	0.00	0.00	191.25	0.00	68,200.75	0.28
PURCHASED/CONTRACT SERV							
230-1500-52-1290 OTHER PROFESSIONAL FE	0.00	0.00	0.00	16,650.00	0.00	(16,650.00)	0.00
TOTAL PURCHASED/CONTRACT SERV	0.00	0.00	0.00	16,650.00	0.00	(16,650.00)	0.00
SUPPLIES							
230-1500-53-1141 BROADBAND INFRASTRUCT	0.00	0.00	0.00	860.00	0.00	(860.00)	0.00
230-1500-53-1610 TECHNOLOGY EQUIPMENT	0.00	0.00	45,979.75	21,267.15	0.00	24,712.60	0.00
TOTAL SUPPLIES	0.00	0.00	45,979.75	22,127.15	0.00	23,852.60	0.00
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	68,392.00	0.00	45,979.75	38,968.40	0.00	75,403.35	10.25-

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT
CITY CENTER OPERATIONS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
TOTAL GENERAL GOVERNMENT	68,392.00	0.00	45,979.75	30,921.40	0.00	83,450.35	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
JUDICIAL
COURT SERVICES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
SUPPLIES							
CAPITAL OUTLAY							
230-3200-54-2501 EQUIPMENT	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
OTHER COSTS							
TOTAL POLICE	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
TOTAL PUBLIC SAFETY	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
CAPITAL OUTLAY							
230-4100-54-1401 INFRASTRUCTURE & FACI	300,000.00	0.00	0.00	0.00	174,146.35	125,853.65	58.05
TOTAL CAPITAL OUTLAY	300,000.00	0.00	0.00	0.00	174,146.35	125,853.65	58.05
DEBT SERVICE							
OTHER FINANCING USES							
230-4100-61-1100 TRANSFERS TO OTHER FU	478,555.00	0.00	0.00	0.00	0.00	478,555.00	0.00
TOTAL OTHER FINANCING USES	478,555.00	0.00	0.00	0.00	0.00	478,555.00	0.00
TOTAL PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	22.37
TOTAL PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

230-ARPA 2021 LOCAL RECOVERY
HOUSING & DEVELOPMENT
CODE ENFORCEMENT DEPT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
*** FUND TOTAL EXPENDITURES ***	846,947.00	0.00	45,979.75	41,553.98	174,146.35	677,226.42	20.04
** REVENUE OVER(UNDER) EXPENDITURES **	195,000.00	0.00	45,979.75	(41,553.98)	(174,146.35)	364,720.58	87.04-

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
*** TOTAL REVENUES ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
TOTAL PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
HOUSING & DEVELOPMENT							
CODE ENFORCEMENT DEPT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL HOUSING & DEVELOPMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
*** TOTAL EXPENDITURES ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
250-0000-33-4150 INDIRECT	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
TOTAL INTERGOVERNMENTAL	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
CONTRIBUTION & DONATIONS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
250-4100-54-1401 INFRASTRUCTURE	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
TOTAL CAPITAL OUTLAY	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
DEBT SERVICE							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
TOTAL PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

250-MULTIPLE GRANT FUND
HOUSING & DEVELOPMENT
CODE ENFORCEMENT DEPT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
250-7450-52-2200 REPAIRS & MAINTENANCE	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL PURCHASED/CONTRACT SERV	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL CODE ENFORCEMENT DEPT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL HOUSING & DEVELOPMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
*** FUND TOTAL EXPENDITURES ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	45,000.00	7,678.97	0.00	43,623.95	0.00	1,376.05	96.94
*** TOTAL REVENUES ***	45,000.00	7,678.97	0.00	43,623.95	0.00	1,376.05	96.94
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
GENERAL ADMINISTRATION	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	107.18
TOTAL GENERAL GOVERNMENT	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	107.18
PUBLIC SAFETY							
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	45,000.00	0.00	0.00	0.00	0.00	(3,229.83)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	7,678.97	0.00	43,623.95	0.00	4,605.88	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
275-0000-31-4100 HOTEL/MOTEL TAX	45,000.00	7,678.97	0.00	43,623.95	0.00	1,376.05	96.94
TOTAL TAXES	45,000.00	7,678.97	0.00	43,623.95	0.00	1,376.05	96.94
CONTRIBUTION & DONATIONS							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	45,000.00	7,678.97	0.00	43,623.95	0.00	1,376.05	96.94

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER COSTS							
275-1500-57-2100 PAYMENTS TO CCVB	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	107.18
TOTAL OTHER COSTS	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	107.18
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	107.18
TOTAL GENERAL GOVERNMENT	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

275-HOTEL/ MOTEL TAX FUND
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	45,000.00	0.00	0.00	48,229.83	0.00	(3,229.83)	107.18
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	7,678.97	0.00	(4,605.88)	0.00	4,605.88	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

290-TECHNOLOGY FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICES	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
*** TOTAL REVENUES ***	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
POLICE	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
TOTAL PUBLIC SAFETY	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	48,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	34,294.87	0.00	(6,294.87)	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

290-TECHNOLOGY FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
CHARGES FOR SERVICES							
290-0000-34-2910 TECHNOLOGY FEES COLLE	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
TOTAL CHARGES FOR SERVICES	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

290-TECHNOLOGY FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

290-TECHNOLOGY FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

290-TECHNOLOGY FUND
PUBLIC SAFETY % OF YEAR COMPLETED: 83.33
POLICE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
290-3200-52-1330 SOFTWARE/COMPUTER SUP	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
TOTAL PURCHASED/CONTRACT SERV	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							
TOTAL POLICE	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
TOTAL PUBLIC SAFETY	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

290-TECHNOLOGY FUND
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

290-TECHNOLOGY FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	6,294.87	0.00	(6,294.87)	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
MISCELLANEOUS	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
*** TOTAL REVENUES ***	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
TOTAL PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
*** TOTAL EXPENDITURES ***	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	(167,457.18)	167,457.18	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
INTERGOVERNMENTAL							
INVESTMENT INCOME							
MISCELLANEOUS							
325-0000-38-9100 TRANSFER OF RESERVES	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL MISCELLANEOUS	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
OTHER COSTS							
DEBT SERVICE							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
CAPITAL OUTLAY							
325-4100-54-1400 INSTRUCTURE	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
TOTAL CAPITAL OUTLAY	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
DEBT SERVICE							
TOTAL PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

325-SPLOST 15
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
TOTAL PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	0.00
*** FUND TOTAL EXPENDITURES ***	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	(167,457.18)	167,457.18	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	1,500,000.00	107,880.51	0.00	832,726.34	0.00	667,273.66	55.52
*** TOTAL REVENUES ***	1,500,000.00	107,880.51	0.00	832,726.34	0.00	667,273.66	55.52
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
CITY CENTER OPERATIONS	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
TOTAL GENERAL GOVERNMENT	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
PUBLIC SAFETY							
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	1,500,000.00	0.00	0.00	0.00	0.00	2,594.97	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	107,880.51	0.00	832,726.34	0.00	664,678.69	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
330-0000-31-3201 SPLOST COLLECTIONS	1,500,000.00	107,880.51	0.00	832,726.34	0.00	667,273.66	55.52
TOTAL TAXES	1,500,000.00	107,880.51	0.00	832,726.34	0.00	667,273.66	55.52
*** FUND TOTAL REVENUE ***	1,500,000.00	107,880.51	0.00	832,726.34	0.00	667,273.66	55.52

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

330-SPLOST 21
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
CITY CENTER OPERATIONS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
330-1565-58-1300 OTHER DEBT PRINCIPAL	830,000.00	0.00	0.00	830,000.00	0.00	0.00	100.00
330-1565-58-1301 LSP URA PAYMENT	175,000.00	0.00	0.00	175,000.00	0.00	0.00	100.00
330-1565-58-2000 INTEREST ON DEBT SERV	470,551.00	0.00	0.00	470,550.02	0.00	0.98	100.00
330-1565-58-2300 INTEREST LSP	24,449.00	0.00	0.00	21,855.01	0.00	2,593.99	89.39
TOTAL DEBT SERVICE	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
TOTAL CITY CENTER OPERATIONS	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
TOTAL GENERAL GOVERNMENT	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
DEBT SERVICE							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

330-SPLOST 21
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	107,880.51	0.00	(664,678.69)	0.00	664,678.69	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
GENERAL ADMINISTRATION	0.00	0.00	0.00	73,966.95	0.00	(73,966.95)	0.00
TOTAL GENERAL GOVERNMENT	0.00	0.00	0.00	73,966.95	0.00	(73,966.95)	0.00
PUBLIC SAFETY							
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	0.00	(73,966.95)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	73,966.95	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING SOURCES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES
GENERAL GOVERNMENT % OF YEAR COMPLETED: 83.33
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
350-1500-53-1620 FURNITURE & FIXTURES	0.00	0.00	0.00	8,737.87	0.00	(8,737.87)	0.00
TOTAL SUPPLIES	0.00	0.00	0.00	8,737.87	0.00	(8,737.87)	0.00
CAPITAL OUTLAY							
350-1500-54-1100 SITE IMPROVEMENTS	0.00	0.00	0.00	65,229.08	0.00	(65,229.08)	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	65,229.08	0.00	(65,229.08)	0.00
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	0.00	0.00	0.00	73,966.95	0.00	(73,966.95)	0.00
TOTAL GENERAL GOVERNMENT	0.00	0.00	0.00	73,966.95	0.00	(73,966.95)	0.00

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

350-LOCAL RESOURCES
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	0.00	0.00	0.00	73,966.95	0.00	(73,966.95)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	(73,966.95)	0.00	73,966.95	0.00

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

540-SOLID WASTE FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICES	220,500.00	31,346.00	0.00	284,276.00	0.00	(63,776.00)	128.92
OTHER FINANCING SOURCES	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
*** TOTAL REVENUES ***	230,100.00	31,346.00	0.00	293,876.00	0.00	(63,776.00)	127.72
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
SANITATION	310,600.00	20,243.20	0.00	235,444.03	2,044.81	73,111.16	76.46
TOTAL PUBLIC WORKS	310,600.00	20,243.20	0.00	235,444.03	2,044.81	73,111.16	76.46
*** TOTAL EXPENDITURES ***	310,600.00	20,243.20	0.00	0.00	2,044.81	73,111.16	0.00
** REVENUE OVER(UNDER) EXPENDITURES *(	80,500.00)	11,102.80	0.00	293,876.00	(2,044.81)	(136,887.16)	70.05-

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

540-SOLID WASTE FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES							
540-0000-34-4110 REFUSE COLLECTION	220,000.00	31,346.00	0.00	284,266.00	0.00	(64,266.00)	129.21
540-0000-34-4190 RETURN CART FEE- OTHE	500.00	0.00	0.00	10.00	0.00	490.00	2.00
TOTAL CHARGES FOR SERVICES	220,500.00	31,346.00	0.00	284,276.00	0.00	(63,776.00)	128.92
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
540-0000-39-1200 OPERATING TFR FROM GE	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL OTHER FINANCING SOURCES	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
*** FUND TOTAL REVENUE ***	230,100.00	31,346.00	0.00	293,876.00	0.00	(63,776.00)	127.72

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

540-SOLID WASTE FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

540-SOLID WASTE FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

540-SOLID WASTE FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
OTHER COSTS							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

540-SOLID WASTE FUND
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

9.1.b

540-SOLID WASTE FUND
PUBLIC WORKS % OF YEAR COMPLETED: 83.33
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
540-4300-51-1100 REGULAR EMPLOYEES	40,000.00	3,076.92	0.00	32,307.66	0.00	7,692.34	80.77
540-4300-51-2200 SOCIAL SECURITY (FICA	300.00	23.08	0.00	255.91	0.00	44.09	85.30
540-4300-51-2300 MEDICARE	700.00	53.84	0.00	597.12	0.00	102.88	85.30
TOTAL PERSONNEL SERVICES	41,000.00	3,153.84	0.00	33,160.69	0.00	7,839.31	80.88
PURCHASED/CONTRACT SERV							
540-4300-52-1290 OTHER PROFESSIONAL FE	64,635.00	5,680.00	0.00	18,498.80	0.00	46,136.20	28.62
540-4300-52-2110 DISPOSAL (LANDFILL FE	100,000.00	8,026.56	0.00	78,400.72	0.00	21,599.28	78.40
TOTAL PURCHASED/CONTRACT SERV	164,635.00	13,706.56	0.00	96,899.52	0.00	67,735.48	58.86
SUPPLIES							
540-4300-53-1100 SUPPLIES/MATERIALS	240.00	0.00	0.00	239.92	0.00	0.08	99.97
540-4300-53-1110 GENERAL SUPPLIES/MATE	9,725.00	0.00	0.00	9,723.00	0.00	2.00	99.98
540-4300-53-1130 UNIFORMS	1,500.00	107.53	0.00	107.53	1,250.00	142.47	90.50
540-4300-53-1140 VEHICLE/EQUIPMENT PAR	5,000.00	1,904.93	0.00	5,717.65	794.81	(1,512.46)	130.25
540-4300-53-1270 GASOLINE	8,000.00	1,370.34	0.00	9,095.72	0.00	(1,095.72)	113.70
TOTAL SUPPLIES	24,465.00	3,382.80	0.00	24,883.82	2,044.81	(2,463.63)	110.07
CAPITAL OUTLAY							
540-4300-54-2201 VEHICLE EQUIPMENT	80,500.00	0.00	0.00	80,500.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	80,500.00	0.00	0.00	80,500.00	0.00	0.00	100.00
OTHER COSTS							
DEBT SERVICE							
TOTAL SANITATION	310,600.00	20,243.20	0.00	235,444.03	2,044.81	73,111.16	76.46
TOTAL PUBLIC WORKS	310,600.00	20,243.20	0.00	235,444.03	2,044.81	73,111.16	0.00
*** FUND TOTAL EXPENDITURES ***	310,600.00	20,243.20	0.00	235,444.03	2,044.81	73,111.16	76.46
** REVENUE OVER(UNDER) EXPENDITURES *(	80,500.00)	11,102.80	0.00	58,431.97	(2,044.81)	(136,887.16)	70.05-

*** END OF REPORT ***

Attachment: OCTOBER 2023 OPERATING RESULTS (3643 : Unaudited Financial Statements -10 Months

CITY OF JONESBORO
REGULAR MEETING
1859 CITY CENTER WAY
October 9, 2023 – 6:00 PM

MINUTES

The City of Jonesboro Mayor & Council held their Regular Meeting on Monday, October 9, 2023. The meeting was held at 6:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

II. ROLL CALL - MELISSA BROOKS, CITY CLERK

III. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Tracey Messick	Mayor Pro Tem	Present	
Alfred A. Dixon	Councilmember	Present	
Don D. Dixon	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Billy Powell	Councilmember	Present	
Ed Wise	Councilmember	Present	
Donya Sartor	Mayor	Present	
Melissa Brooks	City Clerk	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	

IV. INVOCATION - DR. WENDELL WEBB

V. PLEDGE OF ALLEGIANCE

VI. ADOPTION OF AGENDA

1. Motion to adopt October 9, 2023, Regular Meeting agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

VII. PRESENTATIONS

1. Proclamation for National Breast Cancer Awareness Month - October 2023.

RESULT:	NO ACTION TAKEN

2. Proclamation for National Chiropractic Health Month - October 2023.

RESULT:	NO ACTION TAKEN

3. Jonesboro Police Department Bike Patrol

RESULT:	NO ACTION TAKEN

VIII. PUBLIC HEARING

1. Final Public Hearing regarding millage rate adoption for upcoming year and notice of property tax increase (due to the increase in assessed property values per the approved Clayton County tax digest.)

RESULT:	CLOSED

At this time, Mayor Sartor opened the Public Hearing regarding millage rate adoption for upcoming year and notice of property tax increase due to the increase in assessed property values per Clayton County tax digest.

There were none to speak for/against the request. Mayor Sartor duly closed the Public Hearing.

2. Public Hearing regarding Zoning Appeal, 23-ZA-004, for vehicle repair services in the Gateway South Overlay District, by Lance Van Dyke / By the Book Auto Brokers Inc., property owner, and Alexis B. Lopez Rodriguez, applicant, for property at 251 South Main Street (Parcel No. 06001C D001), Jonesboro, Georgia 30236.

RESULT:	CLOSED

At this time, Mayor Sartor opened the Public Hearing regarding zoning appeal, 23-ZA-004, for vehicle repair services in the Gateway South Overlay District.

Mr. Lopez came forward to indicate his support for the request. There were none to speak against the request. Mayor Sartor duly closed the Public Hearing.

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

3. Public Hearing regarding Conditional Use Permit, 23-CU-015, for a recording / editing studio, by New & Associates, property owner, and Michael Smith, Jr., applicant, for property at 112 Stockbridge Road (Parcel No. 13241B D002), Jonesboro, Georgia 30236.

RESULT:	CLOSED

At this time, Mayor Sartor opened the Public Hearing regarding Conditional Use Permit, 23-CU-015, for a recording/editing studio, by New & Associates, property located at 112 Stockbridge Road.

Applicant Michael Smith, Jr. came forward to speak in favor of the request. Mayor Sartor duly closed the Public Hearing.

IX. PUBLIC COMMENT (PLEASE LIMIT COMMENTS TO THREE (3) MINUTES)

Lizette came forward and commended the city on the Hispanic Festival. She stated that the festival was fantastic. She also gave an update on the status of the Jonesboro Youth Government.

Imah Udoh came forward to request another opportunity before 12 months to present her rezoning request to the Governing Body. She requested that if a zoning request is denied - property owners should not have to wait 12 months before reapplying.

Wanda Robins came forward to speak about her amazing experience with the Internship Program.

Penny Faucett came forward to thank Chief Henderson and Sgt. Bridges for resolving the problem with the tractor trailers.

Dr. Garcia came forward to thank the City of Jonesboro for the kindness shown to him since opening his business in 2015. He also thanked the city for the wonderful Hispanic Festival held on October 8th.

Mr. Frank S. came forward to bring acknowledgement to the repairs needed at Lee Street Park. The playground equipment needs repairs, the grounds are not kept, and the bathrooms are ran down.

Ronnie Wells came forward in support of the proposed JET program. He spoke about the importance of teaching youth financial literacy.

X. FINANCIAL REPORT

Finance Director Nina Robinson came forward to present the unaudited Financial Statements for the operating period ended August 31, 2023.

The Governing Body did not have any questions regarding the report.

1. Council to consider and approve unaudited Financial Statements for the operating period ended August 31,2023.

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Finance Director Nina Robinson came forward and gave a detailed report of the unaudited Financial Statements for the operating period ended August 31, 2023.

XI. ECONOMIC DEVELOPMENT UPDATE

Economic Development Director Andrew Simpson came forward and gave updates on the following:
Façade Grant is still available to participants within the City Limits of Jonesboro.
DDA Board
Georgia Economic Conference in Savannah
Clayton County Redevelopment Bus Tour
Department of Community Affairs Conference
Newsletter
Halloween on North Main
Hispanic Heritage Festival
Ribbon Cuttings on October 27th

XII. MINUTES

1. Consideration of the Minutes of the September 6, 2023 Special Called Meeting.

Mayor Sartor stated that the Record should reflect that she was not allowed to attend the September 6, 2023, Executive Session.

RESULT:	**TABLED [UNANIMOUS]**
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

2. Consideration of the Minutes of the September 11, 2023 Regular Meeting.

Mayor Sartor stated that the Record should reflect that she was not allowed to attend the September 11, 2023, Executive Session

RESULT:	**TABLED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

3. Consideration of the Minutes of the October 2, 2023 Public Hearing.

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Alfred A. Dixon, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

XIII. CONSENT AGENDA

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

1. Council to consider approval of new lease agreement for 4 new Police Dept. vehicles for FY'24.

Approved to move forward with Police Vehicle Lease agreement with Enterprise.

2. Council to consider approval of proposal from Empower through GAMSG Representative Kevin Webb regarding implementing a 457B retirement plan to supplement the current non-contributory pension plan.

Approved to move forward with 457b Retirement plan.

XIV. OLD BUSINESS

1. Council to consider Zoning Appeal, 23-ZA-004, for vehicle repair services in the Gateway South Overlay District, by Lance Van Dyke / By the Book Auto Brokers Inc., property owner, and Alexis B. Lopez Rodriguez, applicant, for property at 251 South Main Street (Parcel No. 06001C D001), Jonesboro, Georgia 30236.

RESULT:	**DENIED [5 TO 1]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, D. Dixon, Lester, Powell, Wise
NAYS:	A. Dixon

Interim City Manager David Allen came forward to present the request for vehicle repair services in the Gateway South Overlay District. He stated that the applicant have not submitted any changes since the meeting on October 2, 2023. Mr. Allen reiterated that the goal of the Gateway South overlay District is to limit this type of use in the future.

FIRST MOTION MADE BY COUNCILMAN A. DIXON DIED FOR LACK OF A SECOND.

2. Council to consider Conditional Use Permit, 23-CU-015, for a recording / editing studio, by New & Associates, property owner, and Michael Smith, Jr., applicant, for property at 112 Stockbridge Road (Parcel No. 13241B D002), Jonesboro, Georgia 30236.

RESULT:	**APPROVED [2 TO 4]**
MOVER:	Alfred A. Dixon, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Messick, A. Dixon
NAYS:	D. Dixon, Lester, Powell, Wise

Interim City Manager David Allen came forward to present the request. He stated that if the Mayor and Council should approve the application, the following minimum approval conditions should apply:

-No business activity shall occur between the hours of 2 am and 8 am daily.

-Only paved areas shall be used for parking.

-No hosting of events or parties is approved for the property.

-Business activity shall occur indoors only.

-No portion of the building shall be used for living space.

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

-No unaccompanied minors.

MOTION DID NOT CARRY.

3. Council to consider ADP proposal for human resources and payroll services for FY'24.

RESULT:	**TABLED [UNANIMOUS]**	**Next: 11/13/2023 6:00 PM**
MOVER:	Tracey Messick, Mayor Pro Tem	
SECONDER:	Ed Wise, Councilmember	
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise	

Interim City Manager David Allen came forward to present the agenda request for consideration of ADP the assist with human resources and payroll.

He explained that the City of Jonesboro does not have a full-time HR director. He stated that there's a few options: Outsource through ADP to perform the service, increasing annual fee from $16,700 to $45,275.11 or keeping the service in house or hire a HR person ranging from $70K to $80K.

It was the consensus of the Council to table for additional information.

4. Council to consider direction for the Jet (Jonesboro Evolves Together) Savings Account Program.

RESULT:	**TABLED [UNANIMOUS]**
MOVER:	Tracey Messick, Alfred A. Dixon
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Councilman A. Dixon stated that he was excited to the city the J.E.T. Program (Jonesboro Evolves Together). Councilman A. Dixon went over the goal of the J.E.T. Program is to build aspirations and help families start saving earlier and to save more, by removing barriers to opening an account and we will provide incentives to spur contributions. He went over the ask - is $25,000 to open 250 deposit-only college savings accounts with $100 in each.

It was the consensus of the council to table the item for additional information.

XV. NEW BUSINESS

1. Council to consider adoption of millage rate of 8.0 for FY 2023.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager David Allen came forward and stated that the tax rate, or millage, in each county is set annually by the governing authority of the taxing

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

jurisdiction, and by the Board of Education. A tax rate of one mill represents a tax liability of one dollar per $1,000 of assessed value. The county digest reflects an increase in property values. Staff recommends adopting a millage rate of 8.0 mills for tax bill of 2023.

Councilman Wise recommended a millage rate of 7.5 for FY 2023 instead of 8.0. The vote was unanimous for 7.5.

2. Discussion regarding administrative investigation of Mayor Donya Sartor by Investigator Tracy Lawson.

Attorney Winston Denmark stated that he was asked to look at the investigation to ensure that it's consistent with the City's Charter and ordinances. As City Attorney, it is not my role to get involved with an investigation. It's an independent investigation. The Council has voted to pay an investigator to investigate the actions of Mayor Donya Sartor. My role is to look at the investigation in a technical way without going into the merits of the investigation, but rather look at the conformity of the investigation with the City's Charter and Ordinances. The City Ordinance indicated that if an investigation uncovers criminal allegations the investigator should cease the investigation and contact the appropriate law enforcement agency to receive directions on how to proceed.

Attorney Denmark stated that he contacted the investigator to see whether the investigation uncovers criminal allegation and whether the appropriate law enforcement agency was contacted for directions. The investigator responded "yes" criminal allegations were uncovered and "yes" I have contacted law enforcement.

Attorney Denmark requested the investigator to forward to him "in writing" directions received from the law enforcement agency. He stated that he is yet to receive the request from the investigator.

3. MAYOR'S PERSONAL POINT OF PRIVILEGE

Mayor Sartor stated that last week upon coming out of Executive Session, she stated that she made a statement for the record that she would like to make a correction at this time.

She stated that once the investigator's report is provided to the council - the report can be made public immediately. Base on the Georgia's Open Records Act, there is a 10-day hold period.

I want to go on record making a correction that when the investigator's report is delivered to City Council, there is a 10-day hold period before releasing the report to the public.

Mayor Sartor read a statement regarding how we function as a City Government.

XVI. REPORT OF MAYOR / CITY MANAGER

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

Councilman D. Dixon No report

Mayor Pro Tem Messick In reflection of what's happening in Israel, she stated that it's a privilege and an honor to live in the US and to be able to do what we do. She read Psalms 91.

Councilman Powell No report

Councilman Wise Request that as we enter cooler temperatures, please remember to check your smoke detectors.

Councilman Lester Agreed with Councilman Wise and requested that citizens be vigilant regarding starting their fireplaces and heaters.

Councilman A. Dixon Gave thanks to the Jonesboro community for submitting their applications for the Jonesboro Youth Government.

Interim City Manager Allen Finished Courts budget.
Looking at insurance numbers.
Moving forward with RFP's on privatizing sanitation.

Mayor Sartor Gave a huge thank you for making the inaugural Hispanic Heritage Festival a great success. Thanks to Public Works and Police Department. Special Shout Out to Shelby Bentley and Andrew Simpson.

Please come out to support Halloween on North Main, Shiloh Baptist Church will be serving Thanksgiving meals in the community room on Thanksgiving Day, and newsletter will go out December 1st.

XVII. REPORT OF CITY COUNCILMEMBERS

XVIII. OTHER BUSINESS

1. Executive Session for the purpose of discussing personnel matters and the conveyance of real estate.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Alfred A. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Mayor and City Council enter Executive Session at 7:42 PM.

2. Consider any action(s) if necessary based on decision(s) made in the Executive Session

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Motion to reconvene the Regular Session at 8:00 PM.

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No Official Action was taken during Executive Session.

XIX. ADJOURNMENT

1. Motion to adjourn at 8:00 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK

Minutes Acceptance: Minutes of Oct 9, 2023 6:00 PM (MINUTES)

CITY OF JONESBORO
SPECIAL CALLED MEETING
1859 CITY CENTER WAY
October 30, 2023 – 12:00 PM

MINUTES

The City of Jonesboro Mayor & Council held their Special Called Meeting on Monday, October 30, 2023. The meeting was held at 12:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

Attendee Name	Title	Status	Arrived
Tracey Messick	Mayor Pro Tem	Absent	
Alfred A. Dixon	Councilmember	Absent	
Don D. Dixon	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Billy Powell	Councilmember	Present	
Ed Wise	Councilmember	Present	
Donya Sartor	Mayor	Present	
Melissa Brooks	City Clerk	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	

II. DISCUSSION AND VOTE REGARDING INCREASE OF SANITATION FEES FOR 2023 TAX BILLS AND MAINTAINING THE SERVICES BY THE CITY OF JONESBORO.

1. Motion not to move forward with out-scouring the City's sanitation services.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Bobby Lester, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	D. Dixon, Lester, Powell, Wise
ABSENT:	Messick, A. Dixon

At this time Interim City Manager David Allen came forward to give an overview of the agenda item.
He stated that in the past, Commercial and Residential sanitation rates were the same.

The purpose of today's meeting is to determine whether the City of Jonesboro

Minutes Acceptance: Minutes of Oct 30, 2023 12:00 PM (MINUTES)

will continue to keep sanitation services in-house or outsource via contractual agreement.

Public Works Director John Burdin came forward he stated that the following:

Current Residential Rate $200.00 annually
New Proposed Residential Rate $225.00 annually for the first can
$120.00 annually for each additional can

Current Commercial Rate $200.00 annually
Proposed Commercial Rate $264.00 annually for the first can.
$144.00 annually for each additional can

Jonesboro Housing Authority would increase from $171.00 annually to $200.00 annually.

Mayor Sartor asked for the vote. Councilman Lester motioned not to out-source the City's sanitation service and to keep it in-house, said motion seconded by Councilman D. Dixon and carried.

Mayor Sartor opposed the motion.

2. Motion to approved new proposed sanitation rates.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Don D. Dixon, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	D. Dixon, Lester, Powell, Wise
ABSENT:	Messick, A. Dixon

Current Residential Rate $200.00 annually
New Proposed Residential Rate $225.00 annually for the first can
$120.00 annually for each additional can

Current Commercial Rate $200.00 annually
Proposed Commercial Rate $264.00 annually for the first can.
$144.00 annually for each additional can

Jonesboro Housing Authority would increase from $171.00 annually to $200.00 annually.

Mayor Sartor opposed.

III. ADJOURN.

1. Motion to adjourn at 12:26 PM.

Minutes Acceptance: Minutes of Oct 30, 2023 12:00 PM (MINUTES)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	D. Dixon, Lester, Powell, Wise
ABSENT:	Messick, A. Dixon

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK

CITY OF JONESBORO
WORK SESSION
1859 CITY CENTER WAY
November 6, 2023 – 6:00 PM

MINUTES

The City of Jonesboro Mayor & Council held their Work Session on Monday, November 6, 2023. The meeting was held at 6:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

II. ROLL CALL - MELISSA BROOKS, CITY CLERK

Attendee Name	Title	Status	Arrived
Tracey Messick	Mayor Pro Tem	Present	
Alfred A. Dixon	Councilmember	Present	
Don D. Dixon	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Billy Powell	Councilmember	Present	
Ed Wise	Councilmember	Present	
Donya Sartor	Mayor	Present	
Melissa Brooks	City Clerk	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	

III. INVOCATION - PASTOR ANDY CAUBLE, FIRST BAPTIST CHURCH JONESBORO

IV. ADOPTION OF AGENDA

1. Motion to withdraw Item #5 regarding update of the administrative investigation.

RESULT:	**WITHDRAWN [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

At this time Mayor Sartor inquired about the adoption of the November 6, 2023, Workshop agenda.

Mayor Pro Tem Messick stated that she would like to remove item #5 from

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the agenda.

Mayor Sartor stated that she will make a statement for item #5, but there would be no discussion regarding the item. We will keep it on the agenda, but I will make a statement to update the public.

Mayor Pro Tem Messick motioned to remove item #5, seconded by Councilman D. Dixon, said motion carried unanimously.

MAYOR'S POINT OF PERSONAL PRIVILEGE: Mayor Sartor stated that the item on the agenda was regarding an update of the administrative investigation by Investigator Tracey Lawson. We had a court hearing today pursuant to the Judge's ruling. Mayor Pro Tem Messick stated that this cannot be discussed. Mayor Sartor stated, "you cannot interrupt me either, it will not be discussed". Mayor Sartor said let me finish my statement ma'am.

At this time Attorney Joseph stood to take the podium. Mayor Sartor said Ms. Joseph you can sit down - you're not jumping up for nothing - you're not legal counsel. We're not in court, so jumping up bombarding here - it doesn't happen like that - are we clear?

Mayor Sartor continued by saying pursuant to what happened in court today, we're not able to make any additional comments on the administrative investigation. That's why it was removed from the agenda. I want to let everyone know that going forward there should be no further discussion regarding the investigation. I wanted to make that clear for the public.

Mayor stated that we can move forward with the agenda, but Tracey you will remain in order.

Mayor Pro Tem Messick stated that I apologize for being out of order.

Mayor Sartor responded - Thank you. Let's move on with he agenda.

V. PUBLIC COMMENT

PUBLIC COMMENTS:

Penny Faucett came forward to thank the Police Department for their help with the tractor trailers. She stated that the fire hydrant on her street has been knocked down several times.

VI. PRESENTATIONS

1. Presentation of Jonesboro Agricultural Plan by the Food Well Alliance.

Kristin Allin, ARC Project Manager and Sara Brown with Food Well Alliance came forward and gave a complete presentation regarding the Jonesboro Agricultural Plan.

Sara Brown said that the goal is to receive council's approval at the next meeting.

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VII. WORK SESSION

1. Discussion regarding Variance application 23-VAR-004 concerning exceeding certain sign standards for a new business at 8101 Tara Blvd, Jonesboro, Ga. 30236.

RESULT:	**PUBLIC HEARING REQUIRED**

At this time, Mayor Sartor opened the Public Hearing. Interim City Manager Allen came forward and gave input regarding the sign request. As none was present to speak for or against the request, the Public Hearing was closed.

2. Discussion regarding Conditional Use Permit application, 23-CU-016, for an event center by Mageedah and Marcus Wood, property owners and applicants, for property at 188 North Avenue (Parcel No. 13239B B005) Jonesboro, Georgia 30236.

RESULT:	**PUBLIC HEARING REQUIRED**

At this time, Mayor Sartor opened the Public Hearing. Interim City Manager Allen came forward and gave input regarding the request at 188 North Avenue for an event center. As none was present to speak for or against the request, the Public Hearing was closed.

3. Discussion regarding preliminary plat application 23-SUB-003 for Foxtrail subdivision at 217 South Main Street.

At this time, Mayor Sartor opened the Public Hearing. Interim City Manager Allen came forward and gave input regarding the request regarding a preliminary plat application 23-SUB-003 for Foxtrail subdivision at 217 South Main St. He stated that the next step for the development is preliminary plat approval. As none was present to speak for or against the request, the Public Hearing was closed.

Interim City Manager said that there will be a sound barrier for train noise.

4. Council to consider reduction in waiting period for re-application of Zoning Appeal 23-ZA-003 and Variance 23-VAR-003 for townhomes 0 West Mill Street, Parcel No. 13241C A008, per Sec. 86-121 and 86-373.

RESULT:	**PUBLIC HEARING REQUIRED**

Interim City Manager Allen came forward and stated that the applicant is requesting a reduction in the waiting period for applying for a rezoning of 23-ZA-003 and Variance 23-VAR-003 for townhomes at 0 West Mill St. She came before the council in September 2023, she was denied. Her request is for the council to allow her to reapply without waiting 12 months. Perhaps the council can consider 6 months waiting period. The applicant is willing to bring back a redesign of the development.

5. Discussion regarding text amendment 23-TA-009 Ord. 2023-010 to form the Creative Placemaking Advisory Board within the Beautification Commission, Sec. 2-294, Division 1, Article VIII.

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Interim City Manager Allen came forward and stated that in August, the council decided to create a Creative Placemaking Advisory Board. Creative Placemaking advisory Board would be a subgroup within the Beautification Commission, composed of already serving members of the Beautification Commission.

6. Discussion regarding update of the administrative investigation of independent investigator Tracy Lawson.

RESULT:	**OLD BUSINESS**

ITEM WITHDRAWN FROM THE AGENDA

7. Discussion regarding FY' 2024 Employee Holiday Calendar and subsequent 2024 Council Meeting Calendar.

RESULT:	**OLD BUSINESS**

Interim City Manager Allen presented a proposed Holiday Calendar for the City Council's consideration. He requested the council to consider the holidays that falls on a work session. He stated normally the situation is rectified by combining the two council meetings.

Mayor Sartor requested proposing July 5, 2024, as a Holiday for employees.

Councilman A. Dixon inquired about the City's part-time employees and allowing them to receive pay as well.

8. Discussion regarding timetable of City of Jonesboro annual Christmas event.

RESULT:	**OLD BUSINESS**

Interim City Manager Allen went over the proposed list of Christmas events.

Lighting of the Tree Thursday, November 30, 2023

Merry Mistletoe Market Saturday, December 2, 2023

Mayor Pro Tem Messick inquired about separating the Lighting of the Tree and the Merry Mistletoe Market?

Mayor stated that when the planning team planned the event, they considered that there could be a disconnect between the marketplace and JCC.

Mayor Sartor said that the planning team has an explosive surprise that will draw people out.

9. Discussion regarding possible future implementation of City of Jonesboro Recycling Program.

RESULT:	**OLD BUSINESS**

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Interim City Manager came forward to give input regarding the possibility for the city to implement a recycling program. He stated that if the City remains with in-house sanitation, a detailed cost study is recommended for the issue to be explored further.

Councilman A. Dixon would like for the city to explore the option.

Mayor Sartor stated that Councilman A. Dixon is free to explore the option and bring back to the council.

10. Discussion regarding status of Jonesboro Beautification Commission for 2023 and 2024.

Interim City Manager Allen stated that the Beautification Commission coordinated by Derry walker and chaired by Cameron Dixon, has not met since Mr. Walker's departure in August 2023.

Interim City Manager stated that the goal is to fully get the Beautification Commission operational in 2024.

Mayor Pro Tem asked if Public Works Director was part of the Beautification Commission. Public Works Director John Burdin responded "no" I am not a part of the Beautification Commission.

11. Discussion regarding the presented Jonesboro Agricultural Plan and addressing the food desert on the east side of Jonesboro.

RESULT:	**OLD BUSINESS**

Interim City Manager Allen came forward and gave input regarding the food desert in East Jonesboro.

Mayor Sartor requested that Councilman A. Dixon bring suggestions to the council.

Keion Davis came forward and stated that he owns and operates a company called Smoothie Roots - a health and wellness company out of McDonough, GA. His company creates initiatives to educate people on what to cook and how to cook. They teach people how to eat healthy on a budget.

During the summer, we have a mobile food truck to service all students who receive free and reduced lunch.

12. Discussion regarding Clayton County Water Authority water pump and drainage at Spring Street and Fayetteville Road.

RESULT:	**OLD BUSINESS**

Interim City Manager came forward to give input regarding the Clayton County Water Authority water pump and drainage at Spring Street and Fayetteville Rd.

He is not sure what the City can do regarding the situation.

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Mayor Pro Tem Messick requested that Interim City Manager request Clayton County Water Authority to come out and give an update regarding the situation.

13. Discussion regarding Jonesboro's Emergency Preparedness Plan.

RESULT:	**OLD BUSINESS**

Interim City Manager Allen came forward and stated that to his knowledge, the city does not have a current emergency or disaster preparedness plan.

Chief Henderson stated that at the Mayor's request his department has started to draft an emergency plan. The plan is a work in progress.

VIII. OTHER BUSINESS

A. Executive Session - Regarding litigation and employee matters

1. Motion to enter Executive Session at 7:14 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

B. Consider any action(s) if necessary based on decision(s) made in the Executive Session

1. Motion to reconvene the workshop session at 7:37 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

NO OFFICIAL ACTIONS TAKEN.

IX. ADJOURNMENT

1. Motion adjourn at 7:37 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK

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CITY OF JONESBORO
REGULAR MEETING
1859 CITY CENTER WAY
November 13, 2023 – 6:00 PM

MINUTES

The City of Jonesboro Mayor & Council held their Regular Meeting on Monday, November 13, 2023. The meeting was held at 6:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

II. ROLL CALL - MELISSA BROOKS, CITY CLERK

Attendee Name	Title	Status	Arrived
Tracey Messick	Mayor Pro Tem	Present	
Alfred A. Dixon	Councilmember	Present	
Don D. Dixon	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Billy Powell	Councilmember	Present	
Ed Wise	Councilmember	Present	
Donya Sartor	Mayor	Present	
Melissa Brooks	City Clerk	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	

III. INVOCATION - FIRST BAPTIST CHURCH OF JONESBORO

IV. PLEDGE OF ALLEGIANCE

V. ADOPTION OF AGENDA

1. Motion to adopt the November 13, 2023, Regular Session Agenda as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

VI. PRESENTATIONS

1. Presentation of awards for Teachers of the Year in local schools.

RESULT:	**DID NOT VOTE**

Lee Street Elementary School

Rachel Freston was acknowledged for teacher of the year.

Arnold Elementary School

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Teacher of the year: Mrs Lashay Brown

Suder Elementary School
Teacher of the Year - Mrs. Ashland Adams

Jonesboro Middle School
Teacher of the Year: Dr. Shawonda Smith

Jonesboro High School
Teacher of the Year: Dr. Martina Morris-Orr

2. Presentation of awards for Parapros of the Year in local schools.

RESULT:	**DID NOT VOTE**

Lee Street Elementary School
Para of the Year - Jamila Jenkins

Arnold Elementary School
Para of the Year - N/A

Suder Elementary School
Paraprofessional of the year - Jackie Kimbrough

Jonesboro Middle School
Para Pro of the Year - Estellena Scott

3. Proclamation for National Kidpreneur Day in Jonesboro.

RESULT:	**DID NOT VOTE**

A Proclamation was presented in recognition of "kidpreneur".

4. Certificate of Appreciation for City Election Poll Workers

RESULT:	**DID NOT VOTE**

Certificate of Appreciation was presented to Poll Workers for the November 7, 2023, Election.

5. Next Level Small Business Training Presentation by Valencia Williamson.

RESULT:	**DID NOT VOTE**

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Valencia Williams with the Clayton County Chamber of Commerce came forward to speak about development, training and retention of local small businesses.

6. Presentation of Tara Boulevard LCI Study.

RESULT:	**DID NOT VOTE**

Ms. _____ came forward to give an update on the Tara Blvd. LCI study. She stated that this is an ongoing study facilitated by the consultants Pond and Hummingbird to address economic and design issues such as connectivity, safety, quality businesses, walkability, and placemaking on Tara Blvd. between Riverdale and Lovejoy. It involves three main nodes of focus - Tara Gateway node near Southern Regional Hospital and Riverdale, the Jonesboro node, and the Lovejoy node.

She gave next steps in the study:
Place making strategy for the corridor
Catalytic Sites profiling
Finalize Visioning
Public Design Workshops - January 2024
PAG Meeting - February 2024
Open House - March 2024

VII. PUBLIC HEARING

1. Public Hearing regarding Variance application 23-VAR-004 concerning exceeding certain sign standards for a new business at 8101 Tara Blvd, Jonesboro, Ga. 30236.

RESULT:	**CLOSED**

At this time Mayor Sartor opened the Public Hearing. As none were present to speak for or against the request, the Public Hearing was duly closed.

2. Public Hearing regarding Conditional Use Permit application, 23-CU-016, for an event center by Mageedah and Marcus Wood, property owners and applicants, for property at 188 North Avenue (Parcel No. 13239B B005) Jonesboro, Georgia 30236.

RESULT:	**CLOSED**

At this time Mayor Sartor opened the Public Hearing. As none were present to speak for or against the request, the Public Hearing was duly closed.

3. Public Hearing regarding text amendment 23-TA-009 Ord. 2023-010 to form the Creative Placemaking Advisory Board within the Beautification Commission, Sec. 2-294, Division 1, Article VIII.

RESULT:	**CLOSED**

At this time Mayor Sartor opened the Public Hearing. As none were present to speak for or against the request, the Public Hearing was duly closed.

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VIII. PUBLIC COMMENT (PLEASE LIMIT COMMENTS TO THREE (3) MINUTES)

Wanda Robins - spoke in favor of the internship program.
Bobby Wiggins - spoke about the disappointment in the appearance of the flags.
Penny Faucset - complaint regarding the tractor trailers on South Ave.
Ronnie Wells - spoke in favor of Jonesboro Youth Government.
Lizette - spoke in favor of Internship.
Cameron Dixon - Thanked the council for their work and support of the Community Fall Festival.

IX. FINANCIAL REPORT

1. Council to consider and approve unaudited Financial Statements for the operating period ended September 30, 2023.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

At this time, Finance Director Nina Robinson came forward to present the unaudited Financial Statements for the operating period ended September 30, 2023.

Lastly, Finance Director stated that the city spent $3 million dollars of the fund balance to build the JCC. Please keep in mind we should be focused on replenishing the fund balance.

Mayor Pro Tem Messick had a question regarding SPLOST 2015 being over budget - Finance Director responded that the SPLOST 2015 - the amended budget is $100,000, but we have the funds in reserves to cover the $167,000/ which is part of the LMIG.

2. Council to consider proposed FY 2023 Budget Amendment for November 2023.
.

RESULT:	**APPROVED [5 TO 1]**
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Wise
NAYS:	Powell

Finance Director Nina Robinson came forward with a prepared schedule showing the required budget amendments for the general fund. She stated that the amendment increases revenue by $433,000 and expenses by $433,000. The general fund budget remains balanced at $7,192,129 after the recommended adjustments.

A discussion took place regarding a budget amendment to provide for payment of legal fees.

City Attorney Denmark stated that that would be the will of the Governing Body not to pay the legal fees, but the attorneys will need to be paid for them to continue performing the work.

Mayor Sartor stated that legal fees have already incurred and will have to be paid.

Mayor Sartor stated that currently we're at about $100,000 in legal fees. With upcoming motions, we will be at about $200,000 in legal fees. Be mindful that if this adjustment is not made - the city still owes the attorneys for the work that they have done.

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Mayor Sartor stated that a decision can be made that going forward we can agree "No more legal fees" and halt all of the attorneys.

Finance Director Robinson added that if the invoices are not paid. They will show up as a liability in the city's books and show up as a finding with the auditors.

Councilman D. Dixon asked if the Judge had authorized any of the attorneys to be paid.

Attorney Denmark stated that it's not up to the Judge to authorize payment.

Mayor Sartor stated that we can cap the payment and say "as of today" the attorneys can't bill anymore.

Councilman Powell stated that we have a bill from Attorney Jackson. The city did not hire Attorney Jackson - why should the city have to pay for her services.

The City Attorney stated that both sides obtained legal counsel in the ongoing litigation. The obligation to pay exists equally on both sides. The City Attorney stated that invoices that have been submitted for work that has been performed deserve to be paid. It is a legal and moral obligation to pay the invoices.

The City Attorney explained that to pay the attorney that's representing Mayor Sartor is a legitimate expense.

Finance Director Robinson stated that she appropriated $200,000 in the budget for legal fees, and currently, we're at $150,000, so if we cap it at this point, we're covered.

Councilman Wise suggested moving forward with paying all legal fees that have been incurred, but don't cap the payment.

Mayor Sartor stated that we can request an updated bill from the attorneys - submit payment and cease any further services.

Councilman Powell stated to Mayor Sartor that you hired an attorney, and you were not charged with a crime. Why did you hire an attorney?

Mayor Sartor responded because the City Council was acting inappropriately, and I have the right as an elected official to file a grievance through Superior Court.

Attorney Denmark cautioned everyone that we're under court order not to discuss the case. We can talk about the City's obligations from a budgetary perspective. We cannot talk about the merits of the lawsuit.

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X. ECONOMIC DEVELOPMENT UPDATE

In the absence of Andrew Simpson, Interim City Manager Allen came forward and gave Economic Development Updates.

XI. MINUTES

1. Motion to table approval of the Minutes.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

XII. CONSENT AGENDA

NONE.

XIII. OLD BUSINESS

1. Council to consider Variance application 23-VAR-004 concerning exceeding certain sign standards for a new business at 8101 Tara Blvd, Jonesboro, Ga. 30236.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Alfred A. Dixon, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager recommended approval of the wall sign variances.

2. Council to consider Conditional Use Permit application, 23-CU-016, for an event center by Mageedah and Marcus Wood, property owners and applicants, for property at 188 North Avenue (Parcel No. 13239B B005) Jonesboro, Georgia 30236.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager Allen recommended approval with conditions.

3. Council to consider text amendment 23-TA-009 Ord. 2023-010 to form the Creative Placemaking Advisory Board within the Beautification Commission, Sec. 2-294, Division 1, Article VIII.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager Allen stated that text amendments was advertised for the November Council meeting, and some minor revisions were made based on comments from the October Regular Council meeting.

Mayor Pro Tem Messick inquired about the vacancy in the Code Enforcement Department - will the vacancy be filled?

Interim City Manager stated that there is a budget proposal for code enforcement to fall under community development with a shared directorship.

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Interim City Manager Allen said if the proposal is not approved - he will oversee until a director is hired.

4. Council to consider preliminary plat application 23-SUB-003 for Foxtrail subdivision at 217 South Main Street.

RESULT:	**APPROVED [5 TO 1]**
MOVER:	Alfred A. Dixon, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	A. Dixon, D. Dixon, Lester, Powell, Wise
NAYS:	Messick

City Manager and Mayor Sartor stated that the development has already been approved. Tonight is the approval of the preliminary plat.

5. Council to consider Adoption Resolution, RES 2023-008, for newly created Jonesboro Agricultural Plan.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

6. Council to consider reduction in waiting period for re-application of Zoning Appeal 23-ZA-003 and Variance 23-VAR-003 for townhomes 0 West Mill Street, Parcel No. 13241C A008, per Sec. 86-121 and 86-373.

RESULT:	**DEFEATED [2 TO 4]**
MOVER:	Alfred A. Dixon, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	A. Dixon, Powell
NAYS:	Messick, D. Dixon, Lester, Wise

Property owner Ms. Udo came forward to speak in favor of consideration of reducing the waiting period for re-applications for rezonings.

She stated that she presented in September 2023, at a joint meeting (Workshop and Regular Meeting) I wasn't given an opportunity to address the council's concerns regarding her request.

My request is to be allowed to reopen my application to represent. My second ask is to remove the waiting period policy.

Councilman Wise asked is the 1 year waiting period common.

Interim City Manager responded. Yes.

Councilman A. Dixon motioned to approve a 6-month waiting period and come back with a revised plan, seconded by Councilman Powell.

Discussion:

Regarding not setting precedent.

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Councilmembers: D. Dixon, Wise, Lester, and Mayor Pro Tem Messick opposed reducing the waiting period. Motion did not carry.

7. Update regarding FY' 2024 Employee Holiday Calendar and subsequent 2024 Council Meeting Calendar.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

The city council approved the FY 24 Calendar as presented with the FY 24 Holiday Calendar adding:

Friday, July 5, 2024, as a Holiday

Another Floating Holiday (Total of 2 Floating Holidays)

Part time Employees

Councilman Wise motioned to include part time employees to paid Holiday pay, seconded by A. Dixon.

After discussion, Councilman Wise withdrew his motion, seconded by Mayor Pro Tem Messick.

Holiday pay for part-time employees was tabled for more investigation.

Interim City Manager Allen presented two scenarios to the city council for upcoming council meetings that fall on the holiday.

Mayor Pro Tem Messick motioned to leave the meeting schedule as is by combining the Workshop Session and the Regular Session, seconded by Councilman D. Dixon.

Interim City Manager will continue to get agenda packets to the council in a timely manner.

8. Council to consider ADP proposal for human resources and payroll services for FY'24.

RESULT:	**TABLED [UNANIMOUS]**
MOVER:	Alfred A. Dixon, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager Allen came forward to give an over of the agenda item.

Finance Director Robinson stated that the proposal from ADP is not just an on-line service. The City would have a dedicated HR professional to assist the city.

9. Update regarding Clayton County Water Authority water pump and drainage at Spring Street and Fayetteville Road.

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RESULT:	**NO ACTION TAKEN**

Interim City Manager Allen came forward to give an update regarding the CCWA Water Pump and Drainage Issue at Spring Street and Fayetteville Rd.

XIV. NEW BUSINESS

1. Council to consider appointment of two new DDA Board Members.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager stated that two members of the DDA Board recently stepped down. Dawn Murray and Alan Roarke.

Tammory Scott Dowell and Santia Fox was appointed to the DDA Board. Term limit will be verified.

2. Council to consider fee waiver for Leadership Clayton session at Jonesboro City Center on December 7, 2023.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Mayor Sartor stated that we have two new cohorts for Leadership Clayton. Shenika Wright and Lt. Cato.

3. Council to discuss status of 107 Pharr Avenue.

RESULT:	**DID NOT VOTE**

Interim City Manager Allen came forward to give an update regarding the conditions of 107 Pharr Avenue and the steps taken to reach the property owner and to improve the property.

XV. REPORT OF MAYOR / CITY MANAGER

Councilman Don Dixon	No Report
Mayor Pro Tem Messick	Thanks to the Veterans for your service and thanks to the citizens for your voting for me.
Councilman Powell	No Report
Councilman Wise	Happy Thanksgiving
Councilman Lester	Thanks to the Veterans & Happy Thanksgiving

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Councilman A. Dixon	Thanks to the citizens for their support in the recent election. Thank you to the City Council for the Youth Government & Have a Great Thanksgiving
Mayor Sartor	Thanks to the citizens for a Great Election and the highest voter turnout. Acknowledged Jonesboro Gives Community Luncheon on Thanksgiving Day Christmas Tree Lighting

XVI. REPORT OF CITY COUNCILMEMBERS

XVII. OTHER BUSINESS

1. Executive Session pertaining to employment matters at 8:32 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

2. Motion to reconvene the Regular Session at 9:14 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

XVIII. ADJOURNMENT

1. Motion to adjourn at 9:14 PM

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Don D. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

CITY OF JONESBORO

Proclamation

NATIONAL KIDPRENEUR DAY

WHEREAS, the City of Jonesboro celebrates and supports local Kidpreneurs and the outstanding and significant contributions they make to the local community; and

WHEREAS, a Kidpreneur is someone under the age of 19 who starts a business, and is willing to risk loss in order to make a difference in the world and follow their dreams; and

WHEREAS Kidpreneurs set great examples for their peers by balancing their academic responsibilities as well as the responsibilities of being a business owner and any other extracurricular activities they participate in; and

WHEREAS, Kidpreneurs exhibit adaptability, professionalism, and creativity; and

WHEREAS, Kidpreneurs are introduced to various life skills including risk management, customer service, resilience, and critical thinking; and

WHEREAS, Kidpreneurs have the opportunity to follow their dreams while gaining experience with business and marketing which will help them with future endeavors; and

WHEREAS, we applaud this National Association of Kidpreneurs initiative for providing Kidpreneurs with networking opportunities, peer connections, and for providing a platform that is essential to create and develop their businesses.

NOW, THEREFORE, I, MAYOR SARTOR, Mayor of the City of Jonesboro, do hereby proclaim November 14, 2023, as "NATIONAL KIDPRENEUR DAY" in the City of Jonesboro, Georgia, and commend its observance to all citizens.

PROCLAIMED this 13th day of November 2023.

_____
Dr. Donya L. Sartor, Mayor

ATTEST:

_____
Melissa Brooks, City Clerk

UNAUDITED

Financial Statement Presentation

For the 9 Month Period Ending
September 30, 2023

As of November 6, 2023

Presented November 13, 2023

By Nina M. Robinson

Finance Director

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Glossary of Terms for Fund Accounting and Reporting

Fund Accounting is an accounting system emphasizing accountability rather than profitability. It is commonly used by non-profit organizations, public service entities, and governmental entities and authorities. Below are some common terms used.

Fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Fund Balance is the total accumulation of operating surpluses and deficits since the beginning of a local government's existence. The Fund Balance Formula: Fund Balance = Assets – Liabilities.

Budget - an estimation of revenue and expenses over a specified fiscal period and is usually compiled and re-evaluated on a periodic basis. See Budget Amendments and Budget Transfers.

Balanced Budget is a constitutional rule requiring that a municipality cannot spend more than its income. It requires a balance between the projected receipts and expenditures of the government.

Budget Amendments – are changes to the operating or capital budget that results in an increase to expenses funded by revenues or an increase in the revenues for the operating budget. It may include an increase or decrease to expenses funded by reserves or debt financing for the capital budget.

Budget Transfers – are submitted in anticipation of incurred or upcoming commitments or expenditures so that the budget reflects the actual plans and spending of the department. These transactions move funds from one account to another and maintain a balanced budget.

Contingency reserve refers to a general ledger allocation in the budget at a high level that is specifically reserved for expenditure unknowns. This contingency reserve will be appropriated by Council approval following the identification of expense needs and uncertain events that occur during the budget year.

Encumber or Encumbrance - Setting aside an amount as a planned expense or obligation. The normal mechanism for encumbering an amount is through a purchase order.

Purchase Order - a commercial document and first official offer issued by a buyer (Jonesboro) to a seller (vendor), that indicates types, quantities, and agreed prices for products or services. It is used to provide proof of approval to expend city funds, to minimize overspending budget lines, and to control the purchasing of products and services from external suppliers.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

ALL Funds Description and Purpose

General Fund (100) -Accounts for all financial resources except those required to be accounted for in another fund

Confiscated Assets Funds –Accounts for Federal (211) and State (210) activity related to revenues received from court dispositions. Resources are restricted for Public Safety needs.

LMIG Funds (212) - Accounts for DOT Grant awards and expenses to repair Jonesboro City streets. Matching funds to complete road improvements will be provided by SPLOST 2015 (325) Fund Balance

ARPA Fund (230) Accounts for the Treasury funds provided to remediate business operations that may have been impacted by the Covid 19 pandemic that began in March 2020. $1.8 M was received and will be expended by December 2026.

Hotel Motel Fund (275) accounts for activity related to taxes remitted by hotel operators in the City limits. Each local government imposing a Hotel-Motel Tax is required to adopt a budget plan specifying how the expenditure requirements of the Georgia Code will be met.

Other Grant fund (250) will track CDBG grant awards and expenditures for Housing Redevelopment and Sidewalk. This is a reimbursable grant with a completion date of December 30, 2023.

Technology Funds (290) accounts for Court activity that provides the operating resources of this fund. Disbursements are in support of IT services and technology support for court operations.

SPLOST (320-330) Funds account for taxes collected to fund projects approved in the most recent IGA. A portion of the proceeds will cover the City Center debt service requirements.

Solid Waste Fund (540) records activity related to Sanitation and Refuse and solid waste services provided to the City Residents and businesses. The fees is billed annually on the tax bill.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Financial Report Summary
September 30, 2023

- September 2023 operating results presents activity for 9 months ending September 30, 2023. The current GENERAL fund revenue received year to date as of September 30, 2023 is $5,533,531 or 82% of the 2023 amended budget. Comparatively, September 30, 2022, revenue recognized was $4,014,543 or 77%. In 2023 we are seeing improved revenue results in Court Services, Business Licenses, and Interest income revenues relative to economic conditions.
- September 2023 expenditures of $4,802,341 presents activity for 9 months of the 2023 fiscal year representing 71% of the amended budget. This amount includes purchase order encumbrances arising from the use of the purchase order system. A lookback at 2022 operations shows that expenditures in September 2022 were $3,959,790 or 76% of the amended budget. Except for Commercial Insurance premiums that increased in 2023, these increases were anticipated and remain in alignment with the amended budget.
- Process improvements that have been implemented in the Finance Department are resulting in timelier recording of activity.
- The 2024 budget has been compiled and provided to the City Manager and Mayor for further review and analysis. Upon further direction, the proposed 2024 budget to be considered by the Council will be made available to the public. The timeline to adopt the 2024 budget is December 2023.
- Any revenues received that exceed budgeted revenues will be used to 1st increase the contingency reserve. This increase in the contingency reserve will then be evaluated to appropriate the required amounts necessary to cover any unbudgeted or underbudgeted expense lines. See the upcoming proposed budget amendment presented to the Governing Body at the November 13th meeting.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Financial Report Summary- continued September 2023

- **ARPA funds were awarded to the City in 2021. The $1,852,000 award has been received in full. Council designated a spending plan for ARPA funds in 2022. To date $956,097 has been expended on essential staff and technology enhancements. The remaining $896,894 must be fully expended by December 2026.**
- **City Center Rentals and Concessions are trending lower than anticipated as a result of the moratorium on facility rentals. With holiday events and other rentals, this line item may improve.**
- **Property Tax revenue for tax bills mailed in 2022 supports the 2022 budget. The 2023 tax bills are being calculated and produced to reflect the rollback of the millage rate to 7.5 mils adopted by the governing body. Tax bills will be mailed on November 8, 2023**
- **Occupation/Business License Tax is $465,979.**
- **LOST Revenue is $1,369,075.**
- **Debt service payments year to date is $1,497,405 from SPLOST 2021 proceeds.**

The Revenue and Expense statements that accompany this narrative provides a summarization and detail of the City's operating results to date for the General fund, Special Revenue and Proprietary funds.

All approved budget amendments are reflected in the reports as you will note that the budget is now referred to as "amended" versus "adopted".

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

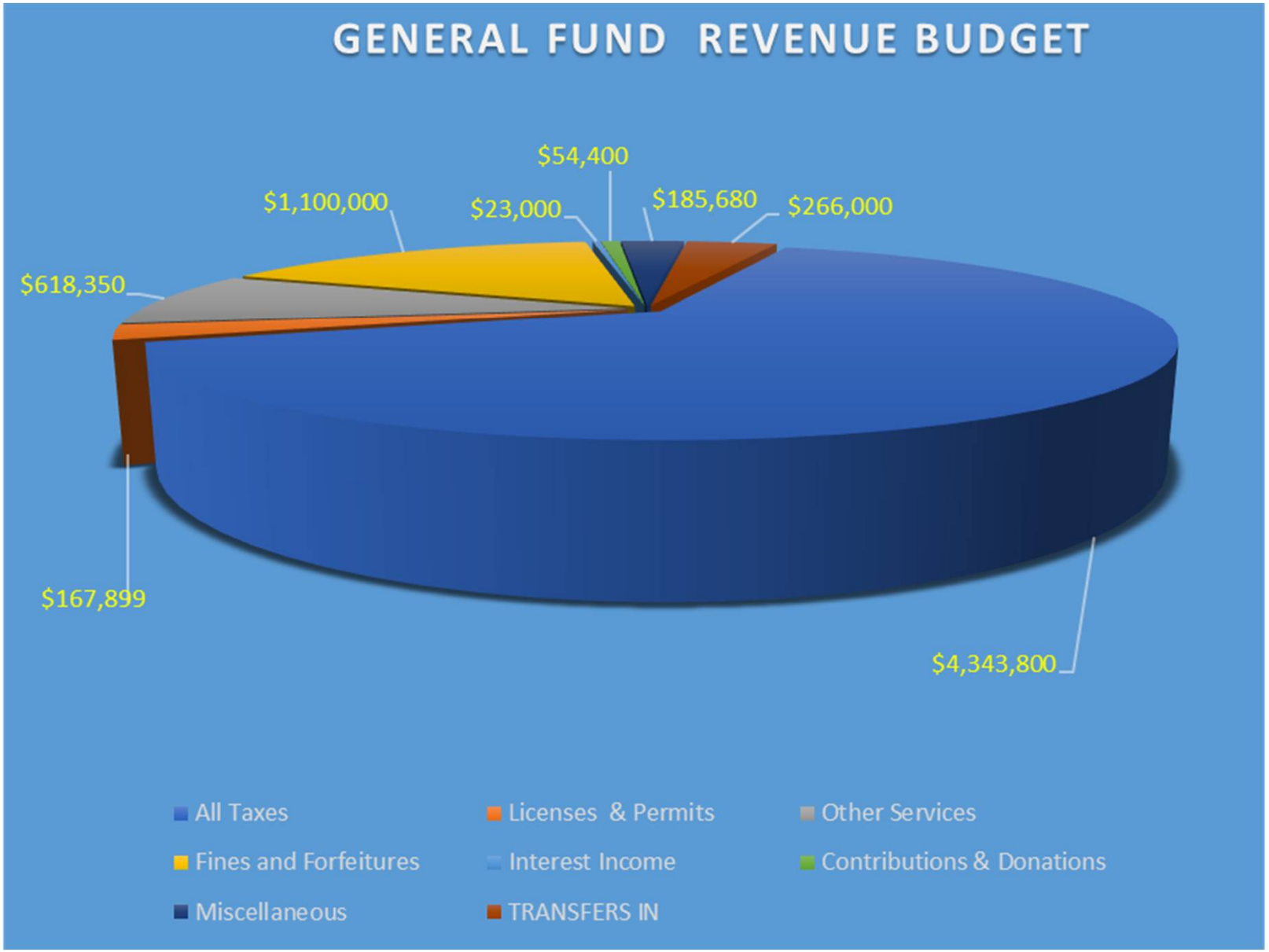
GENERAL FUND - SUMMARY OF REVENUES

Revenue Type	FY 2023 AMENDED BUDGET	YTD ACTUAL SEPT 2023	BUDGET % RECOGNIZED	END OF FY 2023 PROJECTED
All Taxes	$ 4,343,800	$ 3,137,266	72%	$ 4,343,800
Licenses & Permits	$ 167,899	$ 83,129	50%	$ 167,899
Other Services	$ 618,350	$ 628,531	102%	$ 618,350
Fines and Forfeitures	$ 1,100,000	$ 1,136,375	103%	$ 1,100,000
Interest Income	$ 23,000	$ 47,444	206%	$ 23,000
Contributions & Donations	$ 54,400	$ 73,770	136%	$ 54,400
Miscellaneous	$ 185,680	$ 161,017	87%	$ 185,680
TRANSFERS IN	$ 266,000	$ 266,000	100%	$ 266,000
TOTAL	$ 6,759,129	$ 5,533,531	82%	$ 6,759,129

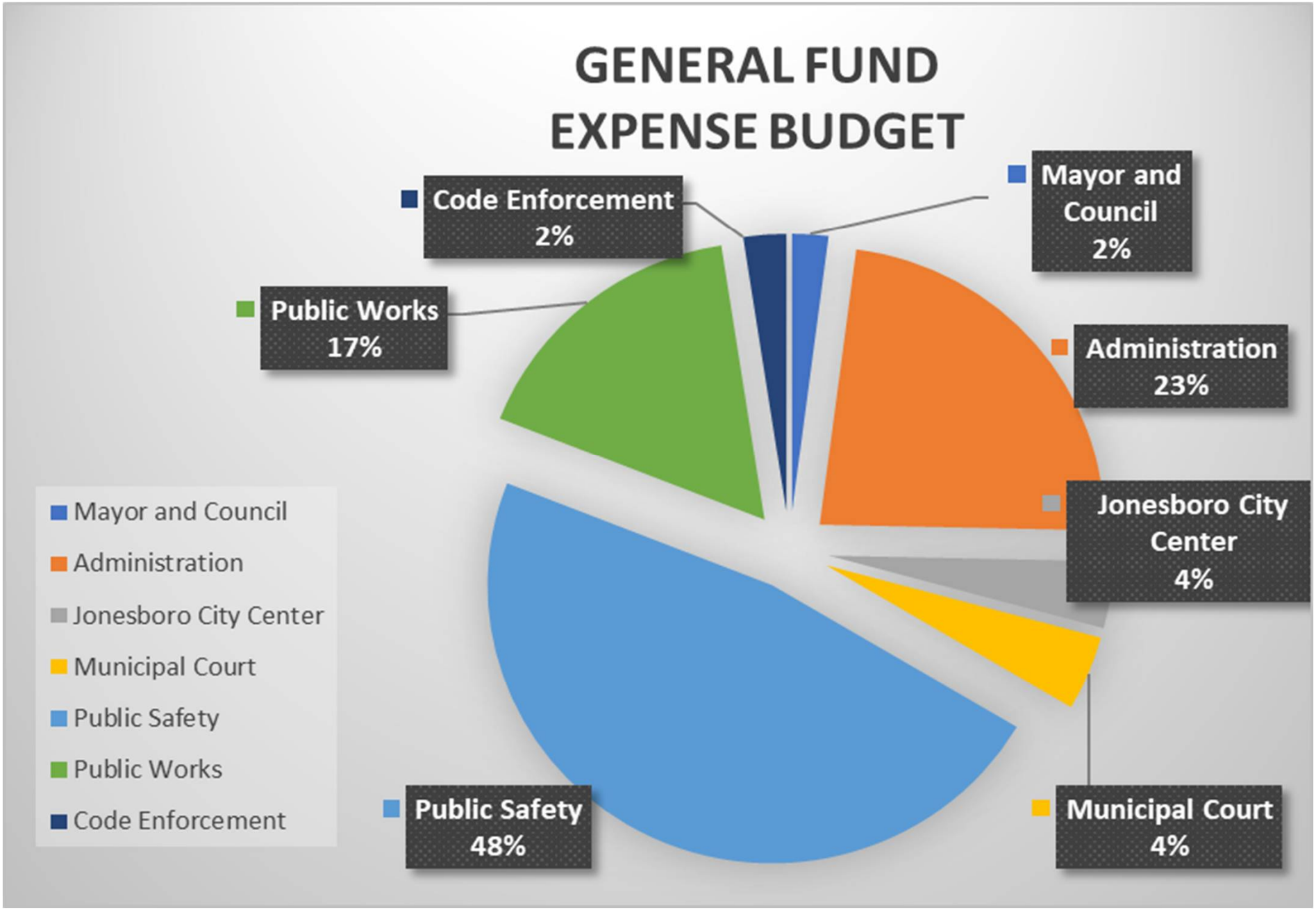
GENERAL FUND - SUMMARY OF EXPENSES

DEPARTMENT	FY 2023 AMENDED BUDGET	YTD ACTUAL SEPT 2023	BUDGET % USED	END OF FY 2023 PROJECTED
Mayor and Council	$ 138,183	$ 94,386	68%	$ 128,572
Administration	$ 1,568,481	$ 1,226,011	78%	$ 1,199,587
Jonesboro City Center	$ 261,000	$ 244,136	94%	$ 254,800
Municipal Court	$ 290,813	$ 172,556	59%	$ 290,813
Public Safety	$ 3,198,094	$ 2,148,126	67%	$ 3,339,020
Public Works	$ 1,118,346	$ 794,818	71%	$ 1,021,023
Code Enforcement	$ 164,305	$ 112,709	69%	$ 125,313
Transfers Out	$ 9,600	$ 9,600	100%	$ 9,600
Contingency Reserve	$ 10,307	$ -	0%	$ -
TOTAL	$ 6,759,129	$ 4,802,341	71%	$ 6,368,728

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

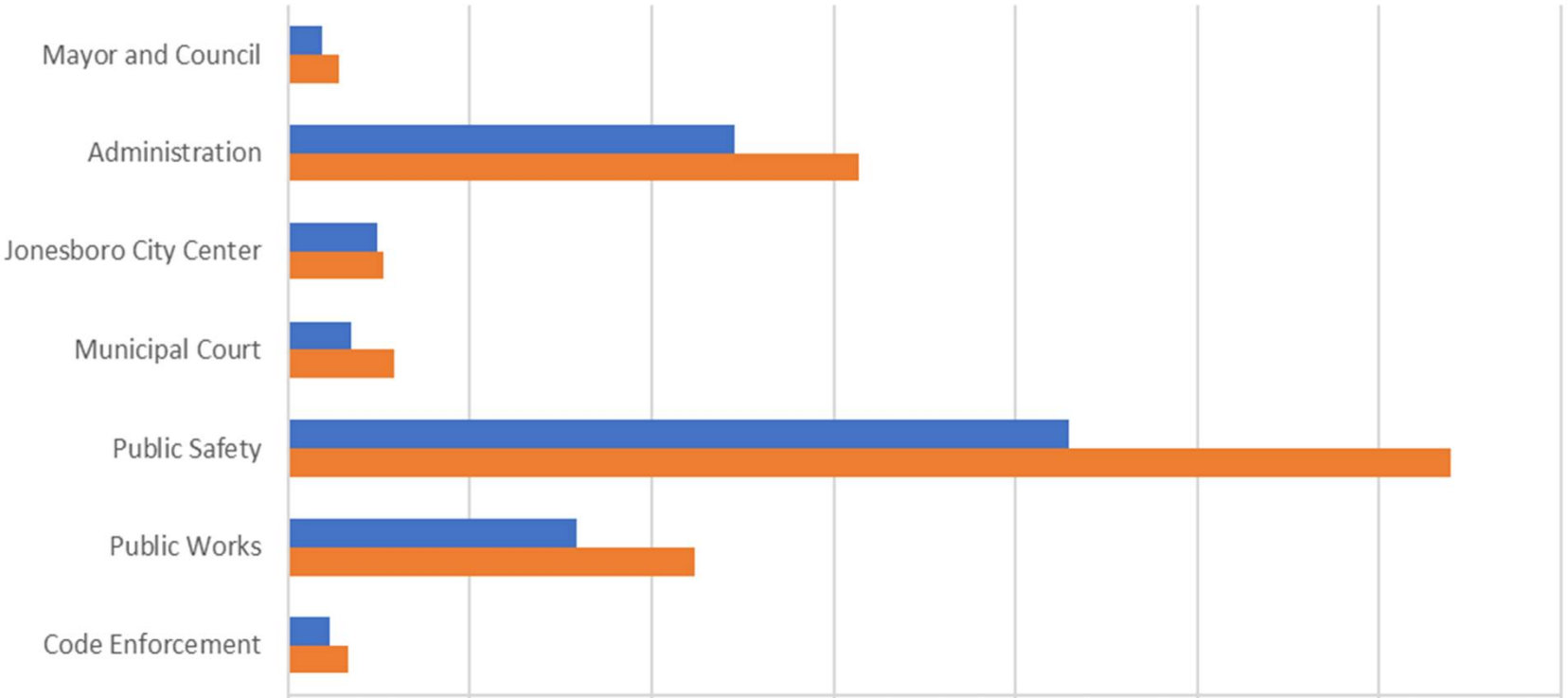


Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)



Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

GENERAL FUND BUDGET VERSUS ACTUAL EXPENDITURES



	Code Enforcement	Public Works	Public Safety	Municipal Court	Jonesboro City Center	Administration	Mayor and Council
YTD ACTUAL SEPT 2023	$112,709	$794,818	$2,148,126	$172,556	$244,136	$1,226,011	$94,386
FY 2023 AMENDED BUDGET	$164,305	$1,118,346	$3,198,094	$290,813	$261,000	$1,568,481	$138,183

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Financial Revenue Review
ALL FUNDS SUMMARY
Period Ended September 30, 2023

General Fund Revenue– As of the current operating period, revenue recognized in the general fund is $5,553,531 or 82% of the AMENDED $6,759,129 budget revenue for the FY 2023

Confiscated Assets Funds Revenue– Federal and State confiscated Assets reflect all current activity related to revenues received from court dispositions of state and federal cases. Year to date $19,376 in Federal funds are recognized in 2023. The funds are restricted for Public Safety initiatives as outlined by the Equitable Assets Sharing guidelines - https://www.justice.gov/criminal-afmls/file/794696/download. As of this report, no funds have been appropriated or expended. Police department leadership has been advised to review their **unbudgeted** needs to determine the best use of these restricted funds in FY 2024 budget process.

LMIG Funds Revenue - DOT Grant was awarded and revenue of $59,294 was received in September 2022. In Fiscal year 2023, an additional $60,000 was awarded and received to be used to repair city roadways. The county provides the labor, and the city reimburses for the materials. The sum of the two grants were budgeted to be expended. SPLOST 15 resources will provide the matching funds to complete the work in 4th quarter 2023.

Other Grant Funds Revenue– records the CDBG grant awards for sidewalks and housing redevelopment. These projects are required to be substantially complete by December 30, 2023. An extension for grant completion was requested and awarded. A collaboration of efforts by the Mainstreet Director, Public Works Director and Community Development Director will assure these grant funds are used as intended and grant compliance is adhered to.

ARPA Funds Revenue year to date reflects that $1,852,991 awarded has been received in the city's accounts. The use of these resources were outlined in the directives of council. Resources are being managed to assure all funds are committed and expended per council directives and SLPRF guidelines.

Hotel Motel Fund Revenue Georgia law authorizes a Hotel-Motel Tax under various conditions. The city is required to expend the taxes collected in strict accordance with the provisions of the specific authorizations in the Georgia Code. Clayton County Visitors Bureau receives a monthly payment of all restricted funds.

Technology Fund Revenue records inflow of receipts from Court activity and disbursements related to the ongoing IT support services contract with 3rd party IT support, currently VC3 and NetPlanner.

SPLOST Funds Revenue proceeds from SPLOST 21 are designated to cover a portion of the City Center debt service requirements. Other SPLOST 15 funds combined with LMIG state funds will cover road repairs.

Solid Waste Fund Revenue records proceeds from annual Sanitation and Refuse invoices. The annual sanitation fee revenue is included on the city tax bill and is due at the same time as the property tax bill.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

ALL FUNDS - SUMMARY OF REVENUES

FUND	ADOPTED BUDGET	CURRENT PERIOD	YTD ACTUAL SEPT 2023	% OF BUDGET USED	% OF BUDGET REMAINING
General Fund	$ 6,759,129	$ 477,876	$ 5,533,531	82%	18%
State Confiscated Assets	$ -	$ -	$ -	0%	100%
DEA Federal Confiscated	$ 12,020	$ -	$ 19,739	164%	-64%
LARP/LMIG/Capital	$ 118,588	$ -	$ 118,588	100%	0%
ARPA Funds	$ 1,041,947	$ -	$ 365,371	35%	65%
Multiple Grant Funds	$ 307,188	$ -	$ -	0%	100%
Hotel Motel Restricted	$ 45,000	$ 281	$ 35,945	80%	20%
Technology Fund	$ 48,000	$ -	$ 34,295	71%	29%
SPLOST 15	$ 100,000	$ -	$ 167,457	167%	-67%
SPLOST 21	$ 1,500,000	$ 120,515	$ 724,846	48%	52%
Local Capital Resources	$ -	$ -	$ -	0%	100%
Solid Waste Sanitation	$ 230,100	$ 2,200	$ 262,530	114%	-14%
TOTAL	$ 10,161,972	$ 600,872	$ 7,262,302		

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Financial Expense Review
ALL FUNDS SUMMARY
Period Ended September 30, 2023

General Fund Expense– For the FY 2023 operating period ending September 30, 2023, expenditures recorded year to date are $4,802,341. Total expensed and encumbered to date represents the use of 71% of amended expense budget for the FY 2023. September 2022 expenditures were $3,959,790.

Confiscated Assets Funds Expenses – Federal and State confiscated reflect all current activity related to revenues received from court dispositions. No funds were expended as of April 30, 2023.

LMIG Funds Expense - The sum of the two grants awards were budgeted to be expended in 2023. Funds accumulated in the fund balance will be used in conjunction with SPLOST 15 funds on hand to pay for the road repairs in 2023. The total grant funds available for road repairs is approximately $118K. When the invoice is received from Clayton County, SPLOST 15 reserves will be used to supplement the payment.

Other Grant Funds Expenses – records the CDBG grant awards for sidewalks and housing redevelopment. These projects are required to be substantially complete by December 30, 2023. A request for extension was submitted for approval.

ARPA Funds Expenses year to date total expense is $956,097. A total of $896,894 remains to be expended. The expenditures align with the directives of the governing body. Resources are being managed to assure all funds are obligated by December 2024 and expended by December 2026 per council directives and SLPRF guidelines.

Hotel Motel Fund Expenses are trending as budgeted. These expense reflect payment to Clayton County Convention and Visitors Bureau.

Technology Fund Expenses records inflow of receipts from Court activity and disbursements related to the ongoing IT support services contract.

SPLOST Funds Expenses proceeds from SPLOST 21 are designated to cover a portion of the City Center debt service requirements. Other SPLOST 15 funds combined with LMIG state funds will cover road repairs.

Solid Waste Fund Expenses Expenditures in this fund are directly related to the operations needed to provide solid waste services to the citizens of Jonesboro. These expenses include salaries, professional disposal services and other operating costs. In 2023, $80,500 of fund balance was used to acquire a Mulch Mule, i.e. capital assets.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

ALL FUNDS - SUMMARY OF EXPENDITURES

FUND	AMENDED BUDGET	CURRENT PERIOD	YTD ACTUAL AUGUST 2023	% OF BUDGET USED	% OF BUDGET REMAINING
General Fund	$ 6,759,129	$ 433,496	$ 4,316,365	64%	36%
State Confiscated Assets	$ -	$ -	$ -	0%	100%
DEA Federal Confiscated	$ 12,020	$ -	$ -	0%	100%
LARP/LMIG/Capital	$ 118,588	$ -	$ 118,588	0%	100%
ARPA Funds	$ 1,041,947	$ 3,755	$ 222,482	21%	79%
Multiple Grant Funds	$ 307,188	$ -	$ -	0%	100%
Hotel Motel Restricted	$ 45,000	$ 5,774	$ 39,970	89%	11%
Technology Fund	$ 48,000	$ -	$ 28,000	58%	42%
SPLOST 15	$ 100,000	$ -	$ 167,457	167%	-67%
SPLOST 21	$ 1,500,000	$ 155,480	$ 1,497,405	100%	0%
Local Capital Resources	$ -	$ -	$ -	0%	0%
Solid Waste Sanitation	$ 310,600	$ 9,940	$ 198,819	64%	36%
TOTAL	$ 10,242,472	$ 608,445	$ 6,589,085		

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

11.4

100-GENERAL FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	4,343,800.00	246,887.87	0.00	3,137,265.59	0.00	1,206,534.41	72.22
LICENSES & PERMITS	167,899.00	4,667.00	0.00	83,129.00	0.00	84,770.00	49.51
CHARGES FOR SERVICES	618,350.00	71,378.02	0.00	628,531.01	0.00	(10,181.01)	101.65
FINES & FORFEITURES	1,100,000.00	121,377.98	0.00	1,136,374.99	0.00	(36,374.99)	103.31
INVESTMENT INCOME	23,000.00	8,355.32	0.00	47,443.76	0.00	(24,443.76)	206.28
CONTRIBUTION & DONATIONS	54,400.00	19,500.00	0.00	73,770.00	0.00	(19,370.00)	135.61
MISCELLANEOUS	185,680.00	5,709.75	0.00	181,016.66	0.00	4,663.34	97.49
OTHER FINANCING SOURCES	266,000.00	0.00	0.00	266,000.00	0.00	0.00	100.00
*** TOTAL REVENUES ***	6,759,129.00	477,875.94	0.00	5,553,531.01	0.00	1,205,597.99	82.16
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
MAYOR & COUNCIL	138,183.00	11,391.95	0.00	94,386.16	0.00	43,796.84	68.31
GENERAL ADMINISTRATION	1,588,388.00	76,338.96	0.00	1,234,610.55	0.00	353,777.45	77.73
CITY CENTER OPERATIONS	261,000.00	24,483.85	0.00	244,136.17	0.00	16,863.83	93.54
TOTAL GENERAL GOVERNMENT	1,987,571.00	112,214.76	0.00	1,573,132.88	0.00	414,438.12	79.15
JUDICIAL							
COURT SERVICES	290,813.00	14,448.77	0.00	172,555.95	0.00	118,257.05	59.34
TOTAL JUDICIAL	290,813.00	14,448.77	0.00	172,555.95	0.00	118,257.05	59.34
PUBLIC SAFETY							
POLICE	3,198,094.00	198,135.24	0.00	2,110,156.78	37,968.93	1,049,968.29	67.17
TOTAL PUBLIC SAFETY	3,198,094.00	198,135.24	0.00	2,110,156.78	37,968.93	1,049,968.29	67.17
PUBLIC WORKS							
PUBLIC WORKS	1,118,346.00	71,484.36	0.00	688,725.06	106,092.44	323,528.50	71.07
TOTAL PUBLIC WORKS	1,118,346.00	71,484.36	0.00	688,725.06	106,092.44	323,528.50	71.07
HEALTH & WELFARE							
HOUSING & DEVELOPMENT							
CODE ENFORCEMENT DEPT	164,305.00	5,587.67	0.00	112,708.91	171.10	51,424.99	68.70
TOTAL HOUSING & DEVELOPMENT	164,305.00	5,587.67	0.00	112,708.91	171.10	51,424.99	68.70

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

100-GENERAL FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							
*** TOTAL EXPENDITURES ***	6,759,129.00	401,870.80	0.00	0.00	144,232.47	1,957,616.95	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	76,005.14	0.00	5,553,531.01	(144,232.47)	(752,018.96)	0.00

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11.4

100-GENERAL FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
100-0000-31-1100 REAL PROPERTY-CURRE	928,000.00	17,102.70	0.00	418,451.69	0.00	509,548.31	45.09
100-0000-31-1110 PUBLIC UTILITY	56,500.00	0.00	0.00	56,511.18	0.00	(11.18)	100.02
100-0000-31-1115 STREET LIGHTS DISTRIC	0.00	0.00	0.00	417.36	0.00	(417.36)	0.00
100-0000-31-1200 REAL PROPERTY-PRIOR	0.00	0.00	0.00	1,934.39	0.00	(1,934.39)	0.00
100-0000-31-1300 PERSONAL PROPERTY-C	145,000.00	126.16	0.00	36,143.16	0.00	108,856.84	24.93
100-0000-31-1310 MOTOR VEHICLE TAX	10,000.00	1,013.83	0.00	21,286.82	0.00	(11,286.82)	212.87
100-0000-31-1315 TITLE AD VALOREM TAX	160,000.00	23,739.33	0.00	191,563.78	0.00	(31,563.78)	119.73
100-0000-31-1600 REAL ESTATE TFR TAX	0.00	0.00	0.00	1,677.68	0.00	(1,677.68)	0.00
100-0000-31-1610 RECORDING TRANSFE	1,000.00	0.00	0.00	1,857.75	0.00	(857.75)	185.78
100-0000-31-1710 ELECTRIC - GA PWR FR	270,000.00	0.00	0.00	272,204.96	0.00	(2,204.96)	100.82
100-0000-31-1730 GAS FRANCHISE FEES	22,000.00	0.00	0.00	18,427.28	0.00	3,572.72	83.76
100-0000-31-1750 TELEVISION CABLE	30,000.00	490.75	0.00	21,593.79	0.00	8,406.21	71.98
100-0000-31-1760 TELEPHONE	40,000.00	0.00	0.00	28,875.35	0.00	11,124.65	72.19
100-0000-31-3100 LOCAL OPTION SALES	1,600,000.00	176,516.05	0.00	1,369,074.68	0.00	230,925.32	85.57
100-0000-31-3190 VACANT PROPERTY FEES	100.00	0.00	0.00	50.00	0.00	50.00	50.00
100-0000-31-4200 ALCOHOLIC BEVERAGE	141,000.00	14,184.18	0.00	114,619.00	0.00	26,381.00	81.29
100-0000-31-4301 ALCOHOL BEVERAGE TAX	35,000.00	6,496.70	0.00	64,798.17	0.00	(29,798.17)	185.14
100-0000-31-6100 BUSINESS & OCCUPATI	460,000.00	5,392.24	0.00	465,979.11	0.00	(5,979.11)	101.30
100-0000-31-6200 INSURANCE PREMIUM T	370,000.00	0.00	0.00	0.00	0.00	370,000.00	0.00
100-0000-31-6300 FINANCIAL INSTITUTI	45,000.00	0.00	0.00	44,962.00	0.00	38.00	99.92
100-0000-31-9110 REAL PROPERTY	30,000.00	1,807.59	0.00	6,444.63	0.00	23,555.37	21.48
100-0000-31-9120 PERSONAL PROPERTY	0.00	18.34	0.00	392.81	0.00	(392.81)	0.00
100-0000-31-9500 FIFA	100.00	0.00	0.00	0.00	0.00	100.00	0.00
100-0000-31-9600 FEE FOR TAX ADVERTISI	100.00	0.00	0.00	0.00	0.00	100.00	0.00
TOTAL TAXES	4,343,800.00	246,887.87	0.00	3,137,265.59	0.00	1,206,534.41	72.22
LICENSES & PERMITS							
100-0000-32-1101 APPLICATION FEE	2,000.00	0.00	0.00	1,000.00	0.00	1,000.00	50.00
100-0000-32-1102 ALCOHOL BACKGROUND CH	1,500.00	35.00	0.00	240.00	0.00	1,260.00	16.00
100-0000-32-1103 ALCOHOL IDENTIFICATIO	8,000.00	250.00	0.00	3,850.00	0.00	4,150.00	48.13
100-0000-32-1110 BEER/WINE LICENSE	34,000.00	0.00	0.00	4,400.00	0.00	29,600.00	12.94
100-0000-32-1130 ALCOHOL POURING LICEN	30,000.00	0.00	0.00	4,500.00	0.00	25,500.00	15.00
100-0000-32-1135 ALCOHOL PACKAGE STORE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
100-0000-32-1140 ALCOHOL -TEMP. CONSUM	0.00	200.00	0.00	200.00	0.00	(200.00)	0.00
100-0000-32-2001 PEDDLERS/FOOD TRUCKS	0.00	0.00	0.00	200.00	0.00	(200.00)	0.00
100-0000-32-2210 ZONING & LAND USE	20,000.00	500.00	0.00	13,550.00	0.00	6,450.00	67.75
100-0000-32-2230 SIGN	6,000.00	90.00	0.00	2,720.00	0.00	3,280.00	45.33
100-0000-32-3110 CERTIFICATE OF OC	3,000.00	420.00	0.00	2,765.00	0.00	235.00	92.17
100-0000-32-3120 BUILDING PERMITS	40,000.00	1,502.00	0.00	39,279.00	0.00	721.00	98.20
100-0000-32-3130 PLUMBING PERMITS	4,000.00	350.00	0.00	1,450.00	0.00	2,550.00	36.25
100-0000-32-3140 ELECTRICAL PERMIT	4,000.00	450.00	0.00	3,850.00	0.00	150.00	96.25
100-0000-32-3150 DEMOLITION PERMIT	0.00	0.00	0.00	200.00	0.00	(200.00)	0.00
100-0000-32-3160 HEATING/AIR PERMI	4,000.00	375.00	0.00	2,125.00	0.00	1,875.00	53.13
100-0000-32-3170 CERTIFICATE OF APPROP	500.00	225.00	0.00	450.00	0.00	50.00	90.00

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100-GENERAL FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-0000-32-3201 FILMING FEES	100.00	0.00	0.00	800.00	0.00	(700.00)	800.00
100-0000-32-3900 OTHER	200.00	50.00	0.00	400.00	0.00	(200.00)	200.00
100-0000-32-3901 TREE REMOVAL PERMIT	500.00	150.00	0.00	950.00	0.00	(450.00)	190.00
100-0000-32-3910 YARD SALE PERMITS	99.00	70.00	0.00	200.00	0.00	(101.00)	202.02
TOTAL LICENSES & PERMITS	167,899.00	4,667.00	0.00	83,129.00	0.00	84,770.00	49.51
INTERGOVERNMENTAL							
CHARGES FOR SERVICES							
100-0000-34-1120 PROBATION FEE	550,000.00	65,750.02	0.00	563,889.79	0.00	(13,889.79)	102.53
100-0000-34-1910 ELECTION QUALIFYI	2,000.00	0.00	0.00	4,551.00	0.00	(2,551.00)	227.55
100-0000-34-1930 PLAN REVIEW FEES	20,000.00	450.00	0.00	16,364.50	0.00	3,635.50	81.82
100-0000-34-2120 ACCIDENTS REPORTS ETC	10,000.00	1,182.00	0.00	10,077.00	0.00	(77.00)	100.77
100-0000-34-4320 STREET LIGHT DISTRICT	10,850.00	0.00	0.00	6,051.72	0.00	4,798.28	55.78
100-0000-34-5410 PARKING CHARGES	9,000.00	750.00	0.00	6,750.00	0.00	2,250.00	75.00
100-0000-34-6910 SALE OF CEMETERY	12,000.00	3,000.00	0.00	16,500.00	0.00	(4,500.00)	137.50
100-0000-34-6920 BURIAL FEES	500.00	50.00	0.00	600.00	0.00	(100.00)	120.00
100-0000-34-7200 CITY CENTER CAFE SALE	2,000.00	0.00	0.00	1,907.00	0.00	93.00	95.35
100-0000-34-9500 CONVENIENCE FEE	2,000.00	184.00	0.00	1,798.00	0.00	202.00	89.90
100-0000-34-9900 OTHER CHARGES FOR S	0.00	12.00	0.00	42.00	0.00	(42.00)	0.00
TOTAL CHARGES FOR SERVICES	618,350.00	71,378.02	0.00	628,531.01	0.00	(10,181.01)	101.65
FINES & FORFEITURES							
100-0000-35-1170 MUNICIPAL BONDS	600,000.00	86,248.73	0.00	628,003.49	0.00	(28,003.49)	104.67
100-0000-35-1180 OTHER PUBLIC SAFETY S	500,000.00	35,129.25	0.00	508,371.50	0.00	(8,371.50)	101.67
TOTAL FINES & FORFEITURES	1,100,000.00	121,377.98	0.00	1,136,374.99	0.00	(36,374.99)	103.31
INVESTMENT INCOME							
100-0000-36-1030 INTEREST REVENUES-GA.	22,000.00	8,228.59	0.00	46,636.17	0.00	(24,636.17)	211.98
100-0000-36-1070 INTEREST REVENUES -	1,000.00	126.73	0.00	807.59	0.00	192.41	80.76
TOTAL INVESTMENT INCOME	23,000.00	8,355.32	0.00	47,443.76	0.00	(24,443.76)	206.28
CONTRIBUTION & DONATIONS							
100-0000-37-1025 DONATIONS & SPONSORSH	52,300.00	19,500.00	0.00	71,800.00	0.00	(19,500.00)	137.28
100-0000-37-1026 CONTRIBUTIONS VETERAN	100.00	0.00	0.00	20.00	0.00	80.00	20.00
100-0000-37-1051 GARDEN CLUB	2,000.00	0.00	0.00	1,950.00	0.00	50.00	97.50
TOTAL CONTRIBUTION & DONATIONS	54,400.00	19,500.00	0.00	73,770.00	0.00	(19,370.00)	135.61
MISCELLANEOUS							
100-0000-38-1010 PARK PAVILION RENTA	2,000.00	115.00	0.00	1,488.00	0.00	512.00	74.40
100-0000-38-1011 LEE STREET PARK RENTA	4,000.00	250.00	0.00	3,850.00	0.00	150.00	96.25
100-0000-38-1020 FIRE STATION RENTAL	107,700.00	0.00	0.00	107,761.78	0.00	(61.78)	100.06
100-0000-38-1030 EVENT VENDORS	2,600.00	150.00	0.00	2,725.00	0.00	(125.00)	104.81
100-0000-38-1034 FARMER'S MARKET VENDO	2,000.00	50.00	0.00	1,850.00	0.00	150.00	92.50
100-0000-38-1040 CITY CENTER FACILITY	11,000.00	100.00	0.00	11,275.00	0.00	(275.00)	102.50
100-0000-38-1100 RENTAL PROPERTY	9,600.00	800.00	0.00	7,200.00	0.00	2,400.00	75.00
100-0000-38-2001 DISPOSAL FEES	1,000.00	195.00	0.00	1,765.00	0.00	(765.00)	176.50

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100-GENERAL FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-0000-38-2003 GOLF CART FEE	100.00	0.00	0.00	125.00	0.00	(25.00)	125.00
100-0000-38-3100 REIMBURSEMENT DAMAGED	20,680.00	0.00	0.00	21,677.75	0.00	(997.75)	104.82
100-0000-38-9000 OTHER MISCELLANEOUS R	5,000.00	1,129.75	0.00	8,819.13	0.00	(3,819.13)	176.38
100-0000-38-9100 TRANSFER TO DDA	(10,000.00)	0.00	0.00	(10,000.00)	0.00	0.00	100.00
100-0000-38-9300 TOWING FEES	30,000.00	2,920.00	0.00	22,480.00	0.00	7,520.00	74.93
TOTAL MISCELLANEOUS	185,680.00	5,709.75	0.00	181,016.66	0.00	4,663.34	97.49
OTHER FINANCING SOURCES							
100-0000-39-1212 TRANSFER IN- DDA	93,000.00	0.00	0.00	93,000.00	0.00	0.00	100.00
100-0000-39-3200 CAPITAL LEASE/GMA	173,000.00	0.00	0.00	173,000.00	0.00	0.00	100.00
TOTAL OTHER FINANCING SOURCES	266,000.00	0.00	0.00	266,000.00	0.00	0.00	100.00
*** FUND TOTAL REVENUE ***	6,759,129.00	477,875.94	0.00	5,553,531.01	0.00	1,205,597.99	82.16

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100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
MAYOR & COUNCIL

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1300-51-1100 MAYOR/COUNCIL SALARIE	73,650.00	6,160.00	0.00	48,510.00	0.00	25,140.00	65.87
100-1300-51-2200 SOCIAL SECURITY	4,588.00	381.92	0.00	3,007.61	0.00	1,580.39	65.55
100-1300-51-2300 MEDICARE	1,073.00	89.32	0.00	703.39	0.00	369.61	65.55
100-1300-51-2700 WORKERS COMPENSATION	2,350.00	0.00	0.00	1,852.91	0.00	497.09	78.85
TOTAL PERSONNEL SERVICES	81,661.00	6,631.24	0.00	54,073.91	0.00	27,587.09	66.22
PURCHASED/CONTRACT SERV							
100-1300-52-3230 CELLULAR PHONES	2,000.00	0.00	0.00	1,647.10	0.00	352.90	82.36
100-1300-52-3420 NEWSLETTER	8,500.00	695.70	0.00	5,316.10	0.00	3,183.90	62.54
100-1300-52-3450 YOUTH COUNCIL	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
100-1300-52-3500 TRAVEL - MAYOR	2,950.00	1,484.80	0.00	2,861.86	0.00	88.14	97.01
100-1300-52-3501 TRAVEL - D DIXON	4,022.00	578.00	0.00	2,789.23	0.00	1,232.77	69.35
100-1300-52-3502 TRAVEL - MESSICK	2,500.00	0.00	0.00	1,593.23	0.00	906.77	63.73
100-1300-52-3503 TRAVEL - LESTER	4,293.00	578.00	0.00	3,282.52	0.00	1,010.48	76.46
100-1300-52-3504 TRAVEL - POWELL	4,329.37	578.00	0.00	3,273.23	0.00	1,056.14	75.61
100-1300-52-3505 TRAVEL - A DIXON	2,500.00	0.00	0.00	1,743.55	0.00	756.45	69.74
100-1300-52-3506 TRAVEL - WISE	1,622.63	0.00	0.00	1,622.63	0.00	0.00	100.00
100-1300-52-3600 DUES AND FEES	600.00	0.00	0.00	252.99	0.00	347.01	42.17
100-1300-52-3700 EDUC/TRAINING-MAYOR	2,000.00	250.00	0.00	1,305.00	0.00	695.00	65.25
100-1300-52-3701 EDUC/TRAINING-D DIXON	1,695.00	0.00	0.00	1,695.00	0.00	0.00	100.00
100-1300-52-3702 EDUC/TRAINING-MESSICK	2,000.00	0.00	0.00	925.00	0.00	1,075.00	46.25
100-1300-52-3703 EDUC/TRAINING-LESTER	1,775.00	0.00	0.00	1,775.00	0.00	0.00	100.00
100-1300-52-3704 EDUC/TRAINING-POWELL	1,953.00	0.00	0.00	1,362.66	0.00	590.34	69.77
100-1300-52-3705 EDUC/TRAINING-A DIXON	2,000.00	0.00	0.00	630.00	0.00	1,370.00	31.50
100-1300-52-3706 EDUC/TRAINING- WISE	810.00	0.00	0.00	810.00	0.00	0.00	100.00
TOTAL PURCHASED/CONTRACT SERV	47,350.00	4,164.50	0.00	32,885.10	0.00	14,464.90	69.45
SUPPLIES							
100-1300-53-1110 OFFICE SUPPLIES	2,300.00	176.21	0.00	1,852.14	0.00	447.86	80.53
100-1300-53-1111 MISC SUPPLIES	500.00	420.00	0.00	952.84	0.00	(452.84)	190.57
100-1300-53-1130 UNIFORMS	120.00	0.00	0.00	85.68	0.00	34.32	71.40
100-1300-53-2000 SPEC INIT-LESTER	100.00	0.00	0.00	100.00	0.00	0.00	100.00
100-1300-53-2001 SPEC INIT-MESSICK	1,000.00	0.00	0.00	220.00	0.00	780.00	22.00
100-1300-53-2002 SPEC INIT-POWELL	600.00	0.00	0.00	600.00	0.00	0.00	100.00
100-1300-53-2003 SPEC INIT- D DIXON	1,502.00	0.00	0.00	1,486.49	0.00	15.51	98.97
100-1300-53-2004 SPEC INIT- A DIXON	1,000.00	0.00	0.00	100.00	0.00	900.00	10.00
100-1300-53-2005 SPEC INIT-WISE	1,000.00	0.00	0.00	1,000.00	0.00	0.00	100.00
100-1300-53-2006 SPEC INIT-MAYOR	1,050.00	0.00	0.00	1,030.00	0.00	20.00	98.10
TOTAL SUPPLIES	9,172.00	596.21	0.00	7,427.15	0.00	1,744.85	80.98
TOTAL MAYOR & COUNCIL	138,183.00	11,391.95	0.00	94,386.16	0.00	43,796.84	68.31

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100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1500-51-1100 REGULAR EMPLOYEES	629,230.00	42,778.65	0.00	505,633.33	0.00	123,596.67	80.36
100-1500-51-1300 OVERTIME	7,200.00	7.61	0.00	7,043.43	0.00	156.57	97.83
100-1500-51-2100 GROUP INSURANCE	84,000.00	8,928.50	0.00	71,080.78	0.00	12,919.22	84.62
100-1500-51-2200 SOCIAL SECURITY (FI	41,300.00	2,554.15	0.00	32,021.94	0.00	9,278.06	77.53
100-1500-51-2300 MEDICARE	9,700.00	597.34	0.00	7,600.00	0.00	2,100.00	78.35
100-1500-51-2400 RETIREMENT CONTRIBU	34,057.00	0.00	0.00	29,857.00	0.00	4,200.00	87.67
100-1500-51-2600 UNEMPLOYMENT INSURA	1,000.00	24.62	0.00	971.68	0.00	28.32	97.17
100-1500-51-2700 WORKER'S COMPENSATI	15,000.00	0.00	0.00	11,659.48	0.00	3,340.52	77.73
TOTAL PERSONNEL SERVICES	821,487.00	54,890.87	0.00	665,867.64	0.00	155,619.36	81.06
PURCHASED/CONTRACT SERV							
100-1500-52-1210 ATTORNEY & LEGAL	100,000.00	0.00	0.00	91,092.65	0.00	8,907.35	91.09
100-1500-52-1220 AUDIT	50,000.00	0.00	0.00	33,000.00	0.00	17,000.00	66.00
100-1500-52-1230 ENGINEERING & PLANNI	15,500.00	0.00	0.00	0.00	0.00	15,500.00	0.00
100-1500-52-1240 INSPECTIONS	30,000.00	1,825.50	0.00	33,720.26	0.00	(3,720.26)	112.40
100-1500-52-1290 OTHER PROFESSIONA	37,500.00	338.43	0.00	32,182.74	0.00	5,317.26	85.82
100-1500-52-1300 TECHNICAL	50,000.00	1,153.60	0.00	41,834.94	0.00	8,165.06	83.67
100-1500-52-1310 PAYROLL PROCESSIN	20,000.00	1,879.35	0.00	13,417.74	0.00	6,582.26	67.09
100-1500-52-1320 BANK AND CREDIT C	7,000.00	102.36	0.00	6,556.59	0.00	443.41	93.67
100-1500-52-1330 SOFTWARE SUPPORT	22,000.00	0.00	0.00	2,267.47	0.00	19,732.53	10.31
100-1500-52-2250 PEST CONTROL	3,000.00	180.00	0.00	435.00	0.00	2,565.00	14.50
100-1500-52-2310 RENTAL OF LAND &	4,000.00	0.00	0.00	3,711.33	0.00	288.67	92.78
100-1500-52-2321 CITY EVENTS	72,000.00	1,451.35	0.00	69,779.78	0.00	2,220.22	96.92
100-1500-52-2330 RENTAL OF COPIERS	10,000.00	483.63	0.00	8,666.55	0.00	1,333.45	86.67
100-1500-52-3100 PROP CASLTY & LIAB IN	91,500.00	0.00	0.00	91,362.00	0.00	138.00	99.85
100-1500-52-3210 CABLE SERVICES	15,000.00	375.53	0.00	3,374.49	0.00	11,625.51	22.50
100-1500-52-3230 CELLULAR PHONES	5,000.00	0.00	0.00	3,861.37	0.00	1,138.63	77.23
100-1500-52-3260 POSTAGE	4,000.00	520.00	0.00	2,407.17	0.00	1,592.83	60.18
100-1500-52-3310 LEGAL NOTICES	8,000.00	0.00	0.00	6,132.00	0.00	1,868.00	76.65
100-1500-52-3330 PROMOTIONAL ADVERTISI	7,000.00	470.00	0.00	6,631.50	0.00	368.50	94.74
100-1500-52-3410 ELECTION	23,200.00	223.54	0.00	13,831.31	0.00	9,368.69	59.62
100-1500-52-3500 TRAVEL	6,000.00	1,086.45	0.00	4,035.57	0.00	1,964.43	67.26
100-1500-52-3600 DUES AND FEES	22,300.00	1,014.95	0.00	13,384.56	0.00	8,915.44	60.02
100-1500-52-3700 EDUCATION & TRAININ	7,000.00	619.00	0.00	2,119.00	0.00	4,881.00	30.27
100-1500-52-3701 WELLNESS PROGRAM	2,500.00	0.00	0.00	959.72	0.00	1,540.28	38.39
100-1500-52-3851 POLL WORKERS	26,200.00	52.82	0.00	9,388.91	0.00	16,811.09	35.84
100-1500-52-3905 SPECIAL EVENTS	15,000.00	7,553.55	0.00	16,684.43	0.00	(1,684.43)	111.23
TOTAL PURCHASED/CONTRACT SERV	653,700.00	19,330.06	0.00	510,837.08	0.00	142,862.92	78.15
SUPPLIES							
100-1500-53-1110 OFFICE SUPPLIES	15,000.00	316.74	0.00	11,550.02	0.00	3,449.98	77.00
100-1500-53-1171 BUILDING & FACILITIES	6,000.00	340.00	0.00	8,647.26	0.00	(2,647.26)	144.12
100-1500-53-1210 WATER/SEWERAGE	1,500.00	114.65	0.00	1,196.82	0.00	303.18	79.79
100-1500-53-1220 NATURAL GAS	2,000.00	115.49	0.00	1,456.65	0.00	543.35	72.83

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EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-1500-53-1230	ELECTRICITY	3,000.00	471.98	0.00	2,773.95	0.00	226.05	92.47
100-1500-53-1610	COMPUTR EQUIP/MAI	6,300.00	39.88	0.00	7,344.91	0.00	(1,044.91)	116.59
100-1500-53-1620	FURNITURE/FIXTURE	3,700.00	0.00	0.00	820.00	0.00	2,880.00	22.16
100-1500-53-1690	BEAUTIFICATION COM	1,300.00	0.00	0.00	731.03	0.00	568.97	56.23
TOTAL SUPPLIES		38,800.00	1,398.74	0.00	34,520.64	0.00	4,279.36	88.97
CAPITAL OUTLAY								
100-1500-54-2301	FURNITURE & FIXTURES	15,000.00	0.00	0.00	7,290.00	0.00	7,710.00	48.60
TOTAL CAPITAL OUTLAY		15,000.00	0.00	0.00	7,290.00	0.00	7,710.00	48.60
OTHER COSTS								
100-1500-57-9000	CONTINGENCIES	10,307.00	0.00	0.00	0.00	0.00	10,307.00	0.00
100-1500-57-9100	TUITION REIMBURSEMEN	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
TOTAL OTHER COSTS		20,307.00	0.00	0.00	0.00	0.00	20,307.00	0.00
DEBT SERVICE								
100-1500-58-1212	VEHICLE LEASE - ENTER	12,700.00	719.29	0.00	6,495.19	0.00	6,204.81	51.14
100-1500-58-2301	INTEREST LEE STREET P	16,794.00	0.00	0.00	0.00	0.00	16,794.00	0.00
TOTAL DEBT SERVICE		29,494.00	719.29	0.00	6,495.19	0.00	22,998.81	22.02
OTHER FINANCING USES								
100-1500-61-1043	OPERATING TRANSFER OU	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL OTHER FINANCING USES		9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL GENERAL ADMINISTRATION		1,588,388.00	76,338.96	0.00	1,234,610.55	0.00	353,777.45	77.73

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100-GENERAL FUND
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
CITY CENTER OPERATIONS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-1565-51-1100 SALARIES	34,900.00	2,440.95	0.00	25,077.64	0.00	9,822.36	71.86
100-1565-51-2200 SOC SECURITY - ER	1,700.00	146.56	0.00	1,424.60	0.00	275.40	83.80
100-1565-51-2300 MEDICARE	400.00	34.28	0.00	333.17	0.00	66.83	83.29
TOTAL PERSONNEL SERVICES	37,000.00	2,621.79	0.00	26,835.41	0.00	10,164.59	72.53
PURCHASED/CONTRACT SERV							
100-1565-52-1290 PROFESSIONAL SERVICES	81,600.00	7,066.25	0.00	75,433.12	0.00	6,166.88	92.44
100-1565-52-1320 BANK AND CREDIT CARD	2,500.00	0.00	0.00	(25.00)	0.00	2,525.00	1.00-
100-1565-52-2250 PEST CONTROL	3,000.00	0.00	0.00	360.00	0.00	2,640.00	12.00
100-1565-52-3210 CABLE & INTERNET SERV	21,900.00	2,279.95	0.00	20,774.68	0.00	1,125.32	94.86
TOTAL PURCHASED/CONTRACT SERV	109,000.00	9,346.20	0.00	96,542.80	0.00	12,457.20	88.57
SUPPLIES							
100-1565-53-1171 BUILDING REPAIRS & MA	17,000.00	2,104.50	0.00	15,217.80	0.00	1,782.20	89.52
100-1565-53-1190 OPERATING SUPPLIES	10,000.00	0.00	0.00	7,385.38	0.00	2,614.62	73.85
100-1565-53-1210 WATER & SEWER	12,000.00	674.75	0.00	5,916.92	0.00	6,083.08	49.31
100-1565-53-1220 NATURAL GAS	5,000.00	570.34	0.00	5,226.10	0.00	(226.10)	104.52
100-1565-53-1230 ELECTRICITY	71,000.00	9,166.27	0.00	87,011.76	0.00	(16,011.76)	122.55
TOTAL SUPPLIES	115,000.00	12,515.86	0.00	120,757.96	0.00	(5,757.96)	105.01
TOTAL CITY CENTER OPERATIONS	261,000.00	24,483.85	0.00	244,136.17	0.00	16,863.83	93.54
TOTAL GENERAL GOVERNMENT	1,987,571.00	112,214.76	0.00	1,573,132.88	0.00	414,438.12	0.00

