

  
**DESIGN REVIEW COMMISSION**  
**MEETING MINUTES**

The Design Review Commission held their Regular Meeting on Wednesday November 6, 2019. The meeting was held at 4:30 p.m. at the Jonesboro City hall, 124 North Avenue, Jonesboro, Georgia.

**Committee Present:**

Joel Aviles – Chairman  
Bonnie Shekarabi – Vice Chair  
Barbara Casey Lane – Committee Member  
Ricky L. Clark Jr. Executive Director  
Kimberly Lightford – Committee Member (via conference)

Also present was Cable Brooks to record the meeting minutes

I. Meeting was called to order by Joel Aviles at 4:37 p.m.

**II. Approval of Agenda**

Bonnie Shekarabi made a motion to approve the agenda with the following amendments.

Under Old Business: Add Item B. Citco Gas Station new sign.

Said motion seconded by Barbara Casey-Lane. Motioned carried unanimously.

**III. Approval of October 2, 2019 Meeting Minutes**

Barbara Casey-Lane made a motion to accept the October 2, 2019 Regular meeting minutes. Said motion was seconded by Barbara Casey. Motion carried unanimously.

**IV. OLD BUSINESS**

a. **New Outlook Upscale Thrift** – 282 North Main Street; Parcel No. 13209C B01; Signs at commercial building.

**Upon Discussion:**

Bonnie Shekarabi made a motion to accept staff recommendation to approve the commercial building sign based on the redesign with the following recommendations, said motion was seconded by Kimberly Lightford. Motion carried unanimously.

- Landscaping and lighting recommended

b. **Citco Gas Station** – 190 Jonesboro Rd; Parcel No.

**Upon Discussion:**

Bonnie Shekarabi made a motion to accept staff recommendation to approve the commercial building sign with the following recommendations, said motion was seconded by Kimberly Lightford. Motion carried unanimously.

Possible variance on the sign height maybe a factor for review in December. Must comply with new sign standards. If Variance is approved the maximum height must not exceed 12 feet.

## V. NEW BUSINESS – Action Items

- a. **Susan's Home Gallery** – 250 North Main Street; parcel No. 13240B E006A; Wall sign on existing frame at commercial center.

### **Upon Discussion:**

Barbara Casey-Lane made a motion to accept staff recommendations based upon an improvement of the design as indicated, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.

### **Noted recommendations:**

- Lighter Background
- Lessen advertised items to three
- Recommend goose neck lighting
- Re-submit design for approval

- b. **Kelley's Kreationz** – 1287 Highway 138, Suite 11; parcel No. 12048A 1010; Wall sign on existing frame at commercial center.

### **Upon Discussion:**

Barbara Casey-Lane made a motion to accept staff recommendations for a new wall sign, said motion was seconded by Kimberly Lightford. Motion carried unanimously.

- c. **Supplies Unlimited** – 1457 Stockbridge Road; Parcel No. 12017B A004; Modifications to existing sign framework.

### **Upon Discussion:**

Bonnie Shekarabi made a motion to accept staff recommendation to modify the existing sign framework, said motion was seconded by Barbara Casey Lane. Motion carried unanimously.

### **Noted recommendations:**

- Sign not to exceed 12 feet in height
- Use the existing foundation

- d. **Daniel Residence** - 114 chestnut Street; parcel No. 05241B B003 Concrete work to front of residence.

### **Upon Discussion:**

Bonnie Shekarabi made a motion to accept staff recommendation to approve concrete work to the front of the residence, said motion was seconded by Barbara Casey Lane. Motion carried unanimously.

### **Noted conditions:**

- Must maintain a 2 to 4-foot-wide grass strip along the house foundation with a positive slope on the front side of the house.
- e. **Self-Storage Facility** – 8500 Tara Boulevard; parcel No. 05240B A004; New commercial building concept.

**Upon Discussion:**

Barbara Casey-Lane made a motion to accept staff recommendation for the new commercial building concept, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously

**Noted recommendations:**

- Full height brick on the corner towers
- 70% brick on the east side (front) and 50% brick on the south side
- 40% landscaping ground cover

**Comments and Updates** - None

VI. Adjournment at 6:37 p.m.

*There being no further business, a motion was made by Barbara Casey-Joel Aviles, seconded by Bonnie Shekarabi to adjourn. Motion carried unanimously.*

/s/

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Joel Aviles, Chairperson

/s/

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Ricky L. Clark Jr., Executive Director