



CITY OF JONESBORO
Work Session
1859 CITY CENTER WAY
December 4, 2023 – 6:00 PM

NOTE: As set forth in the Americans with Disabilities Act of 1990, the City of Jonesboro will assist citizens with special needs given proper notice to participate in any open meetings of the City of Jonesboro. Please contact the City Clerk's Office via telephone (770-478-3800) should you need assistance.

Agenda

- I. CALL TO ORDER - MAYOR DONYA L. SARTOR**
- II. ROLL CALL - MELISSA BROOKS, CITY CLERK**
- III. INVOCATION - DR. GARY LEWIS, FIRST BAPTIST JONESBORO**
- IV. ADOPTION OF AGENDA**
- V. PUBLIC COMMENT**
- VI. PRESENTATIONS**
- VII. PUBLIC HEARING**
 1. First Public Hearing regarding proposed City of Jonesboro 2024 Fiscal Year Budget.
- VIII. WORK SESSION**
 1. Discussion of the GBI investigation of allegations against Mayor Donya Sartor.
 2. Discussion regarding Conditional Use Permit Application, 23-CU-017, for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236.
 3. Discussion regarding Map Amendment, 23-MA-001, to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2).
 4. Council to consider approval of Foxtrail Subdivision Street Names.
 5. Report on the November 7, 2023, General Election

6. Discussion regarding appointment of qualified members to the Jonesboro Youth Council.
7. Discussion regarding proposal for Property, Casualty and Workers Compensation Insurance Renewal for 2024.
8. Discussion regarding proposal for Medical Insurance Renewal for 2024, to include major medical, dental, basic life AD&D, voluntary life, vision, and the flexible spending account (FSA).
9. Discussion regarding adoption of FY' 2024 City of Jonesboro Budget.
10. Discussion regarding proposed Ordinance amendment for the Jonesboro Youth Council.
11. Discussion regarding amending the employee appeal policy, pertaining to suspensions and terminations.
12. Discussion regarding employee continuing education.
13. Discussion of creating a compensation policy for interns.

IX. OTHER BUSINESS

- A. Executive Session pertaining to employment matters and litigation
- B. Consider any action(s) if necessary based on decision(s) made in Executive Session.

X. ADJOURNMENT

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # - 1
		COUNCIL MEETING DATE December 4, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion of the GBI investigation of allegations against Mayor Donya Sartor.		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> GBI Report Mayor Sartor		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership, Safety, Health and Wellbeing		
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> The GBI report on gun and assault allegations was released on November 27, 2023 and is being submitted for public record. Chief Henderson will provide a summary of the findings.		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> •		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> None		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date December, 4, 2023	
Signature	City Clerk's Office	



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

8.2

- 2

COUNCIL MEETING DATE
December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Conditional Use Permit Application, 23-CU-017, for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Section 86-100 R-A Single-Family Attached Development Regulations; Section 86-102 – H-1 Purpose and Standards

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Community Planning, Neighborhood and Business Revitalization, Historic Preservation

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Sec. 86-102. - H-1 historic district.

(a) Purpose of district. The purpose of the H-1 historic district is to provide for retail and residential uses that benefit from close proximity to each other and **that will generate pedestrian activity in the city's traditional downtown core**. Development and redevelopment in this district is intended to preserve and enhance the historic character of the area **while promoting the goals of the Livable Centers Initiative Study**. **The residential development will encourage more pedestrian activity downtown and help new retail and restaurant locations downtown by providing nearby residences that can be easily walked to.**

(h) Permitted uses. The following general use classifications are permitted; refer to section 86-204, Table of uses allowed by zoning district, for actual permitted uses: (1) Retail uses; (2) Commercial services; (3) Arts, entertainment and recreation uses; (4) Office uses; (5) **Residential uses.**

The units and the building will still meet most of the current R-A development standards. The approved variance covers the rest. The development will be completely contained within the existing building and not be visible from the street.

Sec. 86-100. - R-A single family attached residential district regulations.

(a) Purpose. **The R-A single family attached residential district is established to provide for single family attached dwellings on individual lots on development tracts having a minimum area of two acres on undeveloped land.** The district is intended to foster housing options for households seeking high quality home ownership in park like setting featuring attractive architectural styles and building materials. As such, developments facilitated by establishment of the district are restricted to a maximum number of units to limit scale and encourage manageable homeowner associations. The R-A district is compatible with walkable, neighborhood commercial districts and low intensity office and commercial districts and is suited to locations along collector streets. **The R-A single family attached residential district also encourages the thoughtful renovation of existing buildings and infill developments for residential purposes.**

(b) Development standards. Unless otherwise provided in this chapter, uses permitted in the R-A district shall conform to the following development standards:

- (1) Minimum parent tract size: 87,120 square feet (two acres) **The existing tract is only 0.08 acres and is land-locked.**
- (2) Minimum lot area per unit: 1800 square feet **1 Standard for undeveloped land.**
- (3) Minimum parent tract width: 150 feet **2 Standard for undeveloped land.**

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

- (4) Minimum front yard: 20 feet 3 **The existing tract is only 0.08 acres and basically is the size of the building.**
- (5) Minimum side yard at perimeter of tract: 25 feet **The existing tract is only 0.08 acres and basically is the size of the building.**
- (6) Minimum rear yard: 35 feet **The existing tract is only 0.08 acres and basically is the size of the building.**
- (7) Minimum floor area per dwelling unit: 1,500 square feet **Typical heated square feet for first floor units is 1037 square feet. Typical heated square feet for second floor units is 1061 square feet. Given the fact that the building and property size cannot enlarge, this is all that is possible.**
- (8) Maximum building height: Three stories **Existing building will remain two stories.**
- (9) Maximum number of units per building: Eight **Four proposed**
- (10) Maximum number of units per development: 64 **Standard for undeveloped land.**
- (11) Maximum density: Eight units per acre **Standard for undeveloped land.**
- (12) Minimum greenspace: 15 percent of gross acreage **Standard for undeveloped land.**
- (13) Minimum building separation: **Not applicable.**

Front to Front	40 feet
Front to Rear	40 feet
Front to Side	35 feet
Rear to Rear	40 feet
Rear to Side	35 feet
Side to Side	25 feet

(c) Design standards. Unless otherwise provided in this chapter, uses permitted in an R-A district shall conform to the following design standards:

- (1) Off-street parking shall be provided as specified in article XIII of this chapter. Each dwelling shall provide for a minimum two-car garage and a minimum 18-foot-wide concrete driveway. **The existing tract is only 0.08 acres and basically is the size of the building. Garages and driveways are not possible. However, there are existing parking spaces to the rear and sides of the building. Per parking requirements of Sec. 86-410 (2): Single family attached and RM district uses shall provide 1.5 spaces for each dwelling unit. There are four dwelling units = 1.5 (4) = 6 spaces required. There are 8 spaces already along the rear of the property, plus 4 dedicated spaces along the west side of the building. There are a total of 12 spaces provided.**
- (2) Buffers shall be provided as specified in Article XV of this chapter. **Not applicable.**
- (3) A homeowners association accompanied by recorded covenants shall be mandatory for all townhouse or condominium developments, subject to approval by the City Manager.
- (4) Minimum width of each townhouse unit shall be 24 feet. **These are top and bottom units, not side to side.**
- (5) A minimum of three different exterior elevations shall be provided for a townhouse development that exceeds two acres. **This standard is intended for new developments with multiple buildings.**
- (6) Townhouse building facades shall visually differentiate individual units through the use of architectural materials; a minimum of 50 percent of the front elevation shall consist of brick or stone. Brick, stone, and/or cementitious siding (which may be board, shingle, or lap siding.) variations may be approved by the Community Development Director and/or Design Review Commission and Historic Preservation Commission. Split faced-concrete block, stucco, or granite block shall only be used in an accent capacity for any building elevation. **The existing building is primarily brick, which will not change.**
- (7) All townhouse units shall be designed to have rear entry via rear alleys. If permitted, front-loaded driveways shall be scored or finished with decorative treatment, subject to approval by the Design Review Commission, and, if applicable, the Historic Preservation Commission. **The existing tract is only 0.08 acres and basically is the size of the building. Therefore, rear alleys are neither possible nor necessary.**
- (8) Greenspace shall be improved with walking trails and an amenity area having a minimum area of 400 square feet with equipment and facilities appropriate to the needs of residents. Greenspace shall have a minimum width of 100 feet; trail connections between greenspace areas shall have a minimum width of 50 feet. **This standard is intended for new developments.**
- (9) An appropriate landscape plan shall be reviewed approved and reviewed by the Community Development Director prior to installation of the landscaping. **The building / property is already fully landscaped with mature plantings.**

Each unit will have bedrooms, two bathrooms, closets, an open kitchen and living room area, and mechanical and washer / dryer areas. Each unit will have its own separate entrance – there will not be a common lobby. The two first floor units will also have rear entries.

Notes from 2022 Council meetings:

There has been some interchange of the terms “townhomes” and “condos” with this application. Typical townhomes are on their own lots and side by side each other. Condominiums are usually in the same building and are on top of each other. However, with the small size of the whole parcel (0.08 acres) and *the existing suites being on top of each other and not side by side, this cannot be a typical townhouse arrangement.* However, both townhomes and condominiums are considered single-family attached housing and both must follow the R-A development regulations.

- The units are technically condominiums.
- The owner's intent is sale of the units for ownership. Renting would be a last resort.
- *Would there be an HOA?*
- Per applicant, sale price range would be \$165,000 to \$175,000.
- If rented, range would be \$1200 to \$1600 a month.
- *Council doesn't want them to turn into low-rent apartments.*

Apartment. A dwelling unit physically attached to two or more other dwelling units, either directly or through an intervening unit, and that constitutes neither a condominium nor a townhouse.

Condominium. A building, or group of buildings, in which each unit is independently owned and financed by the occupant, but in which all lands are owned in common on a proportional, undivided basis.

“The biggest difference between a condo vs. apartment is ownership. An apartment is defined as a residence that is rented, often as part of a larger residential building. A condo is similar in structure to an apartment — usually a unit within a larger residential building — but condos are owned instead of rented. While a condo is owned and managed by a landlord, an apartment is typically owned and managed by a corporation, known as a property management.”

(Note: The current owner has been in discussions with the Fire Marshal and the building official Safebuilt to make the units fully compliant with all building codes for multi-family structures. The previous owner left several issues unresolved. Also, the new owner recently got the new brick color (white) approved by the Design Review Commission and Historic Preservation Commission.)

In 2023, the main issue seems to be not the suitability of the use, but rather the question of ownership versus rental. The City Council clearly desired ownership last time. While the zoning code cannot currently dictate this, a developer's agreement and an HOA could.

If approved again, most of the same approval conditions from 2022 need to apply:

1. All County Fire Marshal code requirements, including for the provision for all minimum fire escape access points.
2. All new signage shall be subject to the City Sign Code and shall be reviewed and approved by the Design Review Commission and Historic Preservation Commission.
3. All dwelling unit parking spaces shall be designated with signage.
4. The dwelling units are not approved for Air BnB or short-term rental use.
5. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private Owner

- Zoning Info
- Approval Letter 2022
- Approval Letter October 2022 Variances
- Site Plan
- New Color
- Conditional Use - 145 North Main Street - Townhomes-Condos - Legal Notice - December 2023
- Acceptance Letter
- Zoning Sign

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval, with Conditions

David Allen

From: David Allen
Sent: Monday, October 16, 2023 1:55 PM
To: Jacob Nehikhuere
Subject: Zoning Verification - 145 North Main Street, Mid Term Rentals
Attachments: Zoning Letter - 145 North Main Street, Mid Term Rentals.pdf; Zoning Map - 145 North Main Street, Mid-Term Rentals.pdf

Hello,

Applicant – Jacob Nehikhuere
Name of Business – Great hands Capitals LLC
Address - 145 North Main Street
Zoning District – H-1
NAICS – 721199
Proposed Use: Long-term and mid-term rentals

Short term rentals would not be allowed.

Short-term rental means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for no more than 30 days. Such use may or may not include an on-site manager. A residential dwelling includes all housing types with the exception that the use excludes group or congregate living or lodging uses. No meals are provided to guests.

Medium term rentals would have to be addressed in the conditional use hearing required (see below).

Regarding the condominium use, use was approved in February 2022 for condos. See attached letter.

However, the last approval condition states:

7. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Therefore, the conditional use permit has expired, and would require going before city council again.

Attachment: Zoning Info (3619 : 145 North Main Street Condominiums)



CITY OF JONESBORO
 124 North Avenue
 Jonesboro, Georgia 30236
 City Hall: (770) 478-3800
 Fax: (770) 478-3776
 www.jonesboroga.com

Maria

ZONING VERIFICATION REQUEST

Important Notice:

BEFORE leasing, purchasing, or otherwise committing to a property you are **STRONGLY ADVISED** to confirm that the zoning and physical layout of the building and site are appropriate for the business use intended and will comply with the City's Zoning Ordinance. This includes having a clear understanding of any code restrictions, limitations or architectural guidelines that may impact your operation and any building and site modifications that may be necessary to open your business. This document does not authorize a business to conduct business without an Occupational Tax Certificate. This could result in closure and/or ticketing.

Applicant's Information

Name of Applicant: JACOB NEHRIKHUERE
 Name of Business: Great Hands Capital LLC
 Property's Address: 145 N Main Street, Jonesboro GA 30236
 Email Address: jacobnenghga.com
 Phone: (Day): 678-492-1754 (Evening): 678-492-1754

Property Information

Current Use of Property: Condominium
 Proposed Use of Property (Please provide in great detail the intended use of the property):
Long-term and mid-term
Rentals.

Applicant's Signature

Date

FOR OFFICE USE ONLY:

Current Zoning: H1

NAICS Code: 721199

Required Zoning: _____

Conditional Use Needed? ☒ Yes or ☐ No

Comments:

☐ APPROVED

DENIED ☐

SEE ATTACHED SHEET

Zoning Official Signature

Date

10/16/23

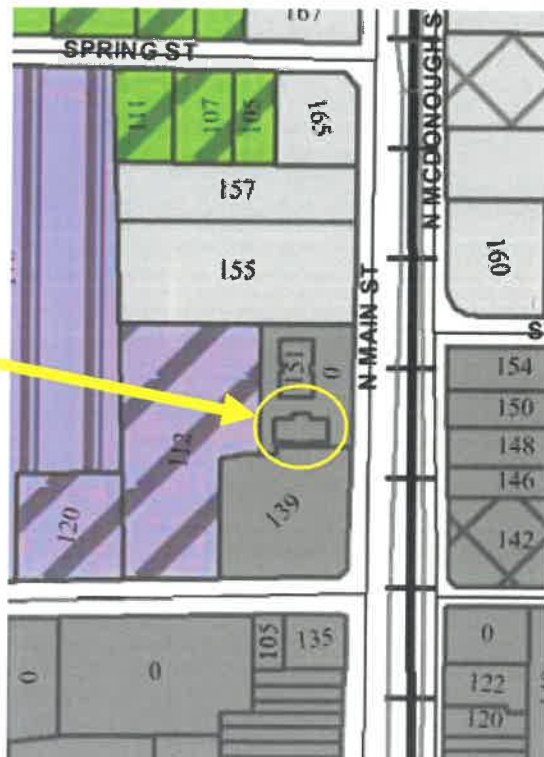
Attachment: Zoning Info (3619 : 145 North Main Street Condominiums)

Applicant – Jacob Nehikhuere
 Name of Business – Great hands Capitals LLC
 Address - 145 North Main Street
 Zoning District – H-1
 NAICS – 721199

Proposed Use: Long-term and mid-term rentals

Use is permitted "by right" in the district indicated = P; Use is permitted as a conditional use (section indicated) = C; Use is not permitted = N

NAICS Code	USES	R-2	R-4	R-C	CCM	RM	H-1	H-2	O&I	MX	C-1	C-2	M-1	Code Section
721199	All Other Travel Accommodation, including Short Term Rentals (Air BnBs)	C	C	N	N	C	N	N	C	N	N	N	N	Chapter 18; Sec. 86-542; Sec. 86-118
n/a	Single Family Attached (Townhouses and Condominiums)	N	N	N	C	C	C	C	N	C	N	N	N	Sec. 86-202; Sec. 86-117; Sec. 86-118



Zoning Classifications

- A Assembly Rights
- H Historic Residential
- AH Historic Residential and Assembly Rights
- T Tara Boulevard
- County Parcels
- C-1 Neighborhood Commercial District
- C-2 Highway Commercial District
- H-1 Historic District
- H-2 Historic District
- M-1 Light Industrial District
- MX Mixed Use District
- O-I Office and Institutional District
- R-2 Single Family Residential District
- R-4 Single Family Residential District
- R-C Cluster Residential District
- RM Multifamily Residential District
- Jonesboro City Limit

Short term rentals would not be allowed.

Short-term rental means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for no more than 30 days. Such use may or may not include an on-site manager. A residential dwelling includes all housing types with the exception that the use excludes group or congregate living or lodging uses. No meals are provided to guests.

Medium term rentals would have to be addressed in the conditional use hearing required (see below).

Regarding the condominium use, use was approved in February 2022 for condos. See attached letter.

However, the last approval condition states:

7. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Therefore, the conditional use permit has expired, and would require going before city council again.

David D. Allen, Zoning Administrator / Community Development Director
October 16, 2023



MEMORANDUM

To: Jonesboro Office Park LLC
159 Griffin Street
McDonough, Ga. 30253

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: February 15, 2022

Re: Notification of Request for Conditional Use Permit – Townhomes /
Condominiums, 145 North Main Street, Parcel No. 13241B B015

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro Mayor and Council, at a Public Hearing on February 14, 2022 at 6:00 pm, approved your request for the following requested conditional use for the above referenced property:

- Condominiums

Per the City Code, the following approval condition shall be met:

1. All County Fire Marshal code requirements shall be met, including for the provision for all minimum fire escape access points.
2. All significant exterior alterations shall be reviewed and approved by the Design Review Commission and Historic Preservation Commission.
3. All new signage shall be subject to the City Sign Code and shall be reviewed and approved by the Design Review Commission and Historic Preservation Commission.
4. All dwelling unit parking spaces shall be designated with signage.
5. The dwelling units are not approved for Air BnB or short-term rental use.
6. A variance must be obtained for not meeting Section 86-202 and 86-100 conditions and standards.

7. The conditional use permit is good for a period of one year, from the date of the last Certificate of Occupancy of the dwelling units. After which, the use will be brought back before the Mayor and City Council for re-evaluation.

Should you have any questions regarding the decision, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in blue ink, appearing to be 'D. Allen', followed by a horizontal line.

David D. Allen
Community Development Director / Zoning Administrator



MEMORANDUM

To: Jonesboro Office Park LLC
159 Griffin Street
McDonough, Ga. 30253

From: David D. Allen
City of Jonesboro
124 North Avenue
Jonesboro, GA 30236

Date: November 2, 2022

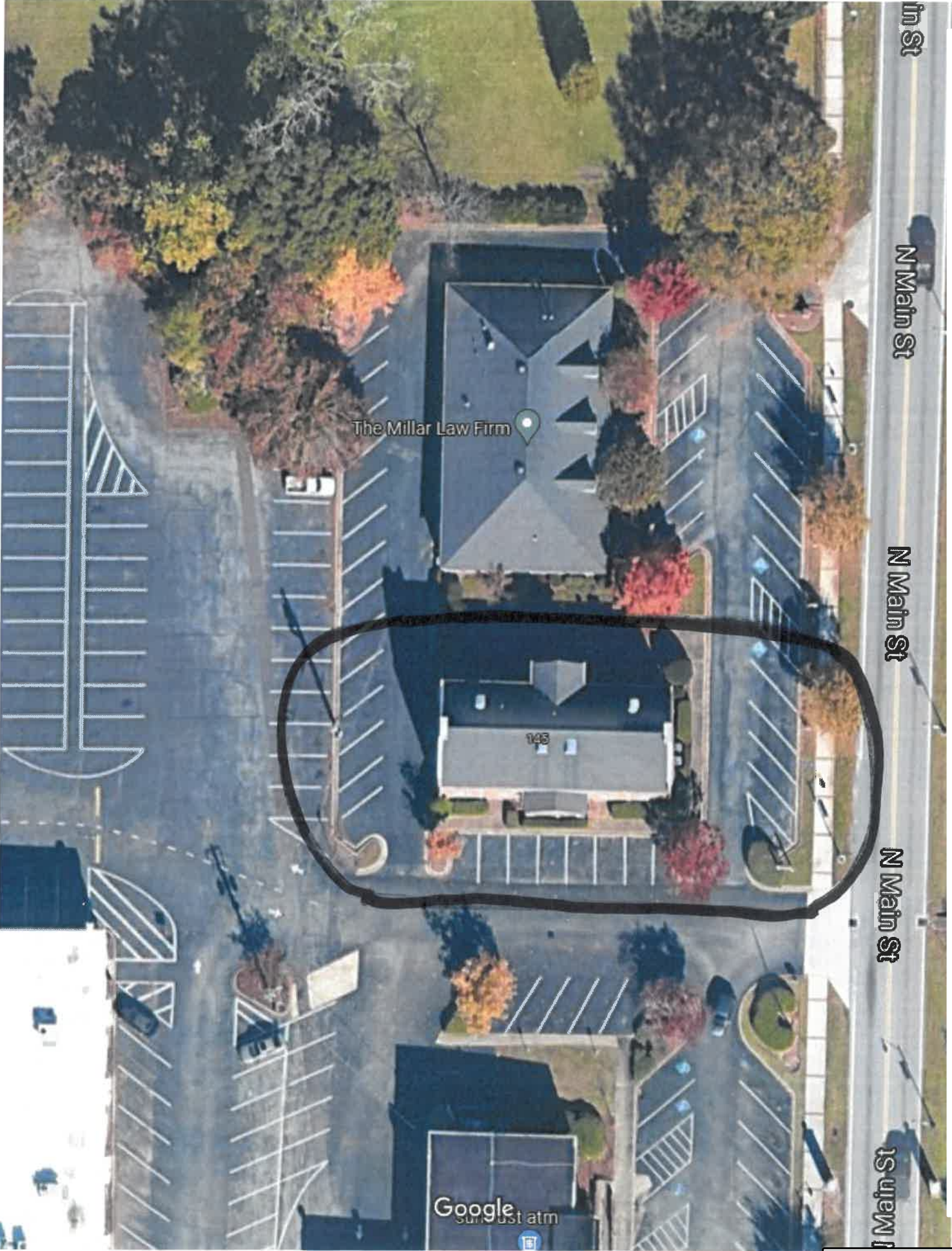
Re: Notification of Request for Variances – Dwelling Size, etal., 145 North Main Street, Parcel No. 13241B B015

Dear Applicant,

This letter is to serve as notification that the Mayor and City Council of the City of Jonesboro approved your request for a variance for minimum dwelling size, minimum tract size, minimum setbacks, minimum greenspace, and rear garages for the property located at 145 North Main Street, Jonesboro Georgia at their public hearing on October 10, 2022.

Sincerely,

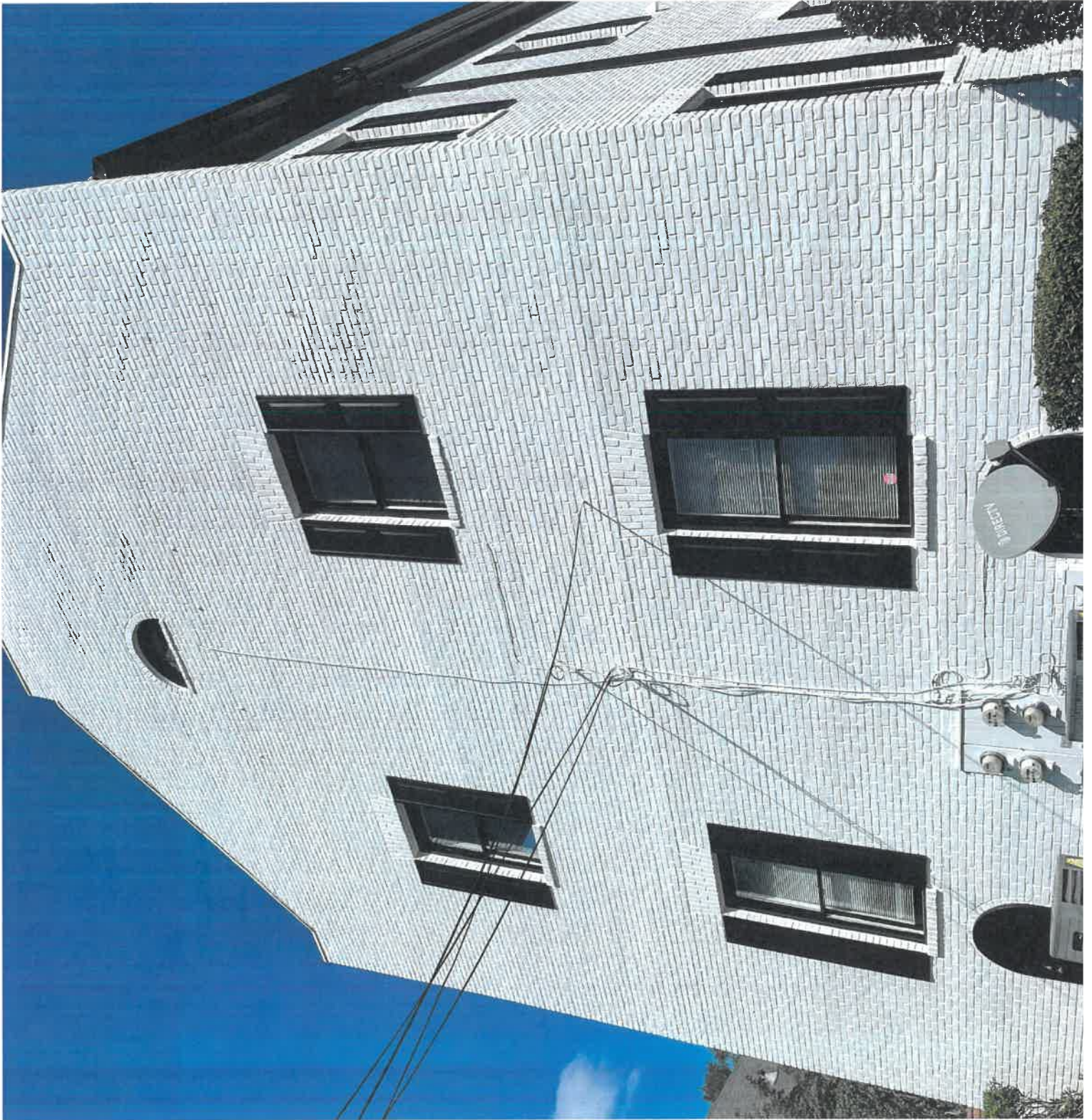
David D. Allen
Community Development Director / Zoning Administrator



Attachment: Site Plan (3619 : 145 North Main Street Condominiums)



Attachment: New Color (3619 : 145 North Main Street Condominiums)



Attachment: New Color (3619 : 145 North Main Street Condominiums)



Attachment: New Color (3619 : 145 North Main Street Condominiums)



Attachment: New Color (3619 : 145 North Main Street Condominiums)

Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on December 11, 2023, in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a Conditional Use Permit Application for renovation of an office building into single-family attached housing (townhomes), by Great Hands Capitals LLC, property owner, and Jacob Nehikhuere, applicant, for property at 145 North Main Street (Parcel No. 13241B B015), Jonesboro, Georgia 30236. Mayor & Council will hold their Work Session on this item on December 4, 2023 at 6 pm, also in court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 11/22/23



MEMORANDUM

To: Jacob Nehikhuere
2022 Pine Forest Court
Jonesboro, Ga. 30236

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: November 22, 2023

Re: Notification of Request for Conditional Use Permit – Condominiums, 145 North Main Street; Tax Map Parcel No. 13241B B015

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested conditional use permit for the above referenced property.