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100-GENERAL FUND
JUDICIAL % OF YEAR COMPLETED: 75.00
COURT SERVICES

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-2500-51-1100 SALARIES	119,000.00	8,597.35	0.00	75,140.66	0.00	43,859.34	63.14
100-2500-51-1300 OVERTIME	800.00	0.00	0.00	657.99	0.00	142.01	82.25
100-2500-51-2100 GROUP INSURANCE	23,000.00	1,515.98	0.00	13,612.83	0.00	9,387.17	59.19
100-2500-51-2200 SOCIAL SECURITY	8,044.00	628.83	0.00	6,668.60	0.00	1,375.40	82.90
100-2500-51-2300 MEDICARE	3,300.00	147.07	0.00	1,559.66	0.00	1,740.34	47.26
100-2500-51-2400 RETIREMENT	4,394.00	0.00	0.00	3,852.00	0.00	542.00	87.66
100-2500-51-2700 WORKERS' COMPENSATION	2,200.00	0.00	0.00	2,118.71	0.00	81.29	96.31
TOTAL PERSONNEL SERVICES	160,738.00	10,889.23	0.00	103,610.45	0.00	57,127.55	64.46
PURCHASED/CONTRACT SERV							
100-2500-52-1290 JUDGE COMPENSATION	66,080.00	2,120.00	0.00	40,068.16	0.00	26,011.84	60.64
100-2500-52-1291 SOLICITOR COMPENSATIO	52,660.00	1,395.00	0.00	24,180.00	0.00	28,480.00	45.92
100-2500-52-1320 COURT REPORTER/INTERP	3,500.00	0.00	0.00	952.03	0.00	2,547.97	27.20
100-2500-52-3500 TRAVEL	2,000.00	44.54	0.00	467.94	0.00	1,532.06	23.40
100-2500-52-3600 DUES AND FEES	735.00	0.00	0.00	690.00	0.00	45.00	93.88
100-2500-52-3700 EDUCATION/TRAINING	1,250.00	0.00	0.00	414.98	0.00	835.02	33.20
TOTAL PURCHASED/CONTRACT SERV	126,225.00	3,559.54	0.00	66,773.11	0.00	59,451.89	52.90
SUPPLIES							
100-2500-53-1110 OFFICE SUPPLIES	2,500.00	0.00	0.00	864.22	0.00	1,635.78	34.57
100-2500-53-1610 COMPUTER EQUIPMENT	1,350.00	0.00	0.00	1,308.17	0.00	41.83	96.90
TOTAL SUPPLIES	3,850.00	0.00	0.00	2,172.39	0.00	1,677.61	56.43
TOTAL COURT SERVICES	290,813.00	14,448.77	0.00	172,555.95	0.00	118,257.05	59.34
TOTAL JUDICIAL	290,813.00	14,448.77	0.00	172,555.95	0.00	118,257.05	0.00

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100-GENERAL FUND
PUBLIC SAFETY % OF YEAR COMPLETED: 75.00
POLICE

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES								
100-3200-51-1100	REGULAR EMPLOYEES	1,677,876.00	126,450.83	0.00	1,036,130.03	0.00	641,745.97	61.75
100-3200-51-1300	OVERTIME	50,000.00	5,467.42	0.00	62,431.25	0.00	(12,431.25)	124.86
100-3200-51-2100	GROUP INSURANCE	292,000.00	24,109.38	0.00	194,804.56	0.00	97,195.44	66.71
100-3200-51-2200	SOCIAL SECURITY (FI	106,000.00	7,907.08	0.00	68,881.00	0.00	37,119.00	64.98
100-3200-51-2300	MEDICARE	24,575.00	1,849.24	0.00	16,109.25	0.00	8,465.75	65.55
100-3200-51-2400	RETIREMENT CONTRIBU	77,050.00	0.00	0.00	77,050.00	0.00	0.00	100.00
100-3200-51-2600	UNEMPLOYMENT INSURA	1,263.00	44.63	0.00	1,251.22	0.00	11.78	99.07
100-3200-51-2700	WORKER'S COMPENSATI	64,000.00	0.00	0.00	58,529.65	0.00	5,470.35	91.45
TOTAL PERSONNEL SERVICES		2,292,764.00	165,828.58	0.00	1,515,186.96	0.00	777,577.04	66.09
PURCHASED/CONTRACT SERV								
100-3200-52-1290	OTHER PROFESSIONAL SE	1,360.00	205.00	0.00	2,041.98	0.00	(681.98)	150.15
100-3200-52-1330	SOFTWARE SUPPORT	28,000.00	501.60	0.00	10,193.75	0.00	17,806.25	36.41
100-3200-52-1340	DRUG TESTING	2,000.00	73.48	0.00	2,166.48	0.00	(166.48)	108.32
100-3200-52-1350	BACKGROUND INVESTIGAT	6,000.00	369.59	0.00	5,601.11	0.00	398.89	93.35
100-3200-52-2330	RENTAL OF COPIERS	5,400.00	322.42	0.00	5,019.48	0.00	380.52	92.95
100-3200-52-3100	PROPERTY CASUALTY LI	90,000.00	0.00	0.00	206,201.00	0.00	(116,201.00)	229.11
100-3200-52-3210	TELEPHONE	7,000.00	426.80	0.00	3,843.57	0.00	3,156.43	54.91
100-3200-52-3230	CELLULAR PHONES	21,000.00	0.00	0.00	14,449.94	0.00	6,550.06	68.81
100-3200-52-3260	POSTAGE	4,500.00	41.54	0.00	3,134.27	0.00	1,365.73	69.65
100-3200-52-3500	TRAVEL	5,000.00	0.00	0.00	3,629.00	0.00	1,371.00	72.58
100-3200-52-3600	DUES AND FEES	1,000.00	0.00	0.00	550.00	0.00	450.00	55.00
100-3200-52-3700	EDUCATION & TRAININ	10,000.00	0.00	0.00	4,639.24	0.00	5,360.76	46.39
TOTAL PURCHASED/CONTRACT SERV		181,260.00	1,940.43	0.00	261,469.82	0.00	(80,209.82)	144.25
SUPPLIES								
100-3200-53-1110	OFFICE SUPPLIES	7,000.00	3,085.70	0.00	9,433.44	424.00	(2,857.44)	140.82
100-3200-53-1130	UNIFORMS	20,000.00	2,391.30	0.00	15,122.41	4,056.05	821.54	95.89
100-3200-53-1132	FIREARMS AND AMMUNITI	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-3200-53-1140	VEHICLE REPAIRS/ PAR	72,680.00	11,059.34	0.00	85,648.72	8,213.64	(21,182.36)	129.14
100-3200-53-1141	EQUIPMENT/REPAIRS (PD	5,250.00	1,241.91	0.00	2,496.91	0.00	2,753.09	47.56
100-3200-53-1151	COMMUNITY OUTREACH	10,640.00	1,402.30	0.00	9,191.43	0.00	1,448.57	86.39
100-3200-53-1171	BUILDING MAINTENANCE	2,250.00	0.00	0.00	1,059.90	0.00	1,190.10	47.11
100-3200-53-1210	WATER/SEWERAGE	1,000.00	139.82	0.00	1,226.87	0.00	(226.87)	122.69
100-3200-53-1220	NATURAL GAS	1,600.00	137.98	0.00	1,668.86	0.00	(68.86)	104.30
100-3200-53-1230	ELECTRICITY	1,400.00	150.94	0.00	1,123.92	0.00	276.08	80.28
100-3200-53-1270	GASOLINE	50,000.00	0.00	0.00	21,213.98	0.00	28,786.02	42.43
100-3200-53-1610	COMPUTR EQUIP/MAI	4,000.00	0.00	0.00	2,302.85	0.00	1,697.15	57.57
100-3200-53-1620	FURNITURE/FIXTURE	1,000.00	0.00	0.00	818.21	0.00	181.79	81.82
100-3200-53-1690	OTHER SM EQUIP <	16,200.00	0.00	0.00	16,182.39	0.00	17.61	99.89
TOTAL SUPPLIES		194,520.00	19,609.29	0.00	167,489.89	12,693.69	14,336.42	92.63

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100-GENERAL FUND
PUBLIC SAFETY % OF YEAR COMPLETED: 75.00
POLICE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
100-3200-54-2201 VEHICLE EQUIPMENT	0.00	0.00	0.00	56,614.83	0.00	(56,614.83)	0.00
100-3200-54-2500 OTHER EQUIPMENT	25,300.00	1,503.88	0.00	1,503.88	25,275.24	(1,479.12)	105.85
TOTAL CAPITAL OUTLAY	25,300.00	1,503.88	0.00	58,118.71	25,275.24	(58,093.95)	329.62
DEBT SERVICE							
100-3200-58-1220 VEHICLES- ENTERPR	134,185.00	9,253.06	0.00	83,555.12	0.00	50,629.88	62.27
100-3200-58-1230 LEASE VEHICLE - GMA	56,615.00	0.00	0.00	0.00	0.00	56,615.00	0.00
100-3200-58-2101 INTEREST-SUNTRUST EQU	1,009.00	0.00	0.00	0.00	0.00	1,009.00	0.00
100-3200-58-2200 CAPITAL LEASE	306,957.00	0.00	0.00	21,528.17	0.00	285,428.83	7.01
100-3200-58-2220 VEHICLES INTEREST	5,484.00	0.00	0.00	2,808.11	0.00	2,675.89	51.21
TOTAL DEBT SERVICE	504,250.00	9,253.06	0.00	107,891.40	0.00	396,358.60	21.40
OTHER FINANCING USES							
TOTAL POLICE	3,198,094.00	198,135.24	0.00	2,110,156.78	37,968.93	1,049,968.29	67.17
TOTAL PUBLIC SAFETY	3,198,094.00	198,135.24	0.00	2,110,156.78	37,968.93	1,049,968.29	0.00

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100-GENERAL FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
PUBLIC WORKS

EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES								
100-4100-51-1100	REGULAR EMPLOYEES	400,000.00	26,308.22	0.00	241,800.14	0.00	158,199.86	60.45
100-4100-51-1300	OVERTIME	4,000.00	1,011.00	0.00	6,584.85	0.00	(2,584.85)	164.62
100-4100-51-2100	GROUP INSURANCE	66,000.00	9,334.99	0.00	54,427.25	0.00	11,572.75	82.47
100-4100-51-2200	SOCIAL SECURITY (FI	20,920.00	1,831.16	0.00	17,415.04	0.00	3,504.96	83.25
100-4100-51-2300	MEDICARE	5,000.00	379.81	0.00	3,584.04	0.00	1,415.96	71.68
100-4100-51-2400	RETIREMENT CONTRIBU	26,860.00	0.00	0.00	26,301.00	0.00	559.00	97.92
100-4100-51-2600	UNEMPLOYMENT INSURA	2,000.00	9.27	0.00	415.60	0.00	1,584.40	20.78
100-4100-51-2700	WORKERS' COMPENSATI	21,500.00	0.00	0.00	18,069.24	0.00	3,430.76	84.04
TOTAL PERSONNEL SERVICES		546,280.00	38,874.45	0.00	368,597.16	0.00	177,682.84	67.47
PURCHASED/CONTRACT SERV								
100-4100-52-1290	OTHER PROFESSIONA	13,600.00	1,200.00	0.00	9,970.00	0.00	3,630.00	73.31
100-4100-52-2160	TREE REMOVAL	6,000.00	600.00	0.00	4,100.00	0.00	1,900.00	68.33
100-4100-52-2200	REPAIRS & MAINTENAN	8,400.00	0.00	0.00	6,759.52	0.00	1,640.48	80.47
100-4100-52-2210	STREET MAINTENANCE	20,000.00	0.00	0.00	843.51	9,036.00	10,120.49	49.40
100-4100-52-2250	PEST CONTROL	600.00	0.00	0.00	450.00	50.00	100.00	83.33
100-4100-52-3100	PROPERTY CASUALTY LI	37,800.00	0.00	0.00	37,729.79	0.00	70.21	99.81
100-4100-52-3210	TELEPHONE	2,000.00	235.06	0.00	2,134.37	0.00	(134.37)	106.72
100-4100-52-3230	CELLULAR PHONES	1,100.00	0.00	0.00	725.11	0.00	374.89	65.92
100-4100-52-3500	TRAVEL	2,000.00	0.00	0.00	49.99	0.00	1,950.01	2.50
100-4100-52-3600	DUES AND FEES	3,000.00	271.30	0.00	2,052.58	0.00	947.42	68.42
100-4100-52-3700	EDUCATION & TRAININ	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL PURCHASED/CONTRACT SERV		96,500.00	2,306.36	0.00	64,814.87	9,086.00	22,599.13	76.58
SUPPLIES								
100-4100-53-1110	OFFICE SUPPLIES	900.00	35.00	0.00	301.07	0.00	598.93	33.45
100-4100-53-1111	TOOLS	1,000.00	0.00	0.00	202.33	0.00	797.67	20.23
100-4100-53-1130	UNIFORMS	7,000.00	285.78	0.00	2,562.05	3,750.00	687.95	90.17
100-4100-53-1140	VEHICLE REPAIRS/ PAR	15,000.00	4,042.00	0.00	10,290.16	1,223.55	3,486.29	76.76
100-4100-53-1141	EQUIPMENT PARTS	5,000.00	93.76	0.00	914.90	0.00	4,085.10	18.30
100-4100-53-1142	SAFETY EQUIPMENT	1,000.00	0.00	0.00	155.00	500.00	345.00	65.50
100-4100-53-1143	SIGNS & BANNERS	2,000.00	0.00	0.00	263.90	0.00	1,736.10	13.20
100-4100-53-1144	CHRISTMAS SUPPLIES	90,400.00	0.00	0.00	0.00	57,105.00	33,295.00	63.17
100-4100-53-1150	LANDSCAPING SUPPL	8,000.00	81.24	0.00	5,082.02	0.00	2,917.98	63.53
100-4100-53-1160	PARKS SUPPLIES	7,000.00	547.88	0.00	8,701.81	147.10	(1,848.91)	126.41
100-4100-53-1170	BUILDING RENOVATI	50,000.00	0.00	0.00	7,985.47	34,050.50	7,964.03	84.07
100-4100-53-1171	BUILDING & FACILITY M	8,000.00	22.99	0.00	7,163.01	230.29	606.70	92.42
100-4100-53-1190	OTHER SUPPLIES	1,800.00	0.00	0.00	1,363.25	0.00	436.75	75.74
100-4100-53-1210	WATER/SEWERAGE	12,000.00	784.35	0.00	9,848.91	0.00	2,151.09	82.07
100-4100-53-1220	NATURAL GAS	4,500.00	248.10	0.00	3,033.94	0.00	1,466.06	67.42
100-4100-53-1230	ELECTRICITY	12,000.00	1,448.27	0.00	9,734.40	0.00	2,265.60	81.12
100-4100-53-1231	STREET LIGHTS - SIGNA	198,066.00	22,677.63	0.00	180,999.56	0.00	17,066.44	91.38
100-4100-53-1270	GASOLINE	8,500.00	0.00	0.00	6,235.43	0.00	2,264.57	73.36
100-4100-53-1610	COMPUTR EQUIP/MAI	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00

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100-GENERAL FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-4100-53-1690 OTHER SM EQUIP	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-4100-53-1800 CEMETERY EXPENSE	19,000.00	0.00	0.00	29.04	0.00	18,970.96	0.15
TOTAL SUPPLIES	453,666.00	30,267.00	0.00	254,866.25	97,006.44	101,793.31	77.56
CAPITAL OUTLAY							
DEBT SERVICE							
100-4100-58-1220 LEASE-VEHICLES	20,897.00	0.00	0.00	0.00	0.00	20,897.00	0.00
100-4100-58-2000 INTEREST	1,003.00	36.55	0.00	446.78	0.00	556.22	44.54
TOTAL DEBT SERVICE	21,900.00	36.55	0.00	446.78	0.00	21,453.22	2.04
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	1,118,346.00	71,484.36	0.00	688,725.06	106,092.44	323,528.50	71.07

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100-GENERAL FUND
PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

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100-GENERAL FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
OTHER COSTS							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	1,118,346.00	71,484.36	0.00	688,725.06	106,092.44	323,528.50	0.00

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100-GENERAL FUND
HOUSING & DEVELOPMENT % OF YEAR COMPLETED: 75.00
CODE ENFORCEMENT DEPT

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-7450-51-1100 REGULAR EMPLOYEES	100,000.00	2,877.92	0.00	72,722.46	0.00	27,277.54	72.72
100-7450-51-1300 OVERTIME	2,800.00	22.89	0.00	534.20	0.00	2,265.80	19.08
100-7450-51-2100 GROUP INSURANCE	27,000.00	750.49	0.00	15,937.42	0.00	11,062.58	59.03
100-7450-51-2200 SOCIAL SECURITY (FI	6,400.00	179.36	0.00	4,575.33	0.00	1,824.67	71.49
100-7450-51-2300 MEDICARE	1,500.00	41.95	0.00	1,070.03	0.00	429.97	71.34
100-7450-51-2400 RETIREMENT CONTRIBU	4,395.00	0.00	0.00	3,853.00	0.00	542.00	87.67
100-7450-51-2600 UNEMPLOYMENT INSURA	0.00	0.00	0.00	54.46	0.00	(54.46)	0.00
100-7450-51-2700 WORKERS' COMPENSATI	2,200.00	0.00	0.00	2,314.70	0.00	(114.70)	105.21
TOTAL PERSONNEL SERVICES	144,295.00	3,872.61	0.00	101,061.60	0.00	43,233.40	70.04
PURCHASED/CONTRACT SERV							
100-7450-52-3230 CELLULAR PHONES	2,400.00	0.00	0.00	1,586.93	0.00	813.07	66.12
100-7450-52-3500 TRAVEL	1,500.00	1,061.00	0.00	1,061.00	0.00	439.00	70.73
100-7450-52-3600 DUES AND FEES	300.00	0.00	0.00	250.00	0.00	50.00	83.33
100-7450-52-3700 EDUCATION & TRAININ	1,500.00	0.00	0.00	634.00	0.00	866.00	42.27
TOTAL PURCHASED/CONTRACT SERV	5,700.00	1,061.00	0.00	3,531.93	0.00	2,168.07	61.96
SUPPLIES							
100-7450-53-1100 GENERAL SUPPLIES &	400.00	0.00	0.00	554.70	0.00	(154.70)	138.68
100-7450-53-1130 UNIFORMS	1,000.00	0.00	0.00	720.90	171.10	108.00	89.20
100-7450-53-1140 VEHICLE REPAIRS & PA	2,500.00	198.03	0.00	481.24	0.00	2,018.76	19.25
100-7450-53-1270 GASOLINE	4,000.00	0.00	0.00	2,240.59	0.00	1,759.41	56.01
TOTAL SUPPLIES	7,900.00	198.03	0.00	3,997.43	171.10	3,731.47	52.77
CAPITAL OUTLAY							
DEBT SERVICE							
100-7450-58-1220 LEASE - VEHICLE	6,410.00	456.03	0.00	4,117.95	0.00	2,292.05	64.24
TOTAL DEBT SERVICE	6,410.00	456.03	0.00	4,117.95	0.00	2,292.05	64.24
TOTAL CODE ENFORCEMENT DEPT	164,305.00	5,587.67	0.00	112,708.91	171.10	51,424.99	68.70

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100-GENERAL FUND
HOUSING & DEVELOPMENT % OF YEAR COMPLETED: 75.00
DOWNTOWN DEVELOPMENT DPT

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
TOTAL HOUSING & DEVELOPMENT	164,305.00	5,587.67	0.00	112,708.91	171.10	51,424.99	0.00

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11.4

100-GENERAL FUND
OTHER FINANCING USES
SPECIAL PROJECTS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							
*** FUND TOTAL EXPENDITURES ***	6,759,129.00	401,870.80	0.00	4,657,279.58	144,232.47	1,957,616.95	71.04
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	76,005.14	0.00	896,251.43	(144,232.47)	(752,018.96)	0.00

*** END OF REPORT ***

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210-CONFISCATED ASSETS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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210-CONFISCATED ASSETS

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINES & FORFEITURES							
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							

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11.4

210-CONFISCATED ASSETS
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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210-CONFISCATED ASSETS
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

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11.4

210-CONFISCATED ASSETS
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

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11.4

210-CONFISCATED ASSETS
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

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11.4

210-CONFISCATED ASSETS
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

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211-DEA CONFISCATED ASSETS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
FINES & FORFEITURES	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
*** TOTAL REVENUES ***	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
POLICE	12,020.00	590.09	0.00	590.09	0.00	11,429.91	4.91
TOTAL PUBLIC SAFETY	12,020.00	590.09	0.00	590.09	0.00	11,429.91	4.91
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	12,020.00	590.09	0.00	0.00	0.00	11,429.91	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(590.09)	0.00	19,739.16	0.00	(19,149.07)	0.00

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11.4

211-DEA CONFISCATED ASSETS

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
FINES & FORFEITURES							
211-0000-35-1360 PROCEEDS-SALE OF	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
TOTAL FINES & FORFEITURES	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	12,020.00	0.00	0.00	19,739.16	0.00	(7,719.16)	164.22

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211-DEA CONFISCATED ASSETS
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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211-DEA CONFISCATED ASSETS
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

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211-DEA CONFISCATED ASSETS
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
211-3200-54-2301 FURNITURE - FIXTURES	0.00	30.13	0.00	30.13	0.00	(30.13)	0.00
211-3200-54-2500 OTHER EQUIPMENT	12,020.00	559.96	0.00	559.96	0.00	11,460.04	4.66
TOTAL CAPITAL OUTLAY	12,020.00	590.09	0.00	590.09	0.00	11,429.91	4.91
OTHER COSTS							
DEBT SERVICE							
TOTAL POLICE	12,020.00	590.09	0.00	590.09	0.00	11,429.91	4.91
TOTAL PUBLIC SAFETY	12,020.00	590.09	0.00	590.09	0.00	11,429.91	0.00

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211-DEA CONFISCATED ASSETS
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

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211-DEA CONFISCATED ASSETS
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	12,020.00	590.09	0.00	590.09	0.00	11,429.91	4.91
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(590.09)	0.00	19,149.07	0.00	(19,149.07)	0.00

*** END OF REPORT ***

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212-LMIG
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	59,294.00	0.00	0.00	60,000.10	0.00	(706.10)	101.19
MISCELLANEOUS	59,294.00	0.00	0.00	0.00	0.00	59,294.00	0.00
*** TOTAL REVENUES ***	118,588.00	0.00	0.00	60,000.10	0.00	58,587.90	50.60
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
TOTAL PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
*** TOTAL EXPENDITURES ***	118,588.00	0.00	0.00	0.00	118,587.82	0.18	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	60,000.10	(118,587.82)	58,587.72	0.00

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212-LMIG

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
212-0000-33-4110 GA. D.O.T. GRANT	59,294.00	0.00	0.00	60,000.10	0.00	(706.10)	101.19
TOTAL INTERGOVERNMENTAL	59,294.00	0.00	0.00	60,000.10	0.00	(706.10)	101.19
INVESTMENT INCOME							
MISCELLANEOUS							
212-0000-38-9100 TRANSFER OF RESERVE	59,294.00	0.00	0.00	0.00	0.00	59,294.00	0.00
TOTAL MISCELLANEOUS	59,294.00	0.00	0.00	0.00	0.00	59,294.00	0.00
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	118,588.00	0.00	0.00	60,000.10	0.00	58,587.90	50.60

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212-LMIG
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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212-LMIG
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

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212-LMIG
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

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212-LMIG
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
CAPITAL OUTLAY							
212-4100-54-1400 INFRASTRUCTURE	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
TOTAL CAPITAL OUTLAY	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
DEBT SERVICE							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00

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212-LMIG
PUBLIC WORKS
STREET

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							

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212-LMIG
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
TOTAL PUBLIC WORKS	118,588.00	0.00	0.00	0.00	118,587.82	0.18	0.00
*** FUND TOTAL EXPENDITURES ***	118,588.00	0.00	0.00	0.00	118,587.82	0.18	100.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	60,000.10	(118,587.82)	58,587.72	0.00

*** END OF REPORT ***

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230-ARPA 2021 LOCAL RECOVERY
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
*** TOTAL REVENUES ***	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
MAYOR & COUNCIL	0.00	0.00	0.00	(27,189.00)	0.00	27,189.00	0.00
GENERAL ADMINISTRATION	263,392.00	1,265.52	45,979.75	155,968.40	0.00	153,403.35	41.76
TOTAL GENERAL GOVERNMENT	263,392.00	1,265.52	45,979.75	128,779.40	0.00	180,592.35	31.44
JUDICIAL							
PUBLIC SAFETY							
POLICE	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
TOTAL PUBLIC SAFETY	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
PUBLIC WORKS							
PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	22.37
TOTAL PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	22.37
HOUSING & DEVELOPMENT							
*** TOTAL EXPENDITURES ***	1,041,947.00	1,265.52	45,979.75	0.00	174,146.35	774,368.42	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(1,265.52)	45,979.75	0.00	(174,146.35)	267,578.58	0.00

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230-ARPA 2021 LOCAL RECOVERY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
230-0000-33-2100 ARPA 2021 LOCAL RECOV	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
TOTAL INTERGOVERNMENTAL	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00
*** FUND TOTAL REVENUE ***	1,041,947.00	0.00	0.00	0.00	0.00	1,041,947.00	0.00

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230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
MAYOR & COUNCIL

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
230-1300-51-2700 WORKERS COMPENSATION	0.00	0.00	0.00	(27,189.00)	0.00	27,189.00	0.00
TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	(27,189.00)	0.00	27,189.00	0.00
TOTAL MAYOR & COUNCIL	0.00	0.00	0.00	(27,189.00)	0.00	27,189.00	0.00

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230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
230-1500-51-1100 PERSONNEL COSTS	67,000.00	0.00	0.00	0.00	0.00	67,000.00	0.00
230-1500-51-2200 ER SOC SECURITY	972.00	0.00	0.00	155.00	0.00	817.00	15.95
230-1500-51-2300 MEDICARE	420.00	0.00	0.00	36.25	0.00	383.75	8.63
TOTAL PERSONNEL SERVICES	68,392.00	0.00	0.00	191.25	0.00	68,200.75	0.28
PURCHASED/CONTRACT SERV							
230-1500-52-1290 OTHER PROFESSIONAL FE	0.00	0.00	0.00	16,650.00	0.00	(16,650.00)	0.00
TOTAL PURCHASED/CONTRACT SERV	0.00	0.00	0.00	16,650.00	0.00	(16,650.00)	0.00
SUPPLIES							
230-1500-53-1141 BROADBAND INFRASTRUCT	0.00	0.00	0.00	860.00	0.00	(860.00)	0.00
230-1500-53-1610 TECHNOLOGY EQUIPMENT	0.00	1,265.52	45,979.75	21,267.15	0.00	24,712.60	0.00
TOTAL SUPPLIES	0.00	1,265.52	45,979.75	22,127.15	0.00	23,852.60	0.00
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	68,392.00	1,265.52	45,979.75	38,968.40	0.00	75,403.35	10.25-

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11.4

230-ARPA 2021 LOCAL RECOVERY
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
CITY CENTER OPERATIONS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
TOTAL GENERAL GOVERNMENT	68,392.00	1,265.52	45,979.75	11,779.40	0.00	102,592.35	0.00

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11.4

230-ARPA 2021 LOCAL RECOVERY
JUDICIAL
COURT SERVICES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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230-ARPA 2021 LOCAL RECOVERY
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
SUPPLIES							
CAPITAL OUTLAY							
230-3200-54-2501 EQUIPMENT	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
OTHER COSTS							
TOTAL POLICE	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00
TOTAL PUBLIC SAFETY	0.00	0.00	0.00	10,632.58	0.00	(10,632.58)	0.00

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230-ARPA 2021 LOCAL RECOVERY
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
CAPITAL OUTLAY							
230-4100-54-1401 INFRASTRUCTURE & FACI	300,000.00	0.00	0.00	0.00	174,146.35	125,853.65	58.05
TOTAL CAPITAL OUTLAY	300,000.00	0.00	0.00	0.00	174,146.35	125,853.65	58.05
DEBT SERVICE							
OTHER FINANCING USES							
230-4100-61-1100 TRANSFERS TO OTHER FU	478,555.00	0.00	0.00	0.00	0.00	478,555.00	0.00
TOTAL OTHER FINANCING USES	478,555.00	0.00	0.00	0.00	0.00	478,555.00	0.00
TOTAL PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	22.37
TOTAL PUBLIC WORKS	778,555.00	0.00	0.00	0.00	174,146.35	604,408.65	0.00

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11.4

230-ARPA 2021 LOCAL RECOVERY
HOUSING & DEVELOPMENT
CODE ENFORCEMENT DEPT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
*** FUND TOTAL EXPENDITURES ***	846,947.00	1,265.52	45,979.75	22,411.98	174,146.35	696,368.42	17.78
** REVENUE OVER(UNDER) EXPENDITURES **	195,000.00	(1,265.52)	45,979.75	(22,411.98)	(174,146.35)	345,578.58	77.22-

*** END OF REPORT ***

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250-MULTIPLE GRANT FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
*** TOTAL REVENUES ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
TOTAL PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
HOUSING & DEVELOPMENT							
CODE ENFORCEMENT DEPT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL HOUSING & DEVELOPMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
*** TOTAL EXPENDITURES ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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11.4

250-MULTIPLE GRANT FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
250-0000-33-4150 INDIRECT	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
TOTAL INTERGOVERNMENTAL	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
CONTRIBUTION & DONATIONS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00

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250-MULTIPLE GRANT FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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250-MULTIPLE GRANT FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
OTHER FINANCING USES							

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250-MULTIPLE GRANT FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

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11.4

250-MULTIPLE GRANT FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
PUBLIC WORKS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
250-4100-54-1401 INFRASTRUCTURE	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
TOTAL CAPITAL OUTLAY	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00
DEBT SERVICE							
OTHER FINANCING USES							
TOTAL PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00

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250-MULTIPLE GRANT FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
STREET

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							

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250-MULTIPLE GRANT FUND
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
TOTAL PUBLIC WORKS	107,188.00	0.00	0.00	0.00	0.00	107,188.00	0.00

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11.4

250-MULTIPLE GRANT FUND
HOUSING & DEVELOPMENT
CODE ENFORCEMENT DEPT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
250-7450-52-2200 REPAIRS & MAINTENANCE	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL PURCHASED/CONTRACT SERV	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL CODE ENFORCEMENT DEPT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
TOTAL HOUSING & DEVELOPMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
*** FUND TOTAL EXPENDITURES ***	307,188.00	0.00	0.00	0.00	0.00	307,188.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

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275-HOTEL/ MOTEL TAX FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	45,000.00	280.59	0.00	35,944.98	0.00	9,055.02	79.88
*** TOTAL REVENUES ***	45,000.00	280.59	0.00	35,944.98	0.00	9,055.02	79.88
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
GENERAL ADMINISTRATION	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	107.18
TOTAL GENERAL GOVERNMENT	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	107.18
PUBLIC SAFETY							
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	45,000.00	8,259.57	0.00	0.00	0.00	(3,229.83)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(7,978.98)	0.00	35,944.98	0.00	12,284.85	0.00

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11.4

275-HOTEL/ MOTEL TAX FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
275-0000-31-4100 HOTEL/MOTEL TAX	45,000.00	280.59	0.00	35,944.98	0.00	9,055.02	79.88
TOTAL TAXES	45,000.00	280.59	0.00	35,944.98	0.00	9,055.02	79.88
CONTRIBUTION & DONATIONS							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	45,000.00	280.59	0.00	35,944.98	0.00	9,055.02	79.88

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275-HOTEL/ MOTEL TAX FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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11.4

275-HOTEL/ MOTEL TAX FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER COSTS							
275-1500-57-2100 PAYMENTS TO CCVB	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	107.18
TOTAL OTHER COSTS	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	107.18
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	107.18
TOTAL GENERAL GOVERNMENT	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	0.00

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275-HOTEL/ MOTEL TAX FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

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275-HOTEL/ MOTEL TAX FUND
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

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11.4

275-HOTEL/ MOTEL TAX FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	45,000.00	8,259.57	0.00	48,229.83	0.00	(3,229.83)	107.18
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(7,978.98)	0.00	(12,284.85)	0.00	12,284.85	0.00

*** END OF REPORT ***

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290-TECHNOLOGY FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICES	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
*** TOTAL REVENUES ***	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
POLICE	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
TOTAL PUBLIC SAFETY	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	48,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	34,294.87	0.00	(6,294.87)	0.00

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290-TECHNOLOGY FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
CHARGES FOR SERVICES							
290-0000-34-2910 TECHNOLOGY FEES COLLE	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
TOTAL CHARGES FOR SERVICES	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	48,000.00	0.00	0.00	34,294.87	0.00	13,705.13	71.45

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290-TECHNOLOGY FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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290-TECHNOLOGY FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							

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290-TECHNOLOGY FUND
PUBLIC SAFETY % OF YEAR COMPLETED: 75.00
POLICE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
290-3200-52-1330 SOFTWARE/COMPUTER SUP	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
TOTAL PURCHASED/CONTRACT SERV	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							
TOTAL POLICE	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
TOTAL PUBLIC SAFETY	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	0.00

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290-TECHNOLOGY FUND
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							

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290-TECHNOLOGY FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	48,000.00	0.00	0.00	28,000.00	0.00	20,000.00	58.33
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	6,294.87	0.00	(6,294.87)	0.00

*** END OF REPORT ***

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325-SPLOST 15
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
MISCELLANEOUS	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
*** TOTAL REVENUES ***	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
TOTAL PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
*** TOTAL EXPENDITURES ***	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	(167,457.18)	167,457.18	0.00

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325-SPLOST 15

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
INTERGOVERNMENTAL							
INVESTMENT INCOME							
MISCELLANEOUS							
325-0000-38-9100 TRANSFER OF RESERVES	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL MISCELLANEOUS	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
OTHER FINANCING SOURCES							
*** FUND TOTAL REVENUE ***	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00

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325-SPLOST 15
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
MAYOR & COUNCIL

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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325-SPLOST 15
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
OTHER FINANCING USES							

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11.4

325-SPLOST 15
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
OTHER COSTS							
DEBT SERVICE							

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325-SPLOST 15
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
CAPITAL OUTLAY							
325-4100-54-1400 INSTRUCTURE	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
TOTAL CAPITAL OUTLAY	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
DEBT SERVICE							
TOTAL PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46

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325-SPLOST 15
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
TOTAL PUBLIC WORKS	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	0.00
*** FUND TOTAL EXPENDITURES ***	100,000.00	0.00	0.00	0.00	167,457.18	(67,457.18)	167.46
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	(167,457.18)	167,457.18	0.00

*** END OF REPORT ***

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330-SPLOST 21
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	1,500,000.00	120,515.25	0.00	724,845.83	0.00	775,154.17	48.32
*** TOTAL REVENUES ***	1,500,000.00	120,515.25	0.00	724,845.83	0.00	775,154.17	48.32
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
CITY CENTER OPERATIONS	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
TOTAL GENERAL GOVERNMENT	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
PUBLIC SAFETY							
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	1,500,000.00	0.00	0.00	0.00	0.00	2,594.97	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	120,515.25	0.00	724,845.83	0.00	772,559.20	0.00

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330-SPLOST 21

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES							
330-0000-31-3201 SPLOST COLLECTIONS	1,500,000.00	120,515.25	0.00	724,845.83	0.00	775,154.17	48.32
TOTAL TAXES	1,500,000.00	120,515.25	0.00	724,845.83	0.00	775,154.17	48.32
*** FUND TOTAL REVENUE ***	1,500,000.00	120,515.25	0.00	724,845.83	0.00	775,154.17	48.32

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330-SPLOST 21
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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330-SPLOST 21
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

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330-SPLOST 21
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
CITY CENTER OPERATIONS

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
330-1565-58-1300 OTHER DEBT PRINCIPAL	830,000.00	0.00	0.00	830,000.00	0.00	0.00	100.00
330-1565-58-1301 LSP URA PAYMENT	175,000.00	0.00	0.00	175,000.00	0.00	0.00	100.00
330-1565-58-2000 INTEREST ON DEBT SERV	470,551.00	0.00	0.00	470,550.02	0.00	0.98	100.00
330-1565-58-2300 INTEREST LSP	24,449.00	0.00	0.00	21,855.01	0.00	2,593.99	89.39
TOTAL DEBT SERVICE	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
TOTAL CITY CENTER OPERATIONS	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
TOTAL GENERAL GOVERNMENT	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	0.00

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330-SPLOST 21
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER COSTS							

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330-SPLOST 21
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
CAPITAL OUTLAY							
DEBT SERVICE							

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11.4

330-SPLOST 21
PUBLIC WORKS
SANITATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	1,500,000.00	0.00	0.00	1,497,405.03	0.00	2,594.97	99.83
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	120,515.25	0.00	(772,559.20)	0.00	772,559.20	0.00

*** END OF REPORT ***

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350-LOCAL RESOURCES
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
GENERAL ADMINISTRATION	0.00	66,050.50	0.00	73,966.95	0.00	(73,966.95)	0.00
TOTAL GENERAL GOVERNMENT	0.00	66,050.50	0.00	73,966.95	0.00	(73,966.95)	0.00
PUBLIC SAFETY							
PUBLIC WORKS							
*** TOTAL EXPENDITURES ***	0.00	66,050.50	0.00	0.00	0.00	(73,966.95)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(66,050.50)	0.00	0.00	0.00	73,966.95	0.00

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350-LOCAL RESOURCES

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING SOURCES							

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350-LOCAL RESOURCES
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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350-LOCAL RESOURCES
GENERAL GOVERNMENT % OF YEAR COMPLETED: 75.00
GENERAL ADMINISTRATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PURCHASED/CONTRACT SERV							
SUPPLIES							
350-1500-53-1620 FURNITURE & FIXTURES	0.00	0.00	0.00	8,737.87	0.00	(8,737.87)	0.00
TOTAL SUPPLIES	0.00	0.00	0.00	8,737.87	0.00	(8,737.87)	0.00
CAPITAL OUTLAY							
350-1500-54-1100 SITE IMPROVEMENTS	0.00	66,050.50	0.00	65,229.08	0.00	(65,229.08)	0.00
TOTAL CAPITAL OUTLAY	0.00	66,050.50	0.00	65,229.08	0.00	(65,229.08)	0.00
OTHER FINANCING USES							
TOTAL GENERAL ADMINISTRATION	0.00	66,050.50	0.00	73,966.95	0.00	(73,966.95)	0.00
TOTAL GENERAL GOVERNMENT	0.00	66,050.50	0.00	73,966.95	0.00	(73,966.95)	0.00

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350-LOCAL RESOURCES
PUBLIC SAFETY % OF YEAR COMPLETED: 75.00
POLICE

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
CAPITAL OUTLAY							
OTHER COSTS							

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350-LOCAL RESOURCES
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
OTHER FINANCING USES							

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350-LOCAL RESOURCES
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES							
*** FUND TOTAL EXPENDITURES ***	0.00	66,050.50	0.00	73,966.95	0.00	(73,966.95)	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(66,050.50)	0.00	(73,966.95)	0.00	73,966.95	0.00

*** END OF REPORT ***

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540-SOLID WASTE FUND
FINANCIAL SUMMARY % OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICES	220,500.00	2,200.00	0.00	252,930.00	0.00	(32,430.00)	114.71
OTHER FINANCING SOURCES	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
*** TOTAL REVENUES ***	230,100.00	2,200.00	0.00	262,530.00	0.00	(32,430.00)	114.09
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
PUBLIC SAFETY							
PUBLIC WORKS							
SANITATION	310,600.00	13,630.87	0.00	210,831.99	2,349.21	97,418.80	68.64
TOTAL PUBLIC WORKS	310,600.00	13,630.87	0.00	210,831.99	2,349.21	97,418.80	68.64
*** TOTAL EXPENDITURES ***	310,600.00	13,630.87	0.00	0.00	2,349.21	97,418.80	0.00
** REVENUE OVER(UNDER) EXPENDITURES *	(80,500.00)	(11,430.87)	0.00	262,530.00	(2,349.21)	(129,848.80)	61.30-

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540-SOLID WASTE FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES							
540-0000-34-4110 REFUSE COLLECTION	220,000.00	2,200.00	0.00	252,920.00	0.00	(32,920.00)	114.96
540-0000-34-4190 RETURN CART FEE- OTHE	500.00	0.00	0.00	10.00	0.00	490.00	2.00
TOTAL CHARGES FOR SERVICES	220,500.00	2,200.00	0.00	252,930.00	0.00	(32,430.00)	114.71
INVESTMENT INCOME							
MISCELLANEOUS							
OTHER FINANCING SOURCES							
540-0000-39-1200 OPERATING TFR FROM GE	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
TOTAL OTHER FINANCING SOURCES	9,600.00	0.00	0.00	9,600.00	0.00	0.00	100.00
*** FUND TOTAL REVENUE ***	230,100.00	2,200.00	0.00	262,530.00	0.00	(32,430.00)	114.09

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540-SOLID WASTE FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							

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540-SOLID WASTE FUND
GENERAL GOVERNMENT
GENERAL ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING USES							

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540-SOLID WASTE FUND
PUBLIC SAFETY
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
OTHER COSTS							

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540-SOLID WASTE FUND
PUBLIC WORKS
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							

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540-SOLID WASTE FUND
PUBLIC WORKS % OF YEAR COMPLETED: 75.00
SANITATION

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
540-4300-51-1100 REGULAR EMPLOYEES	40,000.00	3,076.92	0.00	29,230.74	0.00	10,769.26	73.08
540-4300-51-2200 SOCIAL SECURITY (FICA	300.00	23.08	0.00	232.83	0.00	67.17	77.61
540-4300-51-2300 MEDICARE	700.00	53.84	0.00	543.28	0.00	156.72	77.61
540-4300-51-2700 WORKERS COMPENSATION	0.00	0.00	0.00	731.81	0.00	(731.81)	0.00
TOTAL PERSONNEL SERVICES	41,000.00	3,153.84	0.00	30,738.66	0.00	10,261.34	74.97
PURCHASED/CONTRACT SERV							
540-4300-52-1290 OTHER PROFESSIONAL FE	64,635.00	3,366.92	0.00	11,638.42	0.00	52,996.58	18.01
540-4300-52-2110 DISPOSAL (LANDFILL FE	100,000.00	7,110.11	0.00	70,374.16	0.00	29,625.84	70.37
TOTAL PURCHASED/CONTRACT SERV	164,635.00	10,477.03	0.00	82,012.58	0.00	82,622.42	49.81
SUPPLIES							
540-4300-53-1100 SUPPLIES/MATERIALS	240.00	0.00	0.00	239.92	0.00	0.08	99.97
540-4300-53-1110 GENERAL SUPPLIES/MATE	9,725.00	0.00	0.00	9,723.00	0.00	2.00	99.98
540-4300-53-1130 UNIFORMS	1,500.00	0.00	0.00	0.00	1,250.00	250.00	83.33
540-4300-53-1140 VEHICLE/EQUIPMENT PAR	5,000.00	0.00	0.00	3,678.06	917.51	404.43	91.91
540-4300-53-1270 GASOLINE	8,000.00	0.00	0.00	3,939.77	181.70	3,878.53	51.52
TOTAL SUPPLIES	24,465.00	0.00	0.00	17,580.75	2,349.21	4,535.04	81.46
CAPITAL OUTLAY							
540-4300-54-2201 VEHICLE EQUIPMENT	80,500.00	0.00	0.00	80,500.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	80,500.00	0.00	0.00	80,500.00	0.00	0.00	100.00
OTHER COSTS							
DEBT SERVICE							
TOTAL SANITATION	310,600.00	13,630.87	0.00	210,831.99	2,349.21	97,418.80	68.64
TOTAL PUBLIC WORKS	310,600.00	13,630.87	0.00	210,831.99	2,349.21	97,418.80	0.00
*** FUND TOTAL EXPENDITURES ***	310,600.00	13,630.87	0.00	210,831.99	2,349.21	97,418.80	68.64
** REVENUE OVER(UNDER) EXPENDITURES *(	80,500.00)(	11,430.87)	0.00	51,698.01 (	2,349.21)(	129,848.80)	61.30-

*** END OF REPORT ***

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PACKET: 00663-NOVEMBER 2023
BUDGET CODE: CB-Current Budget

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FUND	ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000679								
100	0000-34-1120 PROBATION FEE	11/01/2023	PERFORMING WELL	100,000.00	550,000.00-	0.00	650,000.00-	18,248.48-
100	0000-34-1910 ELECTION QUALIFYING FEE	11/01/2023	PERFORMING WELL	2,500.00	2,000.00-	0.00	4,500.00-	51.00
100	0000-35-1170 MUNICIPAL BONDS	11/01/2023	PERFORMING WELL	120,000.00	600,000.00-	0.00	720,000.00-	8,443.51-
100	0000-37-1025 DONATIONS & SPONSORSHIPS	11/01/2023	PERFORMING WELL	23,000.00	40,000.00-	12,300.00	75,300.00-	2,500.00-
100	0000-38-9300 TOWING FEES	11/01/2023	PERFORMING WELL	7,500.00	30,000.00-	0.00	37,500.00-	11,740.00-
100	0000-31-3100 LOCAL OPTION SALES & USE	11/01/2023	PERFORMING WELL	120,000.00	1,600,000.00-	0.00	1,720,000.00-	181,809.99-
100	0000-36-1030 INTEREST REVENUES-GA.ONE	11/01/2023	PERFORMING WELL	40,000.00	2,000.00-	20,000.00	62,000.00-	15,363.83-
100	0000-35-1180 OTHER PUBLIC SAFETY SERVICES	11/01/2023	PERFORMING WELL	20,000.00	500,000.00-	0.00	520,000.00-	88,764.00
100	1500-57-9000 CONTINGENCIES DEPT: GENERAL ADMINISTRATION	11/01/2023	PERFORMING WELL	433,000.00	115,225.00	104,918.00-	307.00	307.00
100	1500-52-1210 ATTORNEY & LEGAL FEES DEPT: GENERAL ADMINISTRATION	11/01/2023	DENMARK ASHBY UNDER	10,000.00	100,000.00	0.00	110,000.00	18,907.35
100	1300-52-1210 ATTORNEY & LEGAL FEES DEPT: MAYOR & COUNCIL	11/01/2023	LAWSON, JACKSON ET	225,000.00	0.00	0.00	225,000.00	108,216.41
100	1500-52-3905 SPECIAL EVENTS DEPT: GENERAL ADMINISTRATION	11/01/2023	HISPANIC HERITAGE &	25,000.00	15,000.00	0.00	40,000.00	8,672.68
100	3200-52-3100 PROPERTY CASUALTY LIAB INS DEPT: POLICE DEPARTMENT	11/01/2023	FY23 INS PREMIUM IN	118,000.00	90,000.00	0.00	208,000.00	1,799.00
100	1500-57-9000 CONTINGENCIES DEPT: GENERAL ADMINISTRATION	11/01/2023	APPROPRIATE TO EXPE	443,000.00-	115,225.00	104,918.00-	307.00	307.00
100	1565-53-1230 ELECTRICITY DEPT: CITY CENTER OPERATIONS PACKET NOTES: THIS AMENDMENT IS REQUIRED TO RECORD REVENUE THAT IS	11/01/2023	ELECTRICITY COSTS	65,000.00	1,400.00	69,600.00	136,000.00	40,597.86

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FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000679

PERFORMING WELL ENOUGH TO PRODUCE A SURPLUS OVER EXPENSES TO
COVER UNANTICIPATED EXPENSES FOR FY 2023
THE REVENUE FOR THE SPONSORSHIPS TO COVER THE COST OF THE
INAUGURAL HISPANIC FESTIVAL WAS DONATED BUT NOT BUDGETED .
CORRESPONDING EXPENSES HAVE BEEN INCREASED TO ACCOUNT FOR
THE FESTIVAL COSTS
THIS AMENDMENT IS REQUIRED TO APPROPRIATE FUNDS TO COVER THE
COST OF LEGAL FEES ASSOCIATED WITH THE SPECIAL INVESTIGATION
- LAWSON, JACKSON AND OTHERS FIRMS AS REQUIRED TO COMPLETE
THE LITIGATION.
THIS AMENDMENT COVERS THE COST ASSOCIATED WITH INCREASES IN
OPERTAING THE NEW JCC AND ATTEMPTS TO COVER THE COST OF
ELECTRICITY THAT WAS NOT PROJECTED ACCURATELY BECAUSE THERE
WAS NO HISTORICAL DATA TO REFERENCE.
THIS AMENDMENT USES AVAIALBLE CONTINGENCY RESERVES TO COVER
THE AMENDMENDED EXPENSES.

TOTAL NO. ADJUSTMENTS--REVENUE:	8	433,000.00
TOTAL NO. ADJUSTMENTS--EXPENSE:	7	433,000.00
TOTAL IN PACKET--		866,000.00

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

City of Jonesboro
Revenue and Expenditures Proposed Budget Amendments
General Fund and Solid Wast Fend
AS of November 2023
Prepared by N Robinson

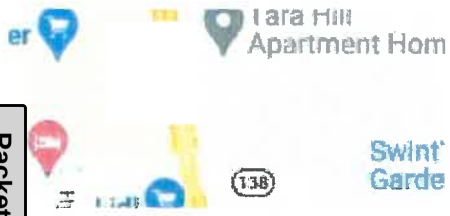
BUDGET AMENDMENT REVENUES - General Fund (100)					
DEPARTMENT	PROJECTED YEAR END	CURRENT AMENDED BUDGET	CURRENT AMENDMENT FOR CONSIDERATION	PROPOSED AMENDED BUDGET	NOTES
Taxes	$ 4,253,674	4,343,800	$ 120,000	$ 4,463,800	LOST Performance and Prop Tax Good
Lic Permits	$ 99,438	167,899	$ -	$ 167,899	No Amendment Required
Charges Service	$ 794,723	618,350	$ 120,000	$ 738,350	Red Speed and Probation
Fines& Forfietures	$ 1,438,434	1,100,000	$ 120,000	$ 1,220,000	Court Operations
Interest Income	$ 71,844	23,000	$ 40,000	$ 63,000	Economics Favorable
Contributions & Donations	$ 79,770	54,400	$ 30,500	$ 84,900	Hispanic Heritage Festival and Others
Misc Revenue	$ 195,246	185,680	$ 2,500	$ 188,180	Qualifying Fees more than expected
Transfers In	$ 266,000	266,000	$ -	$ 266,000	No Amendment Required
TOTAL	$ 7,199,129	$ 6,759,129	$ 433,000	$ 7,192,129	

BUDGET AMENDMENT EXPENSES - General Fund (100)					
DEPARTMENT	PROJECTED YEAR END	CURRENT AMENDED BUDGET	CURRENT AMENDMENT FOR CONSIDERATION	PROPOSED AMENDED BUDGET	NOTES
1300 - Mayor and Council	$ 363,183	$ 138,183	$ 225,000	$ 363,183	Legal Fees Not Budgeted
City Hall Admin - 1500	$ 1,603,400	$ 1,568,481	$ 35,000	$ 1,603,481	Hispanic Heritage Festival and other City Events covered by Sponsorships, Legal
City Center Ops -1565	$ 326,000	$ 261,000	$ 65,000	$ 326,000	Utilities Cost not budgeted high enough
Municipal Court -2500	$ 290,813	$ 290,813	$ -	$ 290,813	
Public Safety -3200	$ 3,316,094	$ 3,198,094	$ 118,000	$ 3,316,094	Property Casualty Insurance Premiums Increase
Public Works -4100	$ 1,118,346	$ 1,118,346	$ -	$ 1,118,346	No Amendment Required
Code Enforcement -7450	$ 124,642	$ 164,305	$ -	$ 164,305	No Amendment Required
CONTINGENCY Reserves	$ 47,051	$ 10,307	$ (10,000)	$ 307	Avaialable for future reappropriation
Transfers to Other Funds	$ 9,600	$ 9,600	$ -	$ 9,600	No Amendment Required
TOTAL	$ 7,199,129	$ 6,759,129	$ 433,000	$ 7,192,129	

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

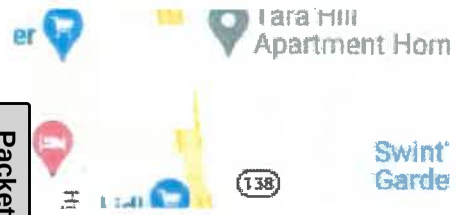
Google Maps Jonesboro, Georgia

Image capture: Dec 2021 © 2023 Google



Google Maps Jonesboro, Georgia

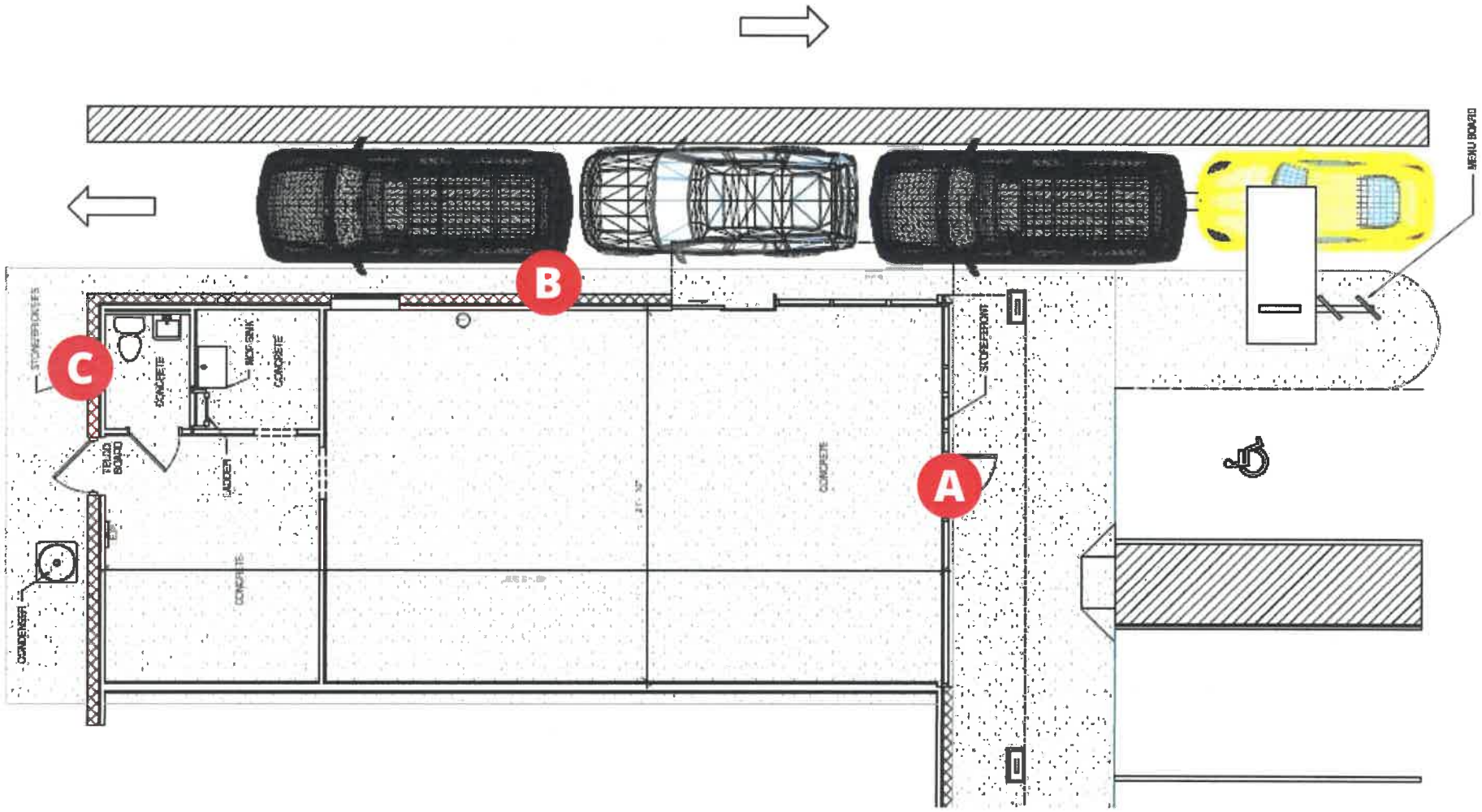
Image capture: Sep 2018 © 2023 Google



VARIANCE REQUIRED

SITE VIEW

ASC Atlantic Sign Company	2328 Florence Avenue Cincinnati, OH 45206 (513) 241-6775 | FAX (513) 241-5060 atlanticsigncompany.com	This drawing and the designs herein are protected under U.S. Copyright Law and shall remain the property of Atlantic Sign Company and may not be reproduced or used in any manner without the expressed written consent of Atlantic Sign Company	PAGE 1	APPROVED	CUSTOMER: SMOOTHIE KING - JONESBORO, GA LOCATION: 8101 TARA BLVD, JONESBORO, GA, 30236 SALES REP: WILLIAM YUSKO PROJECT MGR.: JESSICA REYNOLDS DRAWN BY: RYAN PARKER DATE: 8-1-2023 FILE NAME: 106721 SMOOTHIE KING_ JONESBORO GA_R6



SITE VIEW DETAIL

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CUSTOMER	SMOOTHIE KING - JONESBORO, GA
LOCATION	8101 TARA BLVD, JONESBORO, GA, 30236
SALES REP	WILLIAM YUSKO
PROJECT MGR.	JESSICA REYNOLDS
DRAWN BY	RYAN PARKER
DATE	8-1-2023
FILE NAME	106721 SMOOTHIE KING_JONESBORO GA_R6

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PROPOSED

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PROJECT MGR.	JESSICA REYNOLDS
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DATE	8-1-2023
FILE NAME	106721 SMOOTHIE KING_ JONESBORO GA_R6

SQUARE FOOTAGE ALLOWANCES

7.5% OF TOTAL STOREFRONT AREA - SIZES ESTIMATED

HxW 13'-6" x 25'-6" MAX ALLOWED 28 USED 42

CALCULATIONS ARE ESTIMATED - SURVEY REQUIRED

SIDE VIEW

LED ILLUMINATED CHANNEL LETTERS: 42 SQ FT - QUANTITY 1

1/2" SCALE

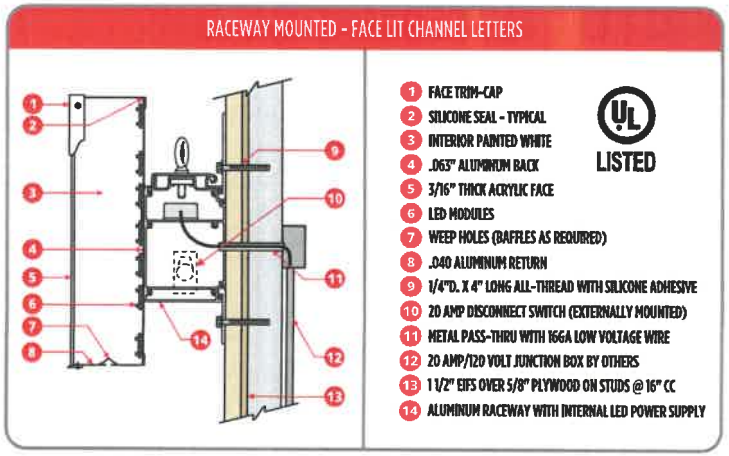
BACKS : 3MM ACM
RETURNS : .040" x 3" DEEP ALUM. RETURN - PMS COOL GRAY 7C
TRIM CAP : 1" METALLIC SILVER
FACES : .177" #7328 WHITE PLEX WITH 1ST SURFACE VINYL **(SEE COLOR PALETTE)**
ILLUMINATION : USE WHITE LEDS & POWER SUPPLIES AS REQUIRED FOR PROPER ILLUMINATION
MOUNTING: RACEWAY INSTALLATION WITH APPROPRIATE FASTENERS

COLORS USED

RACEWAY

SHERWIN-WILLIAMS

TBD



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SALES REP	WILLIAM YUSKO
PROJECT MGR.	JESSICA REYNOLDS
DRAWN BY	RYAN PARKER
DATE	8-1-2023
FILE NAME:	106721 SMOOTHIE KING_JONESBORO GA_R6

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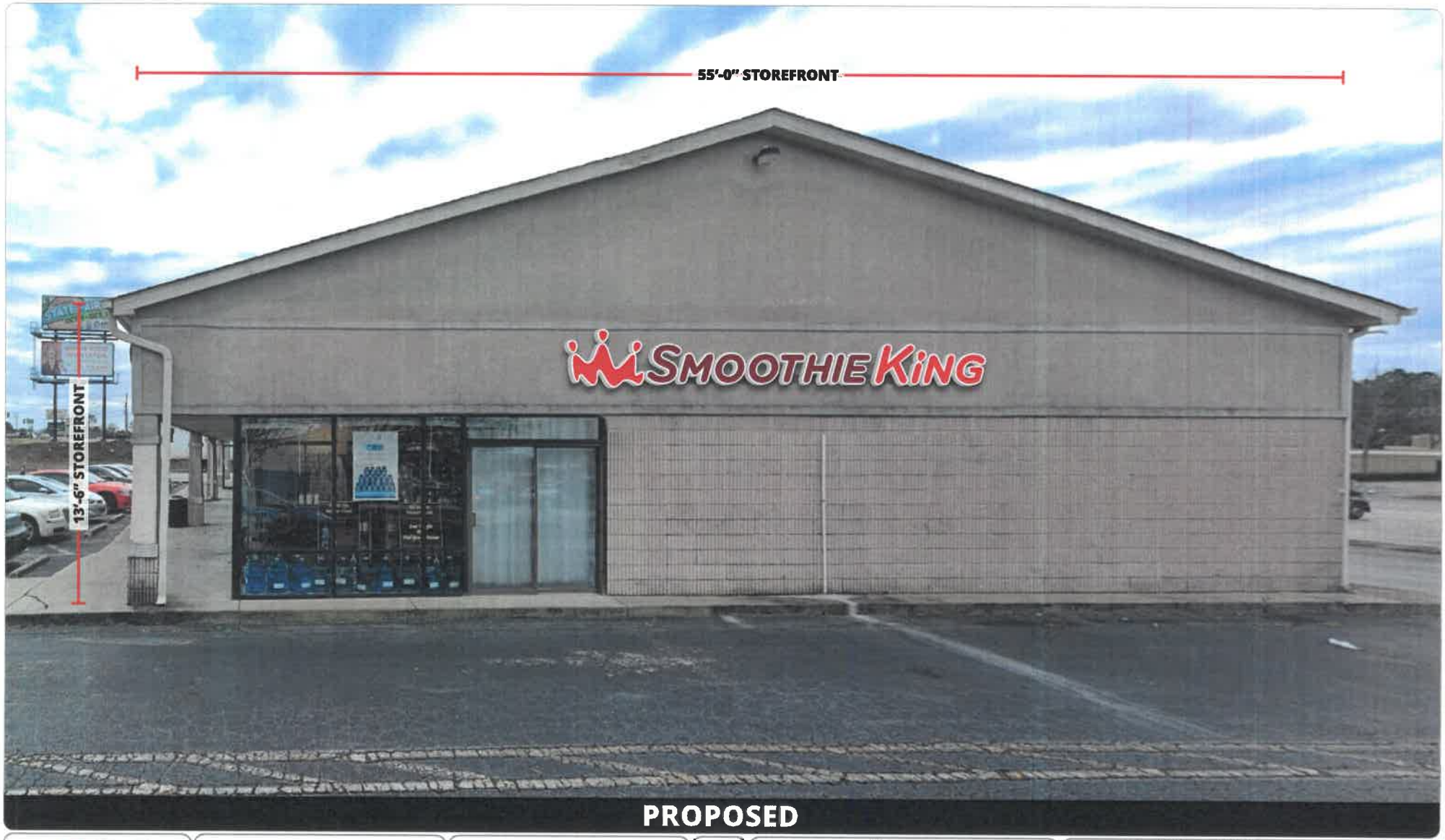

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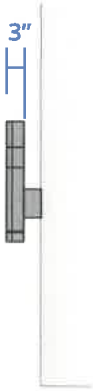
DATE	8-1-2023
FILE NAME:	106721 SMOOTHIE KING_JONESBORO GA_R6

SQUARE FOOTAGE ALLOWANCES

7.5% OF TOTAL STOREFRONT AREA - SIZES ESTIMATED

HxW 13'-6" x 55'-0" MAX ALLOWED 55 USED 55

CALCULATIONS ARE ESTIMATED - SURVEY REQUIRED



SIDE VIEW

SURVEY REQUIRED

B LED ILLUMINATED CHANNEL LETTERS: QUANTITY 1

1/2" SCALE

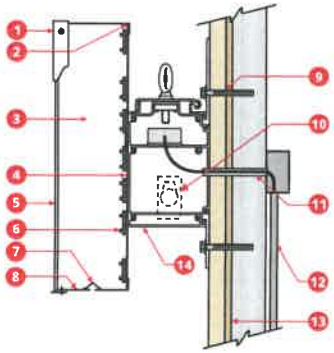
BACKS : 3MM ACM
RETURNS : .040" x 3" DEEP ALUM. RETURN - PMS COOL GRAY 7C
TRIM CAP : 1" METALLIC SILVER
FACES : .177" #7328 WHITE PLEX WITH 1ST SURFACE VINYL **(SEE COLOR PALETTE)**
ILLUMINATION : USE WHITE LEDS & POWER SUPPLIES AS REQUIRED FOR PROPER ILLUMINATION
MOUNTING: RACEWAY INSTALLATION WITH APPROPRIATE FASTENERS

COLORS USED

RACEWAY

SHERWIN-WILLIAMS TBD

RACEWAY MOUNTED - FACE LIT CHANNEL LETTERS



1. FACE TRIM-CAP
2. SILICONE SEAL - TYPICAL
3. INTERIOR PAINTED WHITE
4. .063" ALUMINUM BACK
5. 3/16" THICK ACRYLIC FACE
6. LED MODULES
7. WEEP HOLES (BAFFLES AS REQUIRED)
8. .040 ALUMINUM RETURN
9. 1/4"D. X 4" LONG ALL-THREAD WITH SILICONE ADHESIVE
10. 20 AMP DISCONNECT SWITCH (EXTERNALLY MOUNTED)
11. METAL PASS-THRU WITH 16GA LOW VOLTAGE WIRE
12. 20 AMP/120 VOLT JUNCTION BOX BY OTHERS
13. 1 1/2" EIFS OVER 5/8" PLYWOOD ON STUDS @ 16" CC
14. ALUMINUM RACEWAY WITH INTERNAL LED POWER SUPPLY

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PROJECT MGR.	JESSICA REYNOLDS
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DATE	8-1-2023
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SURVEY REQUIRED

REPLACEMENT FACES: QUANTITY 2

1/2" SCALE

3/16" WHITE LEXAN WITH APPLIED VINYL GRAPHICS

COLORS USED

AVERY
UC900-343-T
Vivid Red

PANTONE
1797
Red

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DATE	8-1-2023
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SURVEY REQUIRED

REPLACEMENT FACES: QUANTITY 2
3-16" SCALE

3/16" WHITE LEXAN WITH APPLIED VINYL GRAPHICS

COLORS USED

AVERY
UC900-343-T
Vivid Red

PANTONE
1797
Red

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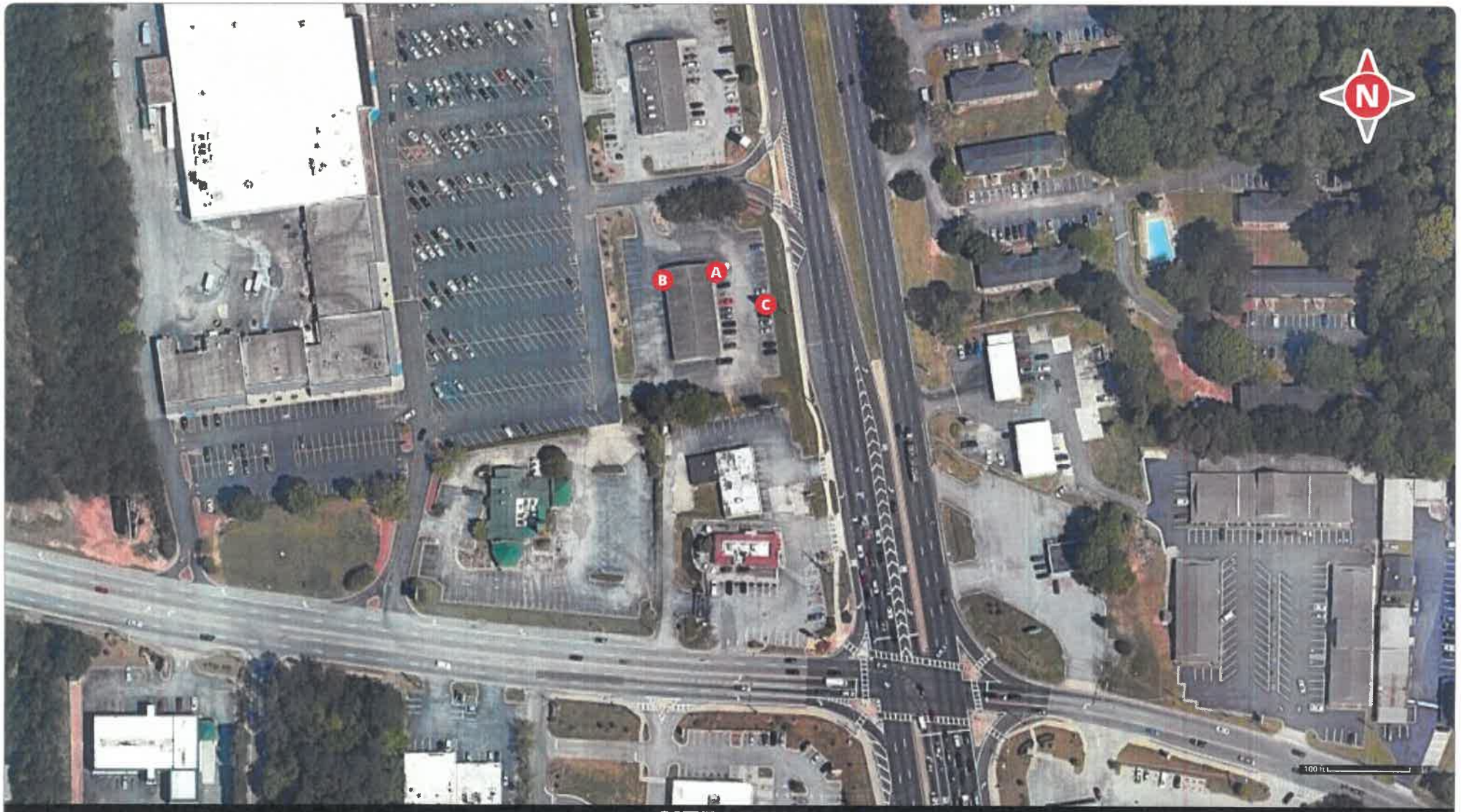

SITE VIEW

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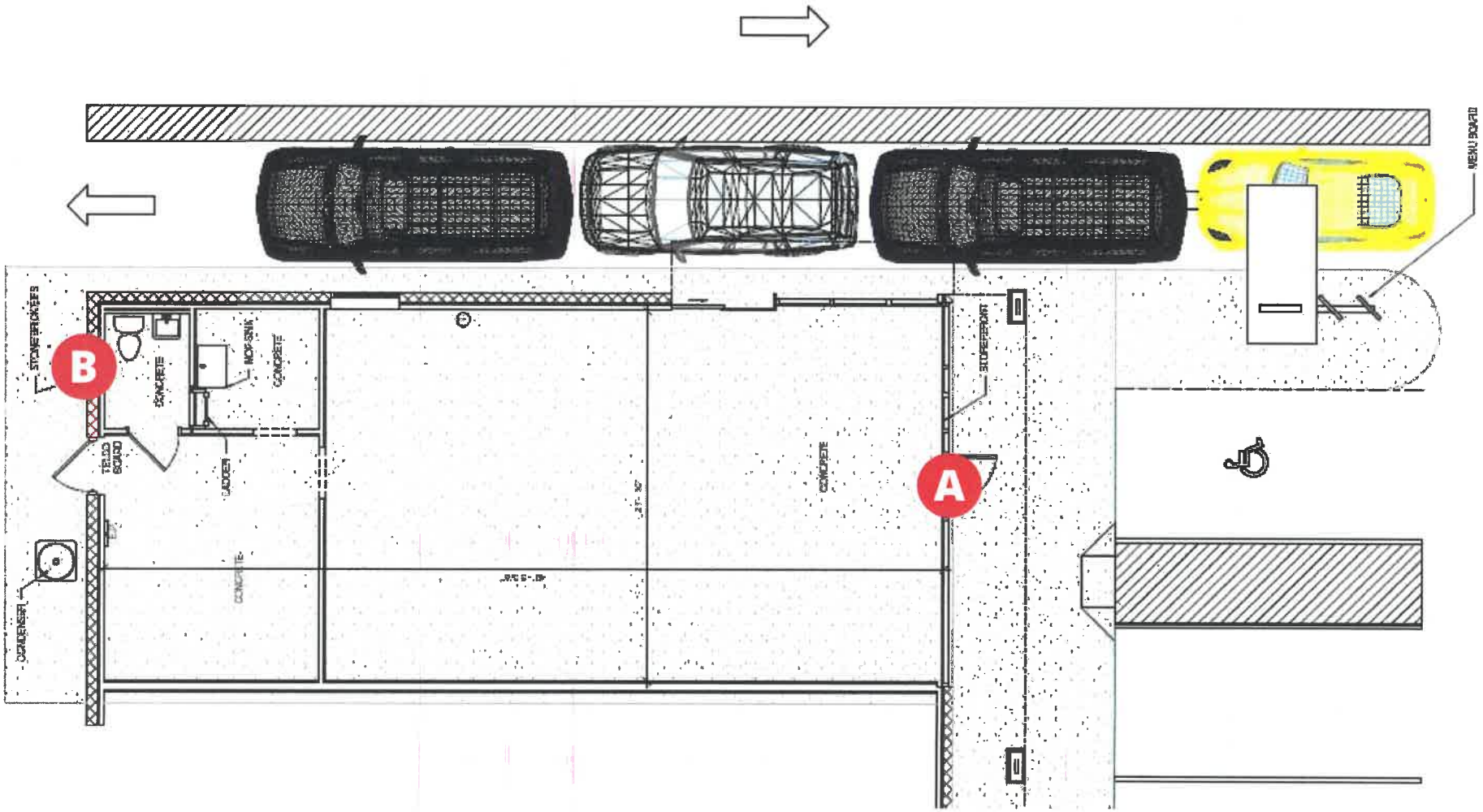
PROJECT MGR.	JESSICA REYNOLDS
DRAWN BY	RYAN PARKER
DATE	712-2023
FILE NAME:	106721 SMOOTHIE KING_JONESBORO GA_R5



SITE VIEW DETAIL

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SQUARE FOOTAGE ALLOWANCES

7.5% OF TOTAL STOREFRONT AREA - SIZES ESTIMATED

HxW 13'-6" x 25'-6" **MAX ALLOWED** 25 **USED** 25

CALCULATIONS ARE ESTIMATED - SURVEY REQUIRED

A **LED ILLUMINATED CHANNEL LETTERS:** QUANTITY 1

1/2" SCALE

SIDE VIEW

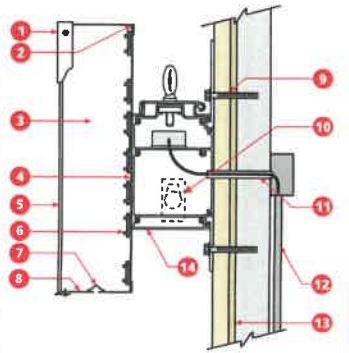
BACKS : 3MM ACM
RETURNS : .040" x 3" DEEP ALUM. RETURN - PMS COOL GRAY 7C
TRIM CAP : 1" METALLIC SILVER
FACES : .177" #7328 WHITE PLEX WITH 1ST SURFACE VINYL **(SEE COLOR PALETTE)**
ILLUMINATION : USE WHITE LEDS & POWER SUPPLIES AS REQUIRED FOR PROPER ILLUMINATION
MOUNTING: RACEWAY INSTALLATION WITH APPROPRIATE FASTENERS

COLORS USED

RACEWAY

SHERWIN-WILLIAMS TBD

RACEWAY MOUNTED - FACE LIT CHANNEL LETTERS



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13. 1 1/2" EIFS OVER 5/8" PLYWOOD ON STUDS @ 16" CC
14. ALUMINUM RACEWAY WITH INTERNAL LED POWER SUPPLY

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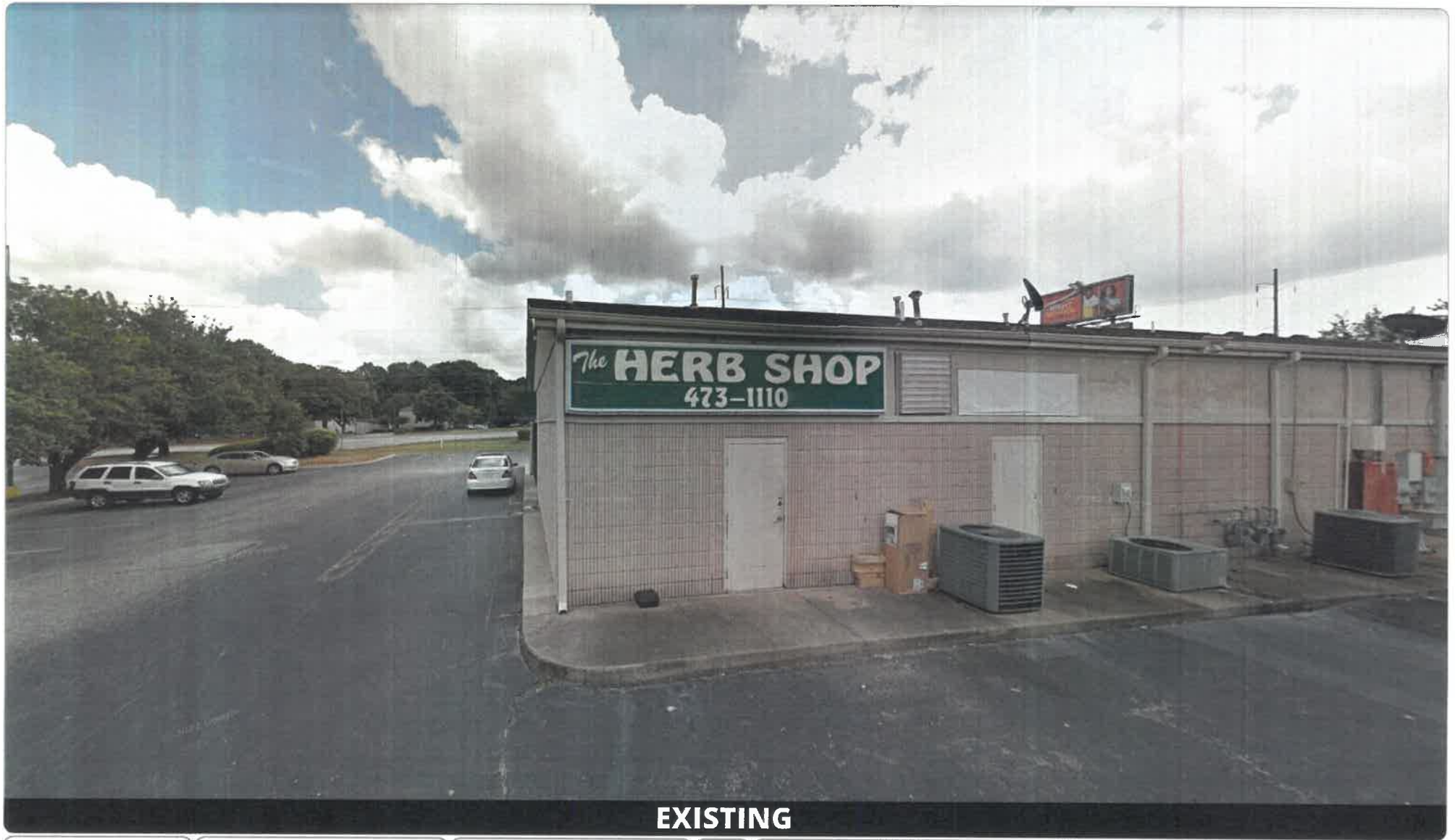

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PAGE 7

APPROVED

CUSTOMER	SMOOTHIE KING - JONESBORO, GA
LOCATION	8101 TARA BLVD, JONESBORO, GA, 30236
SALES REP	WILLIAM YUSKO
PROJECT MGR.	JESSICA REYNOLDS
DRAWN BY	RYAN PARKER
DATE	712-2023
FILE NAME:	106721 SMOOTHIE KING_JONESBORO GA_R5

SURVEY REQUIRED

REPLACEMENT FACES: QUANTITY 2

1/2" SCALE

3/16" WHITE LEXAN WITH APPLIED VINYL GRAPHICS

COLORS USED

AVERY
UC900-343-T
Vivid Red

PANTONE
1797
Red

Atlantic Sign Company
2328 Florence Avenue
Cincinnati, OH 45206
(513) 241-6775 | FAX (513) 241-5060
atlanticsigncompany.com

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PAGE 9

APPROVED

DATE

CUSTOMER	SMOOTHIE KING - JONESBORO, GA
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SALES REP	WILLIAM YUSKO
PROJECT MGR.	JESSICA REYNOLDS
DRAWN BY	RYAN PARKER
DATE	712-2023
FILE NAME	106721 SMOOTHIE KING_JONESBORO GA_R5

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on November 13, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Variance application concerning exceeding certain sign standards for a new business at 8101 Tara Blvd, Jonesboro, Ga. 30236. Mayor and Council will first discuss this item during their Work Session at 6:00 P.M. on November 6, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Zoning Administrator / Community Development Director

Publish 10/25/23

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
VARIANCE
at this location
8101 TARA BLVD.
A PUBLIC HEARING on this application will be held on NOVEMBER 13 20 23, at 6 p.m.
1859 CITY CENTER WAY
Any questions, call City Hall at 770-478-3800
Date of Posting OCTOBER 25 20 23
ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacng or removing this sign shall be guilty of a misdemeanor

LEVEL 10
PHONE REPAIR
A 2nd Chance
BAIL BONDS
HERB SHOP
CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
VARIANCE
at this location
8101 TARA BLVD.
A PUBLIC HEARING on this application will be held on NOVEMBER 13 20 23, at 6 p.m.
1859 CITY CENTER WAY
Any questions, call City Hall at 770-478-3800
Date of Posting OCTOBER 25 20 23
ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor

MEMORANDUM

To: Jaeshin Uhn
8101 Tara Blvd
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: October 25, 2023

Re: Notification of Request for Variance – Sign standards, 8101 Tara Boulevard; Tax Map Parcel No. 13210D A007

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested variances for the above referenced property.

- Sign standards for business

A Public Hearing has been scheduled for Monday, November 13, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. A Work Session has been scheduled on the same items for Monday, November 6, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Post

CITY OF JONESBORO
1859 City Center Way
Jonesboro, Georgia 30236

City Hall: (770) 478-3800
Fax: (470) 726-1646
www.jonesboroga.com

ZONING VERIFICATION REQUEST

Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are STRONGLY ADVISED to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

Applicant's Information

Name of Applicant: Mageedah Wood

Name of Business: Rendezvous Event Center and Banquet Hall

Property's Address: 188 North Ave Jonesboro GA 30236

Email Address: rendezvous at 199 @ gmail. com

Phone: (Day): 678-597-8566 (Evening): 678-531-5479

Property Information

Current Use of Property: Banquet Hall / Event Center — Vacant

Proposed Use of Property (Please provide in great detail the intended use of the property):
Banquet Hall / Event Center (Weddings & Private events.

Magedah Wood 10/12/2023
Applicant's Signature Date

FOR OFFICE USE ONLY:

Current Zoning: C-2 NAICS Code: 53112

Required Zoning: H1, H2, O+I, MX, C2, M1 Conditional Use Needed? / Yes or _____ No

☐ APPROVED DENIED ☐

Comments: No longer grandfathered for use due to cessing of activity over 60 days; Conditional use permit req. and must comply with Sec. 86-532

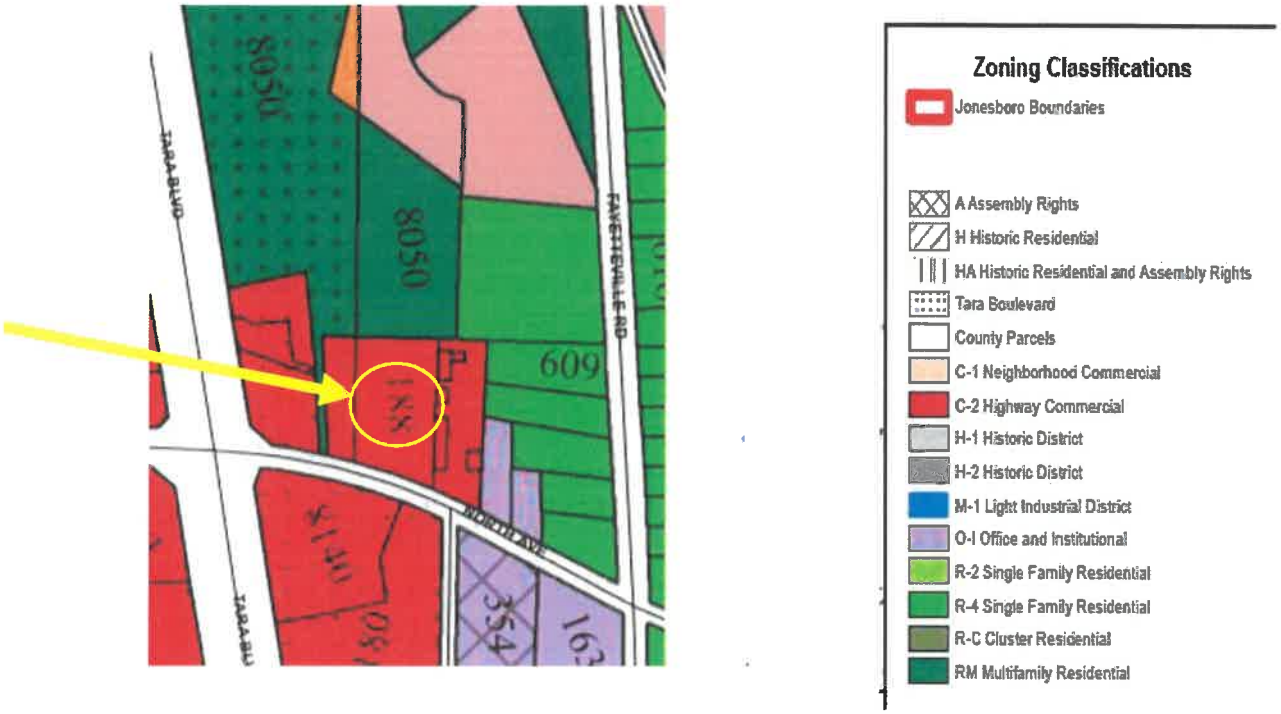
10/16/23
Zoning Official Signature Date

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Applicant – Mageedah Wood
Name of Business – Rendezvous Event Center and Banquet Hall
Address – 188 North Avenue
Zoning District – C-2
NAICS - 531120
Proposed Use: Event center / banquet hall

Use is permitted "by right" in the district indicated = P
Use is permitted as a conditional use (section indicated) = C
Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	CCM	RM	H-1	H-2	O&I	MX	C-1	C-2	M-1	Code Section
531120	Lessors of Nonresidential Building (except Miniwarehouses), including Event Centers (Excluding funerals and wakes)	N	N	N	N	N	C	C	C	C	N	C*	C	Sec. 86-532; Sec. 86-118;



*No longer grandfathered for use due to ceasing of activity for over 60 days;

Sec. 86-532. NAICS 531120 – Lessors of Nonresidential Building (except Mini-warehouses), including Event Centers (Excluding funerals and wakes)
The following conditions are assigned in the H-1, H-2, O&I, M-X, C-2, and M-1 districts:
(1) Off-street parking and/or drop-off space adequate to meet the needs of the proposed facility shall be provided.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

(2) Any alcohol service and consumption on the premises must conform to Chapter 6 standards, Alcoholic Beverages.
(3) Must be located in a stand-alone building (no planned centers, connected storefronts sharing a common wall, or lots with zero lot line development or shared parking).
(4) A minimum 50-foot wide buffer shall be maintained between built elements (including paved parking areas) of the proposed facility and any adjacent, residentially zoned property.

David D. Allen, Zoning Administrator / Community Development Director
October 16, 2023

WEDDING
RECEPTIONS
FAMILY
REUNIONS

Palace
Banquet Hall

Google Maps

Imagery ©2023 Airbus, Maxar Technologies, Map data ©2023 20 ft

TAX COMMISSIONER
Tax Commissioner Summary
Make A Payment
Tax by Authority
Payment History

TAX ASSESSOR
Tax Assessor Summary
Commercial
Residential
Miscellaneous Structures
Personal Property
Sketch
Values
Value History
Assessment Notices
Pictometry
Income & Expense Values
Appeal Status
Sales
Land
Map
Permits

PARID: 13239B B005 NBHD: JB
HERNANDEZ YARITZA OR FRANCISCO 188 NORTH AVE

1 of 1
Return to Search Results
Year: 2023

Actions
Printable Summary
Printable Version

Reports
Attribute Export
Mailing List
Sales
Residential PRC (New)
Residential PRC (Old)
Tax Bill
Mobile Home Bill
Commercial PRC
Sketch Print
Go

Tax Commissioner Summary

Tax Year	2023
Tax District/Description	4 - JONESBORO
Alternate ID	1330980
Legacy #	
Status	ACTIVE

Parcel Status

Parcel Status	Deferral Exist	Bank PayPlan	Exlusion Codes	Years Support	Total Millage Rate
Active	No		-		36.1060

Parcel Information

Property Class	C3 - Commercial Lots
Acres	2.2000
Mortgage Company	
Exemptions	

Most Current Owner (Mailing Address)

Current Owner	Co-Owner	Address 1	Address 2	City	State	Zip
HERNANDEZ YARITZA OR FRANCISCO		505 CHURCH ROAD SE		SMYRNA	GA	30082

Digest Owner (January 1)

Owner	Co-Owner	Address 1	Address 2	City	State	Zip
HERNANDEZ YARITZA OR FRANCISCO		505 CHURCH ROAD SE		SMYRNA	GA	30082

Tax (Penalties and Interest Included through Current Date)

Year	Cycle	Billed	Paid	Due
2023	1	14,985.43	0.00	14,985.43
2022	1	14,913.48	-14,913.48	0.00
2021	1	10,429.40	-10,429.40	0.00
2020	1	10,398.70	-10,398.70	0.00
2019	1	10,554.96	-10,554.96	0.00
2018	1	3,036.58	-3,036.58	0.00
2017	1	3,043.69	-3,043.69	0.00
2016	1	3,043.69	-3,043.69	0.00
2015	1	2,992.53	-2,992.53	0.00
2014	1	1,630.69	-1,630.69	0.00
2013	1	1,607.65	-1,607.65	0.00
2012	1	1,619.99	-1,619.99	0.00
Total:		78,256.79	-63,271.36	14,985.43

Values

	100%	40%
Original	1,037,600	415,040
Appeal Value	0	0
Status Flag		
Total Taxable/Billing Value	1,037,600	415,040

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

PARID: 13239B B005 NBHD: JB
HERNANDEZ YARITZA OR FRANCISCO 188 NORTH AVE

Commercial Profile 1 of 3 >

Card	1
Year Built	1984
Effective Year Built	
Improvement Name	OLDE TOWNE - THE PALACE BANQUET HALL
Units	
Other Improvements	
Other Imp Value	
Square Footage	9,520
Building Value	349,430

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

TAX COMMISSIONER

Clayton County Administration
Annex 3, 2nd Floor
121 South McDonough Street
Jonesboro, GA 30236

Property Tax: (770) 477-3311
Motor Vehicle: (770) 477-3331

8:00 A.M. to 5:00 P.M.
Monday-Friday

CLAYTON COUNTY · GEORGIA
Cc: Clayton connected

TAX ASSESSOR

P.K Dixon
Annex 2, 2nd Floor
121 South McDonough Street
Jonesboro, GA 30236

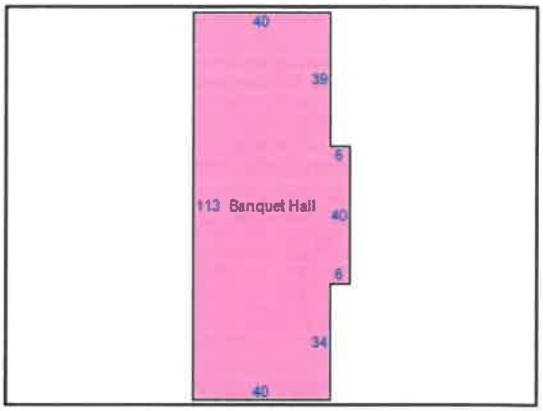
Phone: (770) 477-3285
Fax: (770) 477-4566

8:00 A.M. to 5:00 P.M.
Monday-Friday

PARID: 13239B B005
HERNANDEZ YARITZA OR FRANCISCO

NBHD: JB
188 NORTH AVE

1 of 3



Options

Type	Line #	Item	Area
Commercial	2	Banquet Hall	4,760
Commercial	1	Banquet Hall	4,760
Commercial Feature	2	- 6403017:Paving, Asphalt	
Commercial Feature	3	- 6605071:Outdoor Lighting Pole, Steel	
Commercial Feature	4	- 6605066:Outdoor Floodlight, Fluorescent or Quartzlodine	
Commercial Feature	5	- 6604002:Chain Link Fence, Aluminum	1,578

Click on an item to display it independently.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

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Phone: (770) 477-3285
Fax: (770) 477-4566

8:00 A.M. to 5:00 P.M.
Monday-Friday

David Allen

From: Mageedah Wood <mageedahw@gmail.com>
Sent: Thursday, October 26, 2023 11:04 AM
To: David Allen
Subject: Re: 188 North Avenue, Rendezvous Event Center and Banquet Hall

However, only one space with be used at a time. There will never be two events at the same time frame.

On Thu, Oct 26, 2023 at 11:02 AM Mageedah Wood <mageedahw@gmail.com> wrote:
There is a upstairs and downstairs. We will be occupying the top level starting out and eventually we will occupy the downstairs as well.

On Thu, Oct 26, 2023 at 11:00 AM David Allen <dallen@jonesboroga.com> wrote:

It seems there are two 4,700 sq. areas in there. Are you using just one?

From: Mageedah Wood <mageedahw@gmail.com>
Sent: Thursday, October 26, 2023 10:58 AM
To: David Allen <dallen@jonesboroga.com>
Subject: Re: 188 North Avenue, Rendezvous Event Center and Banquet Hall

It is 4,700 sq.

On Thu, Oct 26, 2023 at 10:49 AM David Allen <dallen@jonesboroga.com> wrote:

And what is the size for the area(s) for actual event seating?

From: David Allen
Sent: Thursday, October 26, 2023 9:26 AM
To: 'Rendezvous Event Centre And Banquet Hall' <rendezvousatl99@gmail.com>
Cc: Mageedah Wood <mageedahw@gmail.com>; Brittany Edwards <bedwards.realestate@gmail.com>
Subject: RE: 188 North Avenue, Rendezvous Event Center and Banquet Hall

Good morning.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Preparing a staff report for your November hearing on this.

Can you provide me your expected days hours of operation? Number of employees? Seating capacity?

Is there a layout showing the number of rooms for gathering?

Do you want to modify the interior or keep it like it is?

Thank you.

From: Rendezvous Event Centre And Banquet Hall <rendezvousatl99@gmail.com>
Sent: Thursday, October 19, 2023 11:56 AM
To: David Allen <dallen@jonesboroga.com>
Cc: Mageedah Wood <mageedahw@gmail.com>; Brittany Edwards <bedwards.realestate@gmail.com>
Subject: Re: 188 North Avenue, Rendezvous Event Center and Banquet Hall

Because the Owners of the actual building structure itself are the same as what you have already on Record. That has not changed, and the use of the building and business is the same as well , it just new ownership of the business has changed. We actually thought that it would be Grandfathered in Because the building and the business is exactly the same as its been for the last 15 years

On Thu, Oct 19, 2023, 11:50 AM Rendezvous Event Centre And Banquet Hall <rendezvousatl99@gmail.com> wrote:

Actually that part was a little confusing, I thought it was referring to us as the Owners of the business that was going to be occupying the property? Did you need the actual owners of the building structure itself?

On Thu, Oct 19, 2023, 11:43 AM David Allen <dallen@jonesboroga.com> wrote:

Are you definitely the new owners of the property? Couldn't find any tax records.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Sec. 34-121. - Loud and unnecessary noises; enumeration; applicability of section provisions.

(a) The creation of any unreasonably loud, disturbing and unnecessary noise in the city is prohibited. Noise of such character, intensity and duration, as to be detrimental to the life or health of any individual, or in the disturbance of the public peace and welfare, is prohibited.

(b) The following acts, among others, are declared to be loud, disturbing and unnecessary noises, and noises in violation of this section, but this enumeration shall not be deemed to be exclusive, namely:

(1) The blowing of locomotive whistles within the corporate limits of the city after 10:00 p.m. and before 7:00 a.m. and the ringing of locomotive bells while the engines are standing still, except in case of giving necessary warning signals in conformity with all laws of the state or ordinances of the city, and then only to the extent necessary. When necessary to give communication signals, such signals shall be by lights or ringing of the bell only, or by such means as will not disturb the peace and quiet of the neighborhood.

(2) The sounding of any horn or signal device on any automobile, motorcycle, bus or other vehicle while not in motion, except as a danger signal if another vehicle is approaching apparently out of control, or if in motion only as a danger signal after or as brakes are being applied and deceleration of the vehicle is intended; the creation by means of any such signal device for an unnecessary and unreasonable period of time.

(3) The playing of any radio, television, phonograph or any musical instrument in such manner or with such volume, particularly during the hours between 11:00 p.m. and 7:00 a.m. as to annoy or disturb the quiet, comfort or repose of persons in any office, hospital or in any dwelling, hotel, or other type of residence, or of any persons in the vicinity.

(4) Yelling, shouting, hooting, whistling or singing on the public streets, particularly between the hours of 11:00 p.m. and 7:00 a.m. or at any time or place so as to annoy or disturb the quiet, comfort or repose of any person in any hospital, dwelling, hotel or any other type of residence, or of any person in the vicinity.

(5) The keeping of any animal, bird or fowl which by causing frequent or long-continued noise shall disturb the comfort or repose of any person in the vicinity.

(6) The use of any automobile, motorcycle or vehicle so out of repair or so loaded in such manner as to cause loud and unnecessary grating, grinding, rattling or other noise.

(7) The blowing of any steam whistle attached to any stationary boiler except to give notice of the time to begin or stop work or as a warning of fire or danger, or upon request of proper city officials.

(8) The discharge into the open air of the exhaust of any steam engine, stationary internal combustion engine, motor vehicle or motorboat engine except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(c) None of the terms of prohibition of this section shall be applied to or enforced against:

(1) Any vehicle of the city while engaged in necessary public business.

(2) Excavations or repairs of bridges, streets or highways by or on behalf of the city, county or the state during the night, when the public welfare and convenience renders it impossible to perform such work during the day.

(3) The reasonable use of amplifiers or loudspeakers in the course of public addresses which are noncommercial in character.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Legal Notice

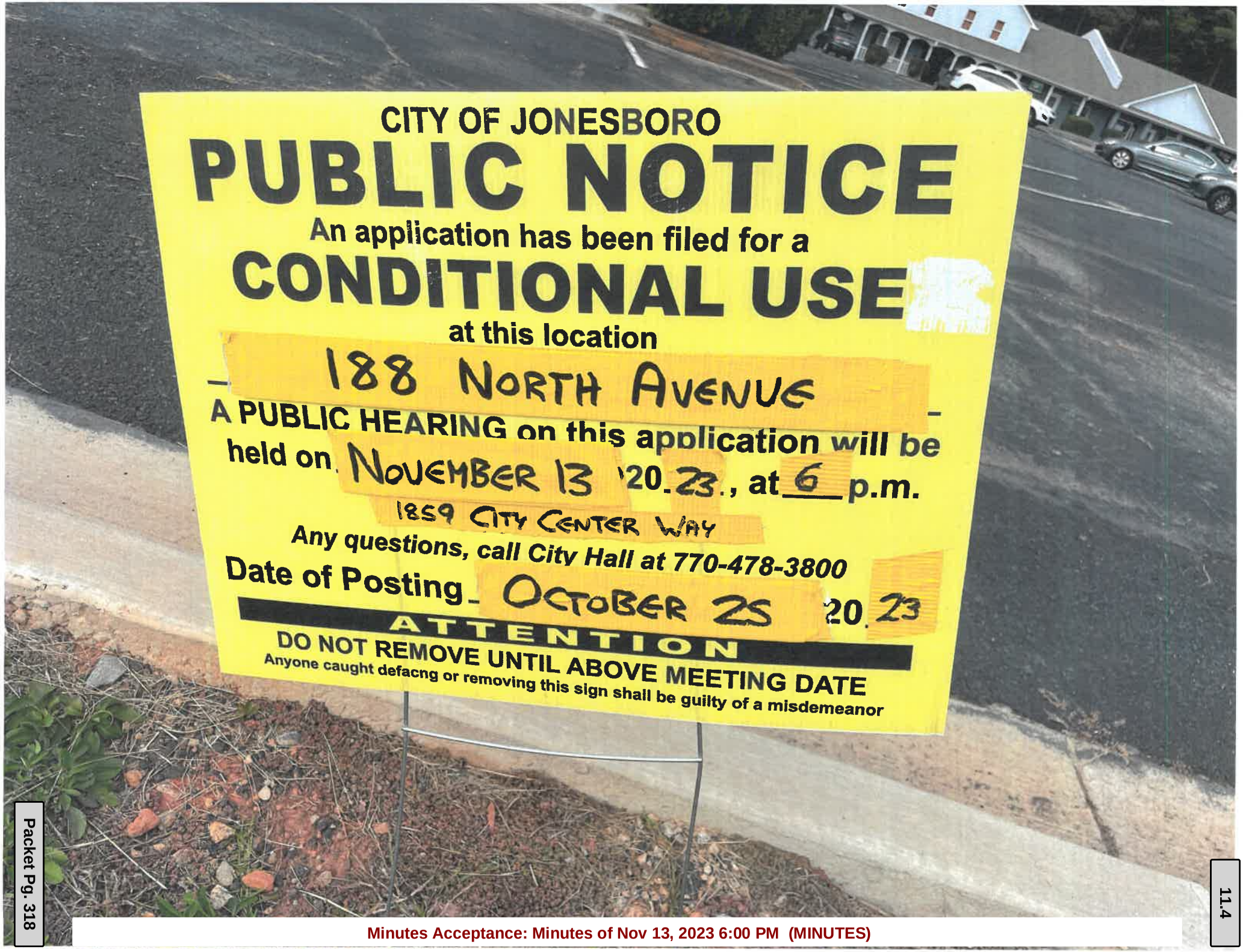
Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on November 13, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Conditional Use Permit application for an event center by Mageedah and Marcus Wood, property owners and applicants, for property at 188 North Avenue (Parcel No. 13239B B005) Jonesboro, Georgia 30236. Mayor and Council will first discuss this item during their Work Session at 6:00 P.M. on November 6, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 10/25/23

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

WEDDING
RECEPTIONS
FAMILY
REUNIONS
CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE
at the location
188 North Avenue
A PUBLIC HEARING on this application will be
held on November 12 20 23 at 5 p.m.
Any questions call City Hall at 770-478-3800
Date of Posting: October 25 20 23
DO NOT REMOVE UNTIL ABOVE MEETING DATE


CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE
at this location
188 NORTH AVENUE
A PUBLIC HEARING on this application will be held on NOVEMBER 13 '20 23., at 6 p.m.
1859 CITY CENTER WAY
Any questions, call City Hall at 770-478-3800
Date of Posting OCTOBER 25 20 23
ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacng or removing this sign shall be guilty of a misdemeanor

MEMORANDUM

To: Mageedah and Marcus Wood
1423 Swiftwater Circle
McDonough, Ga. 30252

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: October 26, 2023

Re: Notification of Request for Conditional Use Permit – Event Center / Banquet Hall, 188 North Avenue; Tax Map Parcel No. 13239B B005

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use permit for the above referenced property.

- Event Center / Banquet Hall

A Public Hearing has been scheduled for Monday, November 13, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. A Work Session has been scheduled on the same item for Monday, November 6, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Print This Page

Jonesboro City GA

Action Item 3487

Approved Aug 14, 2023 6:00 PM

Creative Placemaking Advisory Board

Information

Department: Office of the City Manager **Sponsors:** Councilmember Alfred A. Dixon

Category: Amendment

Attachments

Printout
CPAB

Meeting History

Aug 7, 2023 6:00 PM Video **City Council** **Work Session**

Councilman A. Dixon introduced the agenda item.

Councilman Dixon stated that he does that want the Creative Placemaking Advisory Board to be a part of an existing Board.

Councilman A. Dixon inquired about next steps.

City Attorney stated that this would be similar to the establishment of the Youth Council - an ordinance would have to be adopted and outlining requirements for membership etc..

Discussion regarding a Board vs. a Committee.

RESULT: **OLD BUSINESS**

Aug 14, 2023 6:00 PM Video **City Council** **Regular Meeting**

Councilman A. Dixon gave an overview of the proposed Creative Placemaking Advisory Board.

He stated that Creative Placemaking is a collaborative approach that leverages the power of arts, culture, and creativity to develop and revitalize public spaces, foster community engagement, and drive economic development. He requested to make the Advisory Board a part of the Beautification Committee. This will a sub-committee to the Beautification Committee. It was determined that the Advisory Board would make recommendations to the Beautification Committee.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Alfred A. Dixon, Councilmember
SECONDER: Tracey Messick, Mayor Pro Tem
AYES: Tracey Messick, Alfred A. Dixon, Don D. Dixon, Bobby Lester, Billy Powell, Ed Wise

Powered by Granicus

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Secs. 2-281—2-289. - Reserved.

ARTICLE VIII. - BOARDS, COMMISSIONS, AND AUTHORITIES

DIVISION 1. - BEAUTIFICATION COMMISSION

Sec. 2-290. - Established.

Hereby is established the "Beautification Commission for the City of Jonesboro."

(Ord. No. 2016-13 , § 1, 10-10-2016)

Sec. 2-291. - Authority, purpose, powers and duties.

The Beautification Commission shall be noncommercial and nonpartisan.

The purpose of the Beautification Commission is to assist the City Council in the preservation and maintenance of the overall appearance of the City **and to advise the Mayor, City Council, and City Manager about potential creative placemaking projects within the City limits.** To implement **these purposes**, an informal program with a relaxed atmosphere will be provided and the following duties are imposed upon the Beautification Commission:

(1) To conduct public meetings concerning issues and matters related to the appearance of the City; and

(2) To receive, review and/or make recommendations to the **Mayor and** City Council on matters pertaining to the overall appearance of the City.

(3) To receive, review and/or make recommendations to the Mayor and City Council on potential creative placemaking designs and locations within the City limits.

(Ord. No. 2016-13 , § 1, 10-10-2016)**(Am. Ord. 11-13-2023)**

Sec. 2-292. - Membership, terms and quorum.

There shall be seven members of the Beautification Commission. The City Council shall appoint by resolution members of the Beautification Commission. The following standards are applicable:

(1) Each member shall be a taxpayer residing in the City or an owner or operator of a business located within **Clayton** County.

(2) The City's Code Enforcement **Director** shall also be a member.

(3) After service of their initial terms, as set forth by resolution, members shall serve terms of four years until their successors are appointed and sworn.

(4) A majority of active members shall constitute a quorum.

On an advisory level, the City Manager and/or Mayor shall serve as liaison to the City Council and shall provide reports, recommendations, and information to the Beautification Commission, as necessary.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Members of the Beautification Commission shall receive no compensation for the performance of their duties.

(Ord. No. 2016-13 , § 1, 10-10-2016; Ord. No. 2017-08 , § 5, 6-12-2017) **(Am. Ord. 11-13-2023)**

Sec. 2-293. - Officers.

The Commission shall annually elect from its members a chair, vice-chair, and a secretary.

The following officers shall be elected and shall have the following duties:

(1) *Chair.*

a. The chair shall preside at all meetings of the Beautification Commission. The chair may also:

b. Call special meetings. Special meetings may be called by the chair with a minimum of 48 hours' notice of said meetings. Appoint members to subcommittees when necessary or as directed by the Beautification Commission.

(2) *Vice-chair.* In the absence of the chair, or in the event of his/her inability to act, the vice-chair shall exercise all powers and duties of the chair.

(3) *Secretary.*

a. The secretary of the commission shall have the following responsibilities:

b. Prepare and record the minutes for all meetings of the Beautification Commission.

c. Record and report attendance at all meetings.

d. In general, perform all other duties incidental to the office of the secretary.

(Ord. No. 2016-13 , § 1, 10-10-2016)

Sec. 2-294. – Creative Placemaking Advisory Board

There is established within the Beautification Commission a subcommittee entitled "Creative Placemaking Advisory Board" which shall consist of a portion of existing members of the current Beautification Commission.

(1) The subcommittee shall consist of the Chair, the Vice Chair, the Secretary, and the Code Enforcement Director / Community Development Director.
(2) The subcommittee shall meet at the end of every regularly scheduled meeting and review any proposals received for creative placemaking designs and their locations.
(3) The subcommittee shall also forward the creative placemaking designs to the Design Review Commission for their recommendations.
(4) Only creative placemaking designs with specific cost estimates shall be forwarded to the Mayor and Council for consideration.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

(Am. Ord. 11-13-2023)

Sec. 2-295. - Meetings.

(a) The regular meeting date of the Beautification Commission shall be the fourth Monday of each month, beginning at 5:30 p.m.

(b) Special meetings may be called by the chair or by any two members of the Commission (through the secretary) and upon 48 hours' notice to all members.

(c) A total of four voting members shall constitute a quorum. Recommendations and decisions must be made by a majority vote of those present and voting.

(d) In the absence of a quorum, those members present may conduct a workshop, record attendance, and furnish minutes in lieu of a regular or special meeting.

(Ord. No. 2016-13 , § 1, 10-10-2016) **(Am. Ord. 11-13-2023)**

Sec. 2-296. - Rules of procedure.

