



JONESBORO HOUSING AUTHORITY
A City of Jonesboro Department

Housing Authority of the City of Jonesboro Georgia
P.O. Box 458
Jonesboro, Georgia 30237



TTY (770)478-4805

Fax (770)-478-2528

(770) 478-7282

Sign in sheet for Board Meeting held on March 20, 2018.

1. Allen Roark
2. Demetria H. Mitchell
3. Therese Gundry
4. Curtis Burrell
5. Paul Bailey
6. Rebekah Lester
7. _____
8. _____
9. _____
10. _____

11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____

JONESBORO HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
TUESDAY, MARCH 20, 2018
AGENDA

1. Call to Order
2. Resolution to Approve February 20, 2018 Meeting Minutes
3. Write Offs for Section 8 “Vacated Retro Accounts”
4. Discuss Audit Results for Fiscal Year of 10/1/16 - 9/30/17
5. Vote for Time Change for Monthly Board Meetings
6. Executive Session if needed

March 20, 2018

ISSUE SUMMARY:

RESOLUTION TO APPROVE MEETING MINUTES FOR FEBRUARY 20, 2018

FROM: PAUL G. WRIGHT, EXECUTIVE DIRECTOR

IMPORTANCE:

High

ACTION REQUIRED:

A Resolution is required to Approve Meeting Minutes for February 20, 2018.

**HOUSING AUTHORITY OF THE CITY
OF JONESBORO, GEORGIA
COMMISSIONERS MEETING
FEBRUARY 20, 2018**

The Board of Commissioners of the City of Jonesboro Housing Authority held their monthly meeting on February 20, 2018 at 2:00 PM. The meeting was held in the JHA conference room located at 207 Hightower Street, Jonesboro Georgia, 30236. Commissioner Chairman Curtis Burrell, Vice Commissioner Allen Roark, and Commissioner Therese Guidry were in attendance. Executive Director Paul Wright along with Financial Director Demetrice Mitchell were present. Administrative Assistant Rebekah Lester was also in attendance to take minutes.

Call to Order:

The meeting was called to order by Commissioner Chairman Curtis Burrell

RESOLUTION #1012
A RESOLUTION TO APPROVE JANUARY 16, 2018 MINUTES

A Motion to Approve January 16, 2018 Minutes was made by Commissioner Therese Guidry and was seconded by Vice Commissioner Allen Roark. The Motion passed unanimously. **(RESOLUTION #1012)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve Meeting Minutes for January 16, 2018. **(Resolution #1012)**

Curtis D. Burrell
Chairman, Curtis D. Burrell

Paul G. Wright
Executive Director, Paul G. Wright

**HOUSING AUTHORITY OF THE CITY
OF JONESBORO, GEORGIA
COMMISSIONERS MEETING
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Call to Order:

The meeting was called to order by Commissioner Chairman Curtis Burrell

RESOLUTION #1013

A RESOLUTION TO APPROVE THE SALE OF COMPANY TRUCKS

A Motion to Approve the Sale of Company Trucks was made by Commissioner Therese Guidry and was seconded by Vice Commissioner Allen Roark. The Motion passed unanimously. **(RESOLUTION #1013)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve the Sale of Company Trucks. **(Resolution #1013)**

Curtis D. Burrell
Chairman, Curtis D. Burrell

Paul G. Wright
Executive Director, Paul G. Wright

**HOUSING AUTHORITY OF THE CITY
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COMMISSIONERS MEETING
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Call to Order:

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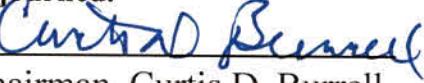
RESOLUTION #1014

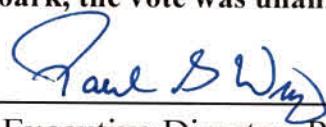
**A RESOLUTION TO APPROVE THE NEW ADMIN PLAN FOR THE
CHANGE OF POLICY IN BEDROOM SIZE**

A Motion to Approve the New Admin Plan for the Change of Policy in Bedroom Size was made by Commissioner Therese Guidry and was seconded by Vice Commissioner Allen Roark. The Motion passed unanimously. **(RESOLUTION #1014)**

BE IT RESOLVED, the Board of Commissioners of the HACJ do hereby Approve the New Admin Plan for the Change of Policy in Bedroom Size.
(Resolution#1014)

Being no further business, a motion to adjourn was made by, Therese Guidry and was seconded by Vice Commissioner Allen Roark, the vote was unanimous and the meeting was adjourned.


Chairman, Curtis D. Burrell



Executive Director, Paul G. Wright



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Write Offs for March 2018

Resolution: # 1016

Date Approved:

Maria Bolden	\$150.00
Broken Agreement	
Laticia Brundidge	\$204.50
Broken Agreement	
Shantell Fryman	\$10.00
Broken Agreement	
Amber Gayten	\$843.15
No Agreement	
Nicole Roles	\$981.00
No Agreement	
Latashia Tillman	\$689.00
Broken Agreement	
<u>TOTAL:</u>	<u>\$2,877.65</u>

Prosecute: Clayton County District Attorney will prosecute clients that owe more than \$3,500.00 that did not sign an agreement.

OIG: Office of Inspector General will handle all cases with amounts more than \$10,000.00

Amounts less than \$100.00 will be written off.

Write-Off Policy

Will not propose a write –off until tenant has been vacated

Timeframe to vacate a tenant is being reviewed. (Some vacates seem to take longer than others).

Write-offs are then forwarded for prosecution with Magistrate Court or Superior Court.

Balances with broken agreements are subject for collections.

Write-offs will be done on a quarterly basis

Paul Wright

From: Joy Day <jday@jonesboroga.com>
Sent: Tuesday, March 20, 2018 11:34 AM
To: pwright@jonesborohousing.com
Cc: Ricky , L. Clark, Jr.
Subject: Meeting times

Good morning:

Have you changed the meeting time for the Housing Authority? We would like to appoint two members in the coming month. Please advise the week/time you meet. Hope you are having a good week; thanks for meeting with us recently. I look forward to hearing from you.

Thanks,



Joy B. Day | Mayor | City of Jonesboro, GA
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