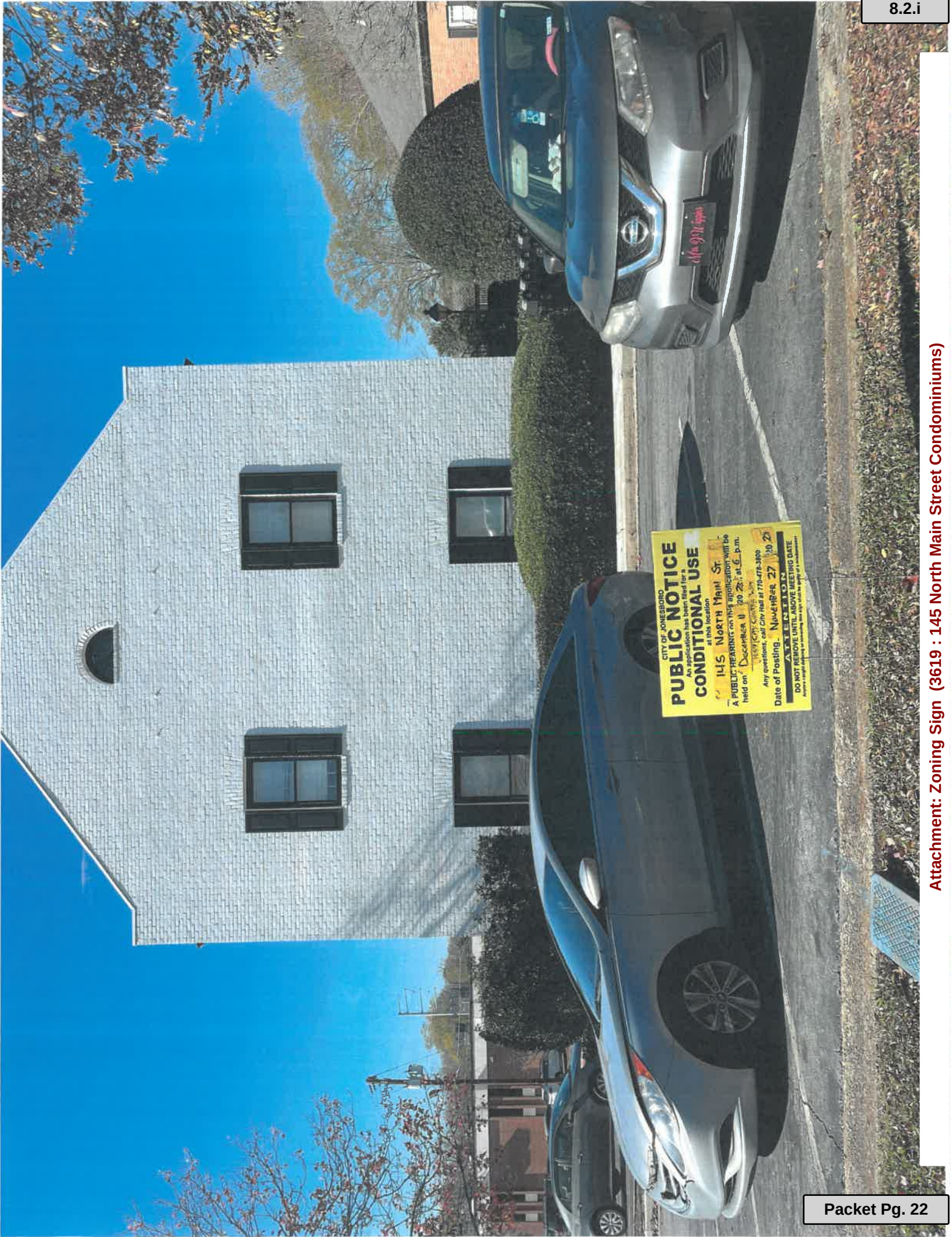
- Condominiums

A Public Hearing has been scheduled for Monday, December 11, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. A Work Session has been scheduled on the same item for Monday, December 4, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

A handwritten signature in blue ink, appearing to be "D. Allen", with a long horizontal stroke extending to the right.

David D. Allen
Community Development Director / Zoning Administrator



Attachment: Zoning Sign (3619 : 145 North Main Street Condominiums)

CITY OF JONESBORO
PUBLIC NOTICE
An application has been filed for a
CONDITIONAL USE

at this location

145 NORTH MAIN ST.

A PUBLIC HEARING on this application will be held on **DECEMBER 11 2023**, at **6** p.m.

1859 CITY CENTER WAY

Any questions, call City Hall at 770-478-3800

Date of Posting **NOVEMBER 27 2023**

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

8.3

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COUNCIL MEETING DATE

December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding Map Amendment, 23-MA-001, to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2).

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Article XII, Amendments

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Economic Development, Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Staff recommendation: Approval of re-zoning; This rezoning proposal by the applicant is at an existing office park between the old City Hall (124 North Avenue) and the community garden maintained by the Jonesboro Police Department. The subject property has access on both North Avenue and Hanes Street. Currently, zoned O-I, the most recent owner has expressed a desire to rezone the property to C-2 to obtain a wider choice of permitted commercial tenants, and better occupancy, for her building – auto broker offices, etc. The office park has been at this location for a long time, with a variety of different uses.

Re-zoning Assessment per Sec. 86-374. - Standards of review for Map Amendments:

- **Relationship to the established land use pattern.** Surrounding properties are as follows: O&I Office & Institutional (west and east), C-2 Highway Commercial (north and east), and R-2 Single-Family Residential (south, across street).
- **Compatibility with comprehensive plan; timing of development.** According to the City's most current Future Land Development Map the immediate area is a mix of "Traditional Neighborhood" and "Gateway North" commercial properties.
- **Suitability of the zoning proposal.** Properties in the immediate vicinity are a wide mix of office, commercial, and residential uses. Staff does not project any issues for the request, in terms of nuisance to nearby property owners.
- **Impact on public facilities and services; referrals to other agencies.** No further impact to public services is expected, as the existing building and parking will not change.
- **Impact on public financial resources.** No further impact to public financial resources is expected, as the existing building and parking will not change.
- **Availability of other land suitable for the proposed use.** The subject property has hosted office and commercial uses for a long time.
- **Impact on neighborhood character.** Rezoning the property should have no detriment to the neighborhood character. The surrounding area has a wide variety of uses. The existing building will not change.
- **Opportunity for economic use of property.** The wider diversity of allowed uses in the C-2 Zoning District would further the property's opportunity to continue to be fully occupied commercial center.
- **Effect on adjacent property.** Staff believes that the adjacent area would not be harmed from the change in zoning.
- **Impact on surrounding property values.** Staff does not foresee any negative impacts to the surrounding properties.
- **Circumstances peculiar to the context.** None known.
- **Impact on the public interest.** The proposed use would not be a detriment to the public health, safety, morality and general welfare. It would likely mean more economic development for the community.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

- **Environmental impact.** The property does not appear to have any issues with storm drainage, soil erosion and sedimentation, flooding, air quality, loss of natural areas and habitat and water quality and quantity. All future uses will be indoor office or commercial uses.

In summary, approval of this rezoning does not constitute approval of any specific, future use. All prospective tenants would be reviewed on a case by case basis, and the same proposed uses that require conditional use permits or zoning appeals elsewhere in the City would require the same on this rezoned property. All approved uses will be inside the existing building and will not have an impact on adjacent properties. Some of the adjacent properties are already very active commercial properties, including a gas station, barbershop, and bank.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private Owner

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Property Pictures
- Zoning Info
- Map Amendment - 118 North Avenue - Legal Notice
- Acceptance Letter 118 North Avenue December 2023
- Zoning Sign

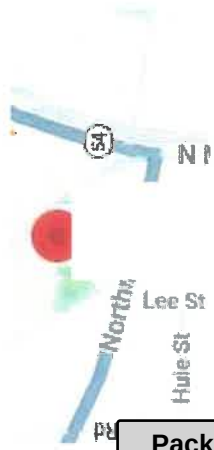
Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

Google Maps 116 GA-54



Image capture: Mar 2022 © 2023 Google



Google Maps Jonesboro, Georgia



Google Street View

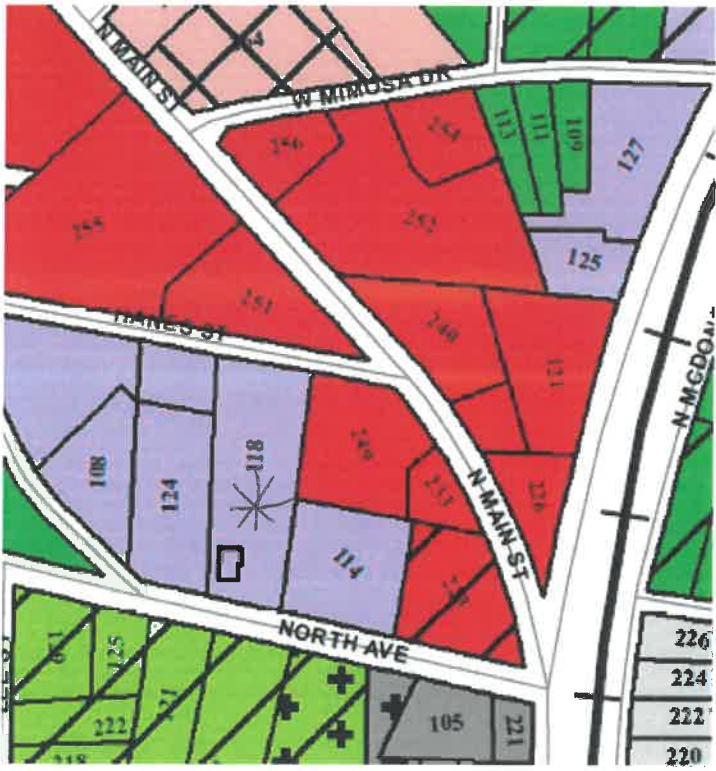
Jan 2022 See more dates

Image capture: Jan 2022 © 2023 Google





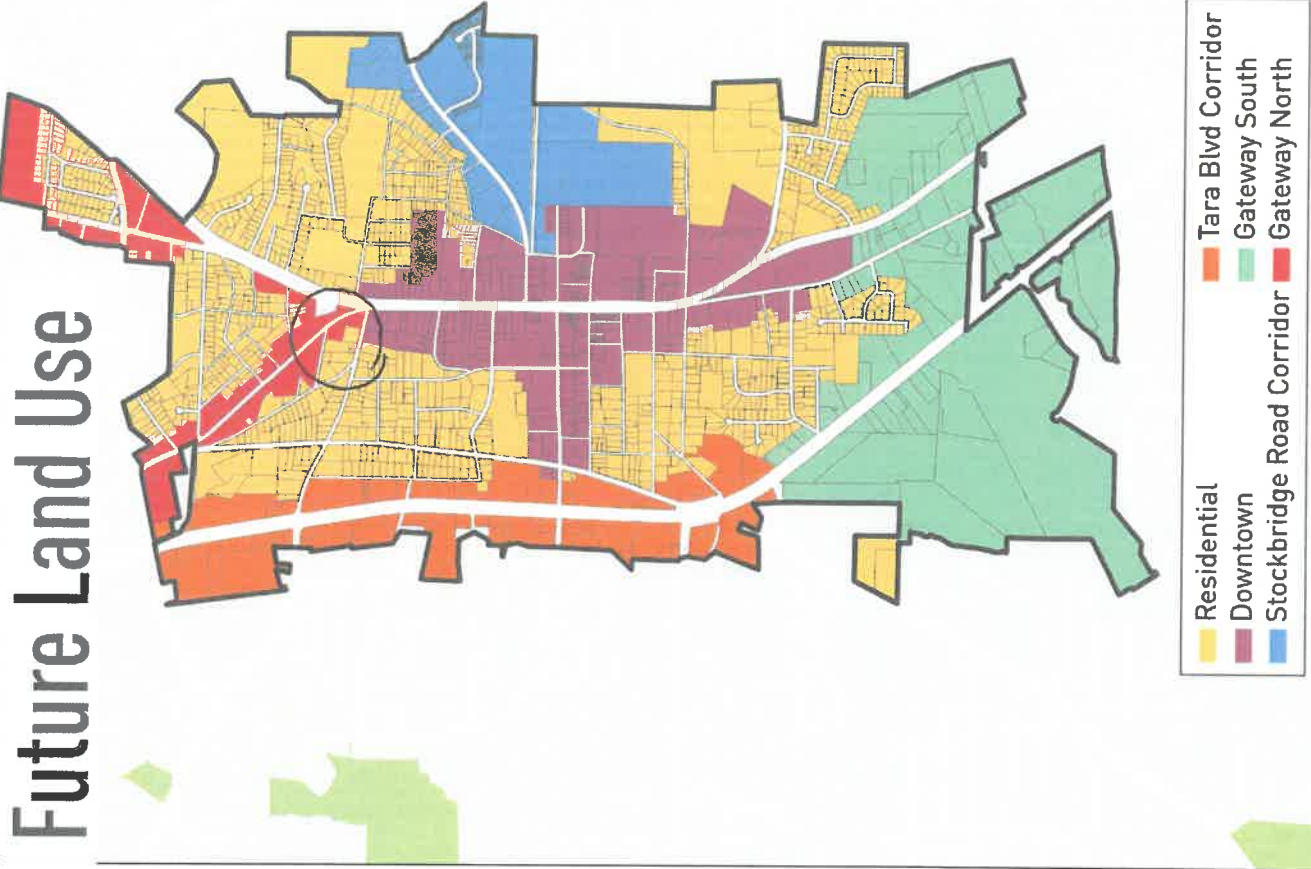
Imagery ©2023 Airbus, CNES / Airbus, Maxar Technologies, U.S. Geological Survey, Map data ©2023 50 ft



Future Land Use

As an important first step in creating an appropriate redevelopment atmosphere, the city has updated its Future Land Use Map, dividing the city into *Character Areas*. These updated Character Areas are intended to ensure compatible and unified development within specified areas of the city, and acknowledge the changing dynamics within the city over the last several years.

As described over the next few pages, these Character Areas guide land use characteristics and development standards. They influence development through guidelines for standards such as density and land use policies. Permissible land uses and compatible implementation measures are outlined in each section.



Legal Notice

Public Hearing will be held by the Mayor and Council of the City of Jonesboro at 6:00 P.M. on December 11, 2023 in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA, to consider a map amendment to the Official Zoning Map for rezoning of property located at 118 North Avenue (Parcel No. 13240B A007), Jonesboro, Ga 30236 from Office-Institutional (O&I) to Highway Commercial (C-2). Mayor and Council will first discuss this item at their Work Session on December 4, 2023, also in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, GA.

David Allen
Community Development Director

Publish 11/22/23



MEMORANDUM

To: Kossiwa Yawli
143 Hot Springs Trail
McDonough, Ga. 30252

From: David D. Allen
City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Date: November 22, 2023

Re: Notification of Request for Map Amendment – O-I (Office-Institutional to C-2 Highway Commercial), 118 North Avenue; Tax Map Parcel No. 13240B A007

Dear Applicant,

This letter is to serve as notification that the City of Jonesboro has received your request for the following requested map amendment (rezoning) for the above referenced property.

- O-I (Office-Institutional to C-2 Highway Commercial)

A Public Hearing has been scheduled for Monday, December 11, 2023 at 6:00 pm before the Jonesboro Mayor and City Council to consider the request as described above. A Work Session has been scheduled on the same item for Monday, December 4, 2023 at 6:00 pm. The meetings will be conducted in the court chambers of the Jonesboro City Center, 1859 City Center Way, Jonesboro, Ga. Should you have any questions, please do not hesitate to contact me at 770-478-3800 or at dallen@jonesboroga.com.

Sincerely,

David D. Allen
Community Development Director / Zoning Administrator



Attachment: Zoning Sign (3621 : 118 North Avenue Rezoning)

CITY OF JONESBORO

PUBLIC NOTICE

An application has been filed for a

REZONING

at this location

118 North Avenue

A PUBLIC HEARING on this application will be held on. **DECEMBER 11, 2023** at **6 p.m.**

1859 City Center Way

Any questions, call City Hall at 770-478-3800

Date of Posting. **NOVEMBER 27, 2023**

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETING DATE
Anyone caught defacing or removing this sign shall be guilty of a misdemeanor



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

8.4

- 4

COUNCIL MEETING DATE
December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Council to consider approval of Foxtrail Subdivision Street Names.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Approval of Proposed Street Names

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes

Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – Approval of proposed street names; Foxtrail subdivision, a 90-unit townhome development (major subdivision) on the parcel at 217 South Main Street, was approved for a conditional use permit and a variance on various development standards in August 2023. In September 2023, the exterior architecture of the townhome units was approved as presented by the Design Review Commission and Historic Preservation Commission. The preliminary plat was approved by Mayor and Council on November 13, 2023. However, the street names on the preliminary plat were not approved in November, as the fifth street did not yet have a finalized name.

Proposed Street Names (Public Streets):

Milton Lane

Fairhope Way

Brewton Court

Greenville Drive

Street E (now proposed to be Opelika Run)

These names have been submitted to Gardner Mayo of Clayton County GIS (addressing) and found to be acceptable.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Private developer

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- P-Plat with Street Names
- Correspondence

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

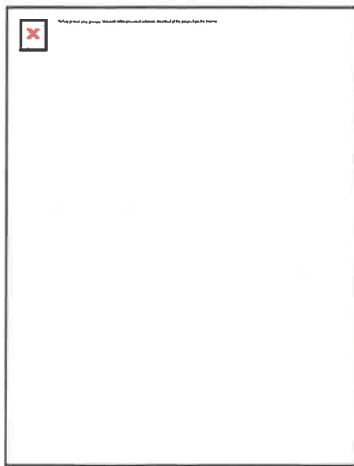


David Allen

From: Gardner Mayo <Gardner.Mayo@claytoncountyga.gov>
Sent: Wednesday, November 22, 2023 12:01 PM
To: David Allen
Cc: ashengrs
Subject: RE: EXTERNAL: New Street Names

Hello, yes, those names are ok for use.

Thanks
 Gardner



Gardner Mayo

GIS Division Manager

Community Development
 Clayton County Board of Commissioners



770.473.5912

678.614.5648

Gardner.Mayo@claytoncountyga.gov

121 South McDonough Street, Jonesboro, GA 30236

ClaytonCountyGA.gov



From: Gardner Mayo
Sent: Wednesday, November 22, 2023 11:49
To: David Allen <dallen@jonesboroga.com>
Cc: ashengrs <ashengrs@bellsouth.net>
Subject: RE: EXTERNAL: New Street Names

Ok, I will check on this and get back to you.

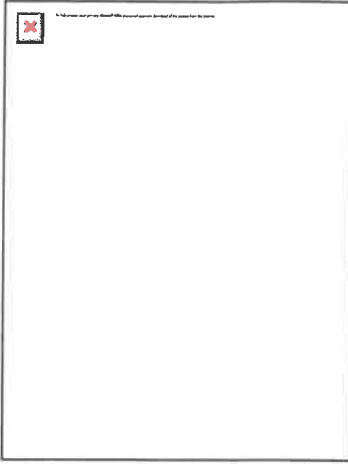
Gardner Mayo

GIS Division Manager

Community Development
 Clayton County Board of Commissioners



Attachment: Correspondence (3622 : Foxtrail Subdivision Street Names)



 770.473.5912
 678.614.5648
 Gardner.Mayo@claytoncountyga.gov
 121 South McDonough Street, Jonesboro, GA 30236
ClaytonCountyGA.gov



From: David Allen <dallen@jonesboroga.com>
Sent: Wednesday, November 22, 2023 11:47
To: Gardner Mayo <Gardner.Mayo@claytoncountyga.gov>
Cc: ashengrs <ashengrs@bellsouth.net>
Subject: EXTERNAL: New Street Names

This email originated from outside your organization. Do **NOT** click links or open attachments from this email unless you know the sender and trust the content. If you suspect this email to be a phishing attempt, please forward this message to phishing@claytoncountyga.gov.

Hello –

We have a proposed townhome subdivision in the city of Jonesboro, which recently had a preliminary plat approved.

The following street names (public streets) were on the preliminary plat.

[Milton Lane](#)
[Fairhope Way](#)
[Brewton Court](#)
[Greenville Drive](#)

Street E (now proposed to be [Opelika Run](#)).

I need to know if these street names will be acceptable to the County in terms of addressing.

If so, they will be officially adopted by the City of Jonesboro Council on December 4th.

Thank you.

Attachment: Correspondence (3622 : Foxtrail Subdivision Street Names)

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # - 5	8.5
			COUNCIL MEETING DATE December 4, 2023	
Requesting Agency (Initiator) City Council		Sponsor(s) Mayor Sartor		
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Report on the November 7, 2023, General Election				
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i>				
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership				
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> The City of Jonesboro held two elections in 2023: Special Election on March 21, 2023, and General Municipal Election on November 7, 2023				
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> Special Election – \$22,404 General Election - \$26,925				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> - November 7 election breakdown - ELECTION POWER POINT				
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Council's Discretion				

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date December, 4, 2023	
Signature	City Clerk's Office	

NOVEMBER 7, 2023 GENERAL MUNICIPAL ELECTION

1500-52-3410		
	Supplies	284.3
	Tattnall	833.15
	Dominion Voting	11,006.97
	Publishing	126
	TOTAL	12,250.42
1500-52-3851	Pollworkers	14,263.00
	Food	196.59
	Supplies	215.74
	TOTAL	14,675.33
	OVERALL TOTAL	26,925.75

MARCH 21, 2023 SPECIAL ELECTION

1500-52-3410		
	Supplies	1313.91
	Tattnall	857.22
	Dominion Voting	10,897.17
	Publishing	
	TOTAL	13,068.30
1500-52-3851	Pollworkers	9336.09
	Food	
	Supplies	
	TOTAL	9,336.09
	OVERALL TOTAL	22,404.39

CITY OF JONESBORO GENERAL MUNICIPAL ELECTION NOVEMBER 7, 2023

ELECTION COST BREAKDOWN

DESCRIPTION	SPECIAL ELECTION March 21, 2023	GENERAL ELECTION November 7, 2023
DOMINION VOTING	\$10,897.17	11,006.97
TATTNALL BALLOT	857.22	833.15
POLL WORKER'S PAY	\$9,336.09	14,263.00
SUPPLIES	\$1,313.91	500.04
FOOD FOR POLL WORKERS	0	196.59
PUBLISHING	0	126.00
TOTAL	\$22,404.39	\$26,925.75

Attachment: ELECTION POWER POINT (3620 : Election Report)

POLL WORKERS COST BREAKDOWN

DESCRIPTION	SPECIAL ELECTION MARCH 21, 2023	GENERAL ELECTION NOVEMBER 7, 2023
# OF HIRED POLL WORKERS	3	5
# OF CITY STAFF WORKERS	7	0
# OF POLL WORKERS IN PRECINCT PER DAY	4-5	5
HOURS OF OPERATIONS	8:30a – 4:30p (8 HRS.)	8:00 a – 7:00p (11 HRS.)
POLL WORKERS PAY	\$9,336.09	\$14,263.00

Attachment: ELECTION POWER POINT (3620 : Election Report)

HELPFUL INFORMATION

**DURING THE 3 WEEKS OF EARLY VOTING , 7
VOTERS VOTED BETWEEN 4:30p – 7:00p**

**WE HELD 2 MANDATORY SATURDAY VOTING
DAYS**

OCT. 21 12 VOTERS

OCT. 28 23 VOTERS

2023 ELECTION INFORMATION

OF VOTERS

#OF VOTERS

SPECIAL ELECTION 3/21/23 EARLY VOTING	258	GENERAL ELECTION 11/07/23 EARLY VOTING	315
SPECIAL ELECTION 03/21/23 ELECTION DAY	185	GENERAL ELECTION 11/07/23 ELECTION DAY	170
TOTAL REGISTERED VOTERS 2502	443 18% TURNOUT	TOTAL REGISTERED VOTERS 2523	485 19.2% TURNOUT

Attachment: ELECTION POWER POINT (3620 : Election Report)

PREVIOUS ELECTION VOTING INFORMATION

8.5.b

2015

186 VOTES

2016

348 VOTES

2017

214 VOTES

2019

388 VOTES

2021

222 VOTES

2023

485 VOTES

Attachment: ELECTION POWER POINT (3620 : Election Report)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

8.6

- 6

COUNCIL MEETING DATE
December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding appointment of qualified members to the Jonesboro Youth Council.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Jonesboro Youth Council Qualifications and Appointments

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Innovative Leadership

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Agency recommendation – **Denial, of initial set of applicants, per code qualifications**; This past summer, the Mayor and Council approved the structure and funding of a Jonesboro Youth Council, per Code Section 33-2. Councilman Alfred Dixon then went through the process of selecting potential applicants. The new code section sets forth the following criteria for applicants:

(4) Qualifications. In order to be qualified, all members shall be residents of the City of Jonesboro and / or unincorporated Clayton County; However, at least half of the composition of the members shall be actual City of Jonesboro residents. They shall be a rising 9th, 10th, 11th, or 12th grader in public, private, charter, or home school. They shall pass a background examination (no felony convictions or any offense involving a minor); and shall be someone with an interest in the betterment of youth in the nearby community.

