

**CITY OF JONESBORO
HISTORIC PRESERVATION COMMISSION
124 North Avenue Jonesboro, Georgia
August 15, 2016– 5:35 P.M.**

MINUTES

The City of Jonesboro Historic Preservation Commission held their Regular Meeting on Monday, August 15, 2016. The meeting was held at 5:30 p.m. at the Jonesboro City Hall, 124 North Avenue, Jonesboro, Georgia.

Commission Present: Betsy Wester – Chair

Arlene Charles - Commissioner
Harry Osborne – Commissioner
Karol Osborne – Commissioner
Cathy Roark – Commissioner
Donya Sartor - Commissioner

Staff Present: Ricky L. Clark, Jr. City Administrator

Derry Walker, Code Enforcement Officer

- 1. Business owner, Julie Nguyen, Farmers Insurance/Julie Nguyen Agency, 206 South Main Street**, presented her case to obtain a signage certificate of appropriateness. Officer Walker reiterated to Ms. Nguyen that the sign would need to be 20 feet from the right of way and at least 6 feet high and Ms. Nguyen acknowledged those requirements.

In regard to the landscaping the Commission directed be planted, City Administrator Mr. Clark suggested Ms. Nguyen wait to do the planting until the City Streetscape was completed to prevent it being disturbed or destroyed. At that time, she is to contact Mr. Clark and he will provide plant names in keeping with the City's landscape plans.

Ms. Nguyen was also made aware of upcoming signage changes.

There being no further discussion, a vote was taken and unanimous approval was given.

2. As no one appeared to represent the application of **Heritage Bank**, said application was tabled.
3. Mr. Clark brought it to the attention of the Commission, in an attempt to better serve the citizens and City's business owners, that a more timely response to applications by the Commission is needed. A motion was made by Ms. Sartor that any application received more than 15 days before a regularly scheduled meeting may be subject to a special called meeting. Ms. Wester seconded the motion. There being no further discussion, the motion passed unanimously.
4. The Commission requested that Mr. Clark survey cities similar in size to that of the City of Jonesboro in order to ascertain their signage requirements. Mr. Clark will make a report to the Commission at the August 29, 2016 meeting.

There being no further business, the meeting was adjourned Ms. Wester at 5:50 PM.

BETSY WESTER – CHAIR

CATHY ROARK – SECRETARY