The beautification commission shall conduct all meetings and activities in accordance to parliamentary law as stated in the most recent edition of Roberts Rules of Order and in accordance with the most recent Georgia Open Meetings Law, O.C.G.A. § 5-14-1 et seq.

(Ord. No. 2016-13 , § 1, 10-10-2016) **(Am. Ord. 11-13-2023)**

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

STATE OF GEORGIA

CITY OF JONESBORO

ORDINANCE NO. 2023-_____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF JONESBORO, GEORGIA, BY AMENDING DIVISION 1, SECTION 2-290 (BEAUTIFICATION COMMISSION), IN ARTICLE VIII (BOARDS, COMMISSIONS, AND AUTHORITIES) OF CHAPTER 2 (ADMINISTION); TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WHEREAS, the governing authority of the City of Jonesboro, Georgia (the "City") are the Mayor and Council thereof; and

WHEREAS, the City is authorized by its Charter and state law to regulate and establish boards and commissions of the City; and

WHEREAS, the City desires to amend aspects and organization of the Beautification Commission; and

WHEREAS, the health, safety and welfare of the citizens of the City will be positively impacted by the adoption of this Ordinance.

NOW THEREFORE, be it and it is hereby ordained by the Mayor and Council of the City of Jonesboro:

Section 1. The Code of Ordinances of the City of Jonesboro, Georgia, Division 1, Section 2-290 (Beautification Commission), in Article VIII (Boards, Commissions, and Authorities) of

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Chapter 2 (Administion); to be read and codified as set forth in Exhibit A, attached hereto and made a part by reference, with added text in bold font.

Section 2. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable, and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause, or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph, or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 3. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed to the extent of such conflict.

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Section 4. The effective date of this Ordinance shall be the date of its adoption by the Mayor and Council unless otherwise stated herein.

Section 5. The Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City of Jonesboro.

Section 6. It is the intention of the governing body, and it is hereby ordained that the provisions of this Ordinance shall become and be made part of the Code of Ordinances, City of Jonesboro, Georgia, and the sections of this Ordinance may be renumbered to accomplish such intention.

Section 7. The City Clerk, with the concurrence of the City Attorney, is authorized to correct any scrivener's errors found in this Ordinance, including its exhibits, as enacted.

SO ORDAINED, this _____ day of _____, 2023.

CITY OF JONESBORO, GEORGIA

_____

Dr. Donya Sartor, Mayor

ATTEST:

_____

Melissa Brooks, City Clerk

APPROVED AS TO FORM:

_____

City Attorney

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

EXHIBIT A:

ARTICLE VIII. - BOARDS, COMMISSIONS, AND AUTHORITIES

DIVISION 1. - BEAUTIFICATION COMMISSION

Sec. 2-290. - Established.

Hereby is established the "Beautification Commission for the City of Jonesboro."

Sec. 2-291. - Authority, purpose, powers and duties.

The Beautification Commission shall be noncommercial and nonpartisan.

The purpose of the Beautification Commission is to assist the City Council in the preservation and maintenance of the overall appearance of the City **and to advise the Mayor, City Council, and City Manager about potential creative placemaking projects within the City limits.** To implement **these purposes**, an informal program with a relaxed atmosphere will be provided and the following duties are imposed upon the Beautification Commission:

(1) To conduct public meetings concerning issues and matters related to the appearance of the City; and

(2) To receive, review and/or make recommendations to the **Mayor and** City Council on matters pertaining to the overall appearance of the City.

(3) To receive, review and/or make recommendations to the Mayor and City Council on potential creative placemaking designs and locations within the City limits.

(Am. Ord. 11-13-2023)

Sec. 2-292. - Membership, terms and quorum.

There shall be seven members of the Beautification Commission. The City Council shall appoint by resolution members of the Beautification Commission. The following standards are applicable:

(1) Each member shall be a taxpayer residing in the City or an owner or operator of a business located within **Clayton** County.

(2) The City's Code Enforcement **Director** shall also be a member.

(3) After service of their initial terms, as set forth by resolution, members shall serve terms of four years until their successors are appointed and sworn.

(4) A majority of active members shall constitute a quorum.

On an advisory level, the City Manager and/or Mayor shall serve as liaison to the City Council and shall provide reports, recommendations, and information to the Beautification Commission, as necessary.

(Am. Ord. 11-13-2023)

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Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

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b. Call special meetings. Special meetings may be called by the chair with a minimum of 48 hours' notice of said meetings. Appoint members to subcommittees when necessary or as directed by the Beautification Commission.

(2) *Vice-chair*. In the absence of the chair, or in the event of his/her inability to act, the vice-chair shall exercise all powers and duties of the chair.

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(2) The subcommittee shall meet at the end of every regularly scheduled meeting and review any proposals received for creative placemaking designs and their locations.
(3) The subcommittee shall also forward the creative placemaking designs to the Design Review Commission for their recommendations.
(4) Only creative placemaking designs with specific cost estimates shall be forwarded to the Mayor and Council for consideration.

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(Am. Ord. 11-13-2023)

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Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

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(Am. Ord. 11-13-2023)

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

MEMORANDUM

To: Templar Development / Jay Knight
160 Whitney Street
Fayetteville, Ga. 30214

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: August 15, 2023

Re: Notification of Request for Conditional Use – Townhomes, 217 South Main Street; Tax Map Parcel No. 05241D A001

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, at a Council meeting on August 14, 2023, approved your request for the following requested conditional use for the above referenced property.

- Townhomes

The following approval conditions shall apply: 1. Development shall not exceed the 90 dwelling units shown. 2. Final architectural exteriors shall be subject to review and approval by the Design Review Commission and the Historic Preservation Commission. 3. A developer's agreement shall be provided to and approved by the Mayor and Council pertaining to architectural and site design elements, including streetlights. Development shall form an HOA. 4. Final landscape plan shall be subject to review and approval by the Community Development Director. 5. The development shall be subject to the requirements of the Specimen Tree Protection Ordinance, including any necessary tree replacement and / or recompense for removed specimen trees. 6. For the greenspace area adjacent to the railroad, existing trees directly adjacent to the railroad line shall be preserved to the maximum extent possible. 7. The existing grave on the subject property shall be protected by a 10-foot wide, undisturbed buffer on all sides. Any future relocation of the grave to another property shall follow all State and local guidelines. 8. Minimum 4-foot-wide concrete sidewalks shall occur down the entire frontage of the property. 9. The standards of Chapter 66, Article VIII Street Light Districts shall apply. 10. Townhomes directly adjacent to South Main Street shall face South Main Street. 11. At least one of the two proposed subdivision entrances shall be right-in, right-out only. 12. Proposed street names are subject to approval by the Mayor and Council and Clayton County GIS. 13. Minimum 8-foot tall, solid, acoustic fencing shall be installed along the property line adjacent to the railroad track.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Should you have any further questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

MEMORANDUM

To: Templar Development / Jay Knight
160 Whitney Street
Fayetteville, Ga. 30214

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: August 15, 2023

Re: Notification of Request for Variance – Townhomes, 217 South Main Street; Tax Map Parcel No. 05241D A001

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, at a Council meeting on August 14, 2023, approved your request for the following requested variances for the above referenced property.

- Certain development standards for townhomes

The following approval conditions shall apply: 1. No garage doors shall face South Main Street. 2. All 24-foot-wide units shall have minimum 18-foot-wide concrete driveways. 3. All units shall have minimum 30-foot-long concrete driveways, from garage door edge to back of curb.

Should you have any further questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Front Elevation Samples

Rear Load 2-car Garage, 2-story Options

Front Load 2-car Garage

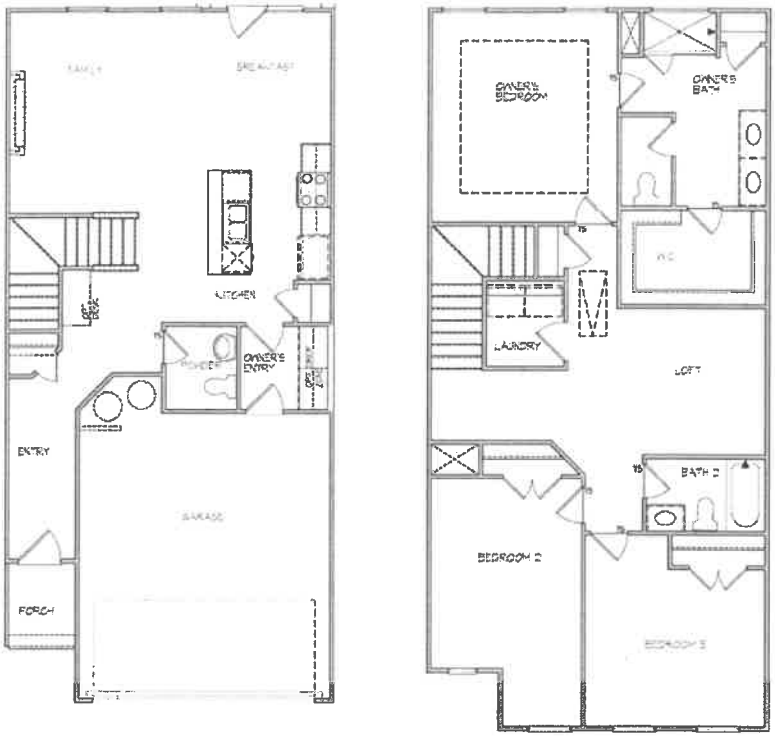
Rear Load 2-car Garage, 3-story Option

Building Materials

- Hardiplank Siding - Brick Accents - Vinyl Energy Efficient Windows
- Architectural Shingles - Sidewalks - Aluminum Garage Doors
- Sodded yards - Driveway length & width to accomodate 2 cars outside of garage

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

2 Story Floor Plans - Approx 1600-1850 Sq Ft



3 Story Floor Plans - Approx 1800-1900 Sq Ft

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

MEMORANDUM

To: Templar Development
160 Whitney Street
Fayetteville, GA 30214

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: October 26, 2023

Re: Notification of Request for Preliminary Plat review – Proposed 90-lot major subdivision, 217 South Main Street; Tax Map Parcel No. 05241D A001

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for a preliminary plat review of a major subdivision at 217 South Main Street.

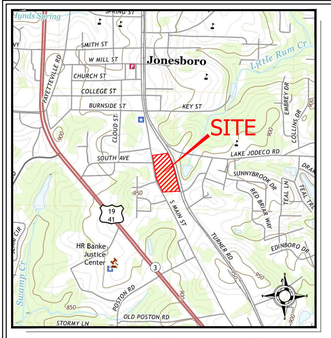
Consideration of the plat has been scheduled for Monday, November 13, 2023 at 6:00 p.m. before the Jonesboro Mayor and City Council. The Jonesboro Mayor and City Council will first discuss this item at their next Work Session on Monday, November 6, 2023 at 6:00 p.m. Your presence is strongly recommended at both meetings, which will occur in the court chambers of the Jonesboro City Center at 1859 City Center Way, Jonesboro, Ga. 30236.

Should you have any questions regarding the decision, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)



VICINITY MAP

SCALE: 1" = 2000'

CENTRAL OF GEORGIA RAILROAD
(NORFOLK SOUTHERN)
72' R/W

ZONED R-4

ZONED R-4

910

920

930

940

950

L.L. 1 6th. DISTRICT

L.L. 241 5th. DISTRICT

S 15°25'27" E 160.00'

S 20°34'17" E 207.00'

S 28°55'56" E 193.00'

S 14°16'46" E 575.11'

IPF ½" REBAR
(3' WEST OF CORNER ONLINE)

IPF ½" REBAR
(14' WEST OF CORNER ONLINE)

5' CHAIN-LINK FENCE

SHED

SHED

SHEDS

CHAIN-LINK FENCE 3.5'

12.113 ACRES
PARCEL 05241D A001
217 SOUTH MAIN STREET

THE FLYING FOUR LLC
TAX ID 05241B D003
201 S MAIN ST
ZONED H-2

N 81°40'00" E 405.63'

JAMES M. WEST
TAX ID 06001C D006
239 S MAIN ST
ZONED C-2

S 89°39'26" W 358.61'

APPROX. L.L.L. & DISTRICT LINE

WOOD FRAME HOUSE
±4,808 SQ.FT.
(FOOTPRINT)

69.6'

INVERT

SSMH TOP:919.41
IE8"DIP IN:912.74
IE8"DIP OUT:912.59

FORCE MAIN TOP:934.20
BOTTOM OF BOX:929.06
(FILLED WITH GRAVEL)

FORCE MAIN TOP:934.35
BOTTOM OF BOX:928.96
(FILLED WITH GRAVEL)

SSMH TOP:925.24
IE8"PVC IN:917.94
IE8"PVC OUT:917.86

IPF 1/2" REBAR

TPOB: IPS

N 08°26'35" W 180.00'

N45°50'09"E 30.56'
TIE FROM C.L. INTERSECTION OF SOUTH AVE & S MAIN ST.

N 09°02'10" W 360.00'

IPS

C1
(GAFA)

IPF 1" OTP

IPF 3/4" REBAR

IPF 2" OTP

GRAVE MARKER

IPF 5/8" REBAR

6' CHAIN-LINK FENCE

IPF 1/2" REBAR

N 28°13'24" W 200.66'

IPS

SSMH TOP:930.05
IE8"DIP OUT:923.43

TBM: FH CITY-STATE BOLT
ELEV: 937.40

SOUTH AVENUE
30' R/W

SOUTH MAIN STREET
(OLD HWY 41)
50' R/W

BAPTISTE PARK ROAD - 40' R/W

ZONED H-2

ZONED H-2

ZONED R-2

ZONED C-1

DRAWING LIST

1. EXISTING CONDITIONS PLAN
2. PRELIMINARY PLAT
3. GRADING & DRAINAGE PLAN
4. TREE PROTECTION & LANDSCAPE PLAN

BOUNDARY CURVE CHART

CURVE #	CHORD BEARING	RADIUS	ARC LENGTH	CHORD LENGTH
C1	N 19°16'36" W	1102.37'	332.19'	330.93'

NOTE:
TOPOGRAPHIC CONTOUR INTERVAL: 2'

NOTE:
REFER TO SHEET 2 FOR GENERAL DEVELOPMENT NOTES AND CONDITIONAL USE REQUIREMENTS.

ENGINEER

ASHFORD ENGINEERS SOUTH, LLC
350 VIRGINIA HIGHLANDS
FAYETTEVILLE, GEORGIA 30215
(678) 817 - 6956
CONTACT: DANIEL R. GREENE, P.E.
GSWCC LEVEL II CERTIFICATION#0000015975

OWNER

RODERICK GREER TURNER, III
INDIVIDUALLY & AS EXECUTOR OF THE ESTATE OF CLAUDIA R. TURNER (PRIMARY OWNER)
35 OLDE GATE COURT
POOLER, GEORGIA 31322
(912) 417 - 1000

DEVELOPER / APPLICANT

TEMPLAR DEVELOPMENT
160 WHITNEY STREET
FAYETTEVILLE, GEORGIA 30214
(770) 527 - 0323
CONTACT: JAY KNIGHT
EMAIL: jay@templar-dev.com

SHEET LEGEND:

94	EXISTING TREE (SEE SHEET 4 FOR ADDITIONAL INFO)
IPS	IRON PIN SET
IPF	IRON PIN FOUND
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
SSMH	SANITARY SEWER MANHOLE
DIP	DUCTILE IRON PIPE
OTP	OPEN TOP PIPE

GRAPHIC SCALE

50 0 25 50 100 200

(IN FEET)
1 inch = 50 ft.

© 2023 ASHFORD ENGINEERS SOUTH, LLC.

EXISTING CONDITIONS PLAN

FOXTRAIL

LOCATED IN LL 241 OF 5TH DISTRICT & LL 1 OF THE 6TH DISTRICT, CITY OF JONESBORO, CLAYTON COUNTY, GEORGIA

SHEET 1 OF 4

SCALE: 1" = 50'
DATE: 10/27/23
JOB NO. T7005.00

ACTIVITY	NAME
DESIGNED BY:	D. GREENE
DRAWN BY:	C. LAYFIELD
CHECKED BY:	D. GREENE
APPROVED BY:	D. GREENE
REGISTRATION NO.	GA 27049

GEORGIA REGISTERED No. 27049 PROFESSIONAL ENGINEER DANIEL R. GREENE

NO.	DATE	DESCRIPTION	BY

o THIS PLAN IS NOT CERTIFIED UNLESS AN EMBOSSED SEAL APPEARS
o THIS PLAN IS NOT TO BE REPRODUCED WITHOUT THE ENGINEER'S PERMISSION

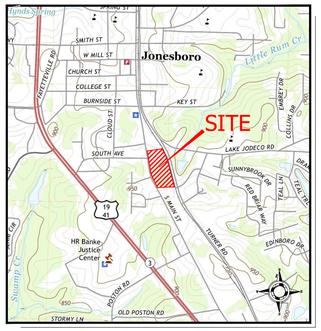
ASHFORD ENGINEERS SOUTH, LLC 2023
This drawing may be utilized only for the purpose indicated when prepared. Any other use of this drawing without the written permission of ASHFORD ENGINEERS SOUTH, LLC is prohibited by law.

ashford engineers south, llc.
350 Virginia Highlands
Fayetteville, Georgia 30215
Tel. (678) 817-6956 Fax. (678) 817-6777
civil engineers - land planning - development services

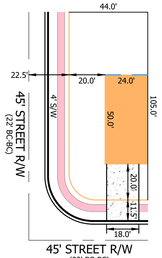
Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

LOT CHART

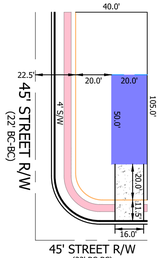
LOT	SQ. FT	ACRES
1	2189	0.050
2	2192	0.050
3	2194	0.050
4	2197	0.050
5	4305	0.099
6	3790	0.087
7	1948	0.045
8	1952	0.045
9	1957	0.045
10	1963	0.045
11	3633	0.083
12	3742	0.086
13	2164	0.050
14	2187	0.050
15	2185	0.050
16	2184	0.050
17	4134	0.095
18	4349	0.100
19	2216	0.051
20	2218	0.051
21	2221	0.051
22	2223	0.051
23	4705	0.108
24	4068	0.093
25	1941	0.045
26	1930	0.044
27	1925	0.044
28	3318	0.076
29	3164	0.073
30	2054	0.047
31	2160	0.050
32	2180	0.050
33	2180	0.050
34	2180	0.050
35	5926	0.136
36	2520	0.058
37	2520	0.058
38	2520	0.058
39	2520	0.058
40	2520	0.058
41	2520	0.058
42	2520	0.058
43	2520	0.058
44	2520	0.058
45	3832	0.088
46	3833	0.088
47	2520	0.058
48	2520	0.058
49	2520	0.058
50	5129	0.118
51	2520	0.058
52	2520	0.058
53	2520	0.058
54	3833	0.088
55	3833	0.088
56	2520	0.058
57	2520	0.058
58	2520	0.058
59	2520	0.058
60	2520	0.058
61	2520	0.058
62	2520	0.058
63	2520	0.058
64	2520	0.058
65	2520	0.058
66	3833	0.088
67	3833	0.088
68	2520	0.058
69	2520	0.058
70	2520	0.058
71	4572	0.105
72	2520	0.058
73	2520	0.058
74	2520	0.058
75	3832	0.088
76	3832	0.088
77	2520	0.058
78	2520	0.058
79	2520	0.058
80	2520	0.058
81	2520	0.058
82	2520	0.058
83	2520	0.058
84	2520	0.058
85	4572	0.105
86	4572	0.105
87	2520	0.058
88	2520	0.058
89	2520	0.058
90	2520	0.058



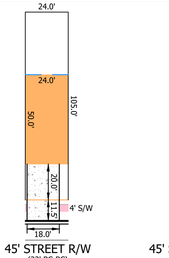
VICINITY MAP
SCALE: 1" = 2000'



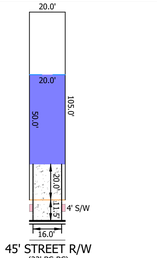
TYP. FRONT ENTRY CORNER UNIT
(N.T.S.)



TYP. REAR ENTRY CORNER UNIT
(N.T.S.)



TYP. FRONT ENTRY UNIT
(N.T.S.)



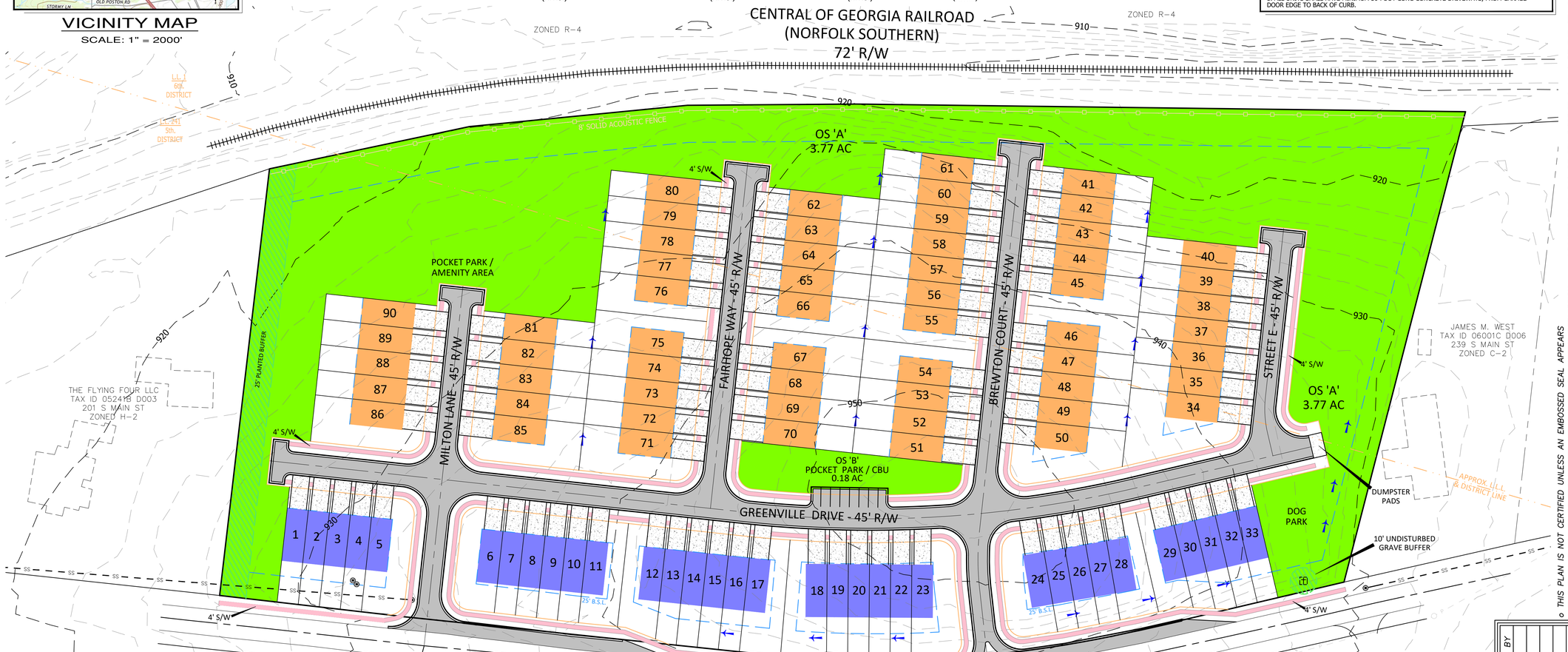
TYP. REAR ENTRY UNIT
(N.T.S.)

CONDITIONAL USE REQUIREMENTS:

THE FOLLOWING APPROVAL CONDITIONS SHALL APPLY:
1. DEVELOPMENT SHALL NOT EXCEED THE 90 DWELLING UNITS SHOWN.
2. FINAL ARCHITECTURAL EXTERIORS SHALL BE SUBJECT TO REVIEW AND APPROVAL BY THE DESIGN REVIEW COMMISSION AND THE HISTORIC PRESERVATION COMMISSION.
3. A DEVELOPER'S AGREEMENT SHALL BE PROVIDED TO AND APPROVED BY THE MAYOR AND COUNCIL PERTAINING TO ARCHITECTURAL AND SITE DESIGN ELEMENTS, INCLUDING STREETLIGHTS. DEVELOPMENT SHALL FORM AN HOA.
4. FINAL LANDSCAPE PLAN SHALL BE SUBJECT TO REVIEW AND APPROVAL BY THE COMMUNITY DEVELOPMENT DIRECTOR.
5. THE DEVELOPMENT SHALL BE SUBJECT TO THE REQUIREMENTS OF THE SPECIMEN TREE PROTECTION ORDINANCE, INCLUDING ANY NECESSARY TREE REPLACEMENT AND OR RECOMPENSE FOR REMOVED SPECIMEN TREES.
6. FOR THE GREENSPACE AREA ADJACENT TO THE RAILROAD, EXISTING TREES DIRECTLY ADJACENT TO THE RAILROAD LINE SHALL BE PRESERVED TO THE MAXIMUM EXTENT POSSIBLE.
7. THE EXISTING GRAVE ON THE SUBJECT PROPERTY SHALL BE PROTECTED BY A 10-FOOT WIDE, UNDISTURBED BUFFER ON ALL SIDES. ANY FUTURE RELOCATION OF THE GRAVE TO ANOTHER PROPERTY SHALL FOLLOW ALL STATE AND LOCAL GUIDELINES.
8. MINIMUM 4-FOOT-WIDE CONCRETE SIDEWALKS SHALL OCCUR DOWN THE ENTIRE FRONTAGE OF THE PROPERTY.
9. THE STANDARDS OF CHAPTER 66, ARTICLE VIII STREET LIGHT DISTRICTS SHALL APPLY.
10. TOWNHOMES DIRECTLY ADJACENT TO SOUTH MAIN STREET SHALL FACE SOUTH MAIN STREET.
11. AT LEAST ONE OF THE TWO PROPOSED SUBDIVISION ENTRANCES SHALL BE RIGHT-IN, RIGHT-OUT ONLY.
12. PROPOSED STREET NAMES ARE SUBJECT TO APPROVAL BY THE MAYOR AND COUNCIL AND CLAYTON COUNTY GIS.
13. MINIMUM 8-FOOT TALL, SOLID, ACOUSTIC FENCING SHALL BE INSTALLED ALONG THE PROPERTY LINE ADJACENT TO THE RAILROAD TRACK.

VARIANCE APPROVALS:

THE FOLLOWING APPROVAL CONDITIONS SHALL APPLY:
1. NO GARAGE DOORS SHALL FACE SOUTH MAIN STREET.
2. ALL 24-FOOT-WIDE UNITS SHALL HAVE MINIMUM 18-FOOT-WIDE CONCRETE DRIVEWAYS.
3. ALL UNITS SHALL HAVE MINIMUM 30-FOOT-LONG CONCRETE DRIVEWAYS, FROM GARAGE DOOR EDGE TO BACK OF CURB.



GENERAL NOTES

1. CURRENT ZONING: H-2
   PROPOSED ZONING: H-2 (CUP)
   PROPOSED USE: SINGLE FAMILY ATTACHED TOWNHOUSES
   TAX ID #: 052410 A001
   -SETBACKS:
   EXTERIOR:
   FRONT: 25'
   SIDE: 25'
   REAR: 35'
   INTERIOR:
   FRONT: 20'
   SIDE: 25' MIN. BUILDING SEPARATION
   REAR: 35'
   -TOTAL NUMBER OF LOTS: 90
   -MINIMUM LOT SIZE REQUIRED: 1,800 S.F.
   -MINIMUM DWELLING SIZE REQUIRED: 1,500 S.F.
   -MAXIMUM BUILDING HEIGHT: 3-STORIES
   -INTERNAL STREET RIGHT-OF-WAY WIDTH: 45'
   -INTERNAL STREET WIDTH: 22' FROM BACK OF CURB TO BACK OF CURB
   -PROPOSED 4' SIDEWALKS WITH 5' MEDIAN STRIP BEHIND CURB
   -DRIVEWAYS SHALL BE 16' WIDE FOR REAR ENTRY UNITS AND 18' WIDE FOR FRONT ENTRY UNITS.
   -PARKING: ALL UNITS SHALL HAVE 2-CAR GARAGES AND 2 SPACES FOR EACH DRIVEWAY.
2. PROPERTY CONTAINS 12.11 ACRES
3. DENSITY:
   SITE AREA: 12.11 ACRES
   -NUMBER OF UNITS = 90 / 12.11 ACRES
   = 7.43 UNITS / ACRE
4. BOUNDARY AND RIGHT-OF-WAY INFORMATION PROVIDED BY W&A ENGINEERING DATED OCT. 2023. TOPOGRAPHIC INFORMATION TAKEN FROM GIS DATA.
5. THIS SITE DOES NOT CONTAIN AREAS WITHIN THE 100-YEAR FLOOD HAZARD AREA PER F.E.M.A. FIRM PANEL 13063C0088F, DATED 6/7/2017.
6. TOTAL OPEN SPACE = 3.95 ACRES (32.6% OF TOTAL AREA)
7. WATER TO BE PROVIDED BY CLAYTON COUNTY WATER AUTHORITY. WASTEWATER SERVICE TO BE PROVIDED BY CLAYTON COUNTY WATER AUTHORITY.
8. EASEMENTS WILL BE CREATED FOR FUTURE STORMWATER MAINTENANCE FACILITIES AND BIO-RETENTION AREAS. THERE WILL BE 20' EASEMENTS FOR ANY SANITARY SEWER OUTSIDE OF STREET RIGHTS-OF-WAY AND 20' EASEMENTS OR 2 TIMES THE DEPTH OF ANY STORM DRAIN, WHICH EVER IS GREATER.
9. PROPOSED DEVELOPMENT SCHEDULE:
   -START CONSTRUCTION IN EARLY 2024
   - COMPLETE DEVELOPMENT BY EARLY 2025
   - FULL HOME BUILD OUT BY EARLY 2027

NOTE:
TOPOGRAPHIC CONTOUR INTERVAL: 2'

ENGINEER	OWNER	DEVELOPER / APPLICANT
ASHFORD ENGINEERS SOUTH, LLC 350 VIRGINIA HIGHLANDS FAYETTEVILLE, GEORGIA 30215 (678) 817 - 6956 CONTACT: DANIEL R. GREENE, P.E. GSWCC LEVEL II CERTIFICATION#0000015975	**RODERICK GREER TURNER, III** INDIVIDUALLY & AS EXECUTOR OF THE ESTATE OF CLAUDIA R. TURNER (PRIMARY OWNER) 35 OLDE GATE COURT POOLER, GEORGIA 31322 (912) 417 - 1000	**TEMPLAR DEVELOPMENT** 160 WHITNEY STREET FAYETTEVILLE, GEORGIA 30214 (770) 527 - 0323 CONTACT: JAY KNIGHT EMAIL: jay@templar-dev.com

SHEET LEGEND:

- 24' X 50' (FRONT ENTRY) TOWNHOME
- 20' X 50' (REAR ENTRY) TOWNHOME
- POTENTIAL DRY ENHANCED SWALE / GRASSED CHANNEL

GRAPHIC SCALE
50 0 25 50 100 200
(IN FEET)
1 inch = 50 ft.

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SHEET 2 OF 4

PRELIMINARY PLAT

FOXTRAIL

LOCATED IN LL 241 OF 5TH DISTRICT & LL 1 OF THE 6TH DISTRICT, CITY OF JONESBORO, CLAYTON COUNTY, GEORGIA

SCALE: 1" = 50'
DATE: 10/27/23
JOB NO. T7005.00

ACTIVITY	NAME	NO.	DESCRIPTION	DATE	BY
DESIGNED BY:	D. GREENE				
DRAWN BY:	C. LAYFIELD				
CHECKED BY:	D. GREENE				
APPROVED BY:	D. GREENE				
REGISTRATION NO.	GA 27049				

GEORGIA REGISTERED No. 27049 PROFESSIONAL ENGINEER DANIEL R. GREENE

o THIS PLAN IS NOT CERTIFIED UNLESS AN EMBOSSED SEAL APPEARS THE ENGINEER'S PERMISSION
o THIS PLAN IS NOT TO BE REPRODUCED WITHOUT

ASHFORD ENGINEERS SOUTH, LLC 2023
The drawing may be utilized only for the purpose intended by ASHFORD ENGINEERS SOUTH, LLC and may not be altered or used for any other purpose without the written permission of ASHFORD ENGINEERS SOUTH, LLC. All unauthorized uses will be at the user's risk and without liability to ASHFORD ENGINEERS SOUTH, LLC.

ashford engineers south, llc.
350 Virginia Highlands
Fayetteville, Georgia 30215
Tel. (678) 817-6956 Fax. (678) 817-6777
civil engineers – land planning – development services

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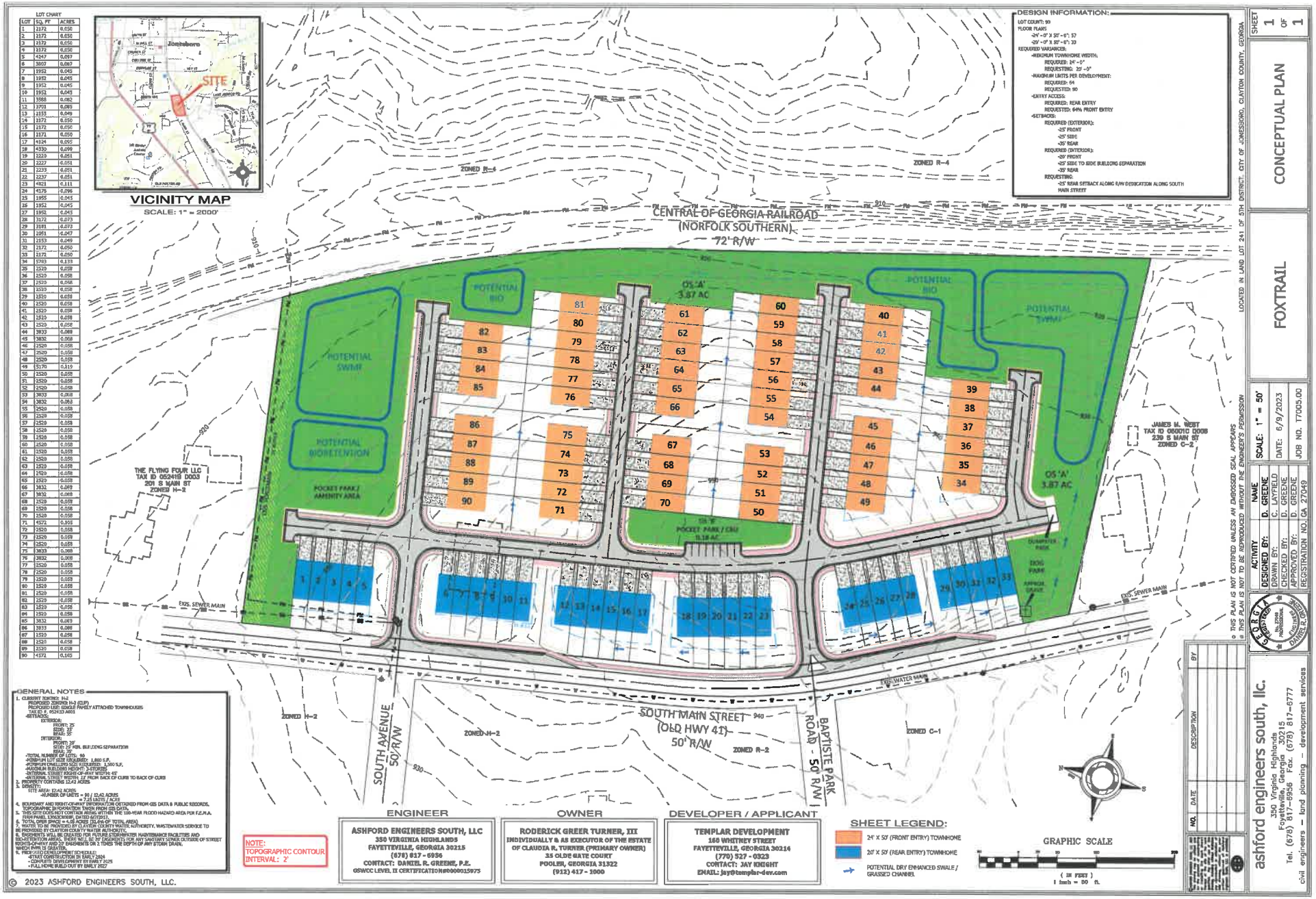
LOT CHART
VICINITY MAP
SCALE: 1" = 2000'
SITE
DESIGN INFORMATION:
LOT COUNT: 90
FLOOR PLANS
24' - 0" X 50' - 0": 57
20' - 0" X 50' - 0": 33
REQUIRED VARIANCES:
-MINIMUM TOWNHOME WIDTH:
REQUIRED: 24' - 0"
REQUESTING: 20' - 0"
-MAXIMUM UNITS PER DEVELOPMENT:
REQUIRED: 64
REQUESTED: 90
-ENTRY ACCESS:
REQUIRED: REAR ENTRY
REQUESTED: 64% FRONT ENTRY
-SETBACKS:
REQUIRED (EXTERIOR):
-25' FRONT
-25' SIDE
-35' REAR
REQUIRED (INTERIOR):
-20' FRONT
-25' SIDE TO SIDE BUILDING SEPARATION
-35' REAR
REQUESTING:
-25' REAR SETBACK ALONG R/W DEDICATION ALONG SOUTH MAIN STREET
CENTRAL OF GEORGIA RAILROAD (NORFOLK SOUTHERN) 72' R/W
ZONED R-4
POTENTIAL BIO
POTENTIAL SWM
POTENTIAL BIORETENTION
POCKET PARK / AMENITY AREA
OS 'A' 3.87 AC
OS 'B' POCKET PARK / CRU 11.18 AC
DUMPSTER PADS
DOG PARK
APPROX. GRADE
EXIST. SEWER MAIN
EXIST. WATER MAIN
THE FLYING FOUR LLC TAX ID 05241B D003 209 S MAIN ST ZONED H-2
JAMES M. WEST TAX ID 05001C D008 239 S MAIN ST ZONED C-2
SOUTH AVENUE 50' R/W
SOUTH MAIN STREET (OLD HWY 41) 50' R/W
BAPTISTE PARK ROAD - 50' R/W
ZONED H-2
ZONED R-2
ZONED C-1
GENERAL NOTES
1. CURRENT ZONING: H-2
PROPOSED ZONING: H-2 (CUP)
PROPOSED USE: SINGLE FAMILY ATTACHED TOWNHOUSES
TAX ID #: 05241D A003
-SETBACKS:
EXTERIOR:
FRONT: 25'
SIDE: 25'
REAR: 35'
INTERIOR:
FRONT: 20'
SIDE: 25' MIN. BUILDING SEPARATION
REAR: 35'
-TOTAL NUMBER OF LOTS: 90
-MINIMUM LOT SIZE REQUIRED: 1,800 S.F.
-MINIMUM DWELLING SIZE REQUIRED: 1,500 S.F.
-MAXIMUM BUILDING HEIGHT: 3-STORIES
-INTERNAL STREET RIGHT-OF-WAY WIDTH: 45'
-INTERNAL STREET WIDTH: 22' FROM BACK OF CURB TO BACK OF CURB
2. PROPERTY CONTAINS 22.42 ACRES
3. DENSITY:
SITE AREA: 22.42 ACRES
-NUMBER OF UNITS = 90 / 22.42 ACRES
= 7.16 UNITS / ACRE
4. BOUNDARY AND RIGHT-OF-WAY INFORMATION OBTAINED FROM GIS DATA & PUBLIC RECORDS. TOPOGRAPHIC INFORMATION TAKEN FROM GIS DATA.
5. THIS SITE DOES NOT CONTAIN AREAS WITHIN THE 100-YEAR FLOOD HAZARD AREA PER F.E.M.A. FIRM PANEL 13063C0059F, DATED 6/7/2013.
6. TOTAL OPEN SPACE = 4.05 ACRES (18.06% OF TOTAL AREA).
7. WATER TO BE PROVIDED BY CLAYTON COUNTY WATER AUTHORITY. WASTEWATER SERVICE TO BE PROVIDED BY CLAYTON COUNTY WATER AUTHORITY.
8. ALL STORMWATER MANAGEMENT FACILITIES, FUTURE STORMWATER MAINTENANCE FACILITIES AND SUBSTITUTION AREAS, DRAINAGE EASEMENTS, AND ACCESS FOR ANY SANITARY SEWER OUTSIDE OF STREET RIGHTS-OF-WAY AND 20' EASEMENTS ON 2 SIDES THE DEPTH OF ANY STORM DRAIN, WHICH PIPE IS GREATER.
9. PROPOSED DEVELOPMENT SCHEDULE:
-START CONSTRUCTION IN EARLY 2024
- COMPLETE DEVELOPMENT BY EARLY 2025
- FULL HOME BUILD OUT BY EARLY 2027
NOTE: TOPOGRAPHIC CONTOUR INTERVAL: 2'
ENGINEER
ASHFORD ENGINEERS SOUTH, LLC
350 VIRGINIA HIGHLANDS
FAYETTEVILLE, GEORGIA 30215
(678) 817 - 6956
CONTACT: DANIEL R. GREENE, P.E.
GSWCC LEVEL IX CERTIFICATION#0000015975
OWNER
RODERICK GREER TURNER, III
INDIVIDUALLY & AS EXECUTOR OF THE ESTATE OF CLAUDIA R. TURNER (PRIMARY OWNER)
35 OLDE GATE COURT
POOLER, GEORGIA 31322
(912) 417 - 1000
DEVELOPER / APPLICANT
TEMPLAR DEVELOPMENT
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FAYETTEVILLE, GEORGIA 30214
(770) 527 - 0323
CONTACT: JAY KNIGHT
EMAIL: jay@templar-dev.com
SHEET LEGEND:
24' X 50' (FRONT ENTRY) TOWNHOME
20' X 50' (REAR ENTRY) TOWNHOME
POTENTIAL DRY ENHANCED SWALE / GRASSED CHANNEL
GRAPHIC SCALE
(IN FEET)
1 inch = 80 ft.
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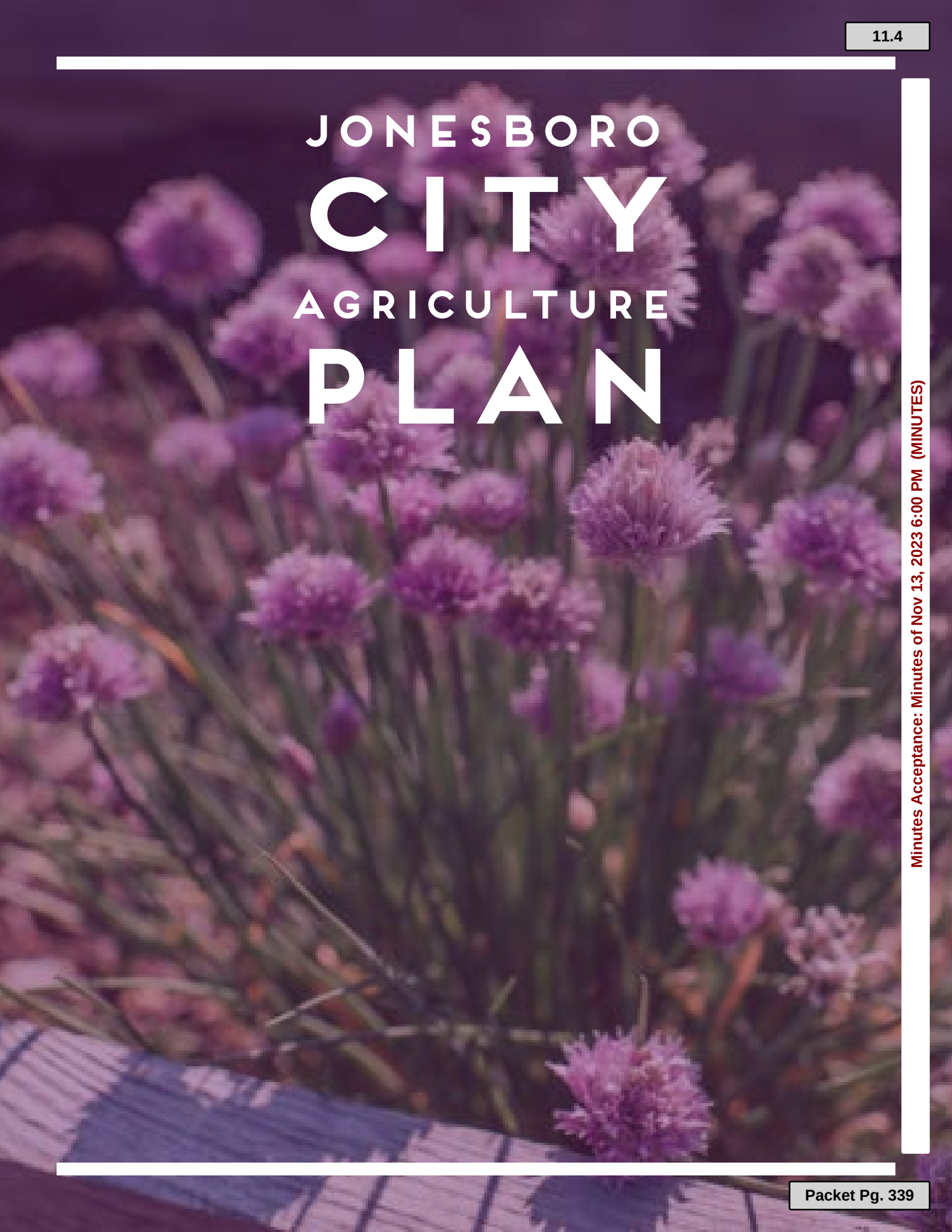
THIS PLAN IS NOT CERTIFIED UNLESS AN EMBOSSED SEAL APPEARS
THIS PLAN IS NOT TO BE REPRODUCED WITHOUT THE ENGINEER'S PERMISSION
ACTIVITY | NAME
DESIGNED BY: D. GREENE
DRAWN BY: C. LAYFIELD
CHECKED BY: D. GREENE
APPROVED BY: D. GREENE
REGISTRATION NO.: GA 27049
SCALE: 1" = 50'
DATE: 6/9/2023
JOB NO. T7005.00
SHEET 1 OF 1
CONCEPTUAL PLAN
FOXTRAIL
LOCATED IN LAND LOT 241 OF 5TH DISTRICT, CITY OF JONESBORO, CLAYTON COUNTY, GEORGIA
NO. | DATE | DESCRIPTION | BY
ashford engineers south, llc.
350 Virginia Highlands
Fayetteville, Georgia 30215
Tel. (678) 817-6956 Fax. (678) 817-6777
civil engineers - land planning - development services

JONESBORO CITY AGRICULTURE PLAN



Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

ACKNOWLEDGMENTS

SPECIAL THANKS TO:

The Mayor and City Council of Jonesboro

The Steering Committee:

David Allen, Director of Community Development, Interim City Manager, City of Jonesboro
Mary Bruce, Community Garden Club President, Jonesboro Community Garden
John Burdin, Director of Public Works, City of Jonesboro
Christopher Cato, Police Lieutenant, City of Jonesboro
Ellen Divins, Jonesboro Community Member
Tommy Henderson, Chief of Police, City of Jonesboro
Kim Jennings, First United Methodist Church
Samaria McCoy, Former Jonesboro Community Garden Manager
Wande Okrunoren-Meadows, Executive Director, Hand, Heart, and Soul Project
Mike Quick, Master Gardener, Jonesboro Community Garden
Pat Sebo-Hand, Former City Councilmember and Farmers Market Manager, City of Jonesboro
Andrew Simpson, Director of Economic Development, Current Farmers Market Manager, City of Jonesboro
Demond Timberlake, Assistant Director of Community Organizing and Operations, Hand Heart and Soul Project
Derry Walker, Chief Code Enforcement Officer, City of Jonesboro

ARC PROJECT TEAM:

Kristin Allin, Project Manager
Keri Stevens, Planning Administrator
Samyukth Shenbaga, Project Advisor

FOOD WELL ALLIANCE PROJECT TEAM:

Sarah Brown, Senior Manager of Policy and Planning
Emma Hugonnet, Policy and Planning Coordinator
Kate Conner, Executive Director

PREPARED FOR:

Jonesboro
great community. many stories.

PREPARED BY:

ARC
ATLANTA REGIONAL COMMISSION

FOOD WELL ALLIANCE

sizemoregroup

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Unless otherwise specified, all photos are provided by the project team or courtesy of City of Jonesboro

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Community Engagement Partner

MISSION

Food Well Alliance provides resources and support to local growers to connect and build healthier communities.

VISION

Food Well Alliance's vision is an equitable, local food ecosystem in which everyone can participate and benefit.

WHY CITY AGRICULTURE PLANNING?

Food Well Alliance's vision is to bring local governments together with growers and their communities to ensure that cities incorporate local food and agriculture into their plans for development. When municipal leaders and diverse food system stakeholders plan together for inclusive policies and projects, growers can provide greater access to locally grown food across the city, leading to healthier people, environments, and communities.

The City Agriculture Plan initiative was made possible through funding from the James M. Cox Foundation.

Planning Partner

MISSION

Foster thriving communities for all within the Atlanta region through collaborative, data-informed planning and investments.

VISION

One Great Region

WHY CITY AGRICULTURE PLANNING?

In its role as the regional planning agency, ARC develops and updates the Atlanta Region's Plan, a long-range blueprint that details investments needed to ensure metro Atlanta's future success and improve the region's quality of life. As a part of this long-range plan, ARC develops a Regional Resource Plan to protect and manage metro Atlanta's natural and cultural resources. City Agriculture Planning aligns with two adopted policies outlined in the Regional Resource Plan. Creating and protecting space for urban farms, gardens, and orchards fulfills the plan's objectives to preserve passive greenspaces as well as preserving areas for local food production activities.

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INTRODUCTION

The City Agriculture Plan program was launched in 2018 to address the major findings of Atlanta's Local Food Baseline Report developed by Food Well Alliance (FWA). This comprehensive review of the metro Atlanta regional food system revealed a need for growers and community members to have more meaningful participation in the development and implementation of policies and programs affecting local food and agriculture. FWA and the Atlanta Regional Commission (ARC) partnered in 2019 to develop the region's first City Agriculture Plan for the City of East Point, Georgia. After finalizing East Point's Plan in 2021, the program expanded to the City of Alpharetta, GA. In 2022, after considering applications from cities across FWA's five-county service area, ARC and FWA selected the City of Jonesboro to develop the region's third City Agriculture Plan.

Jonesboro's plan draws upon community priorities and feedback from diverse stakeholders to lay out guidelines for integrating local food and agriculture into the City's policies, programs, and development. The Jonesboro City Agriculture Plan intersects with the work of other key local partners to be a framework for actions that will strengthen the local food system through collaboration.

What Is A City Agriculture Plan?

A City Agriculture Plan provides a roadmap for a community to achieve its vision of creating a vibrant and sustainable local food system over the next five to ten years. A local food system refers to the place-based relationships between producers, processors, distributors, consumers, and post-consumer waste disposal of food. In contrast to conventional food systems, a strong local food system makes these ties visible and integrates them to enhance the environmental, economic, social, and nutritional health of a community and its residents. A City Agriculture Plan is developed through a collaborative process that builds community around local food and agriculture, formalizes a local government's commitment to prioritizing health and sustainability, and brings innovative ideas and valuable resources to cities. Designing a plan that connects communities and strengthens local food systems takes time, collaboration, and investment. The City Agriculture Plan initiative involves a community engagement phase led by Food Well Alliance and a traditional planning phase led by ARC, all supported by committed city leaders and enthusiastic community members. The plan outlines strategies for achieving these priorities including initial steps and recommended partners for implementation. A City Agriculture Plan is not meant to be a stand-alone document, but is meant to identify ways in which local food and agriculture can be integrated into city plans and programs.

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Why Jonesboro?

In the fall of 2022, Food Well Alliance and ARC solicited applications to develop the next City Agriculture Plan from the 5-county metro Atlanta region. Five cities across multiple counties applied, but Jonesboro's application was selected due to a number of factors:

- Strong community engagement with ongoing food and agriculture activity at the Farmers and Makers Market and Community Garden.
- Committed and involved city staff leading efforts to increase opportunities for residents to build community around growing food.
- Forward-thinking ideas to incorporate food access and intergenerational engagement into the city's development.

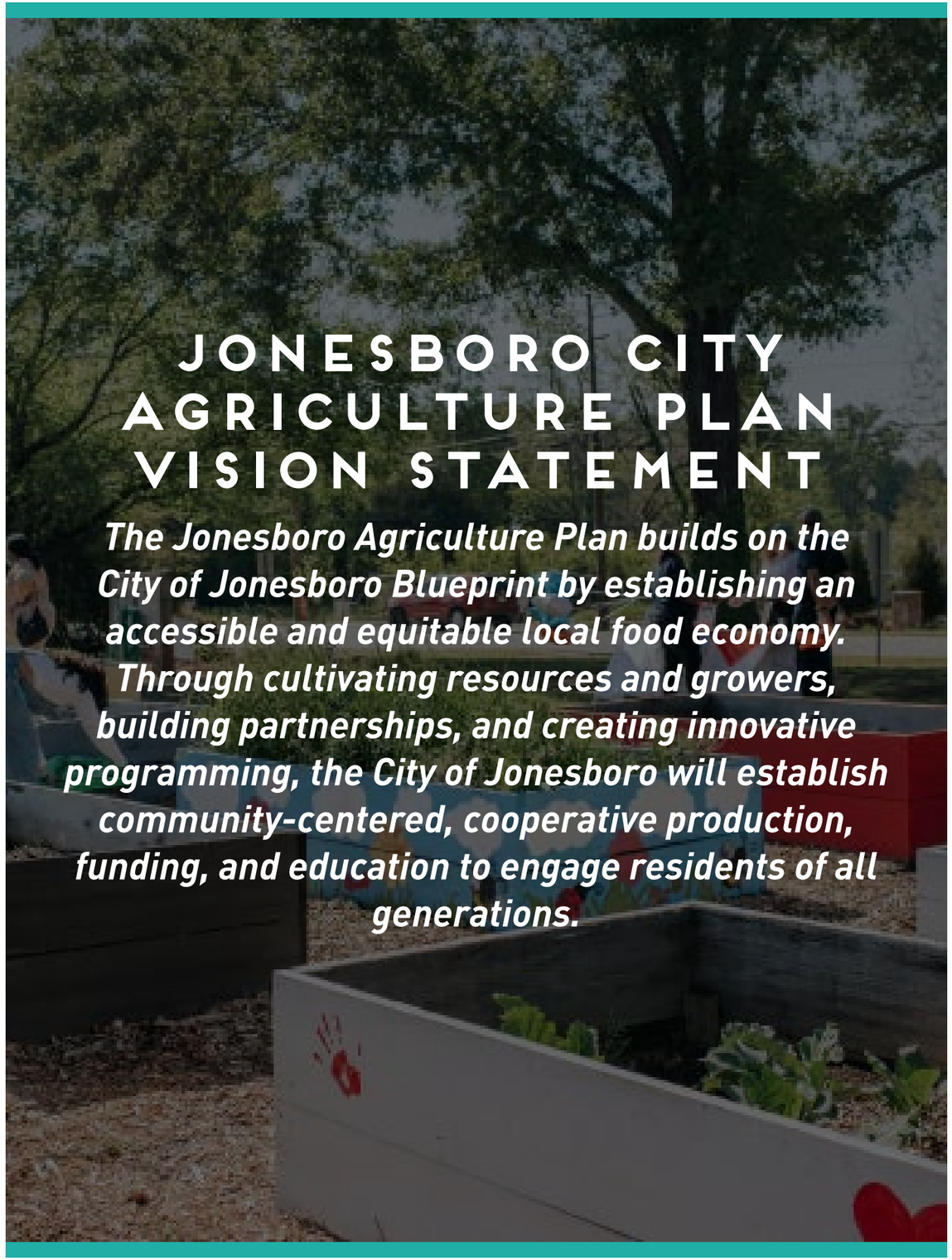
Jonesboro City Agriculture Plan Community Kickoff Event

How Can Jonesboro Benefit from a City Agriculture Plan?

Jonesboro leadership has long recognized the need for local food and agriculture to become more of an integral part of the community. The city, in conjunction with University of Georgia Clayton County Extension Office, started the Jonesboro Farmers and Makers Market in 2018 which has continued to grow and be a resource and community gathering spot at Lee Street Park. The city also began the Jonesboro Community Garden by securing a 50-year land lease with Clayton County. Today the garden is run by the dedicated staff of the Jonesboro Police Department and the Community Garden Club. The vision of the garden is to create a point of contact and source of healthy food for vulnerable populations in the city, especially senior citizens.

These two resources have shown the potential that a strong long food system could have in driving community connection, sustainability, and economic growth in Jonesboro. A City Agriculture Plan will encourage cross-sectional partnerships to give more residents the opportunity to grow and access local food.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)



Process

The City of Jonesboro Agriculture Plan was conducted in three phases:

1. Community Engagement Phase
2. Planning Phase
3. Implementation Phase

Food Well Alliance launched the community engagement phase of the City Agriculture Plan with a kickoff event at the Jonesboro Community Garden on Saturday, April 15, 2023. The event celebrated a new season of the Community Garden and introduced residents to the City Agriculture Plan process. The kickoff was a collaborative effort with the City of Jonesboro, the Jonesboro Police Department, Food Well Alliance, the Atlanta Regional Commission (ARC), and community members who attended the event to ready the garden for spring planting. Food Well Alliance and the ARC also led community engagement efforts at existing city events and through surveys and focus groups to discuss the City Agriculture Plan with attendees.

To lead the planning phase, diverse stakeholders were selected to form a steering committee, facilitated by ARC and Food Well Alliance, which met monthly from June to October 2023 using community priorities to build strategies for the plan. Steering committee members represented multiple city departments, community members, garden advocates, local non-profit organizations and religious organizations.

This document serves as an outcome of the first two phases and will guide the City of Jonesboro in the implementation phase once the plan is adopted by the Jonesboro City Council.

FOOD WELL ALLIANCE & ARC SELECT JONESBORO
DECEMBER 2022

KICKOFF EVENT
APRIL 2023

PHASE I: COMMUNITY ENGAGEMENT
MARCH - JULY 2023

PHASE II: PLANNING
JUNE - OCTOBER 2023

FINAL PLAN
OCTOBER 2023

CITY COUNCIL ADOPTION
NOVEMBER 2023

PHASE III: IMPLEMENTATION
2024

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COMMUNITY ENGAGEMENT

Community engagement is a core tenant of the City Agriculture Plan process and provides the basis for the priority areas and recommendations in this document. The City Agriculture Plan is developed using a community-driven process that brings together growers, food system advocates, residents, and city officials to identify community priorities. The primary goal for this engagement was to create accessible opportunities for diverse residents to contribute their thoughts on Jonesboro's local food system.

The community engagement process included community asset mapping to identify existing local food and agriculture assets along with focus groups, community surveys, and stakeholder interviews to collect feedback.

Steering Committee Meeting

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

Community Conversations and Outreach

Food Well Alliance hosted four focus groups, or "Community Conversations" that were open to the public as a forum for resident input. These events were held on weekend mornings and weekday evenings in accessible locations, both indoor and outdoor, for equitable access. FWA and the City of Jonesboro promoted these events through social media, email, and the city newsletter as well as on QR flyers and postcards at over twenty-five strategic locations around the City.

Food Well Alliance and the Atlanta Regional Commission attended community events to gather input from residents regarding their need for healthy foods, education, markets, and other topics.

Community outreach, 6th Annual Clayton County Back to School Block Party; Hand, Heart, and Soul Project event

Community Conversations distributed advertisement

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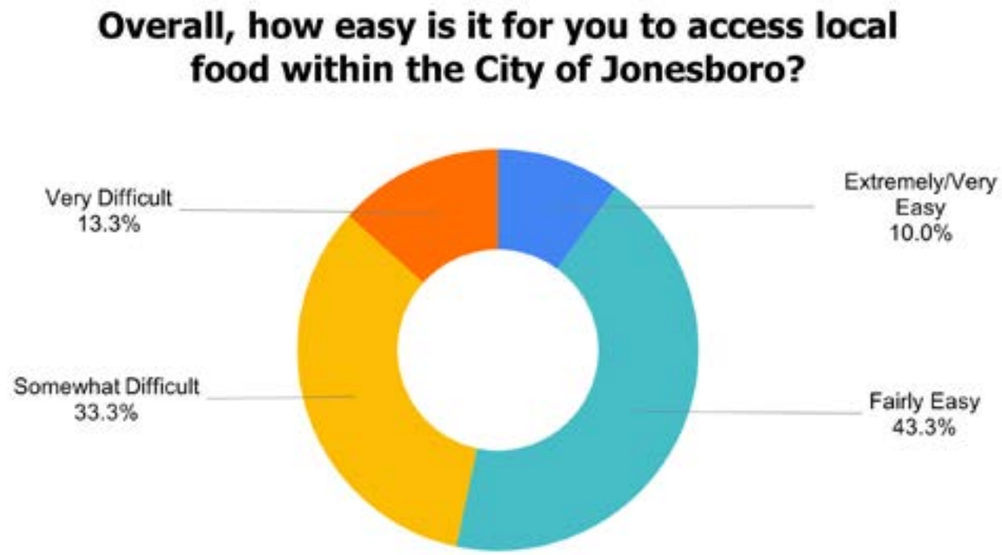
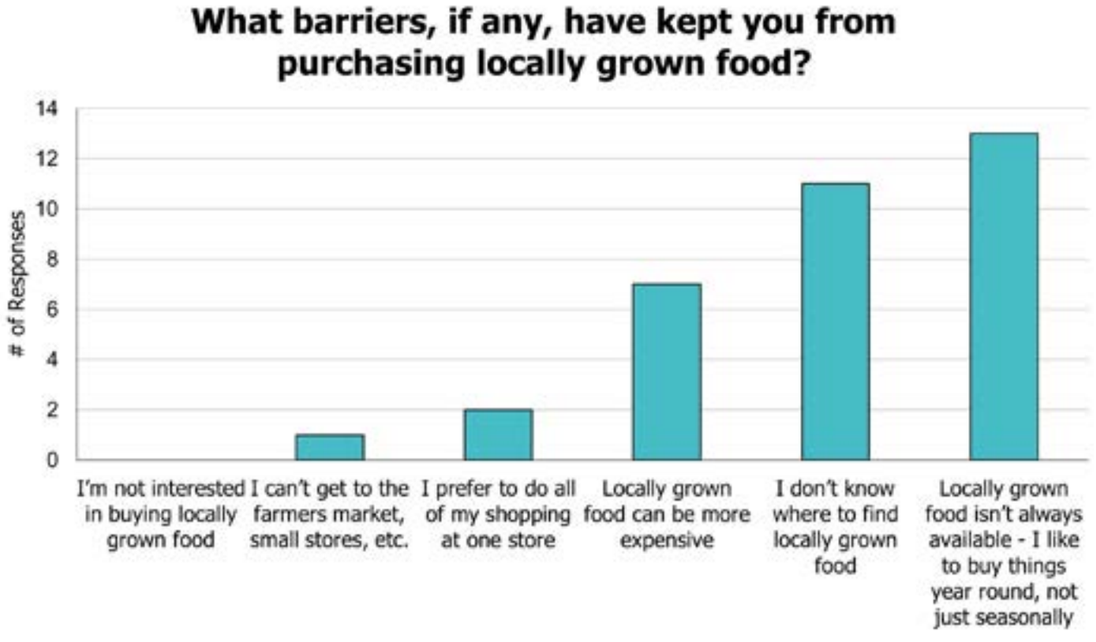
Community Survey

Resident feedback was also solicited through an open community survey from March through July of 2023. The survey was distributed digitally via Survey Monkey as well as at in-person city events such as the St. Patrick's Day Event and Farmers Market and via physical QR code flyers and postcards posted at over 25 strategic locations around the City. This was a broad survey on the ways that residents currently access food in their community and their vision for improving opportunities to engage with the local food system. Survey feedback was provided to steering committee members for further discussion and insight, which has shaped the recommendations contained in this plan. Key takeaways from the collective survey data are summarized on the following pages.

Jonesboro City Agriculture Plan community survey distributed flyer





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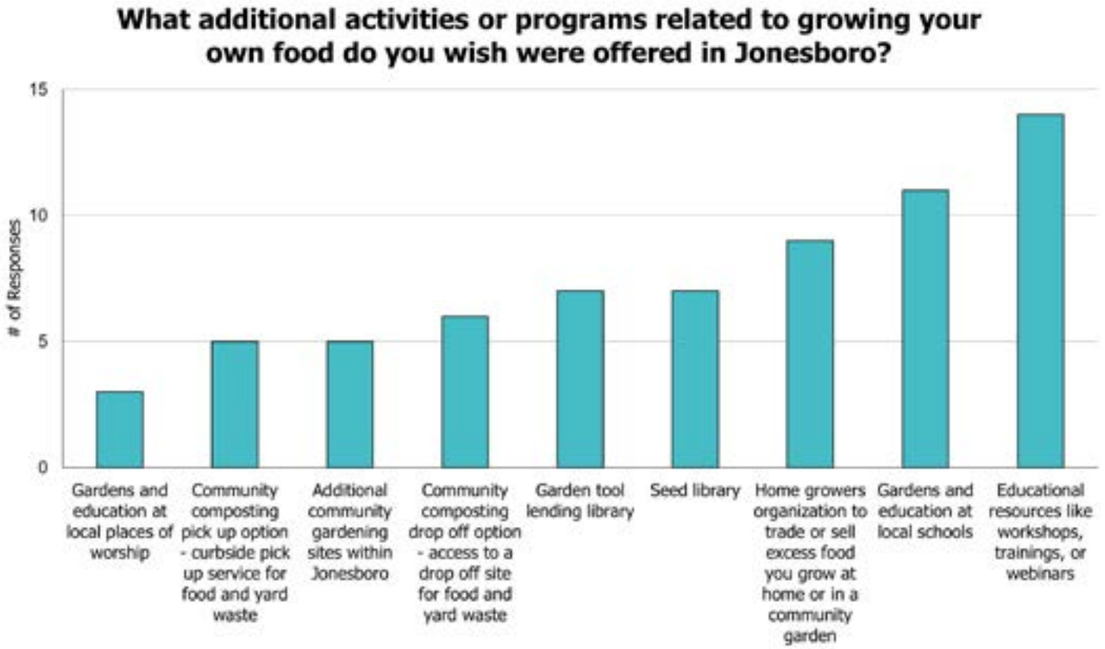
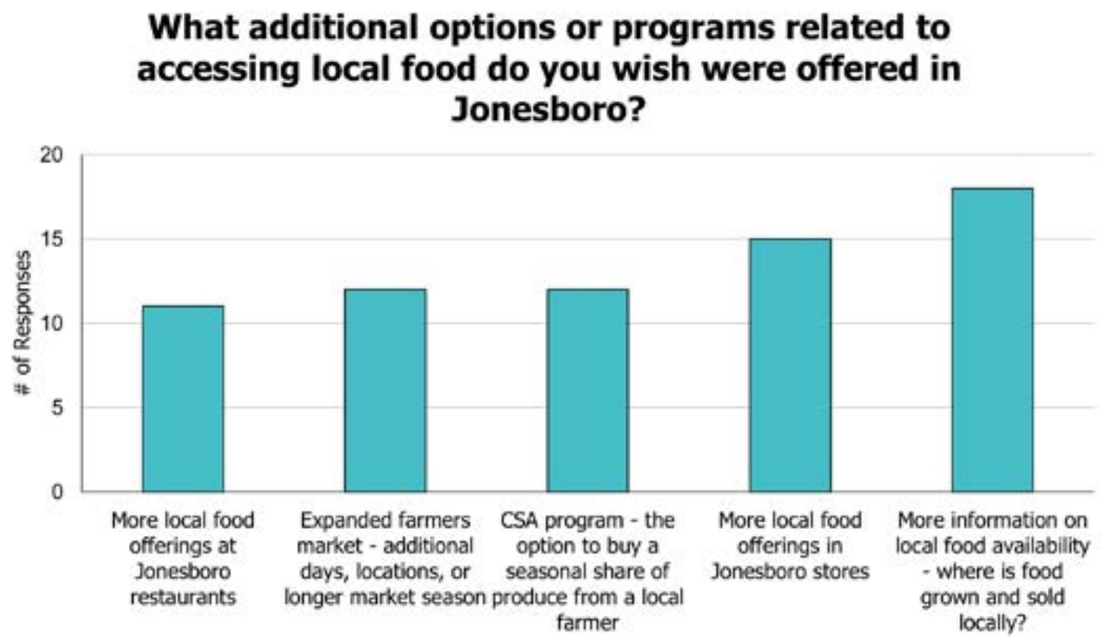
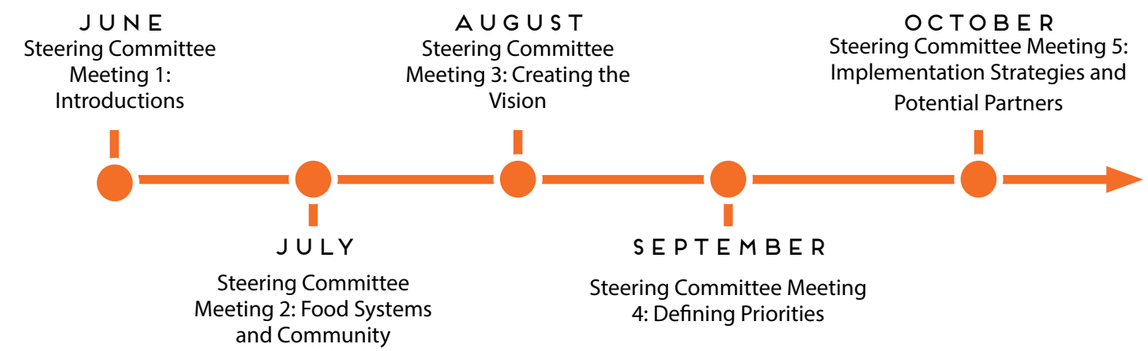




Steering Committee

A steering committee was convened to review the key themes and details that emerged during the community engagement phase and generate innovative ideas that would respond to challenges faced by residents in accessing and growing food. The steering committee consisted of city staff, leaders from local food and agriculture organizations, and residents who met monthly at the Jonesboro City Center for meetings facilitated by ARC. City staff from the Police Department, Public Works, Code Enforcement, Economic Development, and the City Manager contributed their expertise to discussions about feasible action items that could be outlined in the plan.

Jonesboro City Agriculture Plan, Steering Committee



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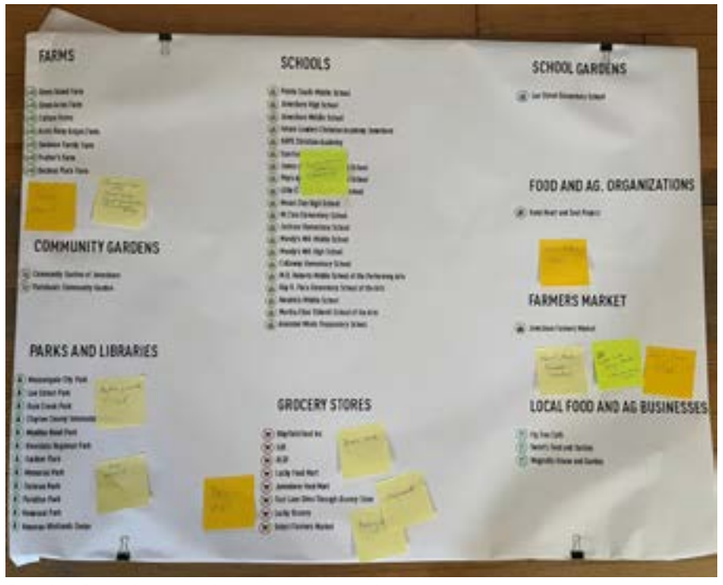
Stakeholder Interviews

In addition to community input, FWA and ARC also sought feedback from key local organizations to gain perspective on integrating recommendations into ongoing work in the area. One-on-one stakeholder meetings were held with Make It Village; the Hand, Heart, and Soul Project; UGA Clayton County Extension Agriculture and Horticulture departments; the Clayton County Health Department; the Jonesboro Community Garden Club President; and UGA Master Gardener Volunteer Program representatives.

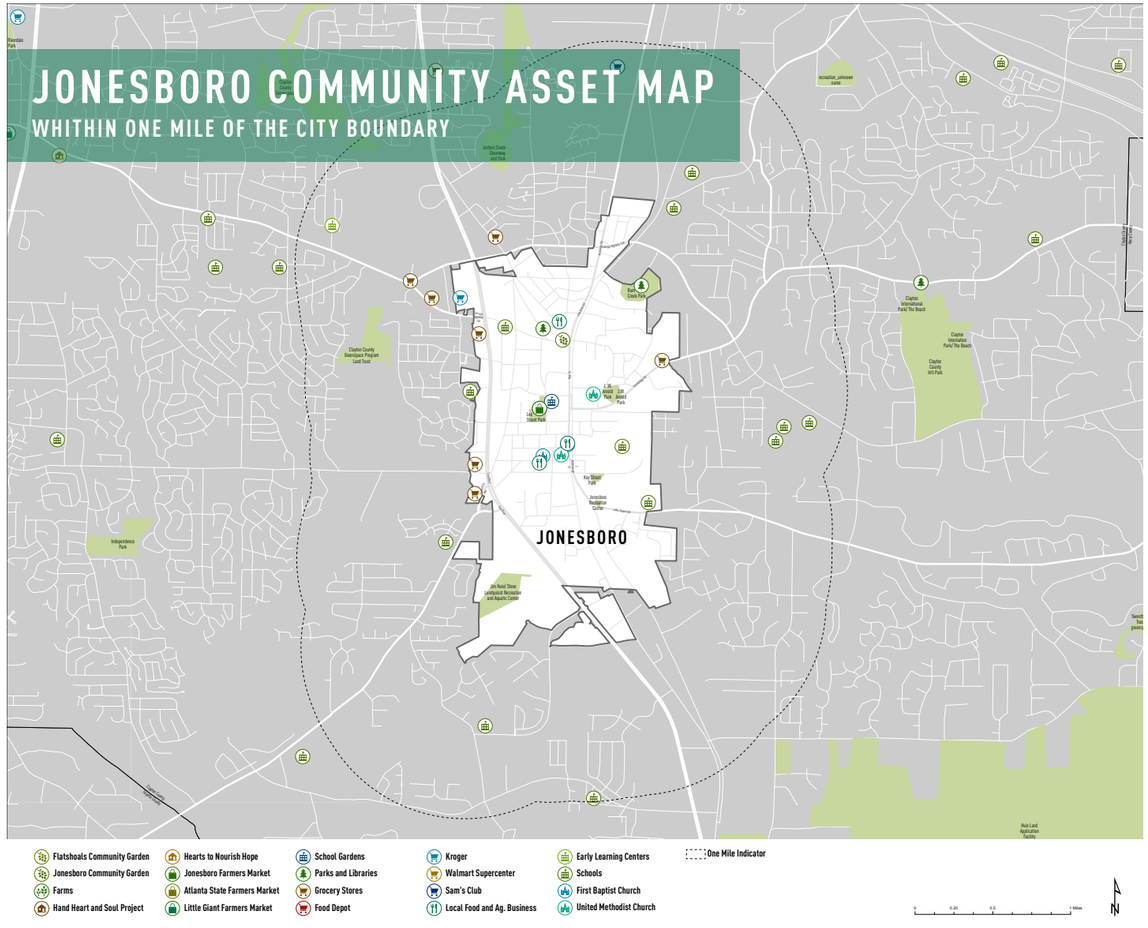
Community Asset Mapping

The Community Asset Map represents a collaborative effort of research by FWA and ARC and validation from Steering Committee members to identify and map social and physical food system assets in and around the city. An extensive list of Jonesboro's assets was compiled across eight categories: farms, community gardens, parks and libraries, schools and school gardens, food and agriculture organizations, farmers markets, local food and agriculture businesses, and grocery stores.

Through this process, over 50 community assets were identified in the incorporated City of Jonesboro and surrounding area. The map on the following page shows these assets by category. The process also revealed Clayton County and City of Jonesboro owned land that could be a valuable resource as future growing or educational spaces. For a full listing of assets, please see the accompanying Appendix.



Steering Committee Meeting, Asset Map creation process



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PLAN STRUCTURE

PRIORITIES & STRATEGIES

Six key themes emerged from the community engagement phase:

1. Increasing food access and enabling food sovereignty for Jonesboro residents
2. Expanding existing resources such as the community garden and farmers market
3. Increasing food education and activities
4. Engaging and cultivating new growers
5. Supporting current growers
6. Increasing communication regarding existing resources

These key themes were the basis for discussion at the two steering committee meetings held in July and August 2023. Starting broadly, the steering committee members evaluated data from public outreach events and the survey, as well as their own experience in their community, to provide a range of ideas and activities that would address the needs expressed by Jonesboro residents. These ideas were condensed into the plan priority areas over the two steering committee meetings through group discussion and interactive exercises such as a polling mechanism. The four priority areas for Jonesboro's City Agriculture Plan are:

- **Priority A: Equip Current & Beginning Growers**
- **Priority B: Increase Equitable Food Access**
- **Priority C: Promote Local Food System Opportunities**
- **Priority D: Build on City & County Resources**

These categories are not mutually exclusive, and many recommendations address multiple priority areas. Each recommendation includes a projected time frame for implementation. Short-term items are actionable for implementation within the next one to two years following plan adoption. Long term recommendations can be pursued over the next three to five years.

Jonesboro Community Garden greens

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Recommendations Matrix

Priority Area		Recommended Strategies	Time Frame
Priority A *Equip Current and Beginning Growers*	A-1	Expand partnerships for youth engagement through gardening education	Short Term
	A-2	Create shared agricultural resources including a seed library and tool bank	Short Term
	A-3	Support the creation of a home-growers cooperative	Short Term
	A-4	Identify space for a commercial kitchen or value-added processing facility and examine feasibility	Long Term
Priority B *Increase Equitable Food Access*	B-1	Increase SNAP/WIC enrollment and accept benefits at the Farmers Market	Short Term
	B-2	Expand partnerships to support senior nutrition and growing opportunities including the SCOPE program	Short Term
	B-3	Expand partnerships with faith-based organizations and pantries for food distribution	Long Term
	B-4	Support a fleet of mobile markets	Long Term
	B-5	Create a free/take-what-you-need community stand at the Farmers Market	Long Term
Priority C *Promote Local Food System Opportunities*	C-1	Increase gardening education opportunities	Short Term
	C-2	Offer classes on cooking and preserving food	Short Term
	C-3	Improve communications on current and future local food system assets and opportunities	Long Term
	C-4	Increase local food and agriculture events	Long Term
Priority D *Build on City and County Resources*	D-1	Host a seedling sale at the Community Garden to boost revenue and provide a resource for growers	Short Term
	D-2	Enhance the Farmers Market offerings by attracting more produce and food vendors with improved outreach and incentives	Short Term
	D-3	Install a food forest on city-owned land and promote other edible landscaping	Short Term
	D-4	Invest in infrastructure at the Community Garden to expand resource offerings	Long Term
	D-5	Expand community gardens in the City of Jonesboro	Long Term

Jonesboro City Agriculture Plan Kickoff Event, Jonesboro Community Garden

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BASELINE CONDITIONS FOR A STRONG LOCAL FOOD SYSTEM

BASELINE CONDITIONS FOR A STRONG LOCAL FOOD SYSTEM

In order to foster a thriving local food system and enhance access to local foods, the City of Jonesboro and Clayton County must establish a supportive policy environment and leverage engaged partnerships.

A **supportive policy environment** includes one where policies, laws and regulations at the city and county level support strong local food systems. Supportive policy will enable collaboration between the city, county, and plan partners through open communication, access to funding and financing, and community outreach and engagement. City assets including available land, building resources, and staff support can enable partners to advance the City Agriculture Plan. The goals of the City Agriculture Plan should be incorporated into future planning efforts so that updates to the Jonesboro Blueprint, the Downtown Jonesboro Community Transformation Concept Plan, and Comprehensive Plan Updates can seamlessly incorporate goals of the City Agriculture Plan into Jonesboro's overarching community goals.

Seedlings, FWA

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Examples of supportive policies might include:

- City incentives for new food services and independent businesses within developments;
- Creating physical connections between people and resources through edible plantings and beautification;
- Creating effective outreach and communications for food-related activities and opportunities in collaboration with partners;
- Utilizing school partnerships to revitalizing efforts to establish youth gardens and implement food education programs;
- Incorporating growing space and greenspace into new paths, beside new walkways, and within developments.

A central principle of the plan is to advance equity through food justice and food sovereignty. Financial resources and staff time are critical to advancing these goals without straining the capacity of implementation partners. The City of Jonesboro can play a pivotal role by supporting partners through grant applications, assisting in data collection and sharing, facilitating land or building leases, and allocating city funds to initiatives outlined in the plan.

A second key component of a thriving local food system is **engaged partnerships** between the City of Jonesboro and identified organizations whose missions align with plan recommendations. Partners can extend the reach of the local government by taking on the goals and objectives of the City of Jonesboro that lie beyond the expertise, capabilities, or time commitment of local officials. The Jonesboro City Agriculture Plan identifies local partners who can help carry out the plan's recommendations. These partners have been identified through their experience in the industry, shared vision and values, access to area resident networks, and innovative programs that will better the environment for food education, access, and community participation. The City of Jonesboro can support plan implementation partners by facilitating engagement with the partners identified in the City Agriculture Plan; establishing clear and consistent communication to ensure the city and partners' goals are aligned; and by continuing to encourage their added value and contribution to the plan implementation. A regular schedule for meetings and feedback will help keep programs and communications on track.

Jonesboro Chief of Police Tommy Henderson, speaking at the Jonesboro City Agriculture Plan Kickoff Event

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JONESBORO IMPLEMENTATION PARTNERS

Leveraging engaged partnerships and supporting ongoing work by local stakeholders is integral to the City Agriculture Plan framework. Below are some of the key organizations that FWA and ARC identified as potential implementation partners for strategies within this Plan. Suggestions for lead and support partners are included in each strategic recommendation.

Organization	Mission & Key Local Food System Work
Arts Clayton	The mission of Arts Clayton is to enrich lives through the arts. They currently offer summer camps, classes, and community gathering space suitable for educational opportunities.
Clayton County Public Schools	CCPS is the 5th largest school district in Georgia committed to serving over 50,000 diverse students just south of metro Atlanta, including the City of Jonesboro.
First Baptist Jonesboro	FBJ was founded in 1825 and has served the community with its ministry for over 190 years including emergency food distribution and service at the Fig Tree Cafe and Magnolia House and Garden.
Hand, Heart, and Soul Project	Hand, Heart, and Soul Project is a not for profit organization that seeks to nurture, celebrate, and advance the needs of the people they serve by creating equitable access to quality educational, nutritional, and community resources. With a focus on educating young minds and preparing them for future leadership, their programs include: » Farm to Early Care and Education » Farmers to Families » Little Lions Farm Stand » Garden stewardship » Policymaker education and advocacy
Jonesboro Community Garden Club	The Community Garden Club of Jonesboro is a collective group of citizens, City officials, and friends coming together for the purpose of growing together at the Jonesboro Community Garden. The Club manages garden administration and programming.
Jonesboro Farmers and Makers Market	The Jonesboro market is hosted by the City every Saturday from 9:00 AM - 1:00 PM at Lee Street Park from May - September to connect local growers and makers with community residents.
Jonesboro First United Methodist Church	Jonesboro First UMC serves the community through a food co-op program, other emergency food distribution, and connection with local health clinics and other programs.
Make It Village	Make It Village was founded to motivate and unify the community by providing access to stimulating educational STEAAM opportunities. Their future Jonesboro Campus, Harvest Urban Village, will be a space to create art, take cooking classes, and learn more about sustainable community gardening in a proven environment.
Master Gardener Extension Volunteer Program	The purpose of the Georgia MGEV program is to assist UGA Extension in providing unbiased horticultural information through volunteer community service and consumer horticulture programming. The mission of the MGEV program and that of Extension is to connect the community with research-based, unbiased information.
UGA Clayton County Extension	Clayton County Cooperative Extension extends lifelong learning to county residents through unbiased, research-based education in agriculture, the environment, communities, youth, and families. Their goal is to help Clayton County residents become healthier, more productive, financially independent and environmentally responsible. Clayton County Extension agents stay in touch with issues relevant to people in the county. The Jonesboro Extension office offers soil, plant, and water analysis and holds an annual plant sale for the community.
4-H Youth Development	Georgia 4-H has a mission to assist youth in acquiring knowledge, developing life skills and forming attitudes that will enable them to become self-directing, productive and contributing members of society. This mission is accomplished through hands-on learning experiences and a focus on agricultural and environmental issues, agriculture awareness, leadership, communication skills, foods and nutrition, health, energy conservation and citizenship. 4-H offers clubs centered around cooking, gardening, and community, as well as summer camp programs to engage local youth.

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PRIORITY A: EQUIP CURRENT AND BEGINNING GROWERS

PRIORITY A: EQUIP CURRENT AND BEGINNING GROWERS

Through the community conversations and survey, Jonesboro community members identified the need to support both existing and new growers through expanded programs and as means of increasing equitable food access in Jonesboro. The recommendations in this section aim to bolster the current grower community in Jonesboro and create new opportunities for potential growers by cultivating a culture of inclusion and accessibility. These recommendations will also address solutions to areas of growth identified by residents and stakeholders during the community engagement phase such as the need for a more connected home growers network, youth gardening programs, and a value-added processing facility like a community kitchen.

Equipping current and beginning growers means building upon the community that Jonesboro has already established. Working to strengthen these connections by increasing capacity within the growing community through access to growing resources, land, and knowledge, will help reduce barriers faced by potential and existing growers. Equipping growers with resources and education will create sustainable solutions and support residents' agency and ability to grow fresh produce within their community.

City Councilmember Alfred Dixon, Jonesboro Community Garden

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SHORT-TERM STRATEGIES

RECOMMENDATION A-1:

Expand partnerships for youth engagement through gardening education.

During the community engagement phase, residents supported incorporating agriculture and gardening programming into schools and other youth spaces such as summer camps. Gardening education for children can help cultivate a new generation of growers and empower students from early childhood through high school. The Hand, Heart, and Soul Project (HHSP), is a not-for-profit organization that provides children and families access to nutrient-dense foods and works with early childhood education programs to develop holistic programs focused on health, wellness, nutrition, and education. Currently they implement early childhood education (ECE) curricula in five learning centers within Clayton County. In a USDA grant funded report published in 2022, HHSP found that nearly all teachers were ready to implement nutrition education through Farm-to-ECE best practices.

Expanding education programming into elementary and secondary schools within Jonesboro would address food insecurity through community efforts, empower families and students to build skills, and develop strategic partnerships between parents, schools, and community organizations. The City of Jonesboro could create a pilot program at Lee Street Elementary, Fayetteville Elementary, or Arnold Elementary.

By partnering with HHSP, curricula can be adapted and implemented at developmentally appropriate levels alongside school leadership. Make-It-Village, a local STEAAM, agriculture, and arts collective based in Jonesboro, has been working to pilot an agriculture education program at Michelle Obama STEM Academy. HHSP and Make-It-Village have both agreed to assist in the creation of a gardening curriculum to be piloted in one of the identified elementary schools within Jonesboro. Initial steps would include identifying a teacher-leader at a school to work collaboratively with school leadership and external partners.

Shorter term opportunities for expanding youth education options could involve partnering with the Jonesboro Community Garden and Master Gardener Program to create targeted programming for youth as a part of their monthly gardening education series (see Recommendation C-2). Additionally, the City of Jonesboro can utilize connections with the University of Georgia Clayton County Extension Office and the 4-H Youth Development program. Expanding relationships between the city and extension office would increase opportunities to engage more local youth in current opportunities in the region.

Youth gardening at Jonesboro Community Garden (right)

RECOMMENDATION A-1:

Expand partnerships for youth engagement through gardening education.

ADDRESSES

- **Equip Current & Beginning Growers**
- Increase Equitable Food Access
- Expanding Growing Spaces in Jonesboro

POTENTIAL LEAD PARTNERS

- Hand, Heart, and Soul Project
- Make It Village
- UGA Clayton County Extension
- 4-H Youth Development
- Master Gardener Volunteer Program

POTENTIAL SUPPORT PARTNERS

- Jonesboro Community Garden
- City of Jonesboro
- Clayton County Public Schools

KEY INITIAL STEPS

- Connect with 4-H Youth Development program director at UGA Extension
- Identify pilot school with supportive teacher-leader
- Develop pilot curriculum alongside Hand, Heart, and Soul Project and Make It Village

RESOURCES/CASE STUDIES

- Acta Non Verba is one example of what youth garden education programs through an external partner might look like. Acta Non Verba is an organization based out of Oakland, CA that incorporates youth programming into areas of low-income and food access. Their programming is targeted towards beginner youth growers who might not have had access to green, healthy, growing spaces. They offer summer camps, after-school programming, and monthly farm trips to help grow youth into well rounded citizens. Their after school programming is offered through partnerships with local elementary schools in the area.

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RECOMMENDATION A-2:

Create shared agricultural resources including a seed library and tool bank.

A seed library benefits both community growers and the local ecosystem by contributing to the genetic diversity of plants grown in the area, encouraging growers to plant native varieties year after year, and reducing costs for seeds and plant starts. A seed library promotes a culture of sharing, community resilience, and strengthens education about plant varieties.

A seed library in Jonesboro could operate similarly to a traditional book library. Users would "check out" a packet of seeds and return them after the season. Once users raised their own plants and gathered seeds from their harvest, they would add them to the library collection. Under this model, the seed library would be a self-sustaining, community-driven entity.

Currently there is a seed library at Battle Creek Library in Jonesboro. Expanding the current seed library into at least two other locations, such as the Jonesboro Community Garden or Lee Street Elementary, would increase equitable access to growing resources. Expansion costs would include funds for the initial seed packet supply, an organized box or cabinet, and marketing materials. Developers could work alongside the UGA Clayton County Extension Office and Master Gardener Volunteers to identify appropriate seed varieties and sources.

A tool bank would operate similarly and work to cultivate principles of sharing, accessibility, trust, and community building. The presence of a tool bank in Jonesboro would encourage home growing projects that may not have been possible otherwise due to lack of resources. The tool bank could be hosted at the community garden in a shed with a coded lock and a check-out system similar to a library. Loan terms would be based on tool varieties and would be managed by the community garden administration. The initial start-up costs could be higher than that of a seed library, due to acquiring multiple tools to be used and having storage built to contain the inventory, but could be offset by a local tool drive. Instruction on proper tool usage would ensure longevity of the inventory. Depending on the types of tools, renting may require safety training and/or liability waivers. Training and education would also serve as marketing and help promote the existence of the program.

Seedlings, FWA

RECOMMENDATION A-2:

Create shared agricultural resources including a seed library and tool bank.

ADDRESSES

- **Equip Current & Beginning Growers**
- Build on City and County Resources
- Increase Equitable Food Access

POTENTIAL LEAD PARTNERS

- City of Jonesboro, Department of Public Works
- Battle Creek Library
- Jonesboro Community Garden

POTENTIAL SUPPORT PARTNERS

- UGA Clayton County Extension
- Master Garden Volunteer Program

KEY INITIAL STEPS

- Identify locations for expanded seed library and tool bank
- Develop administration and management structure
- Obtain tools and seeds
- Develop training schedule for tool library usage
- Develop marketing materials to increase community awareness and participation

RESOURCES/CASE STUDIES

- The Hickory Flat Library in Cherokee County, GA hosts a seed library. Renting from the library requires members to fill out a membership form before they are allowed to choose from the wide selection donated by master gardeners in the area, and local seed companies. The library is organized based on types of plant, and ease of growing to increase accessibility for all levels of growers. The motivation to create the library was to help gardeners in the area learn about seed saving, promote biodiversity, and expand the practice of seed libraries to the state of Georgia. The library was opened and maintained in conjunction with the University of Georgia Extension Office in Cherokee County and library staff.

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RECOMMENDATION A-3:

Support the creation of a home-growers cooperative.

According to the community survey, over 58% of respondents reported growing food at home, and an additional 33% of respondents expressed the need for a home-growers cooperative network to support their capacity and foster community. The cooperative could be a resource for knowledge sharing, offering assistance in starting garden beds, sharing seedlings, exchanging harvests, discussing best practices, and advertising local food events and activities within the City of Jonesboro and surrounding community.

A home-growers cooperative in Jonesboro could be both a digital and physical space. Creating an online community that is centralized, accessible, inclusive, and easily navigated would help new and current growers feel empowered with knowledge and support to grow their own food. A digital space would include a younger audience and create intergenerational connections within the community. The home-growers cooperative could be piloted by members of the Jonesboro Community Garden, and identified home-growers in the area. The online space should be established collectively among initial members. Potential websites include Facebook, Reddit, or an independently created free website via WordPress or Wix.

In addition to an online forum, a physical space for the home-growers co-op could be established at the Jonesboro Farmers and Makers Market. A dedicated booth at the market could be a space to sell excess produce and market the cooperative itself. Over 40% of survey respondents expressed the need for more local food offerings and expanding the offerings at the current farmers market. By establishing a home-growers booth at the farmers market, it would provide an additional fresh produce, allow growers to have an alternative source of income, and contribute to the creation of a wider growing community in Jonesboro. A home-growers cooperative could be expanded through new and existing volunteers to the Master Gardener Program and the 4-H Youth Development Program, offered through the UGA Clayton County Extension. The Master Gardener Volunteer Program seeks to expand its members, who must maintain volunteer hours annually in the community through project assistance and education.

Farmers market basket, FWA

RECOMMENDATION A-3:

Support the creation of a home-growers cooperative.

ADDRESSES

- **Equip Current & Beginning Growers**
- Increase Equitable Food Access
- Promote Local Food System Opportunities

POTENTIAL LEAD PARTNERS

- UGA Clayton County Extension
- Master Gardener Volunteer Program
- City of Jonesboro
- Jonesboro Community Garden

POTENTIAL SUPPORT PARTNERS

- Local religious organizations
- Community Garden participants

KEY INITIAL STEPS

- Identify leadership and potential founding members to begin network
- Identify and build out platforms for communication
- Identify funding for initial supplies needed
- Create marketing materials and campaign to increase community participation
- Coordinate with the City of Jonesboro for a space at the Farmers and Makers Market

RESOURCES/CASE STUDIES

- According to the Oregon State University Extension Office, belonging to an agricultural organization has multiple benefits. Potential benefits include increased business networking and marketing opportunities, improved relationships among other growers, advocacy for issues, and increased opportunities for educational programming and connection with other growers. Agricultural organizations, such as a home-growers cooperative, would increase modes of communication among growers in the area, and be tailored to serve Jonesboro residents and community garden members. An example of an agricultural organization is Keep Growing Detroit. Keep Growing Detroit is a local cooperative which assists urban growers in the Detroit Metropolitan area by providing them with high quality resources for their growing operations. Staff also provides technical assistance for growers. The home-growers cooperative in Jonesboro would be able to provide similar services through knowledge sharing, resource sharing, and community support.

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LONG-TERM STRATEGIES

RECOMMENDATION A-4:

Identify space for a commercial kitchen or value-added processing facility and explore feasibility.

During the community engagement and planning phases, residents expressed interest in the use of a commercial kitchen to produce value-added goods and prepared food products. Additionally, residents expressed a strong interest in cooking classes. This facility could function as a space for education, health and wellness programming, and small business opportunities. Exploring the feasibility of a commercial kitchen space would help provide an in-depth blueprint for development and future implementation. A commercial kitchen would provide the space and opportunity for vendors at the Farmers and Makers Market to preserve or prepare food to be sold while adhering to state licensing requirements. Residents in Jonesboro have reported purchasing fresh produce, but are interested in learning more about how to prepare it. A commercial kitchen would provide space for educational opportunities about preparing and cooking fresh produce.

The first step in implementing this recommendation is to identify existing commercial kitchens in Jonesboro. There is currently a commercial kitchen space located in Douglas High School which could potentially be used to accommodate more in-depth programming and rental capacity for small businesses and independent growers. Other facilities that have commercial kitchen space include First Baptist Church and First United Methodist Church. Make It Village is currently constructing their Urban Village within Jonesboro which would have a commercial kitchen space on their property for potential use by city residents. The kitchen could potentially build upon the "Produce Powerhouse Party" series, an online program hosted by the University of Georgia Extension Office which focuses on purchasing and preparing fresh produce. Make It Village, UGA Extension Office, and Hand, Heart, and Soul Project could be potential leaders in curating public classes on cooking and preserving homegrown food.

A feasibility study would need to explore zoning requirements within the City of Jonesboro or Clayton County, ownership agreements which may include a memorandum of understanding or a lease agreement, and business considerations such as start-up and maintenance costs. The City of Jonesboro could initiate a request for proposals (RFP) to pinpoint a suitable research and business development partner. The study, designed to include insights from the target audience, including home-growers, farmers market vendors, and program coordinators for a cooking series, would consider regulatory compliance needs, including licensing requirements, zoning laws, and health and safety standards. Additionally, it would explore operational considerations such as maintenance, management, and security measures.

Commercial kitchen

RECOMMENDATION A-4:

Identify space for a commercial kitchen or value-added processing facility and explore feasibility.

ADDRESSES

- **Equip Current & Beginning Growers**
- Increase Equitable Food Access
- Promote Local Food System Opportunities
- Build Upon City and County Resources

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Make It Village
- Jonesboro Farmers Market
- Jonesboro Community Garden

POTENTIAL SUPPORT PARTNERS

- Hand, Heart, and Soul Project
- First Baptist Church
- First United Methodist Church

KEY INITIAL STEPS

- Identify potential spaces for a pilot commercial kitchen program at schools, religious organizations such as the First United Methodist Church and First Baptist Church, or City-owned buildings
- Market use of existing kitchen space and analyze interest from potential clients
- Use data to determine need for a feasibility study for a dedicated commercial kitchen and education space

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PRIORITY B: INCREASE EQUITABLE FOOD ACCESS

PRIORITY B: INCREASE EQUITABLE FOOD ACCESS

Jonesboro residents and steering committee members identified building equitable food access and food security into the plan's goals as a top priority. Meeting the goal of food access and food security will ensure Jonesboro community members have physical and economic access to sufficient, safe, and nutritious food at all times to meet their dietary needs and food preferences in order to lead a healthy and active life[1].

Farmers Market, FWA

1. FAO, 2006

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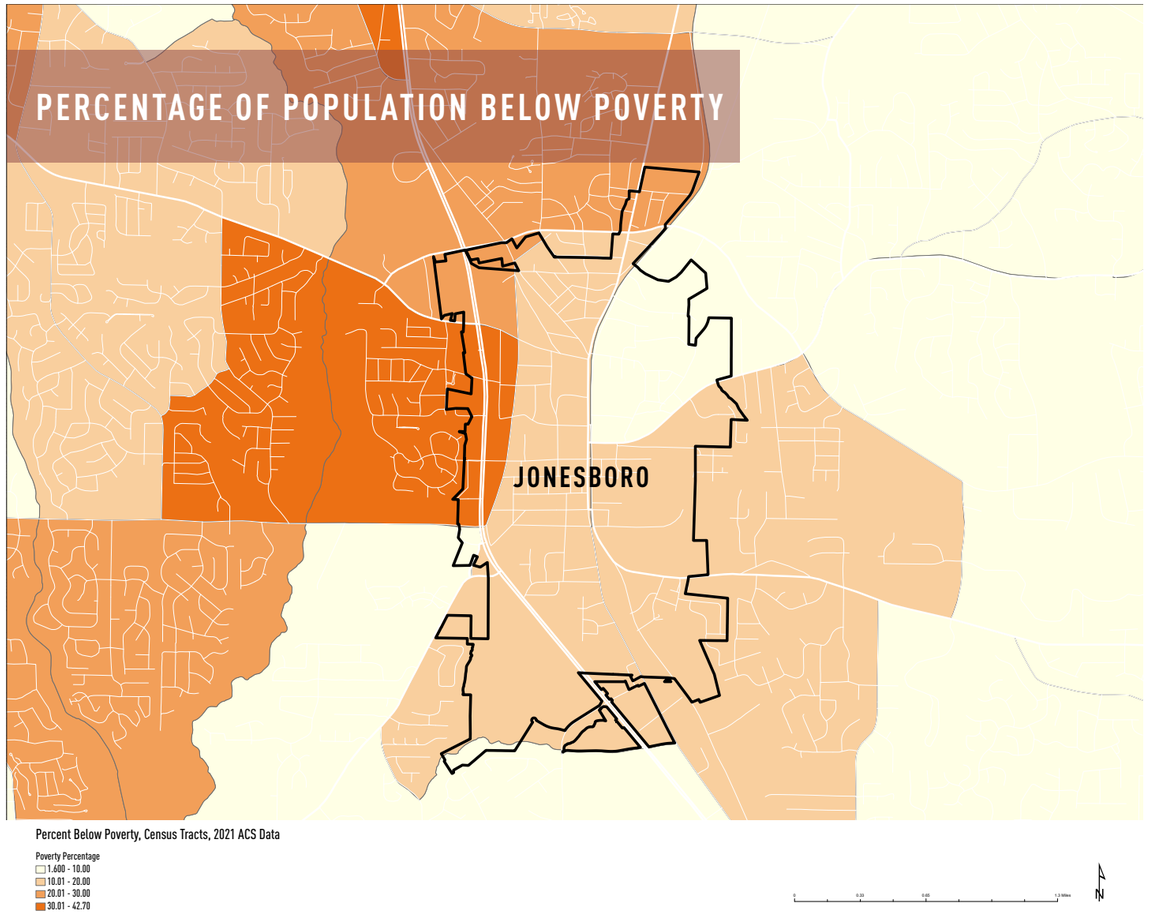
Food Justice and Food Sovereignty

Residents highlighted the need to go beyond increased access to create a shared understanding of how a thriving local food system also embeds food justice and food sovereignty, and to incorporated these themes into the report to reflect the city's values. Food justice moves to eliminate disparities in food access caused by systemic problems of race, gender, politics, and socioeconomic disparities[2]. Food sovereignty embraces the rights of people not only to have access to healthy and culturally appropriate foods but to define their own food and agriculture systems. Food sovereignty initiatives place the needs of those who produce, distribute, and consume at the center of food systems and policies, rather than the demands of markets and corporations[3]. The concept of food sovereignty is defined by the United Nations and includes localized food systems, local control that rejects privatization and commodification of food, respecting local ecosystems and shared knowledge of agricultural practices, and prioritizing small-scale agriculture and resilience within its Six Pillars of Food Sovereignty[4].

The recommendations in this section seek to strengthen collaborative, community-based solutions to issues of food access that center and empower residents and growers.

Farmers Market, FWA

The map below indicates the percentage of Jonesboro's population who are below the federal poverty level, as determined by the U.S. Census Bureau in 2021. The census tract that borders the west side of the city has the highest poverty rate at between 30% and 42.7% of the population. North of the city is also a higher poverty rate of between 20% and 30% of the population. The majority of Jonesboro's population has between 10% and 20% of residents that are at or below the federal poverty level.



Source: U.S. Census Bureau, 5-year ACS Data, 2021

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2. Food Justice in US and Global Contexts, 2017
3. Food Justice in US and Global Contexts, 2017
4. Food Secure Canada, 2012

SHORT-TERM STRATEGIES

RECOMMENDATION B-1:

Increase SNAP/WIC enrollment and accept benefits at the Farmers Market.

The Jonesboro Farmers Market is hosted by the city and held each Saturday from May-September at Lee Street Park. Residents who participated in community surveys and focus groups all expressed that the number of fresh produce vendors at the Farmers Market is limited. This plan acknowledges the need to expand the presence of local produce and aims to incorporate more local food vendors into the current farmers market through partnerships with farmers, the creation of a home grower's cooperative, and the development of a commercial kitchen space.

To increase access to fresh, locally grown food for families and individuals receiving federal nutrition benefits, the City of Jonesboro can enroll in a program which would double SNAP/EBT dollars at the farmers market. Wholesome Wave Georgia is a non-profit organization dedicated to increasing access to fresh, healthy, local food for all Georgians. Through the Georgia Fresh for Less program, Wholesome Wave Georgia matches SNAP/EBT dollars spent on fresh produce at farmers markets. The program would connect low-income families to fresh, local produce while also making it clear that they are welcome at the Jonesboro Farmers Market and increase an overall sense of community.

SNAP Putting Healthy Food Within Reach — USDA Supplemental Nutrition Assistance Program

GEORGIA WIC Women, Infants & Children

SNAP and WIC company logos

RECOMMENDATION B-1:

Increase SNAP/WIC enrollment and accept benefits at the Farmers Market.

ADDRESSES

- **Increase Equitable Food Access**
- Build on City and County Resources

POTENTIAL LEAD PARTNERS

- Wholesome Wave Georgia
- Jonesboro Farmers and Makers Market

POTENTIAL SUPPORT PARTNERS

- City of Jonesboro
- Hand, Heart, and Soul Project

KEY INITIAL STEPS

- Coordinate with Wholesome Wave Georgia to explore expanding Fresh for Less program to Jonesboro Farmers and Makers Market

RESOURCES/CASE STUDIES

- Wholesome Wave Georgia currently partners with 37 metro Atlanta markets for their Fresh for Less program, including two sites facilitated by the Hand, Heart, and Soul Project - the Little Ones Learning Center Farm Stand and the Unity Farm Stand and Market. Jonesboro should coordinate with these local partners to glean best practices for accepting and leveraging EBT benefits at the market. Wholesome Wave Georgia's 2016 customer survey showed that this program helped 80% of shoppers increase their daily servings of fresh fruits and vegetables. It also helps to boost produce sales, supporting and encouraging additional farmer vendors at the market and contributing to the local economy.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

RECOMMENDATION B-2:

Expand partnerships to support senior nutrition and growing opportunities including the SCOPE program.

Supporting and increasing access to local food for seniors is an important aspect of this plan. Jonesboro community survey respondents tended to skew older, with 85% of participants being over the age of 40, and 39% of residents being over the age of 50. Respondents indicated the need for accessible gardening spaces for older residents, volunteers or youth programs to help facilitate care and creation of garden boxes, and an overall interest in wanting increased access to fresh, local produce. These types of programs would increase physical and mental well being for senior residents and provide opportunities for intergenerational cooperation.

The City of Jonesboro Police Department currently operates the SCOPE program, Senior Citizens Outreach Plus Engagement. This program uniquely benefits the senior community by providing social interaction through wellness checks paired with needed resources including fresh produce from the Jonesboro Community Garden. As of 2023, the program serves approximately 17 participants. The SCOPE program primarily serves senior homeowners, and the donated food is grown by both home growers and at the Jonesboro Community Garden. The SCOPE program can be expanded by increasing individual enrollment and by partnering with existing hubs for senior activity including the Battle Creek Senior Center, Charles Griswell Senior Center, and HearthSide Jonesboro, a 55+ community.

Expansion of this program will require increased capacity from the Police Department staff and additional resources such as a refrigerated truck or produce holding space and new distribution partners and volunteers should be considered.

Community Garden Club President Mary Bruce, Jonesboro Community Garden

RECOMMENDATION B-2:

Expand partnerships to support senior nutrition and growing opportunities including the SCOPE program.

ADDRESSES

- **Increase Equitable Food Access**
- Build on City and County Resources
- Promote Local Food System Opportunities

POTENTIAL LEAD PARTNERS

- Jonesboro Community Garden
- UGA Clayton County Extension
- Master Gardener Volunteer Program

POTENTIAL SUPPORT PARTNERS

- Make It Village

KEY INITIAL STEPS

- Identify current growing capacity for donations including at the expanded SCOPE space at the Jonesboro Community Garden, through the home growers cooperative network, and other partners
- Use capacity determinations to target expanded enrollment from individuals
- Advertise program at senior centers to gauge additional needs for senior nutrition services
- Consider adding gardens at senior centers and the new senior residence facility in Jonesboro

RESOURCES/CASE STUDIES

- UGA Extension Cherokee County utilizes the expertise and volunteer commitment of their Master Gardeners program to help maintain a community garden at the Cherokee County Senior Center. The space hosts over 30 accessible raised beds that rent for $20 per year to allow for two season warm and cold growing. This could be a model for expanding senior gardening and produce accessibility by adding growing spaces with dedicated service from UGA Extension and knowledgeable gardeners to Jonesboro area senior centers.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

LONG-TERM STRATEGIES

RECOMMENDATION B-3:

Expand partnerships with faith-based organizations and pantries for food distribution.

A variety of organizations in Jonesboro distribute food for those who need it, including local food pantries and religious organizations. During the community engagement process, stakeholders indicated the need for a centralized location to list the organizations that distribute meals or provide mobile markets, and when these services are available. For example, Eat Rite Atlanta offers a mobile farmers market with wholesale foods periodically at Kaiser Permanente Southwood Comprehensive Medical Center. This is a way for local residents to buy fresh vegetables at a discounted cost. The county also operates the Clayton Community Garden behind the Clayton Community Center. The Salvation Army and Diving Faith Ministries International both operate food pastries in the greater Jonesboro area. A first step is to identify all area organizations who serve and distribute meals, and then to create and maintain these resources in a centralized location. Information should be hosted by the City of Jonesboro for residents and community members to access.

Food distribution facility, FWA

RECOMMENDATION B-3:

Expand partnerships with faith-based organizations and pantries for food distribution.

ADDRESSES

- **Increase Equitable Food Access**

POTENTIAL LEAD PARTNERS

- City of Jonesboro

POTENTIAL SUPPORT PARTNERS

- Make It Village
- First Baptist Jonesboro
- Jonesboro First United Methodist Church

KEY INITIAL STEPS

- Identify local food pantries and faith-based organizations who lead food and meal distributions
- Create listing of resources for food access webpage on City of Jonesboro site to increase community awareness

RESOURCES/CASE STUDIES

- Clayton State University offers a list of food pantries on its website: Family Resources Food Pantries - Clayton State University. FoodPantries.Org set up a directory of Food Banks, Soup Kitchens, and non-profit organizations committed to fighting hunger. Information is collected through form submissions on the website.
- Jonesboro GA Food Pantries | Jonesboro Georgia Food Pantries, Food Banks, Soup Kitchens.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

RECOMMENDATION B-4:

Support a fleet of mobile markets.