There was some discussion this summer over having a teacher recommendation vs. a background examination.

In summary, by code, a qualified board needs to have:

- 1. 50% actual City residents.**
- 2. Rising 9th (currently 8th grade) through 12th (currently 11th grade) students.**
- 3. Background check or teacher recommendation.**

Councilman Dixon presented me with 8 applicants a few weeks ago (see attached applications).

The names of the initial applicants to be considered are:

Daniela Auitia – Teacher recommendation provided; currently 11th grade; address is not in city limits.

Isaac Hathaway – currently 11th grade; address is not in city limits.

Elias Dennis – Teacher recommendation provided; currently 12th grade; address is not in city limits.

Keilana Hill-Byrd - Teacher recommendation provided; currently 8th grade; address is not in city limits.

Yasden Dutary-Gayle - Teacher recommendation provided; currently 8th grade; **address is in city limits.**

Kayla Way - Teacher recommendation provided; currently 10th grade; address is not in city limits.

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

Mohammed Syed - Teacher recommendation provided; currently 8th grade; address is not in city limits.

Zahion Mikell - Teacher recommendation provided; currently 8th grade; address is not in city limits.

Thus, the initial set of board applicants only has 12% of its makeup as actual City of Jonesboro residents. One has not provided and teacher recommendation. One is a senior now, which is not technically a rising 12th grader.

Based on code criteria, this initial set of board applicants is not qualified to serve as the first Jonesboro Youth Council. However, Mayor and Council can choose the route they want to go on this.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

n/a

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- Code

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Denial of Initial Applicants

CHAPTER 33 – BOARDS, COMMISSIONS, AND AUTHORITIES

Article II. – JONESBORO YOUTH COUNCIL

Sec 33-2. – Youth Council Created.

- a) There is hereby created a Youth Council by the City of Jonesboro and shall be referred to hereafter as the "Jonesboro Youth Council."
- b) The purpose of the Jonesboro Youth Council is to provide an opportunity for the youth of the Jonesboro area to:
 - (1) Acquire a greater knowledge and appreciation for the political system through active participation in local government.
 - (2) Learn how local municipal government works and how municipal services are provided.
 - (3) Provide a means by which the City's youth can be heard and share their perspective on issues affecting the lives of young people in areas of social, educational, recreational, cultural, and law enforcement.
 - (4) Assist the Mayor, City Council and City staff in policy and decision-making, problem-solving, and accomplishing community goals.
 - (5) Provide leadership development and experience that will enable the youth to become productive citizens and leaders in the community.
 - (6) Participate in City of Jonesboro and Youth Council sponsored service projects, programs and special events.
- c) The Youth Council shall be composed of seven (7) members.
 - (1) Each member shall be appointed by the Mayor and City Council from a selection of qualified applicants.
 - (2) All members shall be appointed for a term of two (2) years. An appointment to fill any vacancy shall be for the remainder of the unexpired term of office of the seat vacated.
 - (3) Removal. Notwithstanding any provisions to the contrary, a member may be removed by a majority vote of Mayor and City Council for any reason, including, but not limited to, failure to meet the qualifications of a member, failure to attend meetings, engaging in conduct which is unbecoming of or reflects negatively on the City and/or the Council, including, acts which constitute criminal offenses.
 - (4) Qualifications. In order to be qualified, all members shall be residents of the City of Jonesboro and / or unincorporated Clayton County; However, at least half of the composition of the members shall be actual City of Jonesboro residents. They shall be a rising 9th, 10th, 11th, or 12th grader in public, private, charter, or home school. They shall pass a ~~background examination (no felony convictions or any offense involving a minor)~~ background examination; and shall be someone with an interest in the betterment of youth in the nearby community.
 - (5) Four (4) members shall constitute a quorum for the transaction of business.
- c) The Youth Council shall elect one of its appointed members as Chair. The elected chair shall serve for one (1) year or until re-elected or a successor is elected.

RESULT: APPROVED [UNANIMOUS]

MOVER: Ed Wise, Councilmember

SECONDER: Don D. Dixon, Councilmember

AYES: Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

Interim City Manager came forward to present the framework for establishing Jonesboro Youth Council. Mayor Sartor stated that we did not approve finance for the Jonesboro Youth Council there has been no motion for funding.

It was the consensus of the council that all donations will be received by Interim City Manager to avoid delay of disbursement.

Pro Tem Messick stated that the budget was attached to Councilman A. Dixon's initial proposal.

City Attorney Matricardi stated there should be a specific motion allocating funds for the Youth Council and for practical reasons all donations can be accepted by the Interim City Manager.

Mayor Pro Tem Messick stated that we cannot do background checks on minors - she recommended a teacher's recommendation instead.

Councilman A. Dixon stated that the initial base amount was \$5,300 in May.

A discussion took place regarding the minimum startup cost for the youth council.

Councilman Wise suggested that the city allow Councilman Dixon 30-60 days to collect sponsorship for the youth council.

Councilman Dixon stated that the minimum startup cost would be \$1800.00.

Mayor Sartor reiterated that the following would take place: removing required backgrounds checks from the application packet and approval of \$1800.00 startup cost.

4. Motion to take a 5 minute break at 8:38 PM.

RESULT: APPROVED [UNANIMOUS]

MOVER: Tracey Messick, Mayor Pro Tem

SECONDER: Ed Wise, Councilmember

AYES: Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

City Council took a 5-minute break at 8:38 PM.

5. Council to consider Text Amendment, Ordinance #2023-007, 23-TA-006, to the City of Jonesboro Code of Ordinances, Chapter 34, Article I, Division 1 – Vacant Building Registry, concerning the creation of annual fees for certain vacant buildings exceeding a specified period of vacancy.

RESULT: APPROVED [UNANIMOUS]

MOVER: Ed Wise, Councilmember

SECONDER: Bobby Lester, Councilmember

AYES: Messick, A. Dixon, D. Dixon, Lester, Powell, Wise

6. Council to consider text amendment, Ordinance #2023-006, 23-TA-005, to the City of Jonesboro Code of Ordinances, Chapter 86 - Zoning, relative to State directed revisions to the Georgia Zoning Procedures Act, more specifically revisions to requirements with notifications of zoning public hearings and appeals of zoning decisions.



CITY OF JONESBORO, GEORGIA COUNCIL

Agenda Item Summary

Agenda Item #

8.7

- 7

COUNCIL MEETING DATE

December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Discussion regarding proposal for Property, Casualty and Workers Compensation Insurance Renewal for 2024.

Requirement for Board Action (Cite specific Council policy, statute or code requirement)

Proposal for Property, Casualty and Workers Compensation Insurance Renewal for 2024

Is this Item Goal Related? (If yes, describe how this action meets the specific Board Focus Area or Goal)

Yes Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

December is the time for insurance renewals for the upcoming year. Relative to property, casualty, and workers compensation insurance, Mr. Bob Saville has worked up a new proposal for 2024. Per Mr. Saville,

We have attached the City Property, Casualty and Workers Compensation insurance renewal for 2024. We are pleased to report that the premium increase is 28.81% rather than the 50% we projected. We had to replace the public official and employment practices liability due to the Travelers cancelation, so we marketed it to every available carrier only to be declined by all of them due to the recent claims. We negotiated different terms, explained the claims we discussed and were able to get a proposal from Kinsale Insurance Company. The terms included a \$50,000 deductible, reducing the limits to \$1,000,000 and removing all prior acts coverage.

Removing the public official / employment practices prior acts coverage leaves a gap due to the claims-made policy form. Any claim presented in 2024 that occurred in prior years would not be covered. Travelers offers a free 90 day extended reporting period to cover this gap plus you can purchase an additional 9 months for 75% of the expiring \$39,949 premium; approximately \$30,000 subject to Travelers pricing (recommended). We can visit next week to help you understand this option and the gap that would exist without this coverage.

The workers compensation was rewritten last April saving the City \$32,436. This 2024 proposal includes a 20% rate decrease for the workers compensation to keep the premium relatively flat to offset the 18% payroll increase and 11% experience modification increase.

This is a fantastic renewal given the tough insurance market and the historical loss experience.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See attachments

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

- 2023-2024 Travelers Coverage Summary
- Jonesboro 2023-24 Travelers Package Proposal
- Jonesboro 2024 Kinsale POL-EPL Proposal
- Jonesboro 2024-25 NLF WC Proposal

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

City of Jonesboro
Travelers Coverage Summary

COVERAGE Effective 1/1/2024	EXPIRING PREMIUM	PROPOSED PREMIUM	CARRIER	EXPIRING LIMITS	PROPOSED LIMITS	NOTES	EXPIRING DEDUCTIBLES	PROPOSED DEDUCTIBLES
GENERAL LIABILITY	\$10,555	\$14,968	Travelers	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Per Occurrence/Annual Aggregate	\$0	\$0
Products/Completed Ops	Included	Included		\$2,000,000	\$2,000,000		\$0	\$0
Personal & Advertising Injury	Included	Included		\$1,000,000	\$1,000,000		\$0	\$0
Sexual Abuse/Molestation	Included	Included		\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000		\$0	\$0
Damage to Premises Rented to You	Included	Included		\$1,000,000	\$1,000,000		\$0	\$0
EMPLOYEE BENEFITS LIABILITY	\$192	\$192	Travelers	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Offense/Aggregate	\$1,000	\$1,000
Retro Date: 05/01/1990	Included	Included						
AUTOMOBILE LIABILITY	\$85,275	\$134,974	Travelers	\$1,000,000	\$1,000,000	Combined Single Limit	\$0	\$0
Hired & Non-Owned	Included	Included		Covered	Covered		\$0	\$0
Uninsured/Underinsured Motorist	Included	Included		\$75,000	\$75,000		\$0	\$0
Medical Payments	Included	Included		\$5,000	\$5,000		\$0	\$0
# of Units of Liability				61	62	Includes Trailers		
AUTOMOBILE PHYSICAL DAMAGE	\$45,494	\$60,349	Travelers	\$2,004,646	\$2,004,646	Symbol 7 - Actual Cash Value	1000	\$2,500
# of Units for PD				55	56	Units over \$100,000 OCN	1000	\$5,000
LAW ENFORCEMENT LIABILITY	\$56,997	\$72,551	Travelers	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Each Wrongful Act/Aggregate (Subject to yearend audit)	\$10,000	\$10,000
EMPLOYMENT PRACTICES LIABILITY	\$39,929	\$33,581	Kinsale	\$1,000,000/\$2,000,000	\$1,000,000/\$1,000,000	Each Offense/Aggregate	\$5,000	\$50,000
PUBLIC OFFICIAL LIABILITY	Included	Included	Kinsale	\$1,000,000/\$2,000,000	Included Above		\$5,000	\$50,000
Surplus Lines Tax and Fee	N/A	\$1,395.24				Each Wrongful Act/Aggregate		
Retro Date: 01/01/2024 (see footnote below)*	Included	Included				*Defense Costs are Outside Limits		
PROPERTY	\$45,287	\$58,022	Travelers					
Blanket Building & Personal Property	Included	Included		\$26,625,967	\$29,104,362	Replacement Cost	\$1,000	\$5,000
Equipment Breakdown	Included	Included		Included	Included		\$1,000	\$5,000
FLOOD	Included	Included	Travelers	\$1,000,000	\$1,000,000	See proposal for covered locations	\$50,000	\$50,000
EARTHQUAKE	Included	Included		\$1,000,000	\$1,000,000		\$50,000	\$50,000
CRIME	\$2,322	\$3,952	Travelers					
Employee Dishonesty	Included	Included		\$250,000	\$250,000		\$1,000	\$1,000
Forgery & Alteration	Included	Included		\$250,000	\$250,000		\$1,000	\$1,000
Inside & Outside the Premises	Included	Included		\$250,000	\$250,000		\$1,000	\$1,000
Computer & Funds Transer Fraud	Included	Included		\$250,000	\$250,000		\$1,000	\$1,000
Money Orders And Counterfeit Paper Currency	Included	Included		\$250,000	\$250,000		\$1,000	\$1,000
FLOOD	Included	Included	Travelers	\$1,000,000	\$1,000,000	Buildings numbered 001-003, 010-026 on policy	\$50,000	\$50,000
EARTHQUAKE	Included	Included		\$1,000,000	\$1,000,000	Buildings numbered 001-026 on policy	\$50,000	\$50,000
INLAND MARINE	\$4,809	\$5,870	Travelers	\$543,748	\$543,748		\$1,000	\$1,000
Leased or Rented Equipment	Included	Included		No Coverage			\$1,000	\$1,000
EXCESS LIABILITY (Excludes Cyber, PEMPL and EPL)	\$25,313	\$30,805	Travelers	\$3,000,000/\$3,000,000	\$3,000,000/\$3,000,000	Underlying: GL, EBL, Auto, Law	\$10,000	\$10,000
APEX LOSS CONTROL FEE	\$5,000	\$0	Increase 28.81%					
TOTAL TRAVELERS PREMIUM	\$323,465	\$416,659						
*Extended discovery period coverage is available for 75% of the expiring Public Official /Employment Practices premium (\$30,000). This is recommended to close the coverage gap because the Kinsale policy has no prior acts.								
WORKERS COMPENSATION	\$55,757	\$58,167	National Liability & Fire	\$1,000,000	\$1,000,000		\$0	\$0
Total Payrolls	2457035	\$2,891,126						
Experience Modifiation	0.97	1.08						
CYBER LIABILITY	\$6,924	\$5,695	Travelers	\$1,000,000	\$1,000,000	Terrorism Included	\$5,000	\$5,000
Privacy & Security	Included	Included		\$1,000,000	\$1,000,000		\$5,000	\$5,000
Cyber Extortion	Included	Included		\$1,000,000	\$1,000,000		\$5,000	\$5,000
Social Engineering	Included	Included		\$250,000	\$250,000		\$5,000	\$5,000
Telecom Fraud	Included	Included		\$100,000	\$100,000		\$5,000	\$5,000
Retro Date: None	Included	Included				*Defense Costs are Outside Limits		

Attachment: 2023-2024 Travelers Coverage Summary (3641 : Property, Casualty and Workers Compensation Insurance Renewal for 2024)



PROPOSED ON 11/16/2023 FOR
CITY OF JONESBORO
1859 CITY CENTER WAY
JONESBORO, GA 30236



Travelers Risk Control: Our Expertise is Your Advantage

Travelers Risk Control is an innovative provider of cost-effective risk management services and products. As one of the largest Risk Control departments in the industry, our scale allows the right resource at the right time to meet customer needs. For over 110 years, our loss prevention professionals have assisted agents, brokers and customers across the country and around the world.

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Claim Services:

Travelers has over 11,000 highly trained Claim professionals located across the U.S. Our local field representatives are supported by teams of dedicated customer service, catastrophe response, legal, medical, investigative, engineering, and large loss experts. Claims can be complex and expensive. We'll help you manage claims to control your total risk-related costs.

<https://www.travelers.com/claims>

Your policies

Commercial Package Program - Simp. Occ.

Policy Number	H-630-4X166918-PHX-24
Effective	01/01/2024 – 01/01/2025
Insuring Company	THE PHOENIX INSURANCE COMPANY

General Liability

Policy Number	ZLP-71N70282-24-PB
Effective	01/01/2024 – 01/01/2025
Insuring Company	TRAVELERS INDEMNITY COMPANY OF CT

Employee Benefit Liability

Policy Number	ZLP-71N70282-24-PB
Effective	01/01/2024 – 01/01/2025
Insuring Company	TRAVELERS INDEMNITY COMPANY OF CT

Law Enforcement Liability

Policy Number	ZLP-71N70282-24-PB
Effective	01/01/2024 – 01/01/2025
Insuring Company	TRAVELERS INDEMNITY COMPANY OF CT

Auto Liability

Effective	01/01/2024 – 01/01/2025
Insuring Company	TRAVELERS INDEMNITY COMPANY OF CT

Auto Physical Damage

Effective 01/01/2024 – 01/01/2025

Insuring Company TRAVELERS INDEMNITY COMPANY OF CT

Umbrella Liability

Policy Number ZUP-21P84951-24-PB

Effective 01/01/2024 – 01/01/2025

Insuring Company TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Locations schedule

630 - 4X166918 – Commercial Package Program - Simp. Occ.

LOC/BLDG	DESCRIPTION	ADDRESS
1/1	B CITY HALL	124 NORTH AVENUE, JONESBORO, GA 30236
2/2	B POLICE STA	170 S MAIN STREET, JONESBORO, GA 30236
3/3	B NEW FIRESTA	264 N. MAIN STREET, JONESBORO, GA 30236
4/4	B MPPAVILLION	HAYES ST./N. AVE., JONESBORO, GA 30236
4/5	B MPPLAYEQUIP	HAYES ST./N. AVE., JONESBORO, GA 30236
4/6	RESTROOM	HAYES ST./N. AVE., JONESBORO, GA 30236
5/7	B P. AVILLION	200 JODECO ROAD, JONESBORO, GA 30236
5/8	B RESTROOMS	200 JODECO ROAD, JONESBORO, GA 30236
5/9	B P PLAY EQUI	200 JODECO RD., JONESBORO, GA 30236
6/10	B PUB.WORKSOF	100 GLORIA DR., JONESBORO, GA 30236
6/11	B PUBWORKSSH	100 GLORIA DR., JONESBORO, GA 30236
6/12	PW STORG	100 GLORIA DR., JONESBORO, GA 30236
7/13	B HOME	173 CLOUD STREET, JONESBORO, GA 30236
8/14	B OLDFIRESTAT	103 W MILL ST, JONESBORO, GA 30236
9/15	LEE STREET PARK AMP	155 LEE STREET, JONESBORO, GA 30236
9/16	RESTROOMS	155 LEE STREET, JONESBORO, GA 30236
9/17	PLAYGRND	155 LEE STREET, JONESBORO, GA 30236
9/18	PAVILION	155 LEE STREET, JONESBORO, GA 30236
9/19	MARKETPLACE	155 LEE STREET, JONESBORO, GA 30236
9/20	CANOPIES AT MRKTPLC	155 LEE STREET, JONESBORO, GA 30236
9/21	FOUNTAIN	155 LEE STREET, JONESBORO, GA 30236
9/22	SMALL STAGE	155 LEE STREET, JONESBORO, GA 30236
9/23	BRIDGES	155 LEE STREET, JONESBORO, GA 30236
9/24	PARKING & SIDEWALKS	155 LEE STREET, JONESBORO, GA 30236
10/25	DWELLING	167 S MCDONOUGH ST, JONESBORO, GA 30236
11/26	DOWNTOWN DEVELOPMENT	166 S MAIN ST, JONESBORO, GA 30236
12/27	FIREHOUSE MUSEUM/RESTAURANT	103 WEST MILL STREET, JONESBORO, GA 30236
12/28	PAVILION/STAGE	103 WEST MILL STREET, JONESBORO, GA 30236
13/29	NEW CITY CENTER	1859 CITY CENTER WAY, JONESBORO, GA 30236



Property coverage premium summary

8.7.b

Policy Number 630-4X166918

Coverages and limits of insurance – described premises

Insurance applies on a BLANKET basis only to a coverage or type of property for which a Limit of Insurance is shown below, and then only at the premises locations for which a value for such coverage or property is shown on the Statement of Values dated 8/4/2020 , or subsequently reported to and insured by us. For Insurance that applies to a specific premises location see Deluxe Property Coverage Part Schedule - Specific Limits

BLANKET DESCRIPTION OF COVERAGE OR PROPERTY	LIMITS OF INSURANCE
Building and Your Business Personal Property	\$29,104,362

Co-insurance provision

Coinsurance does not apply to Blanket Coverages shown above.

Valuation provision

Replacement cost (subject to limitations) applies to most types of covered property (See Valuation Loss Condition).

Deluxe property coverage part schedule - specific limits - described premises

Insurance applies only to a premises location and building number and to a coverage or type of property for which a Specific Limit of Insurance is shown on schedule.

Co-insurance provision

Coinsurance does not apply to any Building,Personal Property or “Stock” coverage for which a Specific Limit of Insurance applies as shown on schedule.

Valuation provision

Replacement cost (subject to limitations) applies to most types of covered property (See Valuation Loss Condition).

Additional covered property

	LIMITS OF INSURANCE
Personal Property at Undescribed Premises	
At any “exhibition” premises	\$50,000

At any installation premises or temporary storage premises	\$50,000
At any other not owned, leased or regularly operated premises	\$50,000
Personal Property in Transit	\$25,000

Deluxe property coverage form - additional coverages & coverage extensions

The Limits of Insurance shown in the left column are included in the coverage form and apply unless a Revised Limit of Insurance or Not Covered is shown in the Revised Limits of Insurance column on the right. The Limits of Insurance apply in any one occurrence unless otherwise stated.

	LIMITS OF INSURANCE	REVISED LIMITS OF INSURANCE
Accounts Receivable		
At all described premises	\$50,000	\$100,000
In transit or at all undescribed premises	\$25,000	\$100,000
Appurtenant Buildings and Structures	\$100,000	
Claim Data Expense	\$25,000	
Covered Leasehold Interest – Undamaged Improvements & Betterments		
Lesser of Your Business Personal Property limit or:	\$100,000	
Debris Removal (additional amount)	\$250,000	
Deferred Payments	\$25,000	
Duplicate Electronic Data Processing Data and Media	\$50,000	
Electronic Data Processing Data and Media		
At all described premises	\$50,000	
Employee Tools		
In any one occurrence	\$25,000	
Any one item	\$2,500	
Expediting Expenses	\$25,000	
Extra Expense	\$25,000	
Fine Arts		
At all described premises	\$50,000	
In transit	\$25,000	
Fire Department Service Charge	Included*	
Fire Protective Equipment Discharge	Included*	
Green Building Alternatives – Increased Cost Percentage 1%		
Maximum amount – each building	\$100,000	
Green Building Reengineering and Recertification Expense	\$25,000	
Limited Coverage for Fungus, Wet Rot or Dry Rot – Annual Aggregate	\$25,000	
Loss of Master Key	\$25,000	
Newly Constructed or Acquired Property		
Buildings - each	\$2,000,000	
Personal Property at each premises	\$1,000,000	

*Included means included in applicable Covered Property Limit of Insurance

Deluxe property coverage form - additional coverages & coverage extensions

	LIMITS OF INSURANCE	REVISED LIMITS OF INSURANCE
Non-Owned Detached Trailers	\$25,000	
Ordinance or Law Coverage	\$250,000	
Outdoor Property	\$25,000	\$50,000
Any one tree, shrub or plant	\$2,500	
Outside Signs		
At all described premises	\$100,000	\$200,000
At all undescribed premises	\$5,000	
Personal Effects	\$25,000	\$50,000
Personal Property At Premises Outside of the Coverage Territory	\$50,000	
Personal Property In Transit Outside of the Coverage Territory	\$25,000	
Pollutant Cleanup and Removal – Annual Aggregate	\$100,000	
Preservation of Property		
Expenses to move and temporarily store property	\$250,000	
Direct loss or damage to moved property	Included*	
Reward Coverage		
25% of covered loss up to a maximum of:	\$25,000	
Stored Water	\$25,000	
Theft Damage to Rented Property	Included*	
Undamaged Parts of Stock in Process	\$50,000	
Valuable Papers and Records – Cost of Research		
At all described premises	\$50,000	\$100,000
In transit or at all undescribed premises	\$25,000	\$100,000
Water or Other Substance Loss – Tear Out and Replacement Expense	Included*	

*Included means included in applicable Covered Property Limit of Insurance

Deluxe business income (and extra expense) coverage form - described premises

PREMISES LOCATION NO.	BUILDING NO.	LIMITS OF INSURANCE
001-012	001-028	\$100,000

Rental Value: Included

Ordinary Payroll: Limited 180 days

Deluxe business income - additional coverages and coverage extensions

The Limits of Insurance, Coverage Period and Coverage Radius shown in the left column are included in the coverage form and apply unless a revised Limit of Insurance, Coverage Period, Coverage Radius or Not Covered is shown under the column on the right. The Limits of Insurance apply in any one occurrence unless otherwise stated.

	LIMITS OF INSURANCE, COVERAGE PERIOD OR COVERAGE RADIUS	REVISED LIMITS OF INSURANCE, COVERAGE PERIOD OR COVERAGE RADIUS
Business Income from Dependent Property		
At Premises Within the Coverage Territory	\$100,000	
At Premises Outside of the Coverage Territory	\$100,000	
Civil Authority		
Coverage Period	30 days	
Coverage Radius	100 miles	
Claim Data Expense	\$25,000	
Contract Penalties	\$25,000	
Extended Business Income		
Coverage Period	180 days	
Fungus, Wet Rot or Dry Rot – Amended Period of Restoration		
Coverage Period	30 days	
Green Building Alternatives – Increased Period of Restoration		
Coverage Period	30 days	
Ingress or Egress	\$25,000	
Coverage Radius	1 mile	
Newly Acquired Locations	\$500,000	
Ordinance or Law - Increased Period of Restoration	\$250,000	
Pollutant Cleanup and Removal – Annual Aggregate	\$25,000	
Transit Business Income	\$25,000	
Undescribed Premises	\$25,000	

Causes of loss – Earthquake

– aggregate in any one policy year, for all losses covered under the Causes of loss – Earthquake endorsement, commencing with the inception date of this policy:

		AGGREGATE LIMITS OF INSURANCE
01. Applies at the following Building(s) numbered:	01-26	\$1,000,000

If more than one Annual Aggregate Limit applies in any one occurrence, the most we will pay is the highest involved Annual Aggregate Limit. The most we will pay during each annual period is the highest of the Annual Aggregate Limits shown.

