



**DESIGN REVIEW COMMISSION**  
**MEETING MINUTES**

The Design Review Commission held their Regular Meeting on Wednesday September 4, 2019. The meeting was held at 4:30 p.m. at the Jonesboro City Hall, 124 North Avenue, Jonesboro, Georgia.

**Committee Present:**

Joel Aviles – Chairman

Bonnie Shekarabi – Vice Chair

Barbara Casey Lane – Committee Member

Kimberly Lightford – Committee Member

David Allen – Community Development Director

Also present was Cable Brooks to record the meeting minutes

**I. Meeting was called to order by Joel Aviles at 4:40 p.m.**

**II. Approval of Agenda**

Bonnie Shekarabi made a motion to amend the agenda as follows:

- Add Harbin Auto Sales to Old Business
- Review Items in order of applicants in attendance due to their time limits.

Said motion seconded by Kimberly Lightford. Motioned carried unanimously.

**III. Approval of August 7, 2019 Design Review Meeting Minutes** – Barbara Casey Lane made a motion to approve the August 7, 2019 meeting minutes correcting Bonnie Shekarabi as present, said motion seconded by Bonnie Shekarabi. Motioned carried unanimously.

**A. Old Business – Hardin Auto Sales** - 291 North Main Street; Parcel No. 13209C C005; New ground sign

**Upon Discussion:**

Barbara Casey Lane made a motion to accept staff recommendation for a new ground sign, with the following recommendations;

- Sign to be centered in the landscaped island

Said motion seconded by Bonnie Shekarabi. Motion carried unanimously.

**IV. New Business – Action Items**

**B. Artofmore Properties, LLC** – 137 West Mill Street; parcel No. 13241D B008; New ground sign for commercial property.

**Upon Discussion:**

Bonnie Shekarabi made a motion to table this item for redesign and review at the October meeting, said motion was seconded by Barbara Casey- Lane. Motion carried unanimously.

Noted Concerns:

- Verify the parking spaces
- Confirm the right a way width
- Externally illuminate the redesigned sign

**C. Segner Residence** – 125 North Avenue; parcel No. 13240D D019; Replacement roof (metal) for residence.

Bonnie Shekarabi made a motion to accept staff recommendation for the replacement of a metal roof, seconded by Kimberly Lightford. Motion carried unanimously.

**D. Adorn Beauty Enhancements** – 202 South Main Street; Parcel No. 05241B A008; Changes to ground sign panels.

**Upon discussion:**

Kimberly Lightford made a motion to accept staff recommendation for a replacement ground sign and wall sign panel with the following recommendations:

- Landscaping below the sign
- Paint the post to match the existing railing and color of the building
- Keep the external lighting

Said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.

**E. Amazon Lockers** – No specific address or parcel; Package storage lockers attached to various businesses within the City.

**Upon discussion:**

As several questions were raised conceding location and quantity, the commission is interested in seeing more information on this request.

**F. Citgo Gas Station** – 190 Jonesboro Road; Parcel No. 12048C A004; Upgrade of exterior graphics on store exterior and canopy; Upgrade of existing sign to digital; Upgrade of light poles;

**Upon Discussion:**

Bonnie Shekarabi made a motion to table the sign request and accept staff recommendations to upgrade the exterior graphics on store exterior and canopy, said motion was seconded by Barbara Casey Lane. Motion carried unanimously.

**G. KFC** – 8687 Tara Boulevard; Parcel No. 13242D A01; Changes to exterior paint color.

**Upon discussion:**

Kimberly Lightford made a motion to accept staff recommendations for proposed changes to exterior paint color, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.

**H. Yuppie Puppy** – 178 North McDonough Street; parcel No. 13240D A031; Exterior renovations to business.

**Upon discussion:**

Bonnie Shekarabi made a motion to accept staff recommendations as specified in the design plan and have applicant provide samples of the window trimmings, siding and roofing to Mr. David Allen prior to installation, said motion was seconded by Barbara Casey Lane. Motion carried unanimously.

I. **Firehouse Museum /Broad Street Project** – between West Mill Street, Broad Street, Riley Way and Church Street; Parcel Nos. 13241D B005, 13241D B004, 13241D B003, 13241D B013, 13241D B007, 13241D B014, and 13241D B002 (portion)

**Upon discussion:**

Barbara Casey Lane made a motion to accept staff recommendations as presented for the Firehouse Museum / Broad Street Project, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.

J. Text Amendments – Review revision to Chapter 86, Article VII – Architectural Style and Scale.

**Upon discussion:**

The Commission collectively decided to table the item upon further review.

**Comments and Updates** - None

II. Adjournment at 6:18 p.m.

*There being no further business, a motion was made by Barbara Casey-Joel Aviles, seconded by Bonnie Shekarabi to adjourn. Motion carried unanimously.*

/s/

/s/

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Joel Aviles, Chairperson

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Ricky L. Clark Jr., Executive Director