Current food distribution and access points in Jonesboro are place-based and time-bound, making it difficult for some residents without access to reliable transportation or flexible schedules to utilize them. Mobile markets would be a flexible solution that could bring fresh, healthy food options to locations best positioned to serve the Jonesboro community at optimal times. Enabling mobile markets to distribute food in Jonesboro will help food access throughout the city. The City of Jonesboro will need to identify spaces where mobile markets can travel and be stationed. Jonesboro currently allows food trucks in limited locations, and a zoning review will be needed to ensure mobile markets are allowed increased location and time access to distribute.

Make It Village plans to distribute food in the community through a fleet of mobile markets in the next 3 years, making them a key infrastructure partner in increasing flexible food access points. Local food sourcing and farmer partnerships should be a key element of this program development to make the local mobile markets an additional entrepreneurial opportunity and support for Jonesboro area growers.

Food Share mobile market

RECOMMENDATION B-4:

Support a fleet of mobile markets.

ADDRESSES

- **Increase Equitable Food Access**
- Build on City and County Resources

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Make It Village

POTENTIAL SUPPORT PARTNERS

- Jonesboro Community Garden
- Atlanta Harvest
- UGA Extension Clayton County

KEY INITIAL STEPS

- Identify lead infrastructure partner for use of mobile market vehicles
- Identify key spaces for mobile markets that best reach the community and confirm zoning variance needs
- Reach out to grower partners for hyper-local sourcing from Jonesboro area gardens and farms
- Design a marketing campaign to ensure community awareness
- Pilot one mobile market route and document learnings

RESOURCES/CASE STUDIES

- UGA Extension Fulton County runs the Fulton Fresh program that incorporates nutrition education programming with a Mobile Market. The Market runs seasonally and makes multiple coordinated stops throughout the county on a weekly basis. Attendees have the option to participate in nutrition education classes and cooking demonstrations as well as get a free bag of in-season produce. Jonesboro should look to this model as a way to incorporate community engagement into a mobile market model and offer free as well as for-sale food options.

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RECOMMENDATION B-5:

Create a free / take-what-you-need community stand at the Jonesboro Farmers and Makers Market.

Community members and the steering committee emphasized the need for the City Agriculture Plan to increase equitable access to fresh, healthy foods for all residents of Jonesboro. In Jonesboro, 38.3% of residents had an income below the poverty level in 2021, which was 63.4% greater than the poverty level of 14.0% across the entire state of Georgia according to the U.S. Census Bureau.

Barriers to food access for those experiencing poverty and many more residents that aren't captured in these statistics are structural, physical, and financial. Community-based solutions outside of traditional food system structures or charity models are an important component of meeting food access needs in the long term. A free/take-what-you-need community food stand at the Jonesboro Farmers and Makers Market and/or Jonesboro Community Garden can be an additional local food access resource and community building effort. As growing efforts increase within the city through new and expanded gardens and increasing number of home growers, excess food can be coordinated for distribution at this stand to support residents in need.

Farmers Market Image, FWA

RECOMMENDATION B-5:

Create a free / take-what-you-need community stand at the Jonesboro Farmers and Makers Market.

ADDRESSES

- **Increase Equitable Food Access**
- Build on City and County Resources

POTENTIAL LEAD PARTNERS

- Jonesboro Farmers and Makers Market
- City of Jonesboro; Jonesboro Community Garden
- Hand, Heart, and Soul Project

POTENTIAL SUPPORT PARTNERS

- Local faith-based organizations, local food pantries
- Future Jonesboro home growers cooperative

KEY INITIAL STEPS

- Identify organizations already participating in food distribution in Jonesboro
- Embed community provision in the tenants of the proposed home growers cooperative
- Identify organizational lead or volunteer team to staff weekly stand
- Coordinate distribution of excess food through a weekly stand

RESOURCES/CASE STUDIES

- Community Farmers Markets, a local farmers market management non-profit, partners with Atlanta-based food cooperative, Urban Recipe to provide free, shelf-stable food at five MARTA Market locations each week. Customers have the opportunity to take additional pantry items to supplement their market purchases. Management of this free/take-what-you-need component of these five markets should be examined as a model for incorporating something similar at Jonesboro locations.

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PRIORITY C: PROMOTE LOCAL FOOD SYSTEM OPPORTUNITIES

PRIORITY C: PROMOTE LOCAL FOOD SYSTEM OPPORTUNITIES

Jonesboro community members expressed the desire to promote new local food system opportunities and to increase communications for existing programs. Over 47% of community engagement participants expressed the need for better marketing when it comes to highlighting the local food system opportunities that Jonesboro has to offer. Public participation at Hand, Heart, and Soul Project's 6th Annual Clayton County Block Party revealed the desire for more cooking classes, opportunities to learn how to grow food, and healthier grocery options. Currently, the city operates a Community Garden, a seasonal Farmer and Makers Market, and classes led by the University of Georgia Clayton County Extension office to educate residents about procuring, storing, and preparing fresh produce. This is in addition to other events, educational opportunities, and food distributions held by local organizations that residents could better participate in with increased marketing and awareness. There is a pressing need for comprehensive communication channels within the community and opportunities to enhance and expand upon current programming.

The subsequent recommendations aim to address the identified gaps and highlight opportunities outlined during the community engagement phase. Education opportunities, events, and resources discussed in this recommendation leverage existing programming in the area. Ultimately, these recommendations aim to create a more vibrant, connected, and informed community in Jonesboro, where the local food system is celebrated and accessible to all.

Food education, FWA

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

SHORT-TERM STRATEGIES

RECOMMENDATION C-1:

Increase gardening education opportunities.

The Jonesboro City Agriculture Plan can build upon existing gardening education opportunities and create new ones by leveraging partnerships. The UGA Clayton County Extension's Master Gardener Volunteer Program offers garden education for adults and for youth via the Extension's 4-H Program. For example, the Master Gardener program recently offered a gardening education program at Stately Oaks in Jonesboro and created signage to identify plants. Extension is working to expand the number of Master Gardeners in Clayton County as the annual volunteer requirements for the program can support expanded plantings and community education opportunities throughout the year. Extension could provide guest lecturers to programs such as the Jonesboro Community Garden "Learn & Grow" gardening education classes which they aim to make into a monthly series.

The Jonesboro Community Garden has identified classroom space needs to expand education opportunities. They currently have seed funding from the City of Jonesboro for a gazebo that could serve to create a small classroom space, or could be leveraged to create a larger pavilion space. Existing underutilized buildings or local churches, such as First Baptist and First United Methodist, may offer other classroom options. Potential partners, such as the Hand, Heart, and Soul Project and Make It Village, already include education as key offerings for their programming. Collaboration will be key to increasing gardening education opportunities.

Outdoor classes, FWA

RECOMMENDATION C-1:

Increase gardening education opportunities.

ADDRESSES

- **Promote Local Food System Opportunities**
- Build on City & County Resources
- Equip Current & Beginning Growers

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- UGA Clayton County Extension
- Master Gardener Volunteer Program
- Jonesboro Community Garden

POTENTIAL SUPPORT PARTNERS

- Hand, Heart, and Soul Project
- Make It Village
- Local religious organizations, Schools, senior centers

KEY INITIAL STEPS

- Identify spaces for classroom and outdoor education
- Collaboratively develop curriculum and class schedule
- Identify community outreach strategies to promote participation

RESOURCES/CASE STUDIES

- UGA Extension Office Cooking Classes
- The Atlanta Botanical Garden offers continuing education that changes according to seasons and includes all age groups and abilities. Atlanta Botanical Garden | Classes & Education (atlantabg.org)

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RECOMMENDATION C-2:

Offer classes on cooking and preserving food.

At a back-to-school block party event hosted by the Hand, Heart, and Soul Project, Jonesboro families indicated that they know how to purchase healthy foods, but would like further instruction on how to prepare fresh produce. The Jonesboro City Agriculture Plan aims to expand access to fresh, local produce as well as increasing knowledge of how to prepare and preserve that food. This will support Jonesboro residents' ability to enjoy what they have grown or obtained from local growers and increase community control of production and distribution of foods.

Cooking classes can be held in a variety of places. This plan provides the basis for a feasibility study for a community kitchen (see Recommendation A-4). Until such space is built in Jonesboro, the Jonesboro Farmers and Makers Market and kitchens identified in schools or faith based partner spaces could be utilized. Food preservation requires extra care and must be preserved in a certified or inspected kitchen if being sold as a commercial product. The cooking classes described here would be solely for education purposes, rather than preserving or processing food for sale.

The University of Georgia Extension Office in Clayton County hosts a "Produce Powerhouse Party" series which focuses on preparation of produce and produce education. The series operates during the summer growing season via the Family and Consumer Sciences Department. In addition, the Hand, Heart, and Soul Project and the Jonesboro Community Garden have both expressed interest in creating a cooking class series. Partners should work together to identify spaces for hosting cooking classes and collaborate on curriculum development.

Jarred preserves, FWA

RECOMMENDATION C-2:

Offer classes on cooking and preserving food.

ADDRESSES

- **Promote Local Food System Opportunities**
- Build on City & County Resources
- Equip Current & Beginning Growers

POTENTIAL LEAD PARTNERS

- Hand, Heart, and Soul Project
- Make It Village
- UGA Clayton County Extension
- Jonesboro Farmers Market

POTENTIAL SUPPORT PARTNERS

- Jonesboro Community Garden
- First Baptist Church
- First United Methodist Church
- Local schools

KEY INITIAL STEPS

- Increase partnership between the Jonesboro Community Garden and UGA Clayton County Extension Office to include food preparation and preservation classes
- Identify a location for expanded community classes
- Identify course instructors and schedule
- Coordinate Farmers Market cooking demonstrations to promote class offerings

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LONG-TERM STRATEGIES

RECOMMENDATION C-3:

Improve communications on current and future local food system assets and opportunities.

There are several local messaging approaches that the City of Jonesboro and partners could pursue to increase communications on current and new food systems assets. A few of them include:

- Adding signage
- Creating a dedicated webpage hosted by the City of Jonesboro
- Social media
- Branding for flyers and posters in the community

The City of Jonesboro has existing and proposed assets that will benefit from branding and signage including the Jonesboro Community Garden, the Jonesboro Farmers Market, and proposed sites for new community gardens, plantings, and beautification. Larger signs will raise awareness to those passing by, and smaller signs might identify the plants or the groups who assisted in creating or beautifying the spaces.

Communication in the city about food system activities is one area identified for improvement, and a dedicated webpage on the City of Jonesboro website will help residents with a centralized location to learn about offerings throughout the city. Collaboration with the County to link the City of Jonesboro webpage to Clayton County and UGA Clayton County Extension activities will help increase intergovernmental efforts. The Master Gardener Volunteer Program spreads information on food and agriculture events through their network by word of mouth, and has an email distribution list for county residents who have requested soil testing services. The site can also link to partner activities and programs to increase community awareness. The City of Jonesboro and partners can elevate programs and activities through a coordinated social media campaign and regular postings.

Branding developed for the Jonesboro Farmers Market and Community Garden signs can be expanded to print for display throughout the community and to local partner organizations. This will help reach those who do not have access to social media and to raise general awareness of these programs in Jonesboro.

Garden signage, FWA

RECOMMENDATION C-3:

Improve communications on current and future local food system assets and opportunities.

ADDRESSES

- **Promote Local Food System Opportunities**
- Build on City & County Resources
- Equip Current & Beginning Growers

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Jonesboro Community Garden
- Jonesboro Farmers and Makers Market

POTENTIAL SUPPORT PARTNERS

- Arts Clayton
- Hand, Heart, and Soul Project
- Make It Village
- UGA Clayton County Extension

KEY INITIAL STEPS

- Create a web page at City of Jonesboro dedicated to food and agriculture communications
- Develop branding and signage for current City agriculture assets

RESOURCES/CASE STUDIES

- **East Point Grown:** Under their City Agriculture Plan, the City of East Point created an umbrella marketing brand for local food and agriculture activity: East Point Grown. This built on the recognizable larger state and regional brands of Georgia Grown and AgLanta Grown. While Jonesboro does not need to create an independent branding scheme for their food system work, they can look to East Point Grown's website, www.eastpointgrown.org, as an example of a centralized community resource. This website includes a calendar of related events, a directory of local food and agriculture organizations, resources on where to access food distributions and gardens in the city, and a sign up service for a new compost drop off program. A similar page could be hosted on the City's website to inform the community of local offerings and highlight the work of partner organizations.

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

RECOMMENDATION C-4:

Increase local food and agriculture events in Jonesboro.

Elevating existing local food events and working with partners to increase the number and types of event offerings is a useful strategy to build community identity and pride around local food and agriculture, while showcasing and supporting the efforts of local growers, partners, the Jonesboro Community Garden, and the Jonesboro Farmers Market. One-off or recurring events can build upon existing programming such as having pop-up farmers markets at alternative times, increasing gardening education classes currently offered monthly at the Community Garden, and increasing the Jonesboro-based work of UGA Clayton County Extension through the Master Gardeners and 4-H programs. As new growing spaces are created or expanded, events can celebrate these successes and highlight new resources for the community.

Larger annual events can also bring together collaborative partners and serve as a means of community connection. An annual harvest event held at the Jonesboro City Center, as proposed by the Hand, Heart, and Soul Project can help build networks and raise awareness of County offerings. An annual kickoff event for the Community Garden season and SCOPE program can help build enthusiasm and coordinate growing efforts and ideas.

Community Group, Jonesboro Community Garden

RECOMMENDATION C-4:

Increase local food and agriculture events in Jonesboro.

ADDRESSES

- **Promote Local Food System Opportunities**
- Build on City & County Resources
- Equip Current & Beginning Growers

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Jonesboro Community Garden
- Jonesboro Farmers and Makers Market
- Hand, Heart, and Soul Project
- UGA Clayton County Extension
- Master Gardener Volunteer Program
- 4-H Youth Development Program

POTENTIAL SUPPORT PARTNERS

- Make It Village
- Arts Clayton

KEY INITIAL STEPS

- Identify current events, both one-off and recurring to populate the events calendar on the City's webpage.
- Work with partners to collaborate on new events to reach more community members and connect them to opportunities to access and grow local food.
- Incorporate food and agriculture promotion into related events such as those focused on health and wellness, sustainability, and general community building.
- Form a project team and begin a plan for an annual harvest event at the Jonesboro City Center to highlight the City Agriculture Plan, local partners' work, and serve as a community celebration of local food.

RESOURCES/CASE STUDIES

- Groundwork Atlanta and AgLanta Grown co-produce AgLanta Eats, an annual hyper local food festival at the Atlanta Botanical Gardens. This event celebrates, educates, and unites the local food system while raising funds to support Atlanta food producers. The event annually attracts hundreds of community members and local leaders for the opportunity to interact with area farmers and food producers and build community within the local food system. Funds raised by the event support the expansion of local food production in the city of Atlanta. Jonesboro should consider this model when establishing a project plan for a large annual food and agriculture celebration.

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PRIORITY D: BUILD ON CITY AND COUNTY RESOURCES

The City of Jonesboro recognizes the need for local food and agriculture to become more of an integral part of the community. Currently, their main investments are in the Jonesboro Farmers and Makers Market and Jonesboro Community Garden. Both assets seek to increase residents' access to fresh, local food options and build community connections.

The UGA Clayton County Extension, in conjunction with the city, started the Jonesboro Farmers and Makers Market in 2018 on a vacant city lot. As the market grew in popularity and size, it was moved to the marketplace area of the newly constructed Lee Street park. Today, over 50 vendors are on the market roster which has grown to be a staple in the city as it runs weekly from the first Saturday in May through the last Saturday in September. There is a city budget of $1,000 allocated for the operation of the farmers market annually.

The vision for the community garden grew out of the COVID-19 pandemic need to increase contact with vulnerable populations in the city, including senior citizens. The Jonesboro Community Garden opened in April 2021 and received enthusiastic support from the community. The garden hosts 42 raised beds, a newly installed orchard with 38 plantings, a native plant garden, and a 1/8 acre devoted to growing vegetables for the police department's SCOPE (Senior Citizens' Outreach Plus Engagement) initiative. The garden's budget is included in the police department's community outreach funds and totals $10,000 annually.

Building on these and other existing resources will enhance the connection with the community and give residents an opportunity to shape the city landscape while expanding education and healthy food access.

John Burden, Director of Public Works, Jonesboro Community Garden

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

SHORT-TERM STRATEGIES

RECOMMENDATION D-1:

Host a seedling sale at the Community Garden to boost revenue and provide a resource for growers.

An annual plant sale at the Jonesboro Community Garden will help kick off the growing season and provide a variety of plants to help growers as they plan their warm-weather gardens. This event, timed in the spring to align with the first planting date, can include summer vegetable starts, herbs, perennials, and fruit bearing plants. Native plant education and resources at the sale can help new and current growers learn about the different varieties, and the sale of plants can boost revenue for the garden. The sale will enable both community garden growers and local home growers to start their summer gardens. The garden sale could grow to include partners; Swints Feed & Garden sells many garden products and a variety of bulk vegetable seeds, and ARC previously managed a greenhouse on Clayton County-owned land that could be studied for feasibility of use and partnership. Residents could also have the opportunity to partner by subdividing and donating perennials.

Seeds are typically started in a controlled environment such as a greenhouse or hoop house. A structure and location should be identified, as well as staff or volunteers to tend to the new seedlings. Signs to identify plants are a great way to educate, and seedlings can be grouped together in themes such as herb garden basics and flower cutting gardens. The seedling sale can grow into a spring festival with youth activities, music, and more.

Community garden seedlings (right)

RECOMMENDATION D-1:

Host a seedling sale at the Community Garden to boost revenue and provide a resource for growers.

ADDRESSES

- **Build on City & County Resources**
- Equip Current & Beginning Growers

POTENTIAL LEAD PARTNERS

- Jonesboro Community Garden
- City of Jonesboro
- Master Gardener Volunteer Program

POTENTIAL SUPPORT PARTNERS

- UGA Clayton County Extension

KEY INITIAL STEPS

- Identify a controlled environment and seasonal support for seed starting
- Identify staff and volunteers to facilitate the event from the community garden club, home-growers cooperative, and other partners
- Source supplies and signage
- Develop marketing materials to promote the event to the community

RESOURCES/CASE STUDIES

- Trees Atlanta Native Plant Sale
- Georgia Audubon Seasonal Plant Sales

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RECOMMENDATION D-2:

Enhance the farmers market offerings by attracting more produce and food vendors with improved outreach and incentive for growers.

Fresh produce is a key ingredient to the success of a farmers market, along with fresh eggs, dairy, and preserved foods. Increasing local food production and sale at the market not only boosts the local economy, but increases healthy food options and grows community. Although the Jonesboro Farmers Market hosts over 50 vendors, community engagement and the steering committee indicated a need for more produce and fresh food vendors and to ensure that the market reflects the food needs and preferences of the Jonesboro community. The Jonesboro City Agriculture Plan recommends pursuing strategies and incentives to increase the number of new growers and assisting current growers, and taking steps to ensure the market reflects the cultural and racial diversity of Jonesboro.

To help grow the Jonesboro Farmers Market in an inclusive and equitable way, the plan recommends incorporating the recommendations of The Anti-Racist Farmers Market Toolkit developed by the Farmers Market Coalition. The Farmers Market Coalition is a 501(c)(3) non-profit organization dedicated to working with market operators to strengthen farmers markets across the United States so that they can serve as community assets while providing real income opportunities for farmers. The organization created The Anti-Racist Farmers Market Toolkit in 2020 to help bridge the gap in applying and tailoring anti-racist, inclusive tools to the farmers market context. The toolkit includes four categories: Management, Mission, Messaging, and Measurement that provide a roadmap for establishing a baseline of existing food culture, reflecting the community in the market vendors, creating inclusive market management, and developing culturally-relevant messaging about the market and its programs.

East Point Farmers Market, FWA

RECOMMENDATION D-2:

Enhance the farmers market offerings by attracting more produce and food vendors with improved outreach and incentive for growers.

A first step to increase the amount of produce and fresh foods sold at the market is to create a strategy that builds local grower capacity and connects them to the community and market opportunities. This strategy should increase equity, access, and expand market leadership to reflect the diversity of the community, potential recommendations include:

- Expand the number of raised beds at the Community Garden and dedicate this space for food sold at the Farmers Market.
- Enable home growers to form a cooperative to manage a table at the Farmers Market to sell produce and preserved foods and to earn an alternate stream of income.
- Encourage partners with community gardens including senior centers, religious organizations, home growing networks, social organizations, and schools to contribute to existing market stands or to create a new stand for the organization.
- If the ARC greenhouse reopens, encourage partnership to sell plants and produce grown there.
- Identify investment partners who grow food and have available resources to contribute for example Make It Village, with their mobile market initiative
- Identify space, including city and county-owned land, for new gardens in the City of Jonesboro with a potential to partner with the Farmers Market.
- Consider waiving market fees for vendors selling a majority locally-grown produce, preserved foods, locally produced eggs.
- Consider a purchase program from market vendors for the take-what-you-need stand, mobile markets, or SCOPE program to ensure weekly market participation is attractive

Supportive policy at the city and county levels can help to increase the number of growers, farmers, and food related businesses in Jonesboro and the surrounding area. Partnerships between public, non-profit, and private entities can help seek supportive funding, land access, and educational resources for growers to ensure business support is equitable and reflects the racial makeup of the community. Programs through the State of Georgia and the U.S. Department of Agriculture's Georgia Grown program support agriculture producers, manufacturers and retailers in the state. Intentional work to build a network of new growers using anti-racist strategies will increase opportunities to grow the local food system including local markets.

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RECOMMENDATION D-2:

Enhance the farmers market offerings by attracting more produce and food vendors with improved outreach and incentive for growers.

ADDRESSES

- **Build on City & County Resources**
- Equip Current & Beginning Growers
- Promote Local Food System Opportunities

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Jonesboro Farmers and Makers Market
- Jonesboro Community Garden
- UGA Clayton County Extension

POTENTIAL SUPPORT PARTNERS

- U.S. Department of Agriculture
- Hand, Heart, and Soul Project
- Make It Village

KEY INITIAL STEPS

- Ensure diversity of leadership when developing and implementing strategy
- Identify growing space in the Community Garden dedicated to food for free/take-what-you-need market stand
- Encourage local growers to participate in Farmers Market using economic incentives i.e. waived fees or purchase programs
- Build a growers network in Clayton County by first connecting with established programs to help build strategy for outreach and resources

RESOURCES/CASE STUDIES

- The Anti-Racist Farmers Market Toolkit
- Georgia Grown

EAV Farmers Market, FWA

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

RECOMMENDATION D-4:

Install a food forest on city-owned land and promote other edible landscaping.

A food forest is an edible garden modeled after natural ecosystems that includes trees, shrubs, herbs, and other plants that work together to create a self-sustaining system of multiple plant species. Food forests attract beneficial insects and pollinators and beautify spaces in a community. Food forests are also ecosystem builders that gather and store rain and runoff water, capture carbon and nitrogen, and build healthy soils[5]. Food forests are places for exploration, education, and community projects as well as quiet spaces for reflection.

Input from the Jonesboro community and the steering committee recommended the City of Jonesboro explore vacant and underutilized land for a food forest. Creating a food forest also aligns with planning elements of the 2017 Blueprint Jonesboro:

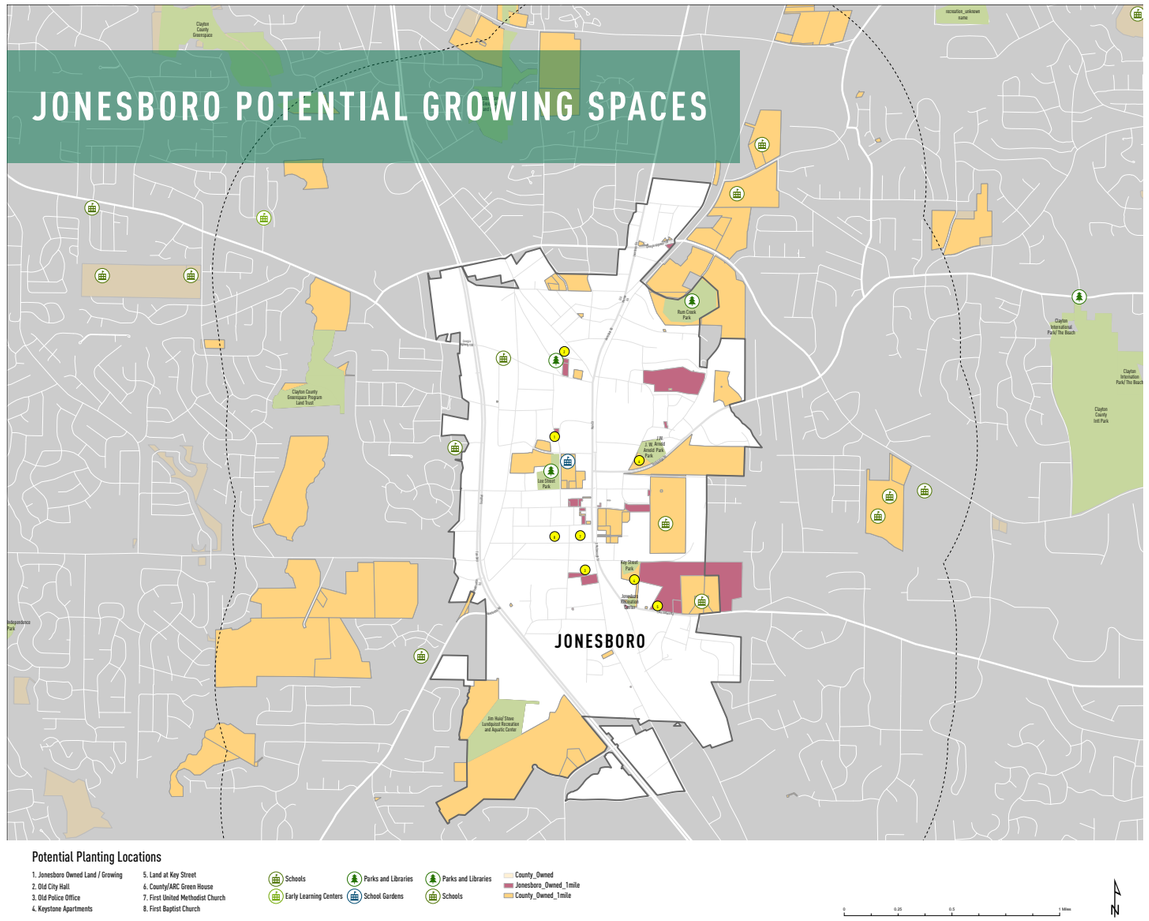
- **Existing City Facilities:** Once the proposed Municipal Complex is constructed, and City Hall / Police Department are moved into the space, the existing facilities will become empty. The parcels these facilities occupy, as well as nearby parcels, are already owned by the City. It is highly recommended that the City issue a Request for Proposals (RFP) to study long-term uses for these properties.

This recommendation to study feasibility of utilizing public land was echoed by the steering committee. The steering committee developed a map of potential public and private land that could incorporate a food forest as a resource for implementation.

5. https://borealbloomhomestead.com/what-is-a-food-forest/

During the Jonesboro City Agriculture Plan process, the Steering Committee identified potential spaces in the city that might be feasible for gardens or growing opportunities.

Areas identified by the Steering Committee include city-owned land, the old Police offices, land adjacent to the Keystone Apartments and in the Key Street area, a county-owned greenhouse that is not currently operational, and church-owned land at the First United Methodist Church and the First Baptist Church.



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RECOMMENDATION D-4:

Install a food forest on city-owned land and promote other edible landscaping.

This recommendation can be expanded to include a variety of native and edible plantings on city property that increase beautification and further align with the 2017 and 2020 Blueprint Jonesboro documents.

- **Improvements to Lee Street Elementary School:** Lee Street Elementary School serves as an important community resource: it is not only a center of education for children, but it serves as a polling place during elections and is a source of pride for the local community. During the planning process, stakeholders noted that the school could use some exterior improvements to better match the character of the growing community. Some ideas presented included improved landscaping and murals. It was suggested that students of Lee Street Elementary could participate in whatever improvements may occur. The City could collaborate with Clayton County Schools and other local organizations to advance this opportunity.
- **Small Beautification Efforts:** Small projects can add up to make a huge difference in the way people see Jonesboro… and could be implemented by the Downtown Development Authority.

Incorporating plantings on city-owned, county-owned, public or private vacant land, as well as intensional plantings for beautification in the community can increase agricultural options and meet city goals.

Muscadines, FWA

RECOMMENDATION D-4:

Install a food forest on city-owned land and promote other edible landscaping.

ADDRESSES

- **Build on City and County Resources**
- Increase Equitable Food Access

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Hand, Heart, and Soul Project
- UGA Clayton County Extension
- Master Gardener Volunteer Program

POTENTIAL SUPPORT PARTNERS

- Jonesboro Downtown Development Authority
- Clayton County Schools

KEY INITIAL STEPS

- Identify vacant land and beautification areas for potential growing spaces
- Identify and allocate city and partner funding to beautification
- Plan a variety of plants, set planting stages and recruit knowledgeable leadership and volunteer support for installation
- Identify assistance for long-term maintenance including County arborists
- Identify resources for community gathering spaces such as benches and signage to incorporate into food fores

RESOURCES/CASE STUDIES

- Boreal Bloom: "What is a Food Forest?"
- Boston Food Forest Coalition
- AgLanta Grows-a-Lot Program

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LONG-TERM STRATEGIES

RECOMMENDATION D-3:

Invest in infrastructure at the Jonesboro Community Garden to expand resource offerings.

Expanding the infrastructure at the Jonesboro Community Garden can increase the community benefit and reach of the garden. Garden activities can be expanded by building new structures for classes, storage, and activities as well as creating more growing space and raised garden beds. The garden recently received funding for a gazebo or other structure, which could be leveraged to fund construction of a covered classroom pavilion. Pavilions can be constructed to include solar panels to provide electricity, indoor storage space and benches for class participants. Structures for new growing activities such as hoop houses or a greenhouse can expand the growing season and provide additional educational opportunities. New initiatives such as an apiary or chicken coop could add additional food system elements and educational resources to the garden, but would need safety and maintenance plans in place. Picnic tables and bench seating will enable the garden to provide a place for community connection and enjoyment. The steering committee also identified signage for the Community Garden as a top priority promotional strategy.

Jonesboro Community Garden

RECOMMENDATION D-3:

Invest in infrastructure at the Jonesboro Community Garden to expand resource offerings.

ADDRESSES

- **Build on City & County Resources**
- Equip Current & Beginning Growers
- Promote Local Food System Opportunities

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Jonesboro Community Garden
- Master Gardener Volunteer Program
- Hand, Heart, and Soul Project

POTENTIAL SUPPORT PARTNERS

- Clayton County and ARC
- Swints Feed & Garden Supply

KEY INITIAL STEPS

- Develop garden infrastructure plan including resource, labor, and funding needs
- Solicit design for new structures, signs, and other initiatives
- Implement community workdays and celebrations to install new resources

RESOURCES/CASE STUDIES

- City of Boulder, Colorado: "Pollinator Gardens and Pathways"
- Muncie Public Library: "Gateway to Gardening Pavilions at Maring-Hunt Library"

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RECOMMENDATION D-5:

Identify and expand community gardens in the City of Jonesboro.

Community gardens are a direct investment in the physical and mental health of the community and should be available to all. Expanding Jonesboro's community garden spaces across the city would help ensure more equitable access and increase opportunities for resident participation. Given the success and engagement at the current Jonesboro Community Garden and community engagement feedback, there is clear interest in additional local growing opportunities. Identifying existing or former gardens is a first step in understanding a full range of garden resources in Jonesboro and developing a strategy to expand or reinvigorate gardens throughout the city in partnership with local organizations. As a first step, the UGA Clayton County Extension offers soil and water testing as well as access to agricultural planning experts through the University of Georgia and Master Gardener volunteer support for garden installation and maintenance.

Gardeners planting, Jonesboro Community Garden

RECOMMENDATION D-5:

Identify and expand community gardens in the City of Jonesboro.

ADDRESSES

- **Build on City and County Resources**
- Promote Local Food System Opportunities

POTENTIAL LEAD PARTNERS

- City of Jonesboro
- Jonesboro Community Garden
- UGA Clayton County Extension
- Master Gardener Volunteer Program

POTENTIAL SUPPORT PARTNERS

- Clayton County
- Hand, Heart, and Soul Project

KEY INITIAL STEPS

- Identify and map local gardens and former gardens at all locations
- Identify partners to help expand or create new gardens
- Partner with UGA Clayton County Extension for resource testing and education
- Partner with Master Gardeners and other partners for garden installation and maintenance planning

RESOURCES/CASE STUDIES

- Garden Pals: "Community Garden Statistics in 2023"

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NEXT STEPS

This plan will be submitted to the City of Jonesboro's City Council for their review, approval, and adoption. Upon adoption of the City Agriculture Plan, the implementation phase will begin. FWA will award a $75,000 implementation grant to fund the process, while the City is providing matching in-kind support. FWA will remain a partner during the implementation phase, as the steering committee and relevant City departments work to prioritize and take key initial steps towards the recommendations in this plan.

This plan's recommendations are categorized within each priority area by their status as a short-term or long-term prospect for implementation. At the end of the planning process, the steering committee indicated their priorities for initial funding or action below. This should be a factor as the City develops their implementation strategy.

- **Top Identified Short-Term Priorities**
  - **A-1:** Expand partnerships for youth engagement through gardening education
  - **D-3:** Install a food forest on city-owned land and promote other edible landscaping
  - **D-2:** Enhance the Farmers Market offerings by attracting more produce and food vendors with improved outreach and incentives
  - **C-1:** Increase gardening education opportunities
- **Top Identified Long-Term Priorities**
  - **B-3:** Expand partnerships with faith-based organizations and pantries for food distribution
  - **D-4:** Invest in infrastructure at the Jonesboro Community Garden to expand resource offerings
  - **B-4:** Support a fleet of mobile markets

The recommendations for implementation range from expansion of current food and agriculture work to substantial new projects serving the community. New programmatic activity will require additional administrational capacity. Key considerations for furthering implementation include:

- Hiring a part-time or full-time "Community Food Projects Manager" or equivalent within the City staff or as a contractor to manage day-to-day operations and coordinate multiple implementation projects.
- Identifying additional funding opportunities for implementation projects including local and national foundations and state and federal government grants.

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APPENDIX

Why are City Agriculture Plans important?

City Agriculture Plans aim to look holistically at a city's local food system. When we talk about the "local food and system," we're talking about the process that food follows as it moves from the farm to table and all the ways that community can participate along the way. This process includes farmers, manufacturers and processors, distributors, and all residents as consumers. It also includes the inputs and outputs of each step — right down to the food waste we generate. The journey our food takes through the food system is influenced by ecosystems, education, funding, community culture and values, and our national, state, and local policies.

ECONOMIC VITALITY

- Profitable farms, market gardens, and food businesses
- Support local entrepreneurs
- Good jobs and career opportunities

WELLNESS

- Access to fresh, healthy foods
- Gardening, cooking, and preserving skills
- Great tasting local produce!

ECOLOGICAL RESILIENCE

- Conserve and utilize green spaces
- Food waste reduction and diversion
- Healthy soil and water resources
- Pollinator support

EQUITY

- Access to good food for all
- Honoring cultural diversity and traditions
- Empowerment and belonging

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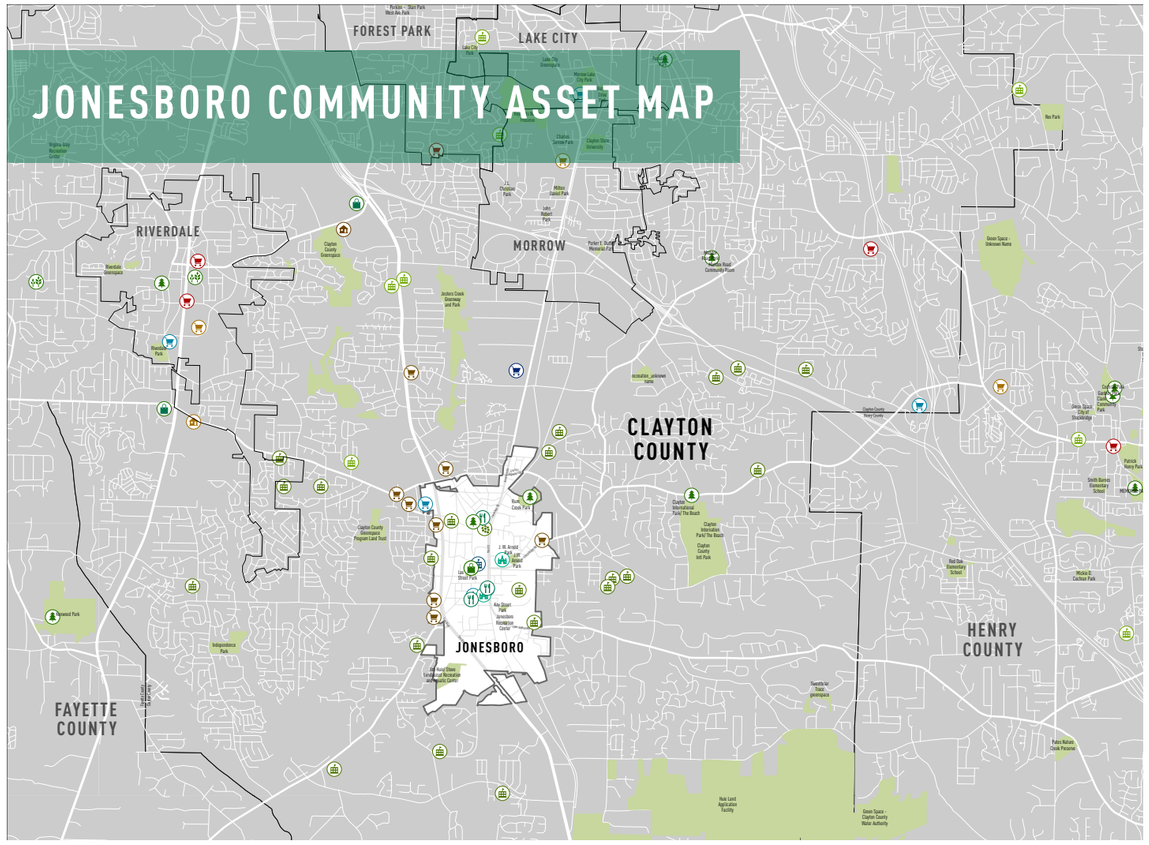
JONESBORO COMMUNITY ASSET MAP



JONESBORO COMMUNITY ASSET LIST

GROCERY STORES

- Wayfield Food Inc
- Lidi
- ALDI
- Lucky Food Mart
- Jonesboro Food Mart
- Fast Lane Drive Through Grocery Store
- Lucky Grocery
- Select Farmers Market
- Food Depot [792 Morrow Rd, Forest Park, GA 30297]
- Food Depot [6642 GA-85, Riverdale, GA 30274]
- Food Depot [6459 GA-42, Rex, GA 30273]
- Food Depot [Riverdale, GA 30274]
- Food Depot [4709 N Henry Blvd, Stockbridge, GA]
- Food Depot [200 Bank Station Rd, Fayettville, GA]
- Kroger [7125 GA-85, Riverdale, GA 30274]
- Kroger [8059 Tara Blvd, Jonesboro, GA 30236]
- Kroger [5664 Jonesboro Rd, Lake City, GA 30260]
- Kroger [3618 Hwy 138 SE, Stockbridge, GA 30281]
- Walmart [7050 GA-85, Riverdale, GA 30274]
- Walmart [6065 Jonesboro Rd, Morrow, GA 30260]
- Walmart [5600 N Henry Blvd, Stockbridge, GA 30281]
- Sam's Club [7325 Jonesboro Rd, Morrow, GA 30260]

FARMS

- Green Island Farm
- Green Acres Farm
- Culture Farms
- Acres Away Angus Farm
- Swanson Family Farm
- Prather's Farm
- Decimal Place Farm

SCHOOLS

- Pointe South Middle School
- Jonesboro High School
- Jonesboro Middle School
- Future Leaders Christian Academy Jonesboro
- HOPE Christian Academy
- Sunrise Christian Academy
- James H Brown Elementary School
- Phyls Academy Preparatory School
- Lillie E. Suder Elementary School
- Mount Zion High School
- Mt Zion Elementary School
- Jackson Elementary School
- Mundy's Mill Middle School
- Mundy's Mill High School
- Callaway Elementary School
- M.D. Roberts Middle School of the Performing Arts
- Kay R. Pace Elementary School of the Arts
- Kendrick Middle School
- Martha Ellen Stilwell School of the Arts
- Anointed Minds Preparatory School
- JW Arnold Elementary School
- Cedars Preschool at Rex
- Small Voices Early Learning Center & Preschool
- Carousel Kids Early Learning Center
- M.E.L.C Child Care Agency
- Ty-Lexine Early Development Center
- Our Mission Early Learning Center
- ABC Early Learning Academy & Eagle's Landing
- A New Beginning Early Learning Center
- New Faith Early Learning Center

SCHOOL GARDENS

- Lee Street Elementary School

FOOD AND AG. ORGANIZATIONS

- Hand Heart and Soul Project
- Hearts to Nourish Hope

COMMUNITY GARDENS

- Community Garden of Jonesboro
- Flatshoals Community Garden

PARKS AND LIBRARIES

- Massengale City Park
- Lee Street Park
- Rum Creek Park
- Clayton County International Park
- Maddox Road Park
- Riverdale Regional Park
- Gardner Park
- Memorial Park
- Cochran Park
- Paradise Park
- Kenwood Park
- Newman Wetlands Center

FARMERS MARKET

- Jonesboro Farmers Market
- Atlanta State Farmers Market
- Little Giant Farmers Market

LOCAL FOOD AND AG BUSINESSES

- Fig Tree Café
- Swint's Feed and Garden
- Magnolia House and Garden

CHURCHES

- Jonesboro First Baptist Church
- Jonesboro United Methodist Church
- Andrews United Methodist Church

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City Demographics

Population

4,492 Total

Age & Sex

<18 years old	18%	
18-64 years old		71%
>65 years old	11%	
Median Age	32	
Male/Female	56%/44%	
Veteran	4.2%	

Race & Ethnicity

White	17%
Black	61%
Asian	4%
> Two Races	2%
Hispanic/Latino	15%

Language Spoken at Home

English Only	82%
Spanish	13%
Asian/Islander	5%

Geography & Mobility

Square miles	3	
Population per sq. mi.	1,508.6	
Moved since previous year	34.7%	vs. 13.9% metro ATL, 14% GA
From same county	17%	
From other county	15%	
From other state	2%	

Education

High school grad or higher	69.6%
Bachelor's degree or higher	4.5%

Economy

Median household income	$31,033	vs. $75,267 metro ATL, $65,030 GA
Persons in poverty	38.3%	vs. 11.1% metro ATL, 13.9% GA
Children	59%	
Seniors	11%	
Households enrolled in SNAP benefits	1,173	

Housing

Total housing units	1,309	
Owner occupied units	31%	
Renter occupied units	69%	
Avg. persons/household	2.6	
Single unit structures	58%	
Multi unit structures	42%	
Median value of owner occupied unit	$94,600	vs. $252,100 metro ATL, $206,700 GA

Source: ACS 2021 5-Year Census Data
https://censusreporter.org/profiles/16000US1342604-jonesboro-ga/ Accessed 5/23/23

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JONESBORO
CITY
AGRICULTURE
PLAN

Atlanta Regional Commission

FOODWELL ALLIANCE

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JONESBORO CITY AGRICULTURE PLAN

Presentation to Jonesboro Mayor & City Council - November 6, 2023

WHAT IS A CITY AGRICULTURE PLAN?

A City Agriculture Plan provides a roadmap for a community to achieve its vision of creating a vibrant and sustainable community food system over the next 5-10 years.

The City Agriculture Plan is developed using a consensus-based and community-led process that brings together urban growers, residents, and City officials to identify community priorities. It also identifies strategies to achieve community food system priorities as well as prioritize implementation over time.

A City Agriculture Plan is not meant to be a stand-alone document but is meant to identify ways in which local food can be integrated into City plans and programs.

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WHY ARE CITY AGRICULTURE PLANS IMPORTANT?

Why invest in your local food system?

ECONOMIC VITALITY

- Profitable farms, market gardens, and food businesses
- Support local entrepreneurs
- Good jobs and career opportunities

WELLNESS

- Access to fresh, healthy foods
- Gardening, cooking, and preserving skills
- Great tasting local produce!

ECOLOGICAL RESILIENCE

- Conserve and utilize green spaces
- Food waste reduction and diversion
- Healthy soil and water resources
- Pollinator support

EQUITY

- Access to good food fo all
- Honoring cultural diversity & traditions
- Empowerment and inclusion

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Why Jonesboro?

City of Jonesboro Application

*"The community garden only opened our eyes to the **potential that agriculture could bring to the city.** Having a City Agriculture Plan would further **strengthen the connection with our community.** It would allow the city to expand its reach beyond the garden. The garden exposed so many untapped relationships and connections throughout the city that we never imagined- working side-by-side with our local feed and garden store, discovering school gardens within the community, and realizing that so many members of the community garden at home.*

*The garden has also shown that there is a **need and desire for intentional agricultural resources within the community.***

*Having a City Agriculture Plan would give more residents an opportunity to have **buy-in to the landscape and food availability options.** It would also **expand education and healthy food choices**, which would lead the charge to making Jonesboro a more sustainable city."*

City of Jonesboro Selection

In the fall of 2022, Food Well Alliance and ARC solicited applications to develop the next City Agriculture Plan from 5-county metro Atlanta region. Five cities across multiple counties applied, but **Jonesboro's application was selected to a number of factors:**

- **Strong community engagement** with ongoing food and agriculture activity at the Farmers and Makers Market ar Community Garden.
- **Committed and involved city staff** leading efforts to increase opportunities for residents to build community around growing food.
- **Forward-thinking ideas** to incorporate food access and intergenerational engagement into the city's developmen

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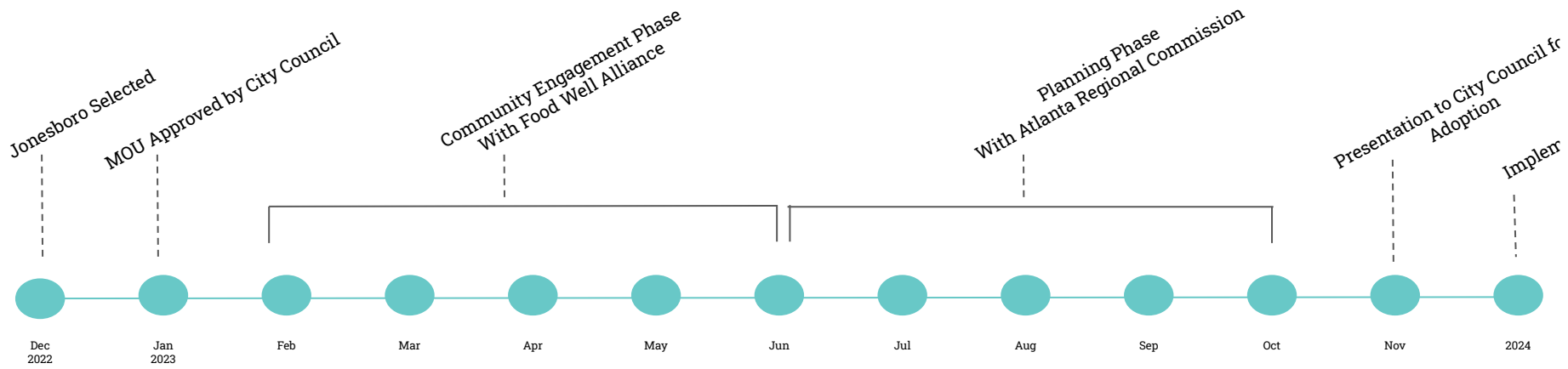
Jonesboro City Agriculture Plan Process



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COMMUNITY ENGAGEMENT PHASE
March - July

- **36** Community Surveys
  - Listen4Good
- **4** Community Conversations (Focus Groups)
- **8** 1x1 Community Partner Interviews
- **5** Tabling Events
- **50** Flyers at local businesses & organizations + promotional QR postcards

PLANNING PHASE
June - October

Steering Committee

- **David Allen,** Director of Community Development, Interim City Manager, City of Jonesboro
- **Mary Bruce**, Community Garden Club President, Jonesboro Community Garden
- **John Burdin**, Director of Public Works, City of Jonesboro
- **Christopher Cato**, Police Lieutenant, City of Jonesboro
- **Ellen Divins,** Jonesboro Community Member
- **Tommy Henderson,** Chief of Police, City of Jonesboro
- **Kim Jennings**, First United Methodist Church
- **Samaria McCoy**, Former Jonesboro Community Garden Manager
- **Wande Okrunoren-Meadows**, Executive Director, Hand, Heart and Soul Project
- **Mike Quick**, Master Gardener, Jonesboro Community Garden
- **Pat Sebo-Hand,** Former City Councilmember and Farmers Market Manager, City of Jonesboro
- **Andrew Simpson**, Director of Economic Development, Current Farmers Market Manager, City of Jonesboro
- **Demond Timberlake**, Assistant Director of Community Organizing and Operations, Hand Heart and Soul

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CITY
PLAN
COMMUNITY SURVEY
COMMUNITY CONVERSATION

Jonesboro City Agriculture Plan Priorities

PRIORITY AREA A
Equip Current and Beginning Growers

PRIORITY AREA B
Increase Equitable Food Access

PRIORITY AREA C
Promote Local Food System Opportunities

PRIORITY AREA D
Build on City and County Resources

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Jonesboro City Agriculture Plan Structure

PRIORITY AREA A
Equip Current and Beginning Growers

Recommendation A-1
Expand partnerships to support youth gardening education

Recommendation A-2
Create shared resources including a seed library and toolbank

Recommendation A-3
Support the creation of a home-growers cooperative

Recommendation A-4
Identify space for a commercial kitchen/value added processing facility and examine feasibility

PRIORITY AREA B
Increase Equitable Food Access

Recommendation B-1
Increase SNAP/WIC enrollment and accept benefits at Farmers Market

Recommendation B-2
Expand partnerships to support senior nutrition and growing opportunities

Recommendation B-3
Expand partnerships with faith-based organizations and pantries for food distribution

Recommendation B-4
Support a fleet of mobile markets

Recommendation B-5
Create a free / take-what-you-need stand at the Farmers Market

PRIORITY AREA C
Promote Local Food System Opportunities

Recommendation C-1
Increase gardening education opportunities

Recommendation C-2
Offer classes on cooking and preserving food

Recommendation C3
Improve communications on current and future local food system assets and opportunities

Recommendation C-4
Increase local food and agriculture events in Jonesboro

PRIORITY AREA D
Build on City and Count Resources

Recommendation D-1
Host a seedling sale at the Community Garden to boos revenue and provide resourc

Recommendation D-2
Enhance the farmers mark offerings with improved outre and incentives

Recommendation D-3
Install a food forest on city-ow land and promote other edib landscaping

Recommendation D-4
Invest in infrastructure at community garden to expar resource offerings

Recommendation D-5
Expand co with

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Top Identified Recommendations

PRIORITY AREA A
Equip Current and Beginning Growers

Recommendation A-1
Expand partnerships to support youth gardening education

Recommendation A-2
Create shared resources including a seed library and toolbank

Recommendation A-3
Support the creation of a home-growers cooperative

Recommendation A-4
Identify space for a commercial kitchen/value added processing facility and examine feasibility

PRIORITY AREA B
Increase Equitable Food Access

Recommendation B-1
Increase SNAP/WIC enrollment and accept benefits at Farmers Market

Recommendation B-2
Expand partnerships to support senior nutrition and growing opportunities

Recommendation B-3
Expand partnerships with faith-based organizations and pantries for food distribution

Recommendation B-4
Support a fleet of mobile markets

Recommendation B-5
Create a free / take-what-you-need stand at the Farmers Market

PRIORITY AREA C
Promote Local Food System Opportunities

Recommendation C-1
Increase gardening education opportunities

Recommendation C-2
Offer classes on cooking and preserving food

Recommendation C3
Improve communications on current and future local food system assets and opportunities

Recommendation C-4
Increase local food and agriculture events in Jonesboro

PRIORITY AREA D
Build on City and Count Resources

Recommendation D-1
Host a seedling sale at the Community Garden to boos revenue and provide resourc

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Invest in infrastructure at community garden to expar resource offerings

Recommendation D-5
Expand co with

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Local and Regional Partners Identified

Other recommended partners include:

Clayton County School District, 4-H Youth Development Program, Master Gardeners Program, Arts Clayton, various faith-based organizations and churches, other food distribution organizations, etc.

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WHAT IS THE CITY'S ROLE?

- **Memorandum of Understanding**
  - Approved by City Council on 1/9/2023
  - Commits City to $75,000 of in-kind support for Plan implementation

- **In-Kind Valuation**
  - Policy and program implementation support by City staff including Police Department, Public Works, Economic Development, and others
  - Community engagement support including use of city-owned spaces and available resources for events and activities
  - Strategic marketing services including promotion on City networks

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KEY RECOMMENDATIONS FOR IMPLEMENTATION

To best ensure the success of the Plan's implementation, it is recommended that the City consider:

- Hiring a part-time or full-time "Community Food Projects Manager" or equivalent within the City of Jonesboro staff or as a contractor to manage day-to-day operations and coordinate multiple implementation projects.
- Identifying additional funding opportunities for implementation projects including local and national foundations and state and federal program grants.

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Implementation Funding Options

$75,000 Food Well Alliance Implementation Grant

Guaranteed upon Plan adoption

$250,000 USDA Community Food Projects Competitive Grants Program (CFPCGP)

*Pending application for Jonesboro CAP implementation - **uses FWA grant as match***

GRANT PURPOSE: The purpose is to provide early-stage investment in new, startup projects or to invest in completing project plans toward the improvement of community food security in keeping with the primary goals of the CFPCGP.

GRANT ADMINISTRATOR: Food Well Alliance

GRANT PARTNERS: City of Jonesboro, Hand Heart and Soul Project, Make It Village, UGA Clayton County Extension, Atlanta Harvest, Retaaza, Wholesome Wave Georgia

OBJECTIVE 1: Improve availability of fresh, healthy produce by increasing and diversifying distribution channels

OBJECTIVE 2: Increase collaborative economic opportunities for local food entrepreneurs

OBJECTIVE 3: Support community connection to local food and agriculture to increase awareness of the importance of local food system

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CITY AGRICULTURE PLAN

GROWN *IN* CITIES 100% COMMUNITY

QUESTIONS?

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DRAFT

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF JONESBORO, GEORGIA, FOR THE ADOPTION OF THE JONESBORO CITY AGRICULTURE PLAN

WHEREAS, Food Well Alliance (FWA) is a collaborative network of local leaders working together to build thriving community gardens and farms across metro Atlanta; and

WHEREAS, the Atlanta Regional Commission (ARC) is the regional planning and intergovernmental coordination agency for the 11-county Atlanta region and develops regional and local plans to protect and manage metro Atlanta's natural and cultural resources, including local food production activities; and

WHEREAS, in December of 2022, FWA and ARC selected the City of Jonesboro to develop the region's third City Agriculture Plan based on predetermined feasibility criteria; and

WHEREAS, FWA, ARC, and the City of Jonesboro subsequently agreed to collaboratively design a City Agriculture Plan to protect, enhance, and support a resilient local food system within Jonesboro; and

WHEREAS, a City Agriculture Plan provides a roadmap for a community to achieve its vision of creating a vibrant and sustainable local food system over the next 5-10 years; and

WHEREAS, the Jonesboro City Agriculture Plan was developed using a consensus-based and community-led process that brought together growers, residents, and City officials to identify community priorities. It also identified strategies to achieve local food system priorities as well as prioritize implementation over time; and

WHEREAS, strengthening and growing Jonesboro's local food system has emerged as a priority for Jonesboro residents. This plan communicates this priority and unites the existing local food community and the City government in a shared vision for local food and agriculture; and

WHEREAS, Food Well Alliance has agreed to provide funding of $75,000 for the City Agriculture Plan's implementation by the City and community organizations located within Jonesboro subsequent to the adoption of this plan; and

WHEREAS, the City of Jonesboro must provide matching in-kind support for the City Agriculture Plan's implementation in the amount of $75,000; and

WHEREAS, implementation shall begin upon adoption of the City Agriculture Plan.

NOW, THEREFORE, BE IT RESOLVED, on this ____ day of _____, 2023, that the Mayor and City Council of the City of Jonesboro hereby accept and adopt the Jonesboro City Agriculture Plan.

SO RESOLVED this _____ day of _____, 2023.

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MEMORANDUM

To: Ima Udoh / UEIGA Enterprises LLC
530 Piedmont Avenue
Atlanta, Ga. 30308

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: September 15, 2023

Re: Notification of Request for Zoning Appeal – Townhomes, 0 West Mill Street; Tax Map Parcel No. 13241C A008

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, at a Council meeting on September 11, 2023, denied your request for the following requested zoning appeal for the above referenced property.

- Townhomes

If you have any further questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Minutes Acceptance: Minutes of Nov 13, 2023 6:00 PM (MINUTES)

MEMORANDUM

To: Ima Udoh / UEIGA Enterprises LLC
530 Piedmont Avenue
Atlanta, Ga. 30308

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: September 15, 2023

Re: Notification of Request for Variance – Townhome Development Standards, 0 West Mill Street; Tax Map Parcel No. 13241C A008

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro, at a Council meeting on September 11, 2023, denied your request for the following requested variance for the above referenced property.

- Townhome Development Standards

If you have any further questions, please do not hesitate to contact me at 770-570-2977 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

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CITY OF JONESBORO DESIGN REVIEW COMMITTEE

Agenda Item Summary

Agenda It

COUNCIL MEETING DAT
September 11, 2023

Requesting Agency
Community Development (Ima Udoh, applicant)

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Variance for attached townhomes in R-2 Single-Family Detached Residential District

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Article XI - Variances; Sec. 86-100 R-A development standards

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

☒ **Yes** ☐ **No**

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview the relevant details for the item.)*

Agency recommendation – **Denial of Variance application;** Recently, the applicant filed a zoning verification fo twelve townhomes at 0 West Mill Street (Parcel number 13241C A008). This District is normally reserved for single-family detached housing on half-acre lots.

(a) *Purpose. The R-2 single family residential district is established to provide for single family detached dwellings on individual lots having a minimum area of one-half acre. The district is intended to create and preserve a neighborhood setting free of non-residential uses as well as higher density residential uses. Public and institutional uses traditionally found in low density neighborhoods are compatible with the R-2 district. Such development is typically served by a network of local streets to minimize traffic impacts on the neighborhood.*

Therefore, townhomes or multi-family uses would require an approved zoning appeal to proceed and possibly variance for certain development standards. The applicant has applied for both, and without one the other canr be approved.

The subject property is 0.87 acres and is located at the corner of West Mill Street and Memorial Avenue, two lo residential streets.

Fiscal Impact / Funding Source *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private Owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Variance application, Site pictures, Building Elevations, Site Plan

Staff Recommendation
Denial

David Allen, Community Development Director, 770.570.2977

FOLLOW-UP APPROVAL ACTION (City Manager)		City Manager's Office
Typed Name and Title	**Phone**	
Signature	**Date**	

Revised 03/12/09 (Previous versions are obsolete)

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Townhomes must conform to the following development standards (Sec. 86-100 R-A Zoning):

(a) Development standards. Unless otherwise provided in this chapter, uses permitted in the R-A district shall conform to the following development standards:

(1) Minimum parent tract size: 87,120 square feet (two acres) **Only 0.87 acres**
(2) Minimum lot area per unit: 1800 square feet 1 **No lots**
(3) Minimum parent tract width: 150 feet 2
(4) Minimum front yard: 20 feet 3
(5) Minimum side yard at perimeter of tract: 25 feet
(6) Minimum rear yard: 35 feet
(7) Minimum floor area per dwelling unit: 1,500 square feet
(8) Maximum building height: Three stories
(9) Maximum number of units per building: Eight
(10) Maximum number of units per development: 64
(11) Maximum density: Eight units per acre **Density would be 13.8 units per acre**
(12) Minimum greenspace: 15 percent of gross acreage **This could not be achieved outside of the required buffer.**
(13) Minimum building separation:

Front to Front	40 feet
Front to Rear	40 feet
Front to Side	35 feet
Rear to Rear	40 feet
Rear to Side	35 feet
Side to Side	25 feet

1 *This requirement may be waived for zero lot townhomes, provided the developer includes a provision in the Covenants, Conditions, and Restrictions for the project that clearly describes the maintenance and access of all common areas, streets, alleys, and driveways.*

2 *Measured at the building line.*

3 *The required front yard on any street classified as a collector or above shall be 25 feet.*

(b) Design standards. Unless otherwise provided in this chapter, uses permitted in an R-A district shall conform to the following design standards:

(1) Off-street parking shall be provided as specified in article XIII of this chapter. Each dwelling shall provide for a minimum two-car garage and a minimum 18-foot-wide concrete driveway.
(2) Buffers shall be provided as specified in Article XV of this chapter.
(3) A homeowners association accompanied by recorded covenants shall be mandatory for all townhouse or condominium developments, subject to approval by the City Manager.
(4) Minimum width of each townhouse unit shall be 24 feet.
(5) A minimum of three different exterior elevations shall be provided for a townhouse development that exceeds two acres.
(6) Townhouse building facades shall visually differentiate individual units through the use of architectural materials; a minimum of 50 percent of the front elevation shall consist of brick or stone. Brick, stone, and/or cementitious siding (which may be board, shingle, or lap siding.) variations may be approved by the Community Development Director and/or Design Review Commission and Historic Preservation Commission. Split faced-concrete block, stucco, or granite block shall only be used in an accent capacity for any building elevation.
(7) All townhouse units shall be designed to have rear entry via rear alleys. If permitted, front-loaded driveways shall be scored or finished with decorative treatment, subject to approval by the Design Review Commission, and, if applicable, the Historic Preservation Commission.

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(8) Greenspace shall be improved with walking trails and an amenity area having a minimum area of 400 square feet with equipment and facilities appropriate to the needs of residents. Greenspace shall have a minimum width of 100 feet; trail connections between greenspace areas shall have a minimum width of 50 feet.

(9) An appropriate landscape plan shall be reviewed and approved by the Community Development Director prior to installation of the landscaping.

Given the number of variances needed and the style of the proposed townhomes versus the style of surrounding homes (which are relatively near the Historic District), staff does not believe that this property is an appropriate location for high-density, attached housing – in the midst of an established single-family neighborhood.

The property size is less than half the minimum 2-acre tract size required for townhome developments and the proposed density would be approaching twice the maximum allowed. Also, the overall townhome designs do not display three significantly different exterior elevations. Lots of standards to be overlooked to make this development work. The townhomes that were approved recently were at the edge of town and not in the middle of an established neighborhood.

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City of Jonesboro 2024 Official Holiday Schedule

Monday, January 1, 2024 – New Year's Day

Monday, January 15, 2024 – Martin Luther King Jr., Day

Monday, May 27, 2024 – Memorial Day

Wednesday, June 19, 2024 - Juneteenth

Thursday, July 4, 2024 – Independence Day

Friday, July 5, 2024 – Day after Independence Day

Monday, September 2, 2024 – Labor Day

Thursday November 28, 2024 – Thanksgiving Day

Friday November 29, 2024 – Day after Thanksgiving

Tuesday, December 24, 2024 – Christmas Eve

Wednesday, December 25, 2024 – Christmas Day

One Floating Holiday – Must be used by 12/31/2024

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Two Floating Holidays – Both must be used by 12/31/2024

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minimum forty-hour (40) work week. (Exceptions: Law Enforcement and Public Safety Positions – See Departmental Procedures).

SECTION B: HOLIDAYS

Holidays observed by City employees, unless such employees are required to be on regular duty, shall include:

New Year's Day	Thanksgiving Day
M.L. King Day	Friday after Thanksgiving
Memorial Day	Christmas Eve
Independence Day	Christmas Day
Labor Day	Floating Holiday (effective 1-14-08 and to be decided on by Mayor and Council at 1st meeting of each year)

And such other days or parts of days may be designated as paid holidays by the City Council. When a holiday falls on a Sunday, the holiday will normally be observed on the following Monday. Holidays that fall during leave shall not be charged against leave. To be eligible for holiday pay, you must be regularly scheduled to work on the day on which the holiday falls and must work your scheduled working day immediately preceding and the scheduled working day immediately following the holiday, unless an absence on either day is approved in advance by your supervisor.

SECTION C: HOLIDAYS FOR PART-TIME EMPLOYEES

Part-time employees shall not be paid for holidays. When an observed holiday falls on a day on which a part-time employee is scheduled to work, the part-time employee may request to re-schedule their work with the appropriate Department Director.

SECTION D: PERSONAL LEAVE

1. **DEFINITION:** Personal leave is paid leave that is earned and to be used for vacations, personal business activities, and other personal activities requiring the employee to be absent from work.

2. **ELIGIBILITY:** All full-time regular employees shall be entitled to earn and accrue personal leave. An employee must complete six (6) months of continuous service before being eligible to take accrued personal leave. Personal leave will accrue retroactive to the individual's employment date. Part-time regular employees and temporary/seasonal employees are not eligible for accrual of leave.

3. **APPROVAL:** All leave requests shall be submitted to the City Clerk on the form and schedule designated by the City Clerk and after approval of the employee's Department Director. Personal leave will be scheduled by a Department Director so as to meet the operating requirements of the City with reasonable regard to the wishes of the employee.

4. **ACCUMULATION RATE:** Full–time employees shall be entitled to earn personal leave with pay at the rate of four (4) hours per pay period. In addition to the regular

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SECTION B: PAID HOLIDAYS FOR FULL-TIME EMPLOYEES

Paid holidays, observed by **qualified** City employees, unless such employees are required to be on regular duty, shall **be**:

New Year's Day

Martin Luther King Jr. Day

Memorial Day

Juneteenth

Independence Day (4th of July)

Labor Day

Thanksgiving Day

Friday after Thanksgiving Day

Christmas Eve

Christmas Day

Floating Holiday**(s) as approved by Mayor and Council**

Other days or parts of days may also be designated as paid holidays with approval by the Mayor and City Council. When a holiday falls on a Sunday, the paid time off for that holiday will normally be observed on the following Monday. Holidays that fall during approved employee leave time shall not be charged against leave. To be eligible for holiday pay, employees must be regularly scheduled to work on the day on which the holidays falls and must work the scheduled working day immediately preceding and the scheduled working day immediately following the holiday, unless an absence on either day is approved in advance, **or shift work necessitates absence on those days.**

SECTION C: PAID HOLIDAYS FOR PART-TIME EMPLOYEES

Part-time employees, **as defined**, shall not be paid for holidays. When an observed holiday falls on a day on which a part-time employee is scheduled to work, the part-time employee may request to reschedule their work with **the appropriate supervisor.**

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SECTION B: PAID HOLIDAYS FOR FULL-TIME EMPLOYEES

Paid holidays, observed by **qualified** City employees, unless such employees are required to be on regular duty, shall **be**:

New Year's Day

Martin Luther King Jr. Day

Memorial Day

Juneteenth

Independence Day (4th of July)

Labor Day

Thanksgiving Day

Friday after Thanksgiving Day

Christmas Eve

Christmas Day

Floating Holiday**(s) as approved by Mayor and Council**

Other days or parts of days may also be designated as paid holidays with approval by the Mayor and City Council. When a holiday falls on a Sunday, the paid time off for that holiday will normally be observed on the following Monday. Holidays that fall during approved employee leave time shall not be charged against leave. To be eligible for holiday pay, employees must be regularly scheduled to work on the day on which the holidays falls and must work the scheduled working day immediately preceding and the scheduled working day immediately following the holiday, unless an absence on either day is approved in advance, **or shift work necessitates absence on those days.**

SECTION C: PAID HOLIDAYS FOR PART-TIME EMPLOYEES

Part-time employees, **as defined, shall be eligible for the same paid holidays as full-time employees, including any floating holidays.**

(Approved by Mayor and Council xx-xx-xx.)

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JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	**1** New Year's Day Holiday	**2**	**3**	**4**	**5**	6
7	**8** Combined Council Work Session / Regular Meeting	**9**	**10**	**11**	**12**	13
14	**15** MLK Jr. Holiday	**16**	**17**	**18**	**19**	20
21	**22**	**23**	**24**	**25**	**26**	27
28	**29**	**30**	**31**	1	2	3

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FEBRUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 Council Work Session	6	7	8	9	10
11	12 Council Regular Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	1	2

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MARCH 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	1	2
3	4 Council Work Session	5	6	7	8	9
10	11 Council Regular Meeting	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

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APRIL 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	**1** Council Work Session	**2**	**3**	**4**	**5**	6
7	**8** Council Regular Meeting	**9**	**10**	**11**	**12**	13
14	**15**	**16**	**17**	**18**	**19**	20
21	**22**	**23**	**24**	**25**	**26**	27
28	**29**	**30**	1	2	3	4

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MAY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6 Council Work Session	7	8	9	10	11
12	13 Council Regular Meeting	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day Holiday	28	29	30	31	1

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JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 Council Work Session	4	5	6	7	8
9	10 Council Regular Meeting	11	12	13	14	15
16	17	18	19 Juneteenth Holiday	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

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JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	**1** Council Work Session	**2**	**3**	**4** Independence Day Holiday	**5** Holiday	6
7	**8** Council Regular Meeting	**9**	**10**	**11**	**12**	13
14	**15**	**16**	**17**	**18**	**19**	20
21	**22**	**23**	**24**	**25**	**26**	27
28	**29**	**30**	**31**	1	2	3

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AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 Council Work Session	6	7	8	9	10
11	12 Council Regular Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2** Labor Day Holiday	**3**	**4**	**5**	**6**	7
8	**9** Combined Council Work Session / Regular Meeting	**10**	**11**	**12**	**13**	14
15	**16**	**17**	**18**	**19**	**20**	21
22	**23**	**24**	**25**	**26**	**27**	28
29	**30**	1	2	3	4	5

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OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7 Council Work Session	8	9	10	11	12
13	14 Council Regular Meeting	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

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NOVEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4 Council Work Session	5	6	7	8	9
10	11 Council Regular Meeting	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving Holiday	29 Holiday	30

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DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2** Council Work Session	**3**	**4**	**5**	**6**	7
8	**9** Council Regular Meeting	**10**	**11**	**12**	**13**	14
15	**16**	**17**	**18**	**19**	**20**	21
22	**23**	**24** Christmas Eve Holiday	**25** Christmas Day Holiday	**26**	**27**	28
29	**30**	**31**	1	2	3	4

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JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	**1** New Year's Day Holiday	**2** Council Work Session	**3**	**4**	**5**	6
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14	**15** MLK Jr. Holiday	**16**	**17**	**18**	**19**	20
21	**22**	**23**	**24**	**25**	**26**	27
28	**29**	**30**	**31**	1	2	3

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FEBRUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 Council Work Session	6	7	8	9	10
11	12 Council Regular Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	1	2

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MARCH 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	1	2
3	4 Council Work Session	5	6	7	8	9
10	11 Council Regular Meeting	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

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APRIL 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	**1** Council Work Session	**2**	**3**	**4**	**5**	6
7	**8** Council Regular Meeting	**9**	**10**	**11**	**12**	13
14	**15**	**16**	**17**	**18**	**19**	20
21	**22**	**23**	**24**	**25**	**26**	27
28	**29**	**30**	1	2	3	4

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MAY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6 Council Work Session	7	8	9	10	11
12	13 Council Regular Meeting	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day Holiday	28	29	30	31	1

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JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 Council Work Session	4	5	6	7	8
9	10 Council Regular Meeting	11	12	13	14	15
16	17	18	19 Juneteenth Holiday	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

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JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	**1** Council Work Session	**2**	**3**	**4** Independence Day Holiday	**5** Holiday	6
7	**8** Council Regular Meeting	**9**	**10**	**11**	**12**	13
14	**15**	**16**	**17**	**18**	**19**	20
21	**22**	**23**	**24**	**25**	**26**	27
28	**29**	**30**	**31**	1	2	3

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AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 Council Work Session	6	7	8	9	10
11	12 Council Regular Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2** Labor Day Holiday	**3** Council Work Session	**4**	**5**	**6**	7
8	**9** Council Regular Meeting	**10**	**11**	**12**	**13**	14
15	**16**	**17**	**18**	**19**	**20**	21
22	**23**	**24**	**25**	**26**	**27**	28
29	**30**	1	2	3	4	5

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OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7 Council Work Session	8	9	10	11	12
13	14 Council Regular Meeting	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

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NOVEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4 Council Work Session	5	6	7	8	9
10	11 Council Regular Meeting	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving Holiday	29 Holiday	30

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DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2** Council Work Session	**3**	**4**	**5**	**6**	7
8	**9** Council Regular Meeting	**10**	**11**	**12**	**13**	14
15	**16**	**17**	**18**	**19**	**20**	21
22	**23**	**24** Christmas Eve Holiday	**25** Christmas Day Holiday	**26**	**27**	28
29	**30**	**31**	1	2	3	4

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August 25, 2023

Nina Robinson
City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278

Dear Nina,

ADP is committed to Service Excellence. This drives our culture and will always be at the heart of our relationship with each and every client. When our clients think about ADP, they do not think of us as simply another vendor. Instead, they think of us as the best business partner their organization could have in navigating an increasingly challenging environment of managing their human capital.

Thank you for the opportunity to provide this proposal to City of Jonesboro. Please contact me if you have any questions or require further information.

Sincerely,

Brittany Hodge
SDM
brittany.hodge@adp.com

The information contained in this proposal is confidential and proprietary and should not be shared with individuals outside of your company. ADP, the ADP logo and ADP Workforce Now® are registered trademarks of ADP, Inc. All other marks are the property of their respective owners. © 2022 ADP, Inc. All rights reserved.

Always Designing for People™

Company Information

City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278
United States

Executive Contact

Nina Robinson

nrobinson@jonesboroga.com
(404) 821-0245

We take great pride in working with each of our clients to provide them with the most comprehensive HCM solutions on the market. Our biggest success comes when we can assist our clients with their journey and evolve our solutions and support as their needs change.

The purpose of this document is to provide a snapshot comparing current ADP annual costs to the proposed annual investment based on our discussions regarding your company ' s needs.

The difference between these two numbers equates to the net annual increase referred to as " Incremental Annual Spend " .

Current ADP Annual Costs	$16,700.00
Proposed New ADP Annual Investment	$45,275.11
Incremental Annual Spend	$28,575.11

Legal disclaimer: The details provided on this page are for comparison purposes only. Current recurring annual spend for ancillary ADP products & services not being replaced will remain as is. This comparison is not intended to compare spend tied to any non-ADP 3rd party products or services. Actual incremental spend is subject to change based on variety of factors, including but not limited to payroll frequency, employee size, etc.

By executing the sales order and subsequent terms, client is agreeing to pay new rates as detailed on the sales order for new services once installed/implemented. At which time, old fees, for items replaced will no longer be charged by ADP.

ADP Sales Associate

Brittany Hodge
SDM
brittany.hodge@adp.com
478-955-4937

DRAFT

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This is a Proposal only. Fees are estimates and are subject to change. Additional Fees may be incurred if other services are purchased or for tax filings including, but not limited to, additional states or ' applied for ' statuses. Please consult with your sales representati for further details. * Additional W2 processing fees apply. ©2017 ADP, Inc. ADP and the ADP Logo are registered trademarks of ADP Inc. [ADP Check is a trademark of ADP, Inc. and is a registered service mark of ADP, Inc.]

Investment Summary

Quote Number 02-2023-322021 1

Company Information

City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278
United States

Executive Contact

Nina Robinson

nrobinson@jonesboroga.com
(404) 821-0245

65
Total Employees

$0.00
Implementation Costs

$45,275.11
Total Annual Investment

Expiration

9/14/2023

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ADP Sales Associate

Brittany Hodge
SDM
brittany.hodge@adp.com
478-955-4937

** The Implementation Costs and Total Annual Investment listed out on this Investment Summary are estimates based on services, frequencies, recurring rates and pay counts outlined on the sales order and are shown for illustrative purposes o These numbers are not binding amounts and shall not become incorporated into or made a part of any sales order or serv agreement governing the services contemplated therein.

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Sales Order

Quote Number 02-2023-322021 1

Company Information

City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278
United States

Executive Contact

Nina Robinson

nrobinson@jonesboroga.com
(404) 821-0245

Recurring Fees and Considerations

Number of Employees: 65 on City of Jonesboro

Monthly Processing

	Count	Min	Base	Rate	Monthly	Annual
ADP Comprehensive Services Bundle ▪ Comprehensive HR	65	$1,951.25	-	See Below	$3,150.25	$37,803.0(
ADP Comprehensive Services Ancillary Modules ▪ Total Absence Management (Leave Administration) ▪ Benefits Invoice Discrepancy Reporting ▪ Talent Bundle ▪ Recruiting Embedded Intelligence	65	-	-	$8.90	$578.50	$6,942.00
Non-Paid Employees	1	-	-	$6.53	$6.53	$78.36
Employment and Income Verification ▪ Employment Verification	65	-	-	-	$0.00	$0.00

ADP Comprehensive Services Bundle		
1 - 50		$50.18
51 - 150		$42.75
151 - 250		$35.55
251 - 500		$28.13
501 - 1000		$22.73

Annual Processing

	Count	Min	Base	Rate	Annual
Year End Forms, W2s or 1099s	65	-	-	$6.95	$451.75

Total Annual Investment

	Total Annual
Workforce Now Services	$45,275.11

Other Considerations

Setup

Implementation

Health & Welfare Benefit Carrier Feed Setup included at no charge: 3

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Important Project & Billing Information

Billing for Comprehensive Services shall begin the monthly billing cycle following the initial kickoff call. The billing counts are based on all "All Non-Archived" employees excluding terms. Any lives classified as Non-Paid will be billed a separate lower rate. 1099 Contractors paid through a specific 1099 Contractor company code will also be billed via a separate rate.

SUI Management Annual Volume: Processing of claim cases equal to 10% of Client's employee count within a 12-month period is included for no additional fee. Processing of additional claim cases will be billed at a rate of $35 per claim case. Optional services: Appeals filing and Hearing Representation are subject to additional fees to be approved by client in advance.

Promotion Terms

Promotion will be applied to the first and 13th month of fees for Comprehensive Services (also referred to as the Promotional Period). Any Time and Attendance Software and Hardware Costs (if applicable) are excluded from the free month promotion. Actual promotional value may vary based on a number of reasons, including but not limited to: start date and actual number of employees paid during the promotional months.

Other

ADP's Fees for Service will be debited directly out of client's bank account of their choosing seven (7) days from invoice date. ADP will send all invoices to nrobinson@jonesboroga.com

Expiration Date: 9/14/2023

Summary

Estimated Annual Net Investment:	$45,275.11	Total Implementation:	$0.00

The ADP Services listed on this Sales Order and the fees for such services set forth above are not final and remain subject to approval by ADP Finance in all respects. Once final, Client will receive a revised final, executable sales order to be signed by both ADP and Client.

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Workforce Now Included Services

Comprehensive HR

- Enhanced Payroll
- Enhanced HR with Onboarding & EI-9
- Enhanced Benefits with Essential ACA
- Decision Support
- Strategic Partner
- Designated WFN Technology Specialists
- Designated HR Specialist
- Designated Open Enrollment Specialist
- Tax Registration Services
- Wage and Hour Compliance on Demand
- Talent Strategy Support
- Risk & Safety Support
- MyLife Advisors (EE & Mgr Service Center)
- Wisely Pay Card Services
- ACA Center of Excellence
- ADP DataCloud: Analytics
- Document Cloud
- Voice of Employee
- Online Learning Library
- Compensation Analysis
- Wellness & Employee Assistance Program
- Employee Discount Program
- COBRA Administration
- Job Descriptions
- Labor Law Posters
- Customized Employee Handbook
- 5 Standard Management Reports

Total Absence Management (Leave Administration)

- ADP processes leave requests and disseminates the information in an accurate and timely manner, while adhering to frequently changing family and medical leave legislative requirements, as well as company policies

Benefits Invoice Discrepancy Reporting

- ADP will compare benefit enrollments from WFN to benefit enrollments on carrier invoices. ADP will identify discrepancies in coverage and/or premiums, and provide a report outlining the identified discrepancies.

Talent Bundle

- Recruitment and Talent Acquisition
- Performance and Goal Management
- Recruiting Embedded Intelligence
- Industry and Geographic Compensation Benchmarks
- Compensation Management
- Talent Center of Excellence
- ZipRecruiter Job Slots
- Succession Planning

Employment Verification

- Commercial Employment and Income Verifications
- Client access to Electronic Reports and Tools

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Thank you for your consideration

GLOBAL MASTE
SERVICES AGREEMEN

Effective Date: _____, 20_

As between:

ADP, INC.
(Referred to in this agreement as "**ADP**")
One ADP Boulevard
Roseland, NJ 07068

-and-

City of Jonesb
(Referred to in this agreement as "**Clie**
124 North A
Jonesboro, GA 30236-3

ADP and Client agree that ADP shall provide Client with the following services in accordance with the terms set forth in this Global Ma Services Agreement and the applicable Sales Order (as defined herein):

- ADP Payroll Services – delivered via ADP Workforce Now
- ADP Comprehensive Services:
  - Human Resource Administration Services – delivered via ADP Workforce Now
- ADP Compliance on Demand
- ADP DataCloud
- ADP Document Cloud
- ADP Marketplace
- Benefit Services – delivered via ADP Workforce Now
- Comprehensive Learning Library (myLearning@ADP)
- Employment Verification Services
- ESS & MSS Technology
- Essential ACA Services
- Participant Solution Center Support
- Talent Acquisition Solutions – delivered via ADP Workforce Now
- Talent Management Solutions – delivered via ADP Workforce Now
- Total Absence Management Services

Appendices

- Appendix: ADP Comprehensive Services - Service Definition
- Appendix: Data Privacy

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Global Master Terms and Conditions

1 Definitions

1.1 **ADP HCM Services**. Only those Services, as defined below, that have been purchased by Client (as listed on the cover page, a S Order or otherwise) will be applicable.

1.1.1 **ADP Compliance on Demand**. A workforce management solution that provides clients with access to information and practice guidance. ADP Compliance on Demand may include access to (1) a self-service library of human resou compliance information, (2) an online community to collaborate with other clients, (3) Tier 1 human resources professic available to support and assist clients with their workforce management administration requirements, and (4) Ti compliance experts who are available for up to a total of four (4) contacts per year.

1.1.2 **ADP Comprehensive Services.** ADP's business process outsourcing services delivered via ADP Workforce technology that covers the spectrum of human capital management services, including payroll, human resources, time attendance, recruitment, talent, learning, benefits, among other services, as further described in the Service Definitions.

1.1.3 **ADP Data Cloud**. Provide tools to analyze and understand data.

1.1.3.1 **Analytics**. Enables an employer to gain insight from data for key Human Capital Management (HCM) metric

1.1.4 **ADP Document Cloud**. Integrated solution to support maintenance and retrieval of employee-specific documents via cl based technology.

1.1.5 **ADP Marketplace.** Enable Client to build applications and/or purchase available applications via online store. Prc access to certain Client data stored in ADP systems via industry-standard Application Programming Interfaces (APIs).

1.1.6 **ADP Payroll Services.** Administration and processing of payroll including performing gross-to-net calculations generating and/or transmitting of payment instructions, and also including:

1.1.6.1 **ADP Employment Tax Services.** Coordination of payroll-related tax and/or regulatory agency deposits, fi and reconciliations on behalf of employers.

1.1.6.2 **ADP Wage Garnishment Payment Services.** Garnishment payment processing and disbursemen payments to appropriate Payees as directed by Client.

1.1.6.3 **ADP Wage Payment Services.** Payment of wages, commissions, consulting fees, or similar compensatic work-related expenses in the employment context to employees and independent contractors via direct dep check or payroll debit cards, in each case only to the extent applicable.

1.1.6.4 **Print and Online Statement Services.** Print and distribution of payroll checks, pay statements, and/or year statements, as well as online posting of pay statements and/or year-end statements.

1.1.6.5 **State Unemployment Insurance (SUI) Management Services.** ADP becomes the unemployment insura address of record. ADP requests the state to send unemployment insurance claims, charges, tax rates related information to ADP and Client receives a quarterly summary of all claims.

1.1.7 **ADP Total Absence Management Services.** Services to help facilitate consistent and compliant application of leave po

1.1.8 **ADP Workforce Now.** ADP's web-based portal which provides a single point of access to ADP online solutions employee-facing websites and resources related to payroll, HR, benefits, talent, and time and attendance.

1.1.9 **Benefit Services.** Technology to facilitate the administration of employee benefits, including applying eligibility r facilitating online enrollment and changes and calculating payroll deductions within a unified system, as well as provi data to carriers through ADP carrier connection services.

1.1.10 **COBRA Services.** Administration of federal COBRA continuation coverage, including required notification and billing.

1.1.11 **Employment Verification Services.** Management of employment and income verification requests.

1.1.12 **ESS & MSS Technology.** Employee self-service (ESS) and Manager self-service (MSS) functionality provides all C Users (practitioners, managers and employees) 24x7 online access to ADP Application Programs.

1.1.13 **Essential ACA Services.** A technology and software solution to assist Client in managing compliance needs related tc Affordable Care Act (ACA), including eligibility calculations and affordability determinations, preparation and electronic of Forms 1094-C and 1095-C, access to evidence of benefit offering information and benefit offering audit reports.

1.1.14 **Human Resources Administration Services**. Administration of human resource functions using a unified syster process and audit employee lifecycle events, provide compliance tracking and reporting, including new hire reporting, automate notification and approval processes via self-service/direct access, as further described in the Service Definiti and also including:

1.1.14.1 **WFN EI-9 Services.** Electronic I-9 administration and onboarding services to help facilitate and manage I-9 related employment eligibility verification processes.

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1.1.14.2 **HR Consultant.** Access to HR consultant to provide guidance, HR best practices, and support for maximizing the use of HR and Talent Management Services technology

1.1.14.3 **Knowledge and Document Library.** Online library of HR best practices, template letters, procedu checklists and legislative considerations, including job descriptions, employee and administrator onboar welcome kits, employee handbooks, interview and hiring best practices, among other templates and forms.

1.1.14.4 **Comprehensive Learning Library (myLearning@ADP)**. Online access to ADP self-paced, web-based trai library content and some live instructor-led webinars. Library will consist of courses covering topics suc compliance, broad workplace safety, workplace culture, and leadership/performance and will be availabl employees, managers, practitioners and administrators.

1.1.14.5 **EAP.** Access to employee assistance programs.

1.1.14.6 **Employee Perks.** Access to employee discount programs.

1.1.15 **Participant Service Center.** Management of inquiries related to services through ADP service center locations as part comprehensive offering.

1.1.16 **Talent Acquisition Solutions**. Talent acquisition solutions made up of the following:

1.1.16.1 **ADP Recruiting Management Services**. Talent recruiting management technology, including talent acquis for exempt and non-exempt workforce.

1.1.17 **Talent Management Solutions**. Technology to facilitate the administration of talent management services, including:

1.1.17.1 **ADP Compensation Management**. Solutions and tools to administer the compensation planning process.

1.1.17.2 **ADP Performance Management**. Solutions and tools to facilitate the performance management proc including goal alignment and employee engagement.

1.1.17.3 **Succession Planning**. Solutions and tools to facilitate talent assessments and establish action plans for cr roles.

1.2 General

1.2.1 **"ADP"** has the meaning set forth on the cover page.

1.2.2 **"ADP Application Programs"** means the computer software programs and related Documentation, including any upda modifications or enhancements thereto, that are either delivered or made accessible to Client through a hosted environr by ADP in connection with the Services.

1.2.3 **"ADPCheck"** means checks printed and distributed by ADP to Payees pursuant to Client's direction.

1.2.4 **"ADPCheck Services"** refers to ADP's payment of Client's Payees for Permitted Payments through ADPCheck.

1.2.5 **"ADP Direct Deposit Services"** means ADP's full service direct deposit services which includes ADP's payment of Cli Payees who have elected to receive Permitted Payments by direct deposit into an account at a financial institution of s Payee's selection.

1.2.6 **"Affiliate"** means, with respect to any entity, any other entity that controls, is controlled by or under control with such entity. For purposes of this Agreement, "control" (or variants of it) means the ability, whether directly or indirectly, to direc management and corporate policies and actions of an entity by means of ownership, contract or otherwise. Client's Affili do not include third parties for whom Client is a service provider or provides outsourcing services.

1.2.7 **"Agreement"** means this Global Master Services Agreement, consisting of the signature pages, the Global Master Te and Conditions, all exhibits, annexes, appendices, addenda and schedules, and each Amendment, if any.

1.2.8 **"Amendment"** means a written amendment to this Agreement modifying, supplementing or amending the terms conditions of this Agreement.

1.2.9 "**API**" means application programming interface.

1.2.10 **"Approved Country"** means each country in which, subject to the terms of this Agreement, Client is authorized to us receive the Services. The following is the list of Approved Countries for the Services: United States.

1.2.11 **"Business Day"** means any day, except a Saturday, Sunday or a day on which ADP's bank is not open for business ir applicable jurisdiction where services are provided by ADP.

1.2.12 **"Cardholder"** means the Payees of Client who receive a Pay Card.

1.2.13 **"Client"** has the meaning set forth on the cover page.

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1.2.14 **"Client ACA Liaison"** means the Client's designated person who shall serve as ADP's principal contact for Essential ACA Services.

1.2.15 **"Client Content"** means all information and materials provided by Client, its agents or employees, regardless of form.

1.2.16 **"Client Group"** means Client and Client's Affiliates listed in the Sales Order who are authorized to receive the Services.

1.2.17 **"Client Infringement Event"** means (i) any change or enhancement in, or use of, the Services by Client or a third part Client's behalf other than at the direction of, or as approved by, ADP or (ii) Client's failure to use the most current releas version of any computer software programs included in the ADP Application Programs or any corrections or enhancem provided by ADP thereto (to the extent ADP requires Client to use the most current release or version of any comp software programs, the implementation of such shall be at no charge to Client).

1.2.18 "**Client-Uploaded Material**" any content uploaded, used, copied, installed or enabled on myLearning@ADP.

1.2.19 **"Confidential Information"** means all trade secrets, processes, proprietary data and documentation and any pricing product information, Personal Data, the terms of this Agreement, and any other information that is confidential or proprie provided by the disclosing party to the receiving party for use in connection with the Services or this Agreement, but does include information that (i) the receiving party already knows prior to its disclosure by the disclosing party, (ii) beco generally available to the public, except as a result of disclosure by the receiving party in violation of this Agreement o becomes known to the receiving party on a non-confidential basis from a source other than the disclosing party.

1.2.20 "**Data Security Breach"** means a security breach as defined by applicable law or any incident that compromises confidentiality, integrity, or availability of Personal Data.

1.2.21 **"DHS"** means the U.S. Department of Homeland Security.

1.2.22 **"Documentation"** means all manuals, tutorials and related materials that may be provided or made available to Clier ADP in connection with the Services.

1.2.23 "**Early Termination Fee**" has the meaning set forth in Section 12.4.

1.2.24 **"Effective Date"** has the meaning set forth on the cover page.

1.2.25 **"ERISA"** means Employee Retirement Income Security Act of 1974, as amended.

1.2.26 **"E-Verify"** means the DHS's employment eligibility verification program which allows participating employers to electroni verify the employment eligibility of each newly hired employee and/or employee assigned to a covered federal contract.

1.2.27 **"Form I-9"** means the employment eligibility verification form issued by the DHS.

1.2.28 "**FCRA**" means the Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.

1.2.29 **"Global Master Terms and Conditions"** means the terms and conditions contained in the main body of this docur following the signature pages.

1.2.30 "**Go-Live Date**" means the date of commencement of the first live processing of any given Service.

1.2.31 **"I-9 Handbook"** means the current USCIS Handbook for Employers: Instructions for Completing Form I-9 (M-274).

1.2.32 **"Identity Verification Documents"** means the documents that meet the federal requirements for verifying a Payee's ide and eligibility to work in the U.S. (e.g., (i) a passport, (ii) a U.S. issued driver's license or picture identification card issued state or U.S. federal agency and social security card, or (iii) a U.S. issued driver's license and birth certificate).

1.2.33 **"Implementation Services"** means the Services to be performed in order to commence ongoing Services.

1.2.34 **"Improvements"** has the meaning set forth in Section 5.4.

1.2.35 **"Indemnitee"** has the meaning set forth in Section 6.3.

1.2.36 **"Indemnitor"** has the meaning set forth in Section 6.3.

1.2.37 **"Initial Term"** means the period beginning as of the Effective Date and ending one (1) year after the date of Client's monthly invoice for Services.

1.2.38 **"Intellectual Property Rights"** means all rights, title and interest to or in patent, copyright, trademark, service mark, t secret, business or trade name, know-how and rights of a similar or corresponding character.

1.2.39 **"Internal Business Purposes"** means the usage of the Services, including the ADP Application Programs, exclusivel the Client Group for its own internal business purposes, without the right to provide service bureau or other data proces services, or otherwise share or distribute the Services.

1.2.40 **"Issuing Bank"** means the financial institution selected by ADP that issues the Pay Card.

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1.2.41 **"NACHA"** means the National Automated Clearing House Association.

1.2.42 "**Notice to Furnishers**" means with respect to Employment Verification Services, the notice provided to a furnishe information pursuant to the Obligations of Furnishers of Information provided at the following URL: htt www.consumer.ftc.gov/articles/pdf-0092-notice-to-furnishers.pdf.

1.2.43 **"Payee"** means any intended recipient of payments under the Payment Services and may include Client's employees, ta authorities, governmental agencies, suppliers, benefit carriers and/or other third parties; provided that in the case of Wage Payment Services, Payee shall be limited to Client's employees and independent contractors.

1.2.44 **"Payment Services**" means Services that involve electronic or check payments being made by ADP to third partie Client's behalf and at its direction.

1.2.45 **"Pay Card"** means the pre-paid card issued to Client's Payees for Permitted Payments.

1.2.46 **"Pay Card Services"** refers to ADP's payment of Client's Payees through a Pay Card issued by the Issuing Bank.

1.2.47 **"Permitted Payment"** means the legal payment of wages, commissions, consulting fees or similar compensation or w related expenses in the employment context.

1.2.48 **"Personal Data"** means any information relating to an identified or identifiable natural person. An identifiable person is who can be identified, directly or indirectly, in particular by reference to an identification number or to one or more fac specific to such person's physical, physiological, mental, economic, cultural or social identity.

1.2.49 **"Plan"** means Client's plan, including a group health plan, as identified by Client for the applicable Services.

1.2.50 **"Plan Administrator"** means the appropriate plan administrator as defined in Section 3(16)(A) of ERISA and Section 41 of the Internal Revenue Code of 1986, as amended.

1.2.51 **"Regulation E"** means the Federal Reserve Board, Regulation E (12 CFR 1005).

1.2.52 **"Renewal Term"** means each additional one (1) year period after the Initial Term.

1.2.53 "**Sales Order(s)**" means the document(s) between the parties that lists the specific Services purchased by Client Group ADP.

1.2.54 **"Services"** means the services listed on the cover page of this Agreement (including Implementation Services related the and ADP Application Programs), as may be further described in the Services Definitions, and such other services as parties may agree to be performed from time to time.

1.2.55 **"SOC 1 Reports"** has the meaning set forth in Section 9.1.

1.2.56 **"Term"** means the Initial Term together with each Renewal Term, if any.

1.2.57 "**Termination Event**" means with respect to any party, the occurrence of any of the following: (i) under the applic bankruptcy laws or similar law regarding insolvency or relief for debtors, (A) a trustee, receiver, custodian or similar offic appointed for a party's business or property, (B) a party seeks to liquidate, wind-up, dissolve, reorganize or otherwise ol relief from its creditors, or (C) an involuntary proceeding is commenced against a party and the proceeding is not sta discharged or dismissed within thirty (30) days of its commencement, or (ii) a party's Standard and Poor's issuer credit ra falls to or below BB.

1.2.58 **"Unauthorized Third Party"** means any commercial third party or business that seeks to access or accesses Application Programs using the account credentials (e.g., username and password) of a User even if such User has prov consent.

1.2.59 **"USCIS"** means U.S. Citizenship and Immigration Services.

1.2.60 **"User"** means any single natural person who, subject to the terms of this Agreement, is an employee or indepen contractor of Client authorized by Client to use, access or receive the Services.

1.2.61 **"Verification Agent"** means ADP and its subcontractors, as authorized by the Client, to perform Employment Verifica Services.

1.2.62 **"Verification Data"** means employment and income information disclosed on the Client's behalf in connection Employment Verification Services.

1.2.63 **"Verifiers"** means commercial, private, non-profit and government entities and their agents that wish to obtain or verify Client's employees or former employees Verification Data in connection with Employment Verification Services.

2 Provision and Use of Services

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2.1 **Provision of Services**. ADP, or one of its Affiliates, will provide the Services to Client Group in accordance with the terms of this Agreement. ADP will provide the Services in a good, diligent and professional manner in accordance with industry standa utilizing personnel with a level of skill commensurate with the Services to be performed. ADP's performance of the Services (inclu any applicable implementation activities) is dependent upon the timely completion of Client's responsibilities and obligations u this Agreement. Without limitation of the foregoing, Client will timely provide the Client Content necessary for ADP to provide Services.

2.2 **Cooperation**. ADP and Client will work together to implement the Services. Client will cooperate with ADP and execute and de all documents, forms, or instruments necessary for ADP to implement and render the Services. Client will provide ADP wit reasonable and necessary Client Content in the format requested by ADP, and will otherwise provide all reasonable assista required of Client in order for ADP to successfully implement the Services.

2.3 **Use of Services**. Client will use the Services in accordance with the terms of this Agreement and solely for its own Internal Busi Purposes. Client will be responsible for the use of the Services by the Client Group and the Users in accordance with the term this Agreement. Client understands and agrees that only Users are permitted to access and use ADP Application Programs (and access by Unauthorized Third Parties is not permitted) and will reasonably cooperate with ADP to limit access to such persons. C is responsible for the accuracy and completeness of the Client Content provided to ADP. The Services are designed for use ir Approved Country only and Client understands that the Services have not been designed to assist Client in complying with the and regulations of any country other than the Approved Country. ADP makes no representation or warranty that access and us the Services from outside the Approved Country by Client employee managers and/or other Users who are not physically locate an Approved Country comport with any local laws, regulations, or directives in any other country. Furthermore, if Client during implementation process or as part of the ongoing Services configures the ADP Application Programs to process additional elements beyond those data elements that are required by ADP to perform the Services, Client will remain solely responsible for s configurations, including the processing of Personal Data pursuant to applicable law.

2.4 **Errors**. Client will promptly review all documents and reports produced by ADP and provided or made available to Clier connection with the Services and promptly notify ADP of any error, omission, or discrepancy with Client's records. ADP will pron correct such error, omission or discrepancy and, if such error, omission or discrepancy was caused by ADP, then such correctior be done at no additional charge to Client.

2.5 **Records**. Unless expressly included as a part of the Services, and without prejudice to ADP's obligation to retain the data neces for the provision of the Services, ADP does not serve as Client's record keeper and Client will be responsible for retaining copie all documentation received from or provided to ADP in connection with the Services to the extent required by law or Client's inte policies.

2.6 **Third Party Services Available through or Integrated with the Services.** At times, ADP may make available to Client through Services, or integrate the Services with, the services of a third party, either through a link, integration, or otherwise. ADP reserves right to terminate such links, services or integrations at any time for any reason. If Client uses any third party services that integrated with or linked to the Services which require the transmission, use, sharing, access or exchange of Client Content or other payroll or other data or information provided to ADP or the third party by Client, Client is expressly agreeing to the transmis use, sharing, access and exchange of such data between ADP and the third party. Client's use of any third party services wi governed by any terms Client agrees to with the third party and in the event of any conflict between the terms of this Agreement any third party terms, the terms of this Agreement will apply to the provision of the Services by ADP to Client.

3 Compliance

3.1 **Applicable Laws**. Each party will comply with laws and regulations that affect its business generally, including any applicable bribery, export control, computer fraud and data protection laws.

3.2 **Design of the Services**. ADP will design the Services, including the functions and processes applicable to ADP's performanc the Services, to assist the Client in complying with its legal and regulatory requirements applicable to the Services, and ADP wi responsible for the accuracy of such design. Client and not ADP will be responsible for (i) how it uses the Services to comply wit legal and regulatory requirements and (ii) the consequences of any instructions that it gives to ADP, including as part of implementation of the Services, provided ADP follows such instructions. Services do not include any legal, financial, regula benefits, accounting or tax advice.

3.3 **Online Statements**. If Client instructs ADP to provide online pay statements, Forms W2, Forms 1099, or Forms 1095-C wit physical copies thereof, Client will be exclusively responsible for determining if and to what extent Client's use of online statements, Forms W2, Forms 1099, or Forms 1095-C satisfies Client's obligations under applicable laws and the consequer resulting from such determinations.

3.4 **Pay Card Services.** Notwithstanding anything to the contrary in Section 3.2, ADP shall be responsible for compliance requirements of Regulation E applicable to financial institutions with respect to prepaid card accounts, provided Client will fulfil compliance responsibilities of Regulation E that Client controls, including: (a) Client will distribute to its Payees all documenta (including without limitation, Pay Card fee schedule and Cardholder Terms and Conditions) that ADP makes available to Clier distribution purposes, and (b) Client will not mandate or unduly influence that any Payee receive Permitted Payments only or Pay Card; in lieu of such mandate, Client will provide to Payees other legally permissible options for payment of Perm Payments. Client agrees that it will not rely solely on its use of the Pay Card Services in complying with any laws and governme regulations and that it will comply with the financial industry rules and compliance standards imposed by various card/payr networks or associations (e.g., related to such things as card security and fraudulent or impermissible use of Pay Cards).

3.5 **Data Protection Laws.** During the Term of the Agreement (i) Personal Data transferred by Client or at Client's direction to ADP been collected by Client in accordance with applicable privacy laws; and (ii) Client has the authority to provide such Personal Da ADP under applicable privacy laws. ADP may not retain, sell (as defined by applicable privacy laws), use or disclose the Pers Data for any purpose other than as needed to perform the Services, as permitted by the Agreement, or as required by law.

4 Confidentiality

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4.1 **General**. All Confidential Information disclosed under this Agreement will remain the exclusive and confidential property of the disclosing party. The receiving party will not disclose to any third party the Confidential Information of the disclosing party and use at least the same degree of care, discretion and diligence in protecting the Confidential Information of the disclosing party uses with respect to its own confidential information. The receiving party will limit access to Confidential Information t employees and independent contractors with a need to know the Confidential Information and will instruct those employees independent contractors to keep such information confidential. ADP may disclose Client's Confidential Information on a nee know basis to (i) ADP's subcontractors who are performing the Services, provided that ADP shall remain liable for any unauthor disclosure of Client's Confidential Information by those subcontractors, (ii) employees of ADP's Affiliates, provided such emplo are instructed to keep the information confidential as set forth in this Agreement and (iii) social security agencies, tax authorities similar third parties, to the extent strictly necessary to perform the Services. ADP may use Client's and its employees' and c Services recipients' information in an aggregated, anonymized form, such that neither Client nor such person may be identified, Client will have no ownership interest in such aggregated, anonymized data. Client authorizes ADP to release employee-rel data, and such other data as required to perform the Services, to third party vendors of Client as designated by Client from tim time. Notwithstanding the foregoing, the receiving party may disclose Confidential Information (x) to the extent necessary to co with any law, rule, regulation or ruling applicable to it, (y) as appropriate to respond to any summons or subpoena or in conne with any litigation and (z) to the extent necessary to enforce its rights under this Agreement.

4.2 **Return or Destruction**. Upon the request of the disclosing party or upon the expiration or earlier termination of this Agreement, to the extent feasible, the receiving party will return or destroy all Confidential Information of the disclosing party in the possessio the receiving party, provided that each party may maintain a copy if required to meet its legal or regulatory obligations and maintain archival copies stored in accordance with regular computer back-up operations. To the extent that any portio Confidential Information of a disclosing party remains in the possession of the receiving party following expiration or ea termination of this Agreement, such Confidential Information shall remain subject to the generally applicable statutory requirem and the confidentiality protections contained in Section 4.1.

5 Intellectual Property

5.1 **Client IP Rights.** Except for the rights expressly granted to ADP in this Agreement, all rights, title and interests in and to C Content, including all Intellectual Property Rights inherent therein and pertaining thereto, are owned exclusively by Client c licensors. Client hereby grants to ADP for the Term a non-exclusive, worldwide, non-transferable, royalty-free license to use, modify, adapt, translate, exhibit, publish, reproduce, copy and display the Client Content for the sole purpose of performing Services; provided Client has the right to pre-approve the use by ADP of any Client trademarks or service marks.

5.2 **ADP IP Rights**. Except for the rights expressly granted to Client in this Agreement, all rights, title and interest in and to Services, including all Intellectual Property Rights inherent therein and pertaining thereto, are owned exclusively by ADP c licensors. ADP grants to Client for the Term a personal, non-exclusive, non-transferable, royalty-free license to use and access ADP Application Programs solely for the Internal Business Purposes in the Approved Countries and solely up to the maxi number of Users (if any) indicated in the Sales Order. The ADP Application Programs do not include any Client-spe customizations unless otherwise agreed in writing by the parties. Client will not obscure, alter or remove any copyright, traden service mark or proprietary rights notices on any materials provided by ADP in connection with the Services, and will not c recompile, disassemble, reverse engineer, or make or distribute any other form of, or any derivative work from, such ADP materi

5.3 **Ownership of Reports**. Client will retain ownership of the content of reports and other materials that include Client Cor produced and delivered by ADP as a part of the Services, provided that ADP will be the owner of the format of such reports. To extent any such reports or other materials incorporate any ADP proprietary information, ADP (i) retains sole ownership of proprietary information and (ii) provides the Client a fully paid up, irrevocable, perpetual, royalty-free license to access and use s for its Internal Business Purposes without the right to create derivative works (other than derivative works to be used solely fo Internal Business Purposes) or to further distribute any of the foregoing rights outside the Client Group.

5.4 **Improvements.** ADP will make available to Client, at no additional cost, software improvements, enhancements, or updates to ADP Application Programs that are included in the Services (collectively "**Improvements**") if and as they are made gene available by ADP at no additional cost to ADP's other clients using the same ADP Application Programs as Client and receivin same Services as Client. All Improvements provided under this Section 5.4 shall be considered part of the ADP Applica Programs. If Client fails to implement Improvements provided or made available to Client by ADP, ADP shall be relieved of responsibility for errors or degradation in the Services and shall have no obligation to provide support for the ADP Applica Programs.

6 Indemnities

6.1 **ADP Indemnity.** Subject to the remainder of this Section 6.1, and Sections 6.3 and 7, ADP will defend Client against any third p claims and will indemnify and hold Client harmless from any resulting damage awards or settlement amounts in any cause of a to the extent such cause of action is based on a claim alleging that the Services or ADP Application Programs, as provided by and used in accordance with the terms of this Agreement, infringe upon any Intellectual Property Rights of a third party in the U States. The foregoing infringement indemnity will not apply and ADP will not be liable for any damages assessed in any caus action to the extent resulting from a Client Infringement Event or ADP's use of Client Content as contemplated by this Agreemer any Service is held or believed to infringe on any third-party's Intellectual Property Rights, ADP may, in its sole discretion, (i) m the Service to be non-infringing, (ii) obtain a license to continue using such Service, or (iii) if neither (i) nor (ii) are practical, termi this Agreement as to the infringing Service and return to Client any unearned fees prepaid by Client to ADP.

6.2 **Client Indemnity**. Subject to Sections 6.3 and 7, Client will defend ADP against any third party claims and will indemnify and ADP harmless from any resulting damage awards or settlement amounts in any cause of action to the extent such cause of acti based on the occurrence of a Client Infringement Event or ADP's use of Client Content as contemplated by this Agreement.

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6.3 **Indemnity Conditions.** The indemnities set forth in this Agreement are conditioned on the following: (i) the party claiming indemnification (the **"Indemnitee"**) shall promptly notify the indemnifying party (the **"Indemnitor"**) of any matters in respe which it seeks to be indemnified, and shall give the Indemnitor full cooperation and opportunity to control the response thereto the defense thereof, including without limitation any settlement thereof, (ii) the Indemnitor shall have no obligation for any c under this Agreement if the Indemnitee makes any admission, settlement or other communication regarding such claim withou prior written consent of the Indemnitor, which consent shall not be unreasonably withheld, and (iii) the Indemnitee's failur promptly give notice to the Indemnitor shall affect the Indemnitor's obligation to indemnify the Indemnitee only to the exten Indemnitor's rights are materially prejudiced by such failure. The Indemnitee may participate, at its own expense, in such def and in any settlement discussions directly or through counsel of its choice.

7 Limit on Liability

7.1 **Ordinary Cap**. Notwithstanding anything to the contrary in this Agreement and subject to the remainder of this Section 7, ne party's aggregate liability in any calendar year shall exceed an amount equal to six (6) times the average ongoing monthly Serv fees paid or payable to ADP by Client during such calendar year for all Services (the "**Ordinary Cap"**).

7.2 **Extraordinary Cap**. As an exception to Section 7.1, if damages arise from a breach of Section 4 (Confidentiality), Section 9.3 (Security) or Section 9.4 (Unauthorized Third Party Access), the Ordinary Cap will be increased by an additional six (6) times average ongoing monthly Services fees paid or payable to ADP by Client during such calendar year for all Services "**Extraordinary Cap**"). For the avoidance of doubt, in no case shall either party's aggregate liability in any calendar year under Agreement exceed an amount equal to twelve (12) times the average monthly ongoing Services fees paid or payable to AD Client during such calendar year for all Services.

7.3 **Matters not Subject to the Cap**. The foregoing limits on liability shall not apply to the following:

7.3.1 Client's funding obligations in connection with the Payment Services;

7.3.2 Loss or misdirection of Client funds in possession or control of ADP due to ADP's error or omission;

7.3.3 In connection with the ADP Employment Tax Services, (i) interest charges imposed by an applicable tax authority on Clier the failure by ADP to pay funds to the extent and for the period that such funds were held by ADP and (ii) all tax pena resulting from ADP's error or omission in the performance of such Service. The provisions of this Section 7.3.3 shall apply if (x) Client permits ADP to act on Client's behalf in any communications and negotiations with the applicable ta authority that is seeking to impose any such penalties or interest and (y) Client assists ADP as reasonably required by AD

7.3.4 Either party's gross negligence, or willful, criminal or fraudulent misconduct;

7.3.5 The infringement indemnity set forth in Section 6.1 and 6.2;

7.3.6 Client's obligations to pay the fees for Services; and

7.3.7 ADP's obligations to provide credit monitoring as set forth in Section 10.2.

7.4 **Mitigation of Damages.** ADP and Client will each use reasonable efforts to mitigate any potential damages or other adv consequences arising from or related to the Services.

