

JONESBORO HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
TUESDAY, APRIL 24, 2018  
**AGENDA**

1. Call to Order
2. Resolution to Approve March 20, 2018 Meeting Minutes
3. Resolution to Approve Changes in our Policy on Bedroom Sizes for our Agency
4. Executive Session if needed

**April 24, 2018**

**ISSUE SUMMARY:**

RESOLUTION TO APPROVE MEETING MINUTES FOR MARCH 20, 2018

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**FROM:** PAUL G. WRIGHT, EXECUTIVE DIRECTOR

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**IMPORTANCE:**

High

**ACTION REQUIRED:**

A Resolution is required to Approve Meeting Minutes for March 20, 2018.

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
March 20, 2018**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on March 20, 2018 at 2:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commissioner Chairman Curtis Burrell, Vice Commissioner Allen Roark, and Commissioner Therese Guidry were in attendance. Executive Director Paul Wright along with Financial Director Demetrice Mitchell were present. Administrative Assistant Rebekah Lester was also in attendance to take minutes.

**Call to Order:**

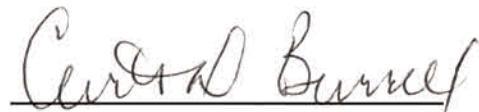
The meeting was called to order by Commissioner Chairman Curtis Burrell

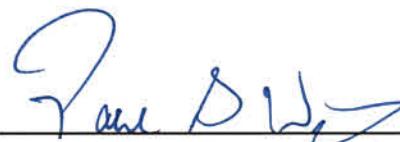
**RESOLUTION #1015**

**A RESOLUTION TO APPROVE FEBRUARY 20, 2018 MINUTES**

A Motion to Approve February 20, 2018 Minutes was made by Commissioner Therese Guidry and was seconded by Vice Commissioner Allen Roark. The Motion passed unanimously. **(RESOLUTION #1015)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve Meeting Minutes for February 20, 2018. **(Resolution #1015)**

  
Chairman, Curtis D. Burrell

  
Executive Director, Paul G. Wright

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
MARCH 20, 2018**

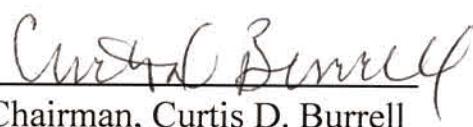
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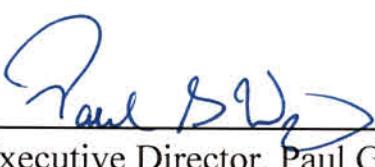
**RESOLUTION #1016**

**A RESOLUTION TO APPROVE WRITE-OFFS FOR SECTION 8 IN THE  
AMOUNT OF \$2,877.65**

A Motion to Approve the Write-Offs for Section 8 was made by Commissioner Therese Guidry and was seconded by Vice Commissioner Allen Roark. The Motion passed unanimously. **(RESOLUTION #1016)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve the Write Offs for Section 8. **(Resolution #1016)**

  
Chairman, Curtis D. Burrell

  
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Executive Director, Paul G. Wright

**HOUSING AUTHORITY OF THE CITY  
OF JONESBORO, GEORGIA  
COMMISSIONERS MEETING  
MARCH 20, 2018**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on March 20, 2018 at 2:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commissioner Chairman Curtis Burrell, Vice Commissioner Allen Roark, and Commissioner Therese Guidry were in attendance. Executive Director Paul Wright along with Financial Director Demetrice Mitchell were present.

Administrative Assistant Rebekah Lester was also in attendance to take minutes.

**RESOLUTION #1017**

**A RESOLUTION TO APPROVE THE TIME CHANGE FOR THE MONTHLY  
BOARD MEETINGS FROM 2:00PM TO 6:00PM**

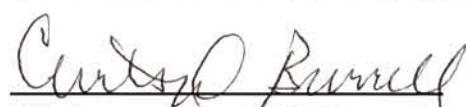
A Motion to Approve the time change for the monthly Board Meeting from 2:00pm to 6:00 pm. was made by Commissioner Therese Guidry and was seconded by Vice Commissioner Allen Roark. The Motion passed unanimously.

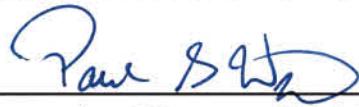
**(RESOLUTION #1017)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve the time change for the monthly Board Meeting from 2:00pm to 6:00pm.