Causes of loss – Broad Form Flood

– aggregate in any one policy year, for all losses covered under the Causes of loss – Broad Form Flood endorsement, commencing with the inception date of this policy:

		AGGREGATE LIMITS OF INSURANCE
01. Applies at the following Building(s) numbered:	01-03,10-26	\$1,000,000

If more than one Annual Aggregate Limit applies in any one occurrence, the most we will pay is the highest involved Annual Aggregate Limit. The most we will pay during each annual period is the highest of the Annual Aggregate Limits shown.

EXCESS OF LOSS LIMITATION APPLIES – See Causes of Loss – Broad Form Flood endorsement.

Causes of loss – equipment breakdown

The insurance provided for loss or damage caused by or resulting from Equipment Breakdown is included in, and does not increase the Covered Property, Business Income, Extra Expense, and/or other coverage Limits of Insurance that otherwise apply under this Coverage Part.

COVERAGE EXTENSION:	LIMITS OF INSURANCE	REVISED LIMITS OF INSURANCE
Spoilage	\$25,000	\$250,000

LIMITATIONS:	LIMITS OF INSURANCE	REVISED LIMITS OF INSURANCE
Ammonia Contamination	\$25,000	\$250,000
Hazardous Substance	\$25,000	\$250,000

Utility services

	LIMITS OF INSURANCE
Direct Damage - in any one occurrence (See Utility Services – Direct Damage endorsement)	\$50,000

Coverage is provided for the following:

Water Supply

Communication Supply

Power Supply

Coverage for Overhead Transmission Lines is: excluded.

Electronic Vandalism Limitation Endorsement DX T3 98

ELECTRONIC VANDALISM

LIMIT OF INSURANCE

Aggregate in any 12 month period of this policy:	\$10,000
--	----------

Causes Of Loss-Equipment Breakdown DX T3 19

LIMIT OF INSURANCE

Spoilage Limit:	\$250,000
Ammonia Contamination Limit:	\$250,000
Hazardous Substance Limit:	\$250,000

Public Sector Services Additional Coverage Endorsements

LIMIT OF INSURANCE

Sewer or Drain Backup Amendment DX T4 45	\$50,000
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Public Entity Property Extensions DX T4 47

LIMIT OF INSURANCE

Confiscated Property	\$100,000
Street Lights – each item	\$2,500
Street Lights – maximum per occurrence	\$50,000
Street Signs – each item	\$2,500
Street Signs – maximum per occurrence	\$50,000
Traffic Signs and Lights – each item	\$2,500
Traffic Signs and Lights – maximum per occurrence	\$50,000
Stadium Lights – per occurrence	\$2,500
Stadium Lights – maximum per occurrence	\$50,000

Deductibles

By Earthquake

	PERCENTAGE	OCCURENCE
01. in any one occurrence, at the following Building(s) numbered: 001-026		
		\$50,000
As respects Business Income Coverage a 72 hour deductible applies at all premises locations.		

By Flood

		OCCURENCE
01. At each of the following Building(s) numbered: 001-003,010-026		
in any one occurrence		\$50,000
As respects Business Income Coverage a 72 hour deductible applies at all premises locations.		

To “Electronic Data Processing Data And Media”

in any one occurrence:	\$1,000
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Business Income

As respects Business Income Coverage, for which no other deductible is stated above or in the coverage description, a 72 hour deductible applies.

Any Other Covered Loss

in any one occurrence:	\$5,000
------------------------	---------

Rating Basis

Total Rating Basis	\$29,094,362
Building Rate	0.191
Business Personal Property Rate	0.211
Time Element Rate	0.1
Premium for Policy Period	\$58,022

Note: The Premium shown above includes the premium charged for Equipment Breakdown coverage. The premium for Equipment Breakdown coverage is \$2,060.

If you elect not to purchase Equipment Breakdown coverage, please contact your Account Executive and a revised quote without Equipment Breakdown coverage will be sent to you.



Policy Number 630-4X166918

Miscellaneous Property Coverage Form CM T2 39

COVERAGE AND LIMITS OF INSURANCE

Covered property consists of the following when indicated by an 'X' below:

☒ **Scheduled items:**

☒ As shown on the most current schedule on file with us. The amount shown on such schedule for each item is the limit of insurance applying to that item.

Total limit of insurance for all scheduled items: \$286,684

COVERAGE EXTENSIONS	LIMITS OF INSURANCE
Fire Protective Systems:	\$75,000
Newly Acquired Property:	\$25,000
Preservation Of Property Expense:	\$5,000
Valuable Papers and Records:	\$50,000

ADDITIONAL COVERAGES:	LIMITS OF INSURANCE
Claim Data Expense:	\$5,000
Debris Removal Increased Limit:	\$75,000
Fire Or Police Department Service Charge:	\$25,000
Pollutant Cleanup And Removal:	\$25,000
Reward Coverage:	\$2,500

Deductible

Deductible applying to all covered loss or damage unless a more specific deductible for the covered loss is shown below or elsewhere in this proposal: \$1,000

Valuation

Actual Cash Value

Coinsurance

The following Coinsurance applies when indicated by an 'X':

☐ 100% ☐ 90% ☒ 80% ☐ No Coinsurance Applies

Premium

Premium: \$3,999 Annual Premium \$3,999 Term Premium

Minimum earned premium: None

Other Terms and Conditions

CM T7 58 – Earthquake Exclusion

CM T7 63 – Flood Exclusion

Contractors Equipment Coverage Form CM T2 42

COVERAGE AND LIMITS OF INSURANCE

Covered Property

Coverage consists of the following when indicated by an 'X':

☒ **Scheduled Equipment**

☒ As shown on the most current schedule on file with us. The amount shown on such schedule for each item of equipment is the limit of insurance applying to that item.

Total limit of insurance for all Scheduled Equipment: \$257,064

☒ **Unscheduled Equipment Owned By Others**

Limit of insurance for any one unscheduled item of equipment leased, rented, or borrowed from others: \$100,000

Total limit of insurance for all items of Equipment in any one Occurrence: \$357,064

Deductible

Deductible applying to all covered loss or damage indicated by an 'X' below unless a more specific Deductible for the covered loss or damage is shown elsewhere in this proposal:

☒ Dollar Deductible: \$1,000

Valuation and Coinsurance

Valuation

The following Valuation applies to the applicable Covered Property:

Scheduled Equipment:

Actual Cash Value Valuation applies unless replaced by the Optional Valuation indicated by an 'X'.

Equipment Owned By Others:

Proposed on 11/16/2023 for SAVILLE RISK MANAGEMENT
CITY OF JONESBORO - Policy Period 01/01/2024 – 01/01/2025

Refer to policy for actual terms and conditions

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The amount for which you are legally liable, not to exceed Replacement Cost.

Coinsurance

The following coinsurance applies to Scheduled Items when indicated by an 'X':

☐ 100% ☐ 90% ☒ 80% ☐ No Coinsurance Applies

Premium

The following Premium options apply when indicated by an 'X':

☒ **Scheduled and Unscheduled Owned Equipment**

☒	Non Reporting Premium	\$1,811
☐	Premium Adjustment	
	Premium Base	Values
	Estimated Premium Base Amount	
	Annual Rate Per \$100	
	Inception Premium	
	Adjustment Rate Per \$100	

☒ **Leased Or Rented From Others**

☒	Non Reporting Premium	\$60
☐	Premium Adjustment	
	Premium Base	Values
	Estimated Premium Base Amount	
	Inception Premium	
	Adjustment Rate Per \$100	

Total Premium Due At Inception: \$1,871

Other Terms and Conditions

CM B0 97 - Contractors Equipment Supplemental Declarations

COVERAGE EXTENSIONS	LIMIT OF INSURANCE
Business Personal Property In Job Trailers:	\$10,000
Document And Data Restoration Costs:	\$50,000
Fire Protective Systems:	\$75,000
Hauling Property Of Others:	\$100,000
Newly Acquired Equipment - Per Item:	\$250,000
Rental Costs:	
Any One Item:	\$5,000
Any One Occurrence:	\$25,000
Upgrades To Covered Property:	\$25,000

ADDITIONAL COVERAGES	LIMIT OF INSURANCE
Claim Data Expenses:	\$5,000
Continuing Rental Payments:	

Any One Item:	\$5,000
Any One Occurrence:	\$25,000
Contract Penalty:	\$25,000
Debris Removal Increased Limit:	\$75,000
Employee Tools, Equipment And Clothing:	
Any One Item:	\$1,000
Any One Employee:	\$2,500
Any One Occurrence:	\$5,000
Errors Or Unintentional Omissions:	\$100,000
Expediting Expenses:	\$25,000
Expendable Supplies:	\$10,000
Fire Or Police Department Service Charge:	\$25,000
Lost Warranty Or Service Contract:	\$10,000
Pollutant Clean Up And Removal:	\$25,000
Preservation Of Property Expense:	\$50,000
Reward Coverage:	\$2,500
Tracking System Deductible Waiver Amount:	\$10,000

CM U3 50 – Flood Exclusion

CM U3 66 – Earth Movement Exclusion

Gross Premium: \$5,870



Policy Number 630-4X166918

Government Crime - Discovery Coverage

The Government Crime - Discovery Coverage Part consists of this Declarations Form and the Government Crime - Discovery Coverage Form.

Employee benefit plan(s) included as insureds:

INSURING AGREEMENTS	LIMIT OF INSURANCE PER OCCURRENCE	DEDUCTIBLE AMOUNT PER OCCURRENCE
Employee Theft – Per Loss Coverage	\$250,000	\$1,000
Forgery Or Alteration	\$250,000	\$1,000
Inside The Premises – Theft of Money And Securities	\$250,000	\$1,000
Inside The Premises – Robbery Or Safe Burglary Of Other Property	\$250,000	\$1,000
Outside The Premises	\$250,000	\$1,000
Computer Fraud	\$250,000	\$1,000
Funds Transfer Fraud	\$250,000	\$1,000
Money Orders And Counterfeit Paper Currency	\$250,000	\$1,000

Cancellation of prior insurance issued by us:

By acceptance of this Coverage Part you give us notice cancelling prior policy Nos. _____; the cancellation to be effective at the time this Coverage Part becomes effective.

Gross Premium: \$3,952



General Liability coverage premium summary

Policy Number ZLP-71N70282

Occurrence

Option 1

Gross Premium \$14,968

COVERAGE	LIMIT
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Personal and Advertising Injury Liability Any One Person or Organization Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
The following limits apply:	
Damage to Premises Rented to You Limit (Any One Premises)	\$1,000,000
Medical Expense Limit (Any One Person)	Excluded
Sewage Back-Up Limit	Excluded
Abuse or Molestation Aggregate Limit	\$2,000,000
Each Abuse or Molestation Offense Limit - Subject to Statutory Cap Limits of Coverage	\$1,000,000

Statutory Cap Limits Of Insurance Endorsement

COVERAGE	LIMIT
Georgia Bodily Injury Each Person Statutory Cap Limit	\$500,000
Georgia Bodily Injury Statutory Cap Total Limit	\$700,000
Georgia Property Damage Statutory Cap Limit	\$50,000

Miscellaneous Items

DESCRIPTION
Limited Abuse Or Molestation Liability Coverage
Cemetery Professional Services Liability

Amendments

DESCRIPTION
Exclusion - PFAS
XTEND Endorsement For Public Entities
Mobile Equipment Redefined - Public Entities
Amendment - Pollution Exclusion
Cap On Losses From Certified Acts Of Terrorism
Exclusion - Injury To Volunteer Firefighters

Exclusion - Law Enforcement Activities Or Operations

Coverage C - Medical Payments Exclusion

Exclusion - Employees And Volunteer Workers As Insureds For Certain Bodily Injury, Personal Injury And Property Damage

Exclusion - Public Use Of Private Property

Fungi Or Bacteria Exclusion

Exclusion - Discrimination

Exclusion - Professional Health Care Services - Public Entities

Exclusion - Violation Of Consumer Financial Protection Laws

Exclusion - Failure To Supply

Amendment Of Intellectual Property Exclusion

Exclusion - Lead

Exclusion - Nuclear Energy Liability

Amendment Of Common Policy Conditions - Prohibited Coverage - Unlicensed Insurance And Trade Or Economic Sanctions

Amendment - Non Cumulation Of Each Occurrence Limit Of Liability And Non Cumulation Of Personal And Advertising Injury Limit

Amendment Of Contractual Liability Exclusion - Exception For Damages Assumed In An Insured Contract Applies Only To Named Insured

Preservation Of Governmental Immunity - Georgia



General Liability Employee benefits liability

8.7.b

Policy Number

ZLP-71N70282

Claims Made

Option 1

Gross Premium

\$192

COVERAGE

LIMIT

Aggregate Limit

\$3,000,000

Each Employee Limit

\$1,000,000

Deductibles

The following deductibles (Loss Only) apply:

Each Employee Deductible (Loss Only)

\$1,000

Retroactive Date:

05/01/1990

Amendments

DESCRIPTION

Preservation Of Governmental Immunity - Georgia



Policy Number ZLP-71N70282

Occurrence

Option 1

Gross Premium \$72,551

COVERAGE	LIMIT
Aggregate Limit	\$2,000,000
Each Wrongful Act Limit	\$1,000,000

Statutory Cap Limits Of Insurance Endorsement

COVERAGE	LIMIT
Georgia Bodily Injury Each Person Statutory Cap Limit	\$500,000
Georgia Bodily Injury Statutory Cap Total Limit	\$700,000
Georgia Property Damage Statutory Cap Limit	\$50,000

Deductibles

Deductibles apply to damages & defense expenses unless required otherwise by state regulation

The following deductible (Damages and Defense Expenses) applies

Each Wrongful Act Deductible - Damages and Defense Expenses	\$10,000
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Amendments

DESCRIPTION
Cap On Losses From Certified Acts Of Terrorism
Amendment Of Common Policy Conditions - Prohibited Coverage -Unlicensed Insurance And Trade Or Economic Sanctions
Amendment Of Law Enforcement Activities Or Operations
Preservation Of Governmental Immunity - Georgia
Mobile Equipment Redefined - Exclusion Of Vehicles Subject To Motor Vehicle Laws
Fungi Or Bacteria Exclusion



Commercial Auto coverage premium summary

8.7.b

Option 1

Gross Premium

\$134,974

COVERAGE	AUTO SYMBOLS	LIMITS
Liability	1 only	\$1,000,000
Medical Payments	2 only	\$5,000
Uninsured/Underinsured Motorist	2 only	\$75,000
Number of autos, excluding trailers		
59		
Number of trailers		
3		

Statutory Cap Limits Of Insurance Endorsement

	LIMIT
Georgia Bodily Injury Each Person Limit - Statutory Cap	\$500,000
Georgia Bodily Injury Total Limit - Statutory Cap	\$700,000
Georgia Property Damage or Pollution Cost or Expense Limit - Statutory Cap	\$50,000

Amendments

DESCRIPTION
Amendment Of Bodily Injury Definition
Public Entity Auto Extension
Professional Services Not Covered
Emergency Services - Volunteer Firefighters' & Workers' Injuries Excluded
Amendment Of Employee Definition
Preservation Of Governmental Immunity - Georgia
Amendment Of Common Policy Conditions - Prohibited Coverage - Unlicensed Insurance And Trade Or Economic Sanctions



Commercial Auto Physical Damage

Option 1

Gross Premium

\$60,349

COVERAGE	VALUATION	UNITS	DEDUCTIBLE
Symbol 10,8			
Comprehensive	Actual Cash Value	53	\$2,000
Comprehensive	Actual Cash Value	3	\$5,000
Collision	Actual Cash Value	53	\$2,000
Collision	Actual Cash Value	3	\$5,000

Described Autos

Symbol 10 : Comprehensive and Collision deductible of \$5,000 applies to all vehicles with an Original Cost New of \$100,000 or greater, and a Comprehensive and Collision deductible of \$2,000 applies to all vehicles with an Original Cost New of less than \$100,000.

Miscellaneous Items

DESCRIPTION

Hired Auto Physical Damage-Loss Of Use-Comprehensive/Collision-Deductible: \$1,000/\$1,000

Amendments

DESCRIPTION

Public Entity Auto Extension

Preservation Of Governmental Immunity - Georgia



Automobile Composite Rating

In order to provide our insureds better service and administrative efficiency, Travelers Public Sector Services is pleased to provide the following process for handling mid-term automobile change requests. All requests will be managed in accordance with the Composite Rate Application outlined below. The insured should continue to submit all change requests to their agent for accurate record keeping and claims verification purposes. Particular attention should be paid to Item 5, which specifies the types of automobiles that will continue to require reporting to the Company.

Composite Rate Application

- 1. If your policy includes the coverage for which a composite rate is designated in the table below then the premium for that coverage is composite rated. Automobile Liability is rated on a "per unit" basis and Automobile Physical Damage is rated on the basis of the original cost new of the autos. **The composite rates reflect premium charges for any applicable miscellaneous auto coverages, with the exception of Garagekeepers Legal Liability.**
- 2. The composite rates for Automobile Liability and Physical Damage are the rates applicable at the inception of the policy. Based on the information provided for this proposal and as of the date of this proposal, these rates are as follows:

	LIABILITY	COMPREHENSIVE	COLLISION
Option 1	\$2,288	1.194	1.629

- 3. The premium charged at inception is the estimated annual premium based on the number of units and total original cost new for all covered autos on file with the company at inception. The insured is to submit a current schedule of owned automobiles as of the expiration of the policy and the total earned premium will be computed on the basis of the average net change in units and their corresponding original cost new for the policy term.
- 4. All autos added will carry the same Liability limits and Physical Damage deductibles issued at policy inception for autos of the same type.
- 5. Any new auto requiring valuation other than actual cash value must be reported within 30 days of acquisition. These autos will be added to the policy automobile schedule mid-term and a final premium will be determined at policy expiration.



Policy Number ZUP-21P84951

Option 1

Total estimated policy premium \$30,805

Coverage information and limits

COVERAGE	LIMIT
General Aggregate Limit	\$3,000,000
Products – Completed Operations Aggregate Limit	\$3,000,000
Occurrence Limit	\$3,000,000
Crisis Management Service Expenses Limit	\$50,000
Self Insured Retention Any One Occurrence or Event	\$10,000

Statutory Cap Limits Of Insurance Endorsement

For Umbrella Statutory Cap Limits, refer to the applicable underlying insurance Statutory Cap Limits Of Insurance Endorsement

Underlying schedule

Coverage is provided over the following underlying coverages:	Limit
General Liability Limit	\$1,000,000
Employee Benefits Liability	\$1,000,000
Auto Liability	\$1,000,000
Law Enforcement Liability	\$1,000,000

Excess Follow-Form And Umbrella Liability Insurance

Amendments

COVERAGE
PFAS Exclusion - Coverages A And B
Policy Declarations - Excess Follow-Form And Umbrella Liability
Schedule Of Underlying Insurance
Cap On Losses From Certified Acts Of Terrorism And Exclusion Of Other Acts Of Terrorism Committed Outside The United States
Intellectual Property Exclusion - Coverage B
Coverage For Financial Interest In Foreign Insured Organizations
Failure To Supply Exclusion - Coverages A And B
Fungi Or Bacteria Exclusion - Coverages A And B
Mobile Equipment Racing Exclusion - Coverage B
Nuclear Energy Liability Exclusion (Broad Form) - Coverages A And B

Proposed on 11/16/2023 for SAVILLE RISK MANAGEMENT
CITY OF JONESBORO - Policy Period 01/01/2024 – 01/01/2025

Refer to policy for actual terms and conditions

Amendment Of Coverage - Definitions
 Public Use Of Private Property Exclusion - Coverages A And B
 Follow-Form Limitation -Coverage B
 Watercraft Liability Exclusion - Coverage B
 Amendment Of Underlying Insurance Definition
 Amendment Of Who Is An Insured - Employees And Volunteer Workers - Coverage B
 Discrimination Exclusion - Coverage B
 Injury To Volunteer Firefighters Exclusion - Coverage B
 Law Enforcement Activities Or Operations Exclusion - Coverage B
 Lead Exclusion - Coverage B
 Pollution Not Related To Autos Exclusion - Public Entities Or Indian Tribes - Coverage A
 Professional Health Care Services Exclusion With Limited Exception For Designated Professionals - Coverages A And B
 Abuse Or Molestation Exclusion - Coverage A And B- With Limited Follow-Form Exception
 Preservation Of Governmental Immunity - Georgia
 Damage To Property Exclusion - Coverage A
 Non Cumulation Of Occurrence Limit
 Statutory Cap Limits Of Insurance Endorsement

Federal Terrorism Risk Insurance Act Disclosure

The Federal Terrorism Risk Insurance Act of 2002 as amended ("TRIA") establishes a program under which the Federal Government may partially reimburse "Insured Losses" (as defined in TRIA) caused by "Acts Of Terrorism" (as defined in TRIA). "Act Of Terrorism" is defined in Section 102(1) of TRIA to mean any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

The Federal Government's share of compensation for such Insured Losses is 80% of the amount of such Insured Losses in excess of each Insurer's "Insurer Deductible" (as defined in TRIA), subject to the "Program Trigger" (as defined in TRIA).

In no event, however, will the Federal Government be required to pay any portion of the amount of such Insured Losses occurring in a calendar year that in the aggregate exceeds \$100 billion, nor will any Insurer be required to pay any portion of such amount provided that such Insurer has met its Insurer Deductible. Therefore, if such Insured Losses occurring in a calendar year exceed \$100 billion in the aggregate, the amount of any payments by the Federal Government and any coverage provided by this policy for losses caused by Acts Of Terrorism may be reduced.

For each coverage provided by this policy that applies to such Insured Losses, the charge for such Insured Losses is included in the premium for such coverage. The charge for such Insured Losses that has been included for each such coverage is the percentage of the premium for such coverage indicated below, and does not include any charge for the portion of such Insured Losses covered by the Federal Government under TRIA.

Account summary

Premium summary

COVERAGE	POLICY NUMBER	PREMIUM
DELUXE	630-4X166918	\$58,022
GENERAL LIABILITY	ZLP-71N70282	\$14,968
EMPLOYEE BENEFITS LIABILITY	ZLP-71N70282	\$192
INLAND MARINE	630-4X166918	\$5,870
CRIME	630-4X166918	\$3,952
LAW ENFORCEMENT LIABILITY	ZLP-71N70282	\$72,551
AUTO LIABILITY		\$134,974
AUTO PHYSICAL DAMAGE		\$60,349
UMBRELLA EXCESS LIABILITY	ZUP-21P84951	\$30,805
Total		\$381,683

Note: The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.

IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM

The lines of business shown in the *Premium Schedule and Quote Options*, if any, are subject to a \$5,000 account minimum premium. If the line(s) of business selected for binding do not total at least \$5,000, then the premiums shown for those lines of business will be adjusted to total \$5,000.

Payment plan

Agency Bill - Yearly

Bill Payment Options can be found at: Travelers.com/AutoPay

Note: The amount of each installment will be reflected on your policy invoicing.

Account summary

Disclosure

Unless accepted, the offer(s) of insurance contained in this proposal expire(s) automatically thirty (30) days after the proposal date referenced on the cover page, or the proposed effective date if earlier. This proposal is not a binding contract of insurance. If you have questions regarding this proposal, please contact your Travelers Representative.

The following outlines the coverage forms, limits of insurance, policy endorsements and other terms and conditions provided in this proposal/quote. Any policy coverages, limits of insurance, policy endorsements, coverage specifications, or other terms and conditions that you have requested that are not included in this proposal/quote have not been agreed to by Travelers. Please review this proposal/quote carefully and if you have any questions, please contact your Travelers representative.

This proposal/quote does not amend, or otherwise affect, the provisions of coverage of any resulting insurance policy issued by Travelers. It is not a representation that coverage does or does not exist for any particular claim or loss under any such policy. Coverage depends on the applicable provisions of the actual policy issued, the facts and circumstances involved in the claim or loss and any applicable law.

Please note that changes in the exposures, limits, or coverages may result in changes in rates and/or account pricing. Additionally, due to the expense of processing and servicing this account, in the event this quote is not accepted in its entirety, we reserve the right to reprice and reunderwrite this quote.

The policies will also be subject to all state-mandated endorsements.

At our discretion, we may decide to perform an interim test audit during the upcoming policy period to verify the adequacy of the exposure estimates that have been provided to us. If we decide to perform an interim test audit, a Travelers Auditor will contact the insured at the appropriate time to set up an appointment. The results of any interim test audit that we perform will be shared with you as soon as possible after the audit report has been completed.

As Broker/Agent you will be responsible for being aware of and complying with the various legal requirements associated with countersignature in various jurisdictions covered in the policies.



