

JONESBORO HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
TUESDAY FEBRUARY 16, 2016  
**AGENDA**

1. Call to Order
2. Resolution to Approve January 19, 2016 Meeting Minutes
3. Executive Session if needed

February 16<sup>th</sup>  
Cancelled due to  
lack of Quorum.

**February 16, 2016**

**ISSUE SUMMARY:**

RESOLUTION TO APPROVE MEETING MINUTES JANUARY 19, 2016

---

**FROM:** LOUISE KIDD, EXECUTIVE DIRECTOR

---

**IMPORTANCE:**

High

**ACTION REQUIRED:**

A Resolution is required to Approve Meeting Minutes for January 19, 2016

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
JANUARY 19, 2016**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on January 19, 2016 at 7:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commission Chairman James Z. Henry, Commissioners Therese Guidry, Carol Cannon and Curtis Burrell were present. Executive Director Louise Kidd, and Financial Director Demetrice Mitchell were also in attendance. Dawne Jennings was also present to take minutes.

**Call to Order:** Meeting was called to order by Commission Chairman James Z. Henry.

**A Motion to approve the November 17, 2015 Meeting Minutes:** A Motion to Approve the November 17, 2015 meeting minutes was made by Commissioner Carol Cannon and seconded by Commissioner Therese Guidry. The motion passed unanimously. **(Resolution #957)**

**A Motion to Approve Section 8 Retro Write-Offs of \$22,302.01:** A Motion to Approve the Section 8 Retro Write-Offs of \$22,302.01 was made by Commissioner Curtis Burrell and seconded by Commissioner Carol Cannon. The motion passed unanimously. **(Resolution #958)**

**A Motion to Approve Replacement Procurement Policy:** A Motion to Approve the Replacement Procurement Policy was made by Commissioner Carol Cannon and seconded by Commissioner Curtis Burrell. The motion passed unanimously. **(Resolution #959)**

**A Motion to Approve Criminal Background Policy:** A Motion to Approve the Criminal Background Policy was made by Commissioner Curtis Burrell and seconded by Commissioner Carol Cannon. The motion passed unanimously. **(Resolution #960)**

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
JANUARY 19, 2016**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on January 19, 2016 at 7:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commission Chairman James Z. Henry, Commissioners Therese Guidry, Carol Cannon and Curtis Burrell were present. Executive Director Louise Kidd, and Financial Director Demetrice Mitchell were also in attendance. Dawne Jennings was also present to take minutes.

**A Motion to Approve Acceptance of Nelrod's Proposal:** A Motion to Approve Acceptance of Nelrod Proposal was made by Commissioner Therese Guidry and seconded by Commissioner Curtis Burrell. The motion passed unanimously.  
**(Resolution #961)**

**Being no further business, a motion to adjourn was made by Commissioner Carol Cannon, and seconded by Commissioner Curtis Burrell, the vote was unanimous. Commission Chairman James Z. Henry adjourned the meeting.**

---

Chairman, James Z. Henry

---

Executive Director, Louise Kidd



**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
JANUARY 19, 2016**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on January 19, 2016 at 7:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commission Chairman James Z. Henry, Commissioners Therese Guidry, Carol Cannon and Curtis Burrell were present. Executive Director Louise Kidd, and Financial Director Demetrice Mitchell were also in attendance. Dawne Jennings was also present to take minutes.

**RESOLUTION #957**

**RESOLUTION TO APPROVE NOVEMBER 17, 2015 MEETING MINUTES**

A Motion to Approve November 17, 2015 Meeting Minutes was made by Commissioner Carol Cannon and was seconded by Commissioner Therese Guidry. The Motion passed unanimously. **(RESOLUTION #957)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve Replacement Procurement Policy. **(Resolution #957)**

---

Chairman, James Z. Henry

---

Executive Director, Louise Kidd

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
JANUARY 19, 2016**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on January 19, 2016 at 7:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commission Chairman James Z. Henry, Commissioners Therese Guidry, Carol Cannon and Curtis Burrell were present. Executive Director Louise Kidd, and Financial Director Demetrice Mitchell were also in attendance. Dawne Jennings was also present to take minutes.

**RESOLUTION #958**

**RESOLUTION TO APPROVE SECTION 8 RETRO WRITE-OFF OF \$22,302.01**

A Motion to Approve Section 8 Retro Write-Offs of \$22,302.01 was made by Commissioner Curtis Burrell and was seconded by Commissioner Carol Cannon. The Motion passed unanimously. **(RESOLUTION #958)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve Section 8 Retro Write-Offs of \$22,302.01. **(Resolution #958)**

---

Chairman, James Z. Henry

---

Executive Director, Louise Kidd

**HOUSING AUTHORITY OF THE CITY**

**OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
JANUARY 19, 2016**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on January 19, 2016 at 7:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commission Chairman James Z. Henry, Commissioners Therese Guidry, Carol Cannon and Curtis Burrell were present. Executive Director Louise Kidd, and Financial Director Demetrice Mitchell were also in attendance. Dawne Jennings was also present to take minutes.

**RESOLUTION #959**

**RESOLUTION TO APPROVE REPLACEMENT PROCUREMENT POLICY**

A Motion to Approve Replacement Procurement Policy was made by Commissioner Carol Cannon and was seconded by Commissioner Curtis Burrell. The Motion passed unanimously. **(RESOLUTION #959)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve Replacement Procurement Policy. **(Resolution #959)**

---

Chairman, James Z. Henry

---

Executive Director, Louise Kidd

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
JANUARY 19, 2016**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on January 19, 2016 at 7:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commission Chairman James Z. Henry, Commissioners Therese Guidry, Carol Cannon and Curtis Burrell were present. Executive Director Louise Kidd, and Financial Director Demetrice Mitchell were also in attendance. Dawne Jennings was also present to take minutes.

**RESOLUTION #961**

**RESOLUTION TO APPROVE ACCEPTANCE OF NELROD'S PROPOSAL**

A Motion to Approve Acceptance of Nelrod's Proposal was made by Commissioner Curtis Burrell and was seconded by Commissioner Carol Cannon. The Motion passed unanimously. **(RESOLUTION #961)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve Acceptance of Nelrod's Proposal. **(Resolution #961)**

---

Chairman, James Z. Henry

---

Executive Director, Louise Kidd