7.5 **No Consequential Damages.** NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT AND ONLY TO EXTENT PERMITTED BY APPLICABLE LAW, NONE OF ADP, CLIENT OR ANY BANK WILL BE RESPONSIBLE FOR SPEC INDIRECT, INCIDENTAL, CONSEQUENTIAL OR OTHER SIMILAR DAMAGES (INCLUDING DAMAGES FOR LOSS OF BUSIN OR PROFITS, BUSINESS INTERRUPTIONS OR HARM TO REPUTATION) THAT ANY OTHER PARTY OR ITS RESPEC AFFILIATES MAY INCUR OR EXPERIENCE IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES, HOWE CAUSED AND UNDER WHATEVER THEORY OF LIABILITY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBI OF SUCH DAMAGES. The foregoing exclusion shall not apply to claims for consequential damages arising from (i) ADP's or Cli gross negligence or willful, criminal or fraudulent misconduct, (ii) Client or Client's Users sharing or allowing access to a U password, User ID, or other form of user authentication, or (iii) ADP's or Client's breach or breaches of Section 4.1 or Sectior under this Agreement; provided however, that any consequential damages recovered by Client or ADP in a calendar year for cl pursuant to Sections 7.5(ii) and 7.5(iii) will be subject to the Extraordinary Cap set forth in Section 7.2 above.

8 Warranties and Disclaimer

8.1 **Warranties.** Each party warrants that (i) it has full corporate power and authority to execute and deliver this Agreement ar consummate the transactions contemplated hereby and (ii) this Agreement has been duly and validly executed and delivered constitutes the valid and binding agreement of the parties, enforceable in accordance with its terms.

8.2 **DISCLAIMER**. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, ALL SERVICES, ADP APPLICATION PROGR AND EQUIPMENT PROVIDED BY ADP OR ITS SUPPLIERS ARE PROVIDED "AS IS" AND ADP AND ITS LICENSORS SUPPLIERS EXPRESSLY DISCLAIM ANY WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITAT ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMI NON-INTERRUPTION OF USE, AND FREEDOM FROM PROGRAM ERRORS, VIRUSES OR ANY OTHER MALICIOUS CO WITH RESPECT TO THE SERVICES, THE ADP APPLICATION PROGRAMS, ANY CUSTOM PROGRAMS CREATED BY ADF ANY THIRD-PARTY SOFTWARE DELIVERED BY ADP AND RESULTS OBTAINED THROUGH THE USE THEREOF.

8.3 **ADP COMPREHENSIVE SERVICES DISCLAIMERS**. THE PARTIES ACKNOWLEDGE AND AGREE THAT:

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8.3.1 THE ADP COMPREHENSIVE SERVICES PROVIDED HEREUNDER, INCLUDING, BUT NOT LIMITED TO, ANY AND ^' ' INFORMATION, MATERIALS, FORMS, AND PARTICIPANT SERVICE CENTER ACCESS, ARE PRESENTED IN GC FAITH, ARE GENERAL AND EDUCATIONAL IN NATURE AND ARE NOT INTENDED TO BE AND WILL NOT BE REI UPON BY CLIENT AS EITHER LEGAL, FINANCIAL, INSURANCE OR TAX ADVICE. FURTHERMORE, INFORMATION CONTAINED IN THE COMPREHENSIVE SERVICES MAY NOT BE APPLICABLE TO OR SUITABLE EVERY SPECIFIC FACT SCENARIO OR CIRCUMSTANCE OR NEED AND MAY REQUIRE CONSIDERATION OTHER MATTERS AND LEGAL SUPPORT. CLIENT ACKNOWLEDGES THAT IT IS RESPONSIBLE FOR SEEK ADVICE, AS IT DEEMS NECESSARY, FROM QUALIFIED LEGAL, FINANCIAL, INSURANCE, ACCOUNTING OR OTI PROFESSIONALS IN ALL JURISDICTIONS WHERE CLIENT OPERATES AND HAS EMPLOYEES.

8.3.2 THERE MAY BE CONFLICTING CURRENT PRACTICES, POLICIES OR CONTRACTS (WRITTEN OR UNWRITT THAT MUST BE ADDRESSED BY CLIENT PRIOR TO THE ADOPTION AND IMPLEMENTATION OF ANY MATERIA AND/OR CONTENT(S) UNDER THE COMPREHENSIVE SERVICES. WHERE CERTAIN MATERIAL(S) AND CONTENT(S) ARE BEING ADOPTED AND IMPLEMENTED BY THE CLIENT FOR ITS EXISTING WORKFORCE, IT CONSTITUTE A CHANGE IN THE EMPLOYMENT TERMS OR CONTRACTUAL RELATIONSHIP, AND MAY REQU THE PROVISION OF NOTICE OR CONSIDERATION.

8.3.3 IN NO EVENT SHALL ADP BE LIABLE TO CLIENT FOR ANY CLAIM(S) RELATING IN ANY WAY TO CLIENT'S INABI OR FAILURE TO PERFORM LEGAL, TAX OR OTHER RESEARCH OR RELATED WORK PROPERLY OR COMPLET EVEN IF ASSISTED BY ADP, OR ANY DECISION MADE OR ACTION TAKEN BY CLIENT IN RELIANCE UPON CONTENT(S) AND/OR MATERIAL(S) PROVIDED AS PART OF THE COMPREHENSIVE SERVICES. THE CONTEN AND/OR MATERIAL(S) WERE NOT NECESSARILY PREPARED BY A PERSON LICENSED TO PRACTICE LAW PARTICULAR JURISDICTION.

9 Security and Controls

9.1 **Service Organization Control Reports.** Following completion of implementation of any applicable Services, ADP will, at Cli request and at no charge, provide Client with copies of any routine Service Organization Control 1 reports ("**SOC 1 Reports**" any successor reports thereto) that are both directly related to those Services provided hereunder for Client and already release ADP by the public accounting firm producing the report. SOC 1 Reports are ADP Confidential Information and Client will distribute or allow any third party (other than its independent auditors) to use any such report without the prior written conse ADP. Client will instruct its independent auditors or other approved third parties to keep such report confidential and Client remain liable for any unauthorized disclosure of such report by its independent auditors or other approved third parties.

9.2 **Business Continuity; Disaster Recovery**. ADP maintains a commercially reasonable business continuity and disaster reco plan and will follow such plan.

9.3 **Data Security.** ADP has an established information security program containing appropriate administrative, technical and phy measures to protect Client data (including Personal Data) against accidental unlawful or unauthorized destruction, altera unauthorized disclosure or access consistent with applicable laws. In the event ADP suspects any unauthorized access to, or of, the Services and ADP Application Programs, ADP may suspend access to the Services to the extent ADP deems necessa preserve the security of ADP, Client or User data.

9.4 **Unauthorized Third Party Access.** Client and its Users are responsible for maintaining the security and confidentiality of password, User ID, or other form of user authentication involved in obtaining access to ADP Application Programs, and Client an Users shall not disclose any confidential account access credentials or related information to Unauthorized Third Parties.

10 Data Security Breach

10.1 **Notification**. If ADP becomes aware of a Data Security Breach of Client's Personal Data, ADP will take appropriate actior contain, investigate and mitigate the Data Security Breach. ADP shall notify Client without undue delay after becoming aware th Data Security Breach has occurred, unless otherwise required or instructed by law enforcement or regulatory authority. ADP share information in its possession with Client for Client to determine any regulatory reporting obligations required by applicable

10.2 **Other ADP Obligations**. In the event that a Data Security Breach is the result of the failure of ADP to comply with the terms of Agreement, ADP shall, to the extent legally required or otherwise necessary to notify the individuals of potential harm, bear actual, reasonable costs of notifying affected individuals. ADP and Client shall mutually agree on the content and timing of any notifications, in good faith and as needed to meet applicable legal requirements. In addition, where notifications are required, where such monitoring is practicable and customary, ADP shall also bear the cost of one year of credit monitoring to affe individuals in the applicable jurisdictions.

11 Payment Terms

11.1 **Fees and Fee Adjustments.** Client will pay to ADP the fees and other charges for the Services at the rates set forth in the S Order for the Initial Term. Total fees charged, including within the Initial Term, may change commensurate with the number of Cli employees being serviced. ADP may increase prices for Services at any time after the Initial Term upon at least thirty (30) days written notice to Client. The fees presented in any Sales Order were calculated based upon particular assumptions relative to C requirements (including funding requirements), specifications, volumes and quantities as reflected in the applicable Sales Order related documentation, and if Client's actual requirements vary from what is stated, ADP may adjust the fees based on changes. The fees do not include any customizations to any Service.

11.2 **Additional Services and Charges.** Any Services provided to Client but not included in a Sales Order will be provided subject to terms of this Agreement and charged at the applicable rates as they occur; and those services will be considered to be "Services purposes of this Agreement. Additional charges may be assessed Client in relation to the performance of the Services in ce circumstances, including without limitation, late funding, an insufficient funds notification and emergency payment requests Client.

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11.3 **Fees for Implementation Services.** Implementation fees are due and payable by Client when billing begins for the Services in accordance with Section 11.4.

11.4 **Invoicing.** Client will be invoiced for fees on a monthly billing cycle. If Client is purchasing Comprehensive HR alone or with other of the ADP Comprehensive Services, billing shall begin starting the monthly billing cycle following the initial kickoff call Client's applicable ADP Relationship Manager (the "Kick-off Call"). If Client is purchasing Comprehensive Payroll (wit Comprehensive HR),Comprehensive Benefits and/or Comprehensive Talent billing shall begin upon the earlier of (a) the date C is first able to use the services in a live production environment or (b) ninety (90) days from the Kick-off Call. Notwithstandinç foregoing, if Client is an existing ADP Workforce Now client migrating from Major Accounts Services to Comprehensive Services has purchased Comprehensive Payroll, Comprehensive Benefit and/or Comprehensive Talent, then Client shall be invoiced for Comprehensive Services commencing one month from the date Client is implemented on the Comprehensive Services platf With the exception of the addition of any of the Comprehensive Services, in the event after the Effective Date Client adds additi Services pursuant to an Amendment, unless otherwise specified in such Amendment or Sales Order, billing shall commence v Client is first able to use such added Services in a live production environment. ADP will notify Client of all applicable Services payable by Client by way of invoice or other method (i.e. ADP's on-line reporting tool). Client will pay the amount on each invoic such other similar document in full pursuant to the agreed upon method of payment set forth in the Sales Order. All amounts not when due are subject to a late payment charge of one and one-half percent (1.5%) per month (not to exceed the maximum allc by applicable law) of the past due amount from the due date until the date paid.

11.5 **Currency.** Client shall pay the fees in US dollars.

11.6 **Taxes.** Unless Client provides ADP a valid tax exemption or direct pay certificate, Client will pay directly, or will pay to ADP amount equal to all applicable taxes or similar fees levied or based on the Agreement or the Services, exclusive of taxes base ADP's net income.

11.7 **Postage, Shipping, Travel and Out-of-Pocket Expenses**. ADP will invoice Client for postage charges, delivery charges, c third party charges, reasonable preapproved travel expenses, and travel-related out-of-pocket expenses, as necessary to prc the Services.

11.8 **Funding Requirements and Disbursement Disclosures.** With respect to Payment Services to be deducted by ACH or Authorized Debit, Client must have sufficient good funds for payment of the payroll obligations, tax filing obligations, v garnishment deduction obligations, service fees (as applicable), expenses, and any other applicable charges, to be direct del from Client's designated account no later than one (1) Business Day prior to the pay date for the applicable payroll (in the cas payroll processing services), or as otherwise agreed by the parties. For reverse wire clients, funds must be available (a) by a.m. Pacific time on the Business Day immediately before the associated payroll check date (in the case of the ADP Employr Tax Services) and (b) by 6:00 a.m. Pacific time two (2) Business Days prior to the associated payroll check date for all c Payment Services. In consideration for the additional costs incurred by ADP in providing wire transfer service, Client agrees to a reasonable fee for each wire transfer. Notwithstanding the foregoing, ADP reserves the right to modify the aforementic deadlines at any time and will communicate any such modifications to Client.

11.9 **Change Control.** In the event either party requests a change in the scope of Services (including implementation services) or rework is required by ADP as a result of a delay by Client in implementation of any Services (each a "**Change Control Item**") parties shall address such change request, if possible via ADP's change control process. Change Control Items and the associated with such changes (if any) to the Services shall be mutually agreed to by the parties and shall be defined in a stater of work agreed to by the parties, with the exceptions of Change Control Items that are required to be made by law or regula applicable to the Services or to the duration of implementation services, which ADP will notify Client of prior to making the chang

12 Term; Termination; Suspension

12.1 **Term.** This Agreement is effective for the Initial Term and will automatically renew at the end of any Term for additional Ren Terms unless terminated by either party upon written notice given at least ninety (90) days prior to the end of such Term.

12.2 **Termination for Cause.** Either party may terminate this Agreement for the other's material breach of this Agreement if such bre is not cured within sixty (60) days following notice thereof or in the event either party is the subject of a Termination Event. In addi ADP may terminate this Agreement in the event Client fails to timely pay fees for Services performed within ten (10) days follo notice that such fees are past due. ADP may also terminate this Agreement or the Services immediately on written notice to Clie the provision of Service to Client causes or will cause ADP or its Affiliates to be in violation of any laws, rules or regulations applic to it including any sanction laws applicable to ADP or any Affiliate.

12.3 **Suspension**. Without limiting the foregoing, the parties agree that Payment Services involve credit risk to ADP. Payment Serv may be suspended by ADP (A) immediately following notice to Client (i) that Client has failed to remit sufficient, good and avail funds within the deadline and via the method of delivery agreed upon as it relates to the applicable Payment Services, or (ii) if C breaches any rules promulgated by the NACHA (or other similar local regulator) as it relates to ADP conducting ACH (or sir electronic payment) transactions on behalf of Client, and (B) with 24 hour notice if: (i) a bank notifies ADP that it is no longer willir originate debits from Client's account(s) or credits for Client's behalf for any reason or (ii) the authorization to debit Client's accou terminated or ADP reasonably believes that there is or has been fraudulent activity on the account. If the Payment Services terminated or suspended pursuant to Sections 12.2 or 12.3, Client acknowledges that ADP shall be entitled to allocate any fun ADP's possession that have been previously remitted or otherwise made available by Client to ADP relative to the Payment Serv in such priorities as ADP may determine appropriate, including reimbursing ADP for payments made by ADP on Client's behalf third party. If the Payment Services are terminated by ADP, Client understands that it will (x) immediately become solely respon for all of Client's third party payment obligations covered by the Payment Services then or thereafter due (including, without limita for ADP Employment Tax Services, any and all penalties and interest accruing after the date of such termination, other than pena and interest for which ADP is responsible under Section 7.3.3), and (y) reimburse ADP for all payments properly made by ADI behalf of Client to any Payee**,** which has not been paid or reimbursed by Client. If the Payment Services remains suspended fc days, the affected Payment Service shall be deemed terminated on the 31st day following suspension.

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12.4 **Early Termination Fee.** In order for ADP to recoup certain costs associated with the Services provided under the Agreement in the event of an early termination, if Client terminates Services or the Agreement in whole or in part for convenience or ADP termin the Agreement pursuant to Section 12.2 or 12.3 above, Client will reimburse ADP for its costs (including unamortized investm and any costs incurred that have not been recovered from fees charged) associated with the termination of the Services a percentage of the estimated aggregate ongoing fees for Services (the "**Early Termination Fee**"). During the Initial Term, the E Termination Fee shall be equal to A multiplied by B where A equals the number of months remaining in the Initial Term, as o effective date of termination, and B equals the average monthly fee for the terminated Services. During any Renewal Term, the E Termination Fee shall be equal to fifty percent (50%) of A multiplied by B. If monthly fees for Services have not been payable a time of termination, B above shall be equal to the estimated monthly fees that would have been payable under the Agreement. In case of a partial termination, ADP may adjust the fees for the remaining Services accordingly. Client shall also pay the E Termination Fee in the event of any reduction in Client's volume or usage of Services by more than fifty percent (50%).

12.5 **Additional Termination Provisions**.

12.5.1 **Additional Termination Provisions for Pay Card Services.** In addition to any other terms and conditions of Agreement, ADP may terminate the Pay Card Services as follows: (i) the Pay Card Services (or any feature thereof) in designated jurisdiction may be terminated on 60 days' notice to Client if ADP or the Issuing Bank believes that any cha in any card network rules or NACHA rules, or changes to, or interpretations of, applicable law by any federal, state or governmental authority, or any formal or informal order, instruction or directive communicated to ADP or the Issuing Ban such authority make it commercially impractical to continue to provide the Pay Card Services (or any feature thereof) in jurisdiction; or (ii) the Issuing Bank cancels the Pay Cards issued on behalf of Client (e.g., due to Client's non-compli with its obligations) or advises ADP that it is no longer willing to service the Pay Card, provided that in such later insta ADP shall take commercially reasonable steps to engage a successor Issuing Bank, and provided further that ADP shal be liable for any delay in providing the Pay Card Services during such search for a successor Issuing Bank.

12.5.2 **Additional Termination Provisions for ADP Employment Tax Services**. If the ADP Employment Tax Services in United States are terminated, Client's access to ADP websites containing Client's data will expire 90 days from the effe date of the termination, and Client will be responsible for downloading all relevant data, including Statements of De (SODs) prior to the expiration of such access.

12.5.3 **Additional Termination Provisions for Employment Verification Services**. ADP may, in its sole discretion, terminate Employment Verification Services at any time upon 90 days prior written notice to Client should a Verification Agent n ADP that it is no longer willing to provide the Employment Verification Services and ADP, after taking commerc reasonable steps, cannot engage a successor Verification Agent.

12.5.4 **Additional Termination Provisions for ADP Comprehensive Services.** ADP may terminate, by further written notic Client, if Client fails to render reasonable cooperation needed in connection with the implementation services such that is unable to complete the Implementation Services and commence Services. ADP may also suspend and/or termi performance immediately without prior notice in the event Client, its employee(s) or any other third party uses or accesses Services in a manner that exposes ADP to civil or criminal liability.

12.5.5 **Additional Termination Provisions for Essential ACA Services**. If ADP reasonably determines that it can no lo provide all or any portion of Essential ACA Services due to changes in applicable law or application of existing law, ADP in its sole discretion and upon notice to Client, immediately terminate the applicable portion of Essential ACA Services.

12.5.6 **Additional Suspension for ADP Compliance on Demand.** ADP may, in its sole discretion, immediately suspend acces ADP Compliance on Demand without prior notice to Client in the event Client posts or otherwise distributes any cor online that is (i) inappropriate or otherwise objectionable, (ii) potentially violates the privacy or publicity right of a third part (iii) advertises any other site or business. In the event Client continues to post or distribute such content after access to Compliance on Demand is restored, ADP shall have the right to terminate ADP Compliance on Demand.

13 Post Termination

13.1 **Scope**. At any time prior to the actual termination date, Client may download Client's information or reports available to conjunction with all of the Services provided to Client by ADP. Upon expiration or termination of the Services, subject to Se 13.2, Client may order from ADP any data extraction offered by ADP, at the then prevailing hourly time and materials rat connection with any data extraction, ADP will not be required to provide any third party with access to ADP's systems, intelle property or any Confidential Information of ADP.

13.2 **Past Due Amounts**. If ADP has terminated this Agreement due to Client's failure to pay fees, ADP's obligations in Section 13.1 be subject to Client's payment of all past due amounts and ADP may require Client to prepay for any services.

14 Additional Terms

14.1 **ADP Employment Tax Services.** The following additional terms and conditions apply to the ADP Employment Tax Services:

14.1.1 **Important Tax Information (IRS Disclosure) for U.S. Only.** Notwithstanding Client's engagement of ADP to pro the ADP Employment Tax Services in the United States, please be aware that Client remains responsible for the ti filing of payroll tax returns and the timely payment of payroll taxes for its employees. The Internal Revenue Se recommends that employers enroll in the U.S. Treasury Department's Electronic Federal Tax Payment Sy (EFTPS) to monitor their accounts and ensure that timely tax payments are being made for them, and that o enrollment in EFTPS is available at www.eftps.gov; an enrollment form may also be obtained by calling (555-4477; that state tax authorities generally offer similar means to verify tax payments; and that Client may co appropriate state offices directly for details.

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14.2 **ADP Recruiting Management Services.** The following additional terms and conditions apply to the ADP Recruiting Management Services:

14.2.1 **Hiring Practices.** Client shall be exclusively responsible for all hiring practices, including, but not limited to, compl with all employment laws, including, if applicable, the monitoring, analysis and reporting of any adverse impact may result from any specification or criteria that Client uses to rank candidates in the ADP Recruiting Manager Services Application Programs.

14.2.2 **Vendors.** Client shall be exclusively responsible for all access and use of the ADP Recruiting Management Serv by its vendors and such vendors' compliance with the terms of this Agreement.

14.2.3 **Additional Third-Party Terms.** During the Term of this Agreement, the Client's use and access to the Recruitr Management Services may be subject to additional terms of services which shall be included within the Recruitment Management Services. Prior to enabling the Recruitment Management Services, Client shall and C shall ensure that its Users of Recruitment Management Services click through and accept such additional term service.

14.3 **Benefit Services.** The following additional terms and conditions apply to the Benefit Services:

14.3.1 **Benefits Liaison.** Client shall designate in writing to ADP one or more contacts for the Benefit Services to serv the Client Benefits Liaison, and such Client Benefits Liaison shall have the authority to (i) provide informa instructions and direction on behalf of the Client, each Plan Administrator and, if applicable, each "fiduciary" (as def in Section 3(21) of ERISA) of each separate Plan, and (ii) grant or provide approvals (other than Amendme required or permitted under the Agreement in connection with the Benefit Services.

14.3.2 **Compliance of Benefit Plans.** Client shall furnish to ADP all necessary information and data for each Plan. C shall be responsible for the final preparation, approval and submission of Plans and related amendments to applic governmental authorities. Client is responsible for, and shall take measures required under state and federal la assure the qualification and compliance of the Plans with such laws.

14.3.3 **Disclaimer.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT ADP IS NOT THE "ADMINISTRATOR" OR "P ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE INTER REVENUE CODE OF 1986, AS AMENDED, RESPECTIVELY, NOR IS ADP A "FIDUCIARY" WITHIN THE MEAN OF ERISA SECTION 3(21), NOR IS ADP A "HEALTH CARE CLEARINGHOUSE" WITHIN THE MEANING SECTION 1171 OF THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996, AS AMEN ("HIPAA") AND CLIENT SHALL NOT REQUEST OR OTHERWISE REQUIRE ADP TO ACT AS SUCH. FURTH ADP DOES NOT PROVIDE CLAIMS PROCESSING OR ANY OTHER COVERED FUNCTION WHICH WO CAUSE ADP TO BE CONSIDERED A BUSINESS ASSOCIATE AS DEFINED AT 45 CFR §160.103. ENROLLMENT INFORMATION AND RELATED DATA COLLECTED BY ADP IS ON BEHALF OF CLIENT AND ANY EMPLOYER-SPONSORED BENEFIT PLAN. ALL OTHER INFORMATION COLLECTED BY ADP PROVIDING BENEFITS SERVICES IS CONSIDERED EMPLOYMENT RECORDS AND EXPLICITLY EXCLU FROM THE DEFINITION OF PROTECTED HEALTH INFORMATION AS STATED AT 45 CFR §164.501, AND IS PROTECTED BY HIPAA'S PRIVACY RULE. SEE ALSO 65 FED. REG. 82461, 53181. ADP SHALL NOT EXERC ANY DISCRETIONARY AUTHORITY OR DISCRETIONARY CONTROL REGARDING MANAGEMENT OF ANY P OR MANAGEMENT OR DISPOSITION OF ANY PLAN ASSETS. ADP SHALL NOT RENDER INVESTMENT ADV FOR A FEE OR OTHER COMPENSATION, DIRECT OR INDIRECT, WITH RESPECT TO ANY MONIES OR OT PROPERTY OF ANY PLAN, NOR DOES ADP HAVE ANY AUTHORITY OR RESPONSIBILITY TO DO SO. ADP NO DISCRETIONARY AUTHORITY OR DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF PLAN(S).

14.3.4 **Carrier Connections.** ADP will, at Client's request, and for an additional charge as set forth on the Sales O provide Client with the following Carrier Connections services:

14.3.4.1 ADP will electronically transmit employee data, including employee benefits enrollment data, to Cli carriers or other third parties authorized by Client, and Client authorizes ADP to provide transmission on Client's behalf. Commencement of carrier connection service is subject to C completing the configuration setup of Client Content and the format for such transmission to designated carriers.

14.3.4.2 ADP's ability to transmit Client Content data is subject to the provision by Client's designated carriers current functional interface between ADP's systems and the designated carriers' systems. ADP wil be obligated to transmit Client's data to designated carriers if at any time Client's designated carrier to provide the proper interface as described above. Client is responsible for promptly reviewin records of carrier transmissions and other reports prepared by ADP for validity and accuracy accordi Client's records, and Client will notify ADP of any discrepancies promptly after receipt thereof. In event of an error or omission in carrier connection services caused by ADP, ADP will correct such err omission, provided that Client promptly advises ADP of such error or omission.

14.3.5 **Additional Third-Party Terms.** During the Term of this Agreement, the Client's use of, and access to, the Be Services may be subject to additional terms of service which shall be included within the Benefit Services. Pri enabling such Services, Client shall ensure that its Users of Benefit Services click through and accept such additi terms of service.

14.4 **COBRA Services**. The following terms relating to COBRA services will apply.

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14.4.1 **Operating Guidelines**. ADP's performance of COBRA Services shall be in accordance with the operating guidelines including the COBRA Administration User Guide, as amended from time to time, a copy of which will be provide Client upon request.

14.4.2 **Use of Name**. Except for references to ADP as a service provider in IRS Form 5500 or a similar filing as require ERISA, Client shall not use ADP's name without ADP's prior written consent.

14.4.3 **Retention of Administrative Fee and Interest**. Client agrees that ADP shall retain the two percent (administrative fee allowed by COBRA which shall be added to the premium due. ALL AMOUNTS EARNED FUNDS REMITTED TO ADP IN CONNECTION WITH THE SERVICES PENDING DISBURSEMENT TO CLIENT CLIENT'S DESIGNEE) SHALL BE RETAINED BY ADP AS COMPENSATION. AMOUNTS DISBURSED TO ADP HELD BY ADP FOR APPROXIMATELY FIFTEEN (15) DAYS PRIOR TO DISBURSEMENT BY ADP.

14.4.4 **HIPAA**. Pursuant to the federal Health Insurance Portability and Accountability Act, Public Law 104-191 ("HIPAA") Health Information Technology for Economic and Clinical Health Care Act passed as part of the American Reco and Reinvestment Act of 2009 ("ARRA"), the U.S. Department of Health and Human Services regulations ent "Standards for Privacy of Individually Identifiable Health Information" ("Privacy Rule"), Security Standards for Protection of Electronic Protected Health Information ("Security Rule") and the Breach Notification for Unsec Protected Health Information ("Breach Notification Rule"), all enrollment information collected is on behalf of Client not the health plan. All other information collected for providing COBRA Services is considered employment rec and is explicitly excluded from the definition of Protected Health Information as stated at 45 CFR §164.501, and is subject to the privacy rule found in HIPAA. See also 65 Fed. Reg. 82461, 53181. To the extent any informatic deemed to be Protected Health Information by any regulator, COBRA Services otherwise comply with the Privacy Security Rules disclosure exception found at 45 CFR § 164.504(f).

14.4.5 **Disclaimer**. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT ADP IS NOT THE "ADMINISTRATOR" OR "P ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE INTER REVENUE CODE OF 1986, AS AMENDED, RESPECTIVELY, NOR IS ADP A "FIDUCIARY" WITHIN THE MEAN OF ERISA SECTION 3(21), NOR IS ADP A "HEALTH CARE CLEARINGHOUSE" WITHIN THE MEANING SECTION 1171 OF HIPAA AND CLIENT SHALL NOT REQUEST OR OTHERWISE REQUIRE ADP TO ACT SUCH. FURTHER, ADP DOES NOT PROVIDE CLAIMS PROCESSING OR ANY OTHER COVERED FUNCT WHICH WOULD CAUSE ADP TO BE CONSIDERED A BUSINESS ASSOCIATE AS DEFINED AT 45 CFR §160. ALL ENROLLMENT INFORMATION AND RELATED DATA COLLECTED BY ADP IS ON BEHALF OF CLIENT NOT ANY EMPLOYER-SPONSORED BENEFIT PLAN. ALL OTHER INFORMATION COLLECTED BY ADP PROVIDING COBRA SERVICES IS CONSIDERED EMPLOYMENT RECORDS AND EXPLICITLY EXCLUDED FR THE DEFINITION OF PROTECTED HEALTH INFORMATION AS STATED AT 45 CFR §164.501, AND IS PROTECTED BY HIPAA'S PRIVACY RULE. SEE ALSO 65 FED. REG. 82461, 53181. ADP SHALL NOT EXERC ANY DISCRETIONARY AUTHORITY OR DISCRETIONARY CONTROL REGARDING MANAGEMENT OF ANY P OR MANAGEMENT OR DISPOSITION OF ANY PLAN ASSETS. ADP SHALL NOT RENDER INVESTMENT ADV FOR A FEE OR OTHER COMPENSATION, DIRECT OR INDIRECT, WITH RESPECT TO ANY MONIES OR OTI PROPERTY OF ANY PLAN, NOR DOES ADP HAVE ANY AUTHORITY OR RESPONSIBILITY TO DO SO. ADP NO DISCRETIONARY AUTHORITY OR DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF PLAN(S).

14.5 **WFN EI-9 Services.** The following additional terms and conditions apply to the WFN EI-9 Services.

14.5.1 **Use of Services.** Client shall, and cause the members of the Client Group, receiving the WFN EI-9 Services to do following:

14.5.1.1 Review the USCIS Form I-9, which is the employment eligibility verification form issued by the D including instructions in the form and the guidelines in the current I-9 Handbook, each of whic available on the USCIS website, currently located at http://www.uscis.gov/i-9central. Client certifies th has reviewed the current USCIS Form I-9 and the I-9 Handbook and that it agrees to comply with applicable policy and procedures set forth therein, and any future new or amended policies procedures, as required by law. Client will ensure availability of the most recent version of the US Form I-9 and the I-9 Handbook to all employees authorized to complete the USCIS Form I-9 on beha Client and/or its Affiliates.

14.5.1.2 Client is responsible for reviewing reports available to Client on the WFN EI-9 Services and for reso (or causing the applicable employee to take action to resolve) missing or incomplete Forms I-9. includes communicating with the employee in question and the submission or resubmission of missing or incomplete Form I-9.

14.5.1.3 ADP executed a Memorandum of Understanding with the DHS as the E-Verify employer agent. E-Ver the DHS's employment eligibility verification program which allows participating employers electronically verify the employment eligibility of each newly hired employee and/or employee assigne a covered federal contract. The following is required as it relates to the use of E-Verify through ADP will apply only to the extent Client is using E-Verify through ADP

14.5.1.3.1 Notify ADP of (i) the location(s) where Client elects to enroll; and (ii) whether the employer is a federal contractor or a federal, state or local government organization.

14.5.1.3.2 Execute a Memorandum of Understanding with the DHS and ADP (as its E-V employer agent), and comply with the terms and conditions set forth therein.

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14.5.1.3.3 Review and comply with the policy and procedures contained in the E-Verify User Ma for Employers, and any superseding policy and procedures, available to Client or WFN EI-9 Service.

14.5.1.3.4 To the extent the Client elects to have more than one company location participate i Verify, ensure all authorized users in each location have complied with all requiremen this Section.

14.5.1.3.5 Ensure all of Client's authorized users (i) complete the mandated E-Verify training co and any applicable update courses administered by ADP and (ii) pass a knowledge with the required score.

14.5.1.3.6 Immediately notify ADP of any updates/changes to its E-Verify employer status (Client becomes a federal contractor or Client ceases being a federal contractor).

14.5.2 **Form I-9 Retention**. During the term of the Agreement, ADP will store electronic copies of Forms I-9 in the WFN Services for a minimum of three years from the employee's hire date or until one year after the employee ceases t employed by Client (or the applicable Affiliate), whichever is later (or as otherwise required by changes to fe regulations that come into effect hereafter). Upon termination or expiration of the Agreement, ADP shall commercially reasonable methods to transfer all electronically stored Forms I-9 to Client in accordance with A current security policies. Upon termination of the WFN EI-9 Services, Client shall be solely responsible for storag copies of Forms I-9.

14.6 **Payment Services.** The following additional terms and conditions apply to the Payment Services:

14.6.1 **Client Credentialing.** Client understands and acknowledges that the implementation and ongoing provisio Payment Services are conditioned upon Client passing (and continuing to pass) a credentialing process that ADP deem necessary in connection with the provision of Payment Services.

14.6.2 **Additional Requirements**. Payment Services may be subject to the rules and standards of any applicable clea house, payment and/or card networks or associations. Client and ADP each agree to comply with all such rules standards applicable to it with respect to the Payment Services.

14.6.3 **Funding Obligations**. Client acknowledges that ADP is not a lender. As such, as a condition to receiving serv Client will remit or otherwise make available to ADP sufficient, good and available funds within the agreed-to dea and via the agreed-to method of delivery to satisfy all of Client's third-party payment obligations covered by Agreement. ADP will apply such funds to satisfy such third-party payment obligations. ADP will not be require provide Payment Services if ADP has not received all funds required to satisfy Client's third-party payment obligati Client will immediately notify ADP if it knows or should know that it will not have sufficient funds to satisfy the amo required in connection with the Payment Services. If Client has a material adverse change in its condition, ADP modify the funding method or deadline by which funds must be made available to ADP for payment to Payees. C agrees to pay to ADP upon demand any amounts that have been paid by ADP to satisfy Client's third party payr obligations prior to receiving such amounts from Client.

14.6.4 **Investment Proceeds; Commingling of Client Funds**. IF ADP RECEIVES CLIENT'S FUNDS IN ADVANCE OF TIME ADP IS REQUIRED TO PAY SUCH FUNDS TO THIRD PARTIES, ALL AMOUNTS EARNED ON SUCH FUN IF ANY, WHILE HELD BY ADP WILL BE FOR THE SOLE ACCOUNT OF ADP. ADP may commingle Client's fu with similar funds from other clients and with similar ADP and ADP-administered funds. ADP utilizes a funds co system that maintains general ledger entries by client and/or by jurisdiction.

14.6.5 **Recovery of Funds; Stop Payment Requests.** Client agrees to cooperate with ADP and any other third partie recover funds erroneously issued or transferred to any Payee or credited to any Payee's account. If Client desire stop payment on any check or to recall or reverse any electronic payment, Client will provide ADP with a stop payr request in the form required by ADP. Client acknowledges that ADP's placement of a stop order request is n guarantee that such stop payment will occur.

14.7 **ADP Wage Payment Services.** The following additional terms and conditions apply to ADP Wage Payment Services:

14.7.1 **ADPCheck; Direct Deposit**. Client agrees not to distribute any ADPChecks to Payees in a manner that would a Payees to access the associated funds before pay date. Prior to the first credit to the account of any employee or c individual under ADP Direct Deposit Services, Client shall obtain and retain a signed authorization from s employee or individual authorizing the initiation of credits to such party's account and debits of such account to rec funds credited to such account in error.

14.7.2 **Pay Card Services**. To the extent received, Client will be responsible for securing all welcome kits to pre unauthorized access or use.

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14.7.2.1 **Cardholder Set-Up.** Client will set-up (or cause ADP to set-up) each Payee as a Cardholder using data and procedures required by the Issuing Bank or ADP. Client shall provide the appropriate card k Payees (i.e. payroll card kit for employees paid wages, commissions, or similar compensation and employee card kits for independent contractors). Further, Client shall obtain all necessary consen each Payee (including those switching from another paycard program) included in submitted set-up that is required under applicable law and rules, including NACHA, for Payee to (i) receive payments Client on its Pay Card and (ii) participate in the Pay Card Services, and Client is responsible for revie and confirming that all enrollment information supplied to ADP is accurate and complete. Prior to set-u any Payee on the Cardholder database and distribution of a Pay Card to the Payee, Client will verify Identity Verification Documents. Client shall obtain from the Payee and provide to ADP the follo information: (a) name; (b) residential address (a P.O. Box is not acceptable); (c) date of birth; (d) s security number; and (e) personal telephone number. Client agrees to provide any additional informa as may be required by ADP or the Issuing Bank. Client will not provide a Pay Card to individuals out the United States without the express written consent of ADP. Client further agrees that ADP or Iss Bank (directly or through a subcontractor) may seek identity information and legal documentation dir from the Payee to verify the identity of any Payee and that a Payee may be denied Pay Card Service several reasons, including failure to validate the personal information of the Payee. For each Cardho Client will make and preserve either of the following: (1) a copy of the Identity Verification Document (2) a description of the Identity Verification Documents, noting the date reviewed, type of document, a applicable, the document's identification number, place of issuance and issuance and expiration d provided Client will preserve a copy of all Identity Verification Documents for Payees who are form 1 independent contractors. Client shall retain such documentation during the time that such Payee Cardholder until the earlier of (x) five years from termination of Client's obligation to make paymen such Payee or (y) five years from termination of such Payee's Pay Card account; provided, however, in the event a longer retention period is required for the Issuing Bank or ADP to meet its legal obligati as a result of a change in applicable law or official interpretations thereof, ADP shall provide notic such longer retention period and Client shall retain such documentation for such longer retention perio

14.7.2.2 **Enrolling Employees for Cards.** Prior to providing Payee's information to ADP to issue a perma Pay Card or Client enrolling a Payee for an instant issue Pay Card, Client shall provide each Payee the notice required under the USA Patriot Act which reads as follows: "**IMPORTANT INFORMAT ABOUT PROCEDURES FOR OPENING A NEW PREPAID CARD ACCOUNT.** To help the governr fight the funding of terrorism and money laundering activities, federal law requires all financial institut to obtain, verify, and record information that identifies each person who opens an account. What means for you: When you open a prepaid card account, we may require your name, address, da birth, social security number, tax identification number and other information that will allow us to ide you. We may also ask to see your driver's license or other identifying documents." The USA Patrio notice may be updated from time to time by ADP or the Issuing Bank. Prior to or in conjunction distributing a Pay Card to any Payee, if applicable, Client shall remove the account routing informa from the card kit. Client shall not, disclose or make available any such account routing (ABA/D number to any Payee and shall always direct Payees to the Cardholder services telephone numb obtain such account routing (ABA/DDA) number. Payees must accept the Cardholder Terms Conditions, and the Pay Card may be cancelled by ADP or the Issuing Bank at any time in accorda with the Cardholder Terms and Conditions. Client will provide Cardholders with any other information materials regarding the Pay Card Services provided to it from time to time as determined by ADP. amounts to be loaded to each Cardholder's Pay Card will be provided to ADP by Client through or ADP's standard pay transmission methods available to Client or another means agreed to by ADP Client.

14.7.2.3 **Pay Card Status, Services and Communications.** Client is responsible for ensuring that Cardhol are paid via an alternate pay method in such instances where a Cardholder's Pay Card has not b activated, has terminated, cancelled or is in inactive status and even if a Payee has consented to rec their Permitted Payments by the Pay Card. Client will direct Cardholders to ADP's Cardholder serv with respect to any Card inquiries, to resolve all disputes regarding their Pay Card and to report any or stolen Pay Cards, provided Client will resolve disputes by Cardholders regarding amounts credite debited to the Pay Cards at the request of Client (e.g., credits as a result of payroll). Client understa that it is not entitled to access or review any Cardholder transaction information and that it has no rig draw back any amounts funded to the Pay Card other than due to an error. Notwithstanding foregoing, in limited circumstances (e.g., where necessary to investigate or prevent fraud) and consis with the applicable Cardholder privacy notice, ADP may provide certain Cardholder transa information to Client. Cardholders may receive notices, mailings and other communications related to Card and Card features (e.g., secondary cards, card portability, reward programs, etc.) from or on be of ADP or the Issuing Bank.

14.7.2.4 **Issuing Bank.** All Pay Cards issued to Cardholders are the property of the Issuing Bank and are sul to cancellation by the Issuing Bank at any time in accordance with the Issuing Bank's Cardholder Te and Conditions. The Pay Card Services may be modified as required by the Issuing Bank and as may deem appropriate to assist ADP or the Issuing Bank in complying with its obligations, including and regulatory obligations.

14.7.2.5 **Cardholder Fees.** Client acknowledges that separate fees as set forth on the fee schedule provide the card kit prior to activation of the Pay Card will be applied to the Pay Card and are the responsibili the Cardholder. Such Cardholder fees are subject to change in accordance with the Cardholder Te and Conditions applicable to the Pay Cards.

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14.7.2.6 **Information Requests.** Client agrees that upon prior notice from ADP or the Issuing Bank, ADP the Issuing Bank and any regulatory authorities with jurisdiction over the Issuing Bank or ADP shall have right to inspect Client's books and records related to Client's use of the Pay Card Services and Cli performance of its obligations with respect thereto.

14.7.2.7 **Third Party Beneficiary.** Notwithstanding anything to the contrary in the Global Master Terms Conditions, Client agrees that the Issuing Bank (and its respective successors and assigns) is a party beneficiary of this Agreement, but solely as it relates to the Pay Card Services, and is entitle enforce each of the applicable provisions against Client as well as the limit on liability provisior Section 7 of the Global Master Terms and Conditions, including in equity and in law, as if it or they we party hereto.

14.8 **Tax Registration Services.** ADP shall provide tax registration services as further described in this Section and the Serv Definitions (the "**Tax Registration Services**") in accordance with and subject to the terms of this Agreement. The Tax Registra Services provided hereunder relate solely to ADP obtaining jurisdiction account numbers for employment tax as requested by Cli There shall be no additional fees for Tax Registration Services. In receiving the Tax Registration Services hereunder, C acknowledges the following:

14.8.1 Client understands that ADP will not perform Tax Registration Services in connection with the following events: (i) mer and acquisitions; (ii) name, address or entity (corporate form) changes; (iii) applications to a state's Secretary of State; (iv) closing of accounts with a state taxing agency.

14.8.2 As a third-party service provider, ADP's Services hereunder are consultative in nature. ADP is not representing Client in dealings before any tax agencies. ADP's provision of the Tax Registration Services should not be construed as legal, ta accounting advice. Client should consult its legal, tax, or accounting advisors for such advice.

14.8.3 All submissions to the taxing jurisdiction will be (i) reviewed by Client prior to submission, when provided and (ii) signe Client where necessary or Client will instruct ADP to affix electronically the Client signature provided by Client. By sig the documents or requesting that ADP affix Client's electronic signature, Client is confirming that (i) Client has reviewec documents and/or data being submitted to the taxing jurisdiction and (ii) the information contained therein is complete accurate.

14.8.4 By utilizing the Tax Registration Services, Client authorizes ADP to act on its behalf in obtaining jurisdiction employmen account numbers including, but not limited to, affixing the electronic signature provided by Client to registration forms other documentation, submitting forms to tax agencies and directly communicating with such agencies as necessary.

14.8.5 Client understands that ADP's Services are based solely on the information provided by Client and/or otherwise avail for ADP in connection with the Services about Client's business established within a particular jurisdiction and other wr correspondence that is in reply to ADP's questions regarding the registration process or otherwise provided by Client. C authorizes ADP to rely upon such in providing the Tax Registration Services. ADP is not responsible for Tax Registra Services provided hereunder based on any inaccurate information supplied by Client or the failure by Client to provide with information relating to the registration process.

14.8.6 Client understands that, for reasons beyond ADP's reasonable control, ADP may not be successful in securing employment tax account number for Client in any particular jurisdiction.

14.8.7 ADP is not responsible for any penalties or interest incurred by Client as a result of ADP's failure to timely receive Cli identification numbers.

14.9 **State Unemployment Insurance (SUI) Management Services**. The following additional terms and conditions apply to the Management Services:

14.9.1 **Provision and Transfer of Information**. Client will provide ADP with accurate, complete and timely information neces for ADP to perform the SUI Management Services, including without limitations, the claimants' names, relevant dates, v and separation information, state-specific required information, and other documentation to support response unemployment compensation agencies. Client will transfer this information via (i) on-line connection between ADP Client's computer system or (ii) inbound data transmissions from Client to ADP, using mutually acceptable communicat protocols and delivery methods. Client will promptly notify ADP in writing if Client wishes to modify the communica protocol or delivery method.

14.9.2 **Definition of Claim; Claim Cap**. For purposes of the SUI Management Services provided under this Agreement and b to Client, a "claim" shall be defined as a claim notice generated by a state agency as a result of an individual filing unemployment insurance benefits. In addition, Client acknowledges and agrees that (i) claim notices are typically gener for each state unemployment tax ID number under which an employee had worked and earned wages; (ii) unemployment agencies generally issue multiple claim notices per individual as identified by a Social Security Nur during the benefit eligibility period upon receiving a request for unemployment benefits; and (iii) all such claim no require review ADP (e.g., including but not limited to, last employer claims, base period employer claims, per qualification claims, additional benefit claims, renewed claims and extended benefit claims). Client further acknowle and agrees that an applicable claim cap applies to the fees for SUI Management Services and that the claim cap sha stated on the Sales Order, and will be based on all claim notices processed by ADP as a result of an individual filing unemployment benefits. The number of claims counted for billing purposes will be reported to Client by ADP as "Cl Processed" via on-line reports.

14.10 **ADP Wage Garnishment Payment Services.** The following additional terms and conditions apply to the ADP Wage Garnishr Payment Services:

14.10.1 **Description of Services.** ADP will act solely in the capacity of a third party service provider of payment processing.

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14.10.2 **Client's Use of Services.** Client agrees not to distribute any ADPChecks to Payees in a manner that would allow Pa to access the associated funds before pay date.

14.11 **Employment Verification Services; Employee Authorized Disclosure.** The following additional terms and conditions apply to Employment Verification Services and Employee Authorized Disclosure:

14.11.1 **Employment Verification Services.** Client authorizes ADP and Verification Agents through which Employment Verifica Services are performed to disclose, on Client's behalf, Verification Data to Verifiers who wish to obtain or verify ar Client's employees' (or former employees') Verification Data. Verification Data will be disclosed to Verifiers who certify are entitled to receive such data (as described below) pursuant to FCRA, and, in the case of income information requ who additionally certify they have a record of the employee's consent to such disclosure or who utilize a salary ke accordance with FCRA, Verification Data may be provided to Verifiers where (i) the employee has applied for a be (such as credit, other employment or social services assistance); (ii) the employee has obtained a benefit and the Verifi seeking to (a) determine whether the employee is qualified to continue to receive the benefit; and/or (b) collect a del enforce other obligations undertaken by the employee in connection with the benefit; or (iii) the Verifier is otherwise ent under FCRA to obtain the Verification Data. In certifying they have a record of the employee's consent, Verifiers gene rely on the employee's signature on the original application as authorization for the Verifier to access the employ income data at the time of the application and throughout the life of the obligation. Client understands that Verifiers charged for commercial verifications processed through ADP or its Verification Agents.

14.11.1.1 **Data Quality.** If requested by ADP, Client agrees to work with ADP during implementation to produce a tes and validate the Verification Data using validation reports made available by ADP or its Verification Agent Client uses ADP's hosted payroll processing services, ADP will utilize the latest Verification Data availabl ADP's payroll processing system.

14.11.1.2 **Notice to Furnishers of Information: Obligations of Furnishers of Information**". Client certifies that it read the Notice to Furnishers provided to Client at the following URL: https://www.consumer.ftc.gov/arti pdf-0092-notice-to-furnishers.pdf. Client understands its obligations as a data furnisher set forth in such n and under FCRA which include duties regarding data accuracy and investigation of disputes, and certifies i comply with all such obligations. Client further understands that if it does not comply with such obligati ADP may correct incorrect Verification Data on behalf of Client or terminate the Employment Verifica Services upon 90 days prior written notice to Client.

14.11.1.3 **Archival Copies**. Notwithstanding anything to the contrary in the Global Master Terms and Conditions, C agrees that, after the termination of this Agreement, ADP and its Verification Agents may maintain arc copies of the Verification Data as needed to show the discharge and fulfillment of obligations to Cli employees and former employees and the provisions of Section 4 of the Global Master Terms and Condit will continue to apply during the time that ADP and its Verification Agents maintain any such archival copies

14.11.1.4 **Employee Authorized Disclosure.** ADP may disclose or use Personal Data of Client's employees to the extent the employee requested or consented to the disclosure or use such as but not limited to when an employee needs their identity verified when they submit an application for a bank account, cellular service, credit or a benefit.

14.12 **Essential ACA Services.** The following terms shall apply to Essential ACA Services.

14.12.1 Client must use ADP Workforce Now payroll, HR and benefits services in order to purchase and implement Essential A For the avoidance of doubt, all Forms filed by ADP with the IRS on behalf of Client will be filed electronically; any Fo sent to Client for its employees by ADP shall be sent in paper form, and, if Client has ADP's iPay functionality, ADP will make Forms accessible to Client employees electronically. It will then be Client's responsibility to distribute the Fo directly to its employees.

14.12.2 **Client ACA Liaison.** Client shall designate in writing to ADP the name of one person who shall serve as the Client Liaison for Essential ACA), and such Client ACA Liaison shall have the authority to (i) provide information, instructions direction on behalf of Client, and (ii) grant or provide approvals (other than Amendments) required or permitted under Agreement in connection with Essential ACA. Client shall designate an alternate Client ACA Liaison in the event principal Client ACA Liaison is not available.

14.12.3 **Disclaimer.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT ADP IS NOT THE "ADMINISTRATOR" OR "P ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE CO RESPECTIVELY, NOR IS ADP A "FIDUCIARY" WITHIN THE MEANING OF ERISA SECTION 3(21). ADP SHALL EXERCISE ANY DISCRETIONARY AUTHORITY OR DISCRETIONARY CONTROL RESPECTING MANAGEMENT ANY BENEFIT PLANS SPONSORED OR OFFERED BY CLIENT. ADP HAS NO DISCRETIONARY AUTHORITY DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF THE CLIENT'S BENEFIT PLAN(S). EXPRESSLY DISCLAIMS ANY WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, NON-INTERRUPT OF USE, AND FREEDOM FROM PROGRAM ERRORS WITH RESPECT TO ESSENTIAL ACA, THE ADP APPLICAT PROGRAMS OR ANY THIRD-PARTY SOFTWARE DELIVERED BY ADP.

14.12.4 **Important Tax Information (IRS Disclosure)**: Notwithstanding Client's engagement of ADP to provide Essential A please be aware that Client remains responsible for the timely filing of all required reports and filings, and the ti payment of Client penalty obligations. The Internal Revenue Service recommends that employers enroll in the Treasury Department's Electronic Federal Tax Payment System (EFTPS) to monitor their accounts and ensure that ti tax payments are being made for them, and that online enrollment in EFTPS is available at www.eftps.gov; an enrollr form may also be obtained by calling (800) 555-4477.

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14.12.5 **Additional Requirements**. Client further understands that Essential ACA may be modified as ADP may deem appropriate to assist ADP in complying with its obligations.

14.13 ADP Marketplace and Use of ADP APIs.

14.13.1 **Disclaimer.** ADP may provide Client with access to the ADP Marketplace. Client acknowledges that any third p application or service purchased by Client through the ADP Marketplace is provided by a third party and not ADP and makes no endorsements, representations or warranties (including any representations or warranties regarding compli with laws) regarding such application or service. Client will enter into a relationship directly with the third party provid such application or service. Any application or service purchased through the ADP Marketplace will be governed exclus by the terms and conditions agreed to by Client and the third party provider and not by this Agreement. ADP wil provide any advice, service or support with respect to any third party application or service purchased on the Marketplace.

14.13.2 **Transmitting Information to Third Parties.** In the event that Client elects to use an API to provide any Client Conte employee or plan participant information to any third party, Client represents that it has acquired any consents or prov any notices required to transfer such content or information and that such transfer does not violate any applic international, federal, state, or local laws and/or regulations. ADP shall not be responsible for any services or provided by any such third party.

14.13.3 **Use of the ADP APIs.** Client will use the ADP APIs to access Client's information only. Client may not use any r spider, or other automated process to scrape, crawl, or index the ADP Marketplace and will integrate Client's applic with the ADP Marketplace only through documented APIs expressly made available by ADP. Client also agrees that C will not (a) use the ADP Marketplace or any ADP API to transmit spam or other unsolicited email; (b) take any action may impose an unreasonable or disproportionately large load on the ADP infrastructure, as determined by ADP; or (c) the ADP APIs or the ADP Marketplace in any way that threatens the integrity, performance or reliability of the Marketplace, Services or ADP infrastructure. ADP may limit the number of requests that Client can make to the ADP gateway to protect ADP's system or to enforce reasonable limits on Client's use of the ADP APIs. Specific throttling l may be imposed and modified from time to time by ADP.

14.14 ESS & MSS Technology. The following additional terms and conditions apply to the ESS & MSS Technology.

14.14.1 Client acknowledges that Client's employees or participants may input information into the self-service portions of the Application Programs. ADP shall have no responsibility to verify, nor does ADP review the accuracy or completeness o information provided by Client's employees or participants to ADP using any self-service features. ADP shall be entitle rely upon such information in the performance of the Services under this Agreement as if such information was provide ADP by Client directly.

14.15 ADP Compliance on Demand. The following additional terms and conditions apply to ADP Compliance on Demand:

14.15.1 **Compliance Assistance.** Client may have access to certain human resources or compliance professionals who ma ADP's sole discretion, provide reasonable guidance or best practice recommendations to Client which Client may choos follow. Client assumes all responsibility and risk arising from its use and reliance upon such recommendations. ADP require Client to include its legal counsel in communications with such professionals. The ADP Compliance on Dem Services are not a substitute for advice of an attorney. Client agrees that ADP is not a law firm, does not provide l advice or representation, and that no attorney-client relationship between ADP and Client exists or will be formed as pa the Services. ADP may discontinue access to human resources and compliance professionals in its discretion.

14.16 Comprehensive Learning Library (myLearning@ADP). The following additional terms and condition shall apply to Comprehensive Learning Library:

14.16.1 **Party Content Uploaded to myLearning@ADP.** Except for content created or licensed by ADP for Client's use, the C is solely responsible for any content uploaded, used, copied, installed or enabled (collectively, "**Client-Uploaded Mate** on myLearning@ADP. The Client shall not submit any Client-Uploaded Material that is: (a) libelous, defamatory, obsc threatening, abusive, illegal or otherwise objectionable, or (b) protected by copyright, trademark, trade secret, or proprietary right without a valid license from the owner of such copyright, trademark, trade secret, or other proprietary r The Client is singularly responsible for obtaining and maintaining all licenses and any other necessary rights (contractu otherwise) for any Client-Uploaded Material.

15 Miscellaneous

15.1 **Amendment.** This Agreement may not be modified, supplemented or amended, except by a writing signed by the autho representatives of ADP and Client.

15.2 **Assignment.** Neither this Agreement, nor any of the rights or obligations under this Agreement, may be assigned by any p without the prior written consent of the other party, such consent not to be unreasonably withheld. However, Client may assign or all of its rights and obligations to any other Client Group member and ADP may assign any or all of its rights and obligatio any Affiliate of ADP, provided that any such assignment shall not release the assigning party from its obligations under Agreement. This Agreement is binding upon and inures to the benefit of the parties hereto and their respective successors permitted assigns.

15.3 **Additional Documentation.** In order for ADP to perform the Services, it may be necessary for Client to execute and de additional documents (including reporting agent authorization, client account agreement, limited powers of attorney, etc.) and C agrees to execute and deliver such additional documents.

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15.4 **Subcontracting.** Notwithstanding Section 15.2, ADP reserves the right to subcontract any or all of the Services, provided that ADP remains fully responsible under this Agreement for the performance of any such subcontractor. For the avoidance of doubt, parties used by ADP to provide delivery or courier services, including the postal service in any country or any third party co service, and banking institutions, are not considered subcontractors of ADP.

15.5 **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between ADP and Client with respect t subject matter and merges and supersedes all prior discussions, agreements and understandings of every kind and nature betv the parties. No party will be bound by any representation, warranty, covenant, term or condition other than as expressly state this Agreement. Except where the parties expressly state otherwise in a relevant exhibit, annex, appendix or schedule, in cas conflict or inconsistency between these Global Master Terms and Conditions and any such exhibit, annex, appendix or schedule Global Master Terms and Conditions will prevail and control. Purchase orders or statements of work submitted to ADP by Clien be for Client's internal administrative purposes only and the terms and conditions contained in any purchase order or statemen work will have no force and effect and will not amend or modify this Agreement.

15.6 **No Third Party Beneficiaries.** Except as expressly provided herein or in an applicable exhibit, annex, appendix or sched nothing in this Agreement creates, or will be deemed to create, third party beneficiaries of or under this Agreement. Client ag that ADP's obligations in this Agreement are to Client only, and ADP has no obligation to any third party (including, without limita Client's personnel, directors, officers, employees, Users and any administrative authorities).

15.7 **Force Majeure**. Any party to this Agreement will be excused from performance of its obligations under this Agreement, excep Client's obligation to pay the fees to ADP pursuant to Section 11, for any period of time that the party is prevented from perfor its obligations under this Agreement due to an act of God, war, earthquake, civil disobedience, court order, labor dispute disturbances, governmental regulations, communication or utility failures or other cause beyond the party's reasonable control. S non-performance will not constitute grounds for breach.

15.8 **Waiver**. The failure by any party to this Agreement to insist upon strict performance of any provision of this Agreement wil constitute a waiver of that provision. The waiver of any provision of this Agreement shall only be effective if made in writing sig by the authorized representatives of ADP and Client and shall not operate or be construed to waive any future omission or breac or compliance with, any other provision of this Agreement.

15.9 **Headings**. The headings used in this Agreement are for reference only and do not define, limit, or otherwise affect the meanir any provisions hereof.

15.10 **Severability.** If any provision of this Agreement is finally determined to be invalid, illegal or unenforceable by a court of compe jurisdiction, the validity, legality or enforceability of the remainder of this Agreement will not in any way be affected or impaired such court shall have the authority to modify such invalid, illegal or unenforceable provision to the extent necessary to render provision valid, legal or enforceable, preserving the intent of the parties to the furthest extent permissible.

15.11 **Relationship of the Parties**. The performance by ADP of its duties and obligations under this Agreement will be that o independent contractor and nothing contained in this Agreement will create, construe or imply an agency, joint venture, partner or fiduciary relationship of any kind between ADP and Client. None of ADP's employees, agents or subcontractors wil considered employees, agents or subcontractors of Client. Unless expressly stated in this Agreement, none of ADP, its employ agents or its subcontractors may enter into contracts on behalf of, bind, or otherwise obligate Client in any manner whatsoever.

15.12 **Governing Law.** This Agreement is governed by the laws of the State of New York without giving effect to its conflict of provisions.

15.13 **Communications to U.S. Based Employees.** Client agrees that ADP may use Client's U.S.-based employee and/or partici name, email and mailing address to provide information about products and/or services offered by ADP directly such emplo and/or participants. Client may elect for ADP to cease such communications upon 30 days' prior written notice. In addition, communication sent by ADP will comply with applicable laws and will enable the recipient to opt-out of receiving additional sir communications from ADP.

15.14 **Jurisdiction.** Any disputes that may arise between ADP and Client regarding the performance or interpretation of this Agreer shall be subject to the exclusive jurisdiction of the state and federal courts of New York, New York. The parties hereby irrevoc consent to the exclusive jurisdiction of the state and federal courts of New York, New York and waive any claim that any proceed brought in such courts have been brought in an inconvenient forum. THE PARTIES HEREBY IRREVOCABLY WAIVE TH RIGHT TO TRIAL BY JURY.

15.15 **Counterparts.** This Agreement may be signed in two or more counterparts by original, .pdf (or similar format for scanned copie documents) or facsimile signature, each of which shall be deemed an original, but all of which together shall constitute one anc same instrument.

15.16 **Notices.** All notices required to be sent or given under this Agreement will be sent in writing and will be deemed duly given effective (i) immediately if delivered in person, or (ii) upon confirmation of signature recording delivery, if sent via an internatio recognized overnight courier service with signature notification requested to Client at the address indicated on the signature hereof or to ADP at 5800 Windward Parkway, Alpharetta, GA 30005, Attention: ADP Comprehensive Services SVP or to any address a party may identify in writing from time to time. A copy (which shall not constitute notice) of all such notices shall be se ADP at One ADP Boulevard, MS 425, Roseland, New Jersey 07068, Attention: General Counsel and to Client at the add indicated on the signature page hereof.

15.17 **Survival.** Those provisions which by their content are intended to, or by their nature would, survive the performance, terminatio expiration of this Agreement, shall survive termination or expiration of this Agreement.

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Appendix : ADP Comprehensive Services - Service Definition

Services	Service Specifics	Roles and Responsibilities
Solutions Platform		
ADP Workforce Now (“WFN”)	WFN is ADP’s trademarked, branded, webbased payroll, HR, Benefits and Time and Attendance technology. WFN serves as the access point for all Client administrators, employees and managers. General information about ADP WFN can be found at www.productdescription.majoraccounts.adp.com (which may be modified from time to time).	
WFN Technology Support	Access to specialists to support Client in use of WFN technology solutions.	
Implementation		
Implementation – Project Manager	The ADP Project Manager is responsible for the overall Comprehensive Services technology implementation and as such creates and maintains a project plan during implementation. The Project Manager conducts an implementation planning meeting to review the multi-faceted implementation, holds regular status meetings with the entire project team (Client, ADP, and external assigned resources) and manages deliverables accordingly.	The Project Manager provides cross produ guidance for the duration of implementati and introduces the training curriculum Client. The Project Manager directs the tea of ADP implementation specialists a consultants who work on the multifacet implementation required for Client to go li on ADP Comprehensive Services, includi WFN.
Implementation -- Assignment of a dedicated ADP Relationship Manager/HR Business Partner	The ADP Relationship Manager/HR Business Partner participates in implementation and partners with the Project Manager to complete the Implementation. The ADP Relationship Manager/HR Business Partner: • Schedules onsite visit for Client’s strategic analysis during or immediately after implementation kickoff meeting. • Schedules planning meeting to introduce Client’s managers and employees to WFN portal and self-service functionality. • Coordinates and schedules Employee/Manager Self Service Launch Meeting and distribution of Welcome Kits. Develops Client Strategic Action Plan for additional services to help assure alignment of Services with Client strategic direction and business drivers in all related functional areas.	The ADP Relationship Manager/H Business Partner acts as a busine consultant during the implementati process and performs business analysis. Client is responsible for validating t accuracy of all converted data. Client will attend all necessa implementation meetings and provide tim feedback as requested.

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Services	Service Specifics	Roles and Responsibilities
Implementation		
Set-up of Payroll, HR & Benefits, and Time and Attendance modules (as applicable)	Implementation includes all activities needed to complete set-up of the Payroll, HR & Benefits, and Time and Attendance modules (the "Module(s)") including the following: • Implementation of all outsourcing services listed in this Statement of Service. • Scheduling and planning all implementation meetings. • Coordinating the collection of implementation service questionnaires. • Setting-up the Module(s) based on Client's requirements. • Collecting all relevant human resources ("HR"), payroll and enrollment data and loading them into the Module(s). Client must provide all data (e.g., corporate information, payroll data, benefit plan information, relevant HR data, including current personal and work data and employee/dependent enrollment information) in a format required by ADP. ADP will determine Client and ADP's readiness to go live based on completion of key deliverables and success of data gathering, conversion and other implementation milestones. ADP will set-up the HR & Benefits module to incorporate Client's (i) corporate structure (e.g., divisions, locations, employee classes, and departments) and user rights; (ii) benefit plans and providers; (iii) HR data, including reports to information, performance management, leave data, job titles, salary structures, and HR reason codes; and (iv) census data, including current personal and work data and employee/dependent enrollment information for all applicable parties.	Client is responsible for (i) accurat completing and providing questionnaires ADP's implementation team in a tim manner; (ii) providing all HR corporate gro information to ADP; (iii) providing all pl requirements information, company polici and procedures to either configure WI and/or incorporate into administrati practices; (iv) providing all payroll data; providing any documents and materi needed to complete employee access s up; (vi) providing all plan participant a enrollment data in a predefined form required by ADP; (vii) reviewing information in the Module(s) for accura and (viii) all fees related to travel. Failure meet these requirements may impact t date upon which Client may access t Services. Client is responsible for maintaining syste configuration of and data related to all H related information (e.g., salary structure job codes, leave policies, manager acces etc.) post implementation. Clien implementation team will determine Clien readiness to start implementation and assi Client its implementation team membe The make-up of Client's implementati team may vary according to the number complementary products or servic purchased. Client's implementation team v coordinate with the service team and Clien designated team members to ensure requirements are understood and will ass in the transition to service.
Interfaces - ADP Carrier Connection ®	If Client purchases Comprehensive HR, Comprehensive Payroll or Comprehensive Talent either separately or together, but without Comprehensive Benefits, Client shall be entitled to up to three (3) standard carrier connections at set up of the Services. If Client purchases Comprehensive Benefits alone or with any other Comprehensive Service(s), Client shall be entitled to unlimited standard carrier connections at set up (initial implementation) of the Services. Client may elect additional standard carrier connections for an additional fee. Subsequent reconfiguration of existing carrier connections and additional elections requested after set up (initial implementation) of the Services are available for an additional fee. Carrier connections shall be subject to an annual maintenance fee.	Client shall promptly deliver to ADP a Client Content required by ADP to set- standard carrier connections. Client will wo with its carriers to ensure ADP is permitt to transmit data and access Client's data the carrier's system. No third pa agreements with Client's carriers should required. With respect to Carrier Connections, a changes in Client's benefit providers th require the establishment of a new carr connection or the modification of an existi carrier connection shall be considered a n carrier connection and shall be completed ADP at ADP's then current rates.

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Services	Service Specifics	Roles and Responsibilities
Implementation		
Interfaces - Payroll Interfaces, Custom Interfaces	Client may require payroll or other custom interfaces in order to electronically transmit data, including but not limited to employee payroll data, certain HR and other demographic employee data, etc., to designated third parties authorized by Client. The development of such Interfaces shall be at ADP's then current fees for such services and fees shall be depend on the amount of customization required by ADP to create such interfaces. ADP shall provide Client with an estimate of the cost of the interface prior to its development. An annual maintenance fee shall apply to all interfaces, including Payroll Interfaces and Custom Interfaces.	ADP's construction of interfaces are subje to configuration by Client of the applical Client Content and the formatting of su transmission to designated third partie ADP's ability to transmit Client Content dependent on the agreement by t designated third parties and ADP will not obligated to transmit data unless t designated third parties have agreed accept data via the interface.
ADP Personnel – Roles and Responsibilities		
ADP Relationship Manager/HR Business Partner	Each Client is assigned one (1) ADP Relationship Manager/HR Business Partner, no matter which Services Client has purchased. The ADP Relationship Manager/HR Business Partner actively communicates with Client and acts as the primary contact between ADP and Client to ensure the delivery of services and resolution of issues.	The Relationship Manager/HR Busine Partner strengthens the connection w clients through proactive service a consultation. The Relationship Manager/H Business Partner aligns with executives a key stakeholders in the Client's organizati to understand business goals a objectives. They consult with the client align the right services and help crea efficiencies through ADP technolo solutions. The Relationship Manager/H Business Partner conducts executi meetings to share updates on key initiativ and maintain alignment to changes in t Client's business. Additionally, the Relationship Manager/H Business Partner proactively identifies H needs and coordinates the delivery of H services. This includes consultation and be practices to help Client maintain complian with applicable federal, state and lo employment laws. The Relationsl Manager/HR Business Partner coordinat HR services, such as Employee Trainir HR Policies and Procedures, J Descriptions and guidance for resolvi employee relations issues.

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Services	Service Specifics	Roles and Responsibilities
ADP Service Centers		
ADP Service Center (for Client administrators)	Access to a toll free number with Client identification and issue routing via telephony. Provides access to primary support resources through WFN technology.	ADP provides access to an assign specialist team that will be Client's prima support resource. ADP will provide standa service center hours 8:00 am to 5:30 p Client local time (Clients in Hawaii will ha service center access 8:00 am to 5:30 p PST), Monday through Friday, except scheduled downtime for training, meetin and ADPrecognized company holidays Such scheduled downtime shall not exce two percent (2%) of available hours ea calendar quarter.
My Life Advisor	Access to a toll free number for use by employees and managers for: • General self-service and payroll inquiries • General HR inquiries where Client policy is explicit when WFN Comprehensive HR is elected • Benefit call support when WFN Comprehensive Benefits is elected As authorized by Client, respond to Client's employees inquiries, when ADP has all pertinent information related to: • Employee personal information • Employee pay information and issues • Vacation, holiday, and leave of absence information • Hours of work and overtime information • Benefit Participant Information when WFN Comprehensive Benefits is elected Further, the My Life Advisors can provide bi-lingual support for both English and Spanish speaking employees. Other languages are available via a partnership with AT&T's language line for an additional fee charged back to Client on a pay per usage basis.	As a prerequisite to use of My Life Adviso Client is responsible to support and promo employee self-service and manager se service. ADP will conduct one (1) ons employee selfservice/manager self-servi launch meeting. On request, ADP v support multiple virtual self-service laun meetings. ADP will answer employee a manager questions that have an appare relationship to data entry visible through t WFN applications. ADP will provide standard service cen hours 8:00 am to 11:30 pm EST, Mond through Friday, except for schedul downtime for training, meetings a ADPrecognized company holidays. Su scheduled downtime shall not exceed t percent (2%) of available time each calend quarter.

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Services	Service Specifics	Roles and Responsibilities
Payroll and Tax Administration		
Payroll and Tax	ADP payroll processing with tax service to authorized jurisdictions (also included: CheckView, Payroll Preview, Total Tax PlusSM, Full Service Direct Deposit or TotalPay ® banking options, Labor Distribution, iPayStatements, iReports). Additional fees will apply for ADP delivery via courier. **Year-end Forms W-2 will be provided and Clients will be billed separately. Additional fees will apply for direct mailing of year-end Forms W-2.**	ADP processes payroll and files a deposits appropriate federal, state and lo taxes. **Client must review and appro final payments.**
Time and Attendance Feed to Payroll	Import employee Time and Attendance records provided that such records are in an ADP-acceptable format (if not utilizing ADP's Time and Attendance Module).	ADP provides Client with required f formats to utilize this feed. Client responsible for adaptation of its file feed to format that is compatible with ADP's feed.
Checks and Direct Deposit	ADP offers Clients two (2) banking features: Full Service Direct Deposit (payroll wages electronically deposited into employees' bank account(s)) or TotalPay (ADPCheck plus Full Service Direct Deposit).	Client must choose one of the banki features (unless Client is purchasi Comprehensive Payroll which requir TotalPay).
Wage Garnishment Processing Services (WGPS)	ADP provides tools to calculate garnishments based on court orders and client interpretation and also generates reports documenting garnishment activity.	Client provides employee liens a withholding information to ADP. AI processes employee deductions for lie wage garnishments and court order support and disburses payments to th parties as appropriate. The following shall only apply if Client is r purchasing Comprehensive Payroll Servic Client is responsible for lien interpretatio Client is responsible for all compliance w agency notification requirements; replies garnishment notices received; notices employee terminations and all other requir written responses. Client must provi minimum of two (2) weeks' notice prior processing of any special pays accommodate any garnishme requirements.
HR, Payroll and Benefits Reporting	Comprehensive standard and analytical reports cover HR, payroll, and benefits data.	ADP provides access to certain standa payroll reports. Client has access to AI reporting tools to generate a limited numb of custom reports.
GL Interface	ADP will generate a file every payroll that contains labor expense information that can be entered into popular general accounting programs. Custom programming not included.	
Paid Time Off (PTO)	Access to systems to track employees' paid time off.	Client is responsible for leave administrati unless Total Absence Management purchased as an optional service.
Non-Paid Persons	Access to HR & Benefits module to track Client headcount not included in the payroll system. Such persons may include international employees (located outside the U.S.), independent contractors paid outside the payroll system, persons on leave, and retirees.	

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Services	Service Specifics	Roles and Responsibilities
Tax Registration Services		
Relevant and Required Information		Client must provide to ADP a information requested by ADP with respect to the Tax Registration Services. ADP shall obtain relevant and required information to complete online or paper registration applications.
Submission of Applications	Upon Client's request, ADP shall initiate the registration process for each jurisdiction identified by Client and arrange for the submission of the application(s) to the appropriate tax agency on the Client's behalf.	Client may need to provide a signed Pow of Attorney (POA) or Reporting Agen Authorization (RAA) when needed by AD for it to obtain account number and stat information from an employment t jurisdiction. ADP will not perform Tax Registrati Services in connection with the followi events: (i) mergers and acquisitions; name, address or entity (corporate for changes; (iii) applications to a stat Secretary of State; and (iv) closing accounts with a state taxing agency.
Communications	ADP shall communicate with the tax agency representatives on the status of the application and notify Client in writing of the new account numbers (to the extent this information is communicated to ADP by the tax agency), other account status information, or problems encountered during the process.	Client must promptly provide ADP with a communications received from the t agency which are directly or indirec applicable to the registration process or th may otherwise impact Client's request for account number. ADP is not responsible for P&I based timeliness of receipt of the client's number.

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Services	Service Specifics	Roles and Responsibilities
State Unemployment Insurance (SUI) Administration		
Administer SUI Claims (where authorized by state law)	Provide pre-separation unemployment insurance (UI) counseling to Client. UI claims administration. Audit SUI tax rate components. Audit UI benefits charges. Voluntary contribution review. Provide a quarterly summary report of claims activity. **Client hearing and appeals not included in base services.**	ADP assists Client with unemployme claims administration and unemployment t filings to help Client manage claims a State unemployment costs.
Training and Development		
Employee/Manager Self-Service Launch Training	Training for both Client employees and managers on the self-service tools and application (includes one on-site Employee Self-Service Kickoff and, upon request, virtual Employee Self-Service Kickoff meetings).	Client shall require its employees and managers to attend self-service tools and application training.
Core Product Training	Product training on all the core products for administrator users (not employees or managers).	Client shall require administrator users to attend core product training.
Benefit Support		
Open Enrollment Support (In the event the Client does not receive ADP plan and Comprehensive Benefit Services)	Access to Modules to maintain benefit plan and enrollment information.	HR Consultants assist Client in using t Modules for maintaining benefit pl information and reporting. My Life Adviso assists Client employees in using se service to make benefit enrollme selections.
Employee Relations		
Employee Perks	Employee access to a wide range of discounts on premium-brand products and services	
New Hire Welcome Kit	New Hire Welcome Kits are made available to Client employees detailing the employee services and perks provided by Client through ADP. The welcome kits are available electronically via WFN.	ADP provide Electronic Welcome Kits via WFN
Compliance Support		
Compliance Newsletters *Note: The offering does not include legal advice or guidance.*	Access to periodic subject matter Compliance Newsletters.	
Alerts *Note: The offering does not include legal advice or guidance.*	Access to periodic subject matter Alerts and e-mails.	
Online Compliance Resources *Note: The offering does not include legal advice or guidance.*	Access to law summaries, periodic tips related to best practices and compliance changes.	

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Comprehensive HR Services Definitions

The following supplements the Comprehensive Services Definitions and applies to the extent that Client purchases Comprehensive Services.

Services	Service Specifics	Roles and Responsibilities
Recruitment and Selection		
Job Descriptions	Access to sample job descriptions, resources, and guides Access to an ADP specialist who provides support and guidance on: • Developing new job descriptions • Reviewing job descriptions	Client is responsible for determining Fair Labor Standards Act (FLSA) exempt or no exempt status.
Benchmark Pay Scales	Service that allows Client to have access to a compensation evaluation tool.	ADP will provide Client with the tools to conduct compensation analysis for open positions.
Employee Relations		
Employee Handbook and Policies *Note: ADP Comprehensive HR services do not include legal advice or guidance.*	ADP will provide specialists and tools to assist the client with the creation of a customized employee handbook. Client has access to sample forms and policies.	
Employee Assistance Program (EAP)	Access to the EAP service that provides confidential assistance for employees and their dependents for issues such as family problems, substance abuse, legal problems, etc.	
Workplace Safety and Labor Law Compliance		
Labor Law Compliance Posters	Provides Client with suitable Federal and State Labor Law Compliance posters for Client's worksites.	Client will receive updated posters as la and posting requirements change.
Training		
Self-Paced Online Web-Based Training	Online access to ADP self-paced, web-based training library content.	Library will consist of courses coveri topics such as compliance, broad workpla safety, workplace culture, and leadersh performance and will be available employees, managers, practitioners a administrators
Comprehensive HR Support Team		
HR Consultants	Access to HR Consultants to provide industry best practices from recruitment to retirement.	
Payroll Consultants	Access to Payroll Consultants to provide industry best practices.	

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Services	Service Specifics	Roles and Responsibilities
Risk and Safety Specialists	Access to Risk and Safety Specialists to provide support on OSHA industry standards and record keeping requirements, and guidance on the development of health and safety programs.	
Benefits Support		
Open Enrollment Support (In the event Client does not receive ADP Comprehensive Benefits services)	Access to HR module to maintain benefit plan and enrollment information.	HR Consultants assist Client in using the H module for maintaining benefit pl information and reporting. My Life Adviso assists Client employees in using se service to make benefit enrollment election

Services	Service Specifics	Roles and Responsibilities
Total Absence Management (TAM) Services	TAM includes: (i) maintaining communications materials in accordance with federal and state legislative requirements; and (ii) processing leave requests and the dissemination of information in an accurate and timely manner. ADP provides service center support for leave inquiries relating to the federal Family and Medical Leave Act ("FMLA"), disability, personal, medical, military and state mandated leave. Receipt, coordination, and processing of leave requests submitted by Client's HR department, supervisor/manager, employee, or employee family member. The service does not include Workers' Compensation, Americans with Disabilities Act ("ADA"), bereavement leave, any type of sabbatical leave, or any Paid Time Off ("PTO") policy administration. A qualified medical practitioner (as defined by regulations) provides all required medical certifications to support the leave request. The service assumes there are no more than fifty (50) employees on FMLA simultaneously and no more than twenty percent (20%) of employees on leave are on intermittent leave. If Client exceeds these limits, additional fees or an alternative service offering may be required. ADP will not implement, build or administer more than seven (7) policies concurrently. If Client has greater than seven (7) policies, additional fees or an alternative service offering may be required.	Client shall (i) update and maintain employee indicative data; provide Client specific leave rules and policies; (iii) facilitate inter leave coordination with its HR department and managers, includi training and education of HR personnel and managers; (coordinate any long term disability ("LTD") claims that last beyo designated leave period; and (v) provide administrative guidanc plan documents, company policies, training materials and H Manager/Employee communications as required by ADP. Client responsible for the direct billing or collection of health and welfa benefit employee premiums incurred by the employee associat with the leave event. Client is responsible for all matters relating ADA and any other PTO plans, including sick time, bereavement, ju duty, children/school activity leave, vacation, and administrati leave. ADP shall verify employment and eligibility status and mail the employee the appropriate leave package that includes form rules, and medical options while on leave and the associated cos etc. ADP shall track and monitor all requests made for FMLA a other types of leave (e.g., , Workers' Compensation and milita leave), as appropriate. This includes (i) opening a case and tracki it until the employee returns to work and (ii) the coordination options available to the employee until he/she is able to return work or Client decides to terminate employment. ADP shall track a coordinate federal FMLA and state-equivalent leave plans to r concurrent or separate, as applicable. ADP shall track a coordinate Client's leave plans (e.g., personal leave of absence medical leave of absence in the same manner as FMLA if employee exceeds or is otherwise not eligible for FMLA or sta leave. ADP shall track short term disability time off if it ru concurrent with any federal or state protected medical leave. AI shall monitor federal and state legislation related to leaves th impact employees and inform Client of changes. Client sh determine how it wishes to proceed with respect to its policies a procedures. ADP shall (i) provide notification of leave approval dat to the employee's supervisor/manager and HR; (ii) receive return work authorizations and notify employee's supervisor/manager return to work; (iii) confirm employee's return to work as schedule (iv) provide weekly reporting on leave status and activity.

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Data Privacy Appendix

This Data Privacy Appendix is a data processing agreement under Applicable Law and supplements the Agreement, including Sections 4 (Confidentiality), 9.3 (Data Security) and 10.1 (Data Security Breach/Notification), between ADP, Inc. and Client. Capitalized terms throughout this Data Privacy Appendix not defined in the Agreement are defined in the ADP Privacy Glossary at www.adp.com/-/media/adp/privacy/pdf/glossary_en.pdf.

PART I - GENERAL

1. Client Obligations. Client shall only provide ADP with Client Personal Data that: (a) is required to perform the Services; (b) has been collected in accordance with Applicable Law; and (c) Client has authority to provide under Applicable Law.

2. ADP Obligations. ADP, as a Data Processor (or equivalent term under Applicable Law), will comply with Applicable Law for Processing Client Personal Data pursuant to the Agreement. ADP will not: (a) "sell" or "share" Client Personal Data; (b) retain, use, disclose or otherwise Process Client Personal Data outside of its direct business relationship with Client or for any commercial or other purpose other than the business purposes specified in the agreement(s) between Client and ADP, except as permitted by Applicable Law; or (c) combine Client Personal Data with personal data that ADP receives from, or on behalf of, other persons, or collects from its own interaction with a consumer, except as permitted under Applicable Law. ADP shall have the right to Process Client Personal Data in order to comply with its legal obligations (e.g., compliance with sanction laws) or in order to prevent, detect or investigate fraud. ADP employees and contingent workers are authorized to Process Client Personal Data to the extent necessary to provide Services and as permitted under the Agreement and by Applicable Law.

3. De-identification and Aggregation. In addition to any rights granted to ADP in Section 4 of the Agreement to use aggregated and anonymized data, ADP will not attempt to, and will not, re-identify any Client Personal Data.

4. Transfers to Subprocessors. ADP may transfer Client Personal Data to ADP Subprocessors and Third Party Subprocessors located outside of the country in which Client Personal Data was collected. Third Party Subprocessors are bound by written contracts with ADP that impose data protection terms that are not less protective than those imposed by this Data Privacy Appendix. An up-to-date list of ADP Subprocessors and Third Party Subprocessors, including locations, is accessible at https://workforcenowservice.adp.com/DigitalService/s/article/Comprehensive-Services-Sub-processor-Listing. Such list may be updated from time to time.

5. Compliance Obligations. ADP will notify Client if ADP makes a determination that it can no longer meet its Processing obligations under Applicable Law. Client may, upon providing written notice to ADP, take reasonable steps to stop and remediate unauthorized Processing of Client Personal Data.

6. Client Instructions. When receiving a Client instruction regarding the Processing of Personal Data, ADP will notify Client if ADP considers such instruction violates Applicable Law; however, ADP is not obliged to and will not perform a legal examination with respect to a Client instruction.

7. Assistance. ADP will assist Client with its data privacy obligations where required under Applicable Law, including assisting Client in responding to and addressing Client Employee individual rights requests and complaints and providing Client with relevant information for conducting data protection impact or risk assessments. ADP reserves the right to charge for such assistance rendered. If ADP receives an individual rights request or complaint directly from a Client Employee, ADP shall promptly forward the Client Employee request to Client.

8. Client Audit. ADP will answer questions asked by Client regarding the Processing of Client Personal Data by ADP. In the event Client reasonably considers that the answers provided by ADP justify further analysis, ADP will, in agreement with Client, either:

(a) provide security materials known as ADP's trust package (which includes security policy and standards overview, password summary, resiliency program summary, disaster recovery program overview, data center and hosting service summary and a third party risk management executive summary), that details ADP's business processes and procedures for the Processing of Client Personal Data; or,

(b) make the facilities it uses to Process Client Personal Data available for an audit by a qualified independent third-party assessor reasonably acceptable to ADP, bound by confidentiality obligations satisfactory to ADP and engaged by Client. Client will provide a copy of the audit report to ADP's Global Chief Privacy Officer which will be ADP Confidential

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PROPRIETARY AND CONFIDENTIAL TO ADP, INC.

Information. Audits shall be conducted no more than once per year during the term of the Agreement during regular business hours and will be subject to (i) a written request submitted to ADP at least 45 days in advance of the proposed audit date; (ii) a detailed written audit plan reviewed and approved in advance by ADP's security organization; and (iii) ADP's on-site security policies. Such audits will take place only in the presence of a representative of ADP's global security office, ADP's global data privacy & governance team, or such person designated by the appropriate ADP representative. The audits shall not be permitted to disrupt ADP's Processing activities or compromise the security and confidentiality of Personal Data pertaining to other ADP Clients. ADP will charge Client a reasonable fee for such audit.

PART II – GDPR

9. Scope. This Part II applies solely with respect to Client Personal Data subject to Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of Personal Data and on the free movement of such data ("General Data Protection Regulations" or "GDPR"). With respect to ADP's processing of Client Personal Data subject to GDPR, the ADP Privacy Code, located at https://www.adp.com/-/media/adp/privacy/pdf/bcrpc_en.pdf, governs. ADP has obtained EU authorization of its ADP Privacy Code.

10. International Transfers. For transfers outside of the EEA, Switzerland and United Kingdom, the ADP Privacy Code serves as the legal basis for the data transfer to an ADP Group Company or between ADP and an ADP Subprocessor, which Client acknowledges and accepts. ADP shall enter into appropriate contractual agreements, such as standard contractual clauses, or rely upon any other lawful transfer mechanism prior to transferring Client Personal Data to a Third Party Subprocessor or to an ADP company when the ADP Privacy Code does not apply.

11. Additional Subprocessor Obligations. Within 30 days of a written update (including electronic notice) by ADP to Client adding a new Subprocessor, Client may object to such new Subprocessor by providing written notice to ADP alleging objective justifiable grounds that such Subprocessor is unable to protect Client Personal Data. If the parties cannot reach a mutually acceptable solution, ADP shall, at its option, either: (a) not allow the Subprocessor to access Client Personal Data; or (b) allow Client to terminate the relevant Services in accordance with the terms of the Agreement.

12. ADP Privacy Code EU Authorization. ADP will make commercially reasonable efforts to maintain the EU authorization of its ADP Privacy Code for the duration of the Agreement and will promptly notify Client of any subsequent material changes in the EU authorization of its ADP Privacy Code.

PART III - Miscellaneous

13. Order of Precedence. In the event of a conflict between the Agreement, this Data Privacy Appendix, the ADP Privacy Code and Applicable Law, then the conflict will be resolved by giving effect to such in the following order of precedence: (a) Applicable Law; (b) the ADP Privacy Code; (c) this Data Privacy Appendix; and (d) the Agreement.

14. Scope. This Data Privacy Appendix provides no additional rights to a Client Employee that are not already provided under the Applicable Law to which the Client Employee is subject.

DRAFT

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PROPRIETARY AND CONFIDENTIAL TO ADP, INC.

SUPPLY & DEMAND REPORT

REPORT DATE:

May 30, 2023

TIMEFRAME:

November 2022 to April 2023

SEARCH CRITERIA

Keywords:
hr coordinator

Location:
Jonesboro, GA

Radius:
30 miles

FILTERS APPLIED

Occupations (ONET):
Human Resources Specialists, Human Resources Assistants, Except Payroll and Timekeeping, Human Resources Managers, Training and Development Specialists, Compensation, Benefits, and Job Analysis Specialists, Payroll and Timekeeping Clerks, Training and Development Managers, Compensation and Benefits Managers, Labor Relations Specialists, Industrial-Organizational Psychologists

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hr coordinator in Jonesboro, GA within 30 miles

Quick Summary

The average hr coordinator candidate has a bachelor's degree, has 11-15 years of experience, and lives in Atlanta, GA or Decatur, GA.

346
Total Candidates

$51,000 Local Median Compensation
$53,301 National Median Compensation

1,056
Job Postings

Top Candidates Titles

Candidates use these job titles the most in their resumes and social profiles. Consider using these job titles in your job posting and when sourcing to catch a wider net of ideal candidates.

Recruiter	36
Human Resources (Hr) Manager	18
Talent Acquisition Specialist	14
Human Resources (Hr) Coordinator	13
Human Resources (Hr) Director	12

Top Companies Hiring

These companies are hiring the most for this role, and they are your biggest competition when posting jobs online.

Growing People and Companies	48
Carter's, Inc.	21
Georgia Institute of Technology	18
State of Georgia	18
Genuine Parts Company	17

Top 5 Favorable Locations by Hiring Indicator

Using our scoring formula, these cities within your radius search are listed from easier to recruit to harder to recruit talent.

Decatur, GA ($52,250)	90
Dunwoody, GA (Low Data)	89

Pay rate figures are median values

Compensation by Years of Experience

Compensation differs with years of experience. Consider these levels when targeting candidates and making offers.

1-2 Years	$48,880
3-5 Years	$57,200

Pay rate figures are median values

Timeframe of dataset:
6 months (November 2022 - April 2023)

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Candidate Details

Locations (Cities)

More candidates for this type of role live in these cities than other cities.

Atlanta, GA	170
Decatur, GA	32
Conyers, GA	10
Douglasville, GA	10
Lithonia, GA	10

Companies

Candidates actively looking for new opportunities have worked or still do work at these companies. Sourcing from these companies will render candidates more willing to talk.

Amazon.Com, Inc.	3
Delta Air Lines	3
Emory University	3
United States Department Of The Army	3
Verizon Communications Inc.	3

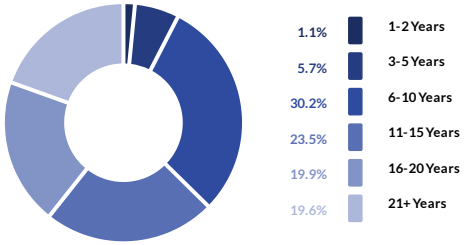
Job Titles

Candidates use these job titles the most in their resumes and social profiles. Consider using these job titles in your job posting and when sourcing to catch a wider net of ideal candidates.

Recruiter	36
Human Resources (Hr) Manager	18
Talent Acquisition Specialist	14
Human Resources (Hr) Coordinator	13
Human Resources (Hr) Director	12

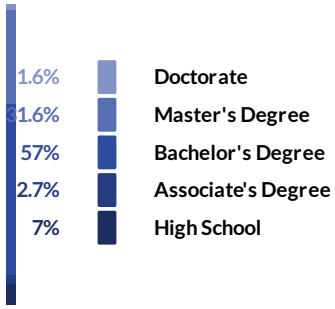
Experience

The median candidate has 11-15 years of experience.



Education

The median candidate's highest level of education attained is bachelor's degree. Asking for a higher level of education will narrow your pool of candidates.



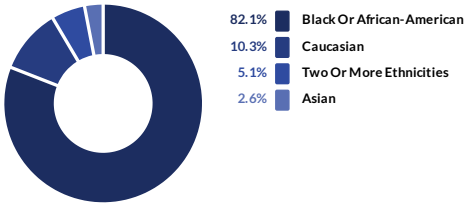
Universities

Active candidates attend or have graduated from these colleges and universities more than others. Partner with professors at these schools to recruit students and alumni.

Georgia State University	21
University Of Phoenix	14
Strayer University	10
Clayton State University	9
Troy University	9

Ethnicity

Of those who shared their ethnicity, the most common ethnicity of these candidates is Black Or African-American.



Gender

Of those who shared their gender, approximately 28% are male and 72% are female.

F	23
M	9

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Job Posting Details

Locations (Cities)

These cities are where the most job postings are being posted online for this role.

Atlanta, GA	751
Decatur, GA	25
Conyers, GA	22
Forest Park, GA	17
Stone Mountain, GA	17

Job Titles

Companies use these job titles in their job postings most often for this role. Using one of these top job titles will help you match up with your competition.

Human Resources (Hr) Coordinator	230
Recruiter	114
Human Resource (Hr) Coordinator	90
Human Resources (Hr) Manager	69
Human Resources (Hr) Generalist	58

Top Companies

These companies are hiring the most for this role, and they are your biggest competition when posting jobs online.

Growing People and Companies	48
Carter's, Inc.	21
Georgia Institute of Technology	18
State of Georgia	18
Genuine Parts Company	17

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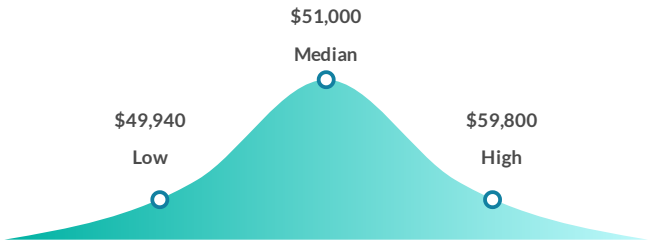
Compensation Details

Summary

Based on your search within a **30-miles radius** of **Jonesboro, GA**, this position earns between **$49,940 to $59,800** per year. The typical candidate earns the median of $51,000 per year, holds a bachelor's degree, and has 11-15 years of experience.



National Median: $53,301

Compensation can vary from city to city depending on the competition and candidates available. Consider sourcing from another city to find talent that meets your compensation budget.

Locations	Salaries Reported	Low	Median	High
Atlanta, GA	26	$48,880	$52,900	$83,200
Lithonia, GA	3	$51,000	$51,000	$51,000
Chamblee, GA	2	$44,730	$46,820	$48,910
Decatur, GA	2	$51,000	$51,000	$51,000
Sandy Springs, GA	2	$39,520	$39,520	$39,520

Experience

Years of Experience	Median Pay
1-2 Years 3 salaries reported	$48,880
3-5 Years 1 salaries reported	$57,200

Education	Median Pay

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Favorable Location Details

Location Details

Using our scoring formula, these cities within your radius search are listed from easier to recruit to harder to recruit talent. See where your searched city compares to the favorable locations nearby. Consider sourcing candidates or posting your jobs in a city that is higher on the list.

Hiring Indicator Score	City (6 Mile Radius)	Supply	Demand	Compensation (25th - 75th percentiles)
90	Decatur, GA	204	742	$49,410 - $78,000
89	Dunwoody, GA	16	43	Low Data

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Trends

Supply & Demand Trends Comparison

Sorry, no data available.

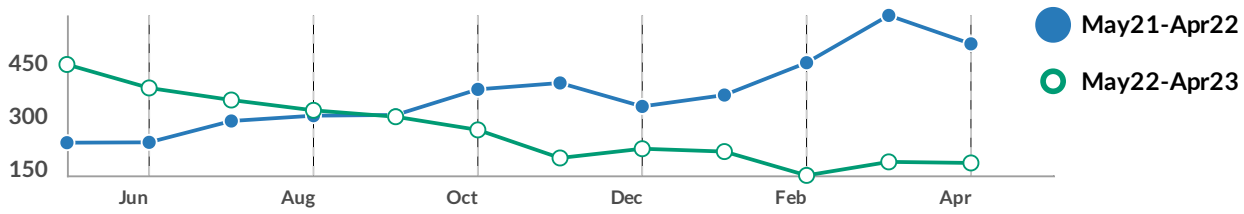
No data for this chart.

Active Candidates Year Over Year Trend

Sorry, no data available.

No data for this chart.

Job Postings Year Over Year Trend

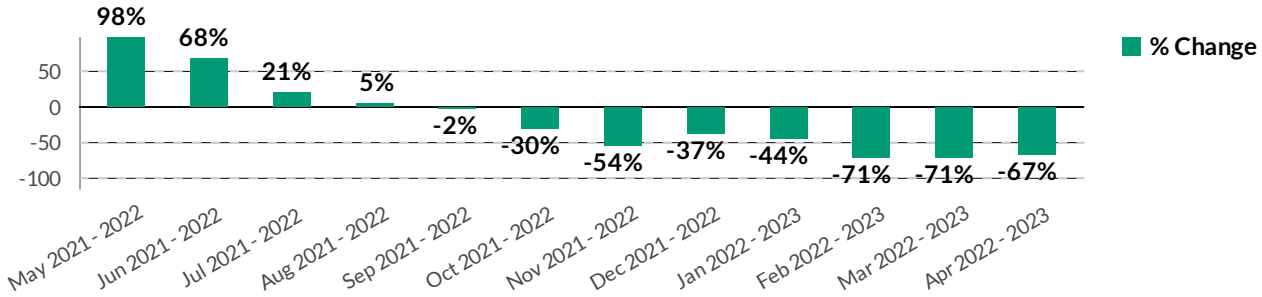


Active Candidates Change Year Over Year

Sorry, no data available.

No data for this chart.

Job Postings Change Year Over Year



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Data Sources

Candidates

Candidates who have completed one of these actions recently: registered, posted their resume, modified their resume, or applied to a job.

Job Postings

Job posting data is sourced by a third-party aggregator which pulls job postings from multiple websites including: company career sites, job boards and CareerBuilder.com. Job postings are de-duplicated to reflect the number of unique postings during that timeframe.

Compensation

Compensation data is pulled from CareerBuilder job seeker profiles and employer job postings.

Trends

The trends data is a combination of utilizing both the Supply data and the Demand data and showing historical trends of the ups and downs in a graphical way.

Hiring Indicator

The Hiring Indicator Score is the percentage of all other positions and locations that are more difficult to recruit for in comparison to the particular search. This number is formulated using CareerBuilder and third-party aggregator data.

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IN THE MUNICIPAL COURT OF JONESBORO
STATE OF GEORGIA

CITY OF JONESBORO, GEORGIA, Plaintiff, v. 8405 Tara Boulevard Parcel No. 13242B A018 Property located in Jonesboro, Georgia, at 8405 TARA BOULEVARD; and ENDLESS SOLUTIONS, INC., Defendants.	Case No. CE-0400004 Certified True Copy

ORDER TO ABATE PUBLIC NUISANCE LOCATED AT 8405 TARA BOULEVARD

The above-captioned matter is before the Court on Plaintiff City of Jonesboro, Georgia's Complaint to Abate Public Nuisance Located at 8405 Tara Boulevard (the "Property"), which was filed on March 10, 2022, and regarding which a hearing was held on April 11, 2022. Now, having considered Plaintiff's filings, the entire record in this case, and applicable Georgia law and local ordinance,

IT IS HEREBY ORDERED, ADJUDGED, AND DECREED that the property located at 8405 Tara Boulevard, Clayton County Tax Parcel No. 13242B A018, is hereby declared to be nuisance under applicable State law and local ordinance (the "Nuisance").

IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the repair, alteration, or improvement of the building located on the Property cannot be made at a reasonable cost in relation to the present value thereof, and that the owner(s) thereof must, within ten (10) days of the date of this Order, must demolish and remove the structure and all debris from the Property.

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IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that, should the owner(s) of the Property fail to demolish and remove the structure and all debris from the Property within ten (10) days of the date of this Order, the City of Jonesboro, Georgia, is authorized to contract for the demolition of the aforesaid structure, removal of all debris from the property, and repair of the underlying cause of the sinkhole situated thereon.

IT IS FURTHER ORDERED, ADJUGED, AND DECREED that, should the City of Jonesboro, Georgia contract for such demolition, removal, and repair, the costs associated with that abatement shall be a lien against the Property, as set forth in applicable State law and local ordinance.

SO ORDERED, this 11 day of April, 2022.

Municipal Court Judge
City of Jonesboro, Georgia

Prepared by:

FINCHER DENMARK, LLC

/s/ Amy Dessel Katz
AMY DESSEL KATZ
Georgia Bar No. 533931
100 Hartsfield Center Parkway
Suite 400
Atlanta, GA 30354
(770) 478-9950 (Telephone)
(770) 471-9948 (Facsimile)
akatz@fincherdenmark.com

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INTERGOVERNMENTAL AGREEMENT

REGARDING

NUISANCE ABATEMENT PROCEEDING AT 8405 TARA BOULEVARD

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement"), is hereby made and entered into as of this 7th day of January, 2022, by and between the **CITY OF JONESBORO, GEORGIA**, a municipal corporation of the State of Georgia acting by and through its authorized officials signing below (hereinafter referred to as "Jonesboro") and the **CLAYTON COUNTY WATER AUTHORITY**, a political subdivision of the State of Georgia acting by and through its authorized officials signing below (hereinafter referred to as "CCWA").

Background Information

A. Jonesboro has jurisdiction for the purposes of nuisance abatement proceedings over certain real property located at 8405 Tara Boulevard, Jonesboro, Georgia (the "Property").

B. Certain structures are located on the Property, including an underground stormwater culvert (the "Culvert") and a structure formerly used as an emissions testing facility (the "Building").

C. The Culvert was constructed by a private party and has since failed, causing flooding in the adjacent area during storm events.

D. CCWA and Jonesboro desire to enter into this Agreement to facilitate the institution of abatement proceedings with respect to the flooding and provide for the disposition of the Property following such abatement.

Agreement

Now, therefore, in consideration of the premises and mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Jonesboro and CCWA hereby agree as follows:

1. **Nuisance Abatement Action.** Jonesboro hereby agrees to bring a nuisance abatement action with respect to the Property.

2. **Nuisance Abatement and Lien.** Due to the potential impact on nearby CCWA infrastructure, CCWA hereby agrees that, should the conditions on the Property be found to constitute a nuisance and the owner thereof fail to abate the same, CCWA will cause the necessary repairs to be made and cause the cost of said repairs to be recorded as a lien upon the Property.

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3. **Consideration and Expenses.** The parties agree that Jonesboro's agreement to institute the nuisance abatement process at the Property, and CCWA's agreement to cause any necessary repairs to be made, shall constitute full and complete consideration for this Agreement.

4. **Liability**. To the extent of its fault or negligence, Jonesboro shall be responsible for the acts and omissions of Jonesboro and its agents, contractors, or employees. To the extent of its fault or negligence, CCWA shall be responsible for the acts and omissions of CCWA and its agents, contractors, or employees.

5. **Termination.**

(a) In the event either party defaults in the performance of any of its obligations under this Agreement, the non-defaulting party shall, in addition to all other rights and remedies available to such non-defaulting party at law or in equity, have the right to (i) provide written notice to the defaulting party of the intention to terminate this Agreement within (30) days of the written notice if such default is not remedied within the thirty (30) days, or (ii) cure such default at the expense of the defaulting party. The defaulting party, within ten (10) days of the receipt of a statement for reimbursement, shall reimburse the other party for any amount paid and any expense or contractual liability so incurred. Notwithstanding the foregoing, if (i) such default is of such nature that it cannot reasonably be remedied within such thirty (30) day period, (ii) the defaulting party has commenced its efforts to remedy such default within such thirty (30) day period and is diligently and in good faith pursuing such efforts, and (iii) actually remedies such breach within sixty (60) days from the date it first receives notice of default from the non-defaulting party, the non-defaulting party shall not have the right to terminate this Agreement.

6. **Expiration of Agreement**.

This Agreement shall expire upon the occurrence of the earlier of: (i) completion of the nuisance abatement process and repairs as set forth in this agreement; or (ii) ten (10) years. Upon the completion of the purchase of the Property, all fixed and permanent improvements upon the Property shall remain the property of CCWA, free and clear of all liens and encumbrances. Either party may remove portable improvements made by such party. A listing of all portable improvements shall be prepared by such party and approved by the other party prior to the removal of said improvements. Except in connection with repairs or replacements, Jonesboro shall not destroy or remove any improvements constructed (other than portable improvements) or equipment placed upon CCWA's property, pursuant to this Agreement or otherwise, without the written consent of the other party, which written consent may not be unreasonably withheld, conditioned, or delayed

7. **Notice**. Any notice or consent required to be given by or on behalf of any party hereto to any other party shall be in writing and sent by (i) certified mail, return receipt required or

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(ii) delivered personally, including by courier or expedited mail service, addressed as follows (or at such address as may be specified from time to time in writing):

If to CCWA: H. Bernard Franks
General Manager
1600 Battle Creek Road
Morrow, Georgia 30260
Telephone No.: (770) 960-5217
E-Mail: bernard.franks@ccwa.us

If to Jonesboro: Ricky L. Clark, Jr., CMC
City Manager
124 North Avenue
Jonesboro, Georgia 30236
Telephone No.: (770) 478-3800
Facsimile No.: (770) 478-3775
E-Mail: rclark@jonesboroga.com

All such notices hereunder shall be deemed to have been given on the date of delivery or the date marked on the return receipt unless delivery is refused or cannot be made because of any incorrect address provided by the addressee, in which case the date of postmark shall be deemed notice has been given.

8. **Miscellaneous.**

a. This Agreement shall be construed as an intergovernmental contract, and no estate shall pass out of CCWA or Jonesboro. Neither party shall, without the prior written consent of the other party, which consent may be withheld in the other party's sole discretion, assign its interest in this Agreement or any interest hereunder. Consent to any assignment shall not destroy this provision and any later assignments shall be made likewise only upon the prior written consent of the other party. Any assignee of either party, at the option of the party, shall become directly liable to the other party for all obligations of the assigning party hereunder, but no assignment by either party shall relieve such party of any liability hereunder to the other party.

b. If either party is delayed, hindered, or prevented from performing any act or thing required hereunder by reason of strikes, lock-outs, labor troubles, casualties, inability to procure labor, materials or financing, failure or lack of utilities, governmental laws and regulations, riots, insurrection, war, acts of God, adverse weather, or other causes beyond the reasonable control of either party ("Force Majeure"), the delayed party shall not be liable, and the period of performance of any such act shall be extended for a period equivalent to the period of such delay, provided such party provides written notice of such occurrence to the other party within ten (10) days of such occurrence. The foregoing is inapplicable to the payment of money unless such delay is due to an act arising after a party's mailing which affects the physical delivery of the payment.

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Delayed party shall provide such notice to other party within ten days of occurrence of the event indicating how occurrence delayed, hindered, or prevented the performance of the act or activity.

c. This Agreement constitutes the sole and entire agreement between the parties hereto as of the date hereof, and no modification of this Agreement shall be binding unless attached hereto and signed by Jonesboro and CCWA. No representation, promise, or inducement not included in this Agreement shall be binding upon any party hereto.

d. Time is of the essence for each and every provision and stipulation of this Agreement.

e. Each party acknowledges that this Agreement has been freely negotiated by both parties, and that, in any controversy, dispute or contest over the meaning, interpretation, validity or enforceability of this Agreement or any of its terms or conditions, there shall be no inference, presumption, or conclusion drawn whatsoever against either party by virtue of that party having drafted this Agreement or any portion thereof.

f. No action or failure to act by any party hereto shall constitute a waiver of any right or duty afforded, to such party under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach of this Agreement except as may be specifically agreed in writing.

g. This Agreement may be executed in any number of counterparts, each of which shall be an original, but such counterparts shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal the day and year first above written.

CITY OF JONESBORO

By: _____

Name: Joy B. Day

Title: Mayor, City of Jonesboro

_____
Witness

Ricky L. Clark, Jr., City Manager

_____
Notary Public

MARIA E WETHERINGTON NOTARY PUBLIC CLAYTON COUNTY, GA GEORGIA EXPIRES APRIL 28, 2025

CLAYTON COUNTY WATER AUTHORITY

By: _____

_____
Witness

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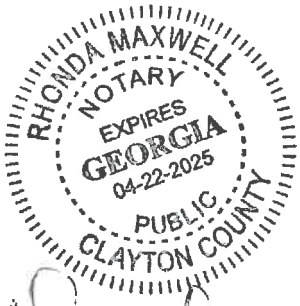
Name: Horace Bernard Frank

Title: Finance Manager



Notary Public

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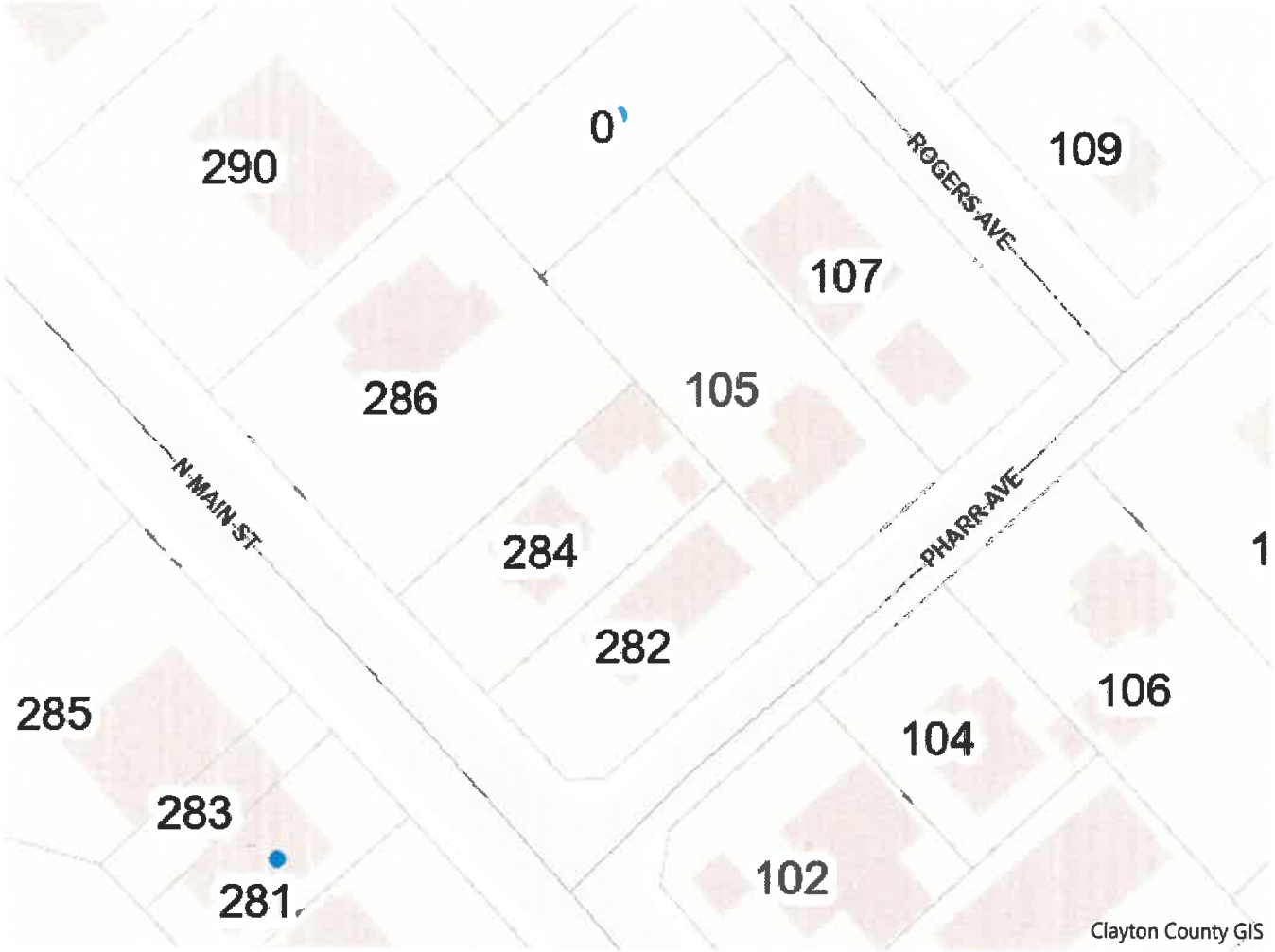
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Clayton County GIS

REAL LIFE

CITY OF JONESBORO
STRATEGIC PLANNING RETREAT
1859 CITY CENTER WAY
November 29, 2023 – 8:30 AM

MINUTES

The City of Jonesboro Mayor & Council held their Strategic Planning Retreat on Wednesday, November 29, 2023. The meeting was held at 8:30 AM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

Mayor Sartor called the Budget Retreat to order. She stated that Attorney Denmark will not be arriving until 10:30 A.M.
She asked the council if it would be okay to move the Executive Session pertaining to pending litigation to after the budget discussion.

