



DESIGN REVIEW COMMISSION
MEETING MINUTES

The Design Review Commission held their Regular Meeting on Thursday July 5, 2018. The meeting was held at 4:00 p.m. at the Jonesboro City Hall, 124 North Avenue, Jonesboro, Georgia.

Committee Present:

Joel Aviles - Chairman
David Allen – Community Development Director
Jule Segner – Committee Member
Arlene Charles – Committee Member
Sam Fleet – Committee Member
Kimberly Lightford – Committee Member

Committee Absent:

Bonnie Shekarabi – Vice Chair
Corina Barbee – Committee Member

Also present was Cable Brooks to record the meeting minutes.

- I. Meeting was called to order by Joel Aviles at 4:00 p.m.
- II. **Approval of Agenda:** Sam Fleet made a motion to adopt the agenda, said motion was seconded by Arlene Charles. Motion carried unanimously.
- III. **Approval of June 14, 2018 Meeting Minutes:** Sam Fleet made a motion to approve the June 14, 2018 meeting minutes, said motion was seconded by Arlene Charles. Motion carried unanimously.
- IV. **Old Business – None**
- V. **New Business – Action Items**
 - A. **Dr. McCullough Office** – 137 West Mill Street; Parcel No. 13241D B009; Certificate of Appropriateness for replacement doors in Historic District.
 1. Request to replace four doors (two in the front of the building and two in the rear of the building) associated with the doctor's office. The replacement doors would have the same 'structural' look as the original doors. The color will be changed from white to a 'Sherwin Williams Positive Red#6671. Arlene Charles made a motion to accept staff report recommendation as requested, said motion was seconded by Sam Fleet. Motion carried unanimously
 - B. **Allstate Insurance** – 157 North Main Street; parcel No. 13240C B008; New signs in Historic District:

1. Request for a Ground Sign located within an existing framework that is not changing location or height. The proposed panel face is 10 inches tall by 4 feet wide, for a total area of 3.3 square feet. The painted metal panel will have not changeable copy, no electronics and will not be illuminated.
2. Request for Wall Sign located on a brick wall portion of the street side building face, near a window. Proposed sign face is 3 feet wide by 3 feet tall for a total area of 9 square feet. Painted metal, no electronics or illumination.
3. Request for Hanging Sign located in the breezeway between the Allstate office and a dentist office. Proposed sign face is 2 square feet, and will hanging sign clears the breezeway sidewalk by approximately 7 feet.
4. Request for Window Sign located near the wall sign mounted on a pole in the interior office and viewable through the window from the outside.

Sam Fleet made a motion to accept staff report recommendation as requested, said motion was seconded by Jule Segner. Motion carried unanimously

C. William Hope – 176 Dean Street; Parcel No. 13240c D002; New accessory building in Historic Overlay.

1. Request to build a 12 foot by 16 foot accessory building in the backyard that will match the existing wood standards and color of the house.

Arlene Charles made a motion to accept staff report recommendation as requested, said motion was seconded by Sam Fleet. Motion carried unanimously.

D. Car Wash Renovation – 8787 Tara Boulevard; parcel No. 05242B C005; Site and building renovation to existing car wash. Request covers several exterior renovations;

1. Building Issues- roof color and windows replaced.
2. Other Tara Boulevard Overlay architectural Standards- façade height and building entrance.
3. City MX Zoning requirements-Tract size, outdoor storage and parking spaces.
4. Signs – New and replacement of existing signs.
5. Tara Boulevard Overlay- Exemption provisions.

In summary, the recommendation is to choose an earth tone color for the roof, downspouts; confirm the façade height and what percentage of glass coverage there will be after wall signs covers portions of top windows; define variances; accessory structures located in the front of the building; and define parking island dimensions

Jule Segner made a motion to accept staff report recommendation as requested, said motion was seconded by Arlene Charles. Motion carried unanimously.

E. Clayton County IT Building – Intersection of Tara Boulevard and Poston Road; parcel No. 05239 240004; New government building with associated parking, etc. The building and property will be county owned and operated but is located within the City limits of Jonesboro and is subject to City zoning and development standards. While this is a government building and the design of the building is set in place, it is proper to go through the variance process as normal to ensure variance approvals are on record.

Sam Fleet made a motion to accept the staff report recommendation, said motion was seconded by Jule Segner. Motion carried unanimously.

F. Car Wash – 8160 Tara Boulevard; Parcel No. 13239B C005; Site and building development for a new car wash.

1. Zoning – Minimum acreage and setbacks
2. Parking Numbers - 26 spaces required
3. Tara Boulevard Overlay Standards – façade height, landscaping, sidewalks, streetlights, building materials, street orientation and fencing.

In summary, variance for the front landscape strip is required, facade

G. Dairy Queen - 256 North Main Street; Parcel No. 13240B E010; Building renovation for existing restaurant.

Request for exterior renovations, the footprint and foundation will not change, except for a 48 square feet modification in the false chimney area to account for an interior freezer. The sign at the road will not change, it will be preserved and re-installed after renovations and there will be no change to the parking lot.

Arlene Charles made a motion to accept the staff report recommendation, said motion was seconded by Jule Segner. Motion carried unanimously.

VI. ADJOURNMENT:

There being no further business, a motion was made by Arlene Charles, seconded Jule Segner to adjourn. Motion carried unanimously.

/s/

/s/

Joel Aviles, Chairperson

Ricky L. Clark Jr., Executive Director