Policy Number 630-4X166918

Coverage and amendments

DESCRIPTION	FORM NUMBER
TABLE OF CONTENTS - DELUXE PROP COV PART	DX 00 04 11 12
GA CHANGES	DX 01 94 01 20
DELUXE PROP COV PART DECLARATIONS	DX T0 00 11 12
DELUXE PROPERTY COVERAGE FORM	DX T1 00 11 12
DELUXE BI (AND EE) COVERAGE FORM	DX T1 01 11 12
CAUSES OF LOSS-EARTHQUAKE	DX T3 01 11 12
CAUSES OF LOSS - BROAD FORM FLOOD	DX T3 02 11 12
SEWER,DRAIN OR SUMP BACK-UP EXCLUSION	DX T3 06 11 12
CAUSES OF LOSS-EQUIPMENT BREAKDOWN	DX T3 19 11 12
UTILITY SERVICES-DIRECT DAMAGE	DX T3 85 11 12
ELECTRONIC VANDALISM LIMIT & OTHER CHANG	DX T3 98 01 23
FEDERAL TERRORISM RISK INSURANCE ACT DIS	DX T4 02 01 21
LIMITED SEWER DRAIN BACK-UP COVERAGE	DX T4 45 04 13
PUBLIC ENTITY PROPERTY EXTENSIONS	DX T4 47 11 12
DIGITAL ASSETS EXCLUSIONS	DX T5 21 01 23

Package common coverage form index

Policy Number 630-4X166918

630 Common coverage and amendments

DESCRIPTION	FORM NUMBER
ACTUAL CASH VALUE DEFINITION - GEORGIA	IL F1 54 12 22
COMMON DEC	IL T0 02 11 89
LOCATION SCHEDULE	IL T0 03 04 96
COMMON POLICY CONDITIONS-DELUXE	IL T3 18 05 11
EXCLUSION OF CERTAIN COMPUTER LOSSES	IL T3 55 05 13
EXCL OF LOSS DUE TO VIRUS OR BACTERIA	IL T3 82 05 13
AMNDT COMMON POLICY COND-PROHIBITED COVG	IL T4 12 03 15
CAP ON LOSSES FROM CERT ACTS OF TERRORIS	IL T4 14 01 21
ADDITIONAL BENEFITS	IL T4 27 06 19
PROTECTION OF PROPERTY	IL T4 40 10 20
GA CHANGES - CANCELLATION AND NONRENEWAL	IL T9 16 08 14
FLOOD POLICYHOLDER NOTICE	PN T0 53 12 13
JURISDICTIONAL INSP & CONTACT INFO REQ	PN T1 89 02 23
NOTICE INDEPENDENT AGENT AND BROKER COMP	PN T4 54 01 08



Policy Number 630-4X166918

Coverage and amendments

Inland Marine

DESCRIPTION	FORM NUMBER
COMMERCIAL INLAND MARINE CONDITIONS	CM 00 01 09 04
GEORGIA CHANGES	CM 01 42 01 20
MISC PROPERTY COVERAGE FORM DEC	CM B0 72 02 18
CONTRACTORS EQUIPMENT COVERAGE FORM DEC	CM B0 96 01 21
CONTRACTORS EQUIPMENT SUPPLEMENTAL DEC	CM B0 97 01 21
TABLE OF CONTENTS	CM T0 11 08 05
MISCELLANEOUS PROPERTY COVERAGE FORM	CM T2 39 01 16
CONTRACTORS EQUIPMENT COVERAGE FORM	CM T2 42 01 21
FEDERAL TERRORISM RISK INSURANCE ACT DIS	CM T3 98 01 21
EARTHQUAKE EXCLUSION	CM T7 58 01 16
FLOOD EXCLUSION	CM T7 63 01 16
ADDITIONAL INSURED	CM T8 83 11 95
LOSS PAYABLE PROVISIONS	CM T8 94 09 93
GA CHGS-CONCEAL, MISREPRESENT OR FRAUD	CM U1 20 07 16
FLOOD EXCLUSION	CM U3 50 01 21
EARTH MOVEMENT EXCLUSION	CM U3 66 01 21



Policy Number 630-4X166918

Coverage and amendments

DESCRIPTION	FORM NUMBER
GOV'T CRIME COV FORM (DISCOVERY FORM)	CR 00 24 07 02
GEORGIA CHANGES -CONCEAL, MISREPR, FRAUD	CR 01 32 07 02
ADD FAITHFUL PERF OF DUTY COV GOVT EMPL	CR 25 19 03 00
GOVERNMENT CRIME COV PART DECLARATIONS	CR T0 22 07 02
TABLE OF CONTENTS - GOV'T DISCOVERY FORM	CR T0 29 01 05



City of Jonesboro

Proposed policy period

01/01/2024 - 01/01/2025

11/09/2023

NO FLAT CANCELLATIONS ONCE COVERAGE IS BOUND

Kinsale Insurance Company P.O. Box 17008 Richmond, VA 23226
Phone (804) 289-1300 Fax (804) 673-5697
www.kinsaleins.com

Kinsale Insurance Company

A.M. Best Company Rating: A (Excellent)
Financial Size Category: X

QUOTE

RE: City of Jonesboro
1859 City Center Way
Jonesboro, GA 30236

Submission #:04405109
Quote Letter #:15453403
Quote Date:11/09/2023

We are pleased to offer the following quote. This quote is valid until 12/09/2023 unless extended and agreed to in writing by us. Please read carefully as the terms and conditions of coverage may differ from those requested. **THIS IS NOT A BINDER OF INSURANCE.**

Company: Kinsale Insurance Company

Policy Term: 01/01/2024 - 01/01/2025

Coverage Form: Public Entity Liability with EPL - Claims Made and Reported

Retro Date: Inception

Limits:

Each Claim	\$1,000,000
Aggregate Limit	\$1,000,000

Deductible:

Each Claim Deductible	\$50,000
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Premium	\$33,581
Company Fees and Surplus Lines Tax	\$1,395.24
Total Due at Inception	\$34,976.24

Minimum Earned Premium	25.00%
Minimum Deposit Premium	100.00%

Company Fees are fully earned.

Premium is 100.00% minimum and deposit.

Taxes, fees and surcharges are the responsibility of the broker.

If this quote indicates the policy would be subject to audit, the initial premium charged is estimated and considered a deposit premium, the final premium charged for the policy will be determined by audit based on the actual risk exposure during the policy term. Audit will take place at the end of the policy term or upon policy cancellation.

Class Description

Public Officials Liability
Employment Practices Liability

This quote is subject to the specified conditions and may be withdrawn at any time prior to acceptance and in no event will it remain open beyond the quote expiration date unless extended by us in writing. Changes in classifications, operations, exposure or risk specific information require notification to us and may result in changes to this quote. Coverage may not be bound without written confirmation from us. By accepting this quote, you consent to receiving the policy electronically. You agree that such electronic delivery satisfies any legal requirement that such delivery be in writing.

Once bound, coverage cannot be cancelled flat. If you cancel coverage or the policy, the greater of the minimum earned premium or the 10% short-rate penalty will apply.

Policy Terms and Conditions - please review policy for complete details

Quote Options - Optional premiums below are in addition to the Total Due at Inception amount shown above.

Contingencies:

This Quote is subject to our receipt and acceptance of the following items:

- 1) Five year Public Officials & EPL loss runs valued within 30 day period prior to effective date.
- 2) Currently signed and dated version of the submitted application (within 30 day period prior to effective date).
- 3) Copy of the Applicant's current operating budget for the next 12 months.

Contingency items must be submitted to a Kinsale Underwriter for favorable review prior to a bind request to confirm this quote remains valid. Quote subject to revision or withdrawal pending final review.

Comments:

Prior & Pending Litigation Date is 1/1/2024

This policy includes a \$50,000 sub-limit for defense costs for claims seeking non-monetary relief. Please see the policy for complete details.

Policy Form and Endorsements: Applicable to mandatory and included coverage options. See above endorsement number references for OPTIONAL coverage forms and endorsements.

PUBGEN1000-0517 - Declarations - Public Liability Policy

ADF9013-0323 - Notice - Where To Report A Claim

ADF4001-0110 - Schedule of Forms

PUBCOV0001-1217 - Public Liability - Public Entity Liability Coverage Section

PUBEPL0001-0318 - Public Liability - Employment Practices Liability Coverage Section

PUBGEN0001-1217 - Public Liability Policy

PUBCOV3002-1217 - Exclusion - Land Use Planning and Zoning

PUBGEN3002-0517 - Exclusion of Designated Person or Entity (Godreque Newsom; Donya Sartor; Solomon Carter; Stanley Muhammad; Casa De Alabanza; Jonesboro Commercial Center LLC; Eric Bradshaw; Nadine Lee; Fayetteville Gingerc; Road LLC)

PUBGEN3003-0517 - Exclusion of Other Acts of Terrorism; Exclusion of Punitive Damages and NBCR Related Terrorism; Cap on Losses from Certified Acts of Terrorism

PUBGEN3005-0821 - Exclusion - Sexual Abuse And Molestation

PUBGEN3006-0821 - Exclusion - Communicable Disease

ADF9010-0321 - Notice of Terrorism Insurance Coverage

ADF9029-0610 - Georgia Changes - Cancellation and Non-Renewal

IL0985-1220 - Disclosure Pursuant to Terrorism Risk Insurance Act

ADF9004-0110 - Signature Endorsement

ADF9009-0110 - U.S. Treasury Department's Office of Foreign Assets Control (OFAC) Advisory Notice to Policyholders

If quoted on a claims-made and reported coverage form: THE COVERAGE REQUIRES THAT A CLAIM AGAINST AN INSURED IS FIRST REPORTED TO AN INSURED CLAIM REPRESENTATIVE DURING THE POLICY PERIOD AND BE REPORTED IN WRITING TO THE COMPANY WITHIN THE POLICY PERIOD OR AN EXTENDED REPORTING PERIOD, IF APPLICABLE. PLEASE REFER TO SECTION VI-ADDITIONAL TIME IN WHICH TO REPORT TO THE COMPANY A CLAIM FIRST REPORTED TO AN INSURED CLAIM REPRESENTATIVE AT THE END OF THE POLICY PERIOD. For all quotes: THE LIMIT OF INSURANCE MAY BE REDUCED BY PAYMENT OF DAMAGES, DEFENSE COSTS AND SUPPLEMENTARY

NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the federal Terrorism Risk Insurance Act, as amended ("the Act"), the Company must make available insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act. This Policy includes such coverage for damages arising out of certified acts of terrorism and is limited by the terms, conditions, exclusions, limits, other provisions of the coverage quote or renewal application/questionnaire to which this offer is attached and by the Policy, any endorsements to the Policy and generally applicable rules of law.

The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM FOR WHICH THIS POLICY PROVIDES COVERAGE MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. UNDER THE FORMULA, BEGINNING ON JANUARY 1, 2020, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE.

NO PREMIUM IS CHARGED FOR THIS COVERAGE NOR IS ANY CHARGE MADE FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT, AS WELL AS INSURERS' LIABILITY FOR LOSSES, RESULTING FROM CERTIFIED "ACTS OF TERRORISM" WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

COVERAGE FOR "INSURED LOSSES" AS DEFINED IN THE ACT IS SUBJECT TO THE COVERAGE TERMS, CONDITIONS, AMOUNTS AND LIMITS IN THIS POLICY APPLICABLE TO LOSSES ARISING FROM EVENTS OTHER THAN "ACTS OF TERRORISM".



Public Entity Liability Public Entity Division

Public Entity Liability Features:

X	Public Entity Liability Policy that includes Employment Practices Coverage (EPL) for most policies;
X	We will pay for loss that the public entity or any insured person is obligated to pay for a claim for a covered wrongful act;
X	Definition of Employment Practices Wrongful Act enumerates fifteen (15) specifically covered allegations;
X	A shared aggregate limit of insurance, with separate aggregate limits available for some policies;
X	A sub-limit for defense costs for claims seeking non-monetary relief (amount may vary by policy);
X	Claims-Made and reported policy;
X	Duty to defend with consent to settle wording;
X	Definition of insured person includes any lawfully elected or appointed official or employee of the named insured or public entity;
X	Insured person also includes the lawful spouse or domestic partner of an insured person;
X	The heir, executor, administrator and legal representative of each insured person is also an insured in the event of death, incompetency or bankruptcy of such insured person, but only for their liability arising out of any actual or alleged wrongful act of the insured person;
X	Deductible applies to claims and defense costs;
X	Worldwide coverage territory, provided claims are brought in the United States, its territories or possessions, or Canada;
X	The public entity may cancel the policy by providing advance written notice;
X	We may cancel or non-renew with at least 30 days notice prior to the expiration date (10 days for non-payment of premium or deductible);
X	Automatic mini-Extended Reporting Period Included;
X	Optional extended reporting periods of various lengths may be available;
X	Bi-lateral extended reporting period.

This summary does not alter or otherwise impact the insurance policy coverage or provisions issued by Kinsale. This summary is not a representation that coverage does or does not exist for any particular claim or loss under such policy. Coverage depends upon the facts and circumstances involved in the claim or loss and all applicable policy provisions. You **must read** the insurance policy for complete coverage details.

2035 Maywill Street, Suite 100
Richmond, VA 23230
(804) 289-1300



Quote ID:

WC2024-N0000017

Workers' Compensation Quotation

1 Named Insured and Mailing Address
CITY OF JONESBORO
1859 CITY CENTER WAY
JONESBORO, GA 30236

Federal Employer's ID 58-6000600
Risk ID Number None
Insured is (legal entity)

2 Coverage Period
From, 01/01/2024 to, 01/01/2025 12:01 AM, standard time at the Insured's mailing address.

3 Coverage
A. Workers' Compensation Insurance -
This estimate applies to the Workers' Compensation Law of the following states:
GA
B. Employers Liability Insurance -
The limits of Liability are:

Bodily Injury by Accident	(each accident)	\$	1,000,000
Bodily Injury by Disease	(each employee)	\$	1,000,000
Bodily Injury by Disease	(policy limit)	\$	1,000,000

C. Other States Insurance -

AL AR FL GA KY LA MS NC SC TN TX

4 Premium
The premium for this quotation will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans.
All information required below is subject to verification and change by audit.

Total Estimated Annual Premium (See Page 2)	\$	54,084
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Attachment: Jonesboro 2024-25 NLF WC Proposal (3641 : Property, Casualty and Workers Compensation Insurance Renewal for 2024)

4 Premium (continued)

8.7.d

Classification	Rate Basis	State	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100	Estimated Annual Premium
POLICE OFFICERS & DRIVERS	01/01/2024	GA	7720X*	1,262,426.00	2.79	\$ 35,222
GASOLINE STATION: STATION--RETAIL & DRIVERS NOC--R	01/01/2024	GA	8380	3,195.00	2.81	\$ 90
SALESPERSONS, COLLECTORS OR MESSENGERS -OUTSIDE	01/01/2024	GA	8742		0.29	\$ 0
CLERICAL OFFICE EMPLOYEES NOC	01/01/2024	GA	8810	1,178,310.00	0.14	\$ 1,650
STREET CLEANING & DRIVERS	01/01/2024	GA	9402	243,944.00	6.41	\$ 15,637
GARBAGE, ASHES OR REFUSE COLLECTION & DRIVERS	01/01/2024	GA	9403	102,872.00	8.91	\$ 9,166
MUNICIPAL, TOWNSHIP, COUNTY OR STATE EMPLOYEE NOC	01/01/2024	GA	9410	100,379.00	3.53	\$ 3,543
Premium for Employer Liability Increased Limits Part Two:				\$ 2,891,126.00	1.10%	\$ 718
Balance to Employer Liability Increased Limits Minimum Premium:	\$ 25.00					\$ 0
Deductible Credit:	\$ NONE				%	\$ 0
Drug-Free Workplace Premium Credit:					0.000%	\$ 0
Total Premium SUBJECT to Experience or Merit Modification:						\$ 66,026
Premium MODIFIED to reflect Experience or Merit Modification of:					1.080	\$ 5,282
Schedule Credit:					20.000%	\$ -14,262
Balance to Minimum Premium:	\$ 2,345					\$ 0
Premium Discount (if applicable):					7.5%	\$ -4,278
Terrorism per \$100 Payoll:					1.125%	\$ 325
Catastrophe (other than Certified Acts of Terrorism) per \$100 Payoll:					2.25%	\$ 651
Expense Constant:						\$ 340
Tax Amount:	\$ 0.00				%	\$ 0
ESTIMATED PREMIUM PER STATE:						\$ 54,084
Total Estimated Annual Premium:						\$ 54,084

This Quote is Subject to: Favorable Insurability Survey. Quote is not valid AFTER Effective Date.
 Pending Rate Change Endorsement Applies.
 Please provide Insured email address (if available).
 Subject To Completed, signed Acord Application.
 - With Agent And Insured Signature.

COUNTERSIGNED BY:

(AUTHORIZED AGENT)

Attachment: Jonesboro 2024-25 NLF WC Proposal (3641 : Property, Casualty and Workers Compensation Insurance Renewal for 2024)



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

8.8

- 8

COUNCIL MEETING DATE
December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding proposal for Medical Insurance Renewal for 2024, to include major medical, dental, basic life AD&D, voluntary life, vision, and the flexible spending account (FSA).

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

Medical Insurance Renewal 2024

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes Safety, Health and Wellbeing

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

It is time for Medical Insurance Renewal for 2024, to include major medical, dental, basic life AD&D, voluntary life, vision, and the flexible spending account (FSA). Cigna is the current provider.

As in the past, BKS Partners has researched the best rates. This time, Cigna, United Healthcare, Aetna, and Angle Health provided quotes. Of the four, Cigna was still the most competitive. There is always an advantage to keeping the same company as before, for employee comfort.

Per BKS,

Cigna's original renewal rated the base plan much higher than the buy-up plan. Therefore, we recommend if you stay with this carrier to make the base plan the buy-up and the visa-versa.

Due to very recent census changes (the large claimant came off the plan) the renewal was reduced. The richer plan (which is still lower priced) dropped ~\$2/EE only, and the HMO higher-cost plan dropped about \$50/EE only.

The City is to receive a \$9500 surplus and \$15000 in administration credit. **There is also \$2500 wellness dollars available.**

Dental rates did go up 1.71% this year.

Vision rates are not increasing for the upcoming plan year.

Life & Disability are not increasing.

Therefore, it is staff's recommendation to renew with Cigna again for the upcoming year. Open enrollment is planned for December 12th through the 15th.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See proposal

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

8.8

- BKS Presentation

Staff Recommendation (Type Name, Title, Agency and Phone)

Approval of Cigna



Renewal Options

Renewal & Marketing Results

Cigna

- Cigna's original renewal rated the base plan much higher than the buy-up plan. Therefore, we recommend if you stay with this carrier to make the base plan the buy-up and the vise-versa.
- Due to very recent census changes (the large claimant came off the plan) the renewal was reduced. The richer plan (which is still lower priced) dropped ~\$2/EE only, and the HMO higher-cost plan dropped about \$50/EE only.
- The City is to receive a \$9500 surplus and \$15000 in administration credit. There is also \$2500 wellness dollars available.
- Dental rates did go up 1.71% this year.
- Vision rates are not increasing for the upcoming plan year.
- Life & Disability are not increasing.

UHC

- Looks competitive at first glance.
- Items to Note:
 - o Base plan and Buy-up will work like years previous.
 - o There are tiered providers – providers that have designated in their system as tier 1, will get better copays and have lower out of pocket costs to members. If a member goes to a tier 2 provider/facility, it will cost more.

Aetna

- Not Competitive: 13.5% above current for similar plans

Anthem

- Declined to quote

Angle Health

- Angle did quote but the comparable plans are rated higher than the current renewal. It is not competitive.

Gravie

- Declined to quote

Allstate

- Declined to quote

ABA

- Declined to quote

	Current				Renewal				Renewal - Revised				Renewal - Revised (plans swapped)			
	\$1000 80% HMO	\$1500 100% POS	20%	0%	\$1000 80% HMO	\$1500 100% POS	20%	0%	\$1000 80% HMO	\$1500 100% POS	20%	0%	\$1500 100% POS	\$1000 80% HMO	20%	0%
In-Network																
Deductible (Ind/Fam)	\$1,000 / \$2,000	\$1,500 / \$3,000			\$1,000 / \$2,000	\$1,500 / \$3,000			\$1,000 / \$2,000	\$1,500 / \$3,000			\$1,500 / \$3,000	\$1,000 / \$2,000		
Coinurance			20%	0%			20%	0%			20%	0%			20%	0%
Out-of-Pocket Max (Ind/Fam)	\$8,150 / \$16,300	\$4,000 / \$8,000			\$8,150 / \$16,300	\$4,000 / \$8,000			\$8,150 / \$16,300	\$4,000 / \$8,000			\$4,000 / \$8,000	\$8,150 / \$16,300		
PCP/Specialist Copay	\$25 / \$50	\$25 / \$50			\$25 / \$50	\$25 / \$50			\$25 / \$50	\$25 / \$50			\$25 / \$50	\$25 / \$50		
Emergency Room	\$500	\$500			\$500	\$500			\$500	\$500			\$500	\$500		
Urgent Care	\$50	\$50			\$50	\$50			\$50	\$50			\$50	\$50		
Inpatient Facility	20% after deductible	0% after deductible			20% after deductible	0% after deductible			20% after deductible	0% after deductible			0% after deductible	20% after deductible		
Outpatient Surgery	20% after deductible	0% after deductible			20% after deductible	0% after deductible			20% after deductible	0% after deductible			0% after deductible	20% after deductible		
Major Diagnostic Testing	20% after deductible	0% after deductible			20% after deductible	0% after deductible			20% after deductible	0% after deductible			0% after deductible	20% after deductible		
Lab/X-Ray	0%	0%			0%	0%			0%	0%			0%	0%		
Rx Deductible	N/A	N/A			N/A	N/A			N/A	N/A			N/A	N/A		
Rx Tier 1	\$15	\$15			\$15	\$15			\$15	\$15			\$15	\$15		
Rx Tier 2	\$45	\$45			\$45	\$45			\$45	\$45			\$45	\$45		
Rx Tier 3	\$85	\$85			\$85	\$85			\$85	\$85			\$85	\$85		
Rx Tier 4	\$125	\$125			\$125	\$125			\$125	\$125			\$125	\$125		
Mail Order Rx	2.5x Retail	2.5x Retail			2.5x Retail	2.5x Retail			2.5x Retail	2.5x Retail			2.5x Retail	2.5x Retail		
Out-of-Network																
Deductible (Ind/Fam)	N/A	\$3,000 / \$6,000			N/A	\$3,000 / \$6,000			N/A	\$3,000 / \$6,000			\$3,000 / \$6,000	N/A		
Coinurance	N/A	30%			N/A	30%			N/A	30%			30%	N/A		
Out-of-Pocket Max (Ind/Fam)	N/A	\$8,000 / \$16,000			N/A	\$8,000 / \$16,000			N/A	\$8,000 / \$16,000			\$8,000 / \$16,000	N/A		
Base																
26	\$702.15	\$787.83			\$885.05	\$789.33			\$835.56	\$787.83			\$787.83	\$835.56		
4	\$1,628.99	\$1,827.78			\$2,053.30	\$1,831.29			\$1,938.50	\$1,827.78			\$1,827.78	\$1,938.50		
5	\$1,185.24	\$1,329.86			\$1,493.96	\$1,332.42			\$1,410.44	\$1,329.86			\$1,329.86	\$1,410.44		
1	\$2,279.89	\$2,558.10			\$2,873.76	\$2,563.01			\$2,713.07	\$2,558.10			\$2,558.10	\$2,713.07		
36	\$32,977.95	\$10,298.54			\$41,568.06	\$10,318.29			\$39,243.83	\$10,298.54			\$37,002.10	\$10,922.50		
Total Monthly																
Total Annual	\$43,276.49	\$519,317.88			\$51,886.35	\$622,636.20			\$49,542.37	\$594,508.44			\$47,924.60	\$575,095.20		
Annual Change from Current % Increase					\$103,318.32 19.90%				\$75,190.56 14.48%				\$55,777.32 10.74%			

	Current		Renewal - Revised (plans swapped)		UHC Option	
	In-Network Deductible (Ind/Fam)	\$1000 80% HMO / \$1500 100% POS	\$1000 80% HMO / \$1500 100% POS	\$1000 80% HMO / \$1500 100% POS	DCWV w/529	\$1500 100% POS - CAZU w/529
Coinurance		20%	0%	20%	\$1,000 / \$2,000	\$1,500 / \$3,000
Out-of-Pocket Max (Ind/Fam)		\$8,150 / \$16,300	\$4,000 / \$8,000	\$8,150 / \$16,300	\$6,500 / \$13,000	\$4,000 / \$8,000
PCP/Specialist Copay		\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 (\$0 <age 19) / \$50	\$25 (\$0 <age 19) / \$50
Emergency Room		\$500	\$500	\$500	\$500	\$500
Urgent Care		\$50	\$50	\$50	\$50	\$50
Inpatient Facility		20% after deductible	0% after deductible	20% after deductible	20% after deductible	0% after deductible
Outpatient Surgery		20% after deductible	0% after deductible	20% after deductible	20% after deductible	0% after deductible
Major Diagnostic Testing		20% after deductible	0% after deductible	20% after deductible	20% after deductible at designated diagnostic provider	0% after deductible at designated diagnostic provider
Lab/X-Ray		0%	0%	0%	\$500 per occurrence deductible + 40% after deductible for non-designated network provider	\$500 per occurrence deductible + 30% after deductible for non-designated network provider
Rx Deductible		N/A	N/A	N/A	\$0 at designated diagnostic provider	\$0 at designated diagnostic provider
Rx Tier 1		\$15	\$15	\$15	30% after deductible for non-designated network provider	30% after deductible for non-designated network provider
Rx Tier 2		\$45	\$45	\$45	N/A	N/A
Rx Tier 3		\$85	\$85	\$85	\$10	\$10
Rx Tier 4		\$125	\$125	\$125	\$35	\$35
Mail Order Rx		2.5x Retail	2.5x Retail	2.5x Retail	\$75	\$75
Out-of-Network Deductible (Ind/Fam)		N/A	\$3,000 / \$6,000	N/A	\$150	\$150
Coinurance		N/A	30%	N/A	2.5x Retail	2.5x Retail
Out-of-Pocket Max (Ind/Fam)		N/A	\$8,000 / \$16,000	N/A	N/A	\$5,000 / \$10,000
					N/A	30%
					N/A	\$10,000 / \$20,000
Base	Buy-Up	\$1000 80% HMO / \$1500 100% POS	\$1500 100% POS	\$1000 80% HMO	\$1000 80% HMO / \$1500 100% POS	\$1500 100% POS - CAZU w/529
26	4	\$702.15	\$787.83	\$835.56	\$739.93	\$813.23
4	1	\$1,628.99	\$1,827.78	\$1,938.50	\$1,716.64	\$1,886.69
5	4	\$1,185.24	\$1,329.86	\$1,410.44	\$1,249.00	\$1,372.73
1	0	\$2,279.89	\$2,558.10	\$2,713.07	\$2,402.55	\$2,640.56
36	9	\$32,977.95	\$10,298.54	\$10,922.50	\$34,752.29	\$10,350.53
Total Monthly		\$43,276.49		\$47,924.60		\$45,382.82
Total Annual		\$519,317.88		\$575,095.20		\$544,593.84
Annual Change from Current				\$55,777.32		\$25,275.96
% Increase				10.74%		4.87%