It was the consensus of the council to move forward with the budget discussion.

II. DISCUSSION OF UPCOMING BUDGET

III. ACTION ITEMS

1. Discussion of proposals for FY'24 City of Jonesboro Budget.

RESULT:	DID NOT VOTE

The City of Jonesboro Mayor and City Council held a Budget Retreat on November 30, 2023.

All members of the Governing Body were present.

Mr. McPherson with GMA was present to facilitate the budget discussion.

Mr. McPherson laid out the ground rules for a successful budget retreat.

He discussed Council and Staff Relations and the Keys to Success.

Interim City Manager Allen came forward to present the budget.\

Only line items that the city council had discrepancy was discussed.

The City Council discussed each line item until an agreed amount was reached.

Finance Director Robinson was tasked with making all requested revisions to the Revised Proposed Budget.

IV. ADMINISTRATIVE UPDATE

1. Update on Complaints Against Mayor Sartor.

Minutes Acceptance: Minutes of Nov 29, 2023 8:30 AM (MINUTES)

V. EXECUTIVE SESSION - PERTAINING TO PENDING LITIGATION AND EMPLOYMENT MATTERS

Staff were dismissed after the 2:00 break.

The City Council entered Executive Session at 2:05 P.M.

City Attorney Denmark was present to give updates regarding the complaint against Mayor Sartor.

VI. ADJOURNMENT AT 3:00 PM.

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK

Minutes Acceptance: Minutes of Nov 29, 2023 8:30 AM (MINUTES)

CITY OF JONESBORO
WORK SESSION
1859 CITY CENTER WAY
December 4, 2023 – 6:00 PM

MINUTES

The City of Jonesboro Mayor & Council held their Work Session on Monday, December 4, 2023. The meeting was held at 6:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR DONYA L. SARTOR

II. ROLL CALL - MELISSA BROOKS, CITY CLERK

Attendee Name	Title	Status	Arrived
Tracey Messick	Mayor Pro Tem	Present	
Alfred A. Dixon	Councilmember	Present	
Don D. Dixon	Councilmember	Absent	
Bobby Lester	Councilmember	Present	
Billy Powell	Councilmember	Present	
Ed Wise	Councilmember	Present	
Donya Sartor	Mayor	Present	
Melissa Brooks	City Clerk	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	

III. INVOCATION - DR. GARY LEWIS, FIRST BAPTIST JONESBORO

IV. ADOPTION OF AGENDA

1. Motion to adopt the December 4, 2023, agenda with the below addition.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Alfred A. Dixon, Councilmember
AYES:	Messick, A. Dixon, D. Dixon, Powell, Wise
ABSENT:	Lester

Mayor Sartor stated that she would like to add discussion of the MLK Parade to the agenda as item 1a.

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

V. PUBLIC COMMENT

Timothy Vondell Jefferson - came forward to speak regarding placing a moratorium on storage units.

VI. PRESENTATIONS

NO PRESENTATIONS.

VII. PUBLIC HEARING

1. First Public Hearing regarding proposed City of Jonesboro 2024 Fiscal Year Budget.

RESULT:	CLOSED

At this time Mayor Sartor opened the Public Hearing regarding adoption of the proposed FY 2024 budget. As none were none present to speak, the Public Hearing was closed.

The next Public Hearing will be December 11, 2023.

VIII. WORK SESSION

1. Discussion of the GBI investigation of allegations against Mayor Donya Sartor.

Police Chief Henderson came forward and read into the records the following:

OFFICE OF THE DISTRICT ATTORNEY CLAYTON JUDICIAL CIRCUIT

STATE OF GEORGIA

DISTRICT ATTORNEY REVIEW

Subject(s)	GBI Case#:	10-0068-23-24
Donya Sartor	DA#:	23CLT06146
Godreque Newsom Solomon Ca11er		

The above individual(s), having been under investigation for the above incident, and upon receipt of an investigative repo11 prepared by the Georgia Bureau of Investigation and a THROUGH and EXHAUSTIVE REVIEW of the facts and circumstances of this case reveal that: On September 6, 2023, the Georgia Bureau of Investigation (GBI) was requested to investigate a complaint involving allegations of criminal activity by the Mayor of Jonesboro, Donya Sartor.

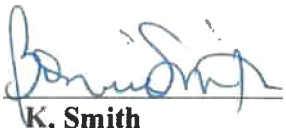
Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

The initial complaint alleged that the Mayor Sartor had committed the crime of Aggravated Assault upon the person of Godreque Newsome, a Lieutenant with the Jonesboro Police Department. Lt. Newsom alleged that the Mayor had pulled a handgun from a desk drawer and pointed it at him in a threatening manner before ultimately putting the weapon in her purse. During the investigation into this original complaint, the GBJ also received a complaint from Solomon Carter that alleged a "quid pro quo" instance whereby Carter was to be given a fulltime job with the Jonesboro Police Department in exchange for a campaign donation.

Based on a review of the GBI investigative report, it is clear that Mayor Sartor did move a handgun from her desk drawer to her purse while Lt. Newsom was in her office. The question for consideration by this Office in this matter is to determine if it was done with criminal intent to threaten or make an assault upon the person of Lt. Newsom. The investigation revealed no evidence of such an intent. Clearly the Mayor's decision to move the handgun at that time showed a lack of judgement and general firearm safety, but there is insufficient evidence to indicate she acted in a criminal manner. There is also no evidence to support the allegation made by Mr. Carter with regard to the quid pro quo job offer. Per Agent Long of the GBI, his review of the text message soliciting campaign donations indicated that it was a generic solicitation that was sent to multiple parties. The GBI investigation indicated that Mayor Sartor stated a number of reasons why she decided not to employ Carter in a full-time position. The employment practices for the City of Jonesboro fall outside the jurisdiction of this Office and by nature are a civil matter.

I hereby recommend that this case Not be presented to Grand Jury.

Brian Busch, Chief Investigator



K. Smith

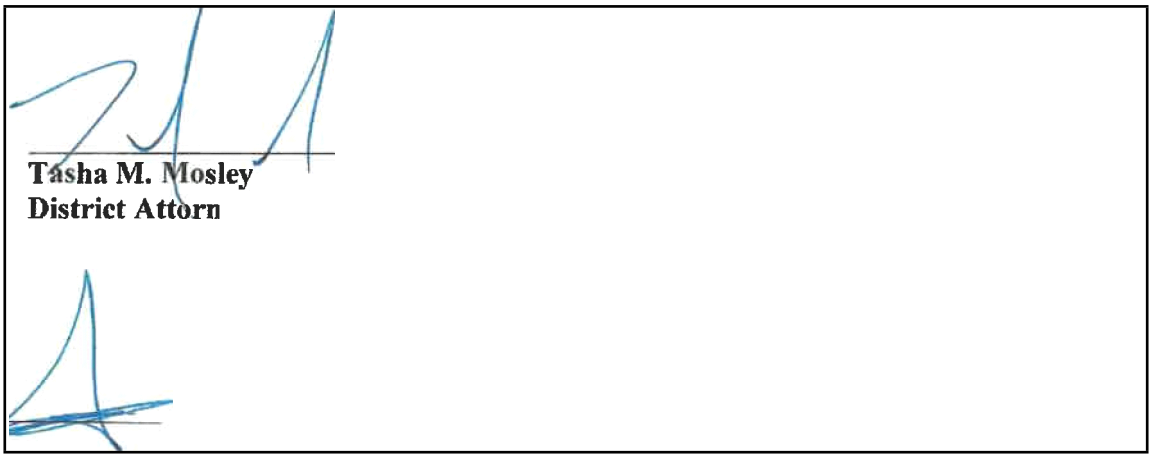
COMES NOW, **Bonnie K. Smith, Chief Assistant District Attorney,** Clayton Judicial Circuit, and **RECOMMENDS** for the above reason that this case **NOT** be presented to the **Grand Jury.**

Bonnie

Chief Assistant District Attorney

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

The within and foregoing recommendation having been **READ and CONSIDERED**, the above criminal matter will **NOT** be presented to the Grand Jury, this 27th day of November 2023.



ey Clayton Judicial Circuit

2. Discussion of MLK Parade.

Interim City Manager Allen came forward and stated that the MLK Parade is normally coordinated by the City with County participation.
This is to update the city council on the upcoming MLK Parade.

Mr. Goodwin from Jonesboro High School Marching Cardinals has volunteered to serve on the committee.

3. Discussion regarding Conditional Use Permit Application, 23-CU-017, for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236.

RESULT:	**OLD BUSINESS**	**Next: 12/11/2023 6:00 PM**

Interim City Manager Allen came forward and gave an overview of the agenda item

4. Discussion regarding Map Amendment, 23-MA-001, to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2).

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

RESULT:	**PUBLIC HEARING REQUIRED**	**Next: 12/11/2023 6:00 PM**

Interim City Manager came forward and gave an overview of the agenda item.

5. Council to consider approval of Foxtrail Subdivision Street Names.

RESULT:	**CONSENT AGENDA ITEM**	**Next: 12/11/2023 6:00 PM**

6. Report on the November 7, 2023, General Election

RESULT:	**NO ACTION TAKEN**

City Clerk Melissa Brooks came forward and gave an Election Report.

7. Discussion regarding appointment of qualified members to the Jonesboro Youth Council.

RESULT:	**OLD BUSINESS**	**Next: 12/11/2023 6:00 PM**

Legal recommended that requirements be met according to the ordinance and the notice provision should be followed based on requirements.

The following suggestions were made:
Swearing in members with an effective date in January 2024.

Mayor Sartor polled the council to see if all were in agreement with the proposed ordinance amendment of revising the 50% of the members must be City residents. The council was in agreement with the amendment.

Councilman A. Dixon was inaudible. I am not looking to reschedule the swearing in of the youth government members.

The following recommendation was suggested:

The City Council is approving the current group of youth government members pending the ordinance text amendment revision approval at the next city council meeting - Appoint/Approve members now - subject to approval of the text amendment.

8. Discussion regarding proposal for Property, Casualty and Workers Compensation Insurance Renewal for 2024.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Messick, A. Dixon, Lester, Powell, Wise
ABSENT:	D. Dixon

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

The Interim City Manager came forward and gave an overview of the agenda item.

Bob Saville with Saville Risk Management came forward and explained the Casualty and Workers Compensation renewal package.

Councilman Powell motioned to select Travelers offer a free 90 day extended reporting period to cover the gap in coverage plus the city can purchase an additional 9 months for 75% of the expiring $39,949 premium; approximately $30,000 subject to Travelers pricing. This option would provide for no gaps in coverage.

9. Discussion regarding proposal for Medical Insurance Renewal for 2024, to include major medical, dental, basic life AD&D, voluntary life, vision, and the flexible spending account (FSA).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, Lester, Powell, Wise
ABSENT:	D. Dixon

Mr. Joe Harris with BKS came forward to go over Medical Insurance Renewal for 2024.

He stated as in the past, BKS Partners has researched the best rates.

Cigna, United Healthcare, Aetna, and Angle Health provided quotes. Of the four, Cigna was still the most competitive.

10. Discussion regarding adoption of FY' 2024 City of Jonesboro Budget.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, Lester, Powell, Wise
ABSENT:	D. Dixon

Interim City Manager came forward and gave an overview of the agenda item.

He stated that the budget numbers before you reflect a synthesis of all changes made to the original proposed budget from October, the Council changes from November, and the final changes made during the budget retreat on November 29th .

Updated Total Budget Amount: $7,580,200

Updated Contingency Amount: $11,022

The final budget numbers reflect the following actions, which concern all employees:

- The 0.5 mil reduction from November.

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

- A 2% cost of leaving raise for all employees who are not sworn officers who received the 16% pay raise a few months ago.

- Not including the proposed ADP expanded service for Human Resources.

- Not including the proposed Netplanner City of Jonesboro VSS Server Upgrade. Two public hearings will be held

- one at 6 pm on December 4th and one at 6 pm December 11th .

11. Discussion regarding proposed Ordinance amendment for the Jonesboro Youth Council.

The Interim City Manager came forward and went over the agenda item regarding the proposed Youth Government Ordinance Amendments.

A discussion took place regarding the text amendments.

Councilman A. Dixon was inaudible.

12. Discussion regarding amending the employee appeal policy, pertaining to suspensions and terminations.

RESULT:	**NO ACTION TAKEN**

Councilman A. Dixon stated that at this time employees do not have an appeal policy, pertaining to suspensions and terminations and would like the language to give employees the right to appeal suspension and termination and route the appeals to the council.

Legal stated that they would need clarity on the request. This could be a Home Rule revision or it could require a charter amendment, which would have to go through the General Assembly.

Councilman Lester stated that they would like for employees to have a process for grieving a suspension or termination.

Mayor Sartor expounded on the authority of a strong mayor form of government.

Councilman A. Dixon - inaudible.

Legal stated that they would need clarity on the request.

Mayor Sartor stated that we are currently under a TRO that stipulates that the council cannot do anything that would interfere with the Mayor's current power. Entertaining the conversation is inappropriate and could be violating the current TRO.

13. Discussion regarding employee continuing education.

RESULT:	**NO ACTION TAKEN**

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

Councilman A. Dixon stated this item is to encourage employees to seek continuing education.

14. Discussion of creating a compensation policy for interns.

Councilman A. Dixon would like a policy for compensating interns.

Councilman Powell stated that members on the City's Boards are not paid - they're volunteers.

Mayor Sartor stated that the interns from Clayton State receive college credits (I am almost positive that you cannot pay an intern that is receiving college credits).

Councilman A. Dixon inaudible.

Mayor Sartor stated that we appreciate our contingent aides.

IX. OTHER BUSINESS

A. Executive Session pertaining to employment matters and litigation

1. Motion to enter Executive Session at 7:55 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Wise, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Messick, A. Dixon, Lester, Powell, Wise
ABSENT:	D. Dixon

2. Motion to reconvene Workshop Session at 8:14 PM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tracey Messick, Mayor Pro Tem
SECONDER:	Ed Wise, Councilmember
AYES:	Messick, A. Dixon, Lester, Powell, Wise
ABSENT:	D. Dixon

B. Consider any action(s) if necessary based on decision(s) made in Executive Session.

NO OFFICIAL ACTION TAKEN.

X. ADJOURNMENT

1. Motion to adjourn at 8:14 PM.

Minutes Acceptance: Minutes of Dec 4, 2023 6:00 PM (MINUTES)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Billy Powell, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Messick, A. Dixon, Lester, Powell, Wise
ABSENT:	D. Dixon

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 1

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to approve Foxtrail Subdivision Street Names.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Approval of Proposed Street Names

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Community Planning, Neighborhood and Business Revitalization

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Agency recommendation – Approval of proposed street names; Foxtrail subdivision, a 90-unit townhome development (major subdivision) on the parcel at 217 South Main Street, was approved for a conditional use permit and a variance on various development standards in August 2023. In September 2023, the exterior architecture of the townhome units was approved as presented by the Design Review Commission and Historic Preservation Commission. The preliminary plat was approved by Mayor and Council on November 13, 2023. However, the street names on the preliminary plat were not approved in November, as the fifth street did not yet have a finalized name.

Proposed Street Names (Public Streets):

Milton Lane

Fairhope Way

Brewton Court

Greenville Drive

Opelika Run

These names have been submitted to Gardner Mayo of Clayton County GIS (addressing) and found to be acceptable.

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private Developer

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

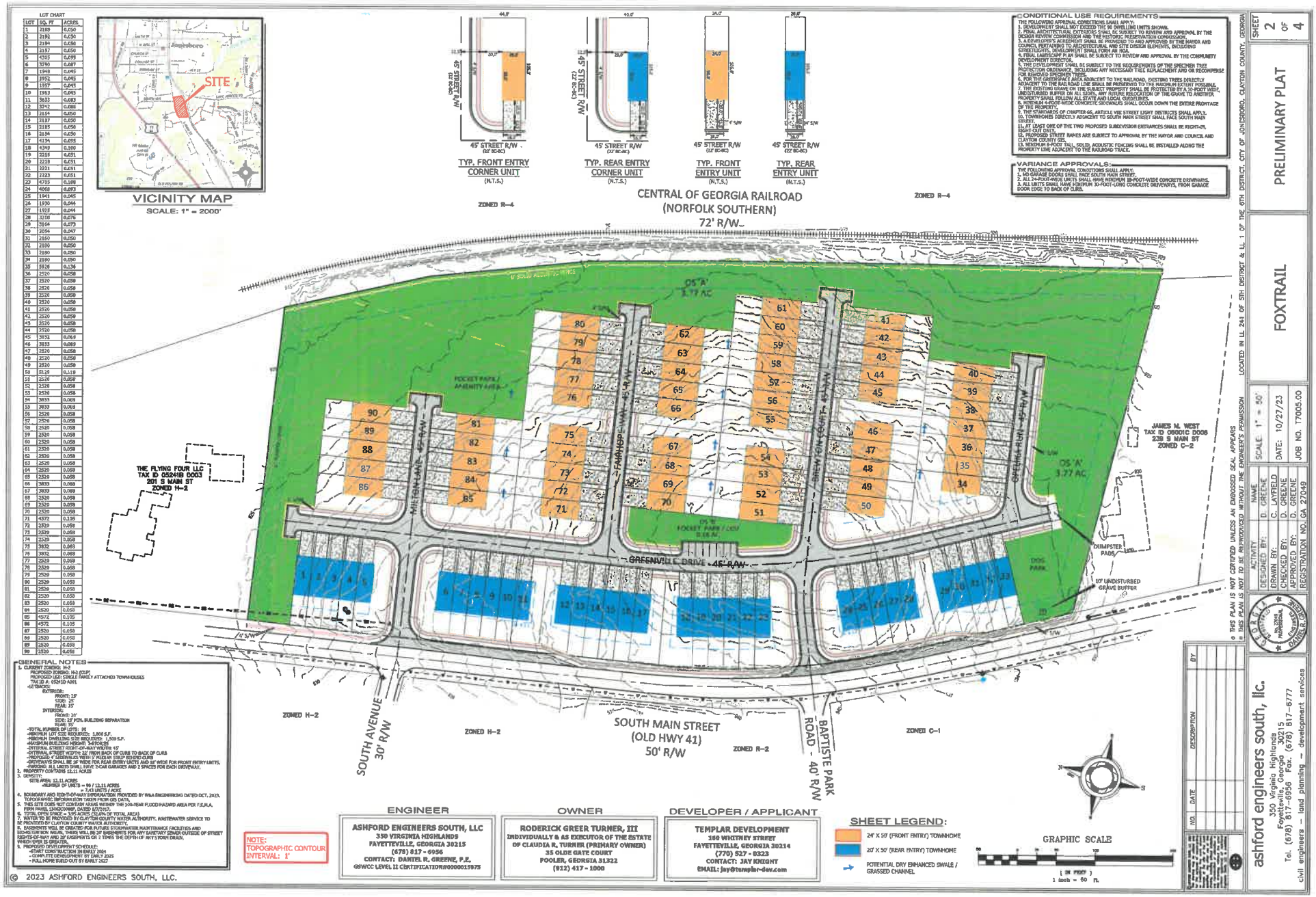
- P-Plat with Street Names
- Correspondence

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

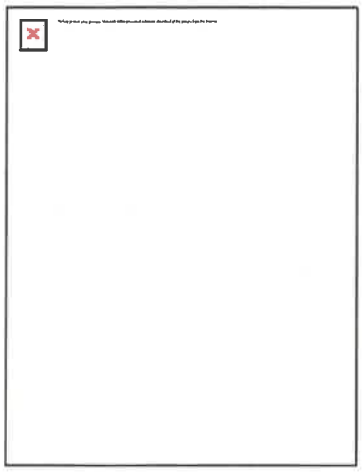

LOT CHART
VICINITY MAP
SCALE: 1" = 2000'
TYP. FRONT ENTRY CORNER UNIT
TYP. REAR ENTRY CORNER UNIT
TYP. FRONT ENTRY UNIT
TYP. REAR ENTRY UNIT
CONDITIONAL USE REQUIREMENTS
VARIANCE APPROVALS:
CENTRAL OF GEORGIA RAILROAD
(NORFOLK SOUTHERN)
72' R/W
GREENVILLE DRIVE - 45' R/W
SOUTH MAIN STREET
(OLD HWY 41)
50' R/W
SOUTH AVENUE
30' R/W
BAPTISTE PARK ROAD - 40' R/W
FAIRHOPE WAY - 45' R/W
MILTON LANE - 45' R/W
BREWTON COURT - 45' R/W
OPELIKA RUN - 45' R/W
POCKET PARK / AMENITY AREA
OS 'A'
3.79 AC
OS 'A'
3.77 AC
THE FLYING FOUR LLC
TAX ID 05241B D003
201 S MAIN ST
ZONED H-2
JAMES M. WEST
TAX ID 05001C D008
239 S MAIN ST
ZONED C-2
DUMPSTER PADS
10' UNDISTURBED GRAVE BUFFER
DOG PARK
ZONED H-2
ZONED R-4
ZONED C-1
GENERAL NOTES
ENGINEER
ASHFORD ENGINEERS SOUTH, LLC
350 VIRGINIA HIGHLANDS
FAYETTEVILLE, GEORGIA 30215
(678) 817 - 6956
CONTACT: DANIEL R. GREENE, P.E.
GSWCC LEVEL II CERTIFICATION#0000015975
OWNER
RODERICK GREER TURNER, III
INDIVIDUALLY & AS EXECUTOR OF THE ESTATE OF CLAUDIA R. TURNER (PRIMARY OWNER)
35 OLDE GATE COURT
POOLER, GEORGIA 31322
(912) 417 - 1000
DEVELOPER / APPLICANT
TEMPLAR DEVELOPMENT
160 WHITNEY STREET
FAYETTEVILLE, GEORGIA 30214
(770) 527 - 8323
CONTACT: JAY KNIGHT
EMAIL: jay@templar-dev.com
SHEET LEGEND:
24' X 50' (FRONT ENTRY) TOWNHOME
20' X 50' (REAR ENTRY) TOWNHOME
POTENTIAL DRY ENHANCED SWALE / GRASSED CHANNEL
GRAPHIC SCALE
1 inch = 60 ft.
NOTE: TOPOGRAPHIC CONTOUR INTERVAL: 1'
© 2023 ASHFORD ENGINEERS SOUTH, LLC.
SHEET 2 OF 4
PRELIMINARY PLAT
FOXTRAIL
LOCATED IN LL 241 OF 5TH DISTRICT & LL 1 OF THE 6TH DISTRICT, CITY OF JONESBORO, CLAYTON COUNTY, GEORGIA
SCALE: 1" = 50'
DATE: 10/27/23
JOB NO. T7005.00
ACTIVITY NAME
DESIGNED BY: D. GREENE
DRAWN BY: C. LAYFIELD
CHECKED BY: D. GREENE
APPROVED BY: D. GREENE
REGISTRATION NO. GA 27049
NO. DATE DESCRIPTION BY
ashford engineers south, llc.
350 Virginia Highlands
Fayetteville, Georgia 30215
Tel. (678) 817-6956 Fax. (678) 817-6777
civil engineers – land planning – development services

David Allen

From: Gardner Mayo <Gardner.Mayo@claytoncountyga.gov>
Sent: Wednesday, November 22, 2023 12:01 PM
To: David Allen
Cc: ashengrs
Subject: RE: EXTERNAL: New Street Names

Hello, yes, those names are ok for use.

Thanks
Gardner



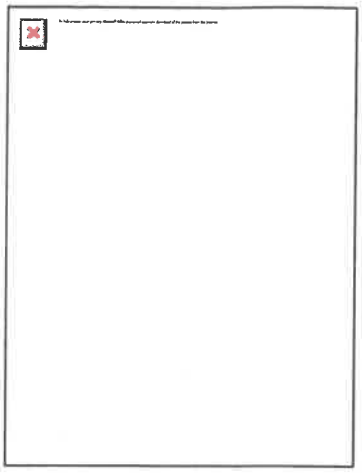
Gardner Mayo
GIS Division Manager
Community Development
Clayton County Board of Commissioners
770.473.5912
678.614.5648
Gardner.Mayo@claytoncountyga.gov
121 South McDonough Street, Jonesboro, GA 30236
ClaytonCountyGA.gov

From: Gardner Mayo
Sent: Wednesday, November 22, 2023 11:49
To: David Allen <dallen@jonesboroga.com>
Cc: ashengrs <ashengrs@bellsouth.net>
Subject: RE: EXTERNAL: New Street Names

Ok, I will check on this and get back to you.

Gardner Mayo
GIS Division Manager
Community Development
Clayton County Board of Commissioners

Attachment: Correspondence (3649 : Foxtrail Subdivision Street Names)



770.473.5912
678.614.5648
Gardner.Mayo@claytoncountyga.gov
121 South McDonough Street, Jonesboro, GA 30236
ClaytonCountyGA.gov

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, November 22, 2023 11:47
To: Gardner Mayo <Gardner.Mayo@claytoncountyga.gov>
Cc: ashengrs <ashengrs@bellsouth.net>
Subject: EXTERNAL: New Street Names

This email originated from outside your organization. Do NOT click links or open attachments from this email unless you know the sender and trust the content. If you suspect this email to be a phishing attempt, please forward this message to phishing@claytoncountyga.gov.

Hello –

We have a proposed townhome subdivision in the city of Jonesboro, which recently had a preliminary plat approved.

The following street names (public streets) were on the preliminary plat.

Milton Lane
Fairhope Way
Brewton Court
Greenville Drive
Street E (now proposed to be Opelika Run).

I need to know if these street names will be acceptable to the County in terms of addressing.

If so, they will be officially adopted by the City of Jonesboro Council on December 4th.

Thank you.

Attachment: Correspondence (3649 : Foxtrail Subdivision Street Names)

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 1

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider Conditional Use Permit Application, 23-CU-017, for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Section 86-100 R-A Single-Family Attached Development Regulations; Section 86-102 – H-1 Purpose and Standards

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes — Community Planning, Neighborhood and Business Revitalization, Historic Preservation

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Sec. 86-102. - H-1 historic district.

(a) Purpose of district. The purpose of the H-1 historic district is to provide for retail and residential uses that benefit from close proximity to each other and that will generate pedestrian activity in the city's traditional downtown core. Development and redevelopment in this district is intended to preserve and enhance the historic character of the area while promoting the goals of the Livable Centers Initiative Study. **The residential development will encourage more pedestrian activity downtown and help new retail and restaurant locations downtown by providing nearby residences that can be easily walked to.**

(h) Permitted uses. The following general use classifications are permitted; refer to section 86-204, Table of uses allowed by zoning district, for actual permitted uses:(1)Retail uses;(2)Commercial services;(3)Arts, entertainment and recreation uses;(4)Office uses;(5)Residential uses.

The units and the building will still meet most of the current R-A development standards. The approved variance covers the rest. The development will be completely contained within the existing building and not be visible from the street.

Sec. 86-100. - R-A single family attached residential district regulations.

(a) *Purpose. The R-A single family attached residential district is established to provide for single family attached dwellings on individual lots on development tracts having a minimum area of two acres on undeveloped land. The district is intended to foster housing options for households seeking high quality home ownership in park like setting featuring attractive architectural styles and building materials. As such, developments facilitated by establishment of the district are restricted to a maximum number of units to limit scale and encourage manageable homeowner associations. The R-A district is compatible with walkable, neighborhood commercial districts and low intensity office and commercial districts and is suited to locations along collector streets. The R-A single family attached residential district also encourages the thoughtful renovation of existing buildings and infill developments for residential purposes.*

(b) Development standards. Unless otherwise provided in this chapter, uses permitted in the R-A district shall conform to the following development standards:

(1) Minimum parent tract size: 87,120 square feet (two acres) **The existing tract is only 0.08 acres and is land-locked.**

(2) Minimum lot area per unit: 1800 square feet 1 **Standard for undeveloped land.**

(3) Minimum parent tract width: 150 feet 2 **Standard for undeveloped land.**

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

(4) *Minimum front yard: 20 feet 3* **The existing tract is only 0.08 acres and basically is the size of the building.**

(5) *Minimum side yard at perimeter of tract: 25 feet* **The existing tract is only 0.08 acres and basically is the size of the building.**

(6) *Minimum rear yard: 35 feet* **The existing tract is only 0.08 acres and basically is the size of the building.**

(7) *Minimum floor area per dwelling unit: 1,500 square feet* **Typical heated square feet for first floor units is 1037 square feet. Typical heated square feet for second floor units is 1061 square feet. Given the fact that the building and property size cannot enlarge, this is all that is possible.**

(8) *Maximum building height: Three stories* **Existing building will remain two stories.**

(9) *Maximum number of units per building: Eight* **Four proposed**

(10) *Maximum number of units per development: 64* **Standard for undeveloped land.**

(11) *Maximum density: Eight units per acre* **Standard for undeveloped land.**

(12) *Minimum greenspace: 15 percent of gross acreage* **Standard for undeveloped land.**

(13) *Minimum building separation:* **Not applicable.**

Front to Front	*40 feet*
Front to Rear	*40 feet*
Front to Side	*35 feet*
Rear to Rear	*40 feet*
Rear to Side	*35 feet*
Side to Side	*25 feet*

(c) *Design standards. Unless otherwise provided in this chapter, uses permitted in an R-A district shall conform to the following design standards:*

(1) *Off-street parking shall be provided as specified in article XIII of this chapter. Each dwelling shall provide for a minimum two-car garage and a minimum 18-foot-wide concrete driveway.* **The existing tract is only 0.08 acres and basically is the size of the building. Garages and driveways are not possible. However, there are existing parking spaces to the rear and sides of the building. Per parking requirements of Sec. 86-410 (2):** *Single family attached and RM district uses shall provide 1.5 spaces for each dwelling unit.* **There are four dwelling units = 1.5 (4) = 6 spaces required. There are 8 spaces already along the rear of the property, plus 4 dedicated spaces along the west side of the building. There are a total of 12 spaces provided.**

(2) *Buffers shall be provided as specified in Article XV of this chapter.* **Not applicable.**

(3) *A homeowners association accompanied by recorded covenants shall be mandatory for all townhouse or condominium developments, subject to approval by the City Manager.*

(4) *Minimum width of each townhouse unit shall be 24 feet.* **These are top and bottom units, not side to side.**

(5) *A minimum of three different exterior elevations shall be provided for a townhouse development that exceeds two acres.* **This standard is intended for new developments with multiple buildings.**

(6) *Townhouse building facades shall visually differentiate individual units through the use of architectural materials; a minimum of 50 percent of the front elevation shall consist of brick or stone. Brick, stone, and/or cementitious siding (which may be board, shingle, or lap siding.) variations may be approved by the Community Development Director and/or Design Review Commission and Historic Preservation Commission. Split faced-concrete block, stucco, or granite block shall only be used in an accent capacity for any building elevation.* **The existing building is primarily brick, which will not change.**

(7) *All townhouse units shall be designed to have rear entry via rear alleys. If permitted, front-loaded driveways shall be scored or finished with decorative treatment, subject to approval by the Design Review Commission, and, if applicable, the Historic Preservation Commission.* **The existing tract is only 0.08 acres and basically is the size of the building. Therefore, rear alleys are neither possible nor necessary.**

(8) *Greenspace shall be improved with walking trails and an amenity area having a minimum area of 400 square feet with equipment and facilities appropriate to the needs of residents. Greenspace shall have a minimum width of 100 feet; trail connections between greenspace areas shall have a minimum width of 50 feet.* **This standard is intended for new developments.**

(9) *An appropriate landscape plan shall be reviewed approved and reviewed by the Community Development Director prior to installation of the landscaping*. **The building / property is already fully landscaped with mature plantings.**

Each unit will have bedrooms, two bathrooms, closets, an open kitchen and living room area, and mechanical and washer / dryer areas. Each unit will have its own separate entrance – there will not be a common lobby. The two first floor units will also have rear entries.

Notes from 2022 Council meetings:

There has been some interchange of the terms "townhomes" and "condos" with this application. Typical townhomes are on their own lots and side by side each other. Condominiums are usually in the same building and are on top of each other. However, with the small size of the whole parcel (0.08 acres) and the existing suites being on top of each other and not side by side, this cannot be a typical townhouse arrangement. However, both townhomes and condominiums are considered single-family attached housing and both must follow the R-A development regulations.

- *The units are technically condominiums.*
- *The owner's intent is sale of the units for ownership. Renting would be a last resort.*
- *Would there be an HOA?*
- *Per applicant, sale price range would be $165,000 to $175,000.*
- *If rented, range would be $1200 to $1600 a month.*
- *Council doesn't want them to turn into low-rent apartments.*

Apartment. A dwelling unit physically attached to two or more other dwelling units, either directly or through an intervening unit, and that constitutes neither a condominium nor a townhouse.

Condominium. A building, or group of buildings, in which each unit is independently owned and financed by the occupant, but in which all lands are owned in common on a proportional, undivided basis.

"The biggest difference between a condo vs. apartment is ownership. An apartment is defined as a residence that is rented, often as part of a larger residential building. A condo is similar in structure to an apartment — usually a unit within a larger residential building — but condos are owned instead of rented. While a condo is owned and managed by a landlord, an apartment is typically owned and managed by a corporation, known as a property management."

(Note: The current owner has been in discussions with the Fire Marshal and the building official Safebuilt to make the units fully compliant with all building codes for multi-family structures. The previous owner left several issues unresolved. Also, the new owner recently got the new brick color (white) approved by the Design Review Commission and Historic Preservation Commission.)

In 2023, the main issue seems to be not the suitability of the use, but rather the question of ownership versus rental. The City Council clearly desired ownership last time. While the zoning code cannot currently dictate this, a developer's agreement and an HOA could.

If approved again, most of the same approval conditions from 2022 need to apply:

1. All County Fire Marshal code requirements, including for the provision for all minimum fire escape access points.
2. All new signage shall be subject to the City Sign Code and shall be reviewed and approved by the Design Review Commission and Historic Preservation Commission.
3. All dwelling unit parking spaces shall be designated with signage.
4. The dwelling units are not approved for Air BnB or short-term rental use.
5. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Update for 12.11.23 Meeting

- **Council asked to see the inside of the units (pictures attached). Real hardwood floors, granite countertops, 3 bedrooms, 2.5 baths. The built units differ from the former floor plan attached, but the former floor plan was never officially approved with the use in 2022.**

- **Council had concerns about an adequate number of parking spaces for residents. There are existi parking spaces to the rear and sides of the building. Per parking requirements of Sec. 86-410 (2): Single family attached and RM district uses shall provide 1.5 spaces for each dwelling unit. There are four dwelling units = 1.5 (4) = 6 spaces required. There are 7 spaces already along the south of the building, plus 5 close spaces along the east side of the building. There are an additional 3 close spaces along the west side of the building. There are a total of 15 spaces in close proximity that don't have to share with another use.**
- **Council was also concerned over the fact that the parking is not owned by the building, since the property lines are essentially the building and do not extend into the parking area. Is there some sort of easement or written agreement for residents' access to the parking spots. The applicant said that he talked with the adjacent Millar Law Firm and they said he could definitely use the 15 parking spaces just described. Staff has reached out to Millar Law Firm for some kind of written documentation.**

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private Owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Zoning Info
- Approval Letter 2022
- Approval Letter October 2022 Variances
- Site Plan
- New Color
- Acceptance Letter
- Zoning Sign
- Conditional Use - 145 North Main Street - Townhomes-Condos - Legal Notice - December 2023
- Former Floor Plan
- Parking Pictures December 2023
- Interior Pictures December 2023

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval, with Conditions

David Allen

From: David Allen
Sent: Monday, October 16, 2023 1:55 PM
To: Jacob Nehikhuere
Subject: Zoning Verification - 145 North Main Street, Mid Term Rentals
Attachments: Zoning Letter - 145 North Main Street, Mid Term Rentals.pdf; Zoning Map - 145 North Main Street, Mid-Term Rentals.pdf

Hello,

Applicant – Jacob Nehikhuere
Name of Business – Great hands Capitals LLC
Address - 145 North Main Street
Zoning District – H-1
NAICS – 721199
Proposed Use: Long-term and mid-term rentals

Short term rentals would not be allowed.

Short-term rental means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for no more than 30 days. Such use may or may not include an on-site manager. A residential dwelling includes all housing types with the exception that the use excludes group or congregate living or lodging uses. No meals are provided to guests.

Medium term rentals would have to be addressed in the conditional use hearing required (see below).

Regarding the condominium use, use was approved in February 2022 for condos. See attached letter.

However, the last approval condition states:

7. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Therefore, the conditional use permit has expired, and would require going before city council again.

Attachment: Zoning Info (3650 : 145 North Main Street Condominiums)

CITY OF JONESBORO
124 North Avenue
Jonesboro, Georgia 30236
City Hall: (770) 478-3800
Fax: (770) 478-3775
www.jonesboroga.com

MARIA

ZONING VERIFICATION REQUEST

Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are STRONGLY ADVISED to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

Applicant's Information

Name of Applicant: JACOB NEHIKHUERE

Name of Business: Great Hands Capitals LLC

Property's Address: 145 N Main Street, Jonesboro GA 30236

Email Address: jacobnehighga.com

Phone: (Day): 621-492-1754 **(Evening):** 621-492-1754

Property Information

Current Use of Property: Condominium

Proposed Use of Property (Please provide in great detail the intended use of the property): Long-term and mid-term Rentals.

J. Nehikhuere 10-10-2023

Applicant's Signature **Date**

FOR OFFICE USE ONLY:

Current Zoning: HI **NAICS Code:** 721199

Required Zoning: **Conditional Use Needed?** ✓ Yes or ____ No

Comments: ☐ APPROVED ☐ DENIED

SEE ATTACHED SHEET

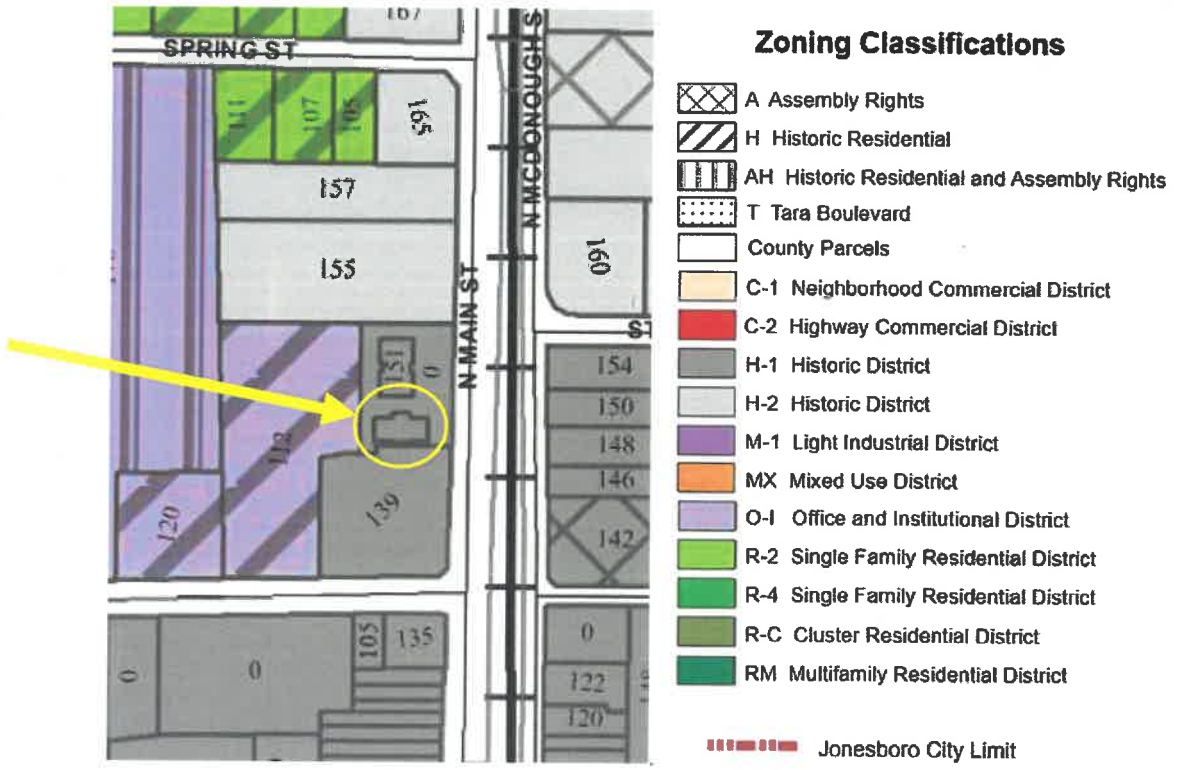
Zoning Official Signature **Date** 10/16/23

Attachment: Zoning Info (3650 : 145 North Main Street Condominiums)

Applicant – Jacob Nehikhuere
Name of Business – Great hands Capitals LLC
Address - 145 North Main Street
Zoning District – H-1
NAICS – 721199
Proposed Use: Long-term and mid-term rentals

Use is permitted "by right" in the district indicated = P; Use is permitted as a conditional use (section indicated) = C; Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	CCM	RM	H-1	H-2	O&I	MX	C-1	C-2	M-1	Code Section
721199	All Other Travel Accommodation, including Short Term Rentals (Air BnBs)	C	C	N	N	C	N	N	C	N	N	N	N	Chapter 18; Sec. 86-542; Sec. 86-118
n/a	Single Family Attached (Townhouses and Condominiums)	N	N	N	C	C	C	C	N	C	N	N	N	Sec. 86-202; Sec. 86-117; Sec. 86-118



Attachment: Zoning Info (3650 : 145 North Main Street Condominiums)

Short term rentals would not be allowed.

Short-term rental means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for no more than 30 days. Such use may or may not include an on-site manager. A residential dwelling includes all housing types with the exception that the use excludes group or congregate living or lodging uses. No meals are provided to guests.

Medium term rentals would have to be addressed in the conditional use hearing required (see below).

Regarding the condominium use, use was approved in February 2022 for condos. See attached letter.

However, the last approval condition states:

7. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Therefore, the conditional use permit has expired, and would require going before city council again.

David D. Allen, Zoning Administrator / Community Development Director
October 16, 2023

Attachment: Zoning Info (3650 : 145 North Main Street Condominiums)

MEMORANDUM

To: Jonesboro Office Park LLC
159 Griffin Street
McDonough, Ga. 30253

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: February 15, 2022

Re: Notification of Request for Conditional Use Permit – Townhomes / Condominiums, 145 North Main Street, Parcel No. 13241B B015

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro Mayor and Council, at a Public Hearing on February 14, 2022 at 6:00 pm, approved your request for the following requested conditional use for the above referenced property:

- Condominiums

Per the City Code, the following approval condition shall be met:

1. All County Fire Marshal code requirements shall be met, including for the provision for all minimum fire escape access points.
2. All significant exterior alterations shall be reviewed and approved by the Design Review Commission and Historic Preservation Commission.
3. All new signage shall be subject to the City Sign Code and shall be reviewed and approved by the Design Review Commission and Historic Preservation Commission.
4. All dwelling unit parking spaces shall be designated with signage.
5. The dwelling units are not approved for Air BnB or short-term rental use.
6. A variance must be obtained for not meeting Section 86-202 and 86-100 conditions and standards.

Attachment: Approval Letter 2022 (3650 : 145 North Main Street Condominiums)

7. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Should you have any questions regarding the decision, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Approval Letter 2022 (3650 : 145 North Main Street Condominiums)

MEMORANDUM

To: Jonesboro Office Park LLC
159 Griffin Street
McDonough, Ga. 30253

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: November 2, 2022

Re: Notification of Request for Variances – Dwelling Size, etal., 145 North Main Street, Parcel No. 13241B B015

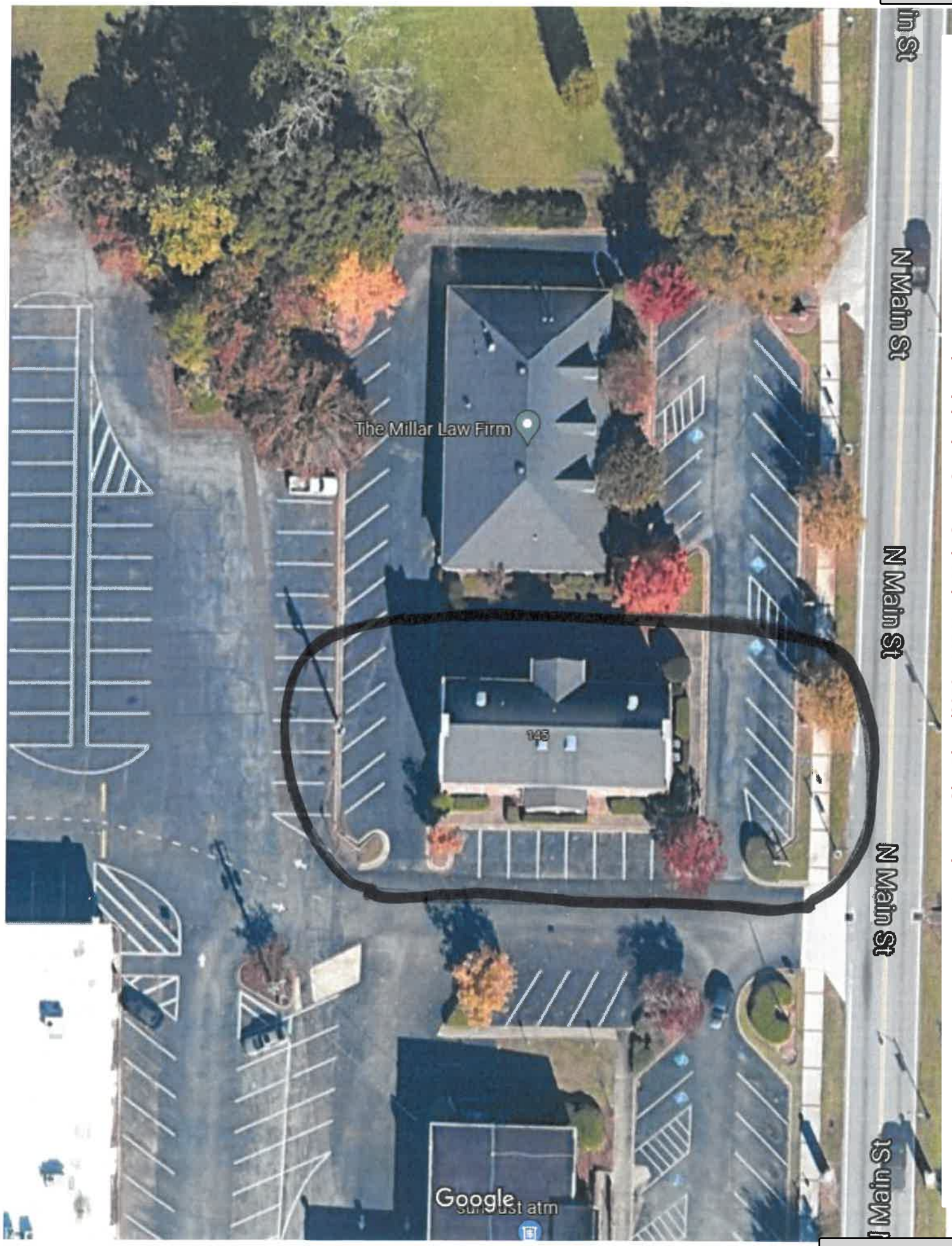
Dear Applicant,

This letter is to serve as notification that the Mayor and City Council of the City of Jonesboro approved your request for a variance for minimum dwelling size, minimum tract size, minimum setbacks, minimum greenspace, and rear garages for the property located at 145 North Main Street, Jonesboro Georgia at their public hearing on October 10, 2022.

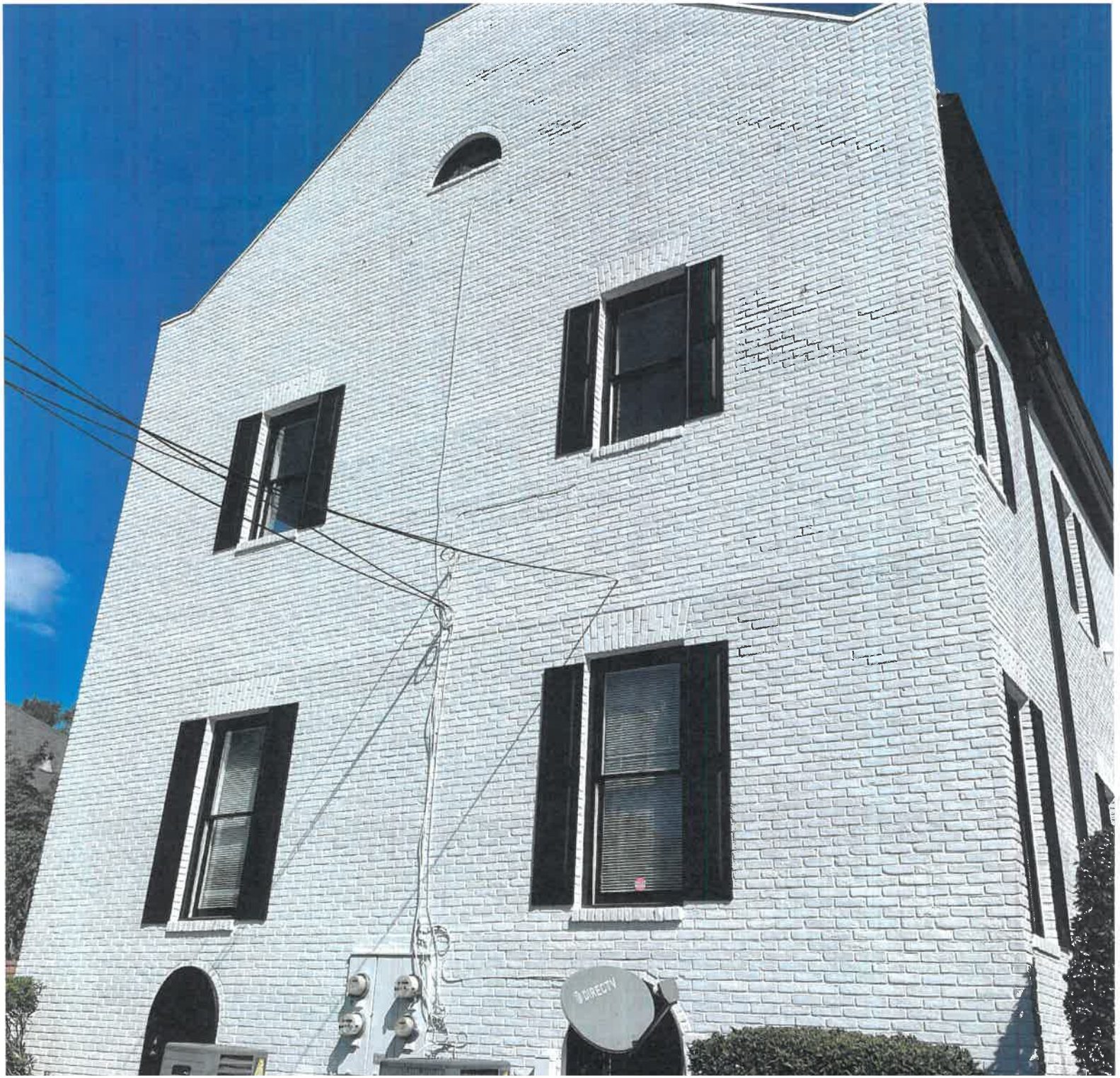
Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Approval Letter October 2022 Variances (3650 : 145 North Main Street Condominiums)



Attachment: Site Plan (3650 : 145 North Main Street Condominiums)



Attachment: New Color (3650 : 145 North Main Street Condominiums)

Attachment: New Color (3650 : 145 North Main Street Condominiums)

MEMORANDUM

To: Jacob Nehikhuere
2022 Pine Forest Court
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: November 22, 2023

Re: Notification of Request for Conditional Use Permit – Condominiums, 145 North Main Street; Tax Map Parcel No. 13241B B015

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use permit for the above referenced property.

- Condominiums

A Public Hearing has been scheduled for Monday, December 11, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. A Work Session has been scheduled on the same item for Monday, December 4, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter (3650 : 145 North Main Street Condominiums)

CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE
at this location
145 North Main St.
A PUBLIC HEARING on this application will be
held on December 11 20 23 at 6 p.m.
Any questions, call City Hall at 770-478-3800
Date of Posting. November 27 20 23
ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE

CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE
at this location
145 NORTH MAIN ST.
A PUBLIC HEARING on this application will be
held on DECEMBER 11 20 23, at 6 p.m.
1859 CITY CENTER WAY
Any questions, call City Hall at 770-478-3800
Date of Posting NOVEMBER 27 20 23
ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacng or removing this sign shall be guilty of a misdemeanor

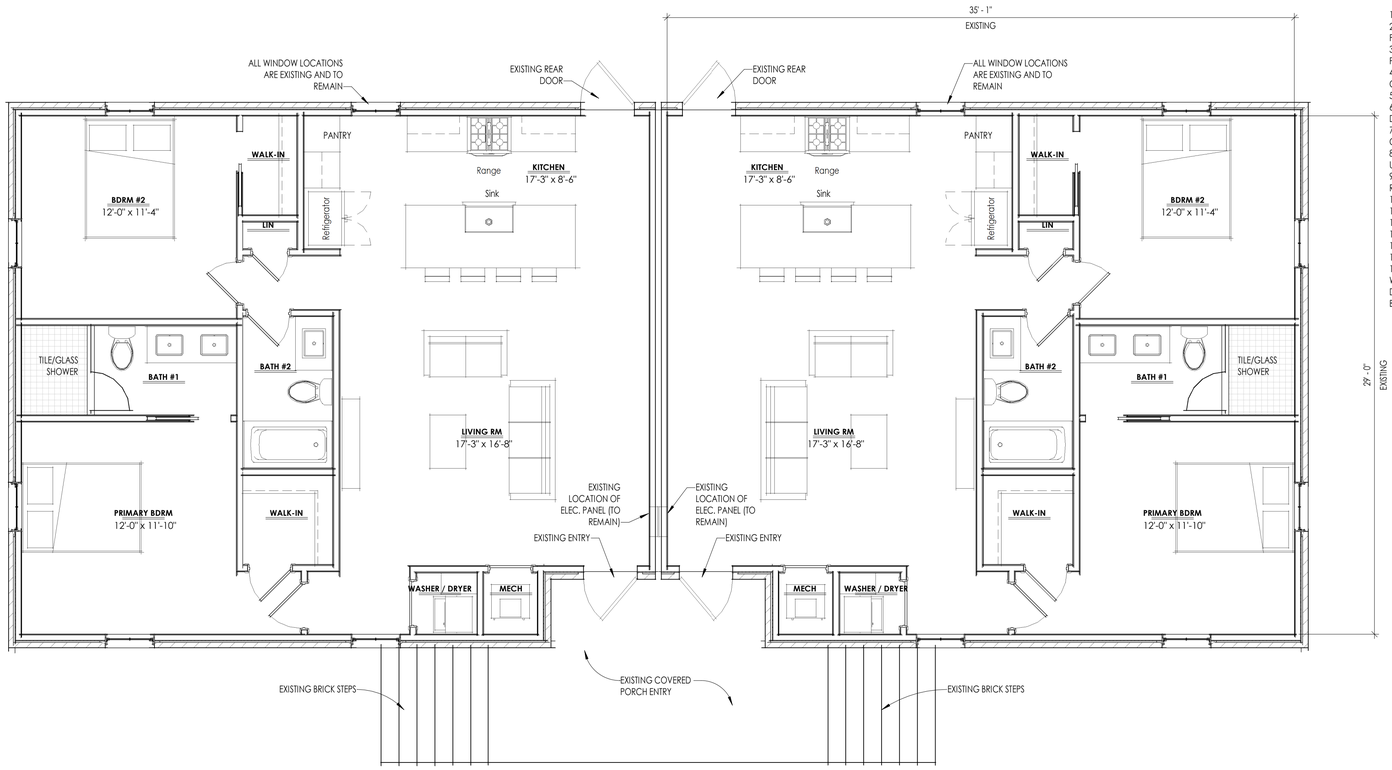
Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on December 11, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Conditional Use Permit Application for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236. Mayor & Council will hold their Work Session on this item on December 4, 2023 at 6 pm, also in court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 11/22/23

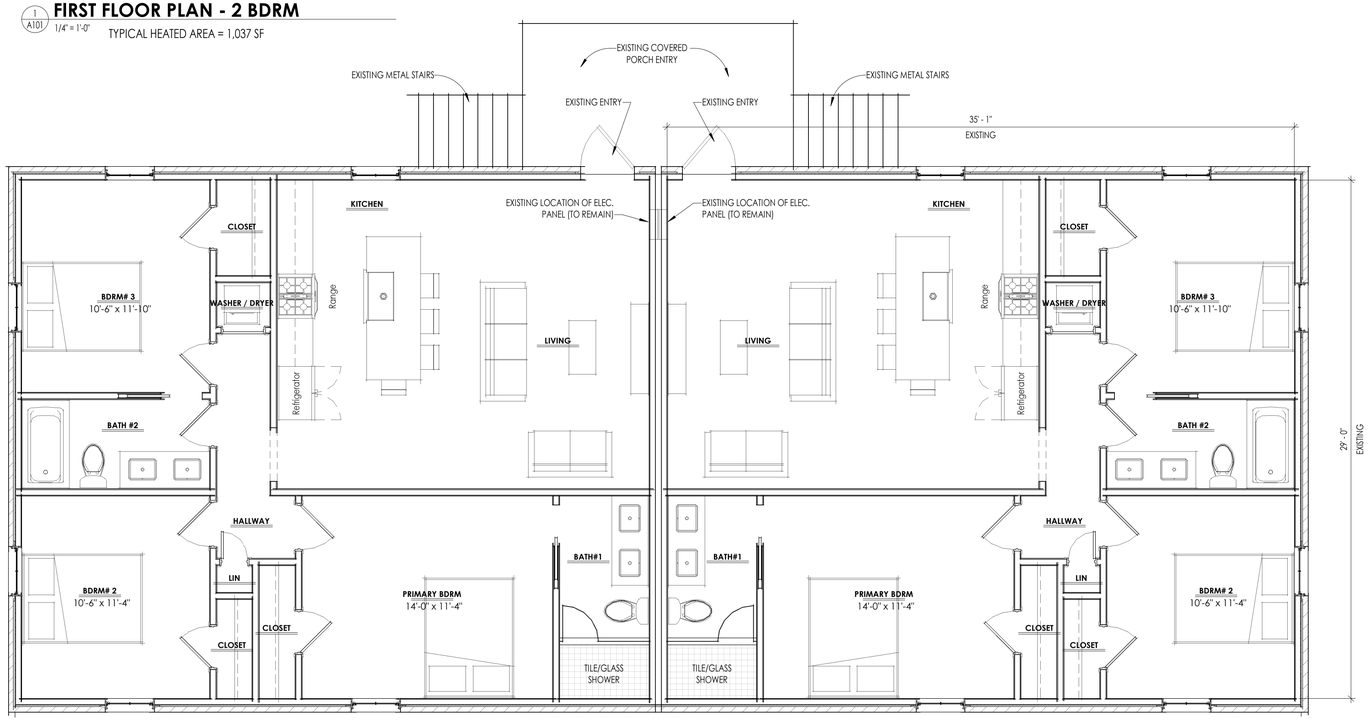
Attachment: Conditional Use - 145 North Main Street - Townhomes-Condos - Legal Notice - December 2023 (3650 : 145 North Main Street



1 A101 FIRST FLOOR PLAN - 2 BDRM

1/4" = 1'-0"

TYPICAL HEATED AREA = 1,037 SF



2 A101 SECOND FLOOR PLAN - 3 BDRM

1/4" = 1'-0"

TYPICAL HEATED AREA = 1,061 SF

PROJECT DATA:

1. CONVERT EXISTING OFFICES INTO CONDOMINIUMS FOR SALE.
2. EXISTING BUILDING IS DIVIDED INTO FOUR OFFICE UNITS, TWO ON THE FIRST LEVEL AND TWO ON THE SECOND LEVEL.
3. RESIDENTIAL UNITS WILL HAVE FIRE SPRINKLER SYSTEM AS REQUIRED PER CODE.
4. ALL UNITS WILL BE SEPARATED BY FIRE BARRIERS AS REQUIRED PER CODE.
5. ALL UNITS WILL HAVE SEPARATE POWER METERS AND ELECTRICITY.
6. ALL UNITS WILL HAVE SEPARATE HVAC SYSTEMS, EXPOSED HARD DUCTWORK THROUGH OUT.
7. ALL CEILINGS WILL BE FIRE RATED ASSEMBLIES AS REQUIRED PER CODE.
8. EXISTING FIRST LEVEL CEILING HEIGHT IS 9'-5". FIRST LEVEL RESIDENTIAL UNITS WILL HAVE BETWEEN 9'-5" TO 10'-0" CEILINGS.
9. EXISTING SECOND LEVEL CEILING HEIGHT IS 10'-0". SECOND LEVEL RESIDENTIAL UNITS WILL HAVE 10'-0" CEILINGS.
10. ALL EXTERIOR WINDOWS WILL BE REPLACED NEW.
11. ALL EXTERIOR TRIM WILL BE REPAIRED, AND PAINTED.
12. EXTERIOR RAILING WILL BE REPAIRED AS REQUIRED PER CODE.
13. ALL RESIDENTIAL UNITS WILL HAVE SEPARATE WATER METERS.
14. TYPICAL HEATED SQUARE FEET FOR FIRST FLOOR UNITS IS 1,037 SF.
15. TYPICAL HEATED SQUARE FEET FOR SECOND FLOOR UNITS IS 1,061 SF.
16. UNLESS OVERRIDDEN BY LATER DOCUMENT, NUMBER OF BEDROOMS WILL DEPEND ON MARKET ANALYSIS AND FEASIBILITY STUDY AND DEVELOPER RETAIN THE RIGHTS TO EITHER BUILD TWO OR THREE BEDROOMS, OR BOTH.

3 A101 SOUTH VIEW

3/4" = 1'-0"

VIEW FROM SOUTH PARKING AREA

4 A101 EAST VIEW - N MAIN STREET

3/4" = 1'-0"

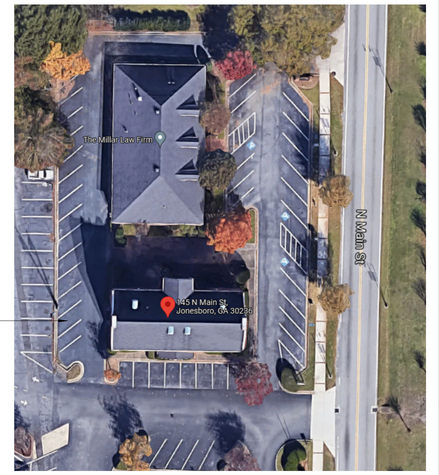
VIEW FROM NORTH MAIN STREET

5 A101 NORTH VIEW

3/4" = 1'-0"

VIEW TO SECOND FLOOR ENTRY

4 DEDICATED PARKING SPACES ON WEST SIDE OF PROPERTY



6 A101 PARKING VIEW

3/4" = 1'-0"

SITE VIEW

Prepared by:

JOEL AVILES ARCHITECTS
ARCHITECTURE | PLANNING | RENDERINGS

12055 Greenmont Walk | Alpharetta | Georgia 30009
tel: 404.975.7895 | email: joel@joelaviles.com
www.joelaviles.com

© 2022 JOEL AVILES ARCHITECTS, LLC. - ALL RIGHTS RESERVED.

Professional Seals:

STATE OF GEORGIA · JOEL A. WILES · CERTIFICATE NO. 12446 · REGISTERED ARCHITECT

01.26.2022

Prepared for:

Jonesboro Office Park, LLC

Consultants:

COPYRIGHT: THESE DRAWINGS ARE THE PROPERTY OF JOEL AVILES ARCHITECTS, LLC. THESE DRAWINGS ARE CONSIDERED INSTRUMENTS OF SERVICE AND SHALL BE USED ONLY FOR THIS PROJECT. THESE DRAWINGS SHALL NOT BE COPIED OR REPRODUCED IN WHOLE OR IN PART FOR OTHER PURPOSES WITHOUT WRITTEN PERMISSION FROM THE AUTHOR .

NO.	DATE	DESCRIPTIONS	BY

ISSUES / REVISIONS

Project:

145 N Main Street

Project Address:

145 North Main Street
Jonesboro, GA 30236

Drawing Title:

TYPICAL FLOOR PLANS

Drawing Status:

CONCEPTUAL

Scale: As indicated Drawn by: JA Reviewed by: JA

Date/Time Printed: 1/26/2022 10:53:21 AM

Date: 01.26.2022 Project number: 22003

Drawing:

A101

Attachment: Former Floor Plan (3650 : 145 North Main Street Condominiums)

SOUTH

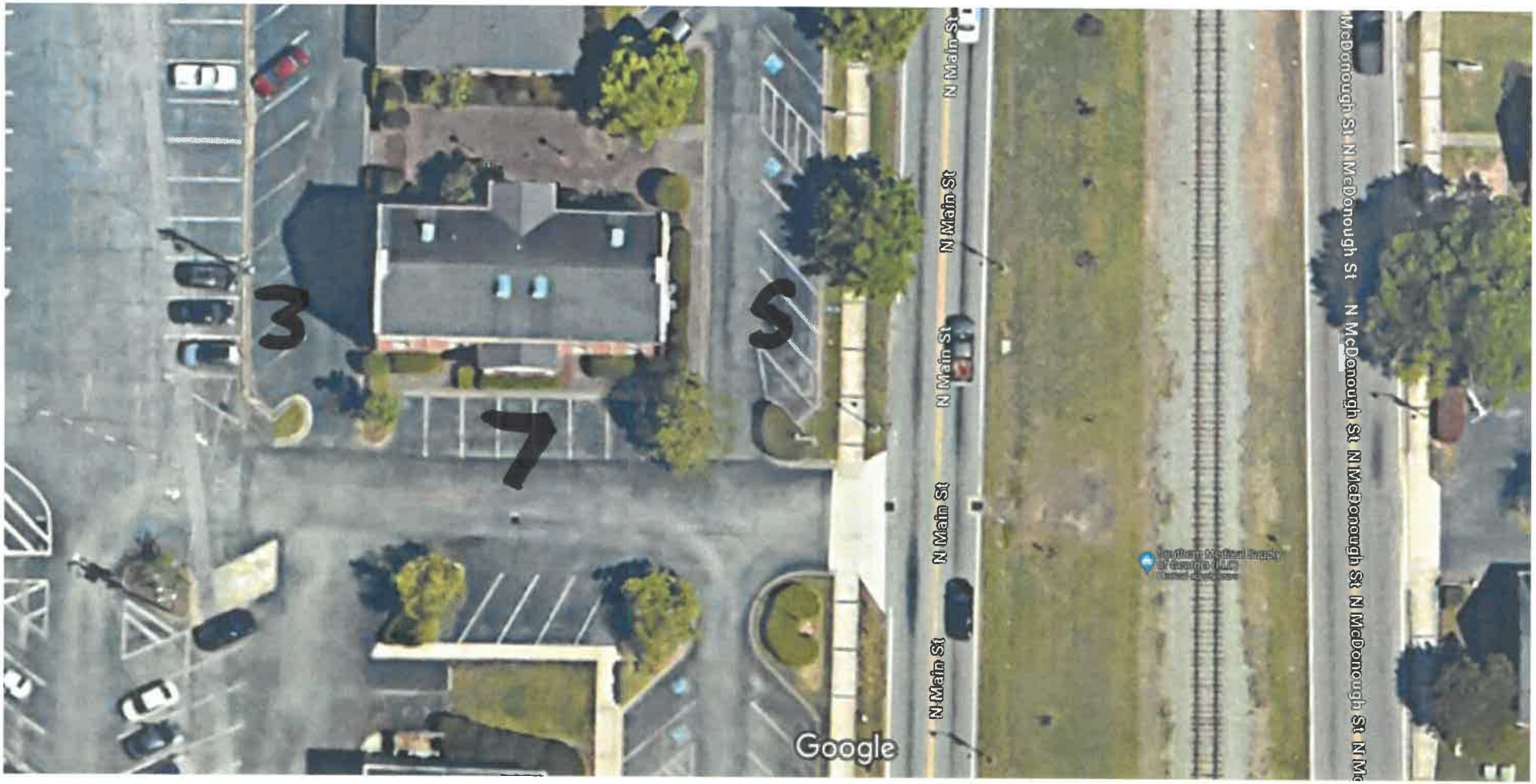
Attachment: Parking Pictures December 2023 (3650 : 145 North Main Street Condominiums)

Attachment: Parking Pictures December 2023 (3650 : 145 North Main Street Condominiums)

Google Maps

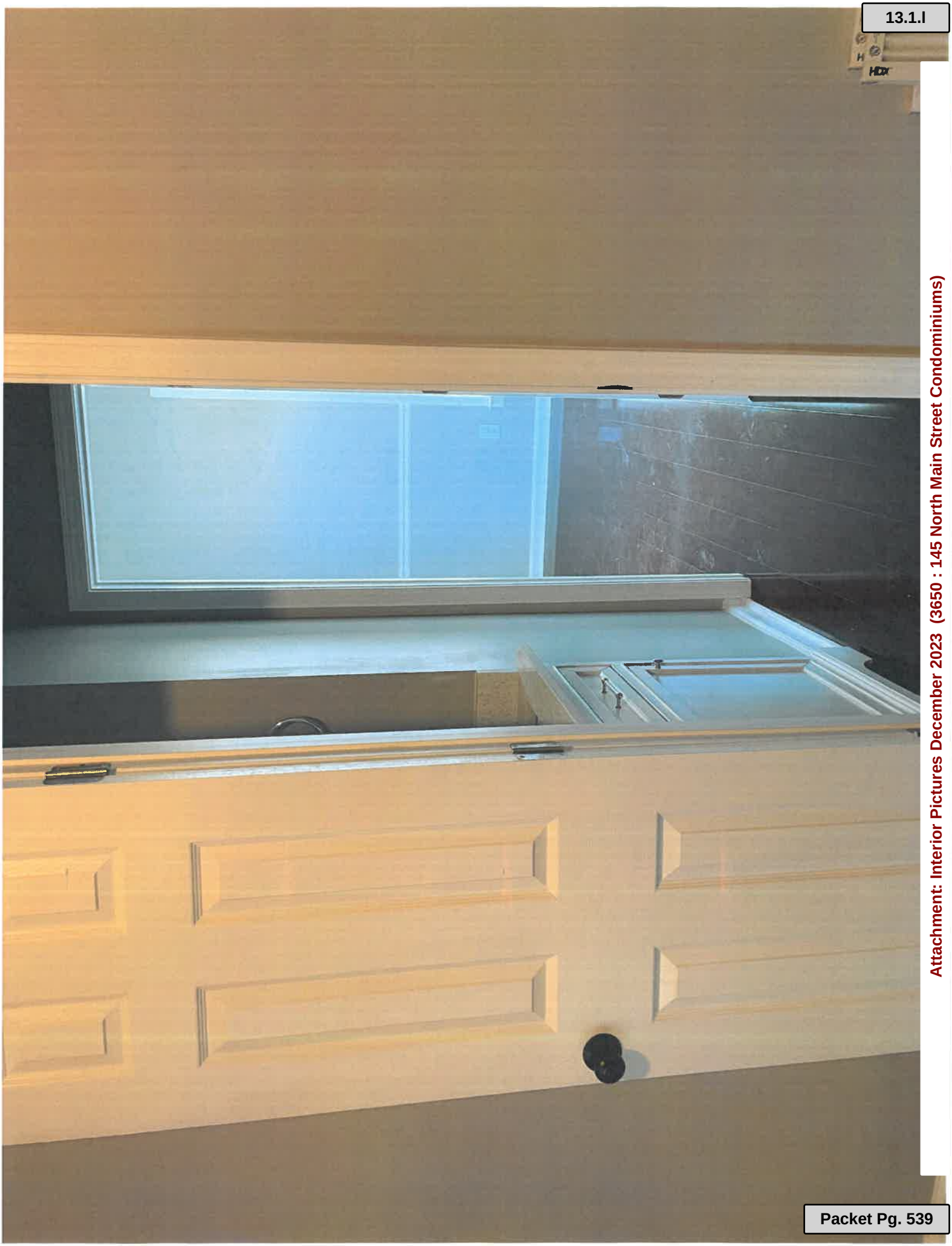
Imagery ©2023 Airbus, Maxar Technologies, Map data ©2023 20 ft

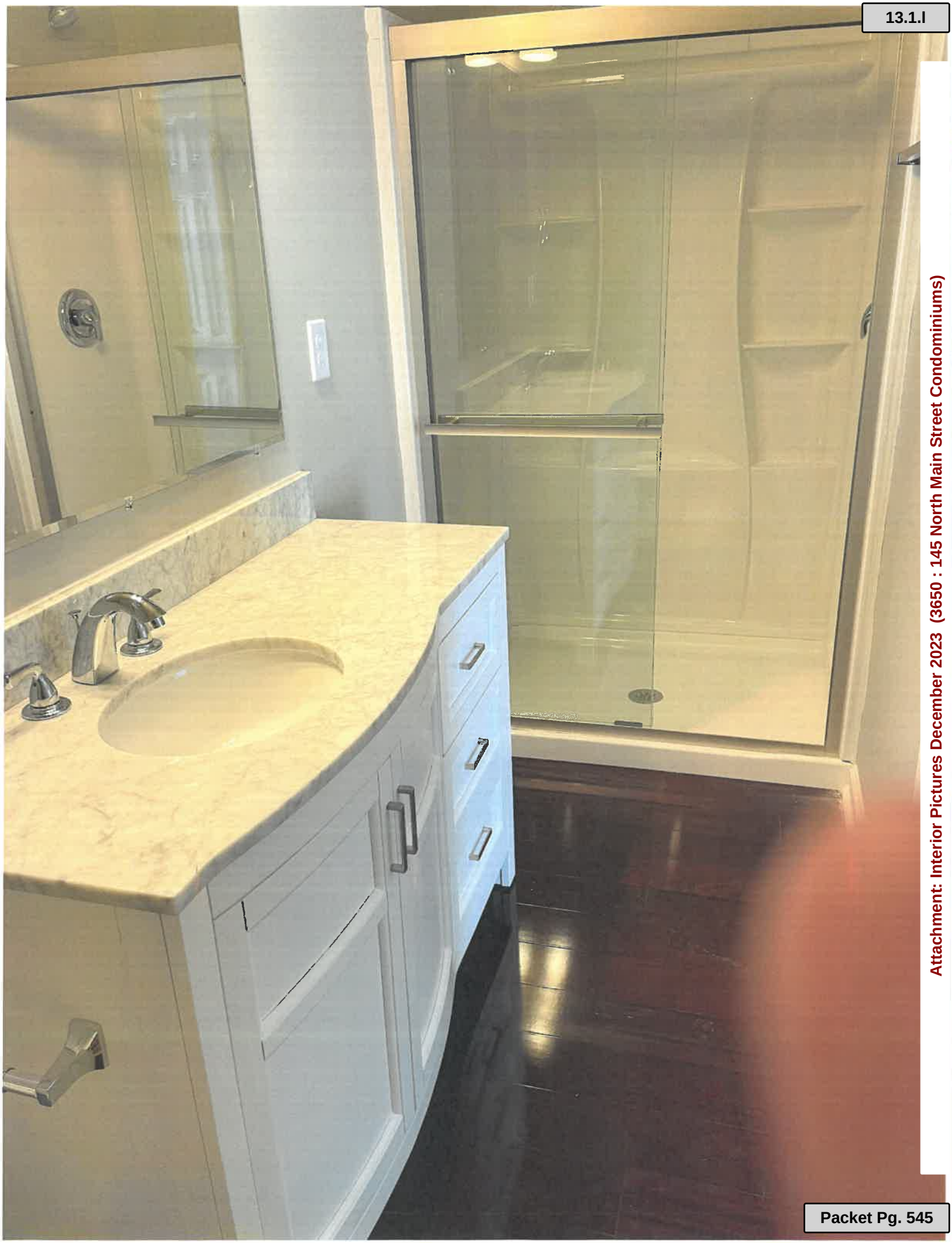
Google Maps



Map data ©2023 , Map data ©2023 20 ft

Attachment: Interior Pictures December 2023 (3650 : 145 North Main Street Condominiums)





Attachment: Interior Pictures December 2023 (3650 : 145 North Main Street Condominiums)

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CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # 13.2 – 2

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider Map Amendment, 23-MA-001 Ord. 2023-011, to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2).

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Article XII, Amendments

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes	Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Staff recommendation: Approval of re-zoning; This rezoning proposal by the applicant is at an existing office park between the old City Hall (124 North Avenue) and the community garden maintained by the Jonesboro Police Department. The subject property has access on both North Avenue and Hanes Street. Currently, zoned O-I, the most recent owner has expressed a desire to rezone the property to C-2 to obtain a wider choice of permitted commercial tenants, and better occupancy, for her building – auto broker offices, etc. The office park has been at this location for a long time, with a variety of different uses.

Re-zoning Assessment per Sec. 86-374. - Standards of review for Map Amendments:

- **Relationship to the established land use pattern**. Surrounding properties are as follows: O&I Office & Institutional (west and east), C-2 Highway Commercial (north and east), and R-2 Single-Family Residential (south, across street).
- **Compatibility with comprehensive plan; timing of development**. According to the City's most current Future Land Development Map the immediate area is a mix of "Traditional Neighborhood" and "Gateway North" commercial properties.
- **Suitability of the zoning proposal**. Properties in the immediate vicinity are a wide mix of office, commercial, and residential uses. Staff does not project any issues for the request, in terms of nuisance to nearby property owners.
- **Impact on public facilities and services; referrals to other agencies**. No further impact to public services is expected, as the existing building and parking will not change.
- **Impact on public financial resources**. No further impact to public financial resources is expected, as the existing building and parking will not change.
- **Availability of other land suitable for the proposed use**. The subject property has hosted office and commercial uses for a long time.
- **Impact on neighborhood character**. Rezoning the property should have no detriment to the neighborhood character. The surrounding area has a wide variety of uses. The existing building will not change.
- **Opportunity for economic use of property**. The wider diversity of allowed uses in the C-2 Zoning District would further the property's opportunity to continue to be fully occupied commercial center.
- **Effect on adjacent property**. Staff believes that the adjacent area would not be harmed from the change in zoning.
- **Impact on surrounding property values**. Staff does not foresee any negative impacts to the surrounding properties.
- **Circumstances peculiar to the context**. None known.
- **Impact on the public interest**. The proposed use would not be a detriment to the public health, safety, morality and general welfare. It would likely mean more economic development for the community.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

- **Environmental impact**. The property does not appear to have any issues with storm drainage, soil erosion and sedimentation, flooding, air quality, loss of natural areas and habitat and water quality and quantity. All future uses will be indoor office or commercial uses.

In summary, approval of this rezoning does not constitute approval of any specific, future use. All prospective tenants would be reviewed on a case by case basis, and the same proposed uses that require conditional use permits or zoning appeals elsewhere in the City would require the same on this rezoned property. All approved uses will be inside the existing building and will not have an impact on adjacent properties. Some of the adjacent properties are already very active commercial properties, including a gas station, barbershop, and bank.

Update for 12.11.23 Meeting:

- **Council expressed concern over businesses in existing suites subleasing or making mini-suites inside existing suites, such as auto brokers do elsewhere in the city. Per the applicant -** *for health care and offices*

  And again I am not changing the look of the building if they want they can add a restriction not to change the look into small offices I will be ok with because I am not doing it.
- **Council also asked about the range of other permitted uses in the C-2 zoning. Below are permitted examples from our current Table of Uses for C-2 zoning that are not already permitted in O&I zoning.**

Internet Broadcasting
Amusement Arcades, Indoor
Bowling Centers
Fitness and Recreational Sports Centers, Health Clubs
Postproduction Services and Other Motion Picture and Video Industries
Sound Recording Studios
Record Production and Distribution
Other Activities Related to Credit Intermediation, Including Check Cashing Services
Massage Therapy, State Licensed Only
Armored Car Services
Coin-Operated Laundries and Drycleaners, drop-off
Small Machinery and Equipment Rental and Leasing
Consumer Electronics and Appliances Rental, no outdoor storage
Home Health Equipment Rental
All Other Consumer Goods Rental
Consumer Goods Rental, including furniture rental, party supply rentals
Dry-cleaning and Laundry Services (except Coin-Operated)
Electronic and Precision Equipment Repair and Maintenance, no outdoor storage
Formal Wear & Costume Rental
General Rental Centers
Linen and Uniform Supply
Other Personal Care Services, including day spa, med spa, but not tattoo parlor or massage therapy
Passenger Car Rental and Leasing
Pet Care, Grooming, Training, Pet Sitting (except Veterinary Services)
Re-upholstery and Furniture Repair, no outdoor storage
Antique Furniture Repair and Restoration Shop
Services to Buildings and Dwellings, (including pest control, janitorial services, landscape services, carpet and upholstery cleaning, pool maintenance, drain or gutter cleaning)
Vending Machine Operators
Video Tape and Disc Rental
Fine Arts Schools
Small-scale Pottery and Ceramics Shop

Sports and Recreation Instruction
Electronics and Appliance Stores, Including Computers and Cameras
Art Gallery
Automotive Parts and Accessories Stores, With No Outdoor Storage, Excluding Tires
Bars, Taverns and Other Drinking Places (Alcoholic Beverages
Cafeterias, Grill Buffets, and Buffets
Wholesale Trade Agents and Brokers, Incl. Automobile Brokers (Office Only)
Clothing Stores
Cosmetics, Beauty Supplies, and Perfume Stores, with no care services
Clothing Accessories Stores
Department Stores
Store Retailers not Specified Elsewhere, Incl. Fireworks Shops but not Tobacco Stores
Florists
Food Service Contractors
Furniture Stores
Furnishings Stores (Minor Interior Décor Only)
Floor Covering Stores
Window Treatment Stores
All Other General Merchandise Stores
Grocery Stores and Supermarkets
Hardware Stores
Hobby, Toy and Game Stores
Arts & Crafts Retail Sales, Supply Stores
Jewelry, Luggage, and Leather Goods Stores
Lawn and Garden Equipment and Supplies Stores
Nursery, Garden, and Farm Supply Stores
Miscellaneous Health and Personal Care Stores, including Health Foods and Specialty Health Products, but not CBD stores
Musical Instrument and Supplies Stores
Office Supplies, Stationery, and Gift Stores
Optical Goods Stores
Paint and Wallpaper Stores
Pet and Pet Supplies Stores, no Outdoor Storage or Displays
Pharmacies and Drug Stores
Music Stores (Prerecorded Tape, Compact Disc, and Records)
Restaurants, Full-Service
Restaurants, Limited-Service
Sewing, Needlework, and Piece Goods Stores
Shoe Stores
Snack and Nonalcoholic Beverage Bars, including cafes and coffee shops
Specialty Food Stores, including Meat, Fish, Fruit and Vegetable Markets, Baked Goods, Candy and Nut Stores
Sporting Goods Stores, but not Firearms Dealers
Consignment Stores
Antique Shops, but not Flea Markets
Warehouse Clubs and Supercenters
Tobacco Stores, Cigar Shops, and Vape Shops CBD Stores, but not Cigar Lounge
Preproduction and Other Related Industries
Printing and Related Support Activities
Special Needs Transportation

Urban Transit Systems, except Taxi and Limousine Service

Should the Council choose to approve the rezoning request, the following conditions should apply:

1. **No subleasing by occupants shall occur without City permission.**
2. **Existing suites shall not be further subdivided.**

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Private Owner

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

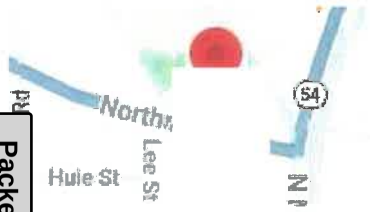
- Property Pictures
- Zoning Info
- Map Amendment - 118 North Avenue - Legal Notice
- Acceptance Letter 118 North Avenue December 2023
- Zoning Sign

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Google Maps 116 GA-54

Image capture: Mar 2022 © 2023 Google



Google Maps Jonesboro, Georgia

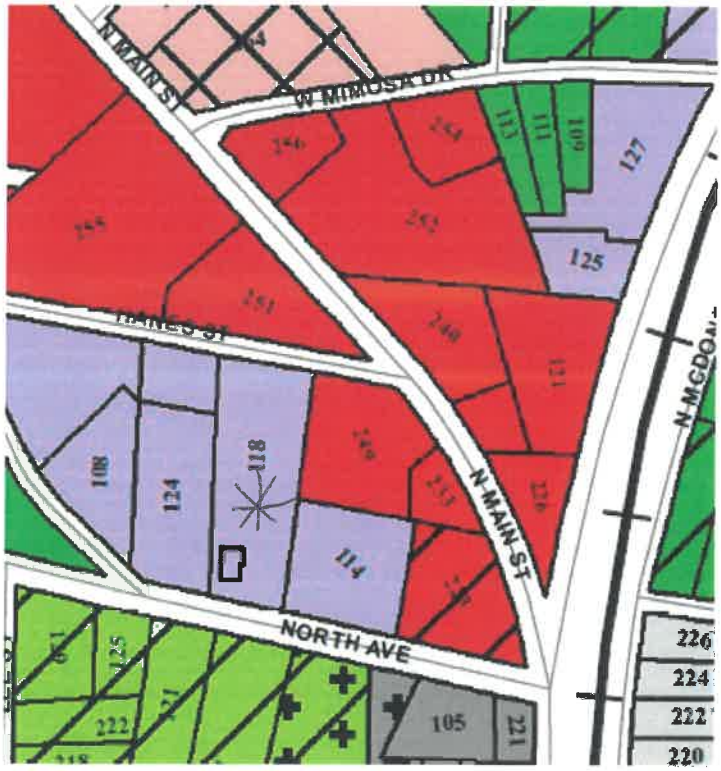
Google Street View

Jan 2022 See more dates

Image capture: Jan 2022 © 2023 Google

Google Maps

Imagery ©2023 Airbus, CNES / Airbus, Maxar Technologies, U.S. Geological Survey, Map data ©2023 50 ft

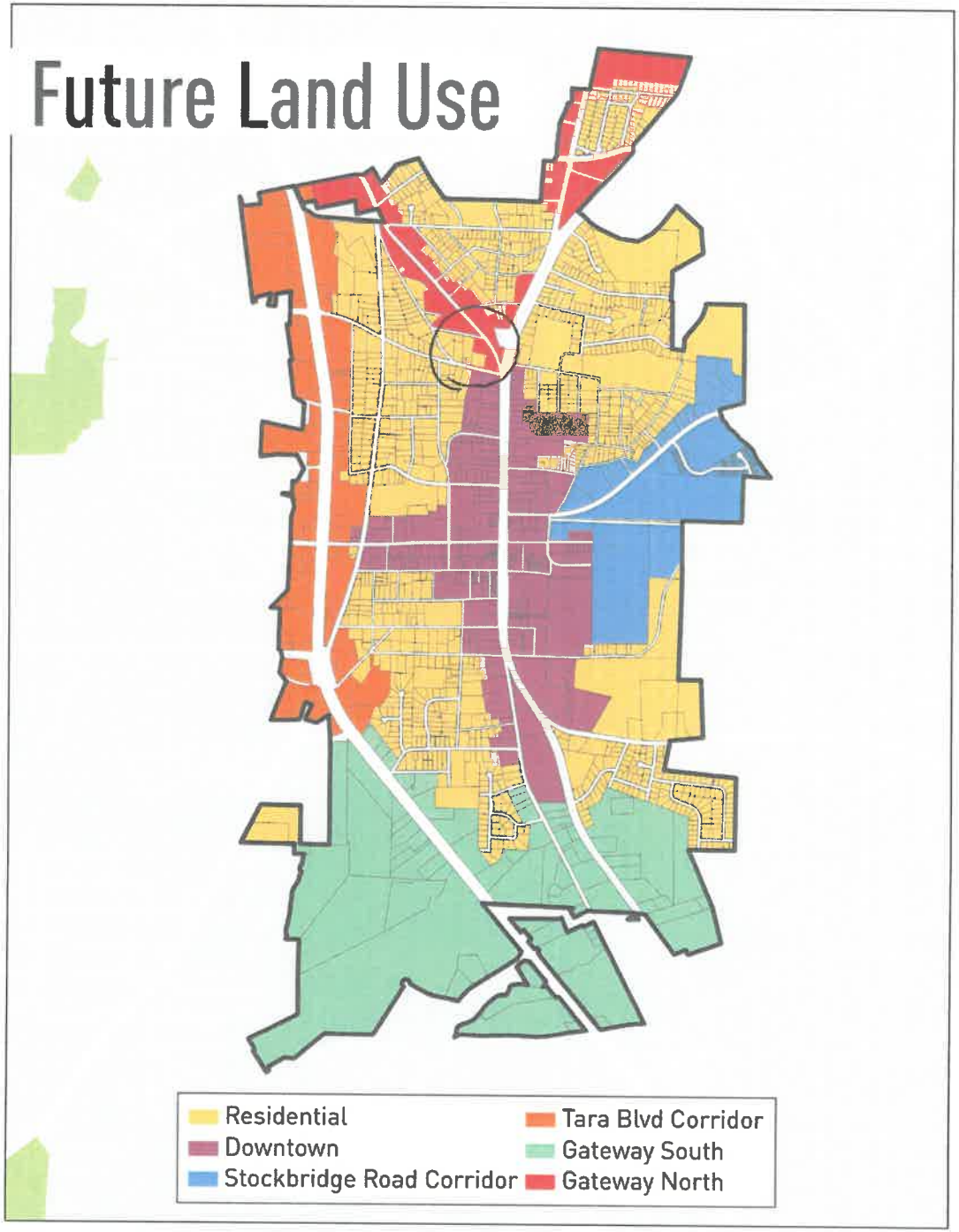


Attachment: Zoning Info (3651 : 118 North Avenue Rezoning)

Future Land Use

As an important first step in creating an appropriate redevelopment atmosphere, the city has updated its Future Land Use Map, dividing the city into *Character Areas*. These updated Character Areas are intended to ensure compatible and unified development within specified areas of the city, and acknowledge the changing dynamics within the city over the last several years.

As described over the next few pages, these Character Areas guide land use characteristics and development standards. They influence development through guidelines for standards such as density and land use policies. Permissible land uses and compatible implementation measures are outlined in each section.



Packet Pg. 564
13.2.c
Attachment: Zoning Info (3651 : 118 North Avenue Rezoning)

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on December 11, 2023 in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a map amendment to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2). Mayor and Council will first discuss this item at their Work Session on December 4, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 11/22/23

Attachment: Map Amendment - 118 North Avenue - Legal Notice (3651 : 118 North Avenue Rezoning)

MEMORANDUM

To: Kossiwa Yawli
143 Hot Springs Trail
McDonough, Ga. 30252

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: November 22, 2023

Re: Notification of Request for Map Amendment – O-I (Office-Institutional to C-2 Highway Commercial), 118 North Avenue; Tax Map Parcel No. 13240B A007

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested map amendment (rezoning) for the above referenced property.

- O-I (Office-Institutional to C-2 Highway Commercial

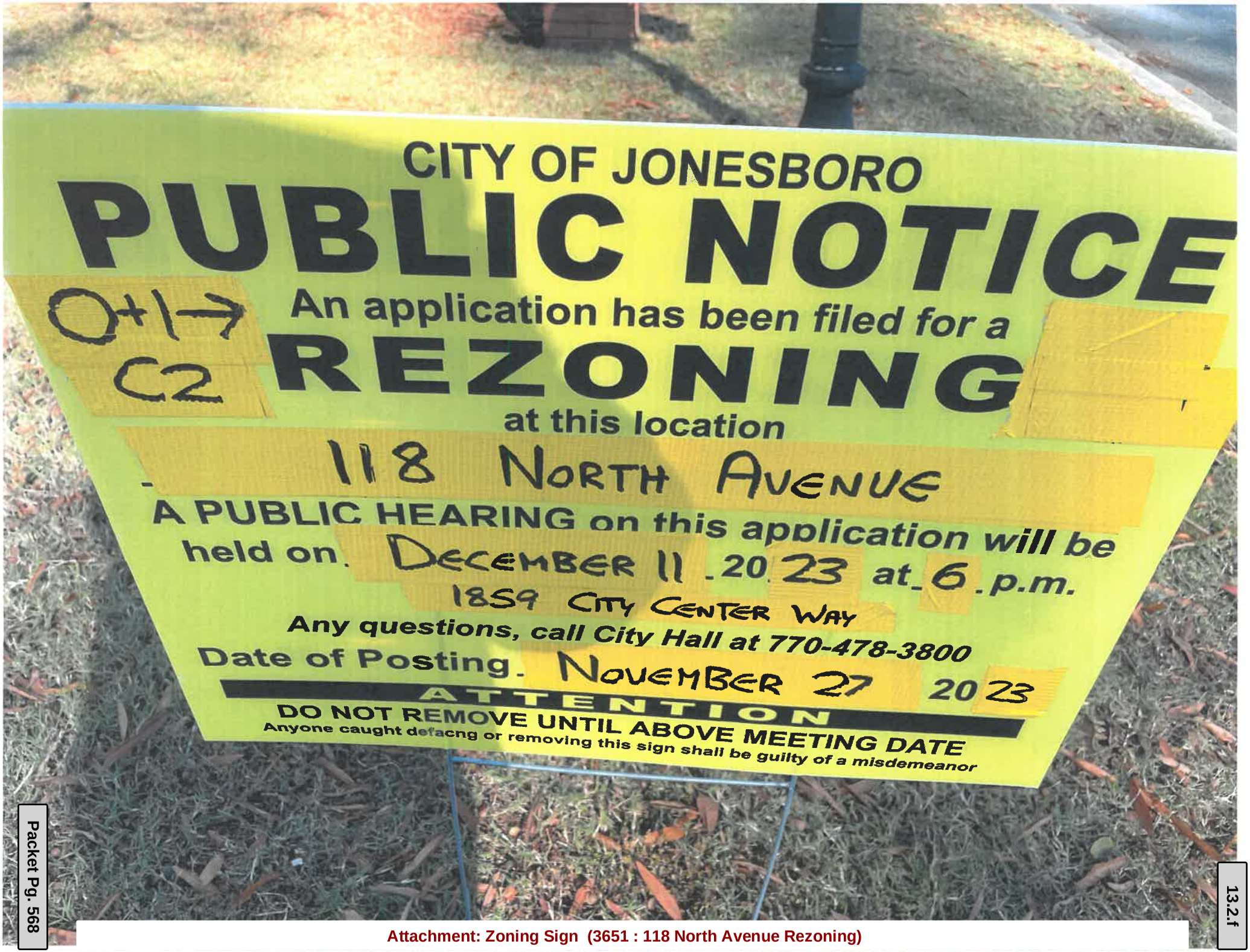
A Public Hearing has been scheduled for Monday, December 11, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. A Work Session has been scheduled on the same item for Monday, December 4, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator

Attachment: Acceptance Letter 118 North Avenue December 2023 (3651 : 118 North Avenue Rezoning)

Attachment: Zoning Sign (3651 : 118 North Avenue Rezoning)


CITY OF JONESBORO
PUBLIC NOTICE
O+I→C2
An application has been filed for a
REZONING
at this location
118 North Avenue
A PUBLIC HEARING on this application will be held on. December 11 .2023 at 6 .p.m.
1859 City Center Way
Any questions, call City Hall at 770-478-3800
Date of Posting. November 27 2023
ATTENTION
DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacng or removing this sign shall be guilty of a misdemeanor

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 3

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider proposed Ordinance amendment, 23-TA-010, Ord. 2023-013, for the Jonesboro Youth Council.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Proposed Ordinance Amendment to Jonesboro Youth Council

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Councilman Alfred Dixon is proposing amendments to certain sections of the newly created Jonesboro Youth Council.

Ordinance amendment for the Jonesboro Youth Council Government for the language to read:

C) The Jonesboro Youth City Government shall be composed of eight (8) members.

(1) Each member shall be appointed by the Mayor and City Council from a selection of qualified applicants.

(2) All members shall be appointed for a term of one (1) year. An appointment to fill any vacancy shall be for the remainder of the unexpired term of office of the seat vacated.

D) The Youth Council shall establish an annual meeting schedule. This schedule may be altered due to unforeseen circumstances at the discretion of the Chair. The Chair may call special unscheduled meetings as needed in accordance with procedures established by the Youth Council. All meetings of the Commission shall be advertised and open to the public as required by the Georgia Open Meetings Act of the State.

Whatever amendments are agreed upon in December cannot be formally codified until the text amendment is properly advertised.

Update for 12.11.23

- **At the December 4th meeting, it was decided to go ahead and swear in the applicants on the December 11th meeting, but they could do official business until January when the proposed Ordinance amendments are scheduled (after being advertised).**
- **However, on December 7th, the city attorney wrote -** *Additionally, upon review and research, it is the position of the city attorney's office that the proposed text amendment to the City of Jonesboro's Youth Council Ordinance can be discussed and adopted, if so approved by mayor and council, at the December 11, 2023 city council meeting. As the proposed ordinance is not a zoning amendment, specific public notice is not required. Rather, under the Georgia Open Meeting Act, the item must be available and shown on the agenda at a minimum sometime during the two-week period immediately prior to the meeting.*

  Therefore, because the agenda for the December 4, 2023 work session included discussion on a text amendment for the Jonesboro Youth Council Ordinance and if the agenda for the upcoming December 11, 2023 city council meeting includes the item text amendment for the Jonesboro Youth Council Ordinance and is available to the public in the agenda packet, mayor and council can take up the proposed text amendment, vote

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

on it on December 11, 2023. If it passes,mayor and council can subsequently swear in the qualified Youth Council Members thereby avoiding any conditions or taking the ordinance up in January.

- **Based on the above, the fully amended Ordinance is being presented on December 11th for approval, along with the swearing-in of the applicants.**
- **Summary of ordinance changes:**

  Changing Council from 7 members to 8 members.

  Changing terms of service from 2 years to 1 year.

  Making City residency a priority rather than a requirement of half of the Council.

  Clarifying qualified grade levels.

  Removing background check and replacing with recommendation letter from their school.

  Changing quorum level from 4 members to 5 members.

  Clarifying meeting times and place.

  Removing advertising requirement in newspaper.

- **With these changes ratified, the first group of 8 applicants are fully qualified.**

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- 2023-12-06 Jonesboro Youth Council Commission (redline) (002)
- 2023-12-06 Jonesboro Youth Council Commission (clean)

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Attachment: 2023-12-06 Jonesboro Youth Council Commission (redline) (002) (3652 : Proposed Ordinance Amendment to Jonesboro Youth

CHAPTER 33 – BOARDS, COMMISSIONS, AND AUTHORITIES

Article II. – JONESBORO YOUTH COUNCIL

Sec 33-2. – Youth Council Created.

a) There is hereby created a Youth Council by the City of Jonesboro and shall be referred to hereafter as the "Jonesboro Youth Council."

b) The purpose of the Jonesboro Youth Council is to provide an opportunity for the youth of the Jonesboro area to:
(1) Acquire a greater knowledge and appreciation for the political system through active participation in local government.
(2) Learn how local municipal government works and how municipal services are provided.
(3) Provide a means by which the City's youth can be heard and share their perspective on issues affecting the lives of young people in areas of social, educational, recreational, cultural, and law enforcement.
(4) Assist the Mayor, City Council and City staff in policy and decision-making, problem-solving, and accomplishing community goals.
(5) Provide leadership development and experience that will enable the youth to become productive citizens and leaders in the community.
(6) Participate in City of Jonesboro and Youth Council sponsored service projects, programs and special events.

c) The Jonesboro Youth Council shall be composed of eight~~seven~~ (8~~7~~) members.

(1) Each member shall be appointed by the Mayor and City Council from a selection of qualified applicants.

(2) All members shall be appointed for a term of one~~two~~ (1~~2~~) year~~s~~. An appointment to fill any vacancy shall be for the remainder of the unexpired term of office of the seat vacated.

(3) Removal. Notwithstanding any provisions to the contrary, a member may be removed by a majority vote of Mayor and City Council for any reason, including, but not limited to, failure to meet the qualifications of a member, failure to attend meetings, engaging in conduct which is unbecoming of or reflects negatively on the City and/or the Council, including, acts which constitute criminal offenses.

(4) Qualifications. In order to be qualified, all members shall be residents of the City of Jonesboro and / or unincorporated Clayton County.~~:~~ Priority for membership of the Jonesboro Youth Council shall be first given to qualified members who are ~~However, at least half of the composition of the members shall be actual~~ residents of the City of Jonesboro, Georgia.~~ residents.~~ ~~-~~ Members~~They~~ shall be a current 8th grader, a rising 9th, 10th, or 11th grader, or a current 12th grader in public, private, charter, or home school. They shall be in good standing with their respective public, private, charter, or home school in which they attend, confirmation of good standing may be provided by a letter from the member's respective school administration.~~ pass a background examination (no felony~~

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convictions or any offense involving a minor); and Members shall also be someone with an interest in the betterment of the youth within thein the nearby community.

(5) Fiveour (54) members shall constitute a quorum for the transaction of business.

c) The Jonesboro Youth Council shall elect one of its appointed members as Chair. The elected chair shall serve for one (1) year or until re-elected or a successor is elected.

(1) At the first meeting of each year, the Chair shall appoint another appointed member of the Jonesboro Youth Council as Vice-Chair and that person shall serve for one (1) year or until re-elected or a successor is elected. The Vice-Chair shall only act as Chair in the event of the Chair's absence at a scheduled meeting.

(2) At the first meeting of each year the Jonesboro Youth Council shall appoint a Secretary, who may be an officer or an employee of the City or a member of the Jonesboro Youth Council. The Secretary shall be responsible for keeping minutes of all meetings of the cCouncil.

d) The Jonesboro Youth Council shall establish an annual meeting schedule and meeting place. This schedule may be altered due to unforeseen circumstances at the discretion of the Chair. The Chair may call special unscheduled meetings as needed in accordance with procedures established by the Jonesboro Youth Council. Regular Youth Council meetings shall not coincide or conflict with the times and locations of regular meetings of the City Council and other commissions, committees, and boards. All meetings of the Jonesboro Youth CoucnilCommission shall be advertised noticed on the City of Jonesboro's webpage and open to the public. as required by the Georgia Open Meetings Act of the State.

e) The Jonesboro Youth Council shall establish and follow by-laws for the conducting transaction of business. The Jonesboro Youth Council shall maintain a record of its activity and thewhich record shall be a public record.

f) The Jonesboro Youth Council shall have the following powers and duties:

(1) Prepare and recommend for adoption each year by the Mayor and City Council for the City of Jonesboro, Georgia a curriculum for the youth participating in the Council.

(2) Establish procedures for youth in the City of Jonesboro and unincorporated Clayton County to apply to participate in the Jonesboro Youth Council.

(3) Review, evaluate, and select youth candidates for participation in the cCouncil; subject to, for ultimate approval by the Mayor and City Council.

(4) Prepare a detailed and itemized annual budget for submittal to the City Manager and, Mayor, and City Council, as requested by the City Manager.

(5) Monitor and provide oversight of the Jonesboro Youth Council throughout the year.

(6) Ensure that the Jonesboro Youth Council is a good steward of the money budgeted for their activities and purpose.

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Attachment: 2023-12-06 Jonesboro Youth Council Commission (redline) (002) (3652 : Proposed Ordinance Amendment to Jonesboro Youth

(7) Maintain and keep adequate records of spending of the Jonesboro Youth Council which shall be made available upon request to Mayor~~the~~ and City Council~~, Mayor,~~ and City Manager.

g) The City Manager and~~/~~or City Clerk may assign City employees to assist the Jonesboro Youth Council and provide such services as deemed appropriate and as available by the City Manager.~~–~~ All City staff shall, upon request and within a reasonable time, furnish to the Jonesboro Youth Council such available information as the Jonesboro Youth Council may require for the performance of its work.

h) The City of Jonesboro's annual budget shall be amended to include a line item to accommodate specific funding for the Jonesboro Youth Council.~~-~~ The Jonesboro Youth Council shall operate under the City of Jonesboro's 501c3 status. The City of Jonesboro ~~Council~~ shall annually provide a minimum base amount and a maximum amount not to be exceeded, for the operating budget of the Jonesboro Youth Council.~~–~~ The budget shall not be exceeded in any amount except by a majority vote of the Mayor and City Council of the City of Jonesboro. Beyond the minimum base amount, the remaining annual funding for the Jonesboro Youth Council shall be met by sponsorships, partnerships, and donations. ~~-~~ Donations shall be accepted by the City Council for the City of Jonesboro, Georgia.

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Attachment: 2023-12-06 Jonesboro Youth Council Commission (redline) (002) (3652 : Proposed Ordinance Amendment to Jonesboro Youth

CHAPTER 33 – BOARDS, COMMISSIONS, AND AUTHORITIES

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(1) Acquire a greater knowledge and appreciation for the political system through active participation in local government.

(2) Learn how local municipal government works and how municipal services are provided.

(3) Provide a means by which the City's youth can be heard and share their perspective on issues affecting the lives of young people in areas of social, educational, recreational, cultural, and law enforcement.

(4) Assist the Mayor, City Council and City staff in policy and decision-making, problem-solving, and accomplishing community goals.

(5) Provide leadership development and experience that will enable the youth to become productive citizens and leaders in the community.

(6) Participate in City of Jonesboro and Youth Council sponsored service projects, programs and special events.

c) The Jonesboro Youth Council shall be composed of eight (8) members.

(1) Each member shall be appointed by the Mayor and City Council from a selection of qualified applicants.

(2) All members shall be appointed for a term of one (1) year. An appointment to fill any vacancy shall be for the remainder of the unexpired term of office of the seat vacated.

(3) Removal. Notwithstanding any provisions to the contrary, a member may be removed by a majority vote of Mayor and City Council for any reason, including, but not limited to, failure to meet the qualifications of a member, failure to attend meetings, engaging in conduct which is unbecoming of or reflects negatively on the City and/or the Council, including, acts which constitute criminal offenses.

(4) Qualifications. In order to be qualified, all members shall be residents of the City of Jonesboro and / or unincorporated Clayton County. Priority for membership of the Jonesboro Youth Council shall be first given to qualified members who are residents of the City of Jonesboro, Georgia. Members shall be a current 8th grader, a rising 9th, 10th, or 11th grader, or a current 12th grader in public, private, charter, or home school. They shall be in good standing with their respective public, private, charter, or home school in which they attend, confirmation of good standing may be provided by a letter from the member's respective school administration. Members shall also be someone with an interest in the betterment of the youth within the community.

Attachment: 2023-12-06 Jonesboro Youth Council Commission (clean) (3652 : Proposed Ordinance Amendment to Jonesboro Youth Council)

(5) Five (5) members shall constitute a quorum for the transaction of business.

c) The Jonesboro Youth Council shall elect one of its appointed members as Chair. The elected chair shall serve for one (1) year or until re-elected or a successor is elected.

(1) At the first meeting of each year, the Chair shall appoint another appointed member of the Jonesboro Youth Council as Vice-Chair and that person shall serve for one (1) year or until re-elected or a successor is elected. The Vice-Chair shall only act as Chair in the event of the Chair's absence at a scheduled meeting.

(2) At the first meeting of each year the Jonesboro Youth Council shall appoint a Secretary, who may be an officer or an employee of the City or a member of the Jonesboro Youth Council. The Secretary shall be responsible for keeping minutes of all meetings of the council.

d) The Jonesboro Youth Council shall establish an annual meeting schedule and meeting place. This schedule may be altered due to unforeseen circumstances at the discretion of the Chair. The Chair may call special unscheduled meetings as needed in accordance with procedures established by the Jonesboro Youth Council. All meetings of the Jonesboro Youth Coucnil shall be noticed on the City of Jonesboro's webpage and open to the public.

e) The Jonesboro Youth Council shall establish and follow by-laws for the conducting of business. The Jonesboro Youth Council shall maintain a record of its activity and the record shall be a public record.

f) The Jonesboro Youth Council shall have the following powers and duties:

(1) Prepare and recommend for adoption each year by the Mayor and City Council for the City of Jonesboro, Georgia a curriculum for the youth participating in the Council.

(2) Establish procedures for youth in the City of Jonesboro and unincorporated Clayton County to apply to participate in the Jonesboro Youth Council.

(3) Review, evaluate, and select youth candidates for participation in the council; subject to ultimate approval by the Mayor and City Council.

(4) Prepare a detailed and itemized annual budget for submittal to the City Manager and Mayor and City Council, as requested by the City Manager.

(5) Monitor and provide oversight of the Jonesboro Youth Council throughout the year.

(6) Ensure that the Jonesboro Youth Council is a good steward of the money budgeted for their activities and purpose.

