



Council and Senior Staff Mid Year Retreat

Friday August 17, 2018

Lake Spivey Country club
8255 Clubhouse Way
Jonesboro, Georgia 30236

Roles and Expectations were reviewed by Mayor and Council

- **Everything is working well.**

What do we need or expect from our City Manager and Department Heads?

- **Would like Agenda Items earlier than the Friday before the meeting.**
- **Send out the items as early as Monday prior to the meeting providing more detailed information.**

The City Manager and Department heads need or expect from Mayor and Council Members?

No comments

Council Items for Discussion and Action

Day and Clark

- Consider hiring an in-house hybrid community/economic development professional at city hall (investigate costs and where to house) (start looking now and hire asap)
(Clark lead) Completed, [Hired David Allen](#)
- Find a place for the Front Porch Players
- **Town Center development**
(Council and staff) [Well on its way](#),
 - atrium, shared conference rooms,
 - third story for future growth
 - connect the current trail at the park
 - keep a landscape buffer on Burnett Street
 - a timeless, traditional design that will still look good in ten to thirty years
 - changeable court room and council chambers (not including the dais)
 - separate area for council members to hold meeting and retrieve mail. No outside mail boxes
 - secured areas where keycards are required
 - evidence room for Police Department
 - investigation room
 - separate male and female cell for inmates close to the court room at P.D.
 - secured parking lot for employees
 - lockers for police officers
- **Complete phase 1 of Broad street and fire station redevelopment (Underway)**
(TSW and Council) [Well on its way](#)
 - Development agreement signed with developer Osirus Ballard
 - Breakfast, Lunch, Dinner and Micro-Brew Pub
- Gathering Spot, Plaza -Brew Pub – Consolidated into 3 different projects:
 - Identify contractors, through a competitive pricing proposal (See timeline and requirements

Motion to move forward with the calendar and issue RFQ for the Broad Street Project

Mover – Dixon, Seconder- Wise. Motion passes unanimously

Identify new revenue sources during 2018

(Clark and Consultant)

- Does Council want to raise taxes?
- We must increase our housing stock
- Homestead exemption, our businesses should not bear all the expense
- Now collecting 3% monthly sales tax from establishment that pour alcohol
- Annexation of 69 business on Tara Blvd.
- Beer, Wine and Distilled Spirits alcohol license from 5 business due to the annexation

Joe Nettleton, Public Works Dir.

- Winding down on grass cutting season
- Garbage service is running smoothly
- Leaf and Limb running smoothly but is still the biggest challenge we have
- ! full-time opening, hoping to interview in the next week or so.
- Using the old dump truck as a watering truck for the planters down town
- Fountain at Lee St. Park still an issue, filled with rocks. Treats with shock and chlorine tablets regularly
- Garbage truck budget needs to be increased
- Need 150 new trash cans
- Sanitation fee should be increased to \$200
- Dead trees near the fountain are being damaged and needs to be replaced
- Please consider storage unit to house equipment, or a larger Green Room or hospitality space to house the entertainment.

Motion to authorize a budget adjustment if necessary to replace the trees.

**Mover –Wise, Seconder –Sebo. Motion passes
unanimously**

Clifford Kelker, Chief of Police

- Need to hire three officers
- Redesign the current command structure to control the chain of command
- Have a second in charge for the Chief to focus on other areas of concerns
- Work pass just arrest, identify and reduce the amount of crime incidents in the city
- Get rid of the things we are not using, utilize the areas we can maximize on
- Court dates are nearly 7 months behind.

- Some type of crime alerts, Nixle.

Motion to for Mayor and Council to ratify action approval the addition of one part-time Assistant Court Clerk.

Mover – Lester, Seconder – Wise. Motion passes unanimously

David Allen, Community Development Director

- Busy with ongoing projects
- Codifications for Design Review
- Revamping the code and updating the Table of Uses, updating the NAICS code as we are still using the 2006 version. Would like to have it Mayor and Council for review by November
-

Mayor / Council Action Items

- Bring forth a non-city resident golf cart registration fee
- Revise a golf cart ordinance for review at the September Council Meeting

Updates on Property Acquisitions

- At a minimum we paid a total of 540,000 that we have expended to purchase the property
- We now own everything on the right side of Burnet Street except for Big Bethel Church

Motion to Rent the residence on 103 Burnett St to City employee in the amount of \$250.00 plus utilities Mover- Dixon, Seconder –Lester. Motion passes unanimously

FY' 19 Budget Planning

- Asking to offset the cost to increase the mil 4.0 mils, 1 mil.
- Asking for a general consensus to advertise the increase of the mileage rate September 20th with be the first Public Hearing
- Funds/Grant to Beautify Tara Blvd. (CID or BID)
- What to do with the \$797,000.00 grant proceeds received from the loss of Jet Fuel Tax?
 1. COLA, Tara Blvd, Mayor and Council Salary Increase and Georgia One Fund

Authorize Mayor and Council to sign into resolution to deposit the \$797,715.26 into the Georgia One Fund Account.

Mover –Sebo, Seconder –Lester. Motion passes unanimously.

- Budget for a seasonal employee for Public Works
- Training Officer for P.D.

- Chief Kelker will be added to Accident Review Committee by virtue of position
- Partner with Lee Street Elementary as Partners in Education by volunteering at Festivals, Book Fairs, Reading. Staff that volunteer during work hours will be compensated as normal.
Note: The volunteer program is Tiered and requires an application and a background check. Applicable fees may apply.
Mover –Sebo, Seconder –Wise. Motion passes unanimously.

Wrap Up

Mayor Day

How many hours should the Mayor work?

Councilman Alfred Dixon:

Will bring forth information to create a Youth City Council

Councilman Wise

At what point will need a full-time Mayor

Councilman Lester

Thanks for keeping the city running

Councilman Boak

IPad email issues

Councilwomen Sebo

Wants to revisit the Mayor's salary increase

Councilman Powell

None

Motion to Adjourn

Mover –Powell, Seconder –Dixon. Motion passes unanimously.