



**Jonesboro**  
*Friends of Main Street*  
**DESIGN REVIEW COMMISSION**  
**MEETING MINUTES**

The Design Review Commission held their Regular Meeting on Wednesday September 5, 2018. The meeting was held at 4:30 p.m. at the Jonesboro City Hall, 124 North Avenue, Jonesboro, Georgia.

**Committee Present:**

Joel Aviles – Chairman  
Sam Fleet – Committee Member  
Barbara Casey Lane – Committee Member  
David Allen – Community Development Director

**Committee Absent:**

Bonnie Shekarabi – Vice Chair  
Kimberly Lightford – Committee Member

Also present was Cable Brooks to record the meeting minutes.

- I. Meeting was called to order by Joel Aviles at 4:30 p.m.
- II. **Approval of Agenda** – Sam Fleet made a motion to amend the agenda to include the July 5<sup>th</sup> meeting minutes, said motion seconded by Kimberly Lightford. Motioned carried unanimously.
- III. **Approval of July 5, 2018 Meeting Minutes** Sam Fleet made a motion to approve the July 5<sup>th</sup> meeting minutes, said motion seconded by Barbara Casey Lane. Motioned carried unanimously.
- IV.
- V. **Old Business – None**
- VI. **New Business – Action Items**

- A. **Cristian Solano Budilla** – 501 Fayetteville Road; Parcel No. 13240A E020; Converting carport into enclosed, interior room.

Upon discussion, Bonnie Shekarabi made a motion to accept staff report recommendation with the following conditions, seconded by Sam Fleet. Motion carried unanimously.

1. Enclosed carport sides shall have a brick skirt at bottom matching the existing house as closely as possible. (brick to not be painted)
2. New windows at the front to match the height of existing windows on house.
3. Finish permitting and get all proper inspections.

- B. **Joy B. Day** – 129 North Avenue; Parcel No. 13240D D020; Certificate of Appropriateness for addition onto existing detached garage in Historic Residential Overlay. The addition will be 20 x 16-foot (320 sq. feet) storage building used for golf cart parking and other storage.

Upon discussion, Bonnie Shekarabi made a motion to accept staff report recommendations with suggested conditions, seconded by Kimberly Lightford.  
Motion carried unanimously.

1. No vinyl siding shall be used as replacement siding on the garage. Hardi plank is acceptable.

2. Recommendation to install transom to garage windows to match the look of the main house.

**C. Jonesboro Holdings, LLC** – 118 Stockbridge Road; Parcel No. 13241B D011; Certificate of Appropriateness for alteration to existing sign in Historic District

Upon discussion, Bonnie Shekarabi made a motion to accept staff report recommendation of approval of the vinyl “partitioning” of the sign with the maximum code size of 108 square inches per Sign panel. Allow multiple face panels per client and to recommend making the panel separations as light as possible. Fonts and colors of words would remain the same. Seconded by Sam Fleet. Motion carried unanimously. Other options are as follows:

1. Follow the recommendations above
2. Apply for a variance on the panel size standard
3. Apply for a new, replacement sign, conforming to the current Code Standards
4. Wait until the Code is changed, with no guarantee of the results or timetable for any proposed changes.

**D. Tara Hill Apartments** – 8050 Tara Boulevard, Parcel No. 13210D B006; New entrance sign for apartment complex.

Upon discussion Sam Fleet made a motion to accept staff report recommendation of approval of the sign, Seconded by Kimberly Lighford. Motion carried unanimously with the following conditions.

1. Install address lettering on the new sign
2. Provide external illumination on both sides.

**II. Adjournment**

***There being no further business, a motion was made by Sam Fleet, seconded by Kimberly Lighford to adjourn. Motion carried unanimously.***

/s/

/s/

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Joel Aviles, Chairperson

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Ricky L. Clark Jr., Executive Director