(7) Maintain and keep adequate records of spending of the Jonesboro Youth Council which shall be made available upon request to Mayor and City Council and City Manager.

g) The City Manager and/or City Clerk may assign City employees to assist the Jonesboro Youth Council and provide such services as deemed appropriate and as available by the City Manager. All City staff shall, upon request and within a reasonable time, furnish to the

Attachment: 2023-12-06 Jonesboro Youth Council Commission (clean) (3652 : Proposed Ordinance Amendment to Jonesboro Youth Council)

Jonesboro Youth Council such available information as the Jonesboro Youth Council may require for the performance of its work.

h) The City of Jonesboro's annual budget shall be amended to include a line item to accommodate specific funding for the Jonesboro Youth Council. The Jonesboro Youth Council shall operate under the City of Jonesboro's 501c3 status. The City of Jonesboro shall annually provide a minimum base amount and a maximum amount not to be exceeded, for the operating budget of the Jonesboro Youth Council. The budget shall not be exceeded in any amount except by a majority vote of the Mayor and City Council of the City of Jonesboro. Beyond the minimum base amount, the remaining annual funding for the Jonesboro Youth Council shall be met by sponsorships, partnerships, and donations. Donations shall be accepted by the City Council for the City of Jonesboro, Georgia.

Attachment: 2023-12-06 Jonesboro Youth Council Commission (clean) (3652 : Proposed Ordinance Amendment to Jonesboro Youth Council)

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # 13.4 – 4

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider adoption of FY' 2024 City of Jonesboro Budget.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
FY' 2024 City of Jonesboro Budget Review and Adoption

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Community Planning, Neighborhood and Business Revitalization

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

The budget numbers before you reflect a synthesis of all changes made to the original proposed budget from October, the Council changes from November, and the final changes made during the budget retreat on November 29th.

Updated Total Budget Amount: $7,580,200

Updated Contingency Amount: $11,022

The final budget numbers reflect the following actions, which concern all employees:

- The 0.5 mil reduction from November.
- A 2% cost of leaving raises for all employees who are not sworn officers. Sworn officers received the 16% pay raise in August 2023.
- Does not include the proposed ADP expanded service for Human Resources.
- Does not specify including the proposed Netplanner City of Jonesboro VSS Server Upgrade. However, the available ARPA funds can be reappropriated to cover this need.

Two public hearings will be held – one at 6 pm on December 4th and one at 6 pm December 11th.

Update for 12.11.23 Meeting:

- **The Netplanner City of Jonesboro VSS Server Upgrade is a one-time charge which can be appropriaved in the ARPA fund 230 should not affect the Fund 100 general fund budget. See separate agenda item for this proposal.**
- **Attached is a modified ADP proposal for online Human Resources services with a reduced amount from the last proposal. Per Brittany Hodge, the incremental increase revised rise in ADP services (including HR) would be $22,906 to make an annual ADP payroll and HR processing cost of $39,606. (The $19,125 rise includes a 10% discount and the first month free for 2024.) While this may prove to be an important, valuable service, the final contingency amount is only $11,022, which would not cover this rise and would necessitate another budget cut from other line items and delay adoption of the budget on December 11th.**
- **The extended discovery period coverage ($30,000) for the expiring public official / employment practices premium that Mr. Saville spoke of on December 4th to close the coverage gap is not reflected in the proposed 2024 budget. Per city policy, any future appropriations can be addressed in a budget amendment If revenue exceeds projections in 2024 citing this cost as priority to receive appropriation**

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

before any other appropriations are approved.

- **The required Budget Resolution document is attached.**

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

See Budget Proposals

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Budget resolution FY 2024
- PROPOSED BUDGET PROOF FY 2024
- Jonesboro FY 2024 Proposed Budget All Funds
- Budget Detail by Account
- Payroll Budget for Publication
- ADP HR revised December 2023
- City of Jonesboro HR Revised December 2023

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Resolution to Adopt Fiscal 2024 Budget

City of Jonesboro
State of Georgia

A RESOLUTION

TO ADOPT THE FISCAL YEAR 2024 BUDGET FOR EACH FUND OF THE CITY OF Jonesboro, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/ EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of **Jonesboro**; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from January 1 to December 31 of each year; and

WHEREAS, the Mayor and City Council of the City of **Jonesboro** have reviewed the proposed FY **2024** budget as presented by the City Manager; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the Mayor and City Council wishes to adopt this proposal as the Fiscal Year **2024** Annual Budget, effective from January 1, **2024** through December 31, **2024**

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of **Jonesboro** Georgia, as follows:

Section 1. That the proposed Fiscal Year **2024** Budget, attached hereto and incorporated herein as a part of this Resolution is hereby adopted as the Budget for the City of **Jonesboro**, Georgia for Fiscal Year **2024**, which begins January 1 and ends on December 31

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined in OCGA §36-81 is set at the object level of personal services and employee benfits and the departmental level for all other levels, meaning that the City Manager or Mayor in the capacity of Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of the fiscal year.

Section 5. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this _____ day of December, 2023.

CITY OF Jonesboro, GEORGIA

(AFFIX SEAL)

By: (typed name), Mayor Attest: (typed name), City Clerk

Attachment: Budget resolution FY 2024 (3653 : FY' 2024 City of Jonesboro Budget)

CITY OF JONESBORO
PROPOSED BUDGET PROOF REPORT
AS OF: DECEMBER 11, 2023

	2021 ACTUAL	2022 ACTUAL	2023 CURRENT BUDGET	2023 YEAR-TO-DATE ACTUAL	2023 PROJECTED YEAR END	2024 REQUESTED BUDGET	2024 PROPOSED BUDGET
100-GENERAL FUND							
TOTAL REVENUE	6,709,978	8,578,955	7,192,129	7,197,241	6,969,221	7,200,350	7,580,200
TOTAL EXPENSES	5,477,913	9,583,100	7,192,129	6,040,904	6,703,828	8,036,364	7,580,200
REVENUE OVER/(UNDER) EXPENSES	1,232,065	(1,004,144)	0	1,156,338	265,393	(836,014)	0
210-CONFISCATED ASSETS							
TOTAL REVENUE	0	29,432	0	0	0	35,000	35,000
TOTAL EXPENSES	0	0	0	0	0	35,000	35,000
REVENUE OVER/(UNDER) EXPENSES	0	29,432	0	0	0	0	0
211-DEA CONFISCATED ASSETS							
TOTAL REVENUE	27,612	19,155	12,020	19,739	0	57,000	57,000
TOTAL EXPENSES	0	90,276	12,020	590	0	57,000	57,000
REVENUE OVER/(UNDER) EXPENSES	27,612	(71,122)	0	19,149	0	0	0
212-LMIG							
TOTAL REVENUE	52,780	59,294	118,588	60,000	0	0	60,000
TOTAL EXPENSES	98,843	0	118,588	0	0	0	60,000
REVENUE OVER/(UNDER) EXPENSES	(46,063)	59,294	0	60,000	0	0	0
230-ARPA 2021 LOCAL RECOVERY							
TOTAL REVENUE	375,071	578,239	1,041,947	0	0	0	610,030
TOTAL EXPENSES	375,071	578,239	1,041,947	286,856	0	610,030	610,030
REVENUE OVER/(UNDER) EXPENSES	(0)	0	0	(286,856)	0	(610,030)	0
250-MULTIPLE GRANT FUND							
TOTAL REVENUE	0	0	307,188	0	0	0	307,188
TOTAL EXPENSES	0	0	307,188	0	0	0	307,188
275-HOTEL/ MOTEL TAX FUND							
TOTAL REVENUE	80,536	54,763	45,000	47,264	0	45,000	45,000
TOTAL EXPENSES	54,343	59,878	45,000	51,787	0	45,000	45,000
REVENUE OVER/(UNDER) EXPENSES	26,193	(5,115)	0	(4,523)	0	0	0
290-TECHNOLOGY FUND							
TOTAL REVENUE	49,182	52,374	48,000	34,295	0	48,000	48,000
TOTAL EXPENSES	48,000	48,000	48,000	40,000	0	48,000	48,000
REVENUE OVER/(UNDER) EXPENSES	1,182	4,374	0	(5,705)	0	0	0
310-URA - CITY CENTER							
TOTAL REVENUE	19,771,154	17,512	0	0	0	0	0
TOTAL EXPENSES	14,741,841	5,757,711	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENSES	5,029,314	(5,740,199)	0	0	0	0	0

Attachment: PROPOSED BUDGET PROOF FY 2024 (3653 : FY' 2024 City of Jonesboro Budget)

13.4.b

	2021 ACTUAL	2022 ACTUAL	2023 CURRENT BUDGET	2023 YEAR-TO-DATE ACTUAL	2023 PROJECTED YEAR END	2024 REQUESTED BUDGET	2024 PROPOSED BUDGET
320-SPLOST FUND							
TOTAL REVENUE	0	0	0	0	0	0	0
TOTAL EXPENSES	9,016	0	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENSES	(9,016)	0	0	0	0	0	0
325-SPLOST 15							
TOTAL REVENUE	(10)	0	100,000	0	167,457	73,500	73,607
TOTAL EXPENSES	0	799,412	100,000	0	167,457	73,600	73,607
REVENUE OVER/(UNDER) EXPENSES	(10)	(799,412)	0	0	0	(100)	0
330-SPLOST 21							
TOTAL REVENUE	1,055,338	1,202,802	1,500,000	1,044,656	1,517,000	897,000	1,511,342
TOTAL EXPENSES	93,112	480,680	1,500,000	1,516,793	1,516,793	897,000	1,511,342
REVENUE OVER/(UNDER) EXPENSES	962,227	722,122	0	(472,137)	207	0	0
341-CDBG-2006							
350-LOCAL RESOURCES							
TOTAL REVENUE	0	3,000,000	0	0	75,000	0	0
TOTAL EXPENSES	0	2,566,528	0	73,967	(75,000)	0	0
REVENUE OVER/(UNDER) EXPENSES	0	433,472	0	(73,967)	150,000	0	0
540-SOLID WASTE FUND							
TOTAL REVENUE	234,370	263,278	230,100	342,521	217,817	262,000	293,750
TOTAL EXPENSES	223,995	282,228	310,600	249,941	179,801	261,986	293,750
REVENUE OVER/(UNDER) EXPENSES	10,375	(18,949)	(80,500)	92,580	38,016	14	0
GRAND TOTAL REVENUES	28,356,011	13,855,805	10,594,972	8,745,716	8,946,495	8,617,850	10,621,117
GRAND TOTAL EXPENSES	21,122,133	20,246,051	10,675,472	8,260,837	8,492,879	10,063,980	10,621,117
REVENUE OVER/(UNDER) EXPENSES	7,233,878	(6,390,247)	(80,500)	484,879	453,616	(1,446,130)	0

Attachment: PROPOSED BUDGET PROOF FY 2024 (3653 : FY' 2024 City of Jonesboro Budget)

City of Jonesboro, GA
Fiscal Year 2024 Budget Presentation
To be Presented to Council for Adoption

GENERAL FUND - SUMMARY OF REVENUES

Revenue Type	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	BUDGET INCREASE (DECREASE)	% OF BUDGET CHANGE
Taxes	$ 4,231,300	$ 4,463,800	$ 4,458,896	$ 4,581,800	$ 350,500	7.6%
Licenses & Permits	$ 197,899	$ 167,899	$ 167,899	$ 150,900	$ (46,999)	-31.1%
Other Services	$ 637,350	$ 720,850	$ 621,045	$ 619,850	$ (17,500)	-2.8%
Fines and Forfeitures	$ 1,100,000	$ 1,240,000	$ 1,180,000	$ 1,920,000	$ 820,000	42.7%
Interest Income	$ 3,000	$ 63,000	$ 56,262	$ 33,150	$ 30,150	91.0%
Contribution/ Donations	$ 43,100	$ 77,400	$ 57,290	$ 32,100	$ (11,000)	-34.3%
Miscellaneous	$ 181,700	$ 193,180	$ 190,110	$ 120,900	$ (60,800)	-50.3%
TRANSFERS IN	$ 1,593,000	$ 266,000	$ 266,000	$ 121,500	$ (1,471,500)	0.0%
TOTAL	$ 7,987,349	$ 7,192,129	$ 6,997,502	$ 7,580,200	$ (407,149)	-5.7%

GENERAL FUND - SUMMARY OF EXPENSES

DEPARTMENT	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	BUDGET INCREASE (DECREASE)	% OF BUDGET CHANGE
Mayor and Council	$ 133,181	$ 393,183	$ 260,000	$ 139,581	$ 6,400	4.6%
Administration	$ 1,284,762	$ 1,573,481	$ 1,529,385	$ 1,516,513	$ 231,751	15.3%
Jonesboro City Center	$ 179,400	$ 326,000	$ 284,615	$ 299,590	$ 120,190	40.1%
Municipal Court	$ 288,463	$ 290,813	$ 290,813	$ 313,365	$ 24,902	7.9%
Public Safety	$ 3,003,914	$ 3,316,094	$ 3,339,020	$ 3,942,499	$ 938,585	23.8%
Public Works	$ 1,077,080	$ 1,118,346	$ 1,021,023	$ 1,211,300	$ 134,220	11.1%
Code Enforcement	$ 164,305	$ 164,305	$ 125,313	$ 146,330	$ (17,975)	-12.3%
Transfers Out	$ 1,516,799	$ 9,600	$ 81,600	$ -	$ (1,516,799)	100.0%
Contingency Reserve	$ 339,445	$ 307	$ 307	$ 11,022	$ (328,423)	-2979.7%
TOTAL	$ 7,987,349	$ 7,192,129	$ 6,932,076	$ 7,580,200	$ (407,149)	-5.7%

ALL FUNDS - SUMMARY OF REVENUES

FUND	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	DOLLAR INCREASE (DECREASE)	INCREASE OR DECREASE
General Fund	$ 7,987,349	$ 7,192,129	$ 6,969,221	$ 7,580,200	$ (407,149)	-6%
State Confiscated Assets	$ -	$ 29,432	$ 29,432	$ 35,000	$ 35,000	100%
DEA Federal Confiscated	$ 12,020	$ 12,020	$ 19,739	$ 57,000	$ 44,980	374%
LARP/LMIG/Capital	$ 118,588	$ 118,588	$ 118,588	$ 60,000	$ (58,588)	-49%
ARPA Funds	$ 1,041,947	$ 1,041,947	$ -	$ 610,030	$ (431,917)	-41%
Multiple Grant Funds	$ 307,188	$ 307,188	$ -	$ 307,188	$ -	0%
Hotel Motel Restricted	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ -	0%
Technology Fund	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ -	0%
SPLOST 15	$ 100,000	$ 100,000	$ -	$ 73,607	$ (26,393)	-26%
SPLOST 21	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,511,342	$ 11,342	1%
Solid Waste Sanitation	$ 220,500	$ 230,100	$ 284,270	$ 293,750	$ 73,250	32%
TOTAL	$ 11,380,592	$ 10,624,404	$ 9,014,250	$ 10,621,117	$ (759,475)	

ALL FUNDS - SUMMARY OF EXPENDITURES

FUND	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	DOLLAR INCREASE (DECREASE)	INCREASE OR DECREASE
General Fund	$ 7,987,349	$ 7,192,129	$ 6,703,828	$ 7,580,200	$ (407,149)	-6%
State Confiscated Assets	$ -	$ 29,432	$ -	$ 35,000	$ 35,000	100%
DEA Federal Confiscated	$ 12,020	$ 12,020	$ 600	$ 57,000	$ 44,980	374%
LARP/LMIG/Capital	$ 118,588	$ 118,588	$ 118,588	$ 60,000	$ (58,588)	-49%
ARPA Funds	$ 1,041,947	$ 1,041,947	$ 1,041,947	$ 610,030	$ (431,917)	-41%
Multiple Grant Funds	$ 307,188	$ 307,188	$ -	$ 307,188	$ -	0%
Hotel Motel Restricted	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ -	0%
Technology Fund	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ -	0%
SPLOST 15	$ 100,000	$ 100,000	$ 167,457	$ 73,607	$ (26,393)	-26%
SPLOST 21	$ 1,500,000	$ 1,500,000	$ 1,516,793	$ 1,511,342	$ 11,342	1%
Solid Waste Sanitation	$ 220,500	$ 310,600	$ 310,600	$ 293,750	$ 73,250	24%
TOTAL	$ 11,380,592	$ 10,704,904	$ 9,952,813	$ 10,621,117	$ (759,475)	

Attachment: Jonesboro FY 2024 Proposed Budget All Funds (3653 : FY' 2024 City of Jonesboro Budget)

Fund	Account	Department Name	Account Name	COUNCIL RECOMMENDED	City Manager FINAL PROPOSAL	NOTES
100	1300-51-1100	Mayor and Council	MAYOR/COUNCIL SALARIES	73,920	73,920	No Changes
100	1300-51-2200	Mayor and Council	SOCIAL SECURITY	4,588	4,588	Calculated at 6.2% of payroll expenses
100	1300-51-2300	Mayor and Council	MEDICARE	1,073	1,073	Calculated at 1.45% of Payroll
100	1300-51-2700	Mayor and Council	WORKERS COMPENSATION EXP	1,100	1,100	Allocation of Total Premiums based on 2024 quoted Premiums
100	1300-52-3230	Mayor and Council	CELLULAR PHONES	2,000	2,000	New for 2023 through 2024 - can be considered for elimination
100	1300-52-3420	Mayor and Council	NEWSLETTER	-	6,500	Fewer Newsletters published every other month
100	1300-52-3450	Mayor and Council	YOUTH COUNCIL	4,800	4,800	New for 2024
100	1300-52-3500	Mayor and Council	TRAVEL - MAYOR	2,500	3,000	GMA and other
100	1300-52-3501	Mayor and Council	TRAVEL - D DIXON	2,500	2,500	GMA and other
100	1300-52-3502	Mayor and Council	TRAVEL - MESSICK	2,500	2,500	GMA and other
100	1300-52-3503	Mayor and Council	TRAVEL - LESTER	2,500	2,500	GMA and other
100	1300-52-3504	Mayor and Council	TRAVEL - POWELL	2,500	2,500	GMA and other
100	1300-52-3505	Mayor and Council	TRAVEL - A DIXON	2,500	2,500	GMA and other
100	1300-52-3507	Mayor and Council	TRAVEL - MILLER	2,500	2,500	New Council Training required
100	1300-52-3600	Mayor and Council	DUES AND FEES	-	600	Used to capture Council Chamber activity and GMA for Mayor
100	1300-52-3700	Mayor and Council	EDUC/TRAINING-MAYOR	2,000	2,000	GMA and other
100	1300-52-3701	Mayor and Council	EDUC/TRAINING-D DIXON	2,000	2,000	GMA and other
100	1300-52-3702	Mayor and Council	EDUC/TRAINING-MESSICK	2,000	2,000	GMA and other
100	1300-52-3703	Mayor and Council	EDUC/TRAINING-LESTER	2,000	2,000	GMA and other
100	1300-52-3704	Mayor and Council	EDUC/TRAINING-POWELL	2,000	2,000	GMA and other
100	1300-52-3705	Mayor and Council	EDUC/TRAINING-A DIXON	2,000	2,000	GMA and other
100	1300-52-3707	Mayor and Council	EDUC/TRAINING-MILLER	2,000	2,000	GMA and other
100	1300-53-1110	Mayor and Council	OFFICE SUPPLIES	1,000	1,000	For City Manager and Mayor
100	1300-53-1111	Mayor and Council	MISC SUPPLIES	1,500	1,500	For City Council Needs
100	1300-53-1130	Mayor and Council	UNIFORMS	5,000	3,500	$500 per person
100	1300-53-2000	Mayor and Council	SPEC INIT-LESTER	1,000	1,000	To be used per policy
100	1300-53-2001	Mayor and Council	SPEC INIT-MESSICK	1,000	1,000	To be used per policy
100	1300-53-2002	Mayor and Council	SPEC INIT-POWELL	1,000	1,000	To be used per policy
100	1300-53-2003	Mayor and Council	SPEC INIT- D DIXON	1,000	1,000	To be used per policy
100	1300-53-2004	Mayor and Council	SPEC INIT- A DIXON	1,000	1,000	To be used per policy
100	1300-53-2006	Mayor and Council	SPEC INIT-MAYOR	1,000	1,000	To be used per policy
100	1300-53-2007	Mayor and Council	SPEC INIT- MILLER	1,000	1,000	To be used per policy
	Dept 1300	Mayor and Council	TOTALS - MAYOR AND COUNCIL	133,481	139,581	

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

100	1500-51-1100	Administration	REGULAR EMPLOYEES	729,413	697,313	Revised personnel plan included
100	1500-51-1300	Administration	OVERTIME	5,500	3,000	Estimated based on Events and other activities - Hourly personnel Only
100	1500-51-2100	Administration	GROUP INSURANCE	105,000	134,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	1500-51-2200	Administration	SOCIAL SECURITY (FICA)	46,458	45,600	Calculated at 6.2% of payroll expenses
100	1500-51-2300	Administration	MEDICARE	11,000	10,650	Calculated at 1.45% of Payroll
100	1500-51-2400	Administration	RETIREMENT CONTRIBUTIONS	31,000	31,000	Allocated based on amounts provided by GMA per actuarial report
100	1500-51-2600	Administration	UNEMPLOYMENT INSURANCE	1,000	1,000	Based on State Unemployment Insurance Rate
100	1500-51-2700	Administration	WORKER'S COMPENSATION	5,500	5,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	1500-52-1210	Administration	ATTORNEY & LEGAL FEES	100,000	100,000	Denmark Ashby Services
100	1500-52-1211	Administration	LEGAL FEES - LAWSUITS	-	-	May need consider an appropriation of this line
100	1500-52-1220	Administration	AUDIT	40,000	40,000	Fulton and Kozak fees for services as agreed upon
100	1500-52-1230	Administration	ENGINEERING & PLANNING	5,000	5,000	Minimal amount reserved for Services provided by Mark Whitley as needed
100	1500-52-1240	Administration	INSPECTIONS	30,000	20,000	Safebuilt - these expenses are pass thru and are captured in the revenue line- Reducing expense requires corresponding reduction of revenue
100	1500-52-1290	Administration	OTHER PROFESSIONAL SVC	62,500	25,000	Admin America (FSA), Zoom For Council Meetings, Domain Listing Fees. Civic Plus, Appraisals, Facebook, Utility Management Services, Job Target, Piper Sandler, MuniCode Admin Fees, City Photographer, Adobe - 2024 Budget proposal included $25K for a grant writer
100	1500-52-1300	Administration	TECHNICAL	30,000	30,000	VC3 IT Support, Granicus (MinuteTrak), See Click Fix, Job Target, B McCarden IT Support(Interim)
100	1500-52-1310	Administration	PAYROLL PROCESSING	25,000	25,000	Proposed included enhanced ADP services for Human Resources
100	1500-52-1320	Administration	BANK AND CREDIT CARD FEES	5,000	5,000	Related to Credit card processing equipment and fees
100	1500-52-1330	Administration	SOFTWARE SUPPORT	10,000	39,000	Tyler ERP annual Maintenance Agreement cannot reduce or negotiate
100	1500-52-2250	Administration	PEST CONTROL	3,000	3,000	Pest Control for Old City Hall
100	1500-52-2310	Administration	RENTAL OF LAND & BUILDINGS	3,000	3,000	Railroad Easement
100	1500-52-2321	Administration	CITY EVENTS	45,000	45,000	2 Concerts
100	1500-52-2323	Administration	CCMA EXPENSE	-	500	Clayton County Municipal Association Event Fees
100	1500-52-2330	Administration	RENTAL OF COPIERS/POSTAGE	10,000	10,000	Negotiated Contract for City Hall Copiers (3)
100	1500-52-3100	Administration	PROPERTY CASUALTY LIAB INS	115,000	115,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	1500-52-3210	Administration	CABLE SERVICES	5,000	5,000	Cable TV's and other Streaming needs
100	1500-52-3230	Administration	CELLULAR PHONES	5,000	5,000	City Cell Phones for staff
100	1500-52-3260	Administration	POSTAGE	4,000	4,000	All Mailing needs including property taxes, checks etc
100	1500-52-3310	Administration	LEGAL NOTICES	8,000	8,000	Ads in the newspaper
100	1500-52-3330	Administration	PROMOTIONAL ADVERTISING	-	3,500	Pins with City logos, MailChimp and other promotional items
100	1500-52-3500	Administration	TRAVEL	5,000	10,000	Covers all travel related to training etc for City Hall staff inlcuding CM, Comm Dev, Econ Dev, Finance
100	1500-52-3600	Administration	DUES AND FEES	7,500	15,000	GEDA,ASCAP, Chamber of Commerce IIMC, Ga Downtown Assoc, GMA, Aerotropolis, GFPRA, GLGPA , CANVA, Sam's Club, GSSSCA, ISSUU, National League of Cities, RING for camera at 124 north avenue, Ga Municipal Clerks Association , GGFOA - average paid for the last 2 years is $16.4K
100	1500-52-3700	Administration	EDUCATION & TRAINING	2,500	12,500	GMA for City Manager, Mayor, City Clerk, Community Development Director, Economic Development/Main Street, Leadership Clayton. 2024 should include training funds for Finance team.
100	1500-52-3701	Administration	WELLNESS PROGRAM	-	2,500	Sponsored by Cigna
100	1500-52-3851	Administration	POLL WORKERS	-	-	NO 2024 election
100	1500-52-3905	Administration	SPECIAL EVENTS	5,000	5,000	Christmas for employees, other employee recognitions

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

100	1500-53-1110	Administration	OFFICE SUPPLIES	20,000	20,000	Considering centralized supplies for City Center operations
100	1500-53-1130	Administration	UNIFORMS	-	750	$75 per person budget 10 Includes IT, City Hall, Main Street, Comm Dev, City Mgr
100	1500-53-1140	Administration	VEHICLE REPAIRS/ PARTS	-	-	Nothing budgeted for City Tahoe needs
100	1500-53-1171	Administration	BUILDING & FACILITIES MAINT	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1210	Administration	WATER/SEWERAGE	-	500	Old City Hall needs -to keep the building "safe"
100	1500-53-1220	Administration	NATURAL GAS	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1230	Administration	ELECTRICITY	-	3,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1610	Administration	COMPUTR EQUIP/MAINT	4,000	4,000	For unforeseen needs
100	1500-53-1620	Administration	FURNITURE/FIXTURES	-	-	For Office needs
100	1500-53-1690	Administration	BEAUTIFICATION COMMISSION	2,500	2,500	Increased for creative placemaking efforts
100	1500-57-9000	Administration	CONTINGENCIES	70,749	11,022	THIS IS A BALANCING AMOUNT WHEN REVENUE EXCEEDS EXPENSES
100	1500-57-9100	Administration	TUITION REIMBURSEMENT	-	5,000	Employees must meet criteria and apply- Must appropriate for City Benefit
100	1500-58-1212	Administration	VEHICLE LEASE - ENTERPRISE	12,700	12,700	City Hall Tahoe for City Manager and City Hall use
	Dept 1500	Administration	TOTALS -Administration	1,570,320	1,527,535	

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

100	1565-51-1100	City Center Ops	SALARIES	32,900	32,900	One full time employee
100	1565-51-1300	City Center Ops	OVERTIME	-	250	Estimated based on Events and other activities - Hourly personnel Only
100	1565-51-2200	City Center Ops	SOC SECURITY - ER	1,500	1,500	Calculated at 6.2% of payroll expenses
100	1565-51-2300	City Center Ops	MEDICARE	350	350	Calculated at 1.45% of Payroll
100	1565-52-1290	City Center Ops	PROFESSIONAL SERVICES	-	81,600	E&K Janitorial Contract for cleaning the City Center -must keep in budget
100	1565-52-1320	City Center Ops	BANK AND CREDIT CARD FEES	-	-	Will use if CAFÉ services resume
100	1565-52-1330	City Center Ops	SOFTWARE SUPPORT	-	4,015	Envoy Visitor tracking system
100	1565-52-2250	City Center Ops	PEST CONTROL	-	3,000	Pest Control for Jonesboro City Center
100	1565-52-3210	City Center Ops	CABLE & INTERNET SERVICES	21,900	21,900	Negotiated Price for Jonesboro City Center (5 Years)
100	1565-53-1130	City Center Ops	UNIFORMS	-	75	$75 per person budgeted Includes Front Desk Concierge
100	1565-53-1171	City Center Ops	BUILDING REPAIRS & MAINT	17,000	29,000	Annual Maintenance for Elevator and HVAC and other needs that may arise
100	1565-53-1190	City Center Ops	OPERATING SUPPLIES	10,000	5,000	Cleaning supplies for the 1859 City Center Way
100	1565-53-1210	City Center Ops	WATER & SEWER	10,000	10,000	The average Water bill in 2023 is $700
100	1565-53-1220	City Center Ops	NATURAL GAS	10,000	10,000	The average gas bill in 2023 is $650
100	1565-53-1230	City Center Ops	ELECTRICITY	100,000	100,000	The average Electricity Bill in 2023 is $9,500
100	1565-53-1270	City Center Ops	GASOLINE	-	-	Not budgeted at this time
	Dept 1565	City Center Ops	TOTALS - City Center Operations	203,650.00	299,590.00	

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

100	2500-51-1100	Municipal Court	SALARIES	129,000	129,000	See staffing recommendations on personnel budget
100	2500-51-1300	Municipal Court	OVERTIME	1,300	1,300	Estimated based on operation needs & other activities - Hourly personnel Only
100	2500-51-2100	Municipal Court	GROUP INSURANCE	36,000	36,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	2500-51-2200	Municipal Court	SOCIAL SECURITY	6,000	6,000	Calculated at 6.2% of payroll expenses
100	2500-51-2300	Municipal Court	MEDICARE	1,400	1,400	Calculated at 1.45% of Payroll
100	2500-51-2400	Municipal Court	RETIREMENT	4,200	4,200	Allocated based on amounts provided by GMA per actuarial report
100	2500-51-2700	Municipal Court	WORKERS' COMPENSATION	1,300	1,300	Allocation of Total Premiums based on 2024 quoted Premiums
100	2500-52-1290	Municipal Court	JUDGE COMPENSATION	65,000	65,000	Paid via ADP on a bi-weekly basis
100	2500-52-1291	Municipal Court	SOLICITOR COMPENSATION	-	60,000	This is a vendor relationship paid via check when invoice is submitted* This is a required expense for court operations Needs to increase for recommend Traffic Court appearances
100	2500-52-1320	Municipal Court	COURT REPORTER/INTERPRET.	3,500	3,500	This is a vendor relationship paid via check when invoice is submitted
100	2500-52-3500	Municipal Court	TRAVEL	1,000	1,000	For staff training (3)
100	2500-52-3600	Municipal Court	DUES AND FEES	690	690	Required for Court Administrator certification
100	2500-52-3700	Municipal Court	EDUCATION/TRAINING	1,250	1,250	Required for Court Administrator certification
100	2500-53-1110	Municipal Court	OFFICE SUPPLIES	2,500	2,500	Various office supply needs for court operation
100	2500-53-1130	Municipal Court	UNIFORMS	-	225	$75 per person budgeted Includes 3 staff persons
	Dept 2500	Municipal Court	TOTALS -Municipal Court	253,140.00	313,365.00	

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

100	3200-51-1100	Public Safety	REGULAR EMPLOYEES	2,000,000	1,828,000	Please review staffing Recommendations on personnel budget
100	3200-51-1300	Public Safety	OVERTIME	80,000	80,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	3200-51-2100	Public Safety	GROUP INSURANCE	300,000	306,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	3200-51-2200	Public Safety	SOCIAL SECURITY (FICA)	115,000	114,000	Calculated at 6.2% of payroll expenses
100	3200-51-2300	Public Safety	MEDICARE	27,000	27,000	Calculated at 1.45% of Payroll
100	3200-51-2400	Public Safety	RETIREMENT CONTRIBUTIONS	78,000	78,000	Allocated based on amounts provided by GMA per actuarial report
100	3200-51-2600	Public Safety	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	3200-51-2700	Public Safety	WORKER'S COMPENSATION	60,000	35,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	3200-52-1290	Public Safety	OTHER PROFESSIONAL SERVICES	454,300	454,300	RedSpeed Fees for monthly Traffic Camera operations- Estimated
100	3200-52-1330	Public Safety	SOFTWARE SUPPORT	35,000	22,300	JPD Provided Itemized list of contracts to cover in 2024
100	3200-52-1340	Public Safety	DRUG TESTING	2,500	2,500	For New Hires and staff
100	3200-52-1350	Public Safety	BACKGROUND INVESTIGATION	6,000	6,000	For New Hires and staff
100	3200-52-2230	Public Safety	COMPUTER	2,500	2,500	All devices are new and should not need replacement yet
100	3200-52-2250	Public Safety	PEST CONTROL	-	-	For services performed at old Police Department building
100	3200-52-2330	Public Safety	RENTAL OF COPIERS/POSTAGE	5,000	5,000	Per negotiated contract with Tricopy
100	3200-52-3100	Public Safety	PROPERTY CASUALTY LIAB INS	260,000	260,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	3200-52-3210	Public Safety	TELEPHONE	10,000	10,000	Data Lines
100	3200-52-3230	Public Safety	CELLULAR PHONES	25,000	25,000	Cell Phones and Hot spots
100	3200-52-3260	Public Safety	POSTAGE	2,500	2,500	As needed
100	3200-52-3500	Public Safety	TRAVEL	5,000	5,000	For all Public Safety Staff
100	3200-52-3600	Public Safety	DUES AND FEES	2,600	2,600	Should be itemized
100	3200-52-3700	Public Safety	EDUCATION & TRAINING	10,000	2,000	To cover civilian staff needs - use restricted funds for Sworn Officer trainings
100	3200-53-1110	Public Safety	OFFICE SUPPLIES	7,000	7,000	Paper and other office supply needs
100	3200-53-1130	Public Safety	UNIFORMS	20,000	20,450	For new hires and $75 for 6 civilian staff in PD
100	3200-53-1132	Public Safety	FIREARMS AND AMMUNITIONS	2,500	2,500	Firearms and Ammunition supplies for operations
100	3200-53-1140	Public Safety	VEHICLE REPAIRS/ PARTS	90,000	90,000	Fleet is fairly new and should be experience less maintenance issues
100	3200-53-1141	Public Safety	EQUIPMENT/REPAIRS (PD)	5,000	5,000	Unknown
100	3200-53-1151	Public Safety	COMMUNITY OUTREACH	10,000	10,000	For Public Safety Initiatives and community garden
100	3200-53-1171	Public Safety	BUILDING MAINTENANCE	2,000	2,000	Old PD Building to keep safe
100	3200-53-1270	Public Safety	GASOLINE	70,000	70,000	Fuel costs are increasing ; newer vehicles should be more fuel efficient
100	3200-53-1610	Public Safety	COMPUTR EQUIP/MAINT <5,000	5,000	5,000	No known need
100	3200-53-1620	Public Safety	FURNITURE/FIXTURES <5,000	5,000	5,000	No known need
100	3200-53-1690	Public Safety	OTHER SM EQUIP < 5,000	15,000	15,000	No identified needs
100	3200-54-2500	Public Safety	OTHER EQUIPMENT	20,000	20,000	No identified needs
100	3200-58-1220	Public Safety	VEHICLES- ENTERPRISE	285,356	285,356	Enterprise Fleet contract
100	3200-58-2101	Public Safety	INTEREST-SUNTRUST EQUIPMENT	55,009	55,009	Final Payment on Radios
100	3200-58-2200	Public Safety	CAPITAL LEASE	75,500	75,500	Other lease agreements Motorola- I corrected this duplication
100	3200-58-2220	Public Safety	VEHICLES INTEREST	5,484	5,484	Final Payment on Radios
	Dept 3200	Public Safety	TOTALS Public Safety	4,154,749	3,942,499	

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

100	4100-51-1100	Public Works	REGULAR EMPLOYEES	400,000	432,600	Please review staffing Recommendations on personnel budget
100	4100-51-1300	Public Works	OVERTIME	6,000	6,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	4100-51-2100	Public Works	GROUP INSURANCE	55,000	60,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	4100-51-2200	Public Works	SOCIAL SECURITY (FICA)	26,000	26,000	Calculated at 6.2% of payroll expenses
100	4100-51-2300	Public Works	MEDICARE	6,000	6,000	Calculated at 1.45% of Payroll
100	4100-51-2400	Public Works	RETIREMENT CONTRIBUTIONS	25,000	25,000	Allocated based on amounts provided by GMA per actuarial report
100	4100-51-2600	Public Works	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	4100-51-2700	Public Works	WORKERS' COMPENSATION	11,000	11,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	4100-52-1290	Public Works	OTHER PROFESSIONAL SVC	10,000	10,000	Plumbers, electricians, engineers, other professional needs
100	4100-52-2160	Public Works	TREE REMOVAL	5,500	9,000	Nominal Amount Estimated depends on occurances
100	4100-52-2200	Public Works	REPAIRS & MAINTENANCE	22,000	28,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-2210	Public Works	STREET MAINTENANCE	10,000	15,000	Nominal Amount Estimated depends on occurances
100	4100-52-2250	Public Works	PEST CONTROL	600	600	100 Gloria
100	4100-52-3100	Public Works	PROPERTY CASUALTY LIAB INS	40,000	50,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	4100-52-3210	Public Works	TELEPHONE	2,000	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3230	Public Works	CELLULAR PHONES	1,100	1,100	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3500	Public Works	TRAVEL	500	2,000	As needed for training for Crew and Director
100	4100-52-3600	Public Works	DUES AND FEES	-	1,000	APWA for director
100	4100-52-3700	Public Works	EDUCATION & TRAINING	1,000	2,000	Crew and Director
100	4100-53-1110	Public Works	OFFICE SUPPLIES	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1111	Public Works	TOOLS	1,500	3,500	Nominal Amount Estimated depends on occurances
100	4100-53-1130	Public Works	UNIFORMS	7,000	9,000	To Outfit 11 employees and provide a $75/yer boot allowance
100	4100-53-1140	Public Works	VEHICLE REPAIRS/ PARTS	12,000	20,000	Nominal Amount Estimated depends on occurances
100	4100-53-1141	Public Works	EQUIPMENT PARTS	4,000	5,000	Nominal Amount Estimated depends on occurances
100	4100-53-1142	Public Works	SAFETY EQUIPMENT	1,000	1,500	Nominal Amount Estimated depends on occurances
100	4100-53-1143	Public Works	SIGNS & BANNERS	1,500	22,500	FROM Hotel Motel Funds for Wayfinding Signage (A Simpson Request)
100	4100-53-1144	Public Works	CHRISTMAS SUPPLIES	25,000	25,000	Nominal Amount Estimated depends on occurances
100	4100-53-1150	Public Works	LANDSCAPING SUPPLIES	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1160	Public Works	PARKS SUPPLIES	7,000	7,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1171	Public Works	BUILDING & FACILITY MAINT	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1190	Public Works	OTHER SUPPLIES	1,500	1,500	Nominal Amount Estimated depends on occurances
100	4100-53-1210	Public Works	WATER/SEWERAGE	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1220	Public Works	NATURAL GAS	4,500	4,500	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1230	Public Works	ELECTRICITY	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1231	Public Works	STREET LIGHTS - SIGNALS	200,000	200,000	Fixed cost for street lights
100	4100-53-1270	Public Works	GASOLINE	9,000	9,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1610	Public Works	COMPUTR EQUIP/MAINT	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1620	Public Works	FURNITURE/FIXTURES <5,000	1,000	10,000	Associated with Facilties renovation and needs to equip space
100	4100-53-1690	Public Works	OTHER SM EQUIP	2,000	3,600	Associated with Facilties renovation and needs to equip space
100	4100-53-1800	Public Works	CEMETERY EXPENSE	2,500	7,500	Cost to Map The Cemetary - Last survey was completed in 2008
100	4100-54-1401	Public Works	INFRASTRUCTURE/FACILITY IMP	5,000	5,000	Associated with Facilties renovation and needs to equip space
100	4100-54-2101	Public Works	MACHINERY	20,000	20,000	Mowers
100	4100-54-2200	Public Works	VEHICLES	100,000	100,000	Fleet is aging and needs to be replaced
100	4100-58-1220	Public Works	LEASE-VEHICLES	20,897	20,897	As needed for parks , grounds and 100 Gloria Avenue
100	4100-58-2000	Public Works	INTEREST	1,003	1,003	As needed for parks , grounds and 100 Gloria Avenue

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

	Dept 4100	Public Works	TOTAL Public Works	1,095,600	1,211,300	As needed for parks , grounds and Gloria Avenue
100	7450-51-1100	Code Enforcement	REGULAR EMPLOYEES	110,000	110,000	Please review staffing Recommendations on personnel budget
100	7450-51-1300	Code Enforcement	OVERTIME	1,500	400	Estimated based on operation needs & other activities - Hourly personnel Only
100	7450-51-2100	Code Enforcement	GROUP INSURANCE	10,000	6,500	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	7450-51-2200	Code Enforcement	SOCIAL SECURITY (FICA)	2,450	6,820	Calculated at 6.2% of payroll expenses
100	7450-51-2300	Code Enforcement	MEDICARE	600	1,600	Calculated at 1.45% of Payroll
100	7450-51-2400	Code Enforcement	RETIREMENT CONTRIBUTION	2,200	2,200	Allocated based on amounts provided by GMA per actuarial report
100	7450-51-2600	Code Enforcement	UNEMPLOYMENT INSURANCE	-	100	Based on State Unemployment Insurance Rate
100	7450-51-2700	Code Enforcement	WORKERS' COMPENSATION	1,000	1,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	7450-52-3230	Code Enforcement	CELLULAR PHONES	1,200	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3500	Code Enforcement	TRAVEL	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3600	Code Enforcement	DUES AND FEES	-	300	Nominal Amount Estimated depends on occurances- for compliance
100	7450-52-3700	Code Enforcement	EDUCATION & TRAINING	1,000	1,000	for certifications needs
100	7450-53-1100	Code Enforcement	GENERAL SUPPLIES & MATERIALS	500	500	As needed for parks , grounds and 100 Gloria Avenue
100	7450-53-1130	Code Enforcement	UNIFORMS	1,000	1,000	Seasonal and safety uniforms and shoes
100	7450-53-1140	Code Enforcement	VEHICLE REPAIRS & PARTS	2,000	2,000	Nominal Amount Estimated depends on occurances
100	7450-53-1270	Code Enforcement	GASOLINE	3,000	3,000	Nominal Amount Estimated depends on occurances
100	7450-58-1220	Code Enforcement	LEASE - VEHICLE	6,410	6,410	Enterprise Fleet contract
	Dept 7450	Code Enforcement	TOTAL-Code Enforcement	143,860	146,330	
	TOTAL EXPENSES			7,554,800	7,580,200	
	TOTAL REVENUES			7,554,800	7,580,200	
	Amount to Balance		See Contingency Account	-	-	

FY 2023 Adopted	7,987,349.00
FY 2024 Proposed	7,580,200.00
Increase Dollars	(407,149.00)

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

Inc (DEC) %	(0.05)

Attachment: Budget Detail by Account (3653 : FY' 2024 City of Jonesboro Budget)

Fund	Account	Department Name	Account Name	COUNCIL RECOMMENDED	City Manager FINAL PROPOSAL	NOTES
100	1300-51-1100	Mayor and Council	MAYOR/COUNCIL SALARIES	73,920	73,920	No Changes
100	1300-51-2200	Mayor and Council	SOCIAL SECURITY	4,588	4,588	Calculated at 6.2% of payroll expenses
100	1300-51-2300	Mayor and Council	MEDICARE	1,073	1,073	Calculated at 1.45% of Payroll
100	1300-51-2700	Mayor and Council	WORKERS COMPENSATION EXP	1,100	1,100	Allocation of Total Premiums based on 2024 quoted Premiums
100	1300-52-3230	Mayor and Council	CELLULAR PHONES	2,000	2,000	New for 2023 through 2024 - can be considered for elimination
100	1300-52-3420	Mayor and Council	NEWSLETTER	-	6,500	Fewer Newsletters published every other month
100	1300-52-3450	Mayor and Council	YOUTH COUNCIL	4,800	4,800	New for 2024
100	1300-52-3500	Mayor and Council	TRAVEL - MAYOR	2,500	3,000	GMA and other
100	1300-52-3501	Mayor and Council	TRAVEL - D DIXON	2,500	2,500	GMA and other
100	1300-52-3502	Mayor and Council	TRAVEL - MESSICK	2,500	2,500	GMA and other
100	1300-52-3503	Mayor and Council	TRAVEL - LESTER	2,500	2,500	GMA and other
100	1300-52-3504	Mayor and Council	TRAVEL - POWELL	2,500	2,500	GMA and other
100	1300-52-3505	Mayor and Council	TRAVEL - A DIXON	2,500	2,500	GMA and other
100	1300-52-3507	Mayor and Council	TRAVEL - MILLER	2,500	2,500	New Council Training required
100	1300-52-3600	Mayor and Council	DUES AND FEES	-	600	Used to capture Council Chamber activity and GMA for Mayor
100	1300-52-3700	Mayor and Council	EDUC/TRAINING-MAYOR	2,000	2,000	GMA and other
100	1300-52-3701	Mayor and Council	EDUC/TRAINING-D DIXON	2,000	2,000	GMA and other
100	1300-52-3702	Mayor and Council	EDUC/TRAINING-MESSICK	2,000	2,000	GMA and other
100	1300-52-3703	Mayor and Council	EDUC/TRAINING-LESTER	2,000	2,000	GMA and other
100	1300-52-3704	Mayor and Council	EDUC/TRAINING-POWELL	2,000	2,000	GMA and other
100	1300-52-3705	Mayor and Council	EDUC/TRAINING-A DIXON	2,000	2,000	GMA and other
100	1300-52-3707	Mayor and Council	EDUC/TRAINING-MILLER	2,000	2,000	GMA and other
100	1300-53-1110	Mayor and Council	OFFICE SUPPLIES	1,000	1,000	For City Manager and Mayor
100	1300-53-1111	Mayor and Council	MISC SUPPLIES	1,500	1,500	For City Council Needs
100	1300-53-1130	Mayor and Council	UNIFORMS	5,000	3,500	$500 per person
100	1300-53-2000	Mayor and Council	SPEC INIT-LESTER	1,000	1,000	To be used per policy
100	1300-53-2001	Mayor and Council	SPEC INIT-MESSICK	1,000	1,000	To be used per policy
100	1300-53-2002	Mayor and Council	SPEC INIT-POWELL	1,000	1,000	To be used per policy
100	1300-53-2003	Mayor and Council	SPEC INIT- D DIXON	1,000	1,000	To be used per policy
100	1300-53-2004	Mayor and Council	SPEC INIT- A DIXON	1,000	1,000	To be used per policy
100	1300-53-2006	Mayor and Council	SPEC INIT-MAYOR	1,000	1,000	To be used per policy
100	1300-53-2007	Mayor and Council	SPEC INIT- MILLER	1,000	1,000	To be used per policy
	Dept 1300	Mayor and Council	TOTALS - MAYOR AND COUNCIL	133,481	139,581	

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

100	1500-51-1100	Administration	REGULAR EMPLOYEES	729,413	697,313	Revised personnel plan included
100	1500-51-1300	Administration	OVERTIME	5,500	3,000	Estimated based on Events and other activities - Hourly personnel Only
100	1500-51-2100	Administration	GROUP INSURANCE	105,000	134,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	1500-51-2200	Administration	SOCIAL SECURITY (FICA)	46,458	45,600	Calculated at 6.2% of payroll expenses
100	1500-51-2300	Administration	MEDICARE	11,000	10,650	Calculated at 1.45% of Payroll
100	1500-51-2400	Administration	RETIREMENT CONTRIBUTIONS	31,000	31,000	Allocated based on amounts provided by GMA per actuarial report
100	1500-51-2600	Administration	UNEMPLOYMENT INSURANCE	1,000	1,000	Based on State Unemployment Insurance Rate
100	1500-51-2700	Administration	WORKER'S COMPENSATION	5,500	5,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	1500-52-1210	Administration	ATTORNEY & LEGAL FEES	100,000	100,000	Denmark Ashby Services
100	1500-52-1211	Administration	LEGAL FEES - LAWSUITS	-	-	May need consider an appropriation of this line
100	1500-52-1220	Administration	AUDIT	40,000	40,000	Fulton and Kozak fees for services as agreed upon
100	1500-52-1230	Administration	ENGINEERING & PLANNING	5,000	5,000	Minimal amount reserved for Services provided by Mark Whitley as needed
100	1500-52-1240	Administration	INSPECTIONS	30,000	20,000	Safebuilt - these expenses are pass thru and are captured in the revenue line- Reducing expense requires corresponding reduction of revenue
100	1500-52-1290	Administration	OTHER PROFESSIONAL SVC	62,500	25,000	Admin America (FSA), Zoom For Council Meetings, Domain Listing Fees. Civic Plus, Appraisals, Facebook, Utility Management Services, Job Target, Piper Sandler, MuniCode Admin Fees, City Photographer, Adobe - 2024 Budget proposal included $25K for a grant writer
100	1500-52-1300	Administration	TECHNICAL	30,000	30,000	VC3 IT Support, Granicus (MinuteTrak), See Click Fix, Job Target, B McCarden IT Support(Interim)
100	1500-52-1310	Administration	PAYROLL PROCESSING	25,000	25,000	Proposed included enhanced ADP services for Human Resources
100	1500-52-1320	Administration	BANK AND CREDIT CARD FEES	5,000	5,000	Related to Credit card processing equipment and fees
100	1500-52-1330	Administration	SOFTWARE SUPPORT	10,000	39,000	Tyler ERP annual Maintenance Agreement cannot reduce or negotiate
100	1500-52-2250	Administration	PEST CONTROL	3,000	3,000	Pest Control for Old City Hall
100	1500-52-2310	Administration	RENTAL OF LAND & BUILDINGS	3,000	3,000	Railroad Easement
100	1500-52-2321	Administration	CITY EVENTS	45,000	45,000	2 Concerts
100	1500-52-2323	Administration	CCMA EXPENSE	-	500	Clayton County Municipal Association Event Fees
100	1500-52-2330	Administration	RENTAL OF COPIERS/POSTAGE	10,000	10,000	Negotiated Contract for City Hall Copiers (3)
100	1500-52-3100	Administration	PROPERTY CASUALTY LIAB INS	115,000	115,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	1500-52-3210	Administration	CABLE SERVICES	5,000	5,000	Cable TV's and other Streaming needs
100	1500-52-3230	Administration	CELLULAR PHONES	5,000	5,000	City Cell Phones for staff
100	1500-52-3260	Administration	POSTAGE	4,000	4,000	All Mailing needs including property taxes, checks etc
100	1500-52-3310	Administration	LEGAL NOTICES	8,000	8,000	Ads in the newspaper
100	1500-52-3330	Administration	PROMOTIONAL ADVERTISING	-	3,500	Pins with City logos, MailChimp and other promotional items
100	1500-52-3500	Administration	TRAVEL	5,000	10,000	Covers all travel related to training etc for City Hall staff inlcuding CM, Comm Dev, Econ Dev, Finance
100	1500-52-3600	Administration	DUES AND FEES	7,500	15,000	GEDA,ASCAP, Chamber of Commerce IIMC, Ga Downtown Assoc, GMA, Aerotropolis, GFPRA, GLGPA , CANVA, Sam's Club, GSSSCA, ISSUU, National League of Cities, RING for camera at 124 north avenue, Ga Municipal Clerks Association , GGFOA - average paid for the last 2 years is $16.4K
100	1500-52-3700	Administration	EDUCATION & TRAINING	2,500	12,500	GMA for City Manager, Mayor, City Clerk, Community Development Director, Economic Development/Main Street, Leadership Clayton. 2024 should include training funds for Finance team.
100	1500-52-3701	Administration	WELLNESS PROGRAM	-	2,500	Sponsored by Cigna
100	1500-52-3851	Administration	POLL WORKERS	-	-	NO 2024 election
100	1500-52-3905	Administration	SPECIAL EVENTS	5,000	5,000	Christmas for employees, other employee recognitions

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

100	1500-53-1110	Administration	OFFICE SUPPLIES	20,000	20,000	Considering centralized supplies for City Center operations
100	1500-53-1130	Administration	UNIFORMS	-	750	$75 per person budget 10 Includes IT, City Hall, Main Street, Comm Dev, City Mgr
100	1500-53-1140	Administration	VEHICLE REPAIRS/ PARTS	-	-	Nothing budgeted for City Tahoe needs
100	1500-53-1171	Administration	BUILDING & FACILITIES MAINT	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1210	Administration	WATER/SEWERAGE	-	500	Old City Hall needs -to keep the building "safe"
100	1500-53-1220	Administration	NATURAL GAS	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1230	Administration	ELECTRICITY	-	3,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1610	Administration	COMPUTR EQUIP/MAINT	4,000	4,000	For unforeseen needs
100	1500-53-1620	Administration	FURNITURE/FIXTURES	-	-	For Office needs
100	1500-53-1690	Administration	BEAUTIFICATION COMMISSION	2,500	2,500	Increased for creative placemaking efforts
100	1500-57-9000	Administration	CONTINGENCIES	70,749	11,022	THIS IS A BALANCING AMOUNT WHEN REVENUE EXCEEDS EXPENSES
100	1500-57-9100	Administration	TUITION REIMBURSEMENT	-	5,000	Employees must meet criteria and apply- Must appropriate for City Benefit
100	1500-58-1212	Administration	VEHICLE LEASE - ENTERPRISE	12,700	12,700	City Hall Tahoe for City Manager and City Hall use
	Dept 1500	Administration	TOTALS -Administration	1,570,320	1,527,535	

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

100	1565-51-1100	City Center Ops	SALARIES	32,900	32,900	One full time employee
100	1565-51-1300	City Center Ops	OVERTIME	-	250	Estimated based on Events and other activities - Hourly personnel Only
100	1565-51-2200	City Center Ops	SOC SECURITY - ER	1,500	1,500	Calculated at 6.2% of payroll expenses
100	1565-51-2300	City Center Ops	MEDICARE	350	350	Calculated at 1.45% of Payroll
100	1565-52-1290	City Center Ops	PROFESSIONAL SERVICES	-	81,600	E&K Janitorial Contract for cleaning the City Center -must keep in budget
100	1565-52-1320	City Center Ops	BANK AND CREDIT CARD FEES	-	-	Will use if CAFÉ services resume
100	1565-52-1330	City Center Ops	SOFTWARE SUPPORT	-	4,015	Envoy Visitor tracking system
100	1565-52-2250	City Center Ops	PEST CONTROL	-	3,000	Pest Control for Jonesboro City Center
100	1565-52-3210	City Center Ops	CABLE & INTERNET SERVICES	21,900	21,900	Negotiated Price for Jonesboro City Center (5 Years)
100	1565-53-1130	City Center Ops	UNIFORMS	-	75	$75 per person budgeted Includes Front Desk Concierge
100	1565-53-1171	City Center Ops	BUILDING REPAIRS & MAINT	17,000	29,000	Annual Maintenance for Elevator and HVAC and other needs that may arise
100	1565-53-1190	City Center Ops	OPERATING SUPPLIES	10,000	5,000	Cleaning supplies for the 1859 City Center Way
100	1565-53-1210	City Center Ops	WATER & SEWER	10,000	10,000	The average Water bill in 2023 is $700
100	1565-53-1220	City Center Ops	NATURAL GAS	10,000	10,000	The average gas bill in 2023 is $650
100	1565-53-1230	City Center Ops	ELECTRICITY	100,000	100,000	The average Electricity Bill in 2023 is $9,500
100	1565-53-1270	City Center Ops	GASOLINE	-	-	Not budgeted at this time
	Dept 1565	City Center Ops	TOTALS - City Center Operations	203,650.00	299,590.00	

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

100	2500-51-1100	Municipal Court	SALARIES	129,000	129,000	See staffing recommendations on personnel budget
100	2500-51-1300	Municipal Court	OVERTIME	1,300	1,300	Estimated based on operation needs & other activities - Hourly personnel Only
100	2500-51-2100	Municipal Court	GROUP INSURANCE	36,000	36,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	2500-51-2200	Municipal Court	SOCIAL SECURITY	6,000	6,000	Calculated at 6.2% of payroll expenses
100	2500-51-2300	Municipal Court	MEDICARE	1,400	1,400	Calculated at 1.45% of Payroll
100	2500-51-2400	Municipal Court	RETIREMENT	4,200	4,200	Allocated based on amounts provided by GMA per actuarial report
100	2500-51-2700	Municipal Court	WORKERS' COMPENSATION	1,300	1,300	Allocation of Total Premiums based on 2024 quoted Premiums
100	2500-52-1290	Municipal Court	JUDGE COMPENSATION	65,000	65,000	Paid via ADP on a bi-weekly basis
100	2500-52-1291	Municipal Court	SOLICITOR COMPENSATION	-	60,000	This is a vendor relationship paid via check when invoice is submitted* This is a required expense for court operations Needs to increase for recommend Traffic Court appearances
100	2500-52-1320	Municipal Court	COURT REPORTER/INTERPRET.	3,500	3,500	This is a vendor relationship paid via check when invoice is submitted
100	2500-52-3500	Municipal Court	TRAVEL	1,000	1,000	For staff training (3)
100	2500-52-3600	Municipal Court	DUES AND FEES	690	690	Required for Court Administrator certification
100	2500-52-3700	Municipal Court	EDUCATION/TRAINING	1,250	1,250	Required for Court Administrator certification
100	2500-53-1110	Municipal Court	OFFICE SUPPLIES	2,500	2,500	Various office supply needs for court operation
100	2500-53-1130	Municipal Court	UNIFORMS	-	225	$75 per person budgeted Includes 3 staff persons
	Dept 2500	Municipal Court	TOTALS -Municipal Court	253,140.00	313,365.00	

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

100	3200-51-1100	Public Safety	REGULAR EMPLOYEES	2,000,000	1,828,000	Please review staffing Recommendations on personnel budget
100	3200-51-1300	Public Safety	OVERTIME	80,000	80,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	3200-51-2100	Public Safety	GROUP INSURANCE	300,000	306,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	3200-51-2200	Public Safety	SOCIAL SECURITY (FICA)	115,000	114,000	Calculated at 6.2% of payroll expenses
100	3200-51-2300	Public Safety	MEDICARE	27,000	27,000	Calculated at 1.45% of Payroll
100	3200-51-2400	Public Safety	RETIREMENT CONTRIBUTIONS	78,000	78,000	Allocated based on amounts provided by GMA per actuarial report
100	3200-51-2600	Public Safety	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	3200-51-2700	Public Safety	WORKER'S COMPENSATION	60,000	35,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	3200-52-1290	Public Safety	OTHER PROFESSIONAL SERVICES	454,300	454,300	RedSpeed Fees for monthly Traffic Camera operations- Estimated
100	3200-52-1330	Public Safety	SOFTWARE SUPPORT	35,000	22,300	JPD Provided Itemized list of contracts to cover in 2024
100	3200-52-1340	Public Safety	DRUG TESTING	2,500	2,500	For New Hires and staff
100	3200-52-1350	Public Safety	BACKGROUND INVESTIGATION	6,000	6,000	For New Hires and staff
100	3200-52-2230	Public Safety	COMPUTER	2,500	2,500	All devices are new and should not need replacement yet
100	3200-52-2250	Public Safety	PEST CONTROL	-	-	For services performed at old Police Department building
100	3200-52-2330	Public Safety	RENTAL OF COPIERS/POSTAGE	5,000	5,000	Per negotiated contract with Tricopy
100	3200-52-3100	Public Safety	PROPERTY CASUALTY LIAB INS	260,000	260,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	3200-52-3210	Public Safety	TELEPHONE	10,000	10,000	Data Lines
100	3200-52-3230	Public Safety	CELLULAR PHONES	25,000	25,000	Cell Phones and Hot spots
100	3200-52-3260	Public Safety	POSTAGE	2,500	2,500	As needed
100	3200-52-3500	Public Safety	TRAVEL	5,000	5,000	For all Public Safety Staff
100	3200-52-3600	Public Safety	DUES AND FEES	2,600	2,600	Should be itemized
100	3200-52-3700	Public Safety	EDUCATION & TRAINING	10,000	2,000	To cover civilian staff needs - use restricted funds for Sworn Officer trainings
100	3200-53-1110	Public Safety	OFFICE SUPPLIES	7,000	7,000	Paper and other office supply needs
100	3200-53-1130	Public Safety	UNIFORMS	20,000	20,450	For new hires and $75 for 6 civilian staff in PD
100	3200-53-1132	Public Safety	FIREARMS AND AMMUNITIONS	2,500	2,500	Firearms and Ammunition supplies for operations
100	3200-53-1140	Public Safety	VEHICLE REPAIRS/ PARTS	90,000	90,000	Fleet is fairly new and should be experience less maintenance issues
100	3200-53-1141	Public Safety	EQUIPMENT/REPAIRS (PD)	5,000	5,000	Unknown
100	3200-53-1151	Public Safety	COMMUNITY OUTREACH	10,000	10,000	For Public Safety Initiatives and community garden
100	3200-53-1171	Public Safety	BUILDING MAINTENANCE	2,000	2,000	Old PD Building to keep safe
100	3200-53-1270	Public Safety	GASOLINE	70,000	70,000	Fuel costs are increasing ; newer vehicles should be more fuel efficient
100	3200-53-1610	Public Safety	COMPUTR EQUIP/MAINT <5,000	5,000	5,000	No known need
100	3200-53-1620	Public Safety	FURNITURE/FIXTURES <5,000	5,000	5,000	No known need
100	3200-53-1690	Public Safety	OTHER SM EQUIP < 5,000	15,000	15,000	No identified needs
100	3200-54-2500	Public Safety	OTHER EQUIPMENT	20,000	20,000	No identified needs
100	3200-58-1220	Public Safety	VEHICLES- ENTERPRISE	285,356	285,356	Enterprise Fleet contract
100	3200-58-2101	Public Safety	INTEREST-SUNTRUST EQUIPMENT	55,009	55,009	Final Payment on Radios
100	3200-58-2200	Public Safety	CAPITAL LEASE	75,500	75,500	Other lease agreements Motorola- I corrected this duplication
100	3200-58-2220	Public Safety	VEHICLES INTEREST	5,484	5,484	Final Payment on Radios
	Dept 3200	Public Safety	TOTALS Public Safety	4,154,749	3,942,499	

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

100	4100-51-1100	Public Works	REGULAR EMPLOYEES	400,000	432,600	Please review staffing Recommendations on personnel budget
100	4100-51-1300	Public Works	OVERTIME	6,000	6,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	4100-51-2100	Public Works	GROUP INSURANCE	55,000	60,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	4100-51-2200	Public Works	SOCIAL SECURITY (FICA)	26,000	26,000	Calculated at 6.2% of payroll expenses
100	4100-51-2300	Public Works	MEDICARE	6,000	6,000	Calculated at 1.45% of Payroll
100	4100-51-2400	Public Works	RETIREMENT CONTRIBUTIONS	25,000	25,000	Allocated based on amounts provided by GMA per actuarial report
100	4100-51-2600	Public Works	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	4100-51-2700	Public Works	WORKERS' COMPENSATION	11,000	11,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	4100-52-1290	Public Works	OTHER PROFESSIONAL SVC	10,000	10,000	Plumbers, electricians, engineers, other professional needs
100	4100-52-2160	Public Works	TREE REMOVAL	5,500	9,000	Nominal Amount Estimated depends on occurances
100	4100-52-2200	Public Works	REPAIRS & MAINTENANCE	22,000	28,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-2210	Public Works	STREET MAINTENANCE	10,000	15,000	Nominal Amount Estimated depends on occurances
100	4100-52-2250	Public Works	PEST CONTROL	600	600	100 Gloria
100	4100-52-3100	Public Works	PROPERTY CASUALTY LIAB INS	40,000	50,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	4100-52-3210	Public Works	TELEPHONE	2,000	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3230	Public Works	CELLULAR PHONES	1,100	1,100	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3500	Public Works	TRAVEL	500	2,000	As needed for training for Crew and Director
100	4100-52-3600	Public Works	DUES AND FEES	-	1,000	APWA for director
100	4100-52-3700	Public Works	EDUCATION & TRAINING	1,000	2,000	Crew and Director
100	4100-53-1110	Public Works	OFFICE SUPPLIES	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1111	Public Works	TOOLS	1,500	3,500	Nominal Amount Estimated depends on occurances
100	4100-53-1130	Public Works	UNIFORMS	7,000	9,000	To Outfit 11 employees and provide a $75/yer boot allowance
100	4100-53-1140	Public Works	VEHICLE REPAIRS/ PARTS	12,000	20,000	Nominal Amount Estimated depends on occurances
100	4100-53-1141	Public Works	EQUIPMENT PARTS	4,000	5,000	Nominal Amount Estimated depends on occurances
100	4100-53-1142	Public Works	SAFETY EQUIPMENT	1,000	1,500	Nominal Amount Estimated depends on occurances
100	4100-53-1143	Public Works	SIGNS & BANNERS	1,500	22,500	FROM Hotel Motel Funds for Wayfinding Signage (A Simpson Request)
100	4100-53-1144	Public Works	CHRISTMAS SUPPLIES	25,000	25,000	Nominal Amount Estimated depends on occurances
100	4100-53-1150	Public Works	LANDSCAPING SUPPLIES	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1160	Public Works	PARKS SUPPLIES	7,000	7,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1171	Public Works	BUILDING & FACILITY MAINT	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1190	Public Works	OTHER SUPPLIES	1,500	1,500	Nominal Amount Estimated depends on occurances
100	4100-53-1210	Public Works	WATER/SEWERAGE	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1220	Public Works	NATURAL GAS	4,500	4,500	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1230	Public Works	ELECTRICITY	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1231	Public Works	STREET LIGHTS - SIGNALS	200,000	200,000	Fixed cost for street lights
100	4100-53-1270	Public Works	GASOLINE	9,000	9,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1610	Public Works	COMPUTR EQUIP/MAINT	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1620	Public Works	FURNITURE/FIXTURES <5,000	1,000	10,000	Associated with Facilties renovation and needs to equip space
100	4100-53-1690	Public Works	OTHER SM EQUIP	2,000	3,600	Associated with Facilties renovation and needs to equip space
100	4100-53-1800	Public Works	CEMETERY EXPENSE	2,500	7,500	Cost to Map The Cemetary - Last survey was completed in 2008
100	4100-54-1401	Public Works	INFRASTRUCTURE/FACILITY IMP	5,000	5,000	Associated with Facilties renovation and needs to equip space
100	4100-54-2101	Public Works	MACHINERY	20,000	20,000	Mowers
100	4100-54-2200	Public Works	VEHICLES	100,000	100,000	Fleet is aging and needs to be replaced
100	4100-58-1220	Public Works	LEASE-VEHICLES	20,897	20,897	As needed for parks , grounds and 100 Gloria Avenue
100	4100-58-2000	Public Works	INTEREST	1,003	1,003	As needed for parks , grounds and 100 Gloria Avenue

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

	Dept 4100	Public Works	TOTAL Public Works	1,095,600	1,211,300	As needed for parks , grounds and Gloria Avenue
100	7450-51-1100	Code Enforcement	REGULAR EMPLOYEES	110,000	110,000	Please review staffing Recommendations on personnel budget
100	7450-51-1300	Code Enforcement	OVERTIME	1,500	400	Estimated based on operation needs & other activities - Hourly personnel Only
100	7450-51-2100	Code Enforcement	GROUP INSURANCE	10,000	6,500	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is $542,500 per Saville
100	7450-51-2200	Code Enforcement	SOCIAL SECURITY (FICA)	2,450	6,820	Calculated at 6.2% of payroll expenses
100	7450-51-2300	Code Enforcement	MEDICARE	600	1,600	Calculated at 1.45% of Payroll
100	7450-51-2400	Code Enforcement	RETIREMENT CONTRIBUTION	2,200	2,200	Allocated based on amounts provided by GMA per actuarial report
100	7450-51-2600	Code Enforcement	UNEMPLOYMENT INSURANCE	-	100	Based on State Unemployment Insurance Rate
100	7450-51-2700	Code Enforcement	WORKERS' COMPENSATION	1,000	1,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	7450-52-3230	Code Enforcement	CELLULAR PHONES	1,200	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3500	Code Enforcement	TRAVEL	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3600	Code Enforcement	DUES AND FEES	-	300	Nominal Amount Estimated depends on occurances- for compliance
100	7450-52-3700	Code Enforcement	EDUCATION & TRAINING	1,000	1,000	for certifications needs
100	7450-53-1100	Code Enforcement	GENERAL SUPPLIES & MATERIALS	500	500	As needed for parks , grounds and 100 Gloria Avenue
100	7450-53-1130	Code Enforcement	UNIFORMS	1,000	1,000	Seasonal and safety uniforms and shoes
100	7450-53-1140	Code Enforcement	VEHICLE REPAIRS & PARTS	2,000	2,000	Nominal Amount Estimated depends on occurances
100	7450-53-1270	Code Enforcement	GASOLINE	3,000	3,000	Nominal Amount Estimated depends on occurances
100	7450-58-1220	Code Enforcement	LEASE - VEHICLE	6,410	6,410	Enterprise Fleet contract
	Dept 7450	Code Enforcement	TOTAL-Code Enforcement	143,860	146,330	
	TOTAL EXPENSES			7,554,800	7,580,200	
	TOTAL REVENUES			7,554,800	7,580,200	
	Amount to Balance		See Contingency Account	-	-	

FY 2023 Adopted	7,987,349.00
FY 2024 Proposed	7,580,200.00
Increase Dollars	(407,149.00)

(3653 : FY' 2024 City of Jonesboro Budget)
Attachment: Payroll Budget for Publication

Inc (DEC) %	(0.05)

Attachment: Payroll Budget for Publication (3653 : FY' 2024 City of Jonesboro Budget)

David Allen

From: Hodge, Brittany (ES) <Brittany.Hodge@ADP.com>
Sent: Wednesday, December 6, 2023 2:17 PM
To: David Allen
Cc: Eckhardt, James; Nina Robinson; Donya Sartor
Subject: RE: ADP Pricing Review

Hi, Mr. Allen

The incremental investment will be $19,125.

Our platform consists of direct people support, not online. You have a dedicated HR business partner that will work with your admin group plus the full Work Force Now platform that will support everything from recruiting, on-boarding, benefit administration, payroll support, data/analytics and compensation/performance management.

Does that make sense? I am happy to jump on a call to discuss if you'd like?

Brittany Hodge
Elite District Manager, Comprehensive Services
478-955-4937

From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, December 6, 2023 10:50 AM
To: Hodge, Brittany (ES) <Brittany.Hodge@ADP.com>
Cc: Eckhardt, James <james.eckhardt@ADP.com>; Nina Robinson <nrobinson@jonesboroga.com>; Donya Sartor <dsartor@jonesboroga.com>
Subject: RE: ADP Pricing Review

WARNING: Do not click links or open attachments unless you recognize the source of the email and know the contents are safe.

Thank you.

So, what would now be the bottom line in terms of increased costs for providing online HR services through ADP, as opposed to what we are paying now?

Attachment: ADP HR revised December 2023 (3653 : FY' 2024 City of Jonesboro Budget)

David Allen

From: Hodge, Brittany (ES) <Brittany.Hodge@ADP.com>
Sent: Tuesday, December 5, 2023 11:12 AM
To: David Allen
Cc: Eckhardt, James; Nina Robinson
Subject: RE: ADP Pricing Review
Attachments: City of Jonesboro agenda.PNG; City of Jonesboro HR.pdf

David, I looked at the proposed budget online and noticed that our numbers are quite off.

After the last presentation, you all noted that you wanted to keep payroll functions as they are today. I presented to options to you all. Removing ADP as your full Administrator of payroll and remaining as is today, reduced the cost of our support by just over $20k. Your budget shows ADP at a cost of $63,600. We are roughly half of that cost.

I have applied a blanketed discount of 10% to this pricing and included the first month of service FREE. This reduces the annual spend even further. I want to make sure that you have the exact numbers in front of you and the committee.

I have attached your budget along with our pricing, along with the promo details. The second page shows your current spend, the incremental spend. The 3rd page reflects the month of service fee which should be subtracted from the incremental.

I hope this helps! I am happy to discuss if you need further explanation. It's a significant difference....a full employee difference! 😊

Nina-I hope you can help make adjustments to the ADP expected costs.

Brittany Hodge
Elite District Manager, Comprehensive Services
478-955-4937

From: David Allen <dallen@jonesboroga.com>
Sent: Tuesday, December 5, 2023 10:36 AM
To: Hodge, Brittany (ES) <Brittany.Hodge@ADP.com>
Cc: Eckhardt, James <james.eckhardt@ADP.com>; Nina Robinson <nrobinson@jonesboroga.com>
Subject: RE: ADP Pricing Review

WARNING: Do not click links or open attachments unless you recognize the source of the email and know the contents are safe.

Attachment: ADP HR revised December 2023 (3653 : FY' 2024 City of Jonesboro Budget)

December 5, 2023

Nina Robinson
City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278

Dear Nina,

ADP is committed to Service Excellence. This drives our culture and will always be at the heart of our relationship with each and every client. When our clients think about ADP, they do not think of us as simply another vendor. Instead, they think of us as the best business partner their organization could have in navigating an increasingly challenging environment of managing their human capital.

Thank you for the opportunity to provide this proposal to City of Jonesboro. Please contact me if you have any questions or require further information.

Sincerely,

Brittany Hodge
Elite DM
brittany.hodge@adp.com

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Always Designing for People™

Attachment: City of Jonesboro HR Revised December 2023 (3653 : FY' 2024 City of Jonesboro Budget)

Company Information

City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278
United States

Executive Contact

Nina Robinson

nrobinson@jonesboroga.com
(404) 821-0245

We take great pride in working with each of our clients to provide them with the most comprehensive HCM solutions on the market. Our biggest success comes when we can assist our clients with their journey and evolve our solutions and support as their needs change.

The purpose of this document is to provide a snapshot comparing current ADP annual costs to the proposed annual investment based on our discussions regarding your company ' s needs.

The difference between these two numbers equates to the net annual increase referred to as " Incremental Annual Spend " .

Current ADP Annual Costs	$16,700.00
Proposed New ADP Annual Investment	$39,605.36
Incremental Annual Spend	$22,905.36

Legal disclaimer: The details provided on this page are for comparison purposes only. Current recurring annual spend for ancillary ADP products & services not being replaced will remain as is. This comparison is not intended to compare spend tied to any non-ADP 3rd party products or services. Actual incremental spend is subject to change based on variety of factors, including but not limited to payroll frequency, employee size, etc.

By executing the sales order and subsequent terms, client is agreeing to pay new rates as detailed on the sales order for new services once installed/implemented. At which time, old fees, for items replaced will no longer be charged by ADP.

ADP Sales Associate

Brittany Hodge
Elite DM
brittany.hodge@adp.com
478-955-4937

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Attachment: City of Jonesboro HR Revised December 2023 (3653 : FY' 2024 City of Jonesboro Budget)

This is a Proposal only. Fees are estimates and are subject to change. Additional Fees may be incurred if other services are purchased or for tax filings including, but not limited to, additional states or ' applied for ' statuses. Please consult with your sales representati for further details. * Additional W2 processing fees apply. ©2023 ADP, Inc. ADP and the ADP Logo are registered trademarks of ADP Inc. [ADP Check is a trademark of ADP, Inc. and is a registered service mark of ADP, Inc.]

Investment Summary

Quote Number 02-2023-322021 1

Company Information

City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278
United States

Executive Contact

Nina Robinson

nrobinson@jonesboroga.com
(404) 821-0245

58	$0.00	$39,605.36	($3,270.19)
Total Employees	Implementation Costs	Total Annual Investment	Total Annual Savings during promotional period; See Terms

Expiration

11/30/2023

ADP Sales Associate

Brittany Hodge
Elite DM
brittany.hodge@adp.com
478-955-4937

** The Implementation Costs and Total Annual Investment listed out on this Investment Summary are estimates based on services, frequencies, recurring rates and pay counts outlined on the sales order and are shown for illustrative purposes o These numbers are not binding amounts and shall not become incorporated into or made a part of any sales order or serv agreement governing the services contemplated therein.

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This is a Proposal only. Fees are estimates and are subject to change. Additional Fees may be incurred if other services are purchased or for tax filings including, but not limited to, additional states or ' applied for ' statuses. Please consult with your sales representative for further det W2 processing fees apply. ©2023 ADP, Inc. ADP and the ADP Logo are registered trademarks of ADP, Inc. [ADP Check is a tradema is a registered service mark of ADP, Inc.]

Sales Order

Quote Number 02-2023-322021 1

Company Information

City of Jonesboro
124 North Ave
Jonesboro, GA 30236-3278
United States

Executive Contact

Nina Robinson

nrobinson@jonesboroga.com
(404) 821-0245

Recurring Fees and Considerations

Number of Employees: 58 on City of Jonesboro

Monthly Processing

	Count	Min	Base	Rate	Monthly	Annual
ADP Comprehensive Services Bundle ▪ Comprehensive HR	58	$1,951.25	-	See Below	$2,851.28	$34,215.36
ADP Comprehensive Services Ancillary Modules ▪ Total Absence Management (Leave Administration) ▪ Talent Bundle ▪ Recruiting Embedded Intelligence	58	-	-	$7.11	$412.38	$4,948.56
Non-Paid Employees	1	-	-	$6.53	$6.53	$78.36
Employment and Income Verification ▪ Employment Verification	58	-	-	-	$0.00	$0.00

ADP Comprehensive Services Bundle	
1 - 50	$50.19
51 - 150	$42.76
151 - 250	$35.56
251 - 500	$28.14
501 - 1000	$22.73

Annual Processing

	Count	Min	Base	Rate	Annual
Year End Forms, W2s or 1099s	58	-	-	$6.26	$363.08

Total Annual Investment

	Total Annual
Workforce Now Services	$39,605.36

Other Considerations

Total

Implementation

Health & Welfare Benefit Carrier Feed Setup included at no charge: 3

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Important Project & Billing Information

Billing for Comprehensive Services shall begin the monthly billing cycle following the initial kickoff call. The billing counts are based on all "All Non-Archived" employees excluding terms. Any lives classified as Non-Paid will be billed a separate lower rate. 1099 Contractors paid through a specific 1099 Contractor company code will also be billed via a separate rate.

SUI Management Annual Volume: Processing of claim cases equal to 10% of Client's employee count within a 12-month period is included for no additional fee. Processing of additional claim cases will be billed at a rate of $35 per claim case. Optional services: Appeals filing and Hearing Representation are subject to additional fees to be approved by client in advance.

Promotion Terms

Promotion will be applied to the first month of fees for Comprehensive Services (also referred to as the Promotional Period). Any Time and Attendance Software and Hardware Costs (if applicable) are excluded from the free month promotion. Actual promotional value may vary based on a number of reasons, including but not limited to: start date and actual number of employees paid during the promotional month.

Other

ADP's Fees for Service will be debited directly out of client's bank account of their choosing seven (7) days from invoice date. ADP will send all invoices to nrobinson@jonesboroga.com

Expiration Date: 11/30/2023

Summary

Estimated Annual Net Investment:	$39,605.36	Total Implementation:	$0.00
Estimated Annual Net Investment during promotional period:	$36,335.17		

The ADP Services listed on this Sales Order and the fees for such services set forth above are not final and remain subject to approval by ADP Finance in all respects. Once final, Client will receive a revised final, executable sales order to be signed by both ADP and Client.

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Workforce Now Included Services

Comprehensive HR

- Enhanced Payroll
- Enhanced HR with Onboarding & EI-9
- Enhanced Benefits with Essential ACA
- Decision Support
- Strategic Partner
- Compensation Analysis
- Wellness & Employee Assistance Program
- Employee Discount Program
- COBRA Administration
- Job Descriptions
- Talent Strategy Support
- Risk & Safety Support
- MyLife Advisors (EE & Mgr Service Center)
- ACA Center of Excellence
- ADP DataCloud: Analytics
- Document Cloud
- Voice of Employee
- Designated WFN Technology Specialists
- Designated HR Specialist
- Designated Open Enrollment Specialist
- Tax Registration Services
- Wage and Hour Compliance on Demand
- Essential Learning Plus
- Labor Law Posters
- Customized Employee Handbook
- 5 Standard Management Reports

Total Absence Management (Leave Administration)

- ADP processes leave requests and disseminates the information in an accurate and timely manner, while adhering to frequently changing family and medical leave legislative requirements, as well as company policies

Talent Bundle

- Recruitment and Talent Acquisition
- Performance and Goal Management
- Recruiting Embedded Intelligence
- Industry and Geographic Compensation Benchmarks
- Compensation Management
- Talent Center of Excellence
- ZipRecruiter Job Slots
- Succession Planning

Employment Verification

- Commercial Employment and Income Verifications
- Client access to Electronic Reports and Tools

Thank you for your consideration

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Attachment: City of Jonesboro HR Revised December 2023 (3653 : FY' 2024 City of Jonesboro Budget)

GLOBAL MASTE
SERVICES AGREEMEN

Effective Date: _____, 20_

As between:

ADP, INC.
(Referred to in this agreement as "**ADP**")
One ADP Boulevard
Roseland, NJ 07068

-and-

City of Jonesb
(Referred to in this agreement as "**Clie**
124 North A
Jonesboro, GA 30236-3

ADP and Client agree that ADP shall provide Client with the following services in accordance with the terms set forth in this Global Ma Services Agreement and the applicable Sales Order (as defined herein):

- ADP Payroll Services – delivered via ADP Workforce Now
- ADP Comprehensive Services:
  - Human Resource Administration Services – delivered via ADP Workforce Now
- ADP Compliance on Demand
- ADP DataCloud
- ADP Document Cloud
- ADP Marketplace
- Benefit Services – delivered via ADP Workforce Now
- Comprehensive Learning Library (myLearning@ADP)
- Employment Verification Services
- ESS & MSS Technology
- Essential ACA Services
- Participant Solution Center Support
- Talent Acquisition Solutions – delivered via ADP Workforce Now
- Talent Management Solutions – delivered via ADP Workforce Now
- Total Absence Management Services

Appendices

- Appendix: ADP Comprehensive Services - Service Definition
- Appendix: Data Privacy

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Global Master Terms and Conditions

1 Definitions

1.1 **ADP HCM Services**. Only those Services, as defined below, that have been purchased by Client (as listed on the cover page, a S Order or otherwise) will be applicable.

1.1.1 **ADP Compliance on Demand**. A workforce management solution that provides clients with access to information and practice guidance. ADP Compliance on Demand may include access to (1) a self-service library of human resou compliance information, (2) an online community to collaborate with other clients, (3) Tier 1 human resources professic available to support and assist clients with their workforce management administration requirements, and (4) Ti compliance experts who are available for up to a total of four (4) contacts per year.

1.1.2 **ADP Comprehensive Services.** ADP's business process outsourcing services delivered via ADP Workforce technology that covers the spectrum of human capital management services, including payroll, human resources, time attendance, recruitment, talent, learning, benefits, among other services, as further described in the Service Definitions.

1.1.3 **ADP Data Cloud**. Provide tools to analyze and understand data.

1.1.3.1 **Analytics**. Enables an employer to gain insight from data for key Human Capital Management (HCM) metric

1.1.4 **ADP Document Cloud**. Integrated solution to support maintenance and retrieval of employee-specific documents via cl based technology.

1.1.5 **ADP Marketplace.** Enable Client to build applications and/or purchase available applications via online store. Pro access to certain Client data stored in ADP systems via industry-standard Application Programming Interfaces (APIs).

1.1.6 **ADP Payroll Services.** Administration and processing of payroll including performing gross-to-net calculations generating and/or transmitting of payment instructions, and also including:

1.1.6.1 **ADP Employment Tax Services.** Coordination of payroll-related tax and/or regulatory agency deposits, fi and reconciliations on behalf of employers.

1.1.6.2 **ADP Wage Garnishment Payment Services.** Garnishment payment processing and disbursemen payments to appropriate Payees as directed by Client.

1.1.6.3 **ADP Wage Payment Services.** Payment of wages, commissions, consulting fees, or similar compensatic work-related expenses in the employment context to employees and independent contractors via direct dep check or payroll debit cards, in each case only to the extent applicable.

1.1.6.4 **Print and Online Statement Services.** Print and distribution of payroll checks, pay statements, and/or year statements, as well as online posting of pay statements and/or year-end statements.

1.1.6.5 **State Unemployment Insurance (SUI) Management Services.** ADP becomes the unemployment insura address of record. ADP requests the state to send unemployment insurance claims, charges, tax rates related information to ADP and Client receives a quarterly summary of all claims.

1.1.7 **ADP Total Absence Management Services.** Services to help facilitate consistent and compliant application of leave po

1.1.8 **ADP Workforce Now.** ADP's web-based portal which provides a single point of access to ADP online solutions employee-facing websites and resources related to payroll, HR, benefits, talent, and time and attendance.

1.1.9 **Benefit Services.** Technology to facilitate the administration of employee benefits, including applying eligibility r facilitating online enrollment and changes and calculating payroll deductions within a unified system, as well as provi data to carriers through ADP carrier connection services.

1.1.10 **COBRA Services.** Administration of federal COBRA continuation coverage, including required notification and billing.

1.1.11 **Employment Verification Services.** Management of employment and income verification requests.

1.1.12 **ESS & MSS Technology.** Employee self-service (ESS) and Manager self-service (MSS) functionality provides all C Users (practitioners, managers and employees) 24x7 online access to ADP Application Programs.

1.1.13 **Essential ACA Services.** A technology and software solution to assist Client in managing compliance needs related t Affordable Care Act (ACA), including eligibility calculations and affordability determinations, preparation and electronic of Forms 1094-C and 1095-C, access to evidence of benefit offering information and benefit offering audit reports.

1.1.14 **Human Resources Administration Services**. Administration of human resource functions using a unified syste process and audit employee lifecycle events, provide compliance tracking and reporting, including new hire reporting, automate notification and approval processes via self-service/direct access, as further described in the Service Definiti and also including:

1.1.14.1 **WFN EI-9 Services.** Electronic I-9 administration and onboarding services to help facilitate and manage I-9 related employment eligibility verification processes.

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1.1.14.2 **HR Consultant.** Access to HR consultant to provide guidance, HR best practices, and support for maximizing the use of HR and Talent Management Services technology

1.1.14.3 **Knowledge and Document Library.** Online library of HR best practices, template letters, procedu checklists and legislative considerations, including job descriptions, employee and administrator onboar welcome kits, employee handbooks, interview and hiring best practices, among other templates and forms.

1.1.14.4 **Comprehensive Learning Library (myLearning@ADP)**. Online access to ADP self-paced, web-based trai library content and some live instructor-led webinars. Library will consist of courses covering topics suc compliance, broad workplace safety, workplace culture, and leadership/performance and will be availabl employees, managers, practitioners and administrators.

1.1.14.5 **EAP.** Access to employee assistance programs.

1.1.14.6 **Employee Perks.** Access to employee discount programs.

1.1.15 **Participant Service Center.** Management of inquiries related to services through ADP service center locations as part comprehensive offering.

1.1.16 **Talent Acquisition Solutions**. Talent acquisition solutions made up of the following:

1.1.16.1 **ADP Recruiting Management Services**. Talent recruiting management technology, including talent acquis for exempt and non-exempt workforce.

1.1.17 **Talent Management Solutions**. Technology to facilitate the administration of talent management services, including:

1.1.17.1 **ADP Compensation Management**. Solutions and tools to administer the compensation planning process.

1.1.17.2 **ADP Performance Management**. Solutions and tools to facilitate the performance management proc including goal alignment and employee engagement.

1.1.17.3 **Learning Management**. Solutions and tools to facilitate the career and individual development of the workf through formal and informal learning.

1.1.17.4 **Succession Planning**. Solutions and tools to facilitate talent assessments and establish action plans for cr roles.

1.2 General

1.2.1 **"ADP"** has the meaning set forth on the cover page.

1.2.2 **"ADP Application Programs"** means the computer software programs and related Documentation, including any upda modifications or enhancements thereto, that are either delivered or made accessible to Client through a hosted environr by ADP in connection with the Services.

1.2.3 **"ADPCheck"** means checks printed and distributed by ADP to Payees pursuant to Client's direction.

1.2.4 **"ADPCheck Services"** refers to ADP's payment of Client's Payees for Permitted Payments through ADPCheck.

1.2.5 **"ADP Direct Deposit Services"** means ADP's full service direct deposit services which includes ADP's payment of Cli Payees who have elected to receive Permitted Payments by direct deposit into an account at a financial institution of Payee's selection.

1.2.6 **"Affiliate"** means, with respect to any entity, any other entity that controls, is controlled by or under control with such entity. For purposes of this Agreement, "control" (or variants of it) means the ability, whether directly or indirectly, to direc management and corporate policies and actions of an entity by means of ownership, contract or otherwise. Client's Affili do not include third parties for whom Client is a service provider or provides outsourcing services.

1.2.7 **"Agreement"** means this Global Master Services Agreement, consisting of the signature pages, the Global Master Te and Conditions, all exhibits, annexes, appendices, addenda and schedules, and each Amendment, if any.

1.2.8 **"Amendment"** means a written amendment to this Agreement modifying, supplementing or amending the terms conditions of this Agreement.

1.2.9 "**API**" means application programming interface.

1.2.10 **"Approved Country"** means each country in which, subject to the terms of this Agreement, Client is authorized to us receive the Services. The following is the list of Approved Countries for the Services: United States.

1.2.11 **"Business Day"** means any day, except a Saturday, Sunday or a day on which ADP's bank is not open for business ir applicable jurisdiction where services are provided by ADP.

1.2.12 **"Cardholder"** means the Payees of Client who receive a Pay Card.

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1.2.13 **"Client"** has the meaning set forth on the cover page.

1.2.14 **"Client ACA Liaison"** means the Client's designated person who shall serve as ADP's principal contact for Essential Services.

1.2.15 **"Client Content"** means all information and materials provided by Client, its agents or employees, regardless of form.

1.2.16 **"Client Group"** means Client and Client's Affiliates listed in the Sales Order who are authorized to receive the Services.

1.2.17 **"Client Infringement Event"** means (i) any change or enhancement in, or use of, the Services by Client or a third part Client's behalf other than at the direction of, or as approved by, ADP or (ii) Client's failure to use the most current releas version of any computer software programs included in the ADP Application Programs or any corrections or enhancem provided by ADP thereto (to the extent ADP requires Client to use the most current release or version of any comp software programs, the implementation of such shall be at no charge to Client).

1.2.18 "**Client-Uploaded Material**" any content uploaded, used, copied, installed or enabled on myLearning@ADP.

1.2.19 **"Confidential Information"** means all trade secrets, processes, proprietary data and documentation and any pricing product information, Personal Data, the terms of this Agreement, and any other information that is confidential or proprie provided by the disclosing party to the receiving party for use in connection with the Services or this Agreement, but does include information that (i) the receiving party already knows prior to its disclosure by the disclosing party, (ii) beco generally available to the public, except as a result of disclosure by the receiving party in violation of this Agreement o becomes known to the receiving party on a non-confidential basis from a source other than the disclosing party.

1.2.20 "**Data Security Breach"** means a security breach as defined by applicable law or any incident that compromises confidentiality, integrity, or availability of Personal Data.

1.2.21 **"DHS"** means the U.S. Department of Homeland Security.

1.2.22 **"Documentation"** means all manuals, tutorials and related materials that may be provided or made available to Clier ADP in connection with the Services.

1.2.23 "**Early Termination Fee**" has the meaning set forth in Section 12.4.

1.2.24 **"Effective Date"** has the meaning set forth on the cover page.

1.2.25 **"ERISA"** means Employee Retirement Income Security Act of 1974, as amended.

1.2.26 **"E-Verify"** means the DHS's employment eligibility verification program which allows participating employers to electroni verify the employment eligibility of each newly hired employee and/or employee assigned to a covered federal contract.

1.2.27 **"Form I-9"** means the employment eligibility verification form issued by the DHS.

1.2.28 "**FCRA**" means the Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.

1.2.29 **"Global Master Terms and Conditions"** means the terms and conditions contained in the main body of this docur following the signature pages.

1.2.30 "**Go-Live Date**" means the date of commencement of the first live processing of any given Service.

1.2.31 **"I-9 Handbook"** means the current USCIS Handbook for Employers: Instructions for Completing Form I-9 (M-274).

1.2.32 **"Implementation Services"** means the Services to be performed in order to commence ongoing Services.

1.2.33 **"Improvements"** has the meaning set forth in Section 5.4.

1.2.34 **"Indemnitee"** has the meaning set forth in Section 6.3.

1.2.35 **"Indemnitor"** has the meaning set forth in Section 6.3.

1.2.36 **"Initial Term"** means the period beginning as of the Effective Date and ending one (1) year after the date of Client's monthly invoice for Services.

1.2.37 **"Intellectual Property Rights"** means all rights, title and interest to or in patent, copyright, trademark, service mark, t secret, business or trade name, know-how and rights of a similar or corresponding character.

1.2.38 **"Internal Business Purposes"** means the usage of the Services, including the ADP Application Programs, exclusivel the Client Group for its own internal business purposes, without the right to provide service bureau or other data proces services, or otherwise share or distribute the Services.

1.2.39 **"NACHA"** means the National Automated Clearing House Association.

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1.2.40 "**Notice to Furnishers**" means with respect to Employment Verification Services, the notice provided to a furnisher of information pursuant to the Obligations of Furnishers of Information provided at the following URL: htt www.consumer.ftc.gov/articles/pdf-0092-notice-to-furnishers.pdf.

1.2.41 **"Payee"** means any intended recipient of payments under the Payment Services and may include Client's employees, ta authorities, governmental agencies, suppliers, benefit carriers and/or other third parties; provided that in the case of Wage Payment Services, Payee shall be limited to Client's employees and independent contractors.

1.2.42 **"Payment Services"** means Services that involve electronic or check payments being made by ADP to third partie Client's behalf and at its direction.

1.2.43 **"Permitted Payment"** means the legal payment of wages, commissions, consulting fees or similar compensation or w related expenses in the employment context.

1.2.44 **"Personal Data"** means any information relating to an identified or identifiable natural person. An identifiable person is who can be identified, directly or indirectly, in particular by reference to an identification number or to one or more fac specific to such person's physical, physiological, mental, economic, cultural or social identity.

1.2.45 **"Plan"** means Client's plan, including a group health plan, as identified by Client for the applicable Services.

1.2.46 **"Plan Administrator"** means the appropriate plan administrator as defined in Section 3(16)(A) of ERISA and Section 41 of the Internal Revenue Code of 1986, as amended.

1.2.47 **"Renewal Term"** means each additional one (1) year period after the Initial Term.

1.2.48 "**Sales Order(s)**" means the document(s) between the parties that lists the specific Services purchased by Client Group ADP.

1.2.49 **"Services"** means the services listed on the cover page of this Agreement (including Implementation Services related the and ADP Application Programs), as may be further described in the Services Definitions, and such other services as parties may agree to be performed from time to time.

1.2.50 **"SOC 1 Reports"** has the meaning set forth in Section 9.1.

1.2.51 **"Term"** means the Initial Term together with each Renewal Term, if any.

1.2.52 "**Termination Event**" means with respect to any party, the occurrence of any of the following: (i) under the applic bankruptcy laws or similar law regarding insolvency or relief for debtors, (A) a trustee, receiver, custodian or similar offic appointed for a party's business or property, (B) a party seeks to liquidate, wind-up, dissolve, reorganize or otherwise ol relief from its creditors, or (C) an involuntary proceeding is commenced against a party and the proceeding is not sta discharged or dismissed within thirty (30) days of its commencement, or (ii) a party's Standard and Poor's issuer credit ra falls to or below BB.

1.2.53 **"Unauthorized Third Party"** means any commercial third party or business that seeks to access or accesses Application Programs using the account credentials (e.g., username and password) of a User even if such User has prov consent.

1.2.54 **"USCIS"** means U.S. Citizenship and Immigration Services.

1.2.55 **"User"** means any single natural person who, subject to the terms of this Agreement, is an employee or indepen contractor of Client authorized by Client to use, access or receive the Services.

1.2.56 **"Verification Agent"** means ADP and its subcontractors, as authorized by the Client, to perform Employment Verifica Services.

1.2.57 **"Verification Data"** means employment and income information disclosed on the Client's behalf in connection Employment Verification Services.

1.2.58 **"Verifiers"** means commercial, private, non-profit and government entities and their agents that wish to obtain or verify Client's employees or former employees Verification Data in connection with Employment Verification Services.

2 Provision and Use of Services

2.1 **Provision of Services**. ADP, or one of its Affiliates, will provide the Services to Client Group in accordance with the terms of Agreement. ADP will provide the Services in a good, diligent and professional manner in accordance with industry standa utilizing personnel with a level of skill commensurate with the Services to be performed. ADP's performance of the Services (inclu any applicable implementation activities) is dependent upon the timely completion of Client's responsibilities and obligations u this Agreement. Without limitation of the foregoing, Client will timely provide the Client Content necessary for ADP to provide Services.

2.2 **Cooperation**. ADP and Client will work together to implement the Services. Client will cooperate with ADP and execute and de all documents, forms, or instruments necessary for ADP to implement and render the Services. Client will provide ADP wit reasonable and necessary Client Content in the format requested by ADP, and will otherwise provide all reasonable assista required of Client in order for ADP to successfully implement the Services.

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2.3 **Use of Services**. Client will use the Services in accordance with the terms of this Agreement and solely for its own Internal Busi Purposes. Client will be responsible for the use of the Services by the Client Group and the Users in accordance with the ter this Agreement. Client understands and agrees that only Users are permitted to access and use ADP Application Programs (and access by Unauthorized Third Parties is not permitted) and will reasonably cooperate with ADP to limit access to such persons. C is responsible for the accuracy and completeness of the Client Content provided to ADP. The Services are designed for use i Approved Country only and Client understands that the Services have not been designed to assist Client in complying with the and regulations of any country other than the Approved Country. ADP makes no representation or warranty that access and us the Services from outside the Approved Country by Client employee managers and/or other Users who are not physically locate an Approved Country comport with any local laws, regulations, or directives in any other country. Furthermore, if Client durin implementation process or as part of the ongoing Services configures the ADP Application Programs to process additional elements beyond those data elements that are required by ADP to perform the Services, Client will remain solely responsible for configurations, including the processing of Personal Data pursuant to applicable law.

2.4 **Errors**. Client will promptly review all documents and reports produced by ADP and provided or made available to Clie connection with the Services and promptly notify ADP of any error, omission, or discrepancy with Client's records. ADP will pro correct such error, omission or discrepancy and, if such error, omission or discrepancy was caused by ADP, then such correctio be done at no additional charge to Client.

2.5 **Records**. Unless expressly included as a part of the Services, and without prejudice to ADP's obligation to retain the data neces for the provision of the Services, ADP does not serve as Client's record keeper and Client will be responsible for retaining copi all documentation received from or provided to ADP in connection with the Services to the extent required by law or Client's int policies.

2.6 **Third Party Services Available through or Integrated with the Services.** At times, ADP may make available to Client through Services, or integrate the Services with, the services of a third party, either through a link, integration, or otherwise. ADP reserve right to terminate such links, services or integrations at any time for any reason. If Client uses any third party services that integrated with or linked to the Services which require the transmission, use, sharing, access or exchange of Client Content or other payroll or other data or information provided to ADP or the third party by Client, Client is expressly agreeing to the transmis use, sharing, access and exchange of such data between ADP and the third party. Client's use of any third party services wi governed by any terms Client agrees to with the third party and in the event of any conflict between the terms of this Agreement any third party terms, the terms of this Agreement will apply to the provision of the Services by ADP to Client.

3 Compliance

3.1 **Applicable Laws**. Each party will comply with laws and regulations that affect its business generally, including any applicable bribery, export control, computer fraud and data protection laws.

3.2 **Design of the Services**. ADP will design the Services, including the functions and processes applicable to ADP's performanc the Services, to assist the Client in complying with its legal and regulatory requirements applicable to the Services, and ADP wi responsible for the accuracy of such design. Client and not ADP will be responsible for (i) how it uses the Services to comply wit legal and regulatory requirements and (ii) the consequences of any instructions that it gives to ADP, including as part of implementation of the Services, provided ADP follows such instructions. Services do not include any legal, financial, regula benefits, accounting or tax advice.

3.3 **Online Statements**. If Client instructs ADP to provide online pay statements, Forms W2, Forms 1099, or Forms 1095-C wit physical copies thereof, Client will be exclusively responsible for determining if and to what extent Client's use of online statements, Forms W2, Forms 1099, or Forms 1095-C satisfies Client's obligations under applicable laws and the consequen resulting from such determinations.

3.4 **Data Protection Laws.** During the Term of the Agreement (i) Personal Data transferred by Client or at Client's direction to ADP been collected by Client in accordance with applicable privacy laws; and (ii) Client has the authority to provide such Personal Da ADP under applicable privacy laws. ADP may not retain, sell (as defined by applicable privacy laws), use or disclose the Pers Data for any purpose other than as needed to perform the Services, as permitted by the Agreement, or as required by law.

4 Confidentiality

4.1 **General**. All Confidential Information disclosed under this Agreement will remain the exclusive and confidential property of disclosing party. The receiving party will not disclose to any third party the Confidential Information of the disclosing party and use at least the same degree of care, discretion and diligence in protecting the Confidential Information of the disclosing party uses with respect to its own confidential information. The receiving party will limit access to Confidential Information t employees and independent contractors with a need to know the Confidential Information and will instruct those employees independent contractors to keep such information confidential. ADP may disclose Client's Confidential Information on a nee know basis to (i) ADP's subcontractors who are performing the Services, provided that ADP shall remain liable for any unauthor disclosure of Client's Confidential Information by those subcontractors, (ii) employees of ADP's Affiliates, provided such emplo are instructed to keep the information confidential as set forth in this Agreement and (iii) social security agencies, tax authorities similar third parties, to the extent strictly necessary to perform the Services. ADP may use Client's and its employees' and Services recipients' information in an aggregated, anonymized form, such that neither Client nor such person may be identified, Client will have no ownership interest in such aggregated, anonymized data. Client authorizes ADP to release employee-rel data, and such other data as required to perform the Services, to third party vendors of Client as designated by Client from tim time. Notwithstanding the foregoing, the receiving party may disclose Confidential Information (x) to the extent necessary to co with any law, rule, regulation or ruling applicable to it, (y) as appropriate to respond to any summons or subpoena or in conne with any litigation and (z) to the extent necessary to enforce its rights under this Agreement.

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4.2 **Return or Destruction**. Upon the request of the disclosing party or upon the expiration or earlier termination of this Agreement, and to the extent feasible, the receiving party will return or destroy all Confidential Information of the disclosing party in the possessio the receiving party, provided that each party may maintain a copy if required to meet its legal or regulatory obligations and maintain archival copies stored in accordance with regular computer back-up operations. To the extent that any portio Confidential Information of a disclosing party remains in the possession of the receiving party following expiration or ea termination of this Agreement, such Confidential Information shall remain subject to the generally applicable statutory requirem and the confidentiality protections contained in Section 4.1.

5 Intellectual Property

5.1 **Client IP Rights.** Except for the rights expressly granted to ADP in this Agreement, all rights, title and interests in and to C Content, including all Intellectual Property Rights inherent therein and pertaining thereto, are owned exclusively by Client c licensors. Client hereby grants to ADP for the Term a non-exclusive, worldwide, non-transferable, royalty-free license to use, modify, adapt, translate, exhibit, publish, reproduce, copy and display the Client Content for the sole purpose of performing Services; provided Client has the right to pre-approve the use by ADP of any Client trademarks or service marks.

5.2 **ADP IP Rights**. Except for the rights expressly granted to Client in this Agreement, all rights, title and interest in and to Services, including all Intellectual Property Rights inherent therein and pertaining thereto, are owned exclusively by ADP c licensors. ADP grants to Client for the Term a personal, non-exclusive, non-transferable, royalty-free license to use and access ADP Application Programs solely for the Internal Business Purposes in the Approved Countries and solely up to the maxir number of Users (if any) indicated in the Sales Order. The ADP Application Programs do not include any Client-spe customizations unless otherwise agreed in writing by the parties. Client will not obscure, alter or remove any copyright, traden service mark or proprietary rights notices on any materials provided by ADP in connection with the Services, and will not c recompile, disassemble, reverse engineer, or make or distribute any other form of, or any derivative work from, such ADP materi

5.3 **Ownership of Reports**. Client will retain ownership of the content of reports and other materials that include Client Cor produced and delivered by ADP as a part of the Services, provided that ADP will be the owner of the format of such reports. To extent any such reports or other materials incorporate any ADP proprietary information, ADP (i) retains sole ownership of proprietary information and (ii) provides the Client a fully paid up, irrevocable, perpetual, royalty-free license to access and use s for its Internal Business Purposes without the right to create derivative works (other than derivative works to be used solely fo Internal Business Purposes) or to further distribute any of the foregoing rights outside the Client Group.

5.4 **Improvements.** ADP will make available to Client, at no additional cost, software improvements, enhancements, or updates to ADP Application Programs that are included in the Services (collectively "**Improvements**") if and as they are made gene available by ADP at no additional cost to ADP's other clients using the same ADP Application Programs as Client and receiving same Services as Client. All Improvements provided under this Section 5.4 shall be considered part of the ADP Applica Programs. If Client fails to implement Improvements provided or made available to Client by ADP, ADP shall be relieved of responsibility for errors or degradation in the Services and shall have no obligation to provide support for the ADP Applica Programs.

6 Indemnities

6.1 **ADP Indemnity.** Subject to the remainder of this Section 6.1, and Sections 6.3 and 7, ADP will defend Client against any third p claims and will indemnify and hold Client harmless from any resulting damage awards or settlement amounts in any cause of a to the extent such cause of action is based on a claim alleging that the Services or ADP Application Programs, as provided by and used in accordance with the terms of this Agreement, infringe upon any Intellectual Property Rights of a third party in the U States. The foregoing infringement indemnity will not apply and ADP will not be liable for any damages assessed in any caus action to the extent resulting from a Client Infringement Event or ADP's use of Client Content as contemplated by this Agreemer any Service is held or believed to infringe on any third-party's Intellectual Property Rights, ADP may, in its sole discretion, (i) m the Service to be non-infringing, (ii) obtain a license to continue using such Service, or (iii) if neither (i) nor (ii) are practical, termi this Agreement as to the infringing Service and return to Client any unearned fees prepaid by Client to ADP.

6.2 **Client Indemnity**. Subject to Sections 6.3 and 7, Client will defend ADP against any third party claims and will indemnify and ADP harmless from any resulting damage awards or settlement amounts in any cause of action to the extent such cause of acti based on the occurrence of a Client Infringement Event or ADP's use of Client Content as contemplated by this Agreement.

6.3 **Indemnity Conditions.** The indemnities set forth in this Agreement are conditioned on the following: (i) the party clai indemnification (the **"Indemnitee"**) shall promptly notify the indemnifying party (the **"Indemnitor"**) of any matters in respe which it seeks to be indemnified, and shall give the Indemnitor full cooperation and opportunity to control the response thereto the defense thereof, including without limitation any settlement thereof, (ii) the Indemnitor shall have no obligation for any c under this Agreement if the Indemnitee makes any admission, settlement or other communication regarding such claim withou prior written consent of the Indemnitor, which consent shall not be unreasonably withheld, and (iii) the Indemnitee's failur promptly give notice to the Indemnitor shall affect the Indemnitor's obligation to indemnify the Indemnitee only to the extent Indemnitor's rights are materially prejudiced by such failure. The Indemnitee may participate, at its own expense, in such defe and in any settlement discussions directly or through counsel of its choice.

7 Limit on Liability

7.1 **Ordinary Cap**. Notwithstanding anything to the contrary in this Agreement and subject to the remainder of this Section 7, ne party's aggregate liability in any calendar year shall exceed an amount equal to six (6) times the average ongoing monthly Serv fees paid or payable to ADP by Client during such calendar year for all Services (the "**Ordinary Cap"**).

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7.2 **Extraordinary Cap**. As an exception to Section 7.1, if damages arise from a breach of Section 4 (Confidentiality), Section 9.3 (Data Security) or Section 9.4 (Unauthorized Third Party Access), the Ordinary Cap will be increased by an additional six (6) times average ongoing monthly Services fees paid or payable to ADP by Client during such calendar year for all Services ("**Extraordinary Cap**"). For the avoidance of doubt, in no case shall either party's aggregate liability in any calendar year under Agreement exceed an amount equal to twelve (12) times the average monthly ongoing Services fees paid or payable to ADP Client during such calendar year for all Services.

7.3 **Matters not Subject to the Cap**. The foregoing limits on liability shall not apply to the following:

7.3.1 Client's funding obligations in connection with the Payment Services;

7.3.2 Loss or misdirection of Client funds in possession or control of ADP due to ADP's error or omission;

7.3.3 In connection with the ADP Employment Tax Services, (i) interest charges imposed by an applicable tax authority on Client the failure by ADP to pay funds to the extent and for the period that such funds were held by ADP and (ii) all tax penalt resulting from ADP's error or omission in the performance of such Service. The provisions of this Section 7.3.3 shall apply if (x) Client permits ADP to act on Client's behalf in any communications and negotiations with the applicable tax authority that is seeking to impose any such penalties or interest and (y) Client assists ADP as reasonably required by ADP

7.3.4 Either party's gross negligence, or willful, criminal or fraudulent misconduct;

7.3.5 The infringement indemnity set forth in Section 6.1 and 6.2;

7.3.6 Client's obligations to pay the fees for Services; and

7.3.7 ADP's obligations to provide credit monitoring as set forth in Section 10.2.

7.4 **Mitigation of Damages.** ADP and Client will each use reasonable efforts to mitigate any potential damages or other adv consequences arising from or related to the Services.

7.5 **No Consequential Damages.** NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT AND ONLY TO EXTENT PERMITTED BY APPLICABLE LAW, NONE OF ADP, CLIENT OR ANY BANK WILL BE RESPONSIBLE FOR SPEC INDIRECT, INCIDENTAL, CONSEQUENTIAL OR OTHER SIMILAR DAMAGES (INCLUDING DAMAGES FOR LOSS OF BUSIN OR PROFITS, BUSINESS INTERRUPTIONS OR HARM TO REPUTATION) THAT ANY OTHER PARTY OR ITS RESPEC AFFILIATES MAY INCUR OR EXPERIENCE IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES, HOWE CAUSED AND UNDER WHATEVER THEORY OF LIABILITY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBI OF SUCH DAMAGES. The foregoing exclusion shall not apply to claims for consequential damages arising from (i) ADP's or Cli gross negligence or willful, criminal or fraudulent misconduct, (ii) Client or Client's Users sharing or allowing access to a Us password, User ID, or other form of user authentication, or (iii) ADP's or Client's breach or breaches of Section 4.1 or Section under this Agreement; provided however, that any consequential damages recovered by Client or ADP in a calendar year for cl pursuant to Sections 7.5(ii) and 7.5(iii) will be subject to the Extraordinary Cap set forth in Section 7.2 above.

