

**CITY OF JONESBORO
WORK SESSION
1859 CITY CENTER WAY
November 7, 2022 – 6:00 PM**

MINUTES

The City of Jonesboro Mayor & Council held their Work Session on Monday, November 7, 2022. The meeting was held at 6:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

AGENDA

- I. CALL TO ORDER - TRACEY MESSICK, MAYOR PRO TEM**
- II. ROLL CALL - RICKY L. CLARK, JR., CITY MANAGER**

Attendee Name	Title	Status	Arrived
Pat Sebo-Hand	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Tracey Messick	Mayor Pro Tem	Present	
Billy Powell	Councilmember	Present	
Donya Sartor	Councilmember	Present	
Ed Wise	Councilmember	Present	
Ricky L. Clark	City Manager	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	
Melissa Brooks	Executive Assistant	Present	
Derry Walker	Chief Code Enforcement	Present	
John Burdin	Public Works Director	Present	

- III. INVOCATION**
- IV. ADOPTION OF AGENDA**

At this time City Manager Ricky Clark advised of the following requested amendments to the agenda:

- 1. Motion to adopt November 7, 2022 agenda with amendments as requested by staff.

**At this time City Manager Ricky Clark advised of the following requested amendments to the agenda:
At the applicants request item number 3 - Conditional Use Permit application , 22-CU-017 be removed from
November 7, 2022 Work Session agenda.**

RESULT: APPROVED [UNANIMOUS]
MOVER: Ed Wise, Councilmember
SECONDER: Donya Sartor, Councilmember
AYES: Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

- V. WORK SESSION**

- 1. Discussion regarding becoming a Partner in Education with Jonesboro Middle School.

After a presentation from Jonesboro Middle School Principal Kimberly Barnett, it was requested that a formal descriptive request of the partnership be submitted before the vote of Council. This way, both parties were informed of what would be required within the partnership.

RESULT: OLD BUSINESS

Next: 11/14/2022 6:00 PM

2. Council to consider Conditional Use Permit application, 22-CU-016, for a cabinetry maker by Casey Investment Group LLLP, property owner, and Timothy Ford / Atlanta Bookshelves, applicant, for property at 9192 Tara Boulevard, Building E (Parcel No. 06032A B001), Jonesboro, Georgia 30236.

RESULT: PUBLIC HEARING REQUIRED

Next: 11/14/2022 6:00 PM

3. Discussion regarding renewal of FY' 23 Medical Renewal to include Major Medical, Dental, Basic Life AD&D, Voluntary Life, Vision & the Flexible Spending Account (FSA).

RESULT: CONSENT AGENDA ITEM

Next: 11/14/2022 6:00 PM

At this time, Dan Nackers was present to provide a brief overview of the 2023 benefits renewal details.

- The original renewal work up called for a renewal increase of approximately 12%. Cigna initially offered to lower this to 7% if the City would be willing to not go to market. BKS Partners went back and negotiated this down to a 2.68% increase, as well as the addition of a \$2,500 wellness fund and a surplus guarantee of \$9,500 for the 2023 plan year.
- The current annual maximum that an employee can elect for the Medical FSA benefit is the IRS limit of \$2,850. For 2023, the IRS has increased this limit to \$3,050. The City does not have to adopt the IRS limit, however most employers that offer FSAs do use this new limit each year for their maximum.

4. Discussion regarding Workers' Compensation renewal for FY' 23 in the amount of \$90,603 with Key Risk.

RESULT: CONSENT AGENDA ITEM

Next: 11/14/2022 6:00 PM

At this time, City Manager Clark stated that the Worker's Compensation cost will increase by 7% in the amount of \$90,603 with Key Risk, due to the increase cost in payroll.

5. Discussion regarding the RFP relative to Janitorial Services for both the City Center and the Public Works Department.

RESULT: CONSENT AGENDA ITEM

Next: 11/14/2022 6:00 PM

At this time, City Manager Clark stated that three companies responded to the RFP for Janitorial services and out of the three companies, E and K Janitorial Service were selected to provide janitorial service for both the City Center and the Public Works Department. Niquia Cain, owner of E and K Janitorial Service gave a brief introduction to her janitorial company.

6. Discussion regarding an RFP as issued for the selection of a provider for Financial Auditing Services.

RESULT:	OLD BUSINESS	Next: 11/14/2022 6:00 PM
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At this time, Finance Director gave a brief overview regarding the RFP issued for the selection of a provider for financial auditing services. She stated that two companies responded to the RFP. The companies that responded were Fulton and Kozak, the city's current financial auditor and Mauldin and Jenkins. City Manager Clark stated that there was a significant cost difference between the two firms. It was determined that this item would be placed on the Regular Session Agenda for consideration and approval after additional information has been shared amongst the Mayor and City Council.

7. Discussion regarding the adoption of the Probation Services agreement to include new fee schedule.

RESULT:	OLD BUSINESS	Next: 11/14/2022 6:00 PM
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At this time, Officer Kinley Wilson, Probation Supervisor gave a brief overview detailing the Probation Services Agreement and the increases involved with probation services.

Mayor Pro Tem and City Council initially voted to place this item on the Consent Agenda, for clarification with Probation Set-up cost, this item was placed under Old Business.

8. Discussion regarding an amendment to Chapter XI, Section C: Resignation, of the City of Jonesboro Personnel Policies and Procedures.

RESULT:	OLD BUSINESS	Next: 11/14/2022 6:00 PM
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At this time, City Manager Clark introduced the proposed amendment to Chapter XI, Section C: Resignation, of the City of Jonesboro Personnel Policies and Procedures.

He stated that to ensure that our personnel provide the best services possible to our constituents, this amendment is necessary. City Manager Clark read Section C of the Personnel Policies and Procedures.

9. Council to consider approval of the City of Jonesboro 2021 Comprehensive Plan Transmittal Resolution, RES 2022-008, to the Georgia Department of Community Affairs.

RESULT:	PUBLIC HEARING REQUIRED
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At this time, Community Development Director Allen gave an overview regarding the City of Jonesboro 2021 Comprehensive Plan Update. He stated that the Mayor Pro Tem and City Council will hold its final public hearing regarding the 2021 Comprehensive Plan on November 14, 2022. The purpose of the hearing is to brief the community on the process used to complete the plan update.

10. Councilwoman Sartor requests discussion regarding utilizing the Community Room on November 24, 2022, from 11:00 a.m. to 3:00 p.m. at the Jonesboro City Center for a Thanksgiving Food Giveaway in partnership with Melanated Pearl and Hands that Nourish Hope.

RESULT:	OLD BUSINESS	Next: 11/14/2022 6:00 PM
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At this time, Dr. Sartor requested a fee waiver for an event to be held on November 24, 2022, from 10:00 a.m. to 3:00 p.m. at the Jonesboro City Center for a Thanksgiving Food Giveaway in

partnership with Melanated Pearl and Hands that Nourish Hope. After discussing, Dr. Sartor stated that she would like to withdraw her request with no additional discussion.

VI. OTHER BUSINESS

1. Executive Session for the purpose of discussing real estate related matters.

1. Motion to enter Executive Session at 7:01 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Wise, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

2. Motion to adjourn Executive Session and reconvene Regular Meeting at 7:41 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

3. Motion to adjourn at 7:50 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Billy Powell, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Sartor, Wise

VII. ADJOURNMENT

TRACEY MESSICK – MAYOR PRO TEM

RICKY L. CLARK, JR. – CITY MANAGER