Current 2023 Rates & Contributions				
Medical Base: \$1000 80% HMIO		Total Monthly Cost	City Monthly Cost	Employee Monthly Cost
Employee Only	26	\$702.15	\$702.15	\$0.00
Employee & Spouse	4	\$1,628.99	\$1,490.36	\$138.63
Employee & Child(ren)	5	\$1,185.24	\$1,071.62	\$113.62
Family	1	\$2,279.89	\$1,709.35	\$570.54
		\$32,977.95	\$31,284.79	\$1,693.16
Medical Buy-Up: \$1500 100% POS		Total Monthly Cost	City Monthly Cost	Employee Monthly Cost
Employee Only	4	\$787.83	\$719.38	\$68.45
Employee & Spouse	1	\$1,827.78	\$1,549.02	\$278.76
Employee & Child(ren)	4	\$1,329.86	\$1,113.57	\$216.29
Family	0	\$2,558.10	\$1,787.93	\$770.17
		\$10,298.54	\$8,880.80	\$1,417.74
Dental Plan		Total Monthly Cost	City Monthly Cost	Employee Monthly Cost
Employee Only	30	\$31.02	\$31.02	\$0.00
Employee & Spouse	6	\$61.49	\$46.71	\$14.79
Employee & Child(ren)	9	\$81.34	\$56.92	\$24.43
Family	1	\$123.52	\$78.62	\$44.90
		\$2,155.12	\$1,801.69	\$353.44
Basic Life/AD&D		Total Monthly Cost	City Monthly Cost	Employee Monthly Cost
Employee Only	48	\$421.27	\$421.27	\$0.00
Dependents	17	\$8.84	\$8.84	\$0.00
		\$430.11	\$430.11	\$0.00
Monthly Total		\$45,861.72	\$42,397.39	\$3,464.33
Annual Total		\$550,340.64	\$508,768.63	\$41,572.01

2024 Swap Plans with Revised Rates

		Total Monthly Cost	City Monthly Cost	Employee Monthly Cost	EE Cost Per Pay Period (26)	Change In EE Cost (pp 26)
Medical Base: \$1500 100% POS						
Employee Only	26	\$787.83	\$787.83	\$0.00	\$0.00	\$0.00
Employee & Spouse	4	\$1,827.78	\$1,689.15	\$138.63	\$63.98	\$0.00
Employee & Child(ren)	5	\$1,329.86	\$1,216.24	\$113.62	\$52.44	\$0.00
Family	1	\$2,558.10	\$1,987.56	\$570.54	\$263.33	\$0.00
		\$37,002.10	\$35,308.94	\$1,693.16		
		12.20%	12.86%	0.00%		
Medical Buy-Up: \$1000 80% HMO						
Employee Only	4	\$835.56	\$767.11	\$68.45	\$31.59	\$0.00
Employee & Spouse	1	\$1,938.50	\$1,659.74	\$278.76	\$128.66	\$0.00
Employee & Child(ren)	4	\$1,410.44	\$1,194.15	\$216.29	\$99.83	\$0.00
Family	0	\$2,713.07	\$1,942.90	\$770.17	\$355.46	\$0.00
		\$10,922.50	\$9,504.76	\$1,417.74		
		6.06%	7.03%	0.00%		
Dental Plan ***						
Employee Only	30	\$32.13	\$32.13	\$0.00	\$0.00	\$0.00
Employee & Spouse	6	\$63.69	\$48.91	\$14.79	\$6.82	\$0.00
Employee & Child(ren)	9	\$84.24	\$59.82	\$24.43	\$11.27	\$0.00
Family	1	\$127.91	\$83.01	\$44.90	\$20.72	\$0.00
		\$2,232.11	\$1,878.68	\$353.44		
		3.57%	4.27%	0.00%		
Basic Life/AD&D						
Employee Only	48	\$421.27	\$421.27	\$0.00	\$0.00	\$0.00
Dependents	17	\$8.84	\$8.84	\$0.00	\$0.00	\$0.00
		\$430.11	\$430.11	\$0.00		
		0.00%	0.00%	0.00%		
Monthly Total		\$50,586.82	\$47,122.49	\$3,464.33		
Annual Total		\$607,041.84	\$565,469.83	\$41,572.01		
*** The dental rates will be slightly less, but we don't have the official #s.						
		\$56,701.20	\$56,701.20	\$0.00		
		10.30%	11.14%	0.00%		

UHC Option						
	Total Monthly Cost	City Monthly Cost	Employee Monthly Cost	EE Cost Per Pay Period (26)	Change In EE Cost (pp 26)	
Medical Base: \$1000 80% POS						
Employee Only	\$739.93	\$739.93	\$0.00	\$0.00	\$0.00	\$0.00
Employee & Spouse	\$1,716.64	\$1,578.01	\$138.63	\$63.98	\$0.00	\$0.00
Employee & Child(ren)	\$1,249.00	\$1,135.38	\$113.62	\$52.44	\$0.00	\$0.00
Family	\$2,402.55	\$1,832.01	\$570.54	\$263.33	\$0.00	\$0.00
	\$34,752.29	\$33,059.13	\$1,693.16			
	5.38%	5.67%	0.00%			
Medical Buy-Up: \$1500 100% POS						
Employee Only	\$813.23	\$744.78	\$68.45	\$31.59	\$0.00	\$0.00
Employee & Spouse	\$1,886.69	\$1,607.93	\$278.76	\$128.66	\$0.00	\$0.00
Employee & Child(ren)	\$1,372.73	\$1,156.44	\$216.29	\$99.83	\$0.00	\$0.00
Family	\$2,640.56	\$1,870.39	\$770.17	\$355.46	\$0.00	\$0.00
	\$10,630.53	\$9,212.79	\$1,417.74			
	3.22%	3.74%	0.00%			
Dental Plan						
Employee Only	\$32.13	\$32.13	\$0.00	\$0.00	\$0.00	\$0.00
Employee & Spouse	\$63.69	\$48.91	\$14.79	\$6.82	\$0.00	\$0.00
Employee & Child(ren)	\$84.24	\$59.82	\$24.43	\$11.27	\$0.00	\$0.00
Family	\$127.91	\$83.01	\$44.90	\$20.72	\$0.00	\$0.00
	\$2,232.11	\$1,878.68	\$353.44			
	3.57%	4.27%	0.00%			
Basic Life/AD&D						
Employee Only	\$421.27	\$421.27	\$0.00	\$0.00	\$0.00	\$0.00
Dependents	\$8.84	\$8.84	\$0.00	\$0.00	\$0.00	\$0.00
	\$430.11	\$430.11	\$0.00			
	0.00%	0.00%	0.00%			
Monthly Total	\$48,045.04	\$44,580.71	\$3,464.33			
Annual Total	\$576,540.48	\$534,968.47	\$41,572.01			
	\$26,199.84	\$26,199.84	\$0.00			
	4.76%	5.15%	0.00%			



CITY OF JONESBORO, GEORGIA COUNCIL
Agenda Item Summary

Agenda Item #

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COUNCIL MEETING DATE
December 4, 2023

Requesting Agency (Initiator)

Office of the City Manager

Sponsor(s)

Community Development Director Allen

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion regarding adoption of FY' 2024 City of Jonesboro Budget.

Requirement for Board Action *(Cite specific Council policy, statute or code requirement)*

FY' 2024 City of Jonesboro Budget Review and Adoption

Is this Item Goal Related? *(If yes, describe how this action meets the specific Board Focus Area or Goal)*

Yes

Community Planning, Neighborhood and Business Revitalization

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The budget numbers before you reflect a synthesis of all changes made to the original proposed budget from October, the Council changes from November, and the final changes made during the budget retreat on November 29th.

Updated Total Budget Amount: \$7,580,200

Updated Contingency Amount: \$11,022

The final budget numbers reflect the following actions, which concern all employees:

- The 0.5 mil reduction from November.
- A 2% cost of leaving raise for all employees who are not sworn officers who received the 16% pay raise a few months ago.
- Not including the proposed ADP expanded service for Human Resources.
- Not including the proposed Netplanner City of Jonesboro VSS Server Upgrade.

Two public hearings will be held – one at 6 pm on December 4th and one at 6 pm December 11th.

Fiscal Impact

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

See Budget Proposals

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Budget Analysis FY 2024
- PROPOSED BUDGET PROOF 30NOV2023 (003)
- Payroll Budget for Publication
- Budget Detail by Account

FOLLOW-UP APPROVAL ACTION (City Clerk)

Typed Name and Title

Melissa Brooks, Interim City Clerk

Date

December, 4, 2023

Signature

City Clerk's Office

Staff Recommendation *(Type Name, Title, Agency and Phone)*

Approval

City of Jonesboro, GA
Fiscal Year 2024 Budget Presentation
To be Presented to Council for Adoption

GENERAL FUND - SUMMARY OF REVENUES

Revenue Type	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	BUDGET INCREASE (DECREASE)	% OF BUDGET CHANGE
Taxes	\$ 4,231,300	\$ 4,463,800	\$ 4,458,896	\$ 4,581,800	\$ 350,500	7.6%
Licenses & Permits	\$ 197,899	\$ 167,899	\$ 167,899	\$ 150,900	\$ (46,999)	-31.1%
Other Services	\$ 637,350	\$ 720,850	\$ 621,045	\$ 619,850	\$ (17,500)	-2.8%
Fines and Forfeitures	\$ 1,100,000	\$ 1,240,000	\$ 1,180,000	\$ 1,920,000	\$ 820,000	42.7%
Interest Income	\$ 3,000	\$ 63,000	\$ 56,262	\$ 33,150	\$ 30,150	91.0%
Contribution/ Donations	\$ 43,100	\$ 77,400	\$ 57,290	\$ 32,100	\$ (11,000)	-34.3%
Miscellaneous	\$ 181,700	\$ 193,180	\$ 190,110	\$ 120,900	\$ (60,800)	-50.3%
TRANSFERS IN	\$ 1,593,000	\$ 266,000	\$ 266,000	\$ 121,500	\$ (1,471,500)	0.0%
TOTAL	\$ 7,987,349	\$ 7,192,129	\$ 6,997,502	\$ 7,580,200	\$ (407,149)	-5.7%

GENERAL FUND - SUMMARY OF EXPENSES

DEPARTMENT	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	BUDGET INCREASE (DECREASE)	% OF BUDGET CHANGE
Mayor and Council	\$ 133,181	\$ 393,183	\$ 260,000	\$ 139,581	\$ 6,400	4.6%
Administration	\$ 1,284,762	\$ 1,573,481	\$ 1,529,385	\$ 1,516,513	\$ 231,751	15.3%
Jonesboro City Center	\$ 179,400	\$ 326,000	\$ 284,615	\$ 299,590	\$ 120,190	40.1%
Municipal Court	\$ 288,463	\$ 290,813	\$ 290,813	\$ 313,365	\$ 24,902	7.9%
Public Safety	\$ 3,003,914	\$ 3,316,094	\$ 3,339,020	\$ 3,942,499	\$ 938,585	23.8%
Public Works	\$ 1,077,080	\$ 1,118,346	\$ 1,021,023	\$ 1,211,300	\$ 134,220	11.1%
Code Enforcement	\$ 164,305	\$ 164,305	\$ 125,313	\$ 146,330	\$ (17,975)	-12.3%
Transfers Out	\$ 1,516,799	\$ 9,600	\$ 81,600	\$ -	\$ (1,516,799)	100.0%
Contingency Reserve	\$ 339,445	\$ 307	\$ 307	\$ 11,022	\$ (328,423)	-2979.7%
TOTAL	\$ 7,987,349	\$ 7,192,129	\$ 6,932,076	\$ 7,580,200	\$ (407,149)	-5.7%



ALL FUNDS - SUMMARY OF REVENUES

FUND	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	DOLLAR INCREASE (DECREASE)	INCREASE OR DECREASE
General Fund	\$ 7,987,349	\$ 7,192,129	\$ 6,969,221	\$ 7,580,200	\$ (407,149)	-6%
State Confiscated Assets	\$ -	\$ 29,432	\$ 29,432	\$ 35,000	\$ 35,000	100%
DEA Federal Confiscated	\$ 12,020	\$ 12,020	\$ 19,739	\$ 57,000	\$ 44,980	374%

LARP/LMIG/Capital	\$ 118,588	\$ 118,588	\$ 118,588	\$ 60,000	\$ (58,588)	-49%
ARPA Funds	\$ 1,041,947	\$ 1,041,947	\$ -	\$ 610,030	\$ (431,917)	-41%
Multiple Grant Funds	\$ 307,188	\$ 307,188	\$ -	\$ 307,188	\$ -	0%
Hotel Motel Restricted	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0%
Technology Fund	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ -	0%
SPLOST 15	\$ 100,000	\$ 100,000	\$ -	\$ 73,607	\$ (26,393)	-26%
SPLOST 21	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,511,342	\$ 11,342	1%
Solid Waste Sanitation	\$ 220,500	\$ 230,100	\$ 284,270	\$ 293,750	\$ 73,250	32%
TOTAL	\$ 11,380,592	\$ 10,624,404	\$ 9,014,250	\$ 10,621,117	\$ (759,475)	

ALL FUNDS - SUMMARY OF EXPENDITURES						
FUND	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 PROJECTED ACTUAL	2024 PROPOSED BUDGET	DOLLAR INCREASE (DECREASE)	INCREASE OR DECREASE
General Fund	\$ 7,987,349	\$ 7,192,129	\$ 6,703,828	\$ 7,580,200	\$ (407,149)	-6%
State Confiscated Assets	\$ -	\$ 29,432	\$ -	\$ 35,000	\$ 35,000	100%
DEA Federal Confiscated	\$ 12,020	\$ 12,020	\$ 600	\$ 57,000	\$ 44,980	374%
LARP/LMIG/Capital	\$ 118,588	\$ 118,588	\$ 118,588	\$ 60,000	\$ (58,588)	-49%
ARPA Funds	\$ 1,041,947	\$ 1,041,947	\$ 1,041,947	\$ 610,030	\$ (431,917)	-41%
Multiple Grant Funds	\$ 307,188	\$ 307,188	\$ -	\$ 307,188	\$ -	0%
Hotel Motel Restricted	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0%
Technology Fund	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ -	0%
SPLOST 15	\$ 100,000	\$ 100,000	\$ 167,457	\$ 73,607	\$ (26,393)	-26%
SPLOST 21	\$ 1,500,000	\$ 1,500,000	\$ 1,516,793	\$ 1,511,342	\$ 11,342	1%
Solid Waste Sanitation	\$ 220,500	\$ 310,600	\$ 310,600	\$ 293,750	\$ 73,250	24%
TOTAL	\$ 11,380,592	\$ 10,704,904	\$ 9,952,813	\$ 10,621,117	\$ (759,475)	

CITY OF JONESBORO
APPROVED BUDGET PROOF REPORT
AS OF: DECEMBER 31ST, 2023

	2021 ACTUAL	2022 ACTUAL	(----- 2023 -----)	(----- 2024 -----)			
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
100-GENERAL FUND							
TOTAL REVENUE	6,709,978	8,578,955	7,192,129	6,795,086	6,969,221	7,200,350	7,580,200
TOTAL EXPENSES	5,477,913	9,583,100	7,192,129	5,655,215	6,703,828	8,036,364	7,580,200
REVENUE OVER/ (UNDER) EXPENSES	1,232,065	(1,004,144)	0	1,139,871	265,393	(836,014)	(0)
210-CONFISCATED ASSETS							
TOTAL REVENUE	0	29,432	0	0	0	35,000	35,000
TOTAL EXPENSES	0	0	0	0	0	35,000	35,000
REVENUE OVER/ (UNDER) EXPENSES	0	29,432	0	0	0	0	0
211-DEA CONFISCATED ASSETS							
TOTAL REVENUE	27,612	19,155	12,020	19,739	0	57,000	57,000
TOTAL EXPENSES	0	90,276	12,020	590	0	57,000	57,000
REVENUE OVER/ (UNDER) EXPENSES	27,612	(71,122)	0	19,149	0	0	0
212-LMIG							
TOTAL REVENUE	52,780	59,294	118,588	60,000	0	0	60,000
TOTAL EXPENSES	98,843	0	118,588	0	0	0	60,000
REVENUE OVER/ (UNDER) EXPENSES	(46,063)	59,294	0	60,000	0	0	0
230-ARPA 2021 LOCAL RECOVERY							
TOTAL REVENUE	375,071	578,239	1,041,947	0	0	0	610,030
TOTAL EXPENSES	375,071	578,239	1,041,947	289,723	0	610,030	610,030
REVENUE OVER/ (UNDER) EXPENSES	(0)	0	0	(289,723)	0	(610,030)	0
250-MULTIPLE GRANT FUND							
TOTAL REVENUE	0	0	307,188	0	0	0	0
TOTAL EXPENSES	0	0	307,188	0	0	0	307,188
REVENUE OVER/ (UNDER) EXPENSES	0	0	0	0	0	0	(307,188)
275-HOTEL/ MOTEL TAX FUND							
TOTAL REVENUE	80,536	54,763	45,000	46,557	0	45,000	45,000
TOTAL EXPENSES	54,343	59,878	45,000	48,230	0	45,000	45,000
REVENUE OVER/ (UNDER) EXPENSES	26,193	(5,115)	0	(1,673)	0	0	0
290-TECHNOLOGY FUND							
TOTAL REVENUE	49,182	52,374	48,000	34,295	0	48,000	48,000
TOTAL EXPENSES	48,000	48,000	48,000	32,000	0	48,000	48,000
REVENUE OVER/ (UNDER) EXPENSES	1,182	4,374	0	2,295	0	0	0
310-URA - CITY CENTER							
TOTAL REVENUE	19,771,154	17,512	0	0	0	0	0
TOTAL EXPENSES	14,741,841	5,757,711	0	0	0	0	0
REVENUE OVER/ (UNDER) EXPENSES	5,029,314	(5,740,199)	0	0	0	0	0

CITY OF JONESBORO
APPROVED BUDGET PROOF REPORT
AS OF: DECEMBER 31ST, 2023

8.9.b

	2021 ACTUAL	2022 ACTUAL	(----- 2023 -----)	(----- 2024 -----)			
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
320-SPLOST FUND							
TOTAL REVENUE	0	0	0	0	0	0	0
TOTAL EXPENSES	9,016	0	0	0	0	0	0
REVENUE OVER/ (UNDER) EXPENSES	(9,016)	0	0	0	0	0	0
325-SPLOST 15							
TOTAL REVENUE	(10)	0	100,000	0	167,457	73,500	0
TOTAL EXPENSES	0	799,412	100,000	0	167,457	73,600	0
REVENUE OVER/ (UNDER) EXPENSES	(10)	(799,412)	0	0	0	(100)	0
330-SPLOST 21							
TOTAL REVENUE	1,055,338	1,202,802	1,500,000	936,699	1,517,000	897,000	1,511,342
TOTAL EXPENSES	93,112	480,680	1,500,000	1,516,793	1,516,793	897,000	1,511,342
REVENUE OVER/ (UNDER) EXPENSES	962,227	722,122	0	(580,094)	207	0	0
341-CDBG-2006							
350-LOCAL RESOURCES							
TOTAL REVENUE	0	3,000,000	0	0	75,000	0	0
TOTAL EXPENSES	0	2,566,528	0	73,967	(75,000)	0	0
REVENUE OVER/ (UNDER) EXPENSES	0	433,472	0	(73,967)	150,000	0	0
540-SOLID WASTE FUND							
TOTAL REVENUE	234,370	263,278	230,100	319,636	217,817	262,000	293,750
TOTAL EXPENSES	223,995	282,228	310,600	241,977	179,801	261,986	293,750
REVENUE OVER/ (UNDER) EXPENSES	10,375	(18,949)	(80,500)	77,659	38,016	14	0
GRAND TOTAL REVENUES	28,356,011	13,855,805	10,594,972	8,212,011	8,946,495	8,617,850	10,240,322
GRAND TOTAL EXPENSES	21,122,133	20,246,051	10,675,472	7,858,495	8,492,879	10,063,980	10,547,510
REVENUE OVER/ (UNDER) EXPENSES	7,233,878	(6,390,247)	(80,500)	353,517	453,616	(1,446,130)	(307,188)

Attachment: PROPOSED BUDGET PROOF 30NOV2023 (003) (3640 : FY' 2024 City of Jonesboro Budget)

Fund	Account	Department Name	Account Name	COUNCIL RECOMMENDED	City Manager FINAL PROPOSAL	NOTES
100	1300-51-1100	Mayor and Council	MAYOR/COUNCIL SALARIES	73,920	73,920	No Changes
100	1300-51-2200	Mayor and Council	SOCIAL SECURITY	4,588	4,588	Calculated at 6.2% of payroll expenses
100	1300-51-2300	Mayor and Council	MEDICARE	1,073	1,073	Calculated at 1.45% of Payroll
100	1300-51-2700	Mayor and Council	WORKERS COMPENSATION EXP	1,100	1,100	Allocation of Total Premiums based on 2024 quoted Premiums
100	1300-52-3230	Mayor and Council	CELLULAR PHONES	2,000	2,000	New for 2023 through 2024 - can be considered for elimination
100	1300-52-3420	Mayor and Council	NEWSLETTER	-	6,500	Fewer Newsletters published every other month
100	1300-52-3450	Mayor and Council	YOUTH COUNCIL	4,800	4,800	New for 2024
100	1300-52-3500	Mayor and Council	TRAVEL - MAYOR	2,500	3,000	GMA and other
100	1300-52-3501	Mayor and Council	TRAVEL - D DIXON	2,500	2,500	GMA and other
100	1300-52-3502	Mayor and Council	TRAVEL - MESSICK	2,500	2,500	GMA and other
100	1300-52-3503	Mayor and Council	TRAVEL - LESTER	2,500	2,500	GMA and other
100	1300-52-3504	Mayor and Council	TRAVEL - POWELL	2,500	2,500	GMA and other
100	1300-52-3505	Mayor and Council	TRAVEL - A DIXON	2,500	2,500	GMA and other
100	1300-52-3507	Mayor and Council	TRAVEL - MILLER	2,500	2,500	New Council Training required
100	1300-52-3600	Mayor and Council	DUES AND FEES	-	600	Used to capture Council Chamber activity and GMA for Mayor
100	1300-52-3700	Mayor and Council	EDUC/TRAINING-MAYOR	2,000	2,000	GMA and other
100	1300-52-3701	Mayor and Council	EDUC/TRAINING-D DIXON	2,000	2,000	GMA and other
100	1300-52-3702	Mayor and Council	EDUC/TRAINING-MESSICK	2,000	2,000	GMA and other
100	1300-52-3703	Mayor and Council	EDUC/TRAINING-LESTER	2,000	2,000	GMA and other
100	1300-52-3704	Mayor and Council	EDUC/TRAINING-POWELL	2,000	2,000	GMA and other
100	1300-52-3705	Mayor and Council	EDUC/TRAINING-A DIXON	2,000	2,000	GMA and other
100	1300-52-3707	Mayor and Council	EDUC/TRAINING-MILLER	2,000	2,000	GMA and other
100	1300-53-1110	Mayor and Council	OFFICE SUPPLIES	1,000	1,000	For City Manager and Mayor
100	1300-53-1111	Mayor and Council	MISC SUPPLIES	1,500	1,500	For City Council Needs
100	1300-53-1130	Mayor and Council	UNIFORMS	5,000	3,500	\$500 per person
100	1300-53-2000	Mayor and Council	SPEC INIT-LESTER	1,000	1,000	To be used per policy
100	1300-53-2001	Mayor and Council	SPEC INIT-MESSICK	1,000	1,000	To be used per policy
100	1300-53-2002	Mayor and Council	SPEC INIT-POWELL	1,000	1,000	To be used per policy
100	1300-53-2003	Mayor and Council	SPEC INIT- D DIXON	1,000	1,000	To be used per policy
100	1300-53-2004	Mayor and Council	SPEC INIT- A DIXON	1,000	1,000	To be used per policy
100	1300-53-2006	Mayor and Council	SPEC INIT-MAYOR	1,000	1,000	To be used per policy
100	1300-53-2007	Mayor and Council	SPEC INIT- MILLER	1,000	1,000	To be used per policy
	Dept 1300	Mayor and Council	TOTALS - MAYOR AND COUNCIL	133,481	139,581	