8 Warranties and Disclaimer

8.1 **Warranties.** Each party warrants that (i) it has full corporate power and authority to execute and deliver this Agreement ar consummate the transactions contemplated hereby and (ii) this Agreement has been duly and validly executed and delivered constitutes the valid and binding agreement of the parties, enforceable in accordance with its terms.

8.2 **DISCLAIMER**. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, ALL SERVICES, ADP APPLICATION PROGRA AND EQUIPMENT PROVIDED BY ADP OR ITS SUPPLIERS ARE PROVIDED "AS IS" AND ADP AND ITS LICENSORS A SUPPLIERS EXPRESSLY DISCLAIM ANY WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITAT ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMI NON-INTERRUPTION OF USE, AND FREEDOM FROM PROGRAM ERRORS, VIRUSES OR ANY OTHER MALICIOUS CO WITH RESPECT TO THE SERVICES, THE ADP APPLICATION PROGRAMS, ANY CUSTOM PROGRAMS CREATED BY ADP ANY THIRD-PARTY SOFTWARE DELIVERED BY ADP AND RESULTS OBTAINED THROUGH THE USE THEREOF.

8.3 **ADP COMPREHENSIVE SERVICES DISCLAIMERS**. THE PARTIES ACKNOWLEDGE AND AGREE THAT:

8.3.1 THE ADP COMPREHENSIVE SERVICES PROVIDED HEREUNDER, INCLUDING, BUT NOT LIMITED TO, ANY AND INFORMATION, MATERIALS, FORMS, AND PARTICIPANT SERVICE CENTER ACCESS, ARE PRESENTED IN GO FAITH, ARE GENERAL AND EDUCATIONAL IN NATURE AND ARE NOT INTENDED TO BE AND WILL NOT BE REL UPON BY CLIENT AS EITHER LEGAL, FINANCIAL, INSURANCE OR TAX ADVICE. FURTHERMORE, INFORMATION CONTAINED IN THE COMPREHENSIVE SERVICES MAY NOT BE APPLICABLE TO OR SUITABLE EVERY SPECIFIC FACT SCENARIO OR CIRCUMSTANCE OR NEED AND MAY REQUIRE CONSIDERATION OTHER MATTERS AND LEGAL SUPPORT. CLIENT ACKNOWLEDGES THAT IT IS RESPONSIBLE FOR SEEK ADVICE, AS IT DEEMS NECESSARY, FROM QUALIFIED LEGAL, FINANCIAL, INSURANCE, ACCOUNTING OR OTI PROFESSIONALS IN ALL JURISDICTIONS WHERE CLIENT OPERATES AND HAS EMPLOYEES.

8.3.2 THERE MAY BE CONFLICTING CURRENT PRACTICES, POLICIES OR CONTRACTS (WRITTEN OR UNWRITT THAT MUST BE ADDRESSED BY CLIENT PRIOR TO THE ADOPTION AND IMPLEMENTATION OF ANY MATERIA AND/OR CONTENT(S) UNDER THE COMPREHENSIVE SERVICES. WHERE CERTAIN MATERIAL(S) AND CONTENT(S) ARE BEING ADOPTED AND IMPLEMENTED BY THE CLIENT FOR ITS EXISTING WORKFORCE, IT CONSTITUTE A CHANGE IN THE EMPLOYMENT TERMS OR CONTRACTUAL RELATIONSHIP, AND MAY REQU THE PROVISION OF NOTICE OR CONSIDERATION.

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8.3.3 IN NO EVENT SHALL ADP BE LIABLE TO CLIENT FOR ANY CLAIM(S) RELATING IN ANY WAY TO CLIENT'S INABILITY OR FAILURE TO PERFORM LEGAL, TAX OR OTHER RESEARCH OR RELATED WORK PROPERLY OR COMPLETE EVEN IF ASSISTED BY ADP, OR ANY DECISION MADE OR ACTION TAKEN BY CLIENT IN RELIANCE UPON CONTENT(S) AND/OR MATERIAL(S) PROVIDED AS PART OF THE COMPREHENSIVE SERVICES. THE CONTEN AND/OR MATERIAL(S) WERE NOT NECESSARILY PREPARED BY A PERSON LICENSED TO PRACTICE LAW PARTICULAR JURISDICTION.

9 Security and Controls

9.1 **Service Organization Control Reports.** Following completion of implementation of any applicable Services, ADP will, at Cli request and at no charge, provide Client with copies of any routine Service Organization Control 1 reports ("**SOC 1 Reports**" any successor reports thereto) that are both directly related to those Services provided hereunder for Client and already release ADP by the public accounting firm producing the report. SOC 1 Reports are ADP Confidential Information and Client will distribute or allow any third party (other than its independent auditors) to use any such report without the prior written conse ADP. Client will instruct its independent auditors or other approved third parties to keep such report confidential and Client remain liable for any unauthorized disclosure of such report by its independent auditors or other approved third parties.

9.2 **Business Continuity; Disaster Recovery**. ADP maintains a commercially reasonable business continuity and disaster reco plan and will follow such plan.

9.3 **Data Security.** ADP has an established information security program containing appropriate administrative, technical and phy measures to protect Client data (including Personal Data) against accidental unlawful or unauthorized destruction, altera unauthorized disclosure or access consistent with applicable laws. In the event ADP suspects any unauthorized access to, or of, the Services and ADP Application Programs, ADP may suspend access to the Services to the extent ADP deems necessa preserve the security of ADP, Client or User data.

9.4 **Unauthorized Third Party Access.** Client and its Users are responsible for maintaining the security and confidentiality of password, User ID, or other form of user authentication involved in obtaining access to ADP Application Programs, and Client an Users shall not disclose any confidential account access credentials or related information to Unauthorized Third Parties.

10 Data Security Breach

10.1 **Notification**. If ADP becomes aware of a Data Security Breach of Client's Personal Data, ADP will take appropriate actior contain, investigate and mitigate the Data Security Breach. ADP shall notify Client without undue delay after becoming aware th Data Security Breach has occurred, unless otherwise required or instructed by law enforcement or regulatory authority. ADP share information in its possession with Client for Client to determine any regulatory reporting obligations required by applicable l

10.2 **Other ADP Obligations**. In the event that a Data Security Breach is the result of the failure of ADP to comply with the terms of Agreement, ADP shall, to the extent legally required or otherwise necessary to notify the individuals of potential harm, bear actual, reasonable costs of notifying affected individuals. ADP and Client shall mutually agree on the content and timing of any notifications, in good faith and as needed to meet applicable legal requirements. In addition, where notifications are required, where such monitoring is practicable and customary, ADP shall also bear the cost of one year of credit monitoring to affe individuals in the applicable jurisdictions.

11 Payment Terms

11.1 **Fees and Fee Adjustments.** Client will pay to ADP the fees and other charges for the Services at the rates set forth in the S Order for the Initial Term. Total fees charged, including within the Initial Term, may change commensurate with the number of Cli employees being serviced. ADP may increase prices for Services at any time after the Initial Term upon at least thirty (30) days written notice to Client. The fees presented in any Sales Order were calculated based upon particular assumptions relative to C requirements (including funding requirements), specifications, volumes and quantities as reflected in the applicable Sales Order related documentation, and if Client's actual requirements vary from what is stated, ADP may adjust the fees based on changes. The fees do not include any customizations to any Service.

11.2 **Additional Services and Charges.** Any Services provided to Client but not included in a Sales Order will be provided subject to terms of this Agreement and charged at the applicable rates as they occur; and those services will be considered to be "Services purposes of this Agreement. Additional charges may be assessed Client in relation to the performance of the Services in ce circumstances, including without limitation, late funding, an insufficient funds notification and emergency payment requests Client.

11.3 **Fees for Implementation Services.** Implementation fees are due and payable by Client when billing begins for the Service accordance with Section 11.4.

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11.4 **Invoicing.** Client will be invoiced for fees on a monthly billing cycle. If Client is purchasing Comprehensive HR alone or with any other of the ADP Comprehensive Services, billing shall begin starting the monthly billing cycle following the initial kickoff call Client's applicable ADP Relationship Manager (the "Kick-off Call"). If Client is purchasing Comprehensive Payroll (wit Comprehensive HR),Comprehensive Benefits and/or Comprehensive Talent billing shall begin upon the earlier of (a) the date C is first able to use the services in a live production environment or (b) ninety (90) days from the Kick-off Call. Notwithstandinc foregoing, if Client is an existing ADP Workforce Now client migrating from Major Accounts Services to Comprehensive Services has purchased Comprehensive Payroll, Comprehensive Benefit and/or Comprehensive Talent, then Client shall be invoiced for s Comprehensive Services commencing one month from the date Client is implemented on the Comprehensive Services platf With the exception of the addition of any of the Comprehensive Services, in the event after the Effective Date Client adds additi Services pursuant to an Amendment, unless otherwise specified in such Amendment or Sales Order, billing shall commence v Client is first able to use such added Services in a live production environment. ADP will notify Client of all applicable Services payable by Client by way of invoice or other method (i.e. ADP's on-line reporting tool). Client will pay the amount on each invoic such other similar document in full pursuant to the agreed upon method of payment set forth in the Sales Order. All amounts not when due are subject to a late payment charge of one and one-half percent (1.5%) per month (not to exceed the maximum allc by applicable law) of the past due amount from the due date until the date paid.

11.5 **Currency.** Client shall pay the fees in US dollars.

11.6 **Taxes.** Unless Client provides ADP a valid tax exemption or direct pay certificate, Client will pay directly, or will pay to ADF amount equal to all applicable taxes or similar fees levied or based on the Agreement or the Services, exclusive of taxes base ADP's net income.

11.7 **Postage, Shipping, Travel and Out-of-Pocket Expenses**. ADP will invoice Client for postage charges, delivery charges, c third party charges, reasonable preapproved travel expenses, and travel-related out-of-pocket expenses, as necessary to prc the Services.

11.8 **Funding Requirements and Disbursement Disclosures.** With respect to Payment Services to be deducted by ACH or Authorized Debit, Client must have sufficient good funds for payment of the payroll obligations, tax filing obligations, v garnishment deduction obligations, service fees (as applicable), expenses, and any other applicable charges, to be direct del from Client's designated account no later than one (1) Business Day prior to the pay date for the applicable payroll (in the cas payroll processing services), or as otherwise agreed by the parties. For reverse wire clients, funds must be available (a) by a.m. Pacific time on the Business Day immediately before the associated payroll check date (in the case of the ADP Employr Tax Services) and (b) by 6:00 a.m. Pacific time two (2) Business Days prior to the associated payroll check date for all c Payment Services. In consideration for the additional costs incurred by ADP in providing wire transfer service, Client agrees to a reasonable fee for each wire transfer. Notwithstanding the foregoing, ADP reserves the right to modify the aforementic deadlines at any time and will communicate any such modifications to Client.

11.9 **Change Control.** In the event either party requests a change in the scope of Services (including implementation services) or rework is required by ADP as a result of a delay by Client in implementation of any Services (each a "**Change Control Item**") parties shall address such change request, if possible via ADP's change control process. Change Control Items and the associated with such changes (if any) to the Services shall be mutually agreed to by the parties and shall be defined in a stater of work agreed to by the parties, with the exceptions of Change Control Items that are required to be made by law or regula applicable to the Services or to the duration of implementation services, which ADP will notify Client of prior to making the chang

12 Term; Termination; Suspension

12.1 **Term.** This Agreement is effective for the Initial Term and will automatically renew at the end of any Term for additional Ren Terms unless terminated by either party upon written notice given at least ninety (90) days prior to the end of such Term.

12.2 **Termination for Cause.** Either party may terminate this Agreement for the other's material breach of this Agreement if such bre is not cured within sixty (60) days following notice thereof or in the event either party is the subject of a Termination Event. In addi ADP may terminate this Agreement in the event Client fails to timely pay fees for Services performed within ten (10) days follo notice that such fees are past due. ADP may also terminate this Agreement or the Services immediately on written notice to Clie the provision of Service to Client causes or will cause ADP or its Affiliates to be in violation of any laws, rules or regulations applic to it including any sanction laws applicable to ADP or any Affiliate.

12.3 **Suspension**. Without limiting the foregoing, the parties agree that Payment Services involve credit risk to ADP. Payment Serv may be suspended by ADP (A) immediately following notice to Client (i) that Client has failed to remit sufficient, good and avail funds within the deadline and via the method of delivery agreed upon as it relates to the applicable Payment Services, or (ii) if C breaches any rules promulgated by the NACHA (or other similar local regulator) as it relates to ADP conducting ACH (or sir electronic payment) transactions on behalf of Client, and (B) with 24 hour notice if: (i) a bank notifies ADP that it is no longer willir originate debits from Client's account(s) or credits for Client's behalf for any reason or (ii) the authorization to debit Client's accou terminated or ADP reasonably believes that there is or has been fraudulent activity on the account. If the Payment Services terminated or suspended pursuant to Sections 12.2 or 12.3, Client acknowledges that ADP shall be entitled to allocate any fun ADP's possession that have been previously remitted or otherwise made available by Client to ADP relative to the Payment Serv in such priorities as ADP may determine appropriate, including reimbursing ADP for payments made by ADP on Client's behalf third party. If the Payment Services are terminated by ADP, Client understands that it will (x) immediately become solely respon for all of Client's third party payment obligations covered by the Payment Services then or thereafter due (including, without limita for ADP Employment Tax Services, any and all penalties and interest accruing after the date of such termination, other than pena and interest for which ADP is responsible under Section 7.3.3), and (y) reimburse ADP for all payments properly made by ADI behalf of Client to any Payee**,** which has not been paid or reimbursed by Client. If the Payment Services remains suspended fc days, the affected Payment Service shall be deemed terminated on the 31st day following suspension.

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12.4 **Early Termination Fee.** In order for ADP to recoup certain costs associated with the Services provided under the Agreement in the event of an early termination, if Client terminates Services or the Agreement in whole or in part for convenience or ADP termin the Agreement pursuant to Section 12.2 or 12.3 above, Client will reimburse ADP for its costs (including unamortized investm and any costs incurred that have not been recovered from fees charged) associated with the termination of the Services a percentage of the estimated aggregate ongoing fees for Services (the "**Early Termination Fee**"). During the Initial Term, the E Termination Fee shall be equal to A multiplied by B where A equals the number of months remaining in the Initial Term, as o effective date of termination, and B equals the average monthly fee for the terminated Services. During any Renewal Term, the E Termination Fee shall be equal to fifty percent (50%) of A multiplied by B. If monthly fees for Services have not been payable a time of termination, B above shall be equal to the estimated monthly fees that would have been payable under the Agreement. In case of a partial termination, ADP may adjust the fees for the remaining Services accordingly. Client shall also pay the E Termination Fee in the event of any reduction in Client's volume or usage of Services by more than fifty percent (50%).

12.5 **Additional Termination Provisions**.

12.5.1 **Additional Termination Provisions for ADP Employment Tax Services**. If the ADP Employment Tax Services in United States are terminated, Client's access to ADP websites containing Client's data will expire 90 days from the effe date of the termination, and Client will be responsible for downloading all relevant data, including Statements of De (SODs) prior to the expiration of such access.

12.5.2 **Additional Termination Provisions for Employment Verification Services**. ADP may, in its sole discretion, terminate Employment Verification Services at any time upon 90 days prior written notice to Client should a Verification Agent n ADP that it is no longer willing to provide the Employment Verification Services and ADP, after taking commerc reasonable steps, cannot engage a successor Verification Agent.

12.5.3 **Additional Termination Provisions for ADP Comprehensive Services.** ADP may terminate, by further written notic Client, if Client fails to render reasonable cooperation needed in connection with the implementation services such that A is unable to complete the Implementation Services and commence Services. ADP may also suspend and/or termi performance immediately without prior notice in the event Client, its employee(s) or any other third party uses or accesses Services in a manner that exposes ADP to civil or criminal liability.

12.5.4 **Additional Termination Provisions for Essential ACA Services**. If ADP reasonably determines that it can no lo provide all or any portion of Essential ACA Services due to changes in applicable law or application of existing law, ADP in its sole discretion and upon notice to Client, immediately terminate the applicable portion of Essential ACA Services.

12.5.5 **Additional Suspension for ADP Compliance on Demand.** ADP may, in its sole discretion, immediately suspend acces ADP Compliance on Demand without prior notice to Client in the event Client posts or otherwise distributes any cor online that is (i) inappropriate or otherwise objectionable, (ii) potentially violates the privacy or publicity right of a third part (iii) advertises any other site or business. In the event Client continues to post or distribute such content after access to A Compliance on Demand is restored, ADP shall have the right to terminate ADP Compliance on Demand.

13 Post Termination

13.1 **Scope**. At any time prior to the actual termination date, Client may download Client's information or reports available to conjunction with all of the Services provided to Client by ADP. Upon expiration or termination of the Services, subject to Se 13.2, Client may order from ADP any data extraction offered by ADP, at the then prevailing hourly time and materials rat connection with any data extraction, ADP will not be required to provide any third party with access to ADP's systems, intelle property or any Confidential Information of ADP.

13.2 **Past Due Amounts**. If ADP has terminated this Agreement due to Client's failure to pay fees, ADP's obligations in Section 13.1 be subject to Client's payment of all past due amounts and ADP may require Client to prepay for any services.

14 Additional Terms

14.1 **ADP Employment Tax Services.** The following additional terms and conditions apply to the ADP Employment Tax Services:

14.1.1 **Important Tax Information (IRS Disclosure) for U.S. Only.** Notwithstanding Client's engagement of ADP to provide ADP Employment Tax Services in the United States, please be aware that Client remains responsible for the timely of payroll tax returns and the timely payment of payroll taxes for its employees. The Internal Revenue Se recommends that employers enroll in the U.S. Treasury Department's Electronic Federal Tax Payment System (EFT to monitor their accounts and ensure that timely tax payments are being made for them, and that online enrollme EFTPS is available at www.eftps.gov; an enrollment form may also be obtained by calling (800) 555-4477; that state authorities generally offer similar means to verify tax payments; and that Client may contact appropriate state of directly for details.

14.2 **ADP Recruiting Management Services.** The following additional terms and conditions apply to the ADP Recruiting Manager Services:

14.2.1 **Hiring Practices.** Client shall be exclusively responsible for all hiring practices, including, but not limited to, compl with all employment laws, including, if applicable, the monitoring, analysis and reporting of any adverse impact that result from any specification or criteria that Client uses to rank candidates in the ADP Recruiting Management Serv Application Programs.

14.2.2 **Vendors.** Client shall be exclusively responsible for all access and use of the ADP Recruiting Management Service its vendors and such vendors' compliance with the terms of this Agreement.

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14.2.3 **Additional Third-Party Terms.** During the Term of this Agreement, the Client's use and access to the Recruitment Management Services may be subject to additional terms of services which shall be included within the ADP Recruitment Management Services. Prior to enabling the Recruitment Management Services, Client shall and Client shall ensure its Users of Recruitment Management Services click through and accept such additional terms of service.

14.3 **Benefit Services.** The following additional terms and conditions apply to the Benefit Services:

14.3.1 **Benefits Liaison.** Client shall designate in writing to ADP one or more contacts for the Benefit Services to serve as Client Benefits Liaison, and such Client Benefits Liaison shall have the authority to (i) provide information, instruct and direction on behalf of the Client, each Plan Administrator and, if applicable, each "fiduciary" (as defined in Sec 3(21) of ERISA) of each separate Plan, and (ii) grant or provide approvals (other than Amendments) required or perm under the Agreement in connection with the Benefit Services.

14.3.2 **Compliance of Benefit Plans.** Client shall furnish to ADP all necessary information and data for each Plan. Client be responsible for the final preparation, approval and submission of Plans and related amendments to applic governmental authorities. Client is responsible for, and shall take measures required under state and federal la assure the qualification and compliance of the Plans with such laws.

14.3.3 **Disclaimer.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT ADP IS NOT THE "ADMINISTRATOR" OR "P ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE INTER REVENUE CODE OF 1986, AS AMENDED, RESPECTIVELY, NOR IS ADP A "FIDUCIARY" WITHIN THE MEANING ERISA SECTION 3(21), NOR IS ADP A "HEALTH CARE CLEARINGHOUSE" WITHIN THE MEANING OF SECT 1171 OF THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996, AS AMENDED ("HIP AND CLIENT SHALL NOT REQUEST OR OTHERWISE REQUIRE ADP TO ACT AS SUCH. FURTHER, ADP D NOT PROVIDE CLAIMS PROCESSING OR ANY OTHER COVERED FUNCTION WHICH WOULD CAUSE ADP TO CONSIDERED A BUSINESS ASSOCIATE AS DEFINED AT 45 CFR §160.103. ALL ENROLLMENT INFORMAT AND RELATED DATA COLLECTED BY ADP IS ON BEHALF OF CLIENT AND NOT ANY EMPLOYER-SPONSO BENEFIT PLAN. ALL OTHER INFORMATION COLLECTED BY ADP FOR PROVIDING BENEFITS SERVICES CONSIDERED EMPLOYMENT RECORDS AND EXPLICITLY EXCLUDED FROM THE DEFINITION OF PROTEC HEALTH INFORMATION AS STATED AT 45 CFR §164.501, AND IS NOT PROTECTED BY HIPAA'S PRIVACY RU SEE ALSO 65 FED. REG. 82461, 53181. ADP SHALL NOT EXERCISE ANY DISCRETIONARY AUTHORITY DISCRETIONARY CONTROL REGARDING MANAGEMENT OF ANY PLAN OR MANAGEMENT OR DISPOSITION ANY PLAN ASSETS. ADP SHALL NOT RENDER INVESTMENT ADVICE FOR A FEE OR OTHER COMPENSAT DIRECT OR INDIRECT, WITH RESPECT TO ANY MONIES OR OTHER PROPERTY OF ANY PLAN, NOR DOES HAVE ANY AUTHORITY OR RESPONSIBILITY TO DO SO. ADP HAS NO DISCRETIONARY AUTHORITY DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF THE PLAN(S).

14.3.4 **Carrier Connections.** ADP will, at Client's request, and for an additional charge as set forth on the Sales Order, pro Client with the following Carrier Connections services:

14.3.4.1 ADP will electronically transmit employee data, including employee benefits enrollment data, to Cli carriers or other third parties authorized by Client, and Client authorizes ADP to provide such transmis on Client's behalf. Commencement of carrier connection service is subject to Client completing configuration setup of Client Content and the format for such transmission to the designated carriers.

14.3.4.2 ADP's ability to transmit Client Content data is subject to the provision by Client's designated carriers current functional interface between ADP's systems and the designated carriers' systems. ADP will no obligated to transmit Client's data to designated carriers if at any time Client's designated carriers fa provide the proper interface as described above. Client is responsible for promptly reviewing all record carrier transmissions and other reports prepared by ADP for validity and accuracy according to Cli records, and Client will notify ADP of any discrepancies promptly after receipt thereof. In the event o error or omission in carrier connection services caused by ADP, ADP will correct such error or omis provided that Client promptly advises ADP of such error or omission.

14.3.5 **Additional Third-Party Terms.** During the Term of this Agreement, the Client's use of, and access to, the Be Services may be subject to additional terms of service which shall be included within the Benefit Services. Pri enabling such Services, Client shall ensure that its Users of Benefit Services click through and accept such additi terms of service.

14.4 **COBRA Services**. The following terms relating to COBRA services will apply.

14.4.1 **Operating Guidelines**. ADP's performance of COBRA Services shall be in accordance with the operating guideli including the COBRA Administration User Guide, as amended from time to time, a copy of which will be provided to C upon request.

14.4.2 **Use of Name**. Except for references to ADP as a service provider in IRS Form 5500 or a similar filing as require ERISA, Client shall not use ADP's name without ADP's prior written consent.

14.4.3 **Retention of Administrative Fee and Interes**t. Client agrees that ADP shall retain the two percent (2%) administra fee allowed by COBRA which shall be added to the premium due. ALL AMOUNTS EARNED ON FUNDS REMITTED ADP IN CONNECTION WITH THE SERVICES PENDING DISBURSEMENT TO CLIENT (OR CLIENT'S DESIGN SHALL BE RETAINED BY ADP AS COMPENSATION. AMOUNTS DISBURSED TO ADP ARE HELD BY ADP APPROXIMATELY FIFTEEN (15) DAYS PRIOR TO DISBURSEMENT BY ADP.

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14.4.4 **HIPAA**. Pursuant to the federal Health Insurance Portability and Accountability Act, Public Law 104-191 ("HIPAA") the Health Information Technology for Economic and Clinical Health Care Act passed as part of the American Recovery Reinvestment Act of 2009 ("ARRA"), the U.S. Department of Health and Human Services regulations entitled "Stand for Privacy of Individually Identifiable Health Information" ("Privacy Rule"), Security Standards for the Protectio Electronic Protected Health Information ("Security Rule") and the Breach Notification for Unsecured Protected He Information ("Breach Notification Rule"), all enrollment information collected is on behalf of Client and not the health p All other information collected for providing COBRA Services is considered employment records and is explicitly exclu from the definition of Protected Health Information as stated at 45 CFR §164.501, and is not subject to the privacy found in HIPAA. See also 65 Fed. Reg. 82461, 53181. To the extent any information is deemed to be Protected He Information by any regulator, COBRA Services otherwise comply with the Privacy and Security Rules disclo exception found at 45 CFR § 164.504(f).

14.4.5 **Disclaimer**. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT ADP IS NOT THE "ADMINISTRATOR" OR "P ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE INTER REVENUE CODE OF 1986, AS AMENDED, RESPECTIVELY, NOR IS ADP A "FIDUCIARY" WITHIN THE MEANING ERISA SECTION 3(21), NOR IS ADP A "HEALTH CARE CLEARINGHOUSE" WITHIN THE MEANING OF SECT 1171 OF HIPAA AND CLIENT SHALL NOT REQUEST OR OTHERWISE REQUIRE ADP TO ACT AS SU FURTHER, ADP DOES NOT PROVIDE CLAIMS PROCESSING OR ANY OTHER COVERED FUNCTION WH WOULD CAUSE ADP TO BE CONSIDERED A BUSINESS ASSOCIATE AS DEFINED AT 45 CFR §160.103. ENROLLMENT INFORMATION AND RELATED DATA COLLECTED BY ADP IS ON BEHALF OF CLIENT AND ANY EMPLOYER-SPONSORED BENEFIT PLAN. ALL OTHER INFORMATION COLLECTED BY ADP PROVIDING COBRA SERVICES IS CONSIDERED EMPLOYMENT RECORDS AND EXPLICITLY EXCLUDED FR THE DEFINITION OF PROTECTED HEALTH INFORMATION AS STATED AT 45 CFR §164.501, AND IS PROTECTED BY HIPAA'S PRIVACY RULE. SEE ALSO 65 FED. REG. 82461, 53181. ADP SHALL NOT EXERC ANY DISCRETIONARY AUTHORITY OR DISCRETIONARY CONTROL REGARDING MANAGEMENT OF ANY P OR MANAGEMENT OR DISPOSITION OF ANY PLAN ASSETS. ADP SHALL NOT RENDER INVESTMENT ADV FOR A FEE OR OTHER COMPENSATION, DIRECT OR INDIRECT, WITH RESPECT TO ANY MONIES OR OTH PROPERTY OF ANY PLAN, NOR DOES ADP HAVE ANY AUTHORITY OR RESPONSIBILITY TO DO SO. ADP NO DISCRETIONARY AUTHORITY OR DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF PLAN(S).

14.5 **WFN EI-9 Services.** The following additional terms and conditions apply to the WFN EI-9 Services.

14.5.1 **Use of Services.** Client shall, and cause the members of the Client Group, receiving the WFN EI-9 Services to do following:

14.5.1.1 Review the USCIS Form I-9, which is the employment eligibility verification form issued by the D including instructions in the form and the guidelines in the current I-9 Handbook, each of which is avail on the USCIS website, currently located at http://www.uscis.gov/i-9central. Client certifies that it reviewed the current USCIS Form I-9 and the I-9 Handbook and that it agrees to comply with the applic policy and procedures set forth therein, and any future new or amended policies or procedures, as requ by law. Client will ensure availability of the most recent version of the USCIS Form I-9 and the Handbook to all employees authorized to complete the USCIS Form I-9 on behalf of Client and/o Affiliates.

14.5.1.2 Client is responsible for reviewing reports available to Client on the WFN EI-9 Services and for resolvin causing the applicable employee to take action to resolve) missing or incomplete Forms I-9. This inclu communicating with the employee in question and the submission or resubmission of the missin incomplete Form I-9.

14.5.1.3 ADP executed a Memorandum of Understanding with the DHS as the E-Verify employer agent. E-Veri the DHS's employment eligibility verification program which allows participating employers to electroni verify the employment eligibility of each newly hired employee and/or employee assigned to a cov federal contract. The following is required as it relates to the use of E-Verify through ADP and will apply to the extent Client is using E-Verify through ADP

14.5.1.3.1 Notify ADP of (i) the location(s) where Client elects to enroll; and (ii) whether the emplo is a federal contractor or a federal, state or local government organization.

14.5.1.3.2 Execute a Memorandum of Understanding with the DHS and ADP (as its E-Verify empl agent), and comply with the terms and conditions set forth therein.

14.5.1.3.3 Review and comply with the policy and procedures contained in the E-Verify User Ma for Employers, and any superseding policy and procedures, available to Client on the V EI-9 Service.

14.5.1.3.4 To the extent the Client elects to have more than one company location participate i Verify, ensure all authorized users in each location have complied with all requiremen this Section.

14.5.1.3.5 Ensure all of Client's authorized users (i) complete the mandated E-Verify training co and any applicable update courses administered by ADP and (ii) pass a knowledge with the required score.

14.5.1.3.6 Immediately notify ADP of any updates/changes to its E-Verify employer status (e.g., C becomes a federal contractor or Client ceases being a federal contractor).

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14.5.2 **Form I-9 Retention**. During the term of the Agreement, ADP will store electronic copies of Forms I-9 in the WFN EI-9 Services for a minimum of three years from the employee's hire date or until one year after the employee ceases t employed by Client (or the applicable Affiliate), whichever is later (or as otherwise required by changes to fec regulations that come into effect hereafter). Upon termination or expiration of the Agreement, ADP shall use commerc reasonable methods to transfer all electronically stored Forms I-9 to Client in accordance with ADP's current sec policies. Upon termination of the WFN EI-9 Services, Client shall be solely responsible for storage of copies of Forms

14.6 **Payment Services.** The following additional terms and conditions apply to the Payment Services:

14.6.1 **Client Credentialing.** Client understands and acknowledges that the implementation and ongoing provision of Payr Services are conditioned upon Client passing (and continuing to pass) a credentialing process that ADP may d necessary in connection with the provision of Payment Services.

14.6.2 **Additional Requirements**. Payment Services may be subject to the rules and standards of any applicable clea house, payment and/or card networks or associations. Client and ADP each agree to comply with all such rules standards applicable to it with respect to the Payment Services.

14.6.3 **Funding Obligations**. Client acknowledges that ADP is not a lender. As such, as a condition to receiving serv Client will remit or otherwise make available to ADP sufficient, good and available funds within the agreed-to deadline via the agreed-to method of delivery to satisfy all of Client's third-party payment obligations covered by the Agreem ADP will apply such funds to satisfy such third-party payment obligations. ADP will not be required to provide Payr Services if ADP has not received all funds required to satisfy Client's third-party payment obligations. Client immediately notify ADP if it knows or should know that it will not have sufficient funds to satisfy the amounts require connection with the Payment Services. If Client has a material adverse change in its condition, ADP may modify funding method or deadline by which funds must be made available to ADP for payment to Payees. Client agrees to to ADP upon demand any amounts that have been paid by ADP to satisfy Client's third party payment obligations pri receiving such amounts from Client.

14.6.4 **Investment Proceeds; Commingling of Client Funds**. IF ADP RECEIVES CLIENT'S FUNDS IN ADVANCE OF TIME ADP IS REQUIRED TO PAY SUCH FUNDS TO THIRD PARTIES, ALL AMOUNTS EARNED ON SUCH FUNDS ANY, WHILE HELD BY ADP WILL BE FOR THE SOLE ACCOUNT OF ADP. ADP may commingle Client's funds similar funds from other clients and with similar ADP and ADP-administered funds. ADP utilizes a funds control sys that maintains general ledger entries by client and/or by jurisdiction.

14.6.5 **Recovery of Funds; Stop Payment Requests.** Client agrees to cooperate with ADP and any other third partie recover funds erroneously issued or transferred to any Payee or credited to any Payee's account. If Client desires to payment on any check or to recall or reverse any electronic payment, Client will provide ADP with a stop payment req in the form required by ADP. Client acknowledges that ADP's placement of a stop order request is not a guarantee such stop payment will occur.

14.7 **ADP Wage Payment Services.** The following additional terms and conditions apply to ADP Wage Payment Services:

14.7.1 **ADPCheck; Direct Deposit**. Client agrees not to distribute any ADPChecks to Payees in a manner that would a Payees to access the associated funds before pay date. Prior to the first credit to the account of any employee or c individual under ADP Direct Deposit Services, Client shall obtain and retain a signed authorization from such emplo or individual authorizing the initiation of credits to such party's account and debits of such account to recover fu credited to such account in error.

14.8 **Tax Registration Services.** ADP shall provide tax registration services as further described in this Section and the Serv Definitions (the "**Tax Registration Services**") in accordance with and subject to the terms of this Agreement. The Tax Registra Services provided hereunder relate solely to ADP obtaining jurisdiction account numbers for employment tax as requested by Cli There shall be no additional fees for Tax Registration Services. In receiving the Tax Registration Services hereunder, C acknowledges the following:

14.8.1 Client understands that ADP will not perform Tax Registration Services in connection with the following events: (i) mer and acquisitions; (ii) name, address or entity (corporate form) changes; (iii) applications to a state's Secretary of State; (iv) closing of accounts with a state taxing agency.

14.8.2 As a third-party service provider, ADP's Services hereunder are consultative in nature. ADP is not representing Client in dealings before any tax agencies. ADP's provision of the Tax Registration Services should not be construed as legal, ta accounting advice. Client should consult its legal, tax, or accounting advisors for such advice.

14.8.3 All submissions to the taxing jurisdiction will be (i) reviewed by Client prior to submission, when provided and (ii) signe Client where necessary or Client will instruct ADP to affix electronically the Client signature provided by Client. By sig the documents or requesting that ADP affix Client's electronic signature, Client is confirming that (i) Client has reviewed documents and/or data being submitted to the taxing jurisdiction and (ii) the information contained therein is complete accurate.

14.8.4 By utilizing the Tax Registration Services, Client authorizes ADP to act on its behalf in obtaining jurisdiction employmen account numbers including, but not limited to, affixing the electronic signature provided by Client to registration forms other documentation, submitting forms to tax agencies and directly communicating with such agencies as necessary.

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14.8.5 Client understands that ADP's Services are based solely on the information provided by Client and/or otherwise avail for ADP in connection with the Services about Client's business established within a particular jurisdiction and other wr correspondence that is in reply to ADP's questions regarding the registration process or otherwise provided by Client. C authorizes ADP to rely upon such in providing the Tax Registration Services. ADP is not responsible for Tax Registra Services provided hereunder based on any inaccurate information supplied by Client or the failure by Client to provide with information relating to the registration process.

14.8.6 Client understands that, for reasons beyond ADP's reasonable control, ADP may not be successful in securinç employment tax account number for Client in any particular jurisdiction.

14.8.7 ADP is not responsible for any penalties or interest incurred by Client as a result of ADP's failure to timely receive Cli identification numbers.

14.9 State Unemployment Insurance (SUI) Management Services. The following additional terms and conditions apply to the Management Services:

14.9.1 Provision and Transfer of Information. Client will provide ADP with accurate, complete and timely information neces for ADP to perform the SUI Management Services, including without limitations, the claimants' names, relevant dates, v and separation information, state-specific required information, and other documentation to support response unemployment compensation agencies. Client will transfer this information via (i) on-line connection between ADP Client's computer system or (ii) inbound data transmissions from Client to ADP, using mutually acceptable communicat protocols and delivery methods. Client will promptly notify ADP in writing if Client wishes to modify the communica protocol or delivery method.

14.9.2 Definition of Claim; Claim Cap. For purposes of the SUI Management Services provided under this Agreement and b to Client, a "claim" shall be defined as a claim notice generated by a state agency as a result of an individual filinç unemployment insurance benefits. In addition, Client acknowledges and agrees that (i) claim notices are typically gener for each state unemployment tax ID number under which an employee had worked and earned wages; (ii) s unemployment agencies generally issue multiple claim notices per individual as identified by a Social Security Nur during the benefit eligibility period upon receiving a request for unemployment benefits; and (iii) all such claim no require review ADP (e.g., including but not limited to, last employer claims, base period employer claims, per qualification claims, additional benefit claims, renewed claims and extended benefit claims). Client further acknowlec and agrees that an applicable claim cap applies to the fees for SUI Management Services and that the claim cap sha stated on the Sales Order, and will be based on all claim notices processed by ADP as a result of an individual filinç unemployment benefits. The number of claims counted for billing purposes will be reported to Client by ADP as "Cl Processed" via on-line reports.

14.10 ADP Wage Garnishment Payment Services. The following additional terms and conditions apply to the ADP Wage Garnishr Payment Services:

14.10.1 Description of Services. ADP will act solely in the capacity of a third party service provider of payment processing.

14.10.2 Client's Use of Services. Client agrees not to distribute any ADPChecks to Payees in a manner that would allow Pa to access the associated funds before pay date.

14.11 Employment Verification Services; Employee Authorized Disclosure. The following additional terms and conditions apply to Employment Verification Services and Employee Authorized Disclosure:

14.11.1 Employment Verification Services. Client authorizes ADP and Verification Agents through which Employment Verifica Services are performed to disclose, on Client's behalf, Verification Data to Verifiers who wish to obtain or verify ar Client's employees' (or former employees') Verification Data. Verification Data will be disclosed to Verifiers who certify are entitled to receive such data (as described below) pursuant to FCRA, and, in the case of income information requ who additionally certify they have a record of the employee's consent to such disclosure or who utilize a salary ke accordance with FCRA, Verification Data may be provided to Verifiers where (i) the employee has applied for a be (such as credit, other employment or social services assistance); (ii) the employee has obtained a benefit and the Verifi seeking to (a) determine whether the employee is qualified to continue to receive the benefit; and/or (b) collect a del enforce other obligations undertaken by the employee in connection with the benefit; or (iii) the Verifier is otherwise ent under FCRA to obtain the Verification Data. In certifying they have a record of the employee's consent, Verifiers gene rely on the employee's signature on the original application as authorization for the Verifier to access the employ income data at the time of the application and throughout the life of the obligation. Client understands that Verifiers charged for commercial verifications processed through ADP or its Verification Agents.

14.11.1.1 Data Quality. If requested by ADP, Client agrees to work with ADP during implementation to produce a tes and validate the Verification Data using validation reports made available by ADP or its Verification Agent Client uses ADP's hosted payroll processing services, ADP will utilize the latest Verification Data availabl ADP's payroll processing system.

14.11.1.2 Notice to Furnishers of Information: Obligations of Furnishers of Information". Client certifies that it read the Notice to Furnishers provided to Client at the following URL: https://www.consumer.ftc.gov/arti pdf-0092-notice-to-furnishers.pdf. Client understands its obligations as a data furnisher set forth in such n and under FCRA which include duties regarding data accuracy and investigation of disputes, and certifies i comply with all such obligations. Client further understands that if it does not comply with such obligati ADP may correct incorrect Verification Data on behalf of Client or terminate the Employment Verifica Services upon 90 days prior written notice to Client.

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14.11.1.3 **Archival Copies**. Notwithstanding anything to the contrary in the Global Master Terms and Conditions, Client agrees that, after the termination of this Agreement, ADP and its Verification Agents may maintain arc copies of the Verification Data as needed to show the discharge and fulfillment of obligations to Cli employees and former employees and the provisions of Section 4 of the Global Master Terms and Condit will continue to apply during the time that ADP and its Verification Agents maintain any such archival copies

14.11.1.4 **Employee Authorized Disclosure.** ADP may disclose or use Personal Data of Client's employees to the extent the employee requested or consented to the disclosure or use such as but not limited to when an employee needs their identity verified when they submit an application for a bank account, cellular service, credit or a benefit.

14.12 **Essential ACA Services.** The following terms shall apply to Essential ACA Services.

14.12.1 Client must use ADP Workforce Now payroll, HR and benefits services in order to purchase and implement Essential A For the avoidance of doubt, all Forms filed by ADP with the IRS on behalf of Client will be filed electronically; any Fo sent to Client for its employees by ADP shall be sent in paper form, and, if Client has ADP's iPay functionality, ADP will make Forms accessible to Client employees electronically. It will then be Client's responsibility to distribute the Fo directly to its employees.

14.12.2 **Client ACA Liaison.** Client shall designate in writing to ADP the name of one person who shall serve as the Client Liaison for Essential ACA), and such Client ACA Liaison shall have the authority to (i) provide information, instructions direction on behalf of Client, and (ii) grant or provide approvals (other than Amendments) required or permitted under Agreement in connection with Essential ACA. Client shall designate an alternate Client ACA Liaison in the event principal Client ACA Liaison is not available.

14.12.3 **Disclaimer.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT ADP IS NOT THE "ADMINISTRATOR" OR "P ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE CO RESPECTIVELY, NOR IS ADP A "FIDUCIARY" WITHIN THE MEANING OF ERISA SECTION 3(21). ADP SHALL EXERCISE ANY DISCRETIONARY AUTHORITY OR DISCRETIONARY CONTROL RESPECTING MANAGEMENT ANY BENEFIT PLANS SPONSORED OR OFFERED BY CLIENT. ADP HAS NO DISCRETIONARY AUTHORITY DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF THE CLIENT'S BENEFIT PLAN(S). EXPRESSLY DISCLAIMS ANY WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, NON-INTERRUPT OF USE, AND FREEDOM FROM PROGRAM ERRORS WITH RESPECT TO ESSENTIAL ACA, THE ADP APPLICAT PROGRAMS OR ANY THIRD-PARTY SOFTWARE DELIVERED BY ADP.

14.12.4 **Important Tax Information (IRS Disclosure)**: Notwithstanding Client's engagement of ADP to provide Essential A please be aware that Client remains responsible for the timely filing of all required reports and filings, and the ti payment of Client penalty obligations. The Internal Revenue Service recommends that employers enroll in the Treasury Department's Electronic Federal Tax Payment System (EFTPS) to monitor their accounts and ensure that ti tax payments are being made for them, and that online enrollment in EFTPS is available at www.eftps.gov; an enrollr form may also be obtained by calling (800) 555-4477.

14.12.5 **Additional Requirements**. Client further understands that Essential ACA may be modified as ADP may deem approp to assist ADP in complying with its obligations.

14.13 **ADP Marketplace and Use of ADP APIs.**

14.13.1 **Disclaimer.** ADP may provide Client with access to the ADP Marketplace. Client acknowledges that any third p application or service purchased by Client through the ADP Marketplace is provided by a third party and not ADP and makes no endorsements, representations or warranties (including any representations or warranties regarding compli with laws) regarding such application or service. Client will enter into a relationship directly with the third party provid such application or service. Any application or service purchased through the ADP Marketplace will be governed exclus by the terms and conditions agreed to by Client and the third party provider and not by this Agreement. ADP wil provide any advice, service or support with respect to any third party application or service purchased on the Marketplace.

14.13.2 **Transmitting Information to Third Parties.** In the event that Client elects to use an API to provide any Client Conte employee or plan participant information to any third party, Client represents that it has acquired any consents or prov any notices required to transfer such content or information and that such transfer does not violate any applic international, federal, state, or local laws and/or regulations. ADP shall not be responsible for any services or provided by any such third party.

14.13.3 **Use of the ADP APIs.** Client will use the ADP APIs to access Client's information only. Client may not use any ro spider, or other automated process to scrape, crawl, or index the ADP Marketplace and will integrate Client's applica with the ADP Marketplace only through documented APIs expressly made available by ADP. Client also agrees that C will not (a) use the ADP Marketplace or any ADP API to transmit spam or other unsolicited email; (b) take any action may impose an unreasonable or disproportionately large load on the ADP infrastructure, as determined by ADP; or (c) the ADP APIs or the ADP Marketplace in any way that threatens the integrity, performance or reliability of the Marketplace, Services or ADP infrastructure. ADP may limit the number of requests that Client can make to the ADP gateway to protect ADP's system or to enforce reasonable limits on Client's use of the ADP APIs. Specific throttling l may be imposed and modified from time to time by ADP.

14.14 **ESS & MSS Technology.** The following additional terms and conditions apply to the ESS & MSS Technology.

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14.14.1 Client acknowledges that Client's employees or participants may input information into the self-service portions of the ADP Application Programs. ADP shall have no responsibility to verify, nor does ADP review the accuracy or completeness o information provided by Client's employees or participants to ADP using any self-service features. ADP shall be entitle rely upon such information in the performance of the Services under this Agreement as if such information was provide ADP by Client directly.

14.15 ADP Compliance on Demand. The following additional terms and conditions apply to ADP Compliance on Demand:

14.15.1 Compliance Assistance. Client may have access to certain human resources or compliance professionals who ma ADP's sole discretion, provide reasonable guidance or best practice recommendations to Client which Client may choos follow. Client assumes all responsibility and risk arising from its use and reliance upon such recommendations. ADP require Client to include its legal counsel in communications with such professionals. The ADP Compliance on Dem Services are not a substitute for advice of an attorney. Client agrees that ADP is not a law firm, does not provide l advice or representation, and that no attorney-client relationship between ADP and Client exists or will be formed as pa the Services. ADP may discontinue access to human resources and compliance professionals in its discretion.

14.16 Comprehensive Learning Library (myLearning@ADP). The following additional terms and condition shall apply to Comprehensive Learning Library:

14.16.1 Party Content Uploaded to myLearning@ADP. Except for content created or licensed by ADP for Client's use, the C is solely responsible for any content uploaded, used, copied, installed or enabled (collectively, "**Client-Uploaded Mater** on myLearning@ADP. The Client shall not submit any Client-Uploaded Material that is: (a) libelous, defamatory, obsc threatening, abusive, illegal or otherwise objectionable, or (b) protected by copyright, trademark, trade secret, or o proprietary right without a valid license from the owner of such copyright, trademark, trade secret, or other proprietary r The Client is singularly responsible for obtaining and maintaining all licenses and any other necessary rights (contractu otherwise) for any Client-Uploaded Material.

15 Miscellaneous

15.1 Amendment. This Agreement may not be modified, supplemented or amended, except by a writing signed by the author representatives of ADP and Client.

15.2 Assignment. Neither this Agreement, nor any of the rights or obligations under this Agreement, may be assigned by any p without the prior written consent of the other party, such consent not to be unreasonably withheld. However, Client may assign or all of its rights and obligations to any other Client Group member and ADP may assign any or all of its rights and obligation any Affiliate of ADP, provided that any such assignment shall not release the assigning party from its obligations under Agreement. This Agreement is binding upon and inures to the benefit of the parties hereto and their respective successors permitted assigns.

15.3 Additional Documentation. In order for ADP to perform the Services, it may be necessary for Client to execute and de additional documents (including reporting agent authorization, client account agreement, limited powers of attorney, etc.) and C agrees to execute and deliver such additional documents.

15.4 Subcontracting. Notwithstanding Section 15.2, ADP reserves the right to subcontract any or all of the Services, provided that A remains fully responsible under this Agreement for the performance of any such subcontractor. For the avoidance of doubt, parties used by ADP to provide delivery or courier services, including the postal service in any country or any third party co service, and banking institutions, are not considered subcontractors of ADP.

15.5 Entire Agreement. This Agreement constitutes the entire agreement and understanding between ADP and Client with respect t subject matter and merges and supersedes all prior discussions, agreements and understandings of every kind and nature betw the parties. No party will be bound by any representation, warranty, covenant, term or condition other than as expressly state this Agreement. Except where the parties expressly state otherwise in a relevant exhibit, annex, appendix or schedule, in cas conflict or inconsistency between these Global Master Terms and Conditions and any such exhibit, annex, appendix or schedule Global Master Terms and Conditions will prevail and control. Purchase orders or statements of work submitted to ADP by Clien be for Client's internal administrative purposes only and the terms and conditions contained in any purchase order or statemen work will have no force and effect and will not amend or modify this Agreement.

15.6 No Third Party Beneficiaries. Except as expressly provided herein or in an applicable exhibit, annex, appendix or sched nothing in this Agreement creates, or will be deemed to create, third party beneficiaries of or under this Agreement. Client ag that ADP's obligations in this Agreement are to Client only, and ADP has no obligation to any third party (including, without limita Client's personnel, directors, officers, employees, Users and any administrative authorities).

15.7 Force Majeure. Any party to this Agreement will be excused from performance of its obligations under this Agreement, excep Client's obligation to pay the fees to ADP pursuant to Section 11, for any period of time that the party is prevented from perfor its obligations under this Agreement due to an act of God, war, earthquake, civil disobedience, court order, labor dispute disturbances, governmental regulations, communication or utility failures or other cause beyond the party's reasonable control. S non-performance will not constitute grounds for breach.

15.8 Waiver. The failure by any party to this Agreement to insist upon strict performance of any provision of this Agreement wil constitute a waiver of that provision. The waiver of any provision of this Agreement shall only be effective if made in writing sig by the authorized representatives of ADP and Client and shall not operate or be construed to waive any future omission or breac or compliance with, any other provision of this Agreement.

15.9 Headings. The headings used in this Agreement are for reference only and do not define, limit, or otherwise affect the meanir any provisions hereof.

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15.10 **Severability.** If any provision of this Agreement is finally determined to be invalid, illegal or unenforceable by a court of competent jurisdiction, the validity, legality or enforceability of the remainder of this Agreement will not in any way be affected or impaired such court shall have the authority to modify such invalid, illegal or unenforceable provision to the extent necessary to render provision valid, legal or enforceable, preserving the intent of the parties to the furthest extent permissible.

15.11 **Relationship of the Parties**. The performance by ADP of its duties and obligations under this Agreement will be that o independent contractor and nothing contained in this Agreement will create, construe or imply an agency, joint venture, partner or fiduciary relationship of any kind between ADP and Client. None of ADP's employees, agents or subcontractors wil considered employees, agents or subcontractors of Client. Unless expressly stated in this Agreement, none of ADP, its employ agents or its subcontractors may enter into contracts on behalf of, bind, or otherwise obligate Client in any manner whatsoever.

15.12 **Governing Law.** This Agreement is governed by the laws of the State of New York without giving effect to its conflict of provisions.

15.13 **Communications to U.S. Based Employees.** Client agrees that ADP may use Client's U.S.-based employee and/or partici name, email and mailing address to provide information about products and/or services offered by ADP directly such emplo and/or participants. Client may elect for ADP to cease such communications upon 30 days' prior written notice. In addition, communication sent by ADP will comply with applicable laws and will enable the recipient to opt-out of receiving additional sir communications from ADP.

15.14 **Jurisdiction.** Any disputes that may arise between ADP and Client regarding the performance or interpretation of this Agreer shall be subject to the exclusive jurisdiction of the state and federal courts of New York, New York. The parties hereby irrevoc consent to the exclusive jurisdiction of the state and federal courts of New York, New York and waive any claim that any proceed brought in such courts have been brought in an inconvenient forum. THE PARTIES HEREBY IRREVOCABLY WAIVE TH RIGHT TO TRIAL BY JURY.

15.15 **Counterparts.** This Agreement may be signed in two or more counterparts by original, .pdf (or similar format for scanned copie documents) or facsimile signature, each of which shall be deemed an original, but all of which together shall constitute one and same instrument.

15.16 **Notices.** All notices required to be sent or given under this Agreement will be sent in writing and will be deemed duly given effective (i) immediately if delivered in person, or (ii) upon confirmation of signature recording delivery, if sent via an internatio recognized overnight courier service with signature notification requested to Client at the address indicated on the signature p hereof or to ADP at 5800 Windward Parkway, Alpharetta, GA 30005, Attention: ADP Comprehensive Services SVP or to any address a party may identify in writing from time to time. A copy (which shall not constitute notice) of all such notices shall be se ADP at One ADP Boulevard, MS 425, Roseland, New Jersey 07068, Attention: General Counsel and to Client at the add indicated on the signature page hereof.

15.17 **Survival.** Those provisions which by their content are intended to, or by their nature would, survive the performance, terminatio expiration of this Agreement, shall survive termination or expiration of this Agreement.

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Appendix : ADP Comprehensive Services - Service Definition

Services	Service Specifics	Roles and Responsibilities
Solutions Platform		
ADP Workforce Now (“WFN”)	WFN is ADP’s trademarked, branded, webbased payroll, HR, Benefits and Time and Attendance technology. WFN serves as the access point for all Client administrators, employees and managers. General information about ADP WFN can be found at www.productdescription.majoraccounts.adp.com (which may be modified from time to time).	
WFN Technology Support	Access to specialists to support Client in use of WFN technology solutions.	
Implementation		
Implementation – Project Manager	The ADP Project Manager is responsible for the overall Comprehensive Services technology implementation and as such creates and maintains a project plan during implementation. The Project Manager conducts an implementation planning meeting to review the multi-faceted implementation, holds regular status meetings with the entire project team (Client, ADP, and external assigned resources) and manages deliverables accordingly.	The Project Manager provides cross produ guidance for the duration of implementati and introduces the training curriculum Client. The Project Manager directs the tea of ADP implementation specialists a consultants who work on the multifacet implementation required for Client to go li on ADP Comprehensive Services, includi WFN.
Implementation -- Assignment of a dedicated ADP Relationship Manager/HR Business Partner	The ADP Relationship Manager/HR Business Partner participates in implementation and partners with the Project Manager to complete the Implementation. The ADP Relationship Manager/HR Business Partner: • Schedules onsite visit for Client’s strategic analysis during or immediately after implementation kickoff meeting. • Schedules planning meeting to introduce Client’s managers and employees to WFN portal and self-service functionality. • Coordinates and schedules Employee/Manager Self Service Launch Meeting and distribution of Welcome Kits. Develops Client Strategic Action Plan for additional services to help assure alignment of Services with Client strategic direction and business drivers in all related functional areas.	The ADP Relationship Manager/H Business Partner acts as a busine consultant during the implementati process and performs business analysis. Client is responsible for validating t accuracy of all converted data. Client will attend all necessa implementation meetings and provide tim feedback as requested.

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Services	Service Specifics	Roles and Responsibilities
Implementation		
Set-up of Payroll, HR & Benefits, and Time and Attendance modules (as applicable)	Implementation includes all activities needed to complete set-up of the Payroll, HR & Benefits, and Time and Attendance modules (the "Module(s)") including the following: • Implementation of all outsourcing services listed in this Statement of Service. • Scheduling and planning all implementation meetings. • Coordinating the collection of implementation service questionnaires. • Setting-up the Module(s) based on Client's requirements. • Collecting all relevant human resources ("HR"), payroll and enrollment data and loading them into the Module(s). Client must provide all data (e.g., corporate information, payroll data, benefit plan information, relevant HR data, including current personal and work data and employee/dependent enrollment information) in a format required by ADP. ADP will determine Client and ADP's readiness to go live based on completion of key deliverables and success of data gathering, conversion and other implementation milestones. ADP will set-up the HR & Benefits module to incorporate Client's (i) corporate structure (e.g., divisions, locations, employee classes, and departments) and user rights; (ii) benefit plans and providers; (iii) HR data, including reports to information, performance management, leave data, job titles, salary structures, and HR reason codes; and (iv) census data, including current personal and work data and employee/dependent enrollment information for all applicable parties.	Client is responsible for (i) accurat completing and providing questionnaires ADP's implementation team in a tim manner; (ii) providing all HR corporate gro information to ADP; (iii) providing all pl requirements information, company polici and procedures to either configure WI and/or incorporate into administrati practices; (iv) providing all payroll data; providing any documents and materi needed to complete employee access s up; (vi) providing all plan participant a enrollment data in a predefined form required by ADP; (vii) reviewing information in the Module(s) for accura and (viii) all fees related to travel. Failure meet these requirements may impact t date upon which Client may access t Services. Client is responsible for maintaining syste configuration of and data related to all H related information (e.g., salary structure job codes, leave policies, manager acces etc.) post implementation. Clien implementation team will determine Clien readiness to start implementation and assi Client its implementation team membe The make-up of Client's implementati team may vary according to the number complementary products or servic purchased. Client's implementation team v coordinate with the service team and Clien designated team members to ensure requirements are understood and will ass in the transition to service.
Interfaces - ADP Carrier Connection ®	If Client purchases Comprehensive HR, Comprehensive Payroll or Comprehensive Talent either separately or together, but without Comprehensive Benefits, Client shall be entitled to up to three (3) standard carrier connections at set up of the Services. If Client purchases Comprehensive Benefits alone or with any other Comprehensive Service(s), Client shall be entitled to unlimited standard carrier connections at set up (initial implementation) of the Services. Client may elect additional standard carrier connections for an additional fee. Subsequent reconfiguration of existing carrier connections and additional elections requested after set up (initial implementation) of the Services are available for an additional fee. Carrier connections shall be subject to an annual maintenance fee.	Client shall promptly deliver to ADP a Client Content required by ADP to set- standard carrier connections. Client will wo with its carriers to ensure ADP is permitt to transmit data and access Client's data the carrier's system. No third pa agreements with Client's carriers should required. With respect to Carrier Connections, a changes in Client's benefit providers th require the establishment of a new carr connection or the modification of an existi carrier connection shall be considered a n carrier connection and shall be completed ADP at ADP's then current rates.

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Services	Service Specifics	Roles and Responsibilities
Implementation		
Interfaces - Payroll Interfaces, Custom Interfaces	Client may require payroll or other custom interfaces in order to electronically transmit data, including but not limited to employee payroll data, certain HR and other demographic employee data, etc., to designated third parties authorized by Client. The development of such Interfaces shall be at ADP's then current fees for such services and fees shall be depend on the amount of customization required by ADP to create such interfaces. ADP shall provide Client with an estimate of the cost of the interface prior to its development. An annual maintenance fee shall apply to all interfaces, including Payroll Interfaces and Custom Interfaces.	ADP's construction of interfaces are subje to configuration by Client of the applicat Client Content and the formatting of su transmission to designated third partie ADP's ability to transmit Client Content dependent on the agreement by t designated third parties and ADP will not obligated to transmit data unless t designated third parties have agreed accept data via the interface.
ADP Personnel – Roles and Responsibilities		
ADP Relationship Manager/HR Business Partner	Each Client is assigned one (1) ADP Relationship Manager/HR Business Partner, no matter which Services Client has purchased. The ADP Relationship Manager/HR Business Partner actively communicates with Client and acts as the primary contact between ADP and Client to ensure the delivery of services and resolution of issues.	The Relationship Manager/HR Busine Partner strengthens the connection w clients through proactive service a consultation. The Relationship Manager/H Business Partner aligns with executives a key stakeholders in the Client's organizati to understand business goals a objectives. They consult with the client align the right services and help crea efficiencies through ADP technolo solutions. The Relationship Manager/H Business Partner conducts executi meetings to share updates on key initiativ and maintain alignment to changes in t Client's business. Additionally, the Relationship Manager/H Business Partner proactively identifies H needs and coordinates the delivery of H services. This includes consultation and be practices to help Client maintain complian with applicable federal, state and lo employment laws. The Relationsh Manager/HR Business Partner coordinat HR services, such as Employee Trainir HR Policies and Procedures, J Descriptions and guidance for resolvi employee relations issues.

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Services	Service Specifics	Roles and Responsibilities
ADP Service Centers		
ADP Service Center (for Client administrators)	Access to a toll free number with Client identification and issue routing via telephony. Provides access to primary support resources through WFN technology.	ADP provides access to an assign specialist team that will be Client's prima support resource. ADP will provide standa service center hours 8:00 am to 5:30 p Client local time (Clients in Hawaii will ha service center access 8:00 am to 5:30 p PST), Monday through Friday, except scheduled downtime for training, meetin and ADPrecognized company holidays Such scheduled downtime shall not exce two percent (2%) of available hours ea calendar quarter.
My Life Advisor	Access to a toll free number for use by employees and managers for: • General self-service and payroll inquiries • General HR inquiries where Client policy is explicit when WFN Comprehensive HR is elected • Benefit call support when WFN Comprehensive Benefits is elected As authorized by Client, respond to Client's employees inquiries, when ADP has all pertinent information related to: • Employee personal information • Employee pay information and issues • Vacation, holiday, and leave of absence information • Hours of work and overtime information • Benefit Participant Information when WFN Comprehensive Benefits is elected Further, the My Life Advisors can provide bi-lingual support for both English and Spanish speaking employees. Other languages are available via a partnership with AT&T's language line for an additional fee charged back to Client on a pay per usage basis.	As a prerequisite to use of My Life Adviso Client is responsible to support and promo employee self-service and manager se service. ADP will conduct one (1) ons employee selfservice/manager self-servi launch meeting. On request, ADP v support multiple virtual self-service laun meetings. ADP will answer employee a manager questions that have an appare relationship to data entry visible through t WFN applications. ADP will provide standard service cen hours 8:00 am to 11:30 pm EST, Mond through Friday, except for schedul downtime for training, meetings a ADPrecognized company holidays. Su scheduled downtime shall not exceed t percent (2%) of available time each calend quarter.

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Services	Service Specifics	Roles and Responsibilities
Payroll and Tax Administration		
Payroll and Tax	ADP payroll processing with tax service to authorized jurisdictions (also included: CheckView, Payroll Preview, Total Tax PlusSM, Full Service Direct Deposit or TotalPay ® banking options, Labor Distribution, iPayStatements, iReports). Additional fees will apply for ADP delivery via courier. **Year-end Forms W-2 will be provided and Clients will be billed separately. Additional fees will apply for direct mailing of year-end Forms W-2.**	ADP processes payroll and files a deposits appropriate federal, state and lo taxes. **Client must review and appro final payments.**
Time and Attendance Feed to Payroll	Import employee Time and Attendance records provided that such records are in an ADP-acceptable format (if not utilizing ADP's Time and Attendance Module).	ADP provides Client with required f formats to utilize this feed. Client responsible for adaptation of its file feed to format that is compatible with ADP's feed.
Checks and Direct Deposit	ADP offers Clients two (2) banking features: Full Service Direct Deposit (payroll wages electronically deposited into employees' bank account(s)) or TotalPay (ADPCheck plus Full Service Direct Deposit).	Client must choose one of the banki features (unless Client is purchasi Comprehensive Payroll which requir TotalPay).
Wage Garnishment Processing Services (WGPS)	ADP provides tools to calculate garnishments based on court orders and client interpretation and also generates reports documenting garnishment activity.	Client provides employee liens a withholding information to ADP. AI processes employee deductions for lie wage garnishments and court order support and disburses payments to th parties as appropriate. The following shall only apply if Client is r purchasing Comprehensive Payroll Service Client is responsible for lien interpretatic Client is responsible for all compliance w agency notification requirements; replies garnishment notices received; notices employee terminations and all other requir written responses. Client must provi minimum of two (2) weeks' notice prior processing of any special pays accommodate any garnishme requirements.
HR, Payroll and Benefits Reporting	Comprehensive standard and analytical reports cover HR, payroll, and benefits data.	ADP provides access to certain standa payroll reports. Client has access to AI reporting tools to generate a limited numb of custom reports.
GL Interface	ADP will generate a file every payroll that contains labor expense information that can be entered into popular general accounting programs. Custom programming not included.	
Paid Time Off (PTO)	Access to systems to track employees' paid time off.	Client is responsible for leave administrati unless Total Absence Management purchased as an optional service.
Non-Paid Persons	Access to HR & Benefits module to track Client headcount not included in the payroll system. Such persons may include international employees (located outside the U.S.), independent contractors paid outside the payroll system, persons on leave, and retirees.	

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Services	Service Specifics	Roles and Responsibilities
Tax Registration Services		
Relevant and Required Information		Client must provide to ADP al information requested by ADP with respect to the Tax Registration Services. ADP shall obtain relevant and required information to complete online or pape registration applications.
Submission of Applications	Upon Client's request, ADP shall initiate the registration process for each jurisdiction identified by Client and arrange for the submission of the application(s) to the appropriate tax agency on the Client's behalf.	Client may need to provide a signed Pow of Attorney (POA) or Reporting Agen Authorization (RAA) when needed by AD for it to obtain account number and stat information from an employment t jurisdiction. ADP will not perform Tax Registrati Services in connection with the followi events: (i) mergers and acquisitions; name, address or entity (corporate for changes; (iii) applications to a stat Secretary of State; and (iv) closing accounts with a state taxing agency.
Communications	ADP shall communicate with the tax agency representatives on the status of the application and notify Client in writing of the new account numbers (to the extent this information is communicated to ADP by the tax agency), other account status information, or problems encountered during the process.	Client must promptly provide ADP with a communications received from the t agency which are directly or indirec applicable to the registration process or th may otherwise impact Client's request for account number. ADP is not responsible for P&I based timeliness of receipt of the client's number.

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Services	Service Specifics	Roles and Responsibilities
State Unemployment Insurance (SUI) Administration		
Administer SUI Claims (where authorized by state law)	Provide pre-separation unemployment insurance (UI) counseling to Client. UI claims administration. Audit SUI tax rate components. Audit UI benefits charges. Voluntary contribution review. Provide a quarterly summary report of claims activity. **Client hearing and appeals not included in base services.**	ADP assists Client with unemployme claims administration and unemployment t filings to help Client manage claims a State unemployment costs.
Training and Development		
Employee/Manager Self-Service Launch Training	Training for both Client employees and managers on the self-service tools and application (includes one on-site Employee Self-Service Kickoff and, upon request, virtual Employee Self-Service Kickoff meetings).	Client shall require its employees and managers to attend self-service tools and application training.
Core Product Training	Product training on all the core products for administrator users (not employees or managers).	Client shall require administrator users to attend core product training.
Benefit Support		
Open Enrollment Support (In the event the Client does not receive ADP plan and Comprehensive Benefit Services)	Access to Modules to maintain benefit plan and enrollment information.	HR Consultants assist Client in using t Modules for maintaining benefit pl information and reporting. My Life Adviso assists Client employees in using se service to make benefit enrollme selections.
Employee Relations		
Employee Perks	Employee access to a wide range of discounts on premium-brand products and services	
New Hire Welcome Kit	New Hire Welcome Kits are made available to Client employees detailing the employee services and perks provided by Client through ADP. The welcome kits are available electronically via WFN.	ADP provide Electronic Welcome Kits via WFN
Compliance Support		
Compliance Newsletters *Note: The offering does not include legal advice or guidance.*	Access to periodic subject matter Compliance Newsletters.	
Alerts *Note: The offering does not include legal advice or guidance.*	Access to periodic subject matter Alerts and e-mails.	
Online Compliance Resources *Note: The offering does not include legal advice or guidance.*	Access to law summaries, periodic tips related to best practices and compliance changes.	

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Comprehensive HR Services Definitions

The following supplements the Comprehensive Services Definitions and applies to the extent that Client purchases Comprehensive Services.

Services	Service Specifics	Roles and Responsibilities
Recruitment and Selection		
Job Descriptions	Access to sample job descriptions, resources, and guides Access to an ADP specialist who provides support and guidance on: • Developing new job descriptions • Reviewing job descriptions	Client is responsible for determining Fair Labor Standards Act (FLSA) exempt or no exempt status.
Benchmark Pay Scales	Service that allows Client to have access to a compensation evaluation tool.	ADP will provide Client with the tools to conduct compensation analysis for open positions.
Employee Relations		
Employee Handbook and Policies *Note: ADP Comprehensive HR services do not include legal advice or guidance.*	ADP will provide specialists and tools to assist the client with the creation of a customized employee handbook. Client has access to sample forms and policies.	
Employee Assistance Program (EAP)	Access to the EAP service that provides confidential assistance for employees and their dependents for issues such as family problems, substance abuse, legal problems, etc.	
Workplace Safety and Labor Law Compliance		
Labor Law Compliance Posters	Provides Client with suitable Federal and State Labor Law Compliance posters for Client's worksites.	Client will receive updated posters as la and posting requirements change.
Training		
Self-Paced Online Web-Based Training	Online access to ADP self-paced, web-based training library content.	Library will consist of courses coveri topics such as compliance, broad workpla safety, workplace culture, and leadersh performance and will be available employees, managers, practitioners a administrators
Comprehensive HR Support Team		
HR Consultants	Access to HR Consultants to provide industry best practices from recruitment to retirement.	
Payroll Consultants	Access to Payroll Consultants to provide industry best practices.	

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Services	Service Specifics	Roles and Responsibilities
Risk and Safety Specialists	Access to Risk and Safety Specialists to provide support on OSHA industry standards and record keeping requirements, and guidance on the development of health and safety programs.	
Benefits Support		
Open Enrollment Support (In the event Client does not receive ADP Comprehensive Benefits services)	Access to HR module to maintain benefit plan and enrollment information.	HR Consultants assist Client in using the H module for maintaining benefit pl information and reporting. My Life Adviso assists Client employees in using se service to make benefit enrollment election

Services	Service Specifics	Roles and Responsibilities
Total Absence Management (TAM) Services	TAM includes: (i) maintaining communications materials in accordance with federal and state legislative requirements; and (ii) processing leave requests and the dissemination of information in an accurate and timely manner. ADP provides service center support for leave inquiries relating to the federal Family and Medical Leave Act ("FMLA"), disability, personal, medical, military and state mandated leave. Receipt, coordination, and processing of leave requests submitted by Client's HR department, supervisor/manager, employee, or employee family member. The service does not include Workers' Compensation, Americans with Disabilities Act ("ADA"), bereavement leave, any type of sabbatical leave, or any Paid Time Off ("PTO") policy administration. A qualified medical practitioner (as defined by regulations) provides all required medical certifications to support the leave request. The service assumes there are no more than fifty (50) employees on FMLA simultaneously and no more than twenty percent (20%) of employees on leave are on intermittent leave. If Client exceeds these limits, additional fees or an alternative service offering may be required. ADP will not implement, build or administer more than seven (7) policies concurrently. If Client has greater than seven (7) policies, additional fees or an alternative service offering may be required.	Client shall (i) update and maintain employee indicative data; provide Client specific leave rules and policies; (iii) facilitate inter leave coordination with its HR department and managers, includi training and education of HR personnel and managers; (coordinate any long term disability ("LTD") claims that last beyo designated leave period; and (v) provide administrative guidanc plan documents, company policies, training materials and H Manager/Employee communications as required by ADP. Client responsible for the direct billing or collection of health and welfa benefit employee premiums incurred by the employee associat with the leave event. Client is responsible for all matters relating ADA and any other PTO plans, including sick time, bereavement, ju duty, children/school activity leave, vacation, and administrati leave. ADP shall verify employment and eligibility status and mail the employee the appropriate leave package that includes form rules, and medical options while on leave and the associated cos etc. ADP shall track and monitor all requests made for FMLA a other types of leave (e.g., , Workers' Compensation and milita leave), as appropriate. This includes (i) opening a case and tracki it until the employee returns to work and (ii) the coordination options available to the employee until he/she is able to return work or Client decides to terminate employment. ADP shall track a coordinate federal FMLA and state-equivalent leave plans to r concurrent or separate, as applicable. ADP shall track a coordinate Client's leave plans (e.g., personal leave of absence medical leave of absence in the same manner as FMLA if employee exceeds or is otherwise not eligible for FMLA or sta leave. ADP shall track short term disability time off if it ru concurrent with any federal or state protected medical leave. AI shall monitor federal and state legislation related to leaves th impact employees and inform Client of changes. Client sh determine how it wishes to proceed with respect to its policies a procedures. ADP shall (i) provide notification of leave approval dat to the employee's supervisor/manager and HR; (ii) receive return work authorizations and notify employee's supervisor/manager return to work; (iii) confirm employee's return to work as schedule (iv) provide weekly reporting on leave status and activity.

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Data Privacy Appendix

This Data Privacy Appendix is a data processing agreement under Applicable Law and supplements the Agreement, including Sectio (Confidentiality), 9.3 (Data Security) and 10.1 (Data Security Breach/Notification), between ADP, Inc. and Client. Capitalized terms throughout Data Privacy Appendix not defined in the Agreement are defined in the ADP Privacy Glossary at www.adp.com/-/media/adp/privacy glossary_en.pdf.

PART I - GENERAL

1. Client Obligations. Client shall only provide ADP with Client Personal Data that: (a) is required to perform the Services; (b) has been collected in accordance with Applicable Law; and (c) Client has authority to provide under Applicable Law.

2. ADP Obligations. ADP, as a Data Processor (or equivalent term under Applicable Law), will comply with Applicable Law for Processing Client Personal Data pursuant to the Agreement. ADP will not: (a) "sell" or "share" Client Personal Data; (b) retain, use, disclose or otherwise Process Client Personal Data outside of its direct business relationship with Client or for any commercial or other purpose other than the business purposes specified in the agreement(s) between Client and ADP, except as permitted by Applicable Law; or (c) combine Client Personal Data with personal data that ADP receives from, or on behalf of, other persons, or collects from its own interaction with a consumer, except as permitted under Applicable Law. ADP shall have the right to Process Client Personal Data in order to comply with its legal obligations (e.g., compliance with sanction laws) or in order to prevent, detect or investigate fraud.
ADP employees and contingent workers are authorized to Process Client Personal Data to the extent necessary to provide Services and as permitted under the Agreement and by Applicable Law.

3. De-identification and Aggregation. In addition to any rights granted to ADP in Section 4 of the Agreement to use aggregated and anonymized data, ADP will not attempt to, and will not, re-identify any Client Personal Data.

4. Transfers to Subprocessors. ADP may transfer Client Personal Data to ADP Subprocessors and Third Party Subprocessors located outside of the country in which Client Personal Data was collected. Third Party Subprocessors are bound by written contracts with ADP that impose data protection terms that are not less protective than those imposed by this Data Privacy Appendix. An up-to-date list of ADP Subprocessors and Third Party Subprocessors, including locations, is accessible at https://workforcenowservice.adp.com/DigitalService/s/article/Comprehensive-Services-Sub-processor-Listing. Such list may be updated from time to time.

5. Compliance Obligations. ADP will notify Client if ADP mak determination that it can no longer meet its Processing obligat under Applicable Law.
Client may, upon providing written notice to ADP, take reason steps to stop and remediate unauthorized Processing of C Personal Data.

6. Client Instructions. When receiving a Client instru regarding the Processing of Personal Data, ADP will notify Clie ADP considers such instruction violates Applicable Law; how ADP is not obliged to and will not perform a legal examination respect to a Client instruction.

7. Assistance. ADP will assist Client with its data pri obligations where required under Applicable Law, including assis Client in responding to and addressing Client Employee indivi rights requests and complaints and providing Client with rele information for conducting data protection impact or assessments. ADP reserves the right to charge for such assista rendered. If ADP receives an individual rights request or comp directly from a Client Employee, ADP shall promptly forward Client Employee request to Client.

8. Client Audit. ADP will answer questions asked by C regarding the Processing of Client Personal Data by ADP. In event Client reasonably considers that the answers provide ADP justify further analysis, ADP will, in agreement with Cl either:

(a) provide security materials known as ADP's trust package (w includes security policy and standards overview, passv summary, resiliency program summary, disaster recovery prog overview, data center and hosting service summary and a party risk management executive summary), that details Al business processes and procedures for the Processing of C Personal Data; or,

(b) make the facilities it uses to Process Client Personal available for an audit by a qualified independent third-p assessor reasonably acceptable to ADP, bound by confident obligations satisfactory to ADP and engaged by Client. Client provide a copy of the audit report to ADP's Global Chief Pri Officer which will be ADP Confidential

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PROPRIETARY AND CONFIDENTIAL TO ADP, INC.

Information. Audits shall be conducted no more than once per year during the term of the Agreement during regular business hours and will be subject to (i) a written request submitted to ADP at least 45 days in advance of the proposed audit date; (ii) a detailed written audit plan reviewed and approved in advance by ADP's security organization; and (iii) ADP's on-site security policies. Such audits will take place only in the presence of a representative of ADP's global security office, ADP's global data privacy & governance team, or such person designated by the appropriate ADP representative. The audits shall not be permitted to disrupt ADP's Processing activities or compromise the security and confidentiality of Personal Data pertaining to other ADP Clients. ADP will charge Client a reasonable fee for such audit.

PART II – GDPR

9. Scope. This Part II applies solely with respect to Client Personal Data subject to Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of Personal Data and on the free movement of such data ("General Data Protection Regulations" or "GDPR"). With respect to ADP's processing of Client Personal Data subject to GDPR, the ADP Privacy Code, located at https://www.adp.com/-/media/adp/privacy/pdf/bcrpc_en.pdf, governs. ADP has obtained EU authorization of its ADP Privacy Code.

10. International Transfers. For transfers outside of the EEA, Switzerland and United Kingdom, the ADP Privacy Code serves as the legal basis for the data transfer to an ADP Group Company or between ADP and an ADP Subprocessor, which Client acknowledges and accepts. ADP shall enter into appropriate contractual agreements, such as standard contractual clauses, or rely upon any other lawful transfer mechanism prior to transferring Client Personal Data to a Third Party Subprocesso to an ADP company when the ADP Privacy Code does not appl

11. Additional Subprocessor Obligations. Within 30 days of a wr update (including electronic notice) by ADP to Client adding a Subprocessor, Client may object to such new Subprocesso providing written notice to ADP alleging objective justifiable grou that such Subprocessor is unable to protect Client Personal Da the parties cannot reach a mutually acceptable solution, ADP s at its option, either: (a) not allow the Subprocessor to access C Personal Data; or (b) allow Client to terminate the relevant Serv in accordance with the terms of the Agreement.

12. ADP Privacy Code EU Authorization. ADP will m commercially reasonable efforts to maintain the EU authorizatio its ADP Privacy Code for the duration of the Agreement and promptly notify Client of any subsequent material changes in the authorization of its ADP Privacy Code.

PART III - Miscellaneous

13. Order of Precedence. In the event of a conflict between Agreement, this Data Privacy Appendix, the ADP Privacy C and Applicable Law, then the conflict will be resolved by giving e to such in the following order of precedence: (a) Applicable Law the ADP Privacy Code; (c) this Data Privacy Appendix; and (d Agreement.

14. Scope. This Data Privacy Appendix provides no additional ri to a Client Employee that are not already provided under Applicable Law to which the Client Employee is subject.

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Attachment: City of Jonesboro HR Revised December 2023 (3653 : FY' 2024 City of Jonesboro Budget)

PROPRIETARY AND CONFIDENTIAL TO ADP, INC.

CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item # 13.5
– 5

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider revisions to the Part-Time Employee Paid Holiday Leave Policy.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Review Policy

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

In the November Council meetings, when the holiday calendar and council meeting calendar was approved, the subject of whether part-time employees should be paid for holidays came up and was deferred.

The current policy is as follows:

Part-time employees shall not be paid for holidays. When an observed holiday falls on a day on which a part-time employee is scheduled to work, the part-time employee may request to re-schedule their work with the appropriate Department Director.

Regarding the part-time employees, Jonesboro has three – Officer Jumaane Williams, Beatriz Lovio (Asst. Court Clerk), and Judge Keith Wood. Council needs to decide if a change in policy is justified for this low number of part-time employees, and one of these (Judge Wood) is not at the City Center on a daily or even weekly basis. (Note: All City Councilmembers are part-time as well.)

Staff recommends denial of paid holiday time for part-time employees due to the following reasons:

1. **It will incur added costs for the city.**
2. **There are few part-time employees in the city.**
3. **The current policy above provides some flexibility for employees around holiday times.**

Therefore, the attached document that should be approved is "Paid Holiday Policy REV," which includes some minor necessary changes, but remains with the current policy for part-time employees.

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Each holiday carries a minimum cost of 7,500 and that does not include Double time or Overtime for the those who have to work.

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

- Original Policy
- Paid Holiday Policy REV
- Paid Holiday Policy REV 2

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Denial

minimum forty-hour (40) work week. (Exceptions: Law Enforcement and Public Safety Positions – See Departmental Procedures).

SECTION B: HOLIDAYS

Holidays observed by City employees, unless such employees are required to be on regular duty, shall include:

New Year's Day	Thanksgiving Day
M.L. King Day	Friday after Thanksgiving
Memorial Day	Christmas Eve
Independence Day	Christmas Day
Labor Day	Floating Holiday (effective 1-14-08 and to be decided on by Mayor and Council at 1st meeting of each year)

And such other days or parts of days may be designated as paid holidays by the City Council. When a holiday falls on a Sunday, the holiday will normally be observed on the following Monday. Holidays that fall during leave shall not be charged against leave. To be eligible for holiday pay, you must be regularly scheduled to work on the day on which the holiday falls and must work your scheduled working day immediately preceding and the scheduled working day immediately following the holiday, unless an absence on either day is approved in advance by your supervisor.

SECTION C: HOLIDAYS FOR PART-TIME EMPLOYEES

Part-time employees shall not be paid for holidays. When an observed holiday falls on a day on which a part-time employee is scheduled to work, the part-time employee may request to re-schedule their work with the appropriate Department Director.

SECTION D: PERSONAL LEAVE

1. **DEFINITION:** Personal leave is paid leave that is earned and to be used for vacations, personal business activities, and other personal activities requiring the employee to be absent from work.

2. **ELIGIBILITY:** All full-time regular employees shall be entitled to earn and accrue personal leave. An employee must complete six (6) months of continuous service before being eligible to take accrued personal leave. Personal leave will accrue retroactive to the individual's employment date. Part-time regular employees and temporary/seasonal employees are not eligible for accrual of leave.

3. **APPROVAL:** All leave requests shall be submitted to the City Clerk on the form and schedule designated by the City Clerk and after approval of the employee's Department Director. Personal leave will be scheduled by a Department Director so as to meet the operating requirements of the City with reasonable regard to the wishes of the employee.

4. **ACCUMULATION RATE:** Full–time employees shall be entitled to earn personal leave with pay at the rate of four (4) hours per pay period. In addition to the regular

Attachment: Original Policy (3654 : Part-Time Employee Paid Holiday Leave Policy)

SECTION B: PAID HOLIDAYS FOR FULL-TIME EMPLOYEES

Paid holidays, observed by **qualified** City employees, unless such employees are required to be on regular duty, shall **be**:

New Year's Day

Martin Luther King Jr. Day

Memorial Day

Juneteenth

Independence Day (4th of July)

Labor Day

Thanksgiving Day

Friday after Thanksgiving Day

Christmas Eve

Christmas Day

Floating Holiday**(s) as approved by Mayor and Council**

Other days or parts of days may also be designated as paid holidays with approval by the Mayor and City Council. When a holiday falls on a Sunday, the paid time off for that holiday will normally be observed on the following Monday. Holidays that fall during approved employee leave time shall not be charged against leave. To be eligible for holiday pay, employees must be regularly scheduled to work on the day on which the holidays falls and must work the scheduled working day immediately preceding and the scheduled working day immediately following the holiday, unless an absence on either day is approved in advance, **or shift work necessitates absence on those days.**

SECTION C: PAID HOLIDAYS FOR PART-TIME EMPLOYEES

Part-time employees, **as defined**, shall not be paid for holidays. When an observed holiday falls on a day on which a part-time employee is scheduled to work, the part-time employee may request to reschedule their work with **the appropriate supervisor.**

Attachment: Paid Holiday Policy REV (3654 : Part-Time Employee Paid Holiday Leave Policy)

SECTION B: PAID HOLIDAYS FOR FULL-TIME EMPLOYEES

Paid holidays, observed by **qualified** City employees, unless such employees are required to be on regular duty, shall **be**:

New Year's Day

Martin Luther King Jr. Day

Memorial Day

Juneteenth

Independence Day (4th of July)

Labor Day

Thanksgiving Day

Friday after Thanksgiving Day

Christmas Eve

Christmas Day

Floating Holiday**(s) as approved by Mayor and Council**

Other days or parts of days may also be designated as paid holidays with approval by the Mayor and City Council. When a holiday falls on a Sunday, the paid time off for that holiday will normally be observed on the following Monday. Holidays that fall during approved employee leave time shall not be charged against leave. To be eligible for holiday pay, employees must be regularly scheduled to work on the day on which the holidays falls and must work the scheduled working day immediately preceding and the scheduled working day immediately following the holiday, unless an absence on either day is approved in advance, **or shift work necessitates absence on those days.**

SECTION C: PAID HOLIDAYS FOR PART-TIME EMPLOYEES

Part-time employees, **as defined, shall be eligible for the same paid holidays as full-time employees, including any floating holidays.**

(Approved by Mayor and Council xx-xx-xx.)

Attachment: Paid Holiday Policy REV 2 (3654 : Part-Time Employee Paid Holiday Leave Policy)

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # – 1

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Council to consider Netplanner proposal for City server upgrade.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
Review of Proposal

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*
Yes Safety, Health and Wellbeing

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

With the recent addition of cameras to the City Center and Lee Street Park area, there have been concerns about retention of video footage for security reason, thus necessitating a server upgrade.

Lt. Cato,

Sorry for the delay in getting back to you. I just checked into this late this evening. Upon initial investigation this evening, you guys' retention was estimated at 30 plus day, but actually retaining up to 60 plus days. I made a few adjustments to compression and data aging (will address what this is in a moment) and I was able to pretty easily get this over 60 days estimated, based on your current camera load. We have added a few cameras since the project was originally designed (cameras added during and post-construction). We can expand the capacity of the server with additional hard drives, but it might make sense to price adding an additional server based on the duration of retention that you mentioned below. We can put together a proposal for these two cost options for you to look at.

William P. McGinnis, CTS, RTPM

Director of Security & AV

NetPlanner Systems, Inc.

William,

Thanks for the response. I figured I was correct, I just needed to ensure I wasn't missing something. We have had some recent issues with server space and do not want to max our current server out. Please proceed with preparing proposals for the two options mentioned so that we may further explore the need vs cost and make a decision on what option best suits our needs. My one request is that we plan (quote) for our growth and not spec an undersized server or equipment, only for there to be a need to expand in six months.

Lt. Cato

For 64 TB of storage, it will be $41,979.63 for material and labor.

For 94 TB of storage, it will be $46,405.09 for material and labor.

This necessary expense can be accomplished through ARPA funds.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

ARPA funds

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- DG 23005591 City of Jonesboro City of Jonesboro VSS Server Upgrade

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

NetPlanner SYSTEMS, INC.®
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Direct: (678) 205-2743
Cell: (770) 238-8134
dan.gamble@netplanner.com

November 11, 2023

Lieutenant Christopher Cato
Jonesboro Police Department
Support Services Division
1859 City Center Way
Jonesboro, GA 30236

RE: DG 23005591 City of Jonesboro City of Jonesboro VSS Server Upgrade

Thank you for the opportunity to provide a proposal for the City of Jonesboro – Jonesboro City Center project. With over 30 years of experience in the industry, NetPlanner Systems, Inc. has a long history successfully completing projects of this scope and magnitude.

As one of the Southeast's leading providers of information transport systems, NetPlanner Systems, Inc. has established a reputation for completing projects on time and within budget. We dedicate our efforts to staying on top of the ever-changing world of communications technology in order to consistently deliver innovative, high performing systems. Our goal is to provide you with the highest quality products and a level of customer service that exceeds your expectations.

Please do not hesitate to contact me if you have any questions about this proposal. Again, thank you for this opportunity. We look forward to working with you.

Attachment: DG 23005591 City of Jonesboro City of Jonesboro VSS Server Upgrade (3655 : City of Jonesboro Server Upgrade)

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SCOPE OF WORK

Additional storage is required to City system with added cameras to system and Lee Park additional cameras.

NetPlanner Systems Inc. has surveyed the coverage areas and determined that listed servers will meet the needs of coverage for support of the camera system while still providing 30-day storage requirements with 30 + % growth. (96TB will provide more growth potential for site secondary option.)

- Provide and install (1) Avigilon *PRM Server with 64 TB of storage* to support COJ cameras.
- Provide and install (2) Avigilon SFP modules to support system network connectivity.
- Provide and install (2) Category 6 cabling as needed to support new VMS server.
- Provide system integration, cabling, programming, and commissioning.
- Provide final system documentation and customer training.

Avigilon 64TB Server coverage:	**$41,979.63**
Labor:	**$6,750.00**
Material:	**$35,229.63**

- Provide and install (1) Avigilon *PRM Server with 96 TB of storage* to support COJ cameras.
- Provide and install (2) Avigilon SFP modules to support system network connectivity.
- Provide and install (2) Category 6 cabling as needed to support new VMS server.
- Provide system integration, cabling, programming, and commissioning.
- Provide final system documentation and customer training.

Avigilon 96TB Server coverage:	**$46,405.09**
Labor:	**$6,750.00**
Material:	**$39,655.09**

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PAYMENTS

NetPlanner Systems, Inc. will invoice Customer for all materials and for mobilization upon approval of proposal. Customer will be invoiced for labor at the end of the project or at the end of the month, whichever comes first, based upon the percentage of the project completed. The Customer agrees to pay any and all payments according to the payment schedule. Should said payment(s) not be made, or if satisfactory arrangements for payment have not been made, NetPlanner Systems, Inc. reserves the right to stop all work until such time as payment is rendered or satisfactory payment arrangements have been made. Standard payment terms are NET 15.

Any required closeout documents, including, but not limited to, as-built drawings, test results, and warranties, will be released to the Customer once 90% of the total project payment has been received by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. operates primarily as a contractor for sales tax purposes. This means that all sales tax is paid to the Georgia Department of Revenue at the point of purchase of materials and that no sales tax may be charged to NetPlanner Systems, Inc. customers.

INCLUSIONS

Pricing includes above described items by NetPlanner Systems, Inc. and applies to regular business hours unless otherwise stated, Monday -Friday 7:30 AM - 4:30 PM.

This bid proposal and the pricing within is valid for 90 days, however materials may not be purchased until jobsite is ready for low voltage scope to begin. If the metal market experiences any volatility during this time, pricing may be adjusted to compensate for difference."

EXCLUSIONS

Overtime labor is not included in this proposal.

NetPlanner Systems is not responsible for conduit, millwork, or other general construction requirements that provide pathways to provided equipment. This also includes any ceiling reconstruction, i.e. ceiling tile/grid, sheetrock, etc.

NetPlanner Systems is not responsible for any configuration of Customer's network equipment that may impede the completion of the project.

Electronic door locking hardware is provided by others and connections made by NetPlanner Systems Inc. for control.

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NetPlanner Systems is not liable to the Customer or any third party for any delays, damages or equipment failure caused by any circumstances beyond our reasonable control.

NetPlanner Systems is not responsible for any applicable wall support, network, and power requirements.

TIMELINE

NetPlanner Systems operates all integration projects on an estimated four – six week lead time before beginning onsite installation. During this time the NetPlanner Systems staff assigned to the project shall prepare deliverables (CAD, programming, etc.), order/receive equipment and begin required fabrication. Lead times can vary depending on manufacturers' lead times, which NetPlanner Systems does not control.

Lead time begins once a signed Statement of Work (SOW) and Purchase Order (PO) are received from the Customer and receipt is confirmed by NetPlanner Systems. The project will not begin nor will a Project Manager be assigned until a signed SOW and PO are received. Once these items are received, a Project Manager will be assigned and the Customer will be contacted with proposed installation dates. Delays in installation approvals could result in originally proposed installation dates no longer being available.

System commissioning will take place after all equipment and cabling has been installed. NetPlanner Systems will test and certify that the integrated system functions properly and is ready for Customer's use.

If applicable, prior to installation, NetPlanner Systems' certified programmers will custom-write and design the Customer's touch panel GUI and complete audio, video, lighting and control code for the integration solution. Upon completion of and payment for the project, the Customer will own all coding associated with the project.

CHANGE ORDERS

Changes to the Scope of Work, delays due to site closings, limited access, or other events which the Customer requests will be handled as part of a Change Order. Customer should contact NetPlanner Systems' Project Manager with any requested changes, modifications, or enhancements to the project. NetPlanner Systems' Project Manager will prepare a Change Order which will address scope functionality changes, detail cost implications, and reflect any necessary equipment changes. The Project Manager must receive the signed Change Order before NetPlanner Systems will proceed with any ordering or changes in the project.

Additional labor resulting from a Change Order will be estimated at the time of request. If overtime or weekend work is required, the labor rate will be subject to a 1.5 multiplier. If holiday work is required, the labor rate will be subject to a 2.0 multiplier. The cost of additional materials and labor will be presented for Customer approval prior to

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commencing work on the Change Order. Additional charges for the changes will be added to the contract price and billed with the next scheduled contract payment.

The completion date shall be adjusted according to the change(s) mentioned above, and the original completion date shall become null and void. Agreements made by the Customer with other vendors or subcontractors on the job are not recognized.

CUSTOMER-SUPPLIED ITEMS

All materials supplied by the Customer are to be on site by the specified date in the contract. It is the responsibility of the Customer to ensure that Customer-supplied items are in good and sufficient condition to be installed and that all necessary parts to install such items are present. The Customer bears all responsibilities pertaining to the condition, performance, and warranties of Customer-supplied items. NetPlanner Systems, Inc. shall install Customer-supplied items 'as is' and shall bear no responsibility, either explicit or implied, for the item or for its condition, performance, or warranty.

CUSTOMER RESPONSIBILITIES

To ensure that the project goes smoothly, please implement the following:

A) Designate one person to be the Customer's point of contact. This person shall be kept informed of the job's progress and shall be provided answers to questions as they arise.

B) Direct all questions to NetPlanner Systems, Inc.'s designated point of contact. Avoid trying to resolve questions or problems with workers, vendors, or other individuals on or off the job site.

C) Make any and all changes to the original contract in writing and ensure that a "Change Order" form is completed and signed before those changes are made.

D) NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational in the event that the Customer fails to disclose in explicit written terms the features required of the system and where lack of doing so is the cause for such failure to become operational. If such omissions by any third party or the Customer cause the system to be incomplete and unable to function as expected, it is up to the Customer to provide financial resources to correct such omissions.

QUALITY

Attachment: DG 23005591 City of Jonesboro VSS Server Upgrade (3655 : City of Jonesboro Server Upgrade)

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All work shall be performed in a good and workmanlike manner per industry standards. All material is guaranteed to be new, unless otherwise specified.

SAFETY

NetPlanner Systems, Inc. shall take all necessary precautions for the safety of persons and the protection of the work and adjoining property. NetPlanner Systems, Inc. shall comply with all applicable provisions of federal, state and local safety laws and building codes including, without limitation, the provisions of 29 CFR 1910.147 (OSHA Lockout/Tagout Standard).

INDEPENDENT CONTRACTORS

The relationship of Customer and NetPlanner Systems, Inc. created by this agreement shall be that of independent contractors and not one of joint venture, partnership, or employment.

During the term of this Agreement and for a period of two (2) years following the date of the termination or expiration of this Agreement (or the date of any subsequent termination of the parties' relationship, whichever is later), Customer covenants and agrees that Customer shall not, directly or indirectly: (i) solicit, recruit, or hire (or attempt to solicit, recruit, or hire) or otherwise assist anyone in soliciting, recruiting, or hiring, any employee of NetPlanner Systems, Inc. who performed work for NetPlanner Systems, Inc. within the last year of Customer's relationship with NetPlanner Systems, Inc. or who was otherwise engaged or employed with NetPlanner Systems, Inc. at the time of termination or expiration of this Agreement and the parties' relationship or (ii) otherwise encourage, solicit, or support any such employee(s) to leave their employment with NetPlanner Systems, Inc., until such employee's employment with NetPlanner Systems, Inc. has been voluntarily or involuntarily terminated or separated for at least six (6) months. In the event the Customer hires a NetPlanner Systems, Inc. employee, the Customer agrees to compensate NetPlanner Systems, Inc. an amount equal to the employee's minimum annual salary.

DAVIS BACON ACT

NetPlanner Systems, Inc. is compliant with all State, Federal and local labor and employee relations laws including Davis Bacon and Davis Bacon Related Act regulations and guidelines. Based upon Federal guidelines, it is the contracting agency's and/or contractor's responsibility to (a) notify bidders when a project falls under the Davis Bacon Act and/or Davis Bacon Related Act guidelines and (b) provide the Prevailing Wage Determination attached to the contract. NetPlanner Systems, Inc. bids its labor based upon criteria and requirements outlined within the RFP; as such, we will not take into consideration Davis Bacon Act/DBRA wage requirements if it has not been designated within the RFP/bid documents as a requirement. If a contract is awarded and later determined to be a Davis

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Bacon/Davis Bacon Related Act project, NetPlanner Systems, Inc. will issue a change order for the additional labor costs and/or have the right to cancel the contract based upon the contractor's failure to properly notify bidders of the Prevailing Wage requirements. In some instances, the Prevailing Wage Determination provided within an RFP/bid package does not include an employee classification matching the specialized skills required of our employees. Under these circumstances, our quote is based upon the prevailing wage rates for our classification, in the project's specific geographic location. In addition, should the contract be awarded to our company, we would need to submit an SF1444 requesting a wage conformance to include a worker classification for Telecommunications / Voice / Data / Video technicians.

FEDERAL SUBCONTRACTOR STATUS

If applicable, the parties hereby incorporate the requirements of 41 CFR §§60 1.4 (a) (7), and 29 CFR Part 471, Appendix A to Subpart A.

If applicable, this contractor and subcontractor shall also abide by the requirements of 41 CFR § 60 300.5 (a) and 41 CFR § 60 741.5 (a). These regulations prohibit discrimination against qualified protected veterans and qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

BUILDING CODES

All work performed under this agreement shall comply with applicable building codes. Any additional work required by the Building Department beyond the agreement of this contract is not the responsibility of NetPlanner Systems, Inc. Terms and Conditions Proprietary and Confidential NetPlanner Systems, Inc.

ASBESTOS AND OTHER HAZARDOUS MATERIALS

It is the obligation of the Customer to determine if the structure covered by this contract contains asbestos and/or other hazardous materials. This proposal and contract does not include any provision (neither monetary provisions nor time-schedule provisions) to cover the unforeseen hazards or additional work necessitated by removal of asbestos and/or other hazardous materials. If asbestos and/or other hazardous materials are discovered after work is already in progress, and if the asbestos and/or other hazardous materials represent a changed condition from those described in the plans and specifications, then NetPlanner Systems, Inc. shall be entitled to additional compensation and an increase in time for completion of the project.

EXISTING CONDITIONS

Attachment: DG 23005591 City of Jonesboro City of Jonesboro VSS Server Upgrade (3655 : City of Jonesboro Server Upgrade)

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NetPlanner Systems, Inc. makes no representation of existing conditions and assumes no responsibility of condition for any of the Customer's equipment that may or may not be relocated or affected by NetPlanner Systems, Inc.'s work.

HIDDEN DEFECTS

It is acknowledged that hidden defects, faulty wiring, or other defective components of existing systems may need to be updated or replaced in order to properly complete the above-quoted work, and further acknowledged that the expense, if any, will be the responsibility of the Customer.

PATHWAYS

All conduits installed by others are assumed to be passable. NetPlanner Systems, Inc. is not responsible for repairing or replacing pathways installed by others.

Any conduits routing below foundation grade must be identified by the Customer so that NetPlanner Systems, Inc. can properly specify outdoor rated cable. Failure to identify such conduits will result in cable being replaced at additional cost to Customer. Indoor cable routing below foundation grade will not be warranted by NetPlanner Systems, Inc.

LIENS

NetPlanner Systems, Inc. retains the right to file a mechanic's lien and will not indemnify Customer and/or Lessee against all claims or liens filed by NetPlanner Systems, Inc. Indemnity shall include costs and attorneys' fees.

FINANCE CHARGES

Any contract payment or invoice amount not paid by the due date shall be considered delinquent and shall bear interest at the rate of one and one-half percent (1 1/2%) per month on the outstanding balance. If steps shall be taken, whether by suit or otherwise, to collect any sum including interest which has become delinquent, the Customer agrees to pay all costs thereby incurred, including any reasonable collector's fees, attorney fees, and court costs.

INDEMNITY AND LIABILITY

NetPlanner Systems, Inc.'s obligation to indemnify Customer or any other party shall be limited to the extent the loss, cost, expense, claim or demand for which indemnification is sought (i) arises out of or results from the negligence of NetPlanner Systems, Inc., its employees and subcontractors, and (ii) arises out of bodily injury (including death) or damage to tangible property of third parties. The indemnity shall not be interpreted to make NetPlanner Systems, Inc. liable for the negligence of any other party, nor for loss or damage to property or existing facilities of the Customer at or near the site of the Work. NetPlanner Systems, Inc. shall not be liable for any special or consequential damages, loss

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of profits, interest penalties or fines. Customer must make written demand for indemnity promptly after a claim is made against it.

NetPlanner Systems, Inc. absolves itself of any liability due to omissions or failures to perform by any engineering firm, consultant or other party engaged by the Customer. NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational if faulty design from any party not hired by NetPlanner Systems, Inc. is the cause for such failure to become operational.

WARRANTY

NetPlanner Systems, Inc. hereby guarantees that the work shall be free from defects in labor for one (1) year from the date of completion of the project. NetPlanner Systems, Inc.'s liability for breach of warranty or failure or defect in performance of the Contract shall be limited to re-performing corrective services of the type originally performed by NetPlanner Systems, Inc. with its own forces, beginning at final completion and continuing for twelve (12) months thereafter, provided NetPlanner Systems, Inc. receives written notice of defective work within the warranty period. Materials and active hardware are warranted as specified by individual manufacturers and not by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. will exchange any defective equipment at no labor cost for a period of 30 days. After 30 days, the Customer is responsible for exchanging defective equipment. NetPlanner Systems, Inc. can install exchanged equipment on a time and materials basis.

NetPlanner Systems, Inc. reserves the right to repair or replace defective items and will not compensate others for repair or replacement services.

ACKNOWLEDGEMENTS

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, proposals, representations, commitments, understandings or agreements between the parties, either written or oral. This Agreement shall not be changed or modified by any oral agreement or any other agreement unless the same is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought. If NetPlanner Systems, Inc.'s proposal is made a part of this Agreement and said proposal contains any terms or conditions inconsistent with the terms and conditions of this Agreement Form, then this Agreement Form shall govern.

Attachment: DG 23005591 City of Jonesboro City of Jonesboro VSS Server Upgrade (3655 : City of Jonesboro Server Upgrade)

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ACCEPTANCE

NetPlanner Systems, Inc. is hereby authorized to perform the work as specified. Payment shall be made as outlined above. Customer agrees this proposal constitutes in its entirely all that will be provided by NetPlanner Systems, Inc. Customer's signature certifies acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

If this proposal is distributed by e-mail, then replying to such e-mail with the subject or message "I Accept" or any request by the Customer for NetPlanner Systems, Inc. to begin work on this project will constitute full acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.pdf.

Customer	**NetPlanner Systems, Inc.**
Authorized Signature:	Authorized Signature:
_____	_____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Attachment: DG 23005591 City of Jonesboro City of Jonesboro VSS Server Upgrade (3655 : City of Jonesboro Server Upgrade)

CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item # 14.2 – 2

COUNCIL MEETING DATE
December 11, 2023

Requesting Agency (Initiator)	**Sponsor(s)**
Office of the City Manager	Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
Discussion regarding proposal for further city cemetery mapping and database updating.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*
City Cemetery Mapping Proposal

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes — Community Planning, Neighborhood and Business Revitalization, Innovative Leadership

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Agency recommendation – **Approval of partial as-built survey for 2024;** The City has owned and maintained the cemetery bounded by Johnson Street and Brown Drive for many years. The cemetery plot books are antiquated and at time confusing. The last time the survey was mapped (updating burial records, locating head stones, etc.) was over 15 years ago, in 2008. The cemetery is in dire need of this again, and the City also needs a more accurate to system to locate unoccupied burial plots in the future, to avoid potential liability. There is a lot of stress involved with City employees trying to properly locate burial plots in a deeply flawed system.

Terra Mark has met with city staff recently about trying to correct this for the future. They were also the company that did the mapping in 2008. Their proposal will include multiple steps to reverse the current trend and to set better practices for the future. Though expensive, this is a very important problem. Perhaps the Mayor and Council can agree to certain stages of improvement every year instead of paying for everything at once.
On December 8th, Terra Mark provided us with a proposal.

Please find below our scope and fee for completing the surveying requirements requested by you for the City of Jonesboro Cemetery located within Land Lot 17, 12th District, Clayton County, Georgia. This work is based on our best understanding and knowledge of your needs in accordance with our site meeting on November 27 of this year.
From our meeting we have determined the nature of your needs can be met utilizing two separate but related disciplines: Land Surveying and GIS. We will use surveying methods to determine what infrastructure is currently in place and how to properly monument it to be able to quickly find burial spaces on site. The GIS component will add the ownership information to each existing space and allow for adding new ownership information as spaces are purchased to maintain a current inventory. To that end we have prepared the following scopes in the order of execution we believe will deliver you the product that you need to achieve your desired goals.

As-Built Survey of Existing Inventory - $14,000

Ground Penetrating Radar to locate unmarked burials - $74,200

Monumenting – To Be Determined

GIS Data - $4500 one time / $500 yearly

In the proposed 2024 budget, the City only had $7500 available for cemetery improvements. Obviously, we knew the total project would have to be staged over several years. The work is all necessary. With $7500, only a partial survey could be performed right now, if that is even possible. The city may have to look into possible grants or even the possibility of ARPA money, etc.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title	**Date**	
Melissa Brooks, City Clerk	December, 11, 2023	
Signature	**City Clerk's Office**	

Fiscal Impact *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Budgeted line item - $7500 for 2024

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Cemetery
- Jonesboro City Cemetery Proposal

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

WOODLAND DR
INGLESIDE DR
INGLESIDE
STARK DR
JOHNSON ST
ROYSTON ST
WALES ST
BROWN DR
SCOTT DR
CROWDER ST
IRVIN ST
OVE PARK LANE

December 8, 2023

Mr. John Burdin
Director of Public Works
City of Jonesboro
1859 City center Way
Jonesboro, GA 30236

RE: **City Cemetery Survey** – Johnson Street, Jonesboro, Georgia
TM Proposal No. S231204

Dear John:

Please find below our scope and fee for completing the surveying requirements requested by you for the City of Jonesboro Cemetery located within Land Lot 17, 12th District, Clayton County, Georgia. This work is based on our best understanding and knowledge of your needs in accordance with our site meeting on November 27 of this year.

From our meeting we have determined the nature of your needs can be met utilizing two separate but related disciplines: Land Surveying and GIS. We will use surveying methods to determine what infrastructure is currently in place and how to properly monument it to be able to quickly find burial spaces on site. The GIS component will add the ownership information to each existing space and allow for adding new ownership information as spaces are purchased to maintain a current inventory. To that end we have prepared the following scopes in the order of execution we believe will deliver you the product that you need to achieve your desired goals.

1. **As-Built Survey of Existing Inventory** – TerraMark (TM) will locate existing roads, headstone, footstones, coping, and other indications of existing burials utilizing our DJI Phantom 4 Pro Drone. We will use photogrammetric software to create a point cloud that we can extract the survey points needed to draft the As-Built. Prior to flying the cemetery, we will have a field crew set photo control points and uncover the corners of coping that have been overgrown with grass so they are visible in our flight. Once the mapping from the drone data has occurred, we will revisit the site to field locate existing conditions obscured by tree coverage or other obstructions. This information will be added to the survey to complete the picture. The survey will be prepared in accordance with the National Map Accuracy Standards and the survey data will be established using the NAD83 Georgia State Plane Coordinate System (West Zone) and the NAVD88.
   Lump Sum Fee: $14,000.00

2. **Ground Penetrating Radar (GPR)** – TM proposes two options for the GPR to determine unmarked graves.
   a. TM will utilize the services of Bigman Geophysical, LLC. to scan the cemetery to determine the location of unmarked burials at survey grade accuracy and provide the results in a Cad file to TM to reference in on top of our drawing. This will complete the picture, as best we can. of the existing burials.
   Lump Sum Fee: $74,200.00

Attachment: Jonesboro City Cemetery Proposal (3629 : City Cemetery Mapping Proposal)

b. TM will utilize the 2008 mapping grade accuracy scan data provided by Bulls Eye Mapping to show the location of unmarked burials and refence this file into our Cad drawings. This will provide you the information you need to stay clear of these areas as the locations are not accurate enough to continue to sale spaces around these locations.

Lump Sum Fee: **Included in Item 1 above**

3. **Monumenting** – Once the mapping of the entire cemetery is complete TM will meet with city officials to determine a monumentation plan that will meet the cities need while minimizing the costs associated with pinning the cemetery.

Lump Sum Fee: **To Be Determined**

4. **GIS Data** – The City of Jonesboro will provide TM the existing cemetery database. We will add additional attributes to the existing database to include Purchaser and Purchase Date as well as update burials since the 2008 data was collected. TM will then provide the following options:

a. TM will convert the existing cemetery GIS database to online access through ESRI website

Lump Sum Fee: **$ 3,500.00**

b. TM will setup an online access point through ESRI ArcGIS online for one user at the city to view and update the cemetery records.

Yearly Fee: **$ 500.00**

c. TM will provide up to four hours of training for online access.

Lump Sum Fee: **$ 1,000.00**

The following items are excluded from the Scope of Services: ALTA/NSPS Land Title Survey; Boundary Survey; Title Search; Underground Utility Location; Monumenting Spaces; Survey for off-site improvements; Tree Survey; Wetlands delineation and location; and Construction staking.

We will endeavor to complete the work in Task 1 above and provide you with our deliverables within **90 Calendar Days** from Notice to Proceed. If you concur with our scope and fees, please indicate by signing below.

Should you have any questions or comments, please call us at your convenience.

Sincerely,
TerraMark Land Surveying, Inc.
John C. Blount, RLS
Senior Project Manager

_____.
Authorized Signature Date
City of Jonesboro

Attachment: Jonesboro City Cemetery Proposal (3629 : City Cemetery Mapping Proposal)