



DESIGN COMMITTEE
MEETING MINUTES

The Design Committee held their Regular Meeting on Thursday June 14, 2018. The meeting was held at 4:30 p.m. at the Jonesboro City Hall, 124 North Avenue, Jonesboro, Georgia.

Committee Present:

Joel Aviles - Chairman
Bonnie Shekarabi – Vice Chair
David Allen – Community Development Director
Corina Barbee – Committee Member
Arlene Charles – Committee Member
Sam Fleet – Committee Member
Kimberly Lightford – Committee Member

Committee Absent:

Jule Segner – Committee Member

Also present were Ricky L. Clark Jr. & Cable Brooks to record the meeting minutes.

There was an introduction from all committee members.

- I. Meeting was called to order by Joel Aviles at 4:30 p.m.
- II. **Approval of Agenda:** Sam Fleet made a motion to amend the agenda to move Speedway to item A and The Grove to item B, said motion was seconded by Arlene Charles. Motion carried unanimously.
- III. **Motion to Adopt the Agenda:** Sam Fleet made a motion to adopt the agenda with the above amendment, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.
- IV. **Approval of May 8, 2018 Meeting Minutes:** Sam Fleet made a motion to approve the May 8, 2018 meeting minutes, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.
- V. **Old Business – None-Introduction of Committee Members**
- VI. **New Business – Action Items**

A. Speedway Gas Station / Convenience Store – 8500 Tara Boulevard Parcel No. 05240B A004; Variances for amount and location parking, width and buffer, and number and areas of signs:

1. Reduce required parking spaces from 26 spaces to 18 spaces to include 2 ADA spaces and 1 bicycle parking space. Committee accepted the request as submitted unanimously.

2.
 - a. Reduce required landscape buffer from 50 feet to 10 feet. Sam Fleet made a motion to reduce the buffer to 25 feet with an 8-feet non-climbable opaque fence with the specified landscaping, motion denies due to lack of a second.
 - b. Request to accept staff report to maintain the 50-foot buffer with the recommendation of 6 feet, non-climbable opaque fence. Bonnie Shekarabi made a motion to accept staff report recommendations, seconded by Arlene Charles. Motion carried unanimously.
3. Increase the number of signs allowed from a combination of 1 wall sign and 1 ground sign as outlined in the request. Bonnie Shekarabi make a motion to accept the staff report recommendations, said motion was seconded by Arlene Charles. Motion carried unanimously.
4. Request to provide changeable copy for a wall sign in addition to a ground sign to be located on the rear of the building. Sam Fleet motioned to accept the staff report recommendation, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.
5. Request to increase the ground sign face area from 35 square feet allowed to 260 square feet proposed. Bonnie Shekarabi made a motion to deny the applicants request of 260 square feet and to accept the staff report recommendation for the ground sign not to exceed 150 square feet, said motion was seconded by Arlene Charles. Motion carried unanimously.
6. Request to increase height of ground sign allowed from 6 feet to 60 feet. Bonnie Shekarabi made a motion to deny the request for a 60 feet ground sign and amend the staff report recommendation that the sign height be no more than 20 feet, said motion was seconded by Lisa Lightford. Motion carried unanimously.
7. Increase allowable changeable copy percent from 20% to 58% for ground sign. Sam Fleet made a motion to accept the staff report recommendation, said motion was seconded by motion carried unanimously.
8. Request to increase wall sign are from 150 square feet to 235.28 square feet. Bonnie Shekarabi made a motion to accept the staff report recommendation, said motion was seconded by Sam Fleet. Motion carried unanimously.
9. Request for no more than 50% of the parking spaces to be located in the front yard – proposal for 100% of parking spaces to be located in the front yard due to additional fuel pumps, truck turn-arounds and required buffers in the rear. Arlene Charles made a motion to accept staff report recommendation as requested, said motion was seconded by Bonnie Shekarabi. Motion carried unanimously.

B. Swint's Feed and Garden Supply, Inc. – 252 North Main Street; parcel No. 13240b E011; Two sign permit applications for a replacement ground sign and replacement wall sign. Joel Aviles made a motion to accept staff report recommendation, said motion was seconded by Arlene Charles. Motion carried unanimously.

C. The Grove Subdivision – North McDonough Street; Parcel No. 13240D A027; variances for front setback, side setback, greenspace provided and greenspace widths; various design elements.

Bonnie Shekarabi made a motion to delay items 1 and 2, said motion was seconded by Arlene Charles, motion carried unanimously.

Arlene Charles made a motion to accept staff report recommendations for items 3, 4 and 5; to reduce 20% minimum greenspace to 15.7% provided on plat and in field. To waive greenspace 100 feet width requirements and to waive requirements of 50% of lots touching greenspace; said motion was seconded by Lisa Lightford. Motion carried unanimously.

D. Leslie Dodgen – 180 North McDonough Street; Parcel No. 13240D A030; Certificate of Appropriateness for roof replacement on commercial building in Historic District. Bonnie Shekarabi made a motion to accept the staff report recommendation of architectural asphalt shingles in a dark color, said motion was seconded by Sam Fleet. Motion carried unanimously

E. Dry Cleaners – 220 Jonesboro Rd; Parcel No. 12048A 1009A; Two sign permit application for replacement wall signs. Bonnie Shekarabi made a motion to accept the staff report recommendation, said motion was seconded by Corina Barbee. Motion carried unanimously.

VII. ADJOURNMENT:

There being no further business, a motion was made by Arlene Charles, seconded by bonnie Shekarabi to adjourn. Motion carried unanimously.

/s/

/s/

Joel Aviles, Chairperson

Ricky L. Clark Jr., Executive Director