100	1500-51-1100	Administration	REGULAR EMPLOYEES	729,413	697,313	Revised personnel plan included
100	1500-51-1300	Administration	OVERTIME	5,500	3,000	Estimated based on Events and other activities - Hourly personnel Only
100	1500-51-2100	Administration	GROUP INSURANCE	105,000	134,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	1500-51-2200	Administration	SOCIAL SECURITY (FICA)	46,458	45,600	Calculated at 6.2% of payroll expenses
100	1500-51-2300	Administration	MEDICARE	11,000	10,650	Calculated at 1.45% of Payroll
100	1500-51-2400	Administration	RETIREMENT CONTRIBUTIONS	31,000	31,000	Allocated based on amounts provided by GMA per actuarial report
100	1500-51-2600	Administration	UNEMPLOYMENT INSURANCE	1,000	1,000	Based on State Unemployment Insurance Rate
100	1500-51-2700	Administration	WORKER'S COMPENSATION	5,500	5,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	1500-52-1210	Administration	ATTORNEY & LEGAL FEES	100,000	100,000	Denmark Ashby Services
100	1500-52-1211	Administration	LEGAL FEES - LAWSUITS	-	-	May need consider an appropriation of this line
100	1500-52-1220	Administration	AUDIT	40,000	40,000	Fulton and Kozak fees for services as agreed upon
100	1500-52-1230	Administration	ENGINEERING & PLANNING	5,000	5,000	Minimal amount reserved for Services provided by Mark Whitley as needed
100	1500-52-1240	Administration	INSPECTIONS	30,000	20,000	Safebuilt - these expenses are pass thru and are captured in the revenue line- Reducing expense requires corresponding reduction of revenue
100	1500-52-1290	Administration	OTHER PROFESSIONAL SVC	62,500	25,000	Admin America (FSA), Zoom For Council Meetings, Domain Listing Fees. Civic Plus, Appraisals, Facebook, Utility Management Services, Job Target, Piper Sandler, MuniCode Admin Fees, City Photographer, Adobe - 2024 Budget proposal included \$25K for a grant writer
100	1500-52-1300	Administration	TECHNICAL	30,000	30,000	VC3 IT Support, Granicus (MinuteTrak), See Click Fix, Job Target, B McCarden IT Support(Interim)
100	1500-52-1310	Administration	PAYROLL PROCESSING	25,000	25,000	Proposed included enhanced ADP services for Human Resources
100	1500-52-1320	Administration	BANK AND CREDIT CARD FEES	5,000	5,000	Related to Credit card processing equipment and fees
100	1500-52-1330	Administration	SOFTWARE SUPPORT	10,000	39,000	Tyler ERP annual Maintenance Agreement cannot reduce or negotiate
100	1500-52-2250	Administration	PEST CONTROL	3,000	3,000	Pest Control for Old City Hall
100	1500-52-2310	Administration	RENTAL OF LAND & BUILDINGS	3,000	3,000	Railroad Easement
100	1500-52-2321	Administration	CITY EVENTS	45,000	45,000	2 Concerts
100	1500-52-2323	Administration	CCMA EXPENSE	-	500	Clayton County Municipal Association Event Fees
100	1500-52-2330	Administration	RENTAL OF COPIERS/POSTAGE	10,000	10,000	Negotiated Contract for City Hall Copiers (3)
100	1500-52-3100	Administration	PROPERTY CASUALTY LIAB INS	115,000	115,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	1500-52-3210	Administration	CABLE SERVICES	5,000	5,000	Cable TV's and other Streaming needs
100	1500-52-3230	Administration	CELLULAR PHONES	5,000	5,000	City Cell Phones for staff
100	1500-52-3260	Administration	POSTAGE	4,000	4,000	All Mailing needs including property taxes, checks etc
100	1500-52-3310	Administration	LEGAL NOTICES	8,000	8,000	Ads in the newspaper
100	1500-52-3330	Administration	PROMOTIONAL ADVERTISING	-	3,500	Pins with City logos, MailChimp and other promotional items
100	1500-52-3500	Administration	TRAVEL	5,000	10,000	Covers all travel related to training etc for City Hall staff including CM, Comm Dev, Econ Dev, Finance
100	1500-52-3600	Administration	DUES AND FEES	7,500	15,000	GEDA,ASCAP, Chamber of Commerce IIMC, Ga Downtown Assoc, GMA, Aerotropolis, GFPRA, GLGPA , CANVA, Sam's Club, GSSSCA, ISSUU, National League of Cities, RING for camera at 124 north avenue, Ga Municipal Clerks Association , GGFOA - average paid for the last 2 years is \$16.4K
100	1500-52-3700	Administration	EDUCATION & TRAINING	2,500	12,500	GMA for City Manager, Mayor, City Clerk, Community Development Director, Economic Development/Main Street, Leadership Clayton. 2024 should include training funds for Finance team.
100	1500-52-3701	Administration	WELLNESS PROGRAM	-	2,500	Sponsored by Cigna
100	1500-52-3851	Administration	POLL WORKERS	-	-	NO 2024 election
100	1500-52-3905	Administration	SPECIAL EVENTS	5,000	5,000	Christmas for employees, other employee recognitions

100	1500-53-1110	Administration	OFFICE SUPPLIES	20,000	20,000	Considering centralized supplies for City Center operations
100	1500-53-1130	Administration	UNIFORMS	-	750	\$75 per person budget 10 Includes IT, City Hall, Main Street, Comm Dev, City Mgr
100	1500-53-1140	Administration	VEHICLE REPAIRS/ PARTS	-	-	Nothing budgeted for City Tahoe needs
100	1500-53-1171	Administration	BUILDING & FACILITIES MAINT	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1210	Administration	WATER/SEWERAGE	-	500	Old City Hall needs -to keep the building "safe"
100	1500-53-1220	Administration	NATURAL GAS	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1230	Administration	ELECTRICITY	-	3,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1610	Administration	COMPUTR EQUIP/MAINT	4,000	4,000	For unforeseen needs
100	1500-53-1620	Administration	FURNITURE/FIXTURES	-	-	For Office needs
100	1500-53-1690	Administration	BEAUTIFICATION COMMISSION	2,500	2,500	Increased for creative placemaking efforts
100	1500-57-9000	Administration	CONTINGENCIES	70,749	11,022	THIS IS A BALANCING AMOUNT WHEN REVENUE EXCEEDS EXPENSES
100	1500-57-9100	Administration	TUITION REIMBURSEMENT	-	5,000	Employees must meet criteria and apply- Must appropriate for City Benefit
100	1500-58-1212	Administration	VEHICLE LEASE - ENTERPRISE	12,700	12,700	City Hall Tahoe for City Manager and City Hall use
	Dept 1500	Administration	TOTALS -Administration	1,570,320	1,527,535	

100	1565-51-1100	City Center Ops	SALARIES	32,900	32,900	One full time employee
100	1565-51-1300	City Center Ops	OVERTIME	-	250	Estimated based on Events and other activities - Hourly personnel Only
100	1565-51-2200	City Center Ops	SOC SECURITY - ER	1,500	1,500	Calculated at 6.2% of payroll expenses
100	1565-51-2300	City Center Ops	MEDICARE	350	350	Calculated at 1.45% of Payroll
100	1565-52-1290	City Center Ops	PROFESSIONAL SERVICES	-	81,600	E&K Janitorial Contract for cleaning the City Center -must keep in budget
100	1565-52-1320	City Center Ops	BANK AND CREDIT CARD FEES	-	-	Will use if CAFÉ services resume
100	1565-52-1330	City Center Ops	SOFTWARE SUPPORT	-	4,015	Envoy Visitor tracking system
100	1565-52-2250	City Center Ops	PEST CONTROL	-	3,000	Pest Control for Jonesboro City Center
100	1565-52-3210	City Center Ops	CABLE & INTERNET SERVICES	21,900	21,900	Negotiated Price for Jonesboro City Center (5 Years)
100	1565-53-1130	City Center Ops	UNIFORMS	-	75	\$75 per person budgeted Includes Front Desk Concierge
100	1565-53-1171	City Center Ops	BUILDING REPAIRS & MAINT	17,000	29,000	Annual Maintenance for Elevator and HVAC and other needs that may arise
100	1565-53-1190	City Center Ops	OPERATING SUPPLIES	10,000	5,000	Cleaning supplies for the 1859 City Center Way
100	1565-53-1210	City Center Ops	WATER & SEWER	10,000	10,000	The average Water bill in 2023 is \$700
100	1565-53-1220	City Center Ops	NATURAL GAS	10,000	10,000	The average gas bill in 2023 is \$650
100	1565-53-1230	City Center Ops	ELECTRICITY	100,000	100,000	The average Electricity Bill in 2023 is \$9,500
100	1565-53-1270	City Center Ops	GASOLINE	-	-	Not budgeted at this time
	Dept 1565	City Center Ops	TOTALS - City Center Operations	203,650.00	299,590.00	

100	2500-51-1100	Municipal Court	SALARIES	129,000	129,000	See staffing recommendations on personnel budget
100	2500-51-1300	Municipal Court	OVERTIME	1,300	1,300	Estimated based on operation needs & other activities - Hourly personnel Only
						This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	2500-51-2100	Municipal Court	GROUP INSURANCE	36,000	36,000	
100	2500-51-2200	Municipal Court	SOCIAL SECURITY	6,000	6,000	Calculated at 6.2% of payroll expenses
100	2500-51-2300	Municipal Court	MEDICARE	1,400	1,400	Calculated at 1.45% of Payroll
100	2500-51-2400	Municipal Court	RETIREMENT	4,200	4,200	Allocated based on amounts provided by GMA per actuarial report
100	2500-51-2700	Municipal Court	WORKERS' COMPENSATION	1,300	1,300	Allocation of Total Premiums based on 2024 quoted Premiums
100	2500-52-1290	Municipal Court	JUDGE COMPENSATION	65,000	65,000	Paid via ADP on a bi-weekly basis
						This is a vendor relationship paid via check when invoice is submitted* This is a required expense for court operations Needs to increase for recommend Traffic Court appearances
100	2500-52-1291	Municipal Court	SOLICITOR COMPENSATION	-	60,000	
100	2500-52-1320	Municipal Court	COURT REPORTER/INTERPRET.	3,500	3,500	This is a vendor relationship paid via check when invoice is submitted
100	2500-52-3500	Municipal Court	TRAVEL	1,000	1,000	For staff training (3)
100	2500-52-3600	Municipal Court	DUES AND FEES	690	690	Required for Court Administrator certification
100	2500-52-3700	Municipal Court	EDUCATION/TRAINING	1,250	1,250	Required for Court Administrator certification
100	2500-53-1110	Municipal Court	OFFICE SUPPLIES	2,500	2,500	Various office supply needs for court operation
100	2500-53-1130	Municipal Court	UNIFORMS	-	225	\$75 per person budgeted Includes 3 staff persons
	Dept 2500	Municipal Court	TOTALS -Municipal Court	253,140.00	313,365.00	

100	3200-51-1100	Public Safety	REGULAR EMPLOYEES	2,000,000	1,828,000	Please review staffing Recommendations on personnel budget
100	3200-51-1300	Public Safety	OVERTIME	80,000	80,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	3200-51-2100	Public Safety	GROUP INSURANCE	300,000	306,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	3200-51-2200	Public Safety	SOCIAL SECURITY (FICA)	115,000	114,000	Calculated at 6.2% of payroll expenses
100	3200-51-2300	Public Safety	MEDICARE	27,000	27,000	Calculated at 1.45% of Payroll
100	3200-51-2400	Public Safety	RETIREMENT CONTRIBUTIONS	78,000	78,000	Allocated based on amounts provided by GMA per actuarial report
100	3200-51-2600	Public Safety	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	3200-51-2700	Public Safety	WORKER'S COMPENSATION	60,000	35,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	3200-52-1290	Public Safety	OTHER PROFESSIONAL SERVICES	454,300	454,300	RedSpeed Fees for monthly Traffic Camera operations- Estimated
100	3200-52-1330	Public Safety	SOFTWARE SUPPORT	35,000	22,300	JPD Provided Itemized list of contracts to cover in 2024
100	3200-52-1340	Public Safety	DRUG TESTING	2,500	2,500	For New Hires and staff
100	3200-52-1350	Public Safety	BACKGROUND INVESTIGATION	6,000	6,000	For New Hires and staff
100	3200-52-2230	Public Safety	COMPUTER	2,500	2,500	All devices are new and should not need replacement yet
100	3200-52-2250	Public Safety	PEST CONTROL	-	-	For services performed at old Police Department building
100	3200-52-2330	Public Safety	RENTAL OF COPIERS/POSTAGE	5,000	5,000	Per negotiated contract with Tricopy
100	3200-52-3100	Public Safety	PROPERTY CASUALTY LIAB INS	260,000	260,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	3200-52-3210	Public Safety	TELEPHONE	10,000	10,000	Data Lines
100	3200-52-3230	Public Safety	CELLULAR PHONES	25,000	25,000	Cell Phones and Hot spots
100	3200-52-3260	Public Safety	POSTAGE	2,500	2,500	As needed
100	3200-52-3500	Public Safety	TRAVEL	5,000	5,000	For all Public Safety Staff
100	3200-52-3600	Public Safety	DUES AND FEES	2,600	2,600	Should be itemized
100	3200-52-3700	Public Safety	EDUCATION & TRAINING	10,000	2,000	To cover civilian staff needs - use restricted funds for Sworn Officer trainings
100	3200-53-1110	Public Safety	OFFICE SUPPLIES	7,000	7,000	Paper and other office supply needs
100	3200-53-1130	Public Safety	UNIFORMS	20,000	20,450	For new hires and \$75 for 6 civilian staff in PD
100	3200-53-1132	Public Safety	FIREARMS AND AMMUNITIONS	2,500	2,500	Firearms and Ammunition supplies for operations
100	3200-53-1140	Public Safety	VEHICLE REPAIRS/ PARTS	90,000	90,000	Fleet is fairly new and should be experience less maintenance issues
100	3200-53-1141	Public Safety	EQUIPMENT/REPAIRS (PD)	5,000	5,000	Unknown
100	3200-53-1151	Public Safety	COMMUNITY OUTREACH	10,000	10,000	For Public Safety Initiatives and community garden
100	3200-53-1171	Public Safety	BUILDING MAINTENANCE	2,000	2,000	Old PD Building to keep safe
100	3200-53-1270	Public Safety	GASOLINE	70,000	70,000	Fuel costs are increasing ; newer vehicles should be more fuel efficient
100	3200-53-1610	Public Safety	COMPUTR EQUIP/MAINT <5,000	5,000	5,000	No known need
100	3200-53-1620	Public Safety	FURNITURE/FIXTURES <5,000	5,000	5,000	No known need
100	3200-53-1690	Public Safety	OTHER SM EQUIP < 5,000	15,000	15,000	No identified needs
100	3200-54-2500	Public Safety	OTHER EQUIPMENT	20,000	20,000	No identified needs
100	3200-58-1220	Public Safety	VEHICLES- ENTERPRISE	285,356	285,356	Enterprise Fleet contract
100	3200-58-2101	Public Safety	INTEREST-SUNTRUST EQUIPMENT	55,009	55,009	Final Payment on Radios
100	3200-58-2200	Public Safety	CAPITAL LEASE	75,500	75,500	Other lease agreements Motorola- I corrected this duplication
100	3200-58-2220	Public Safety	VEHICLES INTEREST	5,484	5,484	Final Payment on Radios
	Dept 3200	Public Safety	TOTALS Public Safety	4,154,749	3,942,499	

100	4100-51-1100	Public Works	REGULAR EMPLOYEES	400,000	432,600	Please review staffing Recommendations on personnel budget
100	4100-51-1300	Public Works	OVERTIME	6,000	6,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	4100-51-2100	Public Works	GROUP INSURANCE	55,000	60,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	4100-51-2200	Public Works	SOCIAL SECURITY (FICA)	26,000	26,000	Calculated at 6.2% of payroll expenses
100	4100-51-2300	Public Works	MEDICARE	6,000	6,000	Calculated at 1.45% of Payroll
100	4100-51-2400	Public Works	RETIREMENT CONTRIBUTIONS	25,000	25,000	Allocated based on amounts provided by GMA per actuarial report
100	4100-51-2600	Public Works	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	4100-51-2700	Public Works	WORKERS' COMPENSATION	11,000	11,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	4100-52-1290	Public Works	OTHER PROFESSIONAL SVC	10,000	10,000	Plumbers, electricians, engineers, other professional needs
100	4100-52-2160	Public Works	TREE REMOVAL	5,500	9,000	Nominal Amount Estimated depends on occurrences
100	4100-52-2200	Public Works	REPAIRS & MAINTENANCE	22,000	28,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-2210	Public Works	STREET MAINTENANCE	10,000	15,000	Nominal Amount Estimated depends on occurrences
100	4100-52-2250	Public Works	PEST CONTROL	600	600	100 Gloria
100	4100-52-3100	Public Works	PROPERTY CASUALTY LIAB INS	40,000	50,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	4100-52-3210	Public Works	TELEPHONE	2,000	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3230	Public Works	CELLULAR PHONES	1,100	1,100	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3500	Public Works	TRAVEL	500	2,000	As needed for training for Crew and Director
100	4100-52-3600	Public Works	DUES AND FEES	-	1,000	APWA for director
100	4100-52-3700	Public Works	EDUCATION & TRAINING	1,000	2,000	Crew and Director
100	4100-53-1110	Public Works	OFFICE SUPPLIES	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1111	Public Works	TOOLS	1,500	3,500	Nominal Amount Estimated depends on occurrences
100	4100-53-1130	Public Works	UNIFORMS	7,000	9,000	To Outfit 11 employees and provide a \$75/yer boot allowance
100	4100-53-1140	Public Works	VEHICLE REPAIRS/ PARTS	12,000	20,000	Nominal Amount Estimated depends on occurrences
100	4100-53-1141	Public Works	EQUIPMENT PARTS	4,000	5,000	Nominal Amount Estimated depends on occurrences
100	4100-53-1142	Public Works	SAFETY EQUIPMENT	1,000	1,500	Nominal Amount Estimated depends on occurrences
100	4100-53-1143	Public Works	SIGNS & BANNERS	1,500	22,500	FROM Hotel Motel Funds for Wayfinding Signage (A Simpson Request)
100	4100-53-1144	Public Works	CHRISTMAS SUPPLIES	25,000	25,000	Nominal Amount Estimated depends on occurrences
100	4100-53-1150	Public Works	LANDSCAPING SUPPLIES	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1160	Public Works	PARKS SUPPLIES	7,000	7,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1171	Public Works	BUILDING & FACILITY MAINT	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1190	Public Works	OTHER SUPPLIES	1,500	1,500	Nominal Amount Estimated depends on occurrences
100	4100-53-1210	Public Works	WATER/SEWERAGE	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1220	Public Works	NATURAL GAS	4,500	4,500	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1230	Public Works	ELECTRICITY	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1231	Public Works	STREET LIGHTS - SIGNALS	200,000	200,000	Fixed cost for street lights
100	4100-53-1270	Public Works	GASOLINE	9,000	9,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1610	Public Works	COMPUTR EQUIP/MAINT	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1620	Public Works	FURNITURE/FIXTURES <5,000	1,000	10,000	Associated with Facilities renovation and needs to equip space
100	4100-53-1690	Public Works	OTHER SM EQUIP	2,000	3,600	Associated with Facilities renovation and needs to equip space
100	4100-53-1800	Public Works	CEMETERY EXPENSE	2,500	7,500	Cost to Map The Cemetary - Last survey was completed in 2008
100	4100-54-1401	Public Works	INFRASTRUCTURE/FACILITY IMP	5,000	5,000	Associated with Facilities renovation and needs to equip space
100	4100-54-2101	Public Works	MACHINERY	20,000	20,000	Mowers
100	4100-54-2200	Public Works	VEHICLES	100,000	100,000	Fleet is aging and needs to be replaced
100	4100-58-1220	Public Works	LEASE-VEHICLES	20,897	20,897	As needed for parks , grounds and 100 Gloria Avenue
100	4100-58-2000	Public Works	INTEREST	1,003	1,003	As needed for parks , grounds and 100 Gloria Avenue

	Dept 4100	Public Works	TOTAL Public Works	1,095,600	1,211,300	As needed for parks , grounds and Gloria Avenue
100	7450-51-1100	Code Enforcement	REGULAR EMPLOYEES	110,000	110,000	Please review staffing Recommendations on personnel budget
100	7450-51-1300	Code Enforcement	OVERTIME	1,500	400	Estimated based on operation needs & other activities - Hourly personnel Only
100	7450-51-2100	Code Enforcement	GROUP INSURANCE	10,000	6,500	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	7450-51-2200	Code Enforcement	SOCIAL SECURITY (FICA)	2,450	6,820	Calculated at 6.2% of payroll expenses
100	7450-51-2300	Code Enforcement	MEDICARE	600	1,600	Calculated at 1.45% of Payroll
100	7450-51-2400	Code Enforcement	RETIREMENT CONTRIBUTION	2,200	2,200	Allocated based on amounts provided by GMA per actuarial report
100	7450-51-2600	Code Enforcement	UNEMPLOYMENT INSURANCE	-	100	Based on State Unemployment Insurance Rate
100	7450-51-2700	Code Enforcement	WORKERS' COMPENSATION	1,000	1,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	7450-52-3230	Code Enforcement	CELLULAR PHONES	1,200	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3500	Code Enforcement	TRAVEL	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3600	Code Enforcement	DUES AND FEES	-	300	Nominal Amount Estimated depends on occurrences- for compliance
100	7450-52-3700	Code Enforcement	EDUCATION & TRAINING	1,000	1,000	for certifications needs
100	7450-53-1100	Code Enforcement	GENERAL SUPPLIES & MATERIALS	500	500	As needed for parks , grounds and 100 Gloria Avenue
100	7450-53-1130	Code Enforcement	UNIFORMS	1,000	1,000	Seasonal and safety uniforms and shoes
100	7450-53-1140	Code Enforcement	VEHICLE REPAIRS & PARTS	2,000	2,000	Nominal Amount Estimated depends on occurrences
100	7450-53-1270	Code Enforcement	GASOLINE	3,000	3,000	Nominal Amount Estimated depends on occurrences
100	7450-58-1220	Code Enforcement	LEASE - VEHICLE	6,410	6,410	Enterprise Fleet contract
	Dept 7450	Code Enforcement	TOTAL-Code Enforcement	143,860	146,330	
	TOTAL EXPENSES			7,554,800	7,580,200	
	TOTAL REVENUES			7,554,800	7,580,200	

Amount to Balance	See Contingency Account	-	-
FY 2023 Adopted	7,987,349.00		
FY 2024 Proposed	7,580,200.00		
Increase Dollars	(407,149.00)		

Inc (DEC) % (0.05)

Fund	Account	Department Name	Account Name	COUNCIL RECOMMENDED	City Manager FINAL PROPOSAL	NOTES
100	1300-51-1100	Mayor and Council	MAYOR/COUNCIL SALARIES	73,920	73,920	No Changes
100	1300-51-2200	Mayor and Council	SOCIAL SECURITY	4,588	4,588	Calculated at 6.2% of payroll expenses
100	1300-51-2300	Mayor and Council	MEDICARE	1,073	1,073	Calculated at 1.45% of Payroll
100	1300-51-2700	Mayor and Council	WORKERS COMPENSATION EXP	1,100	1,100	Allocation of Total Premiums based on 2024 quoted Premiums
100	1300-52-3230	Mayor and Council	CELLULAR PHONES	2,000	2,000	New for 2023 through 2024 - can be considered for elimination
100	1300-52-3420	Mayor and Council	NEWSLETTER	-	6,500	Fewer Newsletters published every other month
100	1300-52-3450	Mayor and Council	YOUTH COUNCIL	4,800	4,800	New for 2024
100	1300-52-3500	Mayor and Council	TRAVEL - MAYOR	2,500	3,000	GMA and other
100	1300-52-3501	Mayor and Council	TRAVEL - D DIXON	2,500	2,500	GMA and other
100	1300-52-3502	Mayor and Council	TRAVEL - MESSICK	2,500	2,500	GMA and other
100	1300-52-3503	Mayor and Council	TRAVEL - LESTER	2,500	2,500	GMA and other
100	1300-52-3504	Mayor and Council	TRAVEL - POWELL	2,500	2,500	GMA and other
100	1300-52-3505	Mayor and Council	TRAVEL - A DIXON	2,500	2,500	GMA and other
100	1300-52-3507	Mayor and Council	TRAVEL - MILLER	2,500	2,500	New Council Training required
100	1300-52-3600	Mayor and Council	DUES AND FEES	-	600	Used to capture Council Chamber activity and GMA for Mayor
100	1300-52-3700	Mayor and Council	EDUC/TRAINING-MAYOR	2,000	2,000	GMA and other
100	1300-52-3701	Mayor and Council	EDUC/TRAINING-D DIXON	2,000	2,000	GMA and other
100	1300-52-3702	Mayor and Council	EDUC/TRAINING-MESSICK	2,000	2,000	GMA and other
100	1300-52-3703	Mayor and Council	EDUC/TRAINING-LESTER	2,000	2,000	GMA and other
100	1300-52-3704	Mayor and Council	EDUC/TRAINING-POWELL	2,000	2,000	GMA and other
100	1300-52-3705	Mayor and Council	EDUC/TRAINING-A DIXON	2,000	2,000	GMA and other
100	1300-52-3707	Mayor and Council	EDUC/TRAINING-MILLER	2,000	2,000	GMA and other
100	1300-53-1110	Mayor and Council	OFFICE SUPPLIES	1,000	1,000	For City Manager and Mayor
100	1300-53-1111	Mayor and Council	MISC SUPPLIES	1,500	1,500	For City Council Needs
100	1300-53-1130	Mayor and Council	UNIFORMS	5,000	3,500	\$500 per person
100	1300-53-2000	Mayor and Council	SPEC INIT-LESTER	1,000	1,000	To be used per policy
100	1300-53-2001	Mayor and Council	SPEC INIT-MESSICK	1,000	1,000	To be used per policy
100	1300-53-2002	Mayor and Council	SPEC INIT-POWELL	1,000	1,000	To be used per policy
100	1300-53-2003	Mayor and Council	SPEC INIT- D DIXON	1,000	1,000	To be used per policy
100	1300-53-2004	Mayor and Council	SPEC INIT- A DIXON	1,000	1,000	To be used per policy
100	1300-53-2006	Mayor and Council	SPEC INIT-MAYOR	1,000	1,000	To be used per policy
100	1300-53-2007	Mayor and Council	SPEC INIT- MILLER	1,000	1,000	To be used per policy
	Dept 1300	Mayor and Council	TOTALS - MAYOR AND COUNCIL	133,481	139,581	