**(Resolution#1017)**

**Being no further business, a motion to adjourn was made by, Curtis and was seconded by Commissioner Therese Guidry, the vote was unanimous and the meeting was adjourned.**

  
Chairman, Curtis D. Burrell

  
Executive Director, Paul G. Wright



*Housing Authority of the City of Jonesboro Georgia*  
*P.O. Box 458*  
*Jonesboro, Georgia 30237*



JONESBORO HOUSING AUTHORITY  
helping today for a better tomorrow

(770) 478-7282 ♦ Fax (770) 478-2528 ♦ TTY (770) 478-4805

**Public Hearing / Board Meeting**

**Sign in Sheet**

April 24, 2018 at 6:00 PM

Renee Swain

Jeanne R.

Therese Guidry

Curtis Burrow

Demitri H. Mitchell

ALLEN ROARK

## **CURRENT ADMINISTRATIVE PLAN**

### **6.0 ASSIGNMENT OF BEDROOM SIZES (SUBSIDY STANDARDS)**

The Jonesboro Housing Authority will issue a housing choice voucher for a particular bedroom size – the bedroom size is a factor in determining the family's level of assistance.

These standards are based on the assumption that each bedroom will accommodate no more than two (2) persons. Two adults will share a bedroom unless related by blood.

In determining bedroom size, the Jonesboro Housing Authority will include the presence of children to be born to a pregnant woman, children who are in the process of being adopted, children whose custody is being obtained, children currently under a 50% or more joint custody decree, children who are temporarily away at school or temporarily in foster-care.

Bedroom size will also be determined using the following guidelines:

- A. Children of the same sex **will** share a bedroom.
- B. Children of the opposite sex, both under the age of ten (10), will share a bedroom.
- C. Children, age ten (10) and older, will not be required to share a bedroom unless they are the same sex.
- D. Foster adults and children will not be required to share a bedroom with family members.
- E. Live-in aides will get a separate bedroom.

The Jonesboro Housing Authority will grant exceptions to normal occupancy standards when a family requests a larger size than the guidelines allow and documents a disability or a medical reason why the larger size is necessary.

The family unit size will be determined by the Jonesboro Housing Authority in accordance with the above guidelines and will determine the maximum rent subsidy for the family; however, the family may select a unit that may be larger or smaller than the family unit size. If the family selects a smaller unit, the payment standard for the smaller size will be used to calculate the subsidy. If the family selects a larger size, the payment standard for the family unit size will determine the maximum subsidy.

## **PROPOSED ADMINISTRATIVE PLAN**

### **6.0 ASSIGNMENT OF BEDROOM SIZES (SUBSIDY STANDARDS)**

The Jonesboro Housing Authority will issue a housing choice voucher for a particular bedroom size – the bedroom size is a factor in determining the family's level of assistance.

These standards are based on the assumption that each bedroom will accommodate no more than two (2) persons. The family unit size does not dictate the size of unit the family must actually lease, nor does it determine who within a household will share a bedroom/sleeping room.

In determining bedroom size, the Jonesboro Housing Authority will include the presence of children to be born to a pregnant woman, children who are in the process of being adopted, children whose custody is being obtained, children currently under a 50% or more joint custody decree, children who are temporarily away at school or temporarily in foster-care. Additional bedrooms for Foster children will be based upon Clayton County DFCS Rules and Regulations. A Live-in Aide and the Live-in Aide's family are not family members. A Live-in Aide will generally be provided a separate bedroom. No additional bedrooms are provided for a Live-in aide's family on the voucher.

Bedroom size will also be determined using the following guidelines:

<b>Voucher Size</b>	<b>Persons in Household</b>
1	1-2
2	3-4
3	5-6
4	7-8
5	9-10

The Jonesboro Housing Authority will grant exceptions to normal occupancy standards when a family requests a larger size than the guidelines allow and documents a disability or a medical reason why the larger size is necessary.

The family unit size will be determined by the Jonesboro Housing Authority in accordance with the above guidelines and will determine the maximum rent subsidy for the family; however, the family may select a unit that may be larger or smaller than the family unit size. If the family selects a smaller unit, the payment standard for the smaller size will be used to calculate the subsidy. If the family selects a larger size, the payment standard for the family unit size will determine the maximum subsidy.