100	1500-51-1100	Administration	REGULAR EMPLOYEES	729,413	697,313	Revised personnel plan included
100	1500-51-1300	Administration	OVERTIME	5,500	3,000	Estimated based on Events and other activities - Hourly personnel Only
100	1500-51-2100	Administration	GROUP INSURANCE	105,000	134,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	1500-51-2200	Administration	SOCIAL SECURITY (FICA)	46,458	45,600	Calculated at 6.2% of payroll expenses
100	1500-51-2300	Administration	MEDICARE	11,000	10,650	Calculated at 1.45% of Payroll
100	1500-51-2400	Administration	RETIREMENT CONTRIBUTIONS	31,000	31,000	Allocated based on amounts provided by GMA per actuarial report
100	1500-51-2600	Administration	UNEMPLOYMENT INSURANCE	1,000	1,000	Based on State Unemployment Insurance Rate
100	1500-51-2700	Administration	WORKER'S COMPENSATION	5,500	5,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	1500-52-1210	Administration	ATTORNEY & LEGAL FEES	100,000	100,000	Denmark Ashby Services
100	1500-52-1211	Administration	LEGAL FEES - LAWSUITS	-	-	May need consider an appropriation of this line
100	1500-52-1220	Administration	AUDIT	40,000	40,000	Fulton and Kozak fees for services as agreed upon
100	1500-52-1230	Administration	ENGINEERING & PLANNING	5,000	5,000	Minimal amount reserved for Services provided by Mark Whitley as needed
100	1500-52-1240	Administration	INSPECTIONS	30,000	20,000	Safebuilt - these expenses are pass thru and are captured in the revenue line- Reducing expense requires corresponding reduction of revenue
100	1500-52-1290	Administration	OTHER PROFESSIONAL SVC	62,500	25,000	Admin America (FSA), Zoom For Council Meetings, Domain Listing Fees. Civic Plus, Appraisals, Facebook, Utility Management Services, Job Target, Piper Sandler, MuniCode Admin Fees, City Photographer, Adobe - 2024 Budget proposal included \$25K for a grant writer
100	1500-52-1300	Administration	TECHNICAL	30,000	30,000	VC3 IT Support, Granicus (MinuteTrak), See Click Fix, Job Target, B McCarden IT Support(Interim)
100	1500-52-1310	Administration	PAYROLL PROCESSING	25,000	25,000	Proposed included enhanced ADP services for Human Resources
100	1500-52-1320	Administration	BANK AND CREDIT CARD FEES	5,000	5,000	Related to Credit card processing equipment and fees
100	1500-52-1330	Administration	SOFTWARE SUPPORT	10,000	39,000	Tyler ERP annual Maintenance Agreement cannot reduce or negotiate
100	1500-52-2250	Administration	PEST CONTROL	3,000	3,000	Pest Control for Old City Hall
100	1500-52-2310	Administration	RENTAL OF LAND & BUILDINGS	3,000	3,000	Railroad Easement
100	1500-52-2321	Administration	CITY EVENTS	45,000	45,000	2 Concerts
100	1500-52-2323	Administration	CCMA EXPENSE	-	500	Clayton County Municipal Association Event Fees
100	1500-52-2330	Administration	RENTAL OF COPIERS/POSTAGE	10,000	10,000	Negotiated Contract for City Hall Copiers (3)
100	1500-52-3100	Administration	PROPERTY CASUALTY LIAB INS	115,000	115,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	1500-52-3210	Administration	CABLE SERVICES	5,000	5,000	Cable TV's and other Streaming needs
100	1500-52-3230	Administration	CELLULAR PHONES	5,000	5,000	City Cell Phones for staff
100	1500-52-3260	Administration	POSTAGE	4,000	4,000	All Mailing needs including property taxes, checks etc
100	1500-52-3310	Administration	LEGAL NOTICES	8,000	8,000	Ads in the newspaper
100	1500-52-3330	Administration	PROMOTIONAL ADVERTISING	-	3,500	Pins with City logos, MailChimp and other promotional items
100	1500-52-3500	Administration	TRAVEL	5,000	10,000	Covers all travel related to training etc for City Hall staff including CM, Comm Dev, Econ Dev, Finance
100	1500-52-3600	Administration	DUES AND FEES	7,500	15,000	GEDA,ASCAP, Chamber of Commerce IIMC, Ga Downtown Assoc, GMA, Aerotropolis, GFPRA, GLGPA , CANVA, Sam's Club, GSSSCA, ISSUU, National League of Cities, RING for camera at 124 north avenue, Ga Municipal Clerks Association , GGFOA - average paid for the last 2 years is \$16.4K
100	1500-52-3700	Administration	EDUCATION & TRAINING	2,500	12,500	GMA for City Manager, Mayor, City Clerk, Community Development Director, Economic Development/Main Street, Leadership Clayton. 2024 should include training funds for Finance team.
100	1500-52-3701	Administration	WELLNESS PROGRAM	-	2,500	Sponsored by Cigna
100	1500-52-3851	Administration	POLL WORKERS	-	-	NO 2024 election
100	1500-52-3905	Administration	SPECIAL EVENTS	5,000	5,000	Christmas for employees, other employee recognitions

100	1500-53-1110	Administration	OFFICE SUPPLIES	20,000	20,000	Considering centralized supplies for City Center operations
100	1500-53-1130	Administration	UNIFORMS	-	750	\$75 per person budget 10 Includes IT, City Hall, Main Street, Comm Dev, City Mgr
100	1500-53-1140	Administration	VEHICLE REPAIRS/ PARTS	-	-	Nothing budgeted for City Tahoe needs
100	1500-53-1171	Administration	BUILDING & FACILITIES MAINT	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1210	Administration	WATER/SEWERAGE	-	500	Old City Hall needs -to keep the building "safe"
100	1500-53-1220	Administration	NATURAL GAS	-	2,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1230	Administration	ELECTRICITY	-	3,000	Old City Hall needs -to keep the building "safe"
100	1500-53-1610	Administration	COMPUTR EQUIP/MAINT	4,000	4,000	For unforeseen needs
100	1500-53-1620	Administration	FURNITURE/FIXTURES	-	-	For Office needs
100	1500-53-1690	Administration	BEAUTIFICATION COMMISSION	2,500	2,500	Increased for creative placemaking efforts
100	1500-57-9000	Administration	CONTINGENCIES	70,749	11,022	THIS IS A BALANCING AMOUNT WHEN REVENUE EXCEEDS EXPENSES
100	1500-57-9100	Administration	TUITION REIMBURSEMENT	-	5,000	Employees must meet criteria and apply- Must appropriate for City Benefit
100	1500-58-1212	Administration	VEHICLE LEASE - ENTERPRISE	12,700	12,700	City Hall Tahoe for City Manager and City Hall use
	Dept 1500	Administration	TOTALS -Administration	1,570,320	1,527,535	

100	1565-51-1100	City Center Ops	SALARIES	32,900	32,900	One full time employee
100	1565-51-1300	City Center Ops	OVERTIME	-	250	Estimated based on Events and other activities - Hourly personnel Only
100	1565-51-2200	City Center Ops	SOC SECURITY - ER	1,500	1,500	Calculated at 6.2% of payroll expenses
100	1565-51-2300	City Center Ops	MEDICARE	350	350	Calculated at 1.45% of Payroll
100	1565-52-1290	City Center Ops	PROFESSIONAL SERVICES	-	81,600	E&K Janitorial Contract for cleaning the City Center -must keep in budget
100	1565-52-1320	City Center Ops	BANK AND CREDIT CARD FEES	-	-	Will use if CAFÉ services resume
100	1565-52-1330	City Center Ops	SOFTWARE SUPPORT	-	4,015	Envoy Visitor tracking system
100	1565-52-2250	City Center Ops	PEST CONTROL	-	3,000	Pest Control for Jonesboro City Center
100	1565-52-3210	City Center Ops	CABLE & INTERNET SERVICES	21,900	21,900	Negotiated Price for Jonesboro City Center (5 Years)
100	1565-53-1130	City Center Ops	UNIFORMS	-	75	\$75 per person budgeted Includes Front Desk Concierge
100	1565-53-1171	City Center Ops	BUILDING REPAIRS & MAINT	17,000	29,000	Annual Maintenance for Elevator and HVAC and other needs that may arise
100	1565-53-1190	City Center Ops	OPERATING SUPPLIES	10,000	5,000	Cleaning supplies for the 1859 City Center Way
100	1565-53-1210	City Center Ops	WATER & SEWER	10,000	10,000	The average Water bill in 2023 is \$700
100	1565-53-1220	City Center Ops	NATURAL GAS	10,000	10,000	The average gas bill in 2023 is \$650
100	1565-53-1230	City Center Ops	ELECTRICITY	100,000	100,000	The average Electricity Bill in 2023 is \$9,500
100	1565-53-1270	City Center Ops	GASOLINE	-	-	Not budgeted at this time
	Dept 1565	City Center Ops	TOTALS - City Center Operations	203,650.00	299,590.00	

100	2500-51-1100	Municipal Court	SALARIES	129,000	129,000	See staffing recommendations on personnel budget
100	2500-51-1300	Municipal Court	OVERTIME	1,300	1,300	Estimated based on operation needs & other activities - Hourly personnel Only
100	2500-51-2100	Municipal Court	GROUP INSURANCE	36,000	36,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	2500-51-2200	Municipal Court	SOCIAL SECURITY	6,000	6,000	Calculated at 6.2% of payroll expenses
100	2500-51-2300	Municipal Court	MEDICARE	1,400	1,400	Calculated at 1.45% of Payroll
100	2500-51-2400	Municipal Court	RETIREMENT	4,200	4,200	Allocated based on amounts provided by GMA per actuarial report
100	2500-51-2700	Municipal Court	WORKERS' COMPENSATION	1,300	1,300	Allocation of Total Premiums based on 2024 quoted Premiums
100	2500-52-1290	Municipal Court	JUDGE COMPENSATION	65,000	65,000	Paid via ADP on a bi-weekly basis
100	2500-52-1291	Municipal Court	SOLICITOR COMPENSATION	-	60,000	This is a vendor relationship paid via check when invoice is submitted* This is a required expense for court operations Needs to increase for recommend Traffic Court appearances
100	2500-52-1320	Municipal Court	COURT REPORTER/INTERPRET.	3,500	3,500	This is a vendor relationship paid via check when invoice is submitted
100	2500-52-3500	Municipal Court	TRAVEL	1,000	1,000	For staff training (3)
100	2500-52-3600	Municipal Court	DUES AND FEES	690	690	Required for Court Administrator certification
100	2500-52-3700	Municipal Court	EDUCATION/TRAINING	1,250	1,250	Required for Court Administrator certification
100	2500-53-1110	Municipal Court	OFFICE SUPPLIES	2,500	2,500	Various office supply needs for court operation
100	2500-53-1130	Municipal Court	UNIFORMS	-	225	\$75 per person budgeted Includes 3 staff persons
	Dept 2500	Municipal Court	TOTALS -Municipal Court	253,140.00	313,365.00	

100	3200-51-1100	Public Safety	REGULAR EMPLOYEES	2,000,000	1,828,000	Please review staffing Recommendations on personnel budget
100	3200-51-1300	Public Safety	OVERTIME	80,000	80,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	3200-51-2100	Public Safety	GROUP INSURANCE	300,000	306,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	3200-51-2200	Public Safety	SOCIAL SECURITY (FICA)	115,000	114,000	Calculated at 6.2% of payroll expenses
100	3200-51-2300	Public Safety	MEDICARE	27,000	27,000	Calculated at 1.45% of Payroll
100	3200-51-2400	Public Safety	RETIREMENT CONTRIBUTIONS	78,000	78,000	Allocated based on amounts provided by GMA per actuarial report
100	3200-51-2600	Public Safety	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	3200-51-2700	Public Safety	WORKER'S COMPENSATION	60,000	35,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	3200-52-1290	Public Safety	OTHER PROFESSIONAL SERVICES	454,300	454,300	RedSpeed Fees for monthly Traffic Camera operations- Estimated
100	3200-52-1330	Public Safety	SOFTWARE SUPPORT	35,000	22,300	JPD Provided Itemized list of contracts to cover in 2024
100	3200-52-1340	Public Safety	DRUG TESTING	2,500	2,500	For New Hires and staff
100	3200-52-1350	Public Safety	BACKGROUND INVESTIGATION	6,000	6,000	For New Hires and staff
100	3200-52-2230	Public Safety	COMPUTER	2,500	2,500	All devices are new and should not need replacement yet
100	3200-52-2250	Public Safety	PEST CONTROL	-	-	For services performed at old Police Department building
100	3200-52-2330	Public Safety	RENTAL OF COPIERS/POSTAGE	5,000	5,000	Per negotiated contract with Tricopy
100	3200-52-3100	Public Safety	PROPERTY CASUALTY LIAB INS	260,000	260,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	3200-52-3210	Public Safety	TELEPHONE	10,000	10,000	Data Lines
100	3200-52-3230	Public Safety	CELLULAR PHONES	25,000	25,000	Cell Phones and Hot spots
100	3200-52-3260	Public Safety	POSTAGE	2,500	2,500	As needed
100	3200-52-3500	Public Safety	TRAVEL	5,000	5,000	For all Public Safety Staff
100	3200-52-3600	Public Safety	DUES AND FEES	2,600	2,600	Should be itemized
100	3200-52-3700	Public Safety	EDUCATION & TRAINING	10,000	2,000	To cover civilian staff needs - use restricted funds for Sworn Officer trainings
100	3200-53-1110	Public Safety	OFFICE SUPPLIES	7,000	7,000	Paper and other office supply needs
100	3200-53-1130	Public Safety	UNIFORMS	20,000	20,450	For new hires and \$75 for 6 civilian staff in PD
100	3200-53-1132	Public Safety	FIREARMS AND AMMUNITIONS	2,500	2,500	Firearms and Ammunition supplies for operations
100	3200-53-1140	Public Safety	VEHICLE REPAIRS/ PARTS	90,000	90,000	Fleet is fairly new and should be experience less maintenance issues
100	3200-53-1141	Public Safety	EQUIPMENT/REPAIRS (PD)	5,000	5,000	Unknown
100	3200-53-1151	Public Safety	COMMUNITY OUTREACH	10,000	10,000	For Public Safety Initiatives and community garden
100	3200-53-1171	Public Safety	BUILDING MAINTENANCE	2,000	2,000	Old PD Building to keep safe
100	3200-53-1270	Public Safety	GASOLINE	70,000	70,000	Fuel costs are increasing ; newer vehicles should be more fuel efficient
100	3200-53-1610	Public Safety	COMPUTR EQUIP/MAINT <5,000	5,000	5,000	No known need
100	3200-53-1620	Public Safety	FURNITURE/FIXTURES <5,000	5,000	5,000	No known need
100	3200-53-1690	Public Safety	OTHER SM EQUIP < 5,000	15,000	15,000	No identified needs
100	3200-54-2500	Public Safety	OTHER EQUIPMENT	20,000	20,000	No identified needs
100	3200-58-1220	Public Safety	VEHICLES- ENTERPRISE	285,356	285,356	Enterprise Fleet contract
100	3200-58-2101	Public Safety	INTEREST-SUNTRUST EQUIPMENT	55,009	55,009	Final Payment on Radios
100	3200-58-2200	Public Safety	CAPITAL LEASE	75,500	75,500	Other lease agreements Motorola- I corrected this duplication
100	3200-58-2220	Public Safety	VEHICLES INTEREST	5,484	5,484	Final Payment on Radios
	Dept 3200	Public Safety	TOTALS Public Safety	4,154,749	3,942,499	

100	4100-51-1100	Public Works	REGULAR EMPLOYEES	400,000	432,600	Please review staffing Recommendations on personnel budget
100	4100-51-1300	Public Works	OVERTIME	6,000	6,000	Estimated based on operation needs & other activities - Hourly personnel Only
100	4100-51-2100	Public Works	GROUP INSURANCE	55,000	60,000	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	4100-51-2200	Public Works	SOCIAL SECURITY (FICA)	26,000	26,000	Calculated at 6.2% of payroll expenses
100	4100-51-2300	Public Works	MEDICARE	6,000	6,000	Calculated at 1.45% of Payroll
100	4100-51-2400	Public Works	RETIREMENT CONTRIBUTIONS	25,000	25,000	Allocated based on amounts provided by GMA per actuarial report
100	4100-51-2600	Public Works	UNEMPLOYMENT INSURANCE	1,500	1,500	Based on State Unemployment Insurance Rate
100	4100-51-2700	Public Works	WORKERS' COMPENSATION	11,000	11,000	Allocation of Total Premiums based on 2024 quoted Premiums
100	4100-52-1290	Public Works	OTHER PROFESSIONAL SVC	10,000	10,000	Plumbers, electricians, engineers, other professional needs
100	4100-52-2160	Public Works	TREE REMOVAL	5,500	9,000	Nominal Amount Estimated depends on occurrences
100	4100-52-2200	Public Works	REPAIRS & MAINTENANCE	22,000	28,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-2210	Public Works	STREET MAINTENANCE	10,000	15,000	Nominal Amount Estimated depends on occurrences
100	4100-52-2250	Public Works	PEST CONTROL	600	600	100 Gloria
100	4100-52-3100	Public Works	PROPERTY CASUALTY LIAB INS	40,000	50,000	Insurance Coverage for Properties and Officers, Cyber Security - Premium to increase 30% based on 2023 claims activity and Capital Asset values.
100	4100-52-3210	Public Works	TELEPHONE	2,000	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3230	Public Works	CELLULAR PHONES	1,100	1,100	As needed for parks , grounds and 100 Gloria Avenue
100	4100-52-3500	Public Works	TRAVEL	500	2,000	As needed for training for Crew and Director
100	4100-52-3600	Public Works	DUES AND FEES	-	1,000	APWA for director
100	4100-52-3700	Public Works	EDUCATION & TRAINING	1,000	2,000	Crew and Director
100	4100-53-1110	Public Works	OFFICE SUPPLIES	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1111	Public Works	TOOLS	1,500	3,500	Nominal Amount Estimated depends on occurrences
100	4100-53-1130	Public Works	UNIFORMS	7,000	9,000	To Outfit 11 employees and provide a \$75/yer boot allowance
100	4100-53-1140	Public Works	VEHICLE REPAIRS/ PARTS	12,000	20,000	Nominal Amount Estimated depends on occurrences
100	4100-53-1141	Public Works	EQUIPMENT PARTS	4,000	5,000	Nominal Amount Estimated depends on occurrences
100	4100-53-1142	Public Works	SAFETY EQUIPMENT	1,000	1,500	Nominal Amount Estimated depends on occurrences
100	4100-53-1143	Public Works	SIGNS & BANNERS	1,500	22,500	FROM Hotel Motel Funds for Wayfinding Signage (A Simpson Request)
100	4100-53-1144	Public Works	CHRISTMAS SUPPLIES	25,000	25,000	Nominal Amount Estimated depends on occurrences
100	4100-53-1150	Public Works	LANDSCAPING SUPPLIES	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1160	Public Works	PARKS SUPPLIES	7,000	7,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1171	Public Works	BUILDING & FACILITY MAINT	10,000	10,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1190	Public Works	OTHER SUPPLIES	1,500	1,500	Nominal Amount Estimated depends on occurrences
100	4100-53-1210	Public Works	WATER/SEWERAGE	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1220	Public Works	NATURAL GAS	4,500	4,500	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1230	Public Works	ELECTRICITY	12,000	12,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1231	Public Works	STREET LIGHTS - SIGNALS	200,000	200,000	Fixed cost for street lights
100	4100-53-1270	Public Works	GASOLINE	9,000	9,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1610	Public Works	COMPUTR EQUIP/MAINT	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	4100-53-1620	Public Works	FURNITURE/FIXTURES <5,000	1,000	10,000	Associated with Facilities renovation and needs to equip space
100	4100-53-1690	Public Works	OTHER SM EQUIP	2,000	3,600	Associated with Facilities renovation and needs to equip space
100	4100-53-1800	Public Works	CEMETERY EXPENSE	2,500	7,500	Cost to Map The Cemetary - Last survey was completed in 2008
100	4100-54-1401	Public Works	INFRASTRUCTURE/FACILITY IMP	5,000	5,000	Associated with Facilities renovation and needs to equip space
100	4100-54-2101	Public Works	MACHINERY	20,000	20,000	Mowers
100	4100-54-2200	Public Works	VEHICLES	100,000	100,000	Fleet is aging and needs to be replaced
100	4100-58-1220	Public Works	LEASE-VEHICLES	20,897	20,897	As needed for parks , grounds and 100 Gloria Avenue
100	4100-58-2000	Public Works	INTEREST	1,003	1,003	As needed for parks , grounds and 100 Gloria Avenue

	Dept 4100	Public Works	TOTAL Public Works	1,095,600	1,211,300	As needed for parks , grounds and Gloria Avenue
100	7450-51-1100	Code Enforcement	REGULAR EMPLOYEES	110,000	110,000	Please review staffing Recommendations on personnel budget
100	7450-51-1300	Code Enforcement	OVERTIME	1,500	400	Estimated based on operation needs & other activities - Hourly personnel Only
100	7450-51-2100	Code Enforcement	GROUP INSURANCE	10,000	6,500	This amount reflects the premium increase for 2024 based on claims history for 2023 Proposed total for the city is \$542,500 per Saville
100	7450-51-2200	Code Enforcement	SOCIAL SECURITY (FICA)	2,450	6,820	Calculated at 6.2% of payroll expenses
100	7450-51-2300	Code Enforcement	MEDICARE	600	1,600	Calculated at 1.45% of Payroll
100	7450-51-2400	Code Enforcement	RETIREMENT CONTRIBUTION	2,200	2,200	Allocated based on amounts provided by GMA per actuarial report
100	7450-51-2600	Code Enforcement	UNEMPLOYMENT INSURANCE	-	100	Based on State Unemployment Insurance Rate
100	7450-51-2700	Code Enforcement	WORKERS' COMPENSATION	1,000	1,500	Allocation of Total Premiums based on 2024 quoted Premiums
100	7450-52-3230	Code Enforcement	CELLULAR PHONES	1,200	2,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3500	Code Enforcement	TRAVEL	1,000	1,000	As needed for parks , grounds and 100 Gloria Avenue
100	7450-52-3600	Code Enforcement	DUES AND FEES	-	300	Nominal Amount Estimated depends on occurrences- for compliance
100	7450-52-3700	Code Enforcement	EDUCATION & TRAINING	1,000	1,000	for certifications needs
100	7450-53-1100	Code Enforcement	GENERAL SUPPLIES & MATERIALS	500	500	As needed for parks , grounds and 100 Gloria Avenue
100	7450-53-1130	Code Enforcement	UNIFORMS	1,000	1,000	Seasonal and safety uniforms and shoes
100	7450-53-1140	Code Enforcement	VEHICLE REPAIRS & PARTS	2,000	2,000	Nominal Amount Estimated depends on occurrences
100	7450-53-1270	Code Enforcement	GASOLINE	3,000	3,000	Nominal Amount Estimated depends on occurrences
100	7450-58-1220	Code Enforcement	LEASE - VEHICLE	6,410	6,410	Enterprise Fleet contract
	Dept 7450	Code Enforcement	TOTAL-Code Enforcement	143,860	146,330	
	TOTAL EXPENSES			7,554,800	7,580,200	
	TOTAL REVENUES			7,554,800	7,580,200	

Amount to Balance

See Contingency Account

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FY 2023 Adopted 7,987,349.00
FY 2024 Proposed 7,580,200.00
Increase Dollars (407,149.00)

Inc (DEC) % (0.05)

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # - 10
		COUNCIL MEETING DATE December 4, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding proposed Ordinance amendment for the Jonesboro Youth Council.		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Proposed Ordinance Amendment to Jonesboro Youth Council		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership		
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Councilman Alfred Dixon is proposing amendments to certain sections of the newly created Jonesboro Youth Council. <i>Ordinance amendment for the Jonesboro Youth Council Government for the language to read:</i> <i>C) The Jonesboro Youth City Government shall be composed of eight (8) members.</i> <i>(1) Each member shall be appointed by the Mayor and City Council from a selection of qualified applicants.</i> <i>(2) All members shall be appointed for a term of one (1) year. An appointment to fill any vacancy shall be for the remainder of the unexpired term of office of the seat vacated.</i> <i>D) The Youth Council shall establish an annual meeting schedule. This schedule may be altered due to unforeseen circumstances at the discretion of the Chair. The Chair may call special unscheduled meetings as needed in accordance with procedures established by the Youth Council. All meetings of the Commission shall be advertised and open to the public as required by the Georgia Open Meetings Act of the State.</i> Whatever amendments are agreed upon in December cannot be formally codified until the text amendment is properly advertised.		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> •		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Tbd		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date December, 4, 2023	
Signature	City Clerk's Office	

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary	Agenda Item # - 11
		COUNCIL MEETING DATE December 4, 2023
Requesting Agency (Initiator) Office of the City Manager	Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding amending the employee appeal policy, pertaining to suspensions and terminations.		
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Proposed Amendments to Employee Appeal Policy		
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership		
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Councilman Alfred Dixon desires to amend the employee appeal policy, pertaining to suspensions and terminations and would like the language to give employees the right to appeal suspension and termination and route the appeals to the council. This would require a charter amendment and goes against the duties of the City Manager in Jonesboro's current form of government.		
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a		
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> •		
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Denial		

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date December, 4, 2023	
Signature	City Clerk's Office	

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # 8.12 - 12
			COUNCIL MEETING DATE December 4, 2023
Requesting Agency (Initiator) Office of the City Manager		Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion regarding employee continuing education.			
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Employee Continuing Education			
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership, Safety, Health and Wellbeing			
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Councilman Alfred Dixon had comments about the policy for reimbursement for City employees' continuing education. <i>I see we had 10k for employees looking to continue their education and no one is taking advantage. I'd like to see us encouraging our staff more to further their education through different marketing strategies.</i>			
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a			
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> •			
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> None			

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date December, 4, 2023	
Signature	City Clerk's Office	

	CITY OF JONESBORO, GEORGIA COUNCIL Agenda Item Summary		Agenda Item # 8.13 - 13
			COUNCIL MEETING DATE December 4, 2023
Requesting Agency (Initiator) Office of the City Manager		Sponsor(s) Community Development Director Allen	
Requested Action <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Discussion of creating a compensation policy for interns.			
Requirement for Board Action <i>(Cite specific Council policy, statute or code requirement)</i> Compensation Policy for Interns			
Is this Item Goal Related? <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i> Yes Innovative Leadership			
Summary & Background <i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i> Councilman Alfred Dixon is proposing a new policy for the compensation of interns. <i>I'd also like for us introduce an additional \$5,000 for potential interns and have a policy in place to manage the process.</i> Mayor and Council saw firsthand the challenges of adequately paying "true" city employees and the tight budget we have for 2024. I would recommend holding off on payment of any interns in 2024. Mayor and Council also need to consider setting a limit on the number of interns for the city as a whole and per official.			
Fiscal Impact <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> n/a			
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> •			
Staff Recommendation <i>(Type Name, Title, Agency and Phone)</i> Denial			

FOLLOW-UP APPROVAL ACTION (City Clerk)		
Typed Name and Title Melissa Brooks, Interim City Clerk	Date December, 4, 2023	
Signature	